

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
**September 8, 2020**  
**6:30 P.M.**

**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC HEARING**

- Show Cause Hearing – Silver Key, 619 Ash Ave (pgs 5-7)

**APPROVAL OF MINUTES**

- Regular Council Meeting, 08/17/20 (pgs. 8-10)

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**CLAIMS REPORT 08/31/20 (pgs. 11-25)**

**BUILDING INSPECTOR**

- Building Inspector Report, August 2020 (pg. 26)

**COMMITTEE REPORTS**

- Safety Committee Meeting Minutes, 8/19/20 (pg 27)
- Park & Rec Committee Meeting Minutes, 8/31/20 (pgs 28-31)

**CITY ATTORNEY**

- Resolution No. 2018 (2<sup>nd</sup> rdg) re: Assessing FY 2020 Lighting Maintenance (pg 32)
- Resolution No. 2019 (2<sup>nd</sup> rdg) re: Assessing FY 2020 Street Maintenance (pg 33)
- Resolution No. 2020 (2<sup>nd</sup> rdg) re: Assessing FY 2020 Park Maintenance (pg 34)
- Resolution No. 2021 (2<sup>nd</sup> rdg) re: Assessing 2012 Curb, Gutter & Sidewalk Project (pg 35)
- Resolution No. 2023 re: Setting Tax Levy and Adopting FY 21 Budget (pg 36)
- Resolution No. 2024 re: Requesting Distribution of Bridge & Road Safety and Accountability Program Funds (pgs 37-39)
- Resolution No. 2025 re: Weed Liens (pg 40)

**CITY FINANCE OFFICER**

- FY 21 Final Budget (pgs 41-119)
- Copier Purchase
- Core and Main Purchase

**CITY SUPERINTENDENT**

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**COMMUNITY DEVELOPMENT DIRECTOR**

**OTHER MATTERS**

- Stirling Alley Closure
- 

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### September 8, 2020

6:00 p.m.      **Audit Committee**  
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)

6:30 p.m.      **Regular City Council Meeting**

### September 14, 2020

6:30 p.m.      **City-County Planning Board**  
(Mayor, Deputy City Clerk, City Planner, Flesch, Clark)

### September 21, 2020

6:30 p.m.      **Regular City Council Meeting**

### September 28, 2020

6:30 p.m.      **Park & Recreation Meeting**  
(Mayor, Superintendent, Civic Center Manager,  
Frydenlund, Kimmet)

## CITY COUNCIL PACKET LISTING

### A. Agenda

### B. Agenda Items

1. Show Cause Hearing - Silver Key, 619 Ash Ave
2. Minutes of Regular Council Meeting, 8/17/20
3. Claims Report, 08/31/20
4. Building Inspector Report, 08/31/20
5. Safety Committee Meeting Minutes, 8/19/20
6. Park & Rec Committee Meeting Minutes, 8/31/20
7. Resolution No. 2018 (2<sup>nd</sup> rdg) re: Assessing FY 20 Lighting Maintenance
8. Resolution No. 2019 (2<sup>nd</sup> rdg) re: Assessing FY 2020 Street Maintenance
9. Resolution No. 2020 (2<sup>nd</sup> rdg) re: Assessing FY 2020 Park Maintenance
10. Resolution No. 2021 (2<sup>nd</sup> rdg) re: Assessing FY 2012 Curb, Gutter & Sidewalk Project
11. Resolution No. 2023 re: Adopting FY 21 Budget
12. Resolution No. 2024 re: Requesting Distribution of Bridge & Road Safety and Accountability Program Funds
13. Resolution No. 2025 re: Weed Liens
14. FY 21 Final Budget

### C. Correspondence

1. 8/19/20 Email from Institute for Tourism and Recreation Research re: UM Travel Institute, 2020 Tests Montana Tourism
2. Reimaging Rural Session Information
3. 9/3/2020 Summary of Port of Northern Montana board meeting

### D. Reports

- 1.

### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5564  
FAX: (406) 434-2143  
[www.shelbymt.com](http://www.shelbymt.com)



## "NOTICE OF SHOW CAUSE HEARING"

**Mayor:** Gary McDermot  
**Council:** Sanna Clark, Trent Tustian,  
Bill Moritz, Lyle Kimmet,  
Joe Flesch, Aron Heaton.  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**City Planner:** Jim Yeagley  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch

July 10, 2020

Silver Key  
P.O. box 156  
Great Falls, MT 59403

RE: Abatement of 619 Ash Ave. (mobile home)  
Lots 4, N15 of 5; Block 59; Shelby Heights Add

You are hereby notified to appear at a hearing to be held on August 8<sup>th</sup> 2020, 6:30pm, City Hall, 112 1st Street South, City of Shelby, Toole County, Montana, to show cause why the above described building, which have been reported to be a dangerous building, should not be repaired or demolished in accordance with the building inspector's notice, dated June 11, 2020, a copy of which is attached hereto.

This hearing shall be held pursuant to Section 15.28.050 of the Shelby Municipal Code. A copy of the code is available for your review at the Shelby City Hall. If requested from Bill Hunt, City Attorney, 201 Main Street, Shelby, Montana, a copy of all relevant code sections will be provided to you for your review prior to said hearing. At this hearing, you are free to testify or bring other persons to testify on your behalf. At the conclusion of the hearing, the City of Shelby City Council will make its determination, based on the evidence, whether said building is in fact dangerous and should or should not be repaired or demolished in accordance with the statement of particulars hereinabove referenced to. You are, of course, entitled to an attorney, at your expense, to represent you at said hearing. You may appeal any unfavorable decision to District Court. Your failure to appear may cause a decision unfavorable to you. An unfavorable decision to you could lead to a lien being placed upon the property, if the City of Shelby has the above described property repaired or demolished as requested in the June 9, 2020 "Notice to Abate Dangerous Building" hereinabove referred to. Any such lien placed on your property would be in the nature of a tax lien and could lead to a forced sale of the property, in the event the amount of the lien is not paid in full.

DATED THIS 27TH DAY OF August 2020

BY ORDER OF THE SHELBY CITY COUNCIL

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William Hunt  
City Attorney

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5564  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Garry McDermott  
**Council:** Sanna Clark, Trent Tustian,  
Bill Moritz, Lyle Kimmet,  
Joe Flesch, Aaron Heaton  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**City Planner:** Jim Yeagley  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkotch

## "NOTICE TO ABATE DANGEROUS BUILDING"

July 9, 2020

Silver Key LLC  
P.O. Box 156  
Great Falls, MT. 59403

### BY CERTIFIED MAIL

RE: Abatement of 619 Ash Ave. (mobile home)  
Lots 4, N15 of 5; Block 59; Shelby Heights Add

Owners listed as Silver Key LLC

Dear Silver Key LLC:

At the request of the Mayor and the Shelby City Council, I inspected the above described premises. This was done in accordance with the provisions outlined in Section 15.28.040 (Duties of the Building Inspector) Shelby Municipal Code (S.M.C.).

### Statement of Particulars:

1. The property in question is a mobile home and property
2. The mobile home is gutted by fire
3. The mobile home is unsecured

The overall fire damage of the mobile home, and the accumulation of junk constitute unsafe, unsanitary and a dangerous condition which enables me to make the determination these buildings is a dangerous building as defined by Chapter 15.28 of the Shelby Municipal Code.

Section 15.28.040 S.M.C .states "Nuisances. All dangerous buildings within the terms of Section 15.28.010 are declared to be public nuisances and shall be repaired, vacated or demolished as hereinbefore and hereinafter provided." (Ordinance 504 §3, 1974).

**You are hereby ordered to repair or demolish this structure**

In accordance with Section 15.28.040 S.M.C., "The mortgagee, agent or other person having an interest in the building may at his own risk repair, vacate, or demolish the building or have such work or act done; provided, that any person notified under this section to repair, vacate or demolish any building shall be given such reasonable time not exceeding **thirty** days, as may be necessary to do, or have done, the work or act required by the notice provided for herein."

BY ORDER OF THE CITY OF SHELBY

DATED THIS 9<sup>th</sup> day of July, 2020

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Building Inspector

cc: Mayor (via e-mail)  
City Attorney (via e-mail)  
County Sanitarian (via e-mail)

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS**

**August 17, 2020**

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Aaron Heaton, Bill Moritz and Lyle Kimmet, Council Members; Jade Goroski, Finance Officer; Luis Correa, City Superintendent; Lorette Carter, Community Development Director; Rob Tasker, Building Inspector. Absent & Excused: None.

Other citizens present: Ryan Larson.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING MINUTES 8/3/20**

HEATON MADE A MOTION TO APPROVE THE 8/3/2020 MINUTES. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

**SPECIAL COUNCIL MEETING MINUTES 8/10/20**

KIMMET MADE A MOTION TO APPROVE THE 8/10/2020 MINUTES. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

**APPEARANCE REQUESTS**

- Agenda Items - None
- Non-Agenda Items - None

**COMMITTEE REPORTS**

- Law Enforcement Report - Ryan Larson

**CITY ATTORNEY**

- Resolution No. 2018 (1<sup>st</sup> rdg) re: Assessing FY 21 Lighting Maintenance

FLESCHE MADE A MOTION TO APPROVE THE FIRST READING. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

- Resolution No. 2019 (1<sup>st</sup> rdg) re: Assessing FY 21 Street Maintenance

KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 2019. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

- Resolution No. 2020 (1st rdg) re: Assessing FY 21 Park Maintenance  
CLARK MADE A MOTION TO APPROVE RESOLUTION NO. 2020. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESC. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 2021 (1st rdg) re: Curb, Gutter & Sidewalk Project.  
KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 2021. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESC. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 2022 (1st rdg) re: Weed Liens  
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 2022. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESC. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY FINANCE OFFICER

1. City Judge's Report, July 2020
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 7/31/20  
HEATON MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESC. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. City of Shelby Delinquent Taxes, 7/31/20
  - FY 2021 Preliminary Budget  
HEATON MADE A MOTION TO APPROVE THE FY21 PRELIMINARY BUDGET. SECONDED BY MORTIZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, HEATON, FLESC. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Luis provided an update on what the crew has been working on for the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette proved notes has a handout

OTHER MATTERS

ADJOURN

AT 8:30 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING.  
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND,  
MORITZ, HEATON, FLESCH. NOES - NONE. ABSENT - NONE. ABSTAIN -  
NONE.

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GARY MCDERMOTT, MAYOR

ATTEST:

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JADE GOROSKI, FINANCE OFFICER

09/03/20  
10:16:05

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 8/20

Page: 1 of 15  
Report ID: AP100

\* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200081		00343 ENERGY LABORATORIES INC	565.00					
1	337012	08/21/20 Lagoon Effluent	137.00		32905	5310 430600	300	101000
2	333071	08/07/20 Lagoon Influent	87.00		32905	5310 430600	300	101000
3	335078	08/14/20 Lagoon Effluent	137.00		32905	5310 430600	300	101000
4	338304	08/27/20 Lagoon Influent/Effluent	204.00		32920	5310 430600	300	101000
200082		00400 UTILITIES UNDERGROUND LOCATION	103.74					
1	75099	07/31/20 32 Locates for 7/20	58.24		32845	5210 430500	300	101000
2	85099	08/31/20 25 Locates for 8/20	45.50		32845	5210 430500	300	101000
200083		01137 AQUA TECH LABORATORY	240.00					
1	33195	08/05/20 Monthly Coliform Water Testing	80.00		32848	5210 430500	300	101000
2	33268	08/18/20 Coliform Water Test Blue Tank	20.00		32910	5210 430500	300	101000
3	33247	08/13/20 Coliform Water Test Blue Tank	20.00		32910	5210 430500	300	101000
4	33284	08/24/20 Water Test Wells & Blue Tank	120.00		32922	5210 430500	300	101000
200084	-98448E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	08/05/20	Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	08/05/20	Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000
200085	-98450E	00111 FIRST STATE BANK	141.40					
1	08/04/20	Monthly Bank Service Charge	35.35			1000 410550	300	101000
2	08/04/20	Monthly Bank Service Charge	35.35			5210 430570	300	101000
3	08/04/20	Monthly Bank Service Charge	35.35			5310 430670	300	101000
4	08/04/20	Monthly Bank Service Charge	35.35			5410 430870	300	101000
200086	27006S	00144 POSTMASTER	311.62					
1	08/24/20	8/20 UB Postage	103.88			5210 430570	310	101000
2	08/24/20	8/20 UB Postage	103.87			5310 430670	310	101000
3	08/24/20	8/20 UB Postage	103.87			5410 430870	310	101000
200087		00309 PREFERRED OFFICE EQUIPMENT	702.26					
1	34262	08/17/20 8/20 Maintenance & Copies	47.14			1000 411050	300	101000
2	34262	08/17/20 8/20 Maintenance & Copies	126.67			1000 410550	300	101000
3	34262	08/17/20 8/20 Maintenance & Copies	126.67			5210 430570	300	101000
4	34262	08/17/20 8/20 Maintenance & Copies	126.67			5310 430670	300	101000
5	34262	08/17/20 8/20 Maintenance & Copies	126.68			5410 430870	300	101000
6	34262	08/17/20 8/20 Maintenance & Copies	21.74			1000 410240	300	101000
7	34262	08/17/20 8/20 Maintenance & Copies	21.74			5210 430514	300	101000
8	34262	08/17/20 8/20 Maintenance & Copies	21.74			5310 430614	300	101000
9	34262	08/17/20 8/20 Maintenance & Copies	21.73			5410 430814	300	101000
10	34261	08/17/20 8/20 Maintenance & Copies-Shop	30.74		32911	1000 430200	300	101000
11	34261	08/17/20 8/20 Maintenance & Copies-Shop	30.74		32911	1000 420500	300	101000

09/03/20  
10:16:05

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 8/20

Page: 2 of 15  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200088	01137 AQUA TECH LABORATORY	20.00						
1	33194 08/05/20 NCMRWA Monthly Water Test	20.00		32848	5210 430500	300	101000	
200089	00048 TOOLE COUNTY CLERK & RECORDER	3,027.90						
1	07/31/20 City Judge & Sec-Wages	2,142.08			1000 410360	100	101000	
2	07/31/20 City Judge&Sec-Social Security	132.28			1000 410360	141	101000	
3	07/31/20 City Judge & Sec-Medicare	30.94			1000 410360	142	101000	
4	07/31/20 City Judge & Sec-PERS	187.86			1000 410360	143	101000	
5	07/31/20 City Judge&Sec-UnemploymentIns	2.63			1000 410360	145	101000	
6	07/31/20 City Judge & Sec-Worker's Comp	16.17			1000 410360	146	101000	
7	07/31/20 City Judge-Health Insurance	438.63			1000 410360	147	101000	
8	07/31/20 City Judge-Supplies	57.59			1000 410360	200	101000	
9	07/31/20 City Judge-Phone	19.72			1000 410360	344	101000	
200090	01285 HUNT, WILLIAM E JR	5,833.33						
1	08/30/20 8/20 Legal Services	1,458.34			1000 411100	350	101000	
2	08/30/20 8/20 Legal Services	1,458.33			5210 430513	350	101000	
3	08/30/20 8/20 Legal Services	1,458.33			5310 430613	350	101000	
4	08/30/20 8/20 Legal Services	1,458.33			5410 430813	350	101000	
200091	-98444E 02499 DISH	87.04						
1	08/11/20 Monthly TV at Civic Center	87.04			1000 460442	300	101000	
200092	01862 KENCO SECURITY AND TECHNOLOGY	35.00						
1	2173131 09/01/20 9/20 Fire Alarm Monitoring	35.00			1000 420401	300	101000	
200093	01388 3 RIVERS COMMUNICATIONS INC	953.13						
1	08/01/20 8/20 Phone Bill	19.82			1000 420500	344	101000	
2	08/01/20 8/20 Phone Bill	43.66			1000 410550	344	101000	
3	08/01/20 8/20 Phone Bill	43.66			5210 430570	344	101000	
4	08/01/20 8/20 Phone Bill	43.66			5310 430670	344	101000	
5	08/01/20 8/20 Phone Bill	43.67			5410 430870	344	101000	
6	08/01/20 8/20 Phone Bill	17.37			1000 430200	344	101000	
7	08/01/20 8/20 Phone Bill	17.37			5210 430500	344	101000	
8	08/01/20 8/20 Phone Bill	17.37			5310 430600	344	101000	
9	08/01/20 8/20 Phone Bill	17.37			5410 430830	344	101000	
10	08/01/20 8/20 Phone Bill	104.51			1000 460465	300	101000	
11	08/01/20 8/20 Phone Bill	171.71			1000 460442	344	101000	
12	08/01/20 8/20 Phone Bill	68.48			1000 420400	344	101000	
13	08/01/20 8/20 Phone Bill	68.47			1000 420401	344	101000	
14	08/01/20 8/20 Phone Bill	5.91*			1000 410200	344	101000	
15	08/01/20 8/20 Phone Bill	5.91*			5210 430512	344	101000	
16	08/01/20 8/20 Phone Bill	5.91*			5310 430612	344	101000	
17	08/01/20 8/20 Phone Bill	5.91*			5410 430812	344	101000	

09/03/20  
10:16:05

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 8/20

Page: 3 of 15  
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\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
18	08/01/20	8/20 Phone Bill	46.23*			1000 460445	344	101000
19	08/01/20	8/20 Phone Bill	139.18			5310 430600	344	101000
20	08/01/20	8/20 Phone Bill	33.48			5210 430500	344	101000
21	08/01/20	8/20 Phone Bill	33.48			5210 430500	344	101000
200094	27005S	02468 T-MOBILE	249.94					
1	08/10/20	Mobile Charge 7/10-8/9/20	26.10			1000 420500	344	101000
2	08/10/20	Mobile Charge 7/10-8/9/20	47.60			1000 411050	344	101000
3	08/10/20	Mobile Charge 7/10-8/9/20	47.60			1000 440600	344	101000
4	08/10/20	Mobile Charge 7/10-8/9/20	19.57			1000 430200	344	101000
5	08/10/20	Mobile Charge 7/10-8/9/20	19.58			5210 430500	344	101000
6	08/10/20	Mobile Charge 7/10-8/9/20	19.58			5310 430600	344	101000
7	08/10/20	Mobile Charge 7/10-8/9/20	19.57			5410 430840	344	101000
8	08/10/20	Mobile Charge 7/10-8/9/20	12.59			1000 410550	344	101000
9	08/10/20	Mobile Charge 7/10-8/9/20	12.59			5210 430570	344	101000
10	08/10/20	Mobile Charge 7/10-8/9/20	12.58			5310 430670	344	101000
11	08/10/20	Mobile Charge 7/10-8/9/20	12.58			5410 430870	344	101000
200095	00043	SHELBY GAS ASSOCIATION	742.40					
1	08/25/20	8/20 Gas Bill	9.00			1000 411200	343	101000
2	08/25/20	8/20 Gas Bill	9.75			1000 420400	343	101000
3	08/25/20	8/20 Gas Bill	9.75			1000 420401	343	101000
4	08/25/20	8/20 Gas Bill	623.60			1000 460445	343	101000
5	08/25/20	8/20 Gas Bill	25.80			1000 460442	343	101000
6	08/25/20	8/20 Gas Bill	9.70			5410 430840	343	101000
7	08/25/20	8/20 Gas Bill	6.78			1000 430200	343	101000
8	08/25/20	8/20 Gas Bill	6.78			5210 430500	343	101000
9	08/25/20	8/20 Gas Bill	6.78			5310 430600	343	101000
10	08/25/20	8/20 Gas Bill	6.76			5410 430830	343	101000
11	08/25/20	8/20 Gas Bill	2.25			1000 411202	343	101000
12	08/25/20	8/20 Gas Bill	2.25			5210 430520	343	101000
13	08/25/20	8/20 Gas Bill	2.25			5310 430620	343	101000
14	08/25/20	8/20 Gas Bill	2.25			5410 430820	343	101000
15	08/25/20	8/20 Gas Bill	9.70			5210 430500	343	101000
16	08/25/20	8/20 Gas Bill	9.00			1000 460465	343	101000
200096	00026	MARIAS RIVER ELECTRIC COOP INC	12,884.39					
1	08/25/20	8/20 Electric Bill	125.75			1000 411200	342	101000
2	08/25/20	8/20 Electric Bill	81.98			1000 420400	342	101000
3	08/25/20	8/20 Electric Bill	81.97			1000 420401	342	101000
4	08/25/20	8/20 Electric Bill	79.04			1000 411202	342	101000
5	08/25/20	8/20 Electric Bill	79.04			5210 430520	342	101000
6	08/25/20	8/20 Electric Bill	79.04			5310 430620	342	101000
7	08/25/20	8/20 Electric Bill	79.03			5410 430820	342	101000
8	08/25/20	8/20 Electric Bill	111.48			1000 430200	342	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
9	08/25/20 8/20 Electric Bill	111.48			5210 430500	342	101000
10	08/25/20 8/20 Electric Bill	111.48			5310 430600	342	101000
11	08/25/20 8/20 Electric Bill	111.48			5410 430830	342	101000
12	08/25/20 8/20 Electric Bill	55.05			1000 440600	342	101000
13	08/25/20 8/20 Electric Bill	55.04			1000 460430	342	101000
14	08/25/20 8/20 Electric Bill	51.60			1000 460465	342	101000
15	08/25/20 8/20 Electric Bill	152.64			1000 460439	342	101000
16	08/25/20 8/20 Electric Bill	511.46			1000 460442	342	101000
17	08/25/20 8/20 Electric Bill	751.55			1000 460445	342	101000
18	08/25/20 8/20 Electric Bill	3,881.08			2400 430263	342	101000
19	08/25/20 8/20 Electric Bill	6,099.22			5210 430500	342	101000
20	08/25/20 8/20 Electric Bill	242.51			5310 430600	342	101000
21	08/25/20 8/20 Electric Bill	32.47			5410 430840	342	101000
200097	01851 CT CLEANING	1,200.00					
1	08/25/20 8/20 Janitorial Service	75.00			1000 411202	390	101000
2	08/25/20 8/20 Janitorial Service	75.00			5210 430520	390	101000
3	08/25/20 8/20 Janitorial Service	75.00			5310 430620	390	101000
4	08/25/20 8/20 Janitorial Service	75.00			5410 430820	390	101000
5	08/25/20 8/20 CC Janitorial Service	900.00			1000 460442	300	101000
200098	02368 OPTUM	25.50					
1	9510061594 08/15/20 HSA Service Fee	6.38			1000 410550	300	101000
2	9510061594 08/15/20 HSA Service Fee	6.38			5210 430570	300	101000
3	9510061594 08/15/20 HSA Service Fee	6.37			5310 430670	300	101000
4	9510061594 08/15/20 HSA Service Fee	6.37			5410 430870	300	101000
200099	01805 SYSTEMS	3,279.00					
5	37866 07/30/20 7/20-6/21 Firewall Service Fee	220.80			1000 410550	300	101000
6	37866 07/30/20 7/20-6/21 Firewall Service Fee	220.80			5210 430570	300	101000
7	37866 07/30/20 7/20-6/21 Firewall Service Fee	220.80			5310 430670	300	101000
8	37866 07/30/20 7/20-6/21 Firewall Service Fee	220.80			5410 430870	300	101000
9	37866 07/30/20 7/20-6/21 Firewall Service Fee	220.80			1000 411050	300	101000
10	37865 07/30/20 7/20-9/20 Quarterly Fee	366.36			1000 410550	300	101000
11	37865 07/30/20 7/20-9/20 Quarterly Fee	366.36			5210 430570	300	101000
12	37865 07/30/20 7/20-9/20 Quarterly Fee	366.39			5310 430670	300	101000
13	37865 07/30/20 7/20-9/20 Quarterly Fee	366.39			5410 430870	300	101000
14	37865 07/30/20 7/20-9/20 Quarterly Fee	202.50			1000 460442	300	101000
15	37865 07/30/20 7/20-9/20 Quarterly Fee	202.50			1000 411050	300	101000
16	37865 07/30/20 7/20-9/20 Quarterly Fee	76.11			1000 430200	300	101000
17	37865 07/30/20 7/20-9/20 Quarterly Fee	76.11			5210 430500	300	101000
18	37865 07/30/20 7/20-9/20 Quarterly Fee	76.14			5310 430600	300	101000
19	37865 07/30/20 7/20-9/20 Quarterly Fee	76.14			5410 430830	300	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj		Account	
200100	-98449E 00144 POSTMASTER	168.20							
1	845 08/03/20 Triple Tree Contract Postage	3.20			1000 410550	300		101000	
2	845 08/03/20 Stamps	41.25			1000 410550	300		101000	
3	845 08/03/20 Stamps	41.25			5210 430570	310		101000	
4	845 08/03/20 Stamps	41.25			5310 430670	310		101000	
5	845 08/03/20 Stamps	41.25			5410 430870	310		101000	
200101	27001S 02190 BAUMAN, CHRISTINE	50.00							
1	08/03/20 Haul Recycling Trailer to GF	50.00			1000 480100	200		101000	
200102	27002S 02389 WELLS FARGO VENDOR FIN SERV	63.13							
	Serial #6507270X								
1	5011250156 07/18/20 Sharp MX-350 Copier-Prop T	12.62			1000 430200	200		101000	
2	5011250156 07/18/20 Sharp MX-350 Copier-Prop T	12.62			5210 430500	200		101000	
3	5011250156 07/18/20 Sharp MX-350 Copier-Prop T	12.63			5310 430600	200		101000	
4	5011250156 07/18/20 Sharp MX-350 Copier-Prop T	12.63			5410 430840	200		101000	
5	5011250156 07/18/20 Sharp MX-350 Copier-Prop T	12.63			1000 420500	200		101000	
200103	01866 SHELBY PAINT AND HARDWARE	429.69							
1	14421 07/28/20 Paper Towels/Windex/Paint	71.96		32624	1000 460442	200		101000	
2	69048 07/21/20 Shovel/Tool Box	41.98		32909	1000 420500	200		101000	
3	69049 07/22/20 Fly Ribbon	2.49		32909	1000 430200	200		101000	
4	69050 07/22/20 Screws	8.50		32909	1000 460430	200		101000	
5	69187 07/28/20 Smart Key/Valve/Pipe	104.95		32909	1000 460430	200		101000	
6	69204 07/29/20 Chainsaw Chain/Rake/Seed	80.96		32909	1000 460430	200		101000	
7	69222 08/04/20 Sawzall Blades	29.99		32909	1000 420500	200		101000	
8	69223 08/04/20 Spray Bottles	5.98		32909	1000 430200	200		101000	
9	69239 08/05/20 Pipe Cleaner/PVC Cement/Primer	31.97		32909	1000 460430	200		101000	
10	69283 08/12/20 Ziploc Bags	8.98		32909	5310 430600	200		101000	
11	69146 08/13/20 Week Block/Fabric Staples	41.93		32909	1000 411200	200		101000	
200104	00047 BEN TAYLOR INC	838.41							
1	236947 07/01/20 RFD-Latex Gloves	21.58		32853	1000 420401	200		101000	
2	237315 07/02/20 CFD-Trash Can Liners	35.98		32853	1000 420400	200		101000	
3	676758 07/01/20 CFD-Fittings/Hose	52.33		32853	1000 420400	200		101000	
4	702548 07/21/20 RFD-Fittings	30.65		32853	1000 420401	200		101000	
5	24577 07/29/20 CFD-7/20 Fuel	103.83		32853	1000 420400	230		101000	
6	698067 08/03/20 CFD-Wall Comb/Knife/Blades	36.75		32856	1000 420400	200		101000	
7	25005 08/26/20 RFD-8/20 Fuel	557.29		32856	1000 420401	230		101000	

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200105	01736 MUNICIPAL EMERGENCY SERVICES INC	2,973.44						
1	1481420 07/27/20 RFD-Boots	350.00		32852	1000 420401	200	101000	
2	1481420 07/27/20 CFD-(10)Gloves/Shipping	769.47		32852	1000 420400	200	101000	
3	1483510 07/31/20 RFD-Dewalt Window Cutter	714.10		32854	1000 420401	200	101000	
4	1482554 07/29/20 RFD-Name Plates	151.26		32854	1000 420401	200	101000	
5	1489772 08/20/20 RFD-Batteries	169.97		32857	1000 420401	200	101000	
6	1489122 08/19/20 CFD-Safety Vests	358.64		32857	1000 420400	200	101000	
7	1489123 08/19/20 CFD-Suspenders/Padding	460.00		32857	1000 420400	200	101000	
200106	00117 QUILL CORPORATION	701.42						
1	9078801 07/29/20 Kleenex/Pens	6.83		32478	1000 410550	200	101000	
2	9078801 07/29/20 Kleenex/Pens	6.83		32478	5210 430570	200	101000	
3	9078801 07/29/20 Kleenex/Pens	6.83		32478	5310 430670	200	101000	
4	9078801 07/29/20 Kleenex/Pens	6.83		32478	5410 430870	200	101000	
5	9077710 07/29/20 Copy Paper/Coffee/Pens/Ink	88.55		32478	1000 410550	200	101000	
6	9077710 07/29/20 Copy Paper/Coffee/Pens/Ink	88.56		32478	5210 430570	200	101000	
7	9077710 07/29/20 Copy Paper/Coffee/Pens/Ink	88.56		32478	5310 430670	200	101000	
8	9077710 07/29/20 Copy Paper/Coffee/Pens/Ink	88.56		32478	5410 430870	200	101000	
9	9462483 08/11/20 Marker Board/Eraser/Tape/Clip	31.07		32479	1000 410550	200	101000	
10	9462483 08/11/20 Marker Board/Eraser/Tape/Clip	31.07		32479	5210 430570	200	101000	
11	9462483 08/11/20 Marker Board/Eraser/Tape/Clip	31.07		32479	5310 430670	200	101000	
12	9462483 08/11/20 Marker Board/Eraser/Tape/Clip	31.07		32479	5410 430870	200	101000	
13	9462419 08/11/20 Lysol Wipes	1.60		32479	1000 410550	200	101000	
14	9462419 08/11/20 Lysol Wipes	1.60		32479	5210 430570	200	101000	
15	9462419 08/11/20 Lysol Wipes	1.60		32479	5310 430670	200	101000	
16	9462419 08/11/20 Lysol Wipes	1.60		32479	5410 430870	200	101000	
17	9462584 08/11/20 (2)HP 61XL Ink Cartridges	80.98		32479	1000 440600	200	101000	
18	9789595 08/20/20 Clorox Disinfecting Wipes	5.46		32481	1000 410550	200	101000	
19	9789595 08/20/20 Clorox Disinfecting Wipes	5.46		32481	5210 430570	200	101000	
20	9789595 08/20/20 Clorox Disinfecting Wipes	5.46		32481	5310 430670	200	101000	
21	9789595 08/20/20 Clorox Disinfecting Wipes	5.46		32481	5410 430870	200	101000	
22	10103516 09/01/20 Packing Tape/Clips/Page Mark	13.40		32483	1000 410550	200	101000	
23	10103516 09/01/20 Packing Tape/Clips/Page Mark	13.40		32483	5210 430570	200	101000	
24	10103516 09/01/20 Packing Tape/Clips/Page Mark	13.41		32483	5310 430670	200	101000	
25	10103516 09/01/20 Packing Tape/Clips/Page Mark	13.40		32483	5410 430870	200	101000	
26	10104103 09/01/20 Notebooks	3.57		32483	1000 410550	200	101000	
27	10104103 09/01/20 Notebooks	3.58		32483	5210 430570	200	101000	
28	10104103 09/01/20 Notebooks	3.58		32483	5310 430670	200	101000	
29	10104103 09/01/20 Notebooks	3.58		32483	5410 430870	200	101000	
30	10108528 09/01/20 Self-Inking Date Stamp	4.62		32483	1000 410550	200	101000	
31	10108528 09/01/20 Self-Inking Date Stamp	4.61		32483	5210 430570	200	101000	
32	10108528 09/01/20 Self-Inking Date Stamp	4.61		32483	5310 430670	200	101000	
33	10108528 09/01/20 Self-Inking Date Stamp	4.61		32483	5410 430870	200	101000	

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200107	01329 CITY OF SHELBY	2,500.00						
1	07/05/20 TBID-Admin Time Lorette Carter	2,500.00			7199 212500			101000
200108	27003S 01329 CITY OF SHELBY	817.27						
1	08/06/20 Emergency Disaster Assistance	817.27			7061 420760	710		101000
200109	01669 U.S. BANK	300.00						
	General Obligation Bonds, Series 2016 (Fire Hall)							
1	5818407 07/27/20 Paying Agent/Regist/Trsfr Agn	300.00			1000 420400	300		101000
200110	01669 U.S. BANK	350.00						
	Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2012							
1	5818537 07/27/20 Paying Agent/Regist/Trsfr Agn	350.00			2550 490528	300		101000
200111	-98447E 00144 POSTMASTER	2.85						
1	859 08/05/20 Storm Water Draw Postage	2.85			5720 430246	950 2283		101000
200112	00357 APPLEY REPAIR	252.90						
1	9786 07/31/20 Recharge AC Unit	131.40		32850	5410 430830	300		101000
2	9785 07/31/20 Service AC System	121.50		32850	1000 460430	300		101000
200113	00037 NORTHWEST PIPE FITTINGS INC	2,080.27						
1	2365312 08/03/20 Clamp/Hymax Couplings	618.88		32849	5210 430500	200		101000
2	2370573 08/18/20 2" Val Matic Air & Vac Valve	640.90		32906	5210 430500	200		101000
3	2380614 08/31/20 Hydrant Extension & Kit	820.49		32906	5210 430500	200		101000
200114	00016 GENERAL DISTRIBUTING CO	114.00						
1	897905 07/28/20 Ear Plugs/Gloves	64.00		32843	1000 430200	200		101000
2	804690 08/12/20 Work Gloves Large & XL	50.00		32912	1000 430200	200		101000
200115	01713 FRONTLINE AG SOLUTIONS LLC	158.74						
1	753551 07/02/20 Mower Parts	78.42		32842	1000 460430	200		101000
2	753901 07/03/20 Mower Parts	80.32		32842	1000 460430	200		101000
200116	01725 2M COMPANY INC	576.00						
1	20191809 07/31/20 Sprinkler Parts	576.00		32846	1000 460430	200		101000
200117	01903 1ST CHOICE PLUMBING LLC	190.00						
1	06140411 08/03/20 Cable Bathroom Shower	190.00		32844	1000 460430	300		101000

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200118	-98445E 01545 AMAZON.COM	88.84						
1	1113944294 08/04/20 Face Masks	88.84		32841	1000 430200	200	101000	
200119	00088 CARQUEST AUTO PARTS	14.99						
1	2567311861 07/06/20 CFD-Relay	14.99		32855	1000 420400	200	101000	
200120	-98446E 01963 DELUXE FOR BUSINESS	106.12						
1	412229652 08/03/20 300 Deposit Slips	26.53		32477	1000 410550	200	101000	
2	412229652 08/03/20 300 Deposit Slips	26.53		32477	5210 430570	200	101000	
3	412229652 08/03/20 300 Deposit Slips	26.53		32477	5310 430670	200	101000	
4	412229652 08/03/20 300 Deposit Slips	26.53		32477	5410 430870	200	101000	
200121	02535 CUSHING TERRELL	1,012.50						
1	153334 07/31/20 Historic Preservation Plan	1,012.50*			1000 510302	350	101000	
200122	00047 BEN TAYLOR INC	7,924.22						
1	50696 07/01/20 UV Plant Propane	318.00			5210 430500	230	101000	
2	702113 06/30/20 Post	13.00		32903	1000 430200	200	101000	
3	702665 07/28/20 Glystar	80.00		32903	1000 430200	200	101000	
4	702655 07/27/20 Milestone	180.00		32903	1000 430200	200	101000	
5	237783 07/08/20 Rid-x-Powder	9.49		32903	1000 460430	200	101000	
6	238411 07/14/20 Valve/Tee/Nipple	128.24		32903	5310 430600	200	101000	
7	238399 07/14/20 Plug	3.99		32903	5310 430600	200	101000	
8	237888 07/09/20 28oz Clear/Sprayer	33.48		32903	5210 430500	200	101000	
9	237654 07/07/20 Pipe Wrap/Tape	44.01		32903	5210 430500	200	101000	
10	238507 07/15/20 Gloves	37.57		32903	1000 430200	200	101000	
11	240000 07/28/20 Flashlight	30.00		32903	1000 460430	200	101000	
12	236608 07/01/20 Zirco F Dis	30.87		32903	1000 430200	200	101000	
13	238522 07/15/20 Tape	3.79		32903	1000 460430	200	101000	
14	239015 07/20/20 Screws/Fasteners	1.98		32903	5410 430840	200	101000	
15	238494 07/14/20 Metal	26.40		32903	5410 430840	200	101000	
16	238414 07/14/20 Tape	3.79		32904	1000 460430	200	101000	
17	240114 07/29/20 Trigger S	5.49		32904	1000 460445	200	101000	
18	237190 07/01/20 Wet Floor Sign	20.99		32904	1000 460445	200	101000	
19	237013 07/01/20 LED Bulbs	16.99		32904	1000 460445	200	101000	
20	237669 07/07/20 Screws/Fasteners	4.08		32904	1000 460430	200	101000	
21	238571 07/15/20 Screws/Fasteners	0.69		32904	1000 460430	200	101000	
22	240053 07/28/20 Connector/Nuts/Tape	14.57		32904	1000 460430	200	101000	
23	239962 07/28/20 Tape	3.79		32904	1000 460430	200	101000	
24	237052 07/01/20 Staples/Power Bit/20pk	28.48		32904	1000 460430	200	101000	
25	239180 07/21/20 Elbow	0.39		32904	1000 460430	200	101000	
26	239495 07/24/20 Paste/Cap	15.07		32904	1000 460430	200	101000	
27	24366 07/29/20 7/20 Fuel	87.56		32901	1000 430200	230	101000	
28	24366 07/29/20 7/20 Fuel	159.46		32901	1000 430200	230	101000	

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
29	24366	07/29/20 7/20 Fuel	231.55		32901	1000 430200	230	101000	
30	24366	07/29/20 7/20 Fuel	83.49		32901	1000 430200	230	101000	
31	24366	07/29/20 7/20 Fuel	709.16		32901	5410 430830	230	101000	
32	24366	07/29/20 7/20 Fuel	20.24		32901	5410 430830	230	101000	
33	24366	07/29/20 7/20 Fuel	252.49		32901	1000 460430	230	101000	
34	24366	07/29/20 7/20 Fuel	261.99		32901	1000 460430	230	101000	
35	24366	07/29/20 7/20 Fuel	266.11		32901	5410 430830	230	101000	
36	24366	07/29/20 7/20 Fuel	29.39		32901	1000 430200	230	101000	
37	24366	07/29/20 7/20 Fuel	73.21		32901	1000 430200	230	101000	
38	24366	07/29/20 7/20 Fuel	78.92		32901	1000 430200	230	101000	
39	24366	07/29/20 7/20 Fuel	220.95		32901	1000 430200	230	101000	
40	24366	07/29/20 7/20 Fuel	198.46		32901	1000 430200	230	101000	
41	24366	07/29/20 7/20 Fuel	742.35		32901	1000 460430	230	101000	
42	24366	07/29/20 7/20 Fuel	104.12		32902	1000 420500	230	101000	
43	24366	07/29/20 7/20 Fuel	40.88		32902	1000 440600	230	101000	
44	24366	07/29/20 7/20 Fuel	53.15		32902	1000 430200	230	101000	
45	24366	07/29/20 7/20 Fuel	166.33		32902	1000 430200	230	101000	
46	24806	08/26/20 8/20 Fuel	53.71		32916	1000 430200	230	101000	
47	24806	08/26/20 8/20 Fuel	127.61		32916	1000 430200	230	101000	
48	24806	08/26/20 8/20 Fuel	45.65		32916	1000 430200	230	101000	
49	24806	08/26/20 8/20 Fuel	119.87		32916	1000 430200	230	101000	
50	24806	08/26/20 8/20 Fuel	59.23		32916	1000 430200	230	101000	
51	24806	08/26/20 8/20 Fuel	237.41		32916	1000 430200	230	101000	
52	24806	08/26/20 8/20 Fuel	87.44		32916	1000 430200	230	101000	
53	24806	08/26/20 8/20 Fuel	328.62		32916	1000 460430	230	101000	
54	24806	08/26/20 8/20 Fuel	202.25		32916	1000 430200	230	101000	
55	24806	08/26/20 8/20 Fuel	271.67		32916	1000 430200	230	101000	
56	24806	08/26/20 8/20 Fuel	10.24		32916	1000 430200	230	101000	
57	24806	08/26/20 8/20 Fuel	54.49		32916	1000 430200	230	101000	
58	24806	08/26/20 8/20 Fuel	237.46		32916	1000 430200	230	101000	
59	24806	08/26/20 8/20 Fuel	126.59		32917	1000 420500	230	101000	
60	24806	08/26/20 8/20 Fuel	569.67		32917	1000 460430	230	101000	
61	24806	08/26/20 8/20 Fuel	45.37		32917	1000 440600	230	101000	
62	24806	08/26/20 8/20 Fuel	37.40		32917	1000 430200	200	101000	
63	242938	08/25/20 Plugs	6.45		32918	1000 460445	200	101000	
64	242787	08/24/20 Leak Stopper	19.47		32918	1000 430200	200	101000	
65	242083	08/17/20 Hex Bit	23.99		32918	1000 430200	200	101000	
66	704974	08/20/20 Camlock	7.18		32918	1000 430200	200	101000	
67	241007	08/06/20 PJ Cmfd/Cap	12.98		32918	1000 430200	200	101000	
68	241415	08/10/20 Rebar	9.30		32918	1000 430200	200	101000	
69	241002	08/06/20 Coupling	1.99		32918	1000 460430	200	101000	
70	240913	08/05/20 Coupling/Adapter/Tee	44.40		32918	1000 460439	200	101000	
71	240695	08/03/20 Nipple/Sump Pump	146.98		32918	5310 430600	200	101000	
72	240214	08/01/20 Sump Pump	144.99		32918	5310 430600	200	101000	
73	242107	08/18/20 Screws/Fasteners	1.89		32918	5210 430500	200	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
74	242473 08/20/20 Mesh Screen/Nipple/Clamp	20.98		32918	5210 430500	200	101000		
75	240224 08/01/20 Pressure Gauge	33.98		32918	5210 430500	200	101000		
200123	02090 CERTIFIED FOLDER DISPLAY SERVICE	1,912.19							
1	08/12/20 TBID-Brochure Distribution	1,912.19			7199 212500		101000		
200124	01752 NORTHTOWN DRUG	68.16							
1	77039 08/06/20 HP 934/935 Ink Cartridges	68.16		32625	1000 460442	200	101000		
200125	27004S 01329 CITY OF SHELBY	730.12							
1	08/18/20 Emergency Disaster Assistance	730.12			7061 420760	710	101000		
200126	02336 360 OFFICE SOLUTIONS	832.10							
1	440294 08/14/20 Laser Utility Billing Cards	210.86		32480	5210 430570	200	101000		
2	440294 08/14/20 Laser Utility Billing Cards	210.85		32480	5310 430670	200	101000		
3	440294 08/14/20 Laser Utility Billing Cards	210.85		32480	5410 430870	200	101000		
4	440299 08/11/20 Claim Checks	66.52		32480	5210 430570	200	101000		
5	440299 08/11/20 Claim Checks	66.51		32480	5310 430670	200	101000		
6	440299 08/11/20 Claim Checks	66.51		32480	5410 430870	200	101000		
200127	02538 CALGON CARBON UV TECHNOLOGIES	52,200.00							
1	90106216 08/17/20 20% Down UV Reactor	52,200.00			5210 430501	950 2285 101			
200128	01984 BIG SKY CREATIVE WORKS	100.00							
1	2020-08-16 08/16/20 TBID-Kiosk Signage	100.00			7199 212500		101000		
200129	01780 MONTANA BROOM & BRUSH	157.90							
1	1445041 08/12/20 Black Liners	30.00		32626	1000 460442	200	101000		
2	1446272 08/19/20 Symplicity Sanibet Multi Rang	29.06		32628	1000 460442	200	101000		
3	1446346 08/19/20 Towel Dispenser/Vinyl Gloves	98.84		32627	1000 460442	200	101000		
200130	02261 STIRLING ROD R & DALLAS L	1,000.00							
	Resolution #1992								
1	08/07/20 Sidewalk Program	1,000.00			1000 430200	200	101000		
200131	01620 KLJ ENGINEERING LLC	547.60							
1	10141820 08/21/20 Storm Water-Construction Adm	547.60			5720 430246	950 2283 101000			
200132	01620 KLJ ENGINEERING LLC	3,095.66							
	NCMRWA Grant								
1	10141821 08/21/20 Wellfield Improvements	3,095.66			5210 430501	950 2285 101000			

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Claim	Vendor #/Name/	Document \$/	Disc \$	PO #	Fund Org Acct	Object Proj	Cash
Line #	Check Invoice #/Inv Date/Description	Line \$					Account
200133	00048 TOOLE COUNTY CLERK & RECORDER	49,100.00					
1	07/31/20 Law Enforcement	34,370.00			1000 420000	300	101000
2	07/31/20 Law Enforcement	4,910.00			5210 420100	300	101000
3	07/31/20 Law Enforcement	4,910.00			5310 420100	300	101000
4	07/31/20 Law Enforcement	4,910.00			5410 420100	300	101000
200134	01984 BIG SKY CREATIVE WORKS	400.00					
1	2020-08-24 08/24/20 36x48" Lake Sheloolle Sign	200.00			1000 460439	200	101000
2	2020-08-24 08/24/20 36x48" Williamson Park Sig	200.00			1000 460437	200	101000
200135	02487 BNSF RAILWAY COMPANY	5,304.50					
	Tracking #17-58331						
	RCP Carrier Pipe, Storm Water, Near Oilfield Ave						
	9/7/19-9/6/20						
1	20081418 08/17/20 #BF83378-Lease Storm Water	5,150.00*			5720 430246	300	101000
2	20081418 08/17/20 #BF83378-3% Increase	154.50*			5720 430246	300	101000
200136	-98443E 00198 INTERNATIONAL CODE COUNCIL INC	115.00					
	100931473 08/19/20 Certification Renewal-Taske	115.00		31040	1000 420500	300	101000
200137	-98442E 00198 INTERNATIONAL CODE COUNCIL INC	521.00					
1	100931510 08/19/20 2018 Code Books	521.00		31041	1000 420500	200	101000
200138	02505 ROCKY MOUNTAIN HARDSCAPES	172.95					
1	4020 08/13/20 Landscaping Materials	172.95		32915	1000 460430	200	101000
200139	02351 POLLARD WATER	932.94					
1	173575 08/19/20 Chemical Injector	243.04		32914	5210 430500	200	101000
2	173836 08/21/20 Injection Quill	219.95		32919	5210 430500	200	101000
3	173582 08/25/20 Chemical Injector Pump	469.95		32924	5210 430500	200	101000
200140	00049 TRACTOR & EQUIPMENT CO	150.96					
1	392389 08/21/20 Mirror	150.96		32907	1000 430200	200	101000
200141	01400 CHEMICAL MONTANA CO	780.00					
1	26208 08/19/20 Sodium Hypochlorite 53 Gal Dr	780.00		32908	5210 430500	200	101000
200142	02539 FERGUSON WATERWORKS #1701	152.00					
1	754115 08/10/20 (4)Hydrant Wrenches	152.00		32913	5210 430500	200	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200143	27008S 00144 POSTMASTER	347.22						
1	08/26/20 9/20 Newsletter - 1172	86.80			1000 410240	310	101000	
2	08/26/20 9/20 Newsletter - 1172	86.81			5210 430514	310	101000	
3	08/26/20 9/20 Newsletter - 1172	86.81			5310 430614	310	101000	
4	08/26/20 9/20 Newsletter - 1172	86.80			5410 430814	310	101000	
200144	27007S 01329 CITY OF SHELBY	377.01						
1	08/27/20 Emergency Disaster Assistance	377.01			7061 420760	710	101000	
200145	00041 SHELBY PROMOTER	341.00						
1	SL203503 08/26/20 Wellfield Improvements Bid	245.00			5210 430501	950 2285	101000	
2	SL203502 08/26/20 20-21 Assessments & Budget	12.00			1000 410550	300	101000	
3	SL203502 08/26/20 20-21 Assessments & Budget	12.00			5210 430570	300	101000	
4	SL203502 08/26/20 20-21 Assessments & Budget	12.00			5310 430670	300	101000	
5	SL203502 08/26/20 20-21 Assessments & Budget	12.00			5410 430870	300	101000	
6	SL203501 08/26/20 Close Alley Shelby Heights	48.00			1000 420500	300	101000	
200146	00359 BLACK MOUNTAIN SOFTWARE	100.00						
1	25924 08/26/20 CASS Certification	25.00			1000 410550	300	101000	
2	25924 08/26/20 CASS Certification	25.00			5210 430570	300	101000	
3	25924 08/26/20 CASS Certification	25.00			5310 430670	300	101000	
4	25924 08/26/20 CASS Certification	25.00			5410 430870	300	101000	
200147	-98441E 01994 BEST BUY	35.98						
1	8062909529 08/27/20 (2)USB Flash Drive 5 pack	17.99		32482	1000 411050	200	101000	
2	8062909529 08/27/20 (2)USB Flash Drive 5 pack	4.49		32482	1000 410550	200	101000	
3	8062909529 08/27/20 (2)USB Flash Drive 5 pack	4.50		32482	5210 430570	200	101000	
4	8062909529 08/27/20 (2)USB Flash Drive 5 pack	4.50		32482	5310 430670	200	101000	
5	8062909529 08/27/20 (2)USB Flash Drive 5 pack	4.50		32482	5410 430870	200	101000	
200148	-98440E 01595 PIZZA HUT	66.88						
1	08/31/20 Pizza for Street Crew	66.88			1000 430200	200	101000	
200149	01271 CONANT HEATING & COOLING	328.00						
1	2604 08/26/20 Service Call Old City Hall	328.00		32921	1000 411200	300	101000	
200150	02334 BEN TAYLOR INC.	1,247.73						
1	702303 07/09/20 Diesel	989.45		32822	5410 430840	230	101000	
2	679147 08/25/20 DEF/Megaplex	258.28		32916	5410 430840	200	101000	

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CITY OF SHELBY  
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\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200151	01969 GREAT FALLS SAND & GRAVEL INC	74,733.40						
	Council Approved 6/6/20							
1	39864 08/31/20 Pave Sheridan Ave	26,656.60			2500 430200	900	101000	
2	39865 08/31/20 Pave St. Mary Ave	48,076.80			2500 430200	900	101000	
200152	02374 MAGUIRE IRON INC	149,250.00						
	Council Approved 4/6/20							
1	IVC012488 07/31/20 Paint Water Tank Payment #1	149,250.00*			5210 430501	900	101000	
200153	00039 PETTY CASHIER	78.00						
1	2886 08/20/20 TC C&R 8/20 Legal Filings	7.00			1000 410550	300	101000	
2	2886 08/20/20 TC C&R 8/20 Legal Filings	7.00			5210 430570	300	101000	
3	2886 08/20/20 TC C&R 8/20 Legal Filings	7.00			5310 430670	300	101000	
4	2886 08/20/20 TC C&R 8/20 Legal Filings	7.00			5410 430870	300	101000	
5	2887 08/24/20 S. McLean Swim Lesson Refund	50.00			1000 460445	300	101000	
200154	01742 NORTHERN TRANSIT INTERLOCAL	2,500.00						
1	08/31/20 Operational Costs-1st Payment	2,500.00			1000 430200	300	101000	
155	02486 MARIAS RIVER CONTRACTING LLC	2,300.00						
1044	08/13/20 Valley Gutter Cedar & 7th St S	2,300.00		32484	1000 430200	300	101000	
200156	02045 NAPA AUTO PARTS	491.42						
1	135928 07/08/20 Filters	24.52		32839	1000 430200	200	101000	
2	135893 07/07/20 Return-Socket Set	-39.02		32839	1000 430200	200	101000	
3	136713 07/21/20 Hose Clamp	2.44		32839	1000 430200	200	101000	
4	137193 07/29/20 Raven Blk/Nitrile	32.98		32923	1000 460430	200	101000	
5	138707 08/25/20 Grease Gun	24.99		32923	5410 430840	200	101000	
6	138764 08/26/20 Filter	5.02		32923	1000 430200	200	101000	
7	138847 08/27/20 Starter	350.61		32923	1000 430200	200	101000	
8	137075 07/28/20 Cap Kit	3.64		32923	1000 430200	200	101000	
9	138848 08/27/20 Permatex/Coolant	18.68		32923	5410 430830	200	101000	
10	139160 09/01/20 Cleaning/Air Freshener	13.00		32923	1000 430200	200	101000	
11	137144 07/28/20 Raven Blk/Nitrile	32.98		32923	1000 430200	200	101000	
12	137189 07/29/20 Hose Clamp	2.56		32923	1000 460430	200	101000	
13	137723 08/07/20 Oil	16.49		32923	1000 460430	200	101000	
14	137728 08/07/20 Fuse	2.53		32923	1000 430200	200	101000	
200157	00088 CARQUEST AUTO PARTS	83.71						
1	2567311873 07/07/20 15-40 Oil	34.95		32838	1000 430200	200	101000	
2	2567311877 07/07/20 RETURN 15-40 Oil	-34.95		32838	1000 430200	200	101000	
3	2567313859 08/20/20 Int Door Handle	83.71		32927	1000 460430	200	101000	

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CITY OF SHELBY  
Claim Details  
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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200158		00027 MARKS TIRE & ALIGNMENT	290.00					
1	61709	08/03/20 Service Call-Mount/Dismount	110.00		32925	5210 430500	300	101000
2	61905	08/18/20 Rubbermaster Turf Tire	145.00		32925	1000 460430	200	101000
3	61446	07/15/20 Dismount/Mount	35.00		32925	5210 430500	300	101000
200159		00653 GREAT WEST ENGINEERING	1,281.50					
1	22350	08/21/20 Lagoon Liner Assistance	1,281.50			5310 430601	950 2282	101000
200160		00083 MARIAS HEALTHCARE	171.00					
1	08/11/20	DOT Physical-Barnes	171.00			1000 430200	300	101000
# of Claims 80			Total: 406,013.57					
Total Electronic Claims			2,936.31	Total Non-Electronic Claims		403077.26		

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Fund Summary for Claims  
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$68,692.04
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,881.08
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$74,733.40
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$350.00
5210 WATER UTILITY	
101000 Cash-Operating	\$224,220.31
5310 SEWER UTILITY	
101000 Cash-Operating	\$11,008.88
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$10,836.32
5720 STORM DRAINAGE	
101000 Cash-Operating	\$5,854.95
7061 LOCAL DISASTER RELIEF	
101000 Cash-Operating	\$1,924.40
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$4,512.19
<b>Total:</b>	<b>\$406,013.57</b>

# Building Inspector Report August 2020

1/2020

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4415	8/17/2020	MD	Bob Winney	Shelby 1st	18	2	422 Treasure Ave	covered porch	4,000.00	97.00
4416	8/19/2020	HB2	Ray Ross	Shelby Unplatted	4	10B	421 Sheridan St	zoning-fence	-	24.00
4417	8/25/2020	HB2	Alex Vandekop	Shelby Unplatted	4	1C	417 Sheridan St	zoning-fence	-	24.00
4418	8/27/2020	LDR	Beau & Melissa Peters	Aronow 1st	4	11,12	611 Valley St	2 story duplex demo	-	-
									\$ 4,000.00	\$ 145.00
<b>4 Permits issued this Month</b>									<b>Job Evaluation Totals</b>	<b>TOTALS</b>

FISCAL YTD TOTALS	
Number of Permits	6
Permit Fees	\$ 1,250.00
Total Job Values	\$ 89,000.00

## SAFETY COMMITTEE MEETING

August 19, 2020  
10:00 a.m.

Present: Mayor Gary McDermott and Councilmember Bill Moritz; City Hall-Jade Goroski and Tammy Pederson.

Discussion was held on the following:

- Street paving will start Monday. Need to make sure proper signage is up for all areas.
- School will be starting next week so remind all city employees to be cautious of kids walking and riding bikes.
- 13<sup>th</sup> Street South needs to be bladed.
- Property by post office to be deeded to the City and we will look at front house to see if it is salvageable or should be demolished along with the other house.
- Safety equipment mentioned at last meeting needs to be purchased.
- Street signage needs to be put back up along Front St.

The next meeting will be held Wednesday, September 16, 2020 @ 10:00 a.m. at City Hall.

Meeting adjourned at 10:30 a.m.

Reported by Tammy Pederson

## MINUTES OF THE PARK & RECREATION COMMITTEE

August 31, 2020

In attendance: Gary McDermott, Lyle Kimmet, Pat Frydenlund, Jason Gray, Donato Riggs, Kristen Russell, Eric Tokerud, Luis Correa and Lorette Carter reporting.

### **Civic Center Facility Manager Report:**

Jessi reported summer was very busy at the facility. She worked with Marias Medical Center to get her CPR certification. Movie day was a great success with several community members and organizations providing snacks for the kids. One person conducted a bake sale to purchase bean bag chairs, but Jessi felt the donation might be better used for skater-aids for kids learning to roller skate. A picture of the skater-aid is attached. With the cost, it was suggested we purchase one and try to engineer our own to save on expense.

Fall classes: Tai Chi is offered at Mondays and Fridays at 10:00 am. High Fit is offered every other Saturday at 8:30 am on the tennis courts and Mondays at 8:30 am. They are working to offer an evening class. Tressa hopes to begin classes in October. A lady from Cut Bank has been in contact with Jessi to possibly offer a 6-week session of dance lessons for children. Roller skating is offered Mondays and Thursdays from 3:30 to 5:30 pm.

Facility: Jessi acknowledged Jonna Welker for painting sports and Coyote images in the teen room. Rob still has to finish installing lockers in the main hallway; finishing the baseboard trim; replacing tiles upstairs on the racquetball court side; finish painting stairwell; and doors painted.

Jessi is still working on a cost quote for a circuit workout unit which would replace several older pieces of equipment that are not used in the weight room. Once the equipment purchase is approved, city council would need to determine the method of disposal of the old equipment whether through a give-away process or advertised for sale. The treadmills were serviced and the new running belts are working great.

Eric also asked about a weekend attendant. The City will post the part-time position opening in the coming weeks.

### **City Facilities:**

**Swimming Pool:** Luis reported the swimming pool had a good season. Pool manager, Lexy Fisher did a great job, as did the lifeguards. The Splash Park will remain open until late September. Kristen Russell reported the July 25<sup>th</sup> mini swim meet went well. She praised Luis and Lexy for the condition of the pool facility.

Jessi suggested the pool get an I-pad in which to track pool passes electronically. There was some delay in getting pass information to and from the pool to Jessi as she tracks and updates passes. (In a follow up with Jade Goroski, finance officer – the cost of internet at the pool would be cost prohibitive for 3 months. City officials will work on improving the system for next season.)

**Lake Shel-oole:** Lorette reported the welcome signage for the north entrance into Shelby at Lake Shel-oole Campground will be installed this week. Using the city logo and creating a common branded look, a

new sign will also be installed for campers within the facility as well as down at Williamson Park. The hope is to begin replacing park signs next spring with the same branded look.

The floating dock was installed in June with lots of people enjoying it this summer. It was suggested the City look into adding one or two more sections as the water/weed levels in later summer make it hard to cast into open water. The City crew will clear away the dead trees and scrub bushes around the dock this fall in an effort to provide clear areas to cast. In early August someone vandalized the dock, breaking one railing from the ramp. Lance Ballantyne will re-weld the railing and reinforce the joints.

**Roadrunner Recreation Trail:** The trail has been maintained through the summer with mowing and weed control. Donato suggested trees be planted near some of the benches to provide shade for trail users. Luis noted the weed control measures would kill trees. It was then suggested the City look into small shade structures that could be wind/weather resistant for one or two of the benches along the trail.

Lorette has visited with the MT State trails program in regard to a single-track bike trail system. She will work with the City on applying for trail funding to design a trail system around Roadrunner Trail as proposed by Dr. Alan Bridge to the Shelby City Council.

A resident asked about repainting the distance markers along the trail. Lorette is serving on the formation board for Sober Life which is a support group forming in Toole County. They are looking for community projects which she will suggest to the coordinator. Luis will look for the stencils and will provide paint if volunteers are available.

#### **Tree Board:**

Tree planting took place in early June with 12 trees planted at the Shelby Fire Hall; east entrance; Champions Park; and Historic Shelby Town Hall. These trees replaced dead trees. The City crew removed the overgrown shrub and bushes in front of Historic Shelby Town Hall and laid weed barrier and mulch. Next spring the City will add a flower barrel and bird bath the Chamber owns. The historic marker will also be reinstalled.

#### **City Park**

Luis reported the parks crew did a good job this summer maintaining parks and public areas within the community. One of the high school students is continuing work after school this fall. The parks crew works with the building inspector in mowing/weeding properties that weed notices were posted on and which the owner did not care for within the time frame. The cost of the City crew mowing the property is then passed on to the property owner.

Champions Park: Lorette discussed the monument sign, which Cade Haight will not be able to complete as his Eagle Scout project. Lorette and Barbie Alvestad, Champions Park Treasurer are working on cost estimates for a sign and use of homesteader stones and donor bricks. Peggy Taylor, BTI has been awarded a \$5,000 grant from CHS Charitable Foundation for Champions Park which will be used for the monument sign and lighting. Lorette had Kronebusch Electric look at the existing bollards and spotlight. They were unable to locate the electrical conduit. Jason Gray suggested Lorette contact Kris Ingenthron, Manager of Marias River Electric and Shelby Gas to allow Jason to use their locator to find the conduit without cutting into the existing concrete.

30

All ▾ skating walker for kids

Hello, Lorette ▾

Returns

0

Cart

Sports &amp; Outdoors

Sports &amp; Fitness

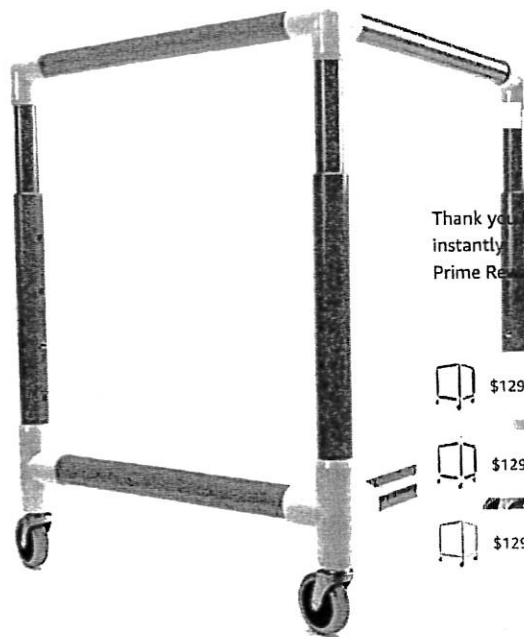
Outdoor Recreation

Sports Fan Shop

Sports Deals

Outdoor Deals

Students, EBT, and Medicaid cardholders save 50% on Prime

[Back to results](#)

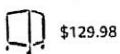
Roll over image to zoom in

## Karben-Aid, Adjustable Height Roller Skate Trainer

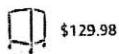
51 ratings | 6 answered questions

18

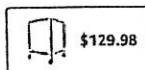
Thank you for being a Prime member. Get \$70 off instantly. Pay \$59.98 upon approval for the Amazon Prime Rewards Visa Card. No annual fee.



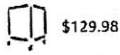
\$129.98



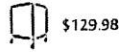
\$129.98



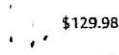
\$129.98



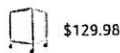
\$129.98



\$129.98



\$129.98



\$129.98

helps kids learn how to roller skate.  
all grade PVC construction for a lifetime of use.

- Large non-marring 3-inch wheels work on rinks and sidewalks.
- Minimal assembly required; five minutes with just a mallet or tap hammer and screwdriver
- Four adjustments points to allow for a wide range of children's heights.

[Report incorrect product information.](#)

\$129.98

FREE delivery: **Sep 8 - 11**Fastest delivery: **Friday, Sep 4**

In Stock.

Qty: 1

[Add to Cart](#)[Buy Now](#)

Secure transaction

Ships from and sold by Karben.

Return policy: Returnable within 30 days of receipt

**Add a Protection Plan:**

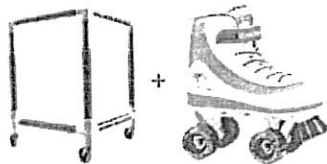
- ☐ 3-Year Protection for \$21.99
- ☐ 2-Year Protection for \$15.99

Deliver to Lorette - Shelby 59474

[Add to List](#)[Share](#)[Have one to sell?](#)[Sell on Amazon](#)

Sponsored

### Frequently bought together

Total price: **\$163.21**[Add both to Cart](#)[Add both to List](#)These items are shipped from and sold by different sellers. [Show details](#)☒ **This item:** Karben Skater-Aid, Adjustable Height Roller Skate Trainer \$129.98☒ FireStar Youth Girl's Roller Skate \$33.23

RESOLUTION NO. 2018

A RESOLUTION LEVYING AND ASSESSING ALL THE PROPERTY IN SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 35 FOR ALL THE COST OF ELECTRICAL CURRENT AND MAINTENANCE FOR FISCAL YEAR ENDING JUNE 30, 2021

WHEREAS, Section 7-12-4321 M.C.A., provides that the portion of the entire cost of erecting and maintaining the posts, wires, pipes, conduits, lamps, and other suitable or necessary appliances for the purpose of lighting said streets or public highways and of the annual cost of supplying electrical current for and maintaining the lights thereon in such districts, all or any portion as shall be determined by the city or town council, shall be borne by the property embraced within said district.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That there is levied and assessed against each lot or parcel of land benefited by this lighting district, as listed on the City of Shelby Assessment Detail 2020 and incorporated herein by reference and made a part of this resolution and which is on file at City Hall, Shelby, Montana, and which lists the Tax ID, Name, Area and Amount Billed, which assessment has been computed on the basis of fifty one hundredths of one cent (.0050) per square foot, for the street lights and maintenance for the fiscal year ending June 30, 2021.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 17<sup>TH</sup> DAY OF AUGUST, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

*SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER, 2020.*

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, LEVYING A SPECIAL ASSESSMENT TO DEFRAY THE COST OF THE MAINTENANCE OF ALL OF THE STREETS, AVENUES, AND ALLEYS IN STREET MAINTENANCE DISTRICT NUMBER 1 OF THE CITY OF SHELBY, MONTANA, PRESCRIBING THAT NOTICE OF THE PASSAGE OF THE RESOLUTION BE GIVEN

WHEREAS, the City Council of the City of Shelby, Montana, did on the 2nd day of May, 1994 duly pass and approve Resolution No. 1252, creating Street Maintenance District No. 1, defining the boundaries thereof; and, describing the streets, avenues and alleys constituting the district, and Ordinance No. 697 creating Street Maintenance District No. 1 for the maintenance of all the streets, avenues and alleys within the district; providing a method of doing said work and of paying for the same; defining the boundaries of the district and describing the streets, avenues, alleys and public places constituting the district; providing for the manner of assessment and payment thereof; and instructing the City Finance Officer to cause notice to be given; and,

WHEREAS, it is now necessary according to the laws of the State of Montana, Section 7-12-4425 MCA, to adopt a resolution specifying the district assessment option and levying and assessing all the property within the district with an amount equal to not less than 75% of the entire cost of said work for the fiscal year ending June 30, 2021.

NOW THEREFORE, be it resolved by the City Council of the City of Shelby, Montana:

SECTION I

That in order to defray the cost of maintenance in said Street Maintenance District No. 1 within the City of Shelby, the City Council of the City of Shelby does hereby make, levy and assess a special assessment as follows: Computed on the basis of \$2.10 per lineal foot of each alley, avenue or street frontage (only one frontage shall be utilized, that particular frontage of such lot, piece or parcel, except where the lot is a corner lot, in which case the frontage, which is the shortest of such lot, shall be utilized), said sum being the total cost of said work and maintenance in Street Maintenance District No. 1 against all the property lying within the boundaries of Street Maintenance District No. 1 and so assessed as hereinafter set out in the Assessment Detail 2020, which property is hereby declared to be specially benefited by the work and maintenance to be done in the Street Maintenance District in which said property is located.

SECTION II

That a description of each lot, piece and parcel of land lying within the boundaries of said Street Maintenance District and benefited by the work and maintenance done therein together with the name of the owner of each such lot, piece and parcel of land when known; the area in lineal feet of each frontage of each lot, piece and parcel of land so lying within the boundaries of said Street Maintenance District; the total sum levied and assessed against each lot, piece and parcel of land, is set out in a list entitled "City of Shelby Street Maintenance District No. 1 Assessment Detail" which is available in the office of the City Finance Officer, 112 First Street South, Shelby, MT 59474.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 17<sup>TH</sup> DAY OF AUGUST, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2020

A RESOLUTION LEVYING AN ASSESSMENT AGAINST EACH LOT OR PARCEL OF LAND IN THE CITY OF SHELBY'S PARK MAINTENANCE DISTRICT NO. 1

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT, each lot or parcel of land included in the city's Park Maintenance District No. 1 shall be assessed, for the fiscal year ending June 30, 2021, its proportionate cost against the property embraced within said maintenance district. The assessment is based on the taxable value times a fixed rate of .0131 for all benefited lots or parcels of land within the district, with a total annual billing not to exceed \$40,000.

This resolution shall be kept on file in the office of the city finance officer, for public inspection. Also on file shall be an Assessment Detail which lists the Tax ID, Name, Taxable Value and Amount Billed for each lot or parcel of land.

Notice of this levy and assessment shall be given pursuant to M.C.A. 7-12-4108.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 17<sup>TH</sup> DAY OF AUGUST, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

*SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER, 2020.*

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2021

A RESOLUTION LEVYING AN ASSESSMENT AGAINST  
EACH LOT OR PARCEL OF LAND IN THE CITY OF SHELBY'S  
2012 CURB, GUTTER AND SIDEWALK PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT, each lot or parcel of land included in the city's 2012 Curb, Gutter and Sidewalk Project shall be assessed its proportionate cost of the entire project considering said lot or parcel of land's degree of improvement under said project for the fiscal year ending June 30, 2021.

This resolution shall be kept on file in the office of the city finance officer, for public inspection. Also on file shall be a list in which shall be described the owner of each lot or parcel of land and the amount levied against said owner of each lot or parcel of land.

Notice of this levy and assessment shall be given pursuant to M.C.A. 7-14-4110.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 17<sup>TH</sup> DAY OF AUGUST, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

*SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER, 2020.*

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2023

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHELBY, MONTANA, FOR FISCAL YEAR ENDING JUNE 30, 2021, FIXING THE TAX LEVY FOR FISCAL YEAR ENDING JUNE 30, 2021, PROVIDING FOR COPIES OF THIS RESOLUTION TO BE SENT TO THE PROPERTY TAXING AUTHORITIES AND OTHER OFFICES, AND AUTHORIZING BUDGET AMENDMENT PROCEDURES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, THAT:

1. The budget is hereby approved and adopted as the official budget for the City of Shelby, Montana, for the fiscal year ending June 30, 2021, pursuant to the provisions of Title 7, Chapter 6, Part 40, M.C.A.

2. The city council of the City of Shelby, Montana, does hereby fix the tax levy as hereinafter set forth:

1000 - General All-Purpose Mill Levy	217.12
2190 - Comprehensive Liability	3.00
2260 - Disaster Flood Wlsn Park	2.00
2370 - PERS	5.00
2371 - Health Insurance	9.00
3035 - Firehall GO Bond	<u>15.00</u>

TOTAL TAX LEVY 251.12

3. A copy of this resolution shall be sent to the Montana Department of Revenue's Toole County Appraisal/Assessment Office; the Toole County Treasurer; and the Toole County Clerk & Recorder.
4. The proper taxing authorities are hereby requested to levy and collect a total of 251.12 mills, which are hereby determined to be necessary for the operation of the City of Shelby, Montana, for fiscal year ending June 30, 2021.
5. The following budget amendment procedures will be used pursuant to the provisions of M.C.A. 7-6-4031:
  - (1) That the governing body may transfer any part of an unencumbered balance of an appropriation to a purpose or object for which the appropriation for the current year is insufficient or may authorize a transfer to be made between items appropriated within the same fund.
  - (2) That the governing body hereby delegates budget amendment authority to the mayor for expenditure of funds from any or all of the following: debt service funds, enterprise funds, internal service funds, trust funds, federal and state grants accepted and approved by the governing body, special assessments, and donations, pursuant to the provisions of M.C.A. 7-6-4031.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8th DAY OF SEPTEMBER 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2024

A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND  
ROAD SAFETY AND ACCOUNTABILITY PROGRAM (BaRSAA) FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and

WHEREAS, a description of the project to be funded is detailed in Appendix A; and,

WHEREAS, the local match of \$5,079.88 for the allocated funds has been budgeted from the City of Shelby's Street Maintenance Fund 2500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA; that

1. The City of Shelby requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified in the attached Exhibit A.
2. That Gary McDermott, the Mayor of the City of Shelby is hereby empowered and authorized to execute such further documents as may be necessary to the distribution of said funds.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS 8<sup>TH</sup> DAY OF SEPTEMBER, 2020.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

EXHIBIT A  
RESOLUTION NO. 2024



P O Box 1989  
Great Falls, MT 59403  
(406) 761-5400

Statement

Page: 1

Statement Date: 08/31/2020

CITY OF SHELBY  
112 FIRST STREET SOUTH  
Shelby, MT 59474

Customer Number: 0000316

Date	Reference	Description	Charge	Credit	Balance
8/31/2020	0039864-IN	PAVE	26,656.60		26,656.60
8/31/2020	0039865-IN	PAVE ST MARY AVE	48,076.80		48,076.80

					Total:	74,733.40
Current	1 Month	2 Months	3 Months	4 Months	Balance Due	
74,733.40	0.00	0.00	0.00	0.00	74,733.40	
FALL IS IN THE AIR!!						



**VISION ZERO**

zero deaths  
zero serious injuries

**Montana Department of Transportation**

2701 Prospect  
PO Box 201001  
Helena MT 59620-1001

Steve Bullock, Governor  
Michael T. Tooley, Director

**RECEIVED**

JAN 17 2020

CITY OF SHELBY

January 16, 2020

City Clerk  
City of Shelby  
112 1st St S  
Shelby, MT 59474-1954

101,597.63 =  
20.00 =  
5,079.88 \*

**Subject:** Bridge and Road Safety and Accountability Program (BaRSAA)/HB 473 Fuel Tax Allocation

Please be advised that this letter, date January 16<sup>th</sup>, is the current and final allocation for your local government. Disregard January 10<sup>th</sup>'s letter, as there was an error in the allocation amount.

MDT is pleased to notify you of your new fuel tax allocation provided by the 2017 legislature thru the Bridge and Road Safety and Accountability Act (BaRSAA) Program (House Bill 473). The new user fee was effective on July 1, 2017.

As provided for in MCA 15-70-130, by March 1 of each year the Montana Department of Transportation (MDT) must allocate BaRSAA funds to each city, town, county and consolidated city-county government in Montana. BaRSAA program funds are in addition to the existing fuel tax distributions provided for in MCA 15-70-101 and 7-14-102(2).

BaRSAA funds are allocated in the same proportion and using the same ratios provided for in MCA 15-70-101(2)(b), (2)(c), and (3). Allocations are calculated based upon the statutory formula. Road mileage reflects each city and county's locally certified mileage received by MDT this past year and the population estimates are based on the 2018 US Census Bureau's population estimates. The allocation available for your local government to request beginning March 1 is summarized below:

Local Government	2020 BaRSAA Allocation
Shelby	\$101,597.63

Beginning March 1, 2020, local governments may request distribution of their 2020 BaRSAA allocation from MDT. Local governments must match each \$20 requested for distribution with at least \$1 of local government budgeted matching funds. Reservation requests can be made between September 1<sup>st</sup> and November 1<sup>st</sup>. Per MCA 15-70-130, an adopted resolution is required for distribution and reservation of funds; resolution templates are available on the

RETURN TO: City of Shelby  
112 1<sup>st</sup> St S  
Shelby MT 59474

### RESOLUTION NO. 2025

A RESOLUTION TO PLACE A LIEN UPON PROPERTY WITHIN THE MUNICIPAL LIMITS OF THE CITY OF SHELBY, ON WHICH THE CITY HAS REMOVED NOXIOUS WEEDS, BUT DESPITE DEMAND HAS NOT BEEN REIMBURSED FOR SAID WEED REMOVAL BY THE RESPECTIVE PROPERTY OWNERS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That the Toole County Treasurer shall place a lien upon and against the lots or parcels of land listed below and the Toole County Treasurer shall collect the amounts listed below in the same manner as other taxes; pursuant to Shelby Municipal Code 4-4-4.

<u>Legal Description</u>	<u>Owner Name/Property Address</u>	<u>Amount of Lien</u>
Tax ID #503909	Rod & Linda Robinson	316.25
Shelby 1st Add, B=9, L=19,20	444Liberty Ave	
Tax ID #504197	Destri Cannon	253.55
Sullivans 1st, B=22, L=N50' 17&18	104 W Richland	
Tax ID #504263	Thomas Robertson Estate	600.05
Sullivans 1st, B=29, L=16-19	431,433, 441 Park Ave	
<b>TOTAL LIENS</b>		<b>1,169.85</b>

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 8TH DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, Mayor

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, Finance Officer