

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 2/16/16
2. Claims Report, 2/29/16
3. Ordinance No. 824 - 1st rdg re: Double Parking on Main Street
4. Annual Landfill Trust Deposit
5. Splash Park Landscape Design Agreement with Forde Nursery
6. 2/23/16 Letter from Nea Rice, Toole County Conservation District Administrator re: Appointment Renewal
7. North Central Montana Regional Water Authority - City of Shelby Agreement

C. Correspondence

1. 2/10/16 Letter from MT Department of Commerce re: Final Closeout Approval for Shelby Main Street Program Contract
2. 2/12/16 Memorandum from MDT re: Main Street ADA Ramps
3. 2/16/16 Memorandum from MMIA re: Early Employee Benefits Rate Adjustment Indication for 2016-2017
4. 2/19/16 Email from Melissa Lewis re: MT Sage Grouse
5. 2/23/16 Email from Kronebusch Electric re: Mayor's help with lift repair
6. 2/23/16 Email from Elliott Crump re: Thank you
7. 2/23/16 Letter from MT DEQ re: City of Shelby Landfill
8. 2/23/16 North Central Montana Regional Water Authority Executive Committee Meeting Agenda & Information
9. 2/28/16 Letter from Melissa Lewis & Associates re: Monthly Activity Report
10. 3/01/16 Letter from Townsquare Media re: 2016 Spring Radio Auction Participants

D. Reports

1. City of Shelby Monthly Animal Control Report, December 2015

E. Handouts

- 1.

**MINUTES OF A REGULAR MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
FEBRUARY 16, 2016**

Mayor Bonderud called the meeting to order at 7:30 p.m. Present were: Debra Clark, Lyle Kimmet, Bill Moritz, Eugene Haroldson, Don Lee via phone and Chip Miller via phone council members; Bill Hunt, city attorney; Jade Goroski, finance officer; Lorette Carter, community development director and Loren Skartved, city superintendent. Other citizens present: Roy Benjamin, Ryan Larson, Don Fisher, Melissa Lewis and Jennifer Van Heel.

MINUTES - 02/1/2016

- MORITZ MADE A MOTION TO APPROVE THE FEBRUARY 1, 2016 REGULAR MEETING MINUTES. SECONDED BY KIMMET. VOTE: AYES - KIMMET, MILLER, MORITZ, HAROLDSON, LEE AND CLARK. NOES - NONE. ABSTAIN - NONE. ABSENT - NONE.

APPEARANCE REQUESTS

- ROY BENJAMIN MADE AN APPEARANCE ON BEHALF OF DEVON WATER CHECKING ON THE STATUS OF THE GRANT APPLICATIONS AND THE CHANGE OF USE APPLICATION.

GOVERNMENTAL RELATIONS REPORT

- MELISSA LEWIS

COMMITTEE REPORTS

- LAW ENFORCEMENT REPORT

CITY ATTORNEY

- DRAFT ORDINANCE RE: PROHIBITING DOUBLE PARKING

CITY FINANCE OFFICER

- CITY JUDGE'S REPORT, JANUARY 2016
- MONTHLY RECONCILIATION REPORT, BUDGET YEAR TO DATE, VENDOR SUMMARY, ENTERPRISE FUNDS, STATEMENT OF EXPENDITURES, REVENUES, CASH FLOW REPORT, INVESTMENTS, PROJECT BUDGETS, OUSTANDING CHECK REPORT, JANUARY 2016.
HAROLDSON MADE A MOTION TO APPROVE THE RECONCILIATION REPORT, BUDGET YEAR TO DATE, VENDOR SUMMARY, ENTERPRISE FUNDS, STATEMENT OF EXPENDITURES, REVENUES, CASH FLOW REPORT, INVESTMENTS, PROJECT BUDGETS AND THE OUSTANDING CHECK REPORT. SECONDED BY MORITZ. VOTE: AYES - KIMMET, MILLER, MORITZ, HAROLDSON, LEE AND CLARK. NOES - NONE. ABSTAIN - NONE. ABSENT - NONE.
- CITY OF SHELBY DELINQUENT TAXES, 1/31/16

CITY SUPERINTENDENT

- LOREN SKARTVED REPORTED THE CITY CREW HAS BEEN SWEEPING THE STREETS THE PAST TWO WEEKS. THE CREW ALSO REPAIRED THE FLATBED TRAILER AND CLEANED THE SCREENS ON WELL#3.

OTHER MATTERS

- APPROVAL OF NCMRWA EASEMENTS
MILLER MADE A MOTION TO APPROVE THE EASEMENTS. SECONDED BY MORITZ. VOTE: AYES - KIMMET, MILLER, MORITZ, HAROLDSON, LEE AND CLARK. NOES - NONE. ABSTAIN - NONE. ABSENT - NONE.
- CITY OF SHELBY COMMITTEE LISTINGS
KIMMET MADE A MOTION TO APPROVE THE COMMITTEE LISTINGS. SECONDED BY CLARK. AYES - KIMMET, MILLER, MORITZ, HAROLDSON, LEE AND CLARK. NOES - NONE. ABSTAIN - NONE. ABSENT - NONE.

ADJOURN 9:15 pm

- HAROLDSON MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE: AYES - KIMMET, MILLER, MORITZ, HAROLDSON, LEE AND CLARK. NOES - NONE. ABSTAIN - NONE. ABSENT - NONE.

ATTEST:

LARRY J. BONDERUD, MAYOR

JADE GOROSKI, FINANCE OFFICER

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10:30:36

CITY OF SHELBY
Claim Details
For the Accounting Period: 2/16

Page: 1 of 17
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
150635	23111S	00144 POSTMASTER	297.30					
1	02/25/16	2/16 UB postage	99.10			5210 430570	310	101000
2	02/25/16	2/16 UB postage	99.10			5310 430670	310	101000
3	02/25/16	2/16 UB postage	99.10			5410 430870	310	101000
150636		01806 ALARM SERVICE INC	35.00					
1	R 79477	02/22/16 3/16 Fire Alarm Monitoring	35.00			1000 420401	300	101000
150637		00343 ENERGY LABORATORIES INC	77.00					
1	360250920	02/16/16 Lagoon Influent	77.00		29671	5310 430600	300	101000
150638		00400 UTILITIES UNDERGROUND LOCATION	9.10					
1	6015092	01/31/16 5 Locates for 1/16	9.10*		29669	5210 430500	300	101000
150639		01137 AQUA TECH LABORATORY	76.00					
1	25154	02/10/16 Monthly Coliform Water Testing	76.00*		29649	5210 430500	300	101000
150640		00539 YEAGLEY, JAMES H	800.00					
1	02/24/16	2/16 Planning Services	800.00			1000 411030	350	101000
150641	-99117E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	02/05/16	Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	02/05/16	Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000
150642		01805 MORRISON-MAIERLE SYSTEMS CORP	695.00					
1	22545	02/10/16 Monthly Fee	119.12			1000 410550	300	101000
2	22545	02/10/16 Monthly Fee	119.12			5210 430570	300	101000
3	22545	02/10/16 Monthly Fee	119.13			5310 430670	300	101000
4	22545	02/10/16 Monthly Fee	119.13			5410 430870	300	101000
5	22545	02/10/16 Monthly Fee	64.50			1000 411050	300	101000
6	22545	02/10/16 Monthly Fee	64.50			1000 460442	300	101000
7	22545	02/10/16 Monthly Fee	22.37			1000 430200	300	101000
8	22545	02/10/16 Monthly Fee	22.37*			5210 430500	300	101000
9	22545	02/10/16 Monthly Fee	22.38			5310 430600	300	101000
10	22545	02/10/16 Monthly Fee	22.38			5410 430840	300	101000
150643		01285 HUNT, WILLIAM E JR	5,000.00					
1	02/29/16	2/16 Legal Services	1,250.00			1000 411100	350	101000
2	02/29/16	2/16 Legal Services	1,250.00			5210 430513	350	101000
3	02/29/16	2/16 Legal Services	1,250.00			5310 430613	350	101000
4	02/29/16	2/16 Legal Services	1,250.00			5410 430813	350	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
150644	00043 SHELBY GAS ASSOCIATION	4,156.40						
1	02/25/16 2/16 Gas Bill	111.40			1000 411200	343	101000	
2	02/25/16 2/16 Gas Bill	973.80			1000 420400	343	101000	
3	02/25/16 2/16 Gas Bill	291.40			1000 460445	343	101000	
4	02/25/16 2/16 Gas Bill	57.80			1000 460442	343	101000	
5	02/25/16 2/16 Gas Bill	111.40			5410 430840	343	101000	
6	02/25/16 2/16 Gas Bill	282.70			1000 430200	343	101000	
7	02/25/16 2/16 Gas Bill	282.70			5210 430500	343	101000	
8	02/25/16 2/16 Gas Bill	282.70			5310 430600	343	101000	
9	02/25/16 2/16 Gas Bill	282.70			5410 430830	343	101000	
10	02/25/16 2/16 Gas Bill	43.85			1000 411202	343	101000	
11	02/25/16 2/16 Gas Bill	43.85			5210 430520	343	101000	
12	02/25/16 2/16 Gas Bill	43.85			5310 430620	343	101000	
13	02/25/16 2/16 Gas Bill	43.85			5410 430820	343	101000	
14	02/25/16 2/16 Gas Bill	91.40			5210 430500	343	101000	
15	02/25/16 2/16 Gas Bill	802.60			1000 460465	343	101000	
16	02/25/16 2/16 Gas Bill	410.40			2936 460463	343	101000	
150645	01851 CT CLEANING	550.00						
1	02/29/16 2/16 Janitorial Service	112.50			1000 411202	390	101000	
2	02/29/16 2/16 Janitorial Service	112.50			5210 430520	390	101000	
3	02/29/16 2/16 Janitorial Service	112.50			5310 430620	390	101000	
4	02/29/16 2/16 Janitorial Service	112.50			5410 430820	390	101000	
5	02/29/16 2/16 Williamson Bldg Service	100.00			2936 460463	300	101000	
150646	00309 PREFERRED OFFICE EQUIPMENT	314.83						
1	18488 02/15/16 2/16 Maintenance & Copies	44.68			1000 410550	300	101000	
2	18488 02/15/16 2/16 Maintenance & Copies	6.24			1000 411050	300	101000	
3	18488 02/15/16 2/16 Maintenance & Copies	22.43			1000 460442	300	101000	
4	18488 02/15/16 2/16 Maintenance & Copies	44.69			5210 430570	300	101000	
5	18488 02/15/16 2/16 Maintenance & Copies	44.69			5310 430670	300	101000	
6	18488 02/15/16 2/16 Maintenance & Copies	44.69			5410 430870	300	101000	
7	18488 02/15/16 2/16 Maintenance & Copies	25.02			1000 410240	300	101000	
8	18488 02/15/16 2/16 Maintenance & Copies	25.01			5210 430514	300	101000	
9	18488 02/15/16 2/16 Maintenance & Copies	25.01			5310 430614	300	101000	
10	18488 02/15/16 2/16 Maintenance & Copies	25.01			5410 430814	300	101000	
11	18488 02/15/16 2/16 Maintenance & Copies	1.84			1000 410200	300	101000	
12	18488 02/15/16 2/16 Maintenance & Copies	1.84			5210 430512	300	101000	
13	18488 02/15/16 2/16 Maintenance & Copies	1.84			5310 430612	300	101000	
14	18488 02/15/16 2/16 Maintenance & Copies	1.84			5410 430812	300	101000	

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
150647			01972 MELISSA LEWIS & ASSOCIATES LLC	3,000.00					
1	3	02/25/16 3/16 Consulting Services		750.00			1000 411050	350	101000
2	3	02/25/16 3/16 Consulting Services		750.00			5210 411050	350	101000
3	3	02/25/16 3/16 Consulting Services		750.00			5310 411050	350	101000
4	3	02/25/16 3/16 Consulting Services		750.00			5410 411050	350	101000
150648			00048 TOOLE COUNTY CLERK & RECORDER	52,535.84					
1		01/31/16 Animal Control-cell phone		23.12			1000 440600	344	101000
2		01/31/16 City Judge & Sec-Wages		2,228.02			1000 410360	100	101000
3		01/31/16 City Judge&Sec-Social Security		135.05			1000 410360	141	101000
4		01/31/16 City Judge & Sec-Medicare		31.59			1000 410360	142	101000
5		01/31/16 City Judge & Sec-PERS		184.26			1000 410360	143	101000
6		01/31/16 City Judge&Sec-UnemploymentIns		3.13			1000 410360	145	101000
7		01/31/16 City Judge & Sec-Worker's Comp		30.62			1000 410360	146	101000
8		01/31/16 City Judge-Health Insurance		312.50			1000 410360	147	101000
9		01/31/16 City Judge-Supplies		160.35			1000 410360	200	101000
10		01/31/16 City Judge-Phone		21.01			1000 410360	344	101000
11		01/31/16 Community Development-cell		52.17			1000 411050	344	101000
12		01/31/16 Building-cell phone		23.86			1000 420500	344	101000
13		01/31/16 Law Enforcement		34,370.00			1000 420000	300	101000
14		01/31/16 Law Enforcement		4,910.00			5210 420100	300	101000
15		01/31/16 Law Enforcement		4,910.00			5310 420100	300	101000
16		01/31/16 Law Enforcement		4,910.00			5410 420100	300	101000
17		01/31/16 Mayor-cell phone		17.86			1000 410200	344	101000
18		01/31/16 Mayor-cell phone		17.86			5210 430512	344	101000
19		01/31/16 Mayor-cell phone		17.86			5310 430612	344	101000
20		01/31/16 Mayor-cell phone		17.85			5410 430812	344	101000
21		01/31/16 Supt/Foreman/Shop On-call cell		32.64			1000 430200	344	101000
22		01/31/16 Supt/Foreman/Shop On-call cell		32.64			5210 430500	344	101000
23		01/31/16 Supt/Foreman/Shop On-call cell		32.64			5310 430600	344	101000
24		01/31/16 Supt/Foreman/Shop On-call cell		32.64			5410 430830	344	101000
25		01/31/16 Water Department-cell phone		28.17			5210 430500	344	101000
150649			01388 3 RIVERS COMMUNICATIONS INC	1,119.68					
1		02/01/16 2/16 phone bill		12.38			1000 420500	344	101000
2		02/01/16 2/16 phone bill		27.35			1000 410550	344	101000
3		02/01/16 2/16 phone bill		27.35			5210 430570	344	101000
4		02/01/16 2/16 phone bill		27.35			5310 430670	344	101000
5		02/01/16 2/16 phone bill		27.35			5410 430870	344	101000
6		02/01/16 2/16 phone bill		23.97			1000 430200	344	101000
7		02/01/16 2/16 phone bill		23.97			5210 430500	344	101000
8		02/01/16 2/16 phone bill		23.97			5310 430600	344	101000
9		02/01/16 2/16 phone bill		23.97			5410 430830	344	101000
10		02/01/16 2/16 phone bill		93.72			1000 460465	300	101000
11		02/01/16 2/16 phone bill		144.78			1000 411050	344	101000
12		02/01/16 2/16 phone bill		164.49			1000 460442	344	101000

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
13	02/01/16	2/16 phone bill	182.41			1000 420400	344	101000	
14	02/01/16	2/16 phone bill	4.54			1000 410200	344	101000	
15	02/01/16	2/16 phone bill	4.55			5210 430512	344	101000	
16	02/01/16	2/16 phone bill	4.55			5310 430612	344	101000	
17	02/01/16	2/16 phone bill	4.55			5410 430812	344	101000	
18	02/01/16	2/16 phone bill	44.89			1000 460445	344	101000	
19	02/01/16	2/16 phone bill	133.58			5310 430600	344	101000	
20	02/01/16	2/16 phone bill	32.44			5210 430500	344	101000	
21	02/01/16	2/16 phone bill	50.08			5210 430500	344	101000	
22	02/01/16	2/16 phone bill	5.00			5210 430500	344	101000	
23	02/01/16	2/16 phone bill	32.44			5210 430500	344	101000	
150650	-99120E	00111 FIRST STATE BANK	105.25						
1	02/02/16	Monthly Bank Service Charge	26.31			1000 410550	300	101000	
2	02/02/16	Monthly Bank Service Charge	26.31			5210 430570	300	101000	
3	02/02/16	Monthly Bank Service Charge	26.31			5310 430670	300	101000	
4	02/02/16	Monthly Bank Service Charge	26.32			5410 430870	300	101000	
150651	-99105E	01503 WELLS FARGO	34.00						
1	02/12/16	HSA Service Fee	8.50			1000 410550	300	101000	
2	02/12/16	HSA Service Fee	8.50			5210 430570	300	101000	
3	02/12/16	HSA Service Fee	8.50			5310 430670	300	101000	
4	02/12/16	HSA Service Fee	8.50			5410 430870	300	101000	
150652		02304 MOTOR POWER GREAT FALLS INC	1,739.77						
		1989 Intl Truck							
		#2HSFEAGR6KC024733							
1	6 02/06/16	Rolloff Truck	1,660.70*			5410 490532	610	102210	
2	6 02/06/16	Rolloff Truck	79.07*			5410 490532	620	102210	
150653		00026 MARIAS RIVER ELECTRIC COOP INC	11,448.67						
1	02/25/16	2/16 Electric Bill	102.11			1000 411200	342	101000	
2	02/25/16	2/16 Electric Bill	410.50			1000 420400	342	101000	
3	02/25/16	2/16 Electric Bill	82.46			1000 411202	342	101000	
4	02/25/16	2/16 Electric Bill	82.46			5210 430520	342	101000	
5	02/25/16	2/16 Electric Bill	82.46			5310 430620	342	101000	
6	02/25/16	2/16 Electric Bill	82.46			5410 430820	342	101000	
7	02/25/16	2/16 Electric Bill	104.75			1000 430200	342	101000	
8	02/25/16	2/16 Electric Bill	104.75			5210 430500	342	101000	
9	02/25/16	2/16 Electric Bill	104.75			5310 430600	342	101000	
10	02/25/16	2/16 Electric Bill	104.73			5410 430830	342	101000	
11	02/25/16	2/16 Electric Bill	49.32			1000 440600	342	101000	
12	02/25/16	2/16 Electric Bill	49.31			1000 460430	342	101000	
13	02/25/16	2/16 Electric Bill	80.52			1000 460465	342	101000	
14	02/25/16	2/16 Electric Bill	57.24			1000 460439	342	101000	
15	02/25/16	2/16 Electric Bill	1,103.85			1000 460442	342	101000	
16	02/25/16	2/16 Electric Bill	41.31			1000 460445	342	101000	

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17	02/25/16	2/16 Electric Bill		3,884.75			2400 430263	342	101000
18	02/25/16	2/16 Electric Bill		3,579.47			5210 430500	342	101000
19	02/25/16	2/16 Electric Bill		496.82			5310 430600	342	101000
20	02/25/16	2/16 Electric Bill		347.68			2936 460463	342	101000
21	02/25/16	2/16 Electric Bill		421.01			5410 430840	342	101000
22	02/25/16	2/16 Electric Bill		75.96			1000 460430	342	101000
150654	-99119E	01552 HOME DEPOT		56.25					
1	01/29/16	(3) Grk Rss 45pk		14.06		29633	5210 430500	200	101000
2	01/29/16	(3) Grk Rss 45pk		14.06		29633	5310 430600	200	101000
3	01/29/16	(3) Grk Rss 45pk		14.07		29633	5410 430840	200	101000
4	01/29/16	(3) Grk Rss 45pk		14.06		29633	1000 430200	200	101000
150655		01118 PACIFIC STEEL & RECYCLING		159.03					
1	664393	01/26/16 (3) 3x1x.120 24' Rec Tube		159.03		29634	1000 430200	200	101000
150656	-99118E	00144 POSTMASTER		3.62					
1	902	02/03/16 NCMRWA Mailing to Collier		3.62*			5210 430500	300	101000
150657	23109S	02332 A2Z STAFFING SOLUTIONS		3,900.00					
1	22068	10/02/15 Direct Hire Agreement-FO		3,900.00			1000 510302	350	101000
150658		01780 MONTANA BROOM & BRUSH		146.23					
1	1116414	01/26/16 Gloves/Brite Bowl/Liners		107.21		29635	1000 411202	200	101000
2	1122374	02/24/16 Mop Handle/Mops		39.02		29672	2936 460463	200	101000
150659		00045 SIMONS PETROLEUM		120.95					
1	198613	01/28/16 RFD-1/16 Fuel		120.95		29562	1000 420401	230	101000
150660		01700 ORKIN, INC		105.40					
1	D-11009059	02/08/16 CFD-2/16 Service		105.40		29561	1000 420400	300	101000
150661	-99116E	01552 HOME DEPOT		69.84					
1	02/03/16	4ft Light		17.46		29642	1000 430200	200	101000
2	02/03/16	4ft Light		17.46		29642	5210 430500	200	101000
3	02/03/16	4ft Light		17.46		29642	5310 430600	200	101000
4	02/03/16	4ft Light		17.46		29642	5410 430840	200	101000
150662	-99115E	00305 BEARING SALES		180.51					
1	02/03/16	Bearing		180.51		29641	5310 430600	200	101000
150663	-99114E	01545 AMAZON.COM		40.88					
1	1081524639	02/03/16 Sealey Drill Press Guard 6		10.22		29637	1000 430200	200	101000
2	1081524639	02/03/16 Sealey Drill Press Guard 6		10.22		29637	5210 430500	200	101000
3	1081524639	02/03/16 Sealey Drill Press Guard 6		10.22		29637	5310 430600	200	101000
4	1081524639	02/03/16 Sealey Drill Press Guard 6		10.22		29637	5410 430840	200	101000

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150664	-99113E	01552 HOME DEPOT		39.42					
1	02/05/16	12x12x1 inch Air Filters(case)		39.42			5210 430500	200	101000
150665	23110S	00164 MONTANA RURAL WATER SYSTEMS INC		525.00					
		February 17, 18 & 19 2016 - Heritage Inn							
1	02/08/16	MT Rural Water Conf-Skartved		175.00		29643	5310 430600	370	101000
2	02/08/16	MT Rural Water Conf-Habets		175.00		29643	5210 430500	370	101000
3	02/08/16	MT Rural Water Conf-Postma		87.50		29643	5210 430500	370	101000
4	02/08/16	MT Rural Water Conf-Postma		87.50		29643	5310 430600	370	101000
150666		02012 SHOPKO		327.89					
1	2356 02/08/16	(8) Ink Cartridges		137.94*		22989	1000 420500	200	101000
2	6532 02/24/16	HP Office Jet Printer/Ink		189.95*		22990	1000 420500	200	101000
150667		01700 ORKIN, INC		1,631.34					
1	26179435 02/02/16	HCH-Year in Advance		455.67			1000 411200	300	101000
2	77135164 02/02/16	HCH-Balance Due 2/16 Service		13.19			1000 411200	300	101000
3	26226760 02/02/16	CC-Year in Advance		1,069.63			1000 460442	300	101000
4	77135162 02/02/16	CC-2/16 Service		92.85			1000 460442	300	101000
150668		01704 STEEL ETC.		652.92					
1	534548 01/19/16	Angle/Um Plates/A36 Plate		637.94		29636	1000 430200	200	101000
2	2075766 09/30/15	Scrap Iron Credit on Account		-43.82			1000 430200	200	101000
3	532984 10/22/15	Flat Bar/Strip		58.80			1000 430200	200	101000
150669	-99112E	02109 PYPAL		425.05					
1	02/04/16	Honeywell Pressure Transmitter		425.05		29639	5310 430600	200	101000
150670		01438 BARRY DAMSCHEN CONSULTING LLC		1,875.00					
1	4 02/08/16	10/15-12/15 Consult & Monitor		1,875.00			5410 430840	350	101000
150671		02180 HYDROSOLUTIONS INC		2,304.00					
1	35533 01/31/16	Water Rights Change Apps		2,304.00*			5210 430500	300	101000
150672		01620 KADRMAS, LEE & JACKSON INC.		293.49					
1	10065091 02/03/16	Well #4 DEQ Approval		293.49*			5210 430500	300	101000
150673		01620 KADRMAS, LEE & JACKSON INC.		6,859.13					
1	10065090 02/03/16	Well Field PER		6,859.13			5210 430500	350	101000
150674	-99111E	01803 MT.GOV		75.00					
		Annual Building Codes Conference - Bozeman, MT 3/28-31/2016							
1	CTR160391 02/09/16	Building Codes Conf-Tasker		75.00			1000 420500	370	101000

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150675	-99110E	00144 POSTMASTER	123.21					
1	667	02/10/16 Mail Tax Forms W2/1099's	6.31			1000 410550	300	101000
2	667	02/10/16 Mail Tax Forms W2/1099's	6.30			5210 430570	310	101000
3	667	02/10/16 Mail Tax Forms W2/1099's	6.30			5310 430670	310	101000
4	667	02/10/16 Mail Tax Forms W2/1099's	6.30			5410 430870	310	101000
5	667	02/10/16 2 Rolls of Stamps	24.50			1000 410550	300	101000
6	667	02/10/16 2 Rolls of Stamps	24.50			5210 430570	310	101000
7	667	02/10/16 2 Rolls of Stamps	24.50			5310 430670	310	101000
8	667	02/10/16 2 Rolls of Stamps	24.50			5410 430870	310	101000
150676	-99109E	02333 REPAIRTOOLPARTS.COM	39.79					
1	rtp2004593	02/08/16 Battery Holder/Battery Cov	39.79		29644	5210 430500	200	101000
150677		00545 BOILER OPERATOR PROGRAM	35.00					
		License #: BOI-3RD-001672						
1	001672	02/11/16 Boiler License Renewal-Habets	35.00			1000 460465	300	101000
150678		02334 BEN TAYLOR INC.	2,062.45					
1	609427	02/09/16 PowerDrive #30	75.35		29645	5410 430830	200	101000
2	609477	02/23/16 Diesel	678.60		29666	5410 430840	230	101000
3	609535	02/26/16 2/16 Fuel	47.00		29675	1000 430200	230	101000
4	609535	02/26/16 2/16 Fuel	182.63		29675	5210 430500	230	101000
5	609535	02/26/16 2/16 Fuel	38.63		29675	1000 430200	230	101000
6	609535	02/26/16 2/16 Fuel	164.82		29675	5310 430600	230	101000
7	609535	02/26/16 2/16 Fuel	48.00		29675	5410 430840	230	101000
8	609535	02/26/16 2/16 Fuel	101.92		29675	1000 430200	230	101000
9	609535	02/26/16 2/16 Fuel	310.81		29675	5410 430830	230	101000
10	609535	02/26/16 2/16 Fuel	164.19		29675	1000 430200	230	101000
11	609535	02/26/16 2/16 Fuel	165.60		29675	1000 460430	230	101000
12	5946	02/09/16 Fuel	22.50			1000 430200	230	101000
13	5164	01/29/16 Fuel	43.75			1000 430200	230	101000
14	6029	02/10/16 Fuel	18.65			1000 430200	230	101000
150679		01556 HANLEY, WILLIAM P.	95.00					
1	020816	02/08/16 DOT Breath Alcohol Screen	23.75		29652	1000 430200	300	101000
2	020816	02/08/16 DOT Breath Alcohol Screen	23.75*		29652	5210 430500	300	101000
3	020816	02/08/16 DOT Breath Alcohol Screen	23.75		29652	5310 430600	300	101000
4	020816	02/08/16 DOT Breath Alcohol Screen	23.75		29652	5410 430840	300	101000
150680		02045 NAPA AUTO PARTS	55.00					
1	49687	01/09/16 RFD-Rocker Switch/Switch	42.91		29563	1000 420401	200	101000
2	49536	01/06/16 RFD-Switch	12.09		29563	1000 420401	200	101000

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150681		00037 NORTHWEST PIPE FITTINGS INC	3,884.23					
1	2587532	02/08/16 (4) Repair Clamps	816.53		29648	5210 430500	200	101000
2	2599544	02/24/16 Connector/Irrigation Wire	17.70		29673	5210 430500	200	101000
3	1589097	02/12/16 Arb N Sight Annual Maintenanc	850.00*		29677	5210 430500	300	101000
4	2596191	02/22/16 6*6" Fire Hyd 6" MJ Shoe	2,200.00		29682	5210 430500	200	101000
150682		01550 MOSCH ELECTRIC MOTORS, INC	922.65					
1	97778	02/10/16 Repair GE Motor	824.79		29650	5310 430600	369	101000
2	97846	02/17/16 Repair Marathon lhp	97.86		29670	1000 460465	369	101000
150683	-99108E	00305 BEARING SALES	374.55					
1	02/04/16	(2) Bearing	374.55		29654	5310 430600	200	101000
150684	-99107E	02086 CABELA'S	589.94					
1	613271615	01/28/16 Aqua-Vu Avmicro 5 w/DVR	589.94		29656	5210 430500	200	101000
150685		02284 BOLAND WELL SYSTEMS INC	3,566.00					
1	02/03/16	Pump & Motor Well #3	3,566.00		29657	5210 430500	369	101000
150686		01739 HD SUPPLY WATERWORKS	722.89					
1	E961197	01/21/16 Buddy Saw/Battery Charger	361.44		29659	5210 430500	200	101000
2	E961197	01/21/16 Buddy Saw/Battery Charger	361.45		29659	5310 430600	200	101000
150687		00047 BEN TAYLOR INC	1,495.87					
1	34826	01/21/16 UV Plant Propane	358.15			5210 430500	230	101000
2	449	01/31/16 1/16 Fuel	38.97		29660	5310 430600	230	101000
3	449	01/31/16 1/16 Fuel	58.28		29660	1000 420500	230	101000
4	449	01/31/16 1/16 Fuel	125.28		29660	1000 430200	230	101000
5	449	01/31/16 1/16 Fuel	175.70		29660	1000 430200	230	101000
6	449	01/31/16 1/16 Fuel	57.81		29660	1000 440600	230	101000
7	449	01/31/16 1/16 Fuel	89.82		29660	1000 430200	230	101000
8	609167	01/22/16 Soap Stones	1.25		29661	1000 430200	200	101000
9	594479	01/08/16 Batteries	8.99		29661	1000 440600	200	101000
10	608723	01/13/16 Sprayer/Brush/Handle/Nozzle	28.55		29661	5310 430600	200	101000
11	606615	01/27/16 Light	81.99		29661	1000 460430	200	101000
12	608752	01/13/16 Torx Screws	12.00		29661	1000 460430	200	101000
13	606512	01/25/16 Rubber Strap	17.43		29661	5410 430830	200	101000
14	608759	01/13/16 Cotter Pins	6.47		29661	5410 430830	200	101000
15	609743	01/13/16 Cotter Pins	2.70		29661	5410 430830	200	101000
16	606568	01/26/16 Male Insert/Hose Clamps	3.78		29661	5410 430830	200	101000
17	609072	01/20/16 C Clamp	20.99		29661	1000 430200	200	101000
18	609072	01/20/16 C Clamp	20.99		29661	5210 430500	200	101000
19	609072	01/20/16 C Clamp	20.99		29661	5310 430600	200	101000
20	609072	01/20/16 C Clamp	20.99		29661	5410 430840	200	101000
21	609192	01/22/16 Connector/Coupling/Sharkbite	21.46		29661	1000 430200	200	101000
22	609192	01/22/16 Connector/Coupling/Sharkbite	21.47		29661	5210 430500	200	101000

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23	609192	01/22/16	Connector/Coupling/Sharkbite	21.47		29661	5310 430600	200	101000
24	609192	01/22/16	Connector/Coupling/Sharkbite	21.47		29661	5410 430840	200	101000
25	594198	01/04/16	Roller Covers/Suction Set	17.84		29661	1000 430200	200	101000
26	594198	01/04/16	Roller Covers/Suction Set	17.84		29661	5210 430500	200	101000
27	594198	01/04/16	Roller Covers/Suction Set	17.84		29661	5310 430600	200	101000
28	594198	01/04/16	Roller Covers/Suction Set	17.84		29661	5410 430840	200	101000
29	594326	01/06/16	Screws/Shims	12.58		29661	5210 430500	200	101000
30	594245	01/05/16	Primer/Roller Cage/Tray Liners	11.20		29661	1000 430200	200	101000
31	594245	01/05/16	Primer/Roller Cage/Tray Liners	11.21		29661	5210 430500	200	101000
32	594245	01/05/16	Primer/Roller Cage/Tray Liners	11.21		29661	5310 430600	200	101000
33	594245	01/05/16	Primer/Roller Cage/Tray Liners	11.21		29661	5410 430840	200	101000
34	594346	01/06/16	Paint Brush	3.49		29662	1000 430200	200	101000
35	594346	01/06/16	Paint Brush	3.49		29662	5210 430500	200	101000
36	594346	01/06/16	Paint Brush	3.50		29662	5310 430600	200	101000
37	594346	01/06/16	Paint Brush	3.50		29662	5410 430840	200	101000
38	594417	01/07/16	Screws	7.87		29662	1000 430200	200	101000
39	594417	01/07/16	Screws	7.87		29662	5210 430500	200	101000
40	594417	01/07/16	Screws	7.88		29662	5310 430600	200	101000
41	594417	01/07/16	Screws	7.88		29662	5410 430840	200	101000
42	609093	01/20/16	AntiSeize/Thread Compound/Tape	34.64		29662	5210 430500	200	101000
43	608818	01/15/16	Tape	9.99		29662	5210 430500	200	101000
44	608584	01/11/16	Screws	5.00		29662	5210 430500	200	101000
45	594356	01/06/16	Door Knob	34.99		29662	5210 430500	200	101000
150688	-99106E	01552	HOME DEPOT	315.04					
1	02/10/16		Tile Adhesive/Outlet/Plug/Elbo	78.76		29647	1000 430200	200	101000
2	02/10/16		Tile Adhesive/Outlet/Plug/Elbo	78.76		29647	5210 430500	200	101000
3	02/10/16		Tile Adhesive/Outlet/Plug/Elbo	78.76		29647	5310 430600	200	101000
4	02/10/16		Tile Adhesive/Outlet/Plug/Elbo	78.76		29647	5410 430840	200	101000
150689		02067	MARIAS RIVER LIVESTOCK	800.00					
1	02/10/16		TBID-Social Media Workshop	800.00			7199 212500		101000
150690		01742	NORTHERN TRANSIT INTERLOCAL	2,500.00					
1	02/04/16		Operational Costs-2nd Payment	2,500.00			1000 430200	300	101000
150691		00027	MARKS TIRE & ALIGNMENT	1,085.00					
1	43642	01/05/16	(2) LT 24575R16 Geo Ats	380.00		29658	1000 460430	200	101000
2	43651	01/06/16	Flat Repair	40.00		29658	5210 430500	369	101000
3	43813	01/21/16	Dismount/Mount	65.00		29658	5210 430500	369	101000
4	43862	01/28/16	(2) 900-20/Tube/Dismount/Mount	600.00		29658	1000 430200	369	101000

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150692	00016 GENERAL DISTRIBUTING CO	232.24						
1	409489 02/10/16 Ext Cord/Receptacle	58.06		29651	1000 430200	200	101000	
2	409489 02/10/16 Ext Cord/Receptacle	58.06		29651	5210 430500	200	101000	
3	409489 02/10/16 Ext Cord/Receptacle	58.06		29651	5310 430600	200	101000	
4	409489 02/10/16 Ext Cord/Receptacle	58.06		29651	5410 430840	200	101000	
150693	23112S 00144 POSTMASTER	345.82						
1	02/26/16 3/16 Newsletter - 1147	86.45			1000 410240	310	101000	
2	02/26/16 3/16 Newsletter - 1147	86.45			5210 430514	310	101000	
3	02/26/16 3/16 Newsletter - 1147	86.46			5310 430614	310	101000	
4	02/26/16 3/16 Newsletter - 1147	86.46			5410 430814	310	101000	
150694	01752 NORTH TOWN DRUG	44.77						
1	137373 02/25/16 CC-Gloves	44.77		29524	1000 460442	200	101000	
150695	01272 TOOLE COUNTY HEALTH DEPARTMENT	100.00						
1	907 02/22/16 Twinrix Hep A & B-Barnes	25.00			1000 430200	300	101000	
2	907 02/22/16 Twinrix Hep A & B-Barnes	25.00			5210 430500	300	101000	
3	907 02/22/16 Twinrix Hep A & B-Barnes	25.00			5310 430600	300	101000	
4	907 02/22/16 Twinrix Hep A & B-Barnes	25.00			5410 430840	300	101000	
150696	00117 QUILL CORPORATION	108.44						
1	3516814 02/22/16 HP 312A Blk LaserJet Toner	72.06			5310 430600	200	101000	
2	3516814 02/22/16 Glue Sticks/Key Tags/Fabreze	9.09			1000 410550	200	101000	
3	3516814 02/22/16 Glue Sticks/Key Tags/Fabreze	9.09			5210 430570	200	101000	
4	3516814 02/22/16 Glue Sticks/Key Tags/Fabreze	9.10			5310 430670	200	101000	
5	3516814 02/22/16 Glue Sticks/Key Tags/Fabreze	9.10			5410 430870	200	101000	
150697	01306 GRAINGER	459.46						
1	9016267024 02/03/16 Danger Sign/Manual Chain H	93.10		29640	1000 430200	200	101000	
2	9016267024 02/03/16 Danger Sign/Manual Chain H	93.09		29640	5210 430500	200	101000	
3	9016267024 02/03/16 Danger Sign/Manual Chain H	93.09		29640	5310 430600	200	101000	
4	9016267024 02/03/16 Danger Sign/Manual Chain H	93.09		29640	5410 430840	200	101000	
5	9017659054 02/04/16 Caution Signs	9.43		29640	1000 430200	200	101000	
6	9017659054 02/04/16 Caution Signs	9.43		29640	5210 430500	200	101000	
7	9017659054 02/04/16 Caution Signs	9.43		29640	5310 430600	200	101000	
8	9017659054 02/04/16 Caution Signs	9.43		29640	5410 430840	200	101000	
9	9019027649 02/05/16 Safety Signs	10.22		29640	1000 430200	200	101000	
10	9019027649 02/05/16 Safety Signs	10.22		29640	5210 430500	200	101000	
11	9019027649 02/05/16 Safety Signs	10.22		29640	5310 430600	200	101000	
12	9019027649 02/05/16 Safety Signs	10.22		29640	5410 430840	200	101000	
13	9029258101 02/18/16 Safety Sign Disconnect Pow	2.13		29640	1000 430200	200	101000	
14	9029258101 02/18/16 Safety Sign Disconnect Pow	2.12		29640	5210 430500	200	101000	
15	9029258101 02/18/16 Safety Sign Disconnect Pow	2.12		29640	5310 430600	200	101000	
16	9029258101 02/18/16 Safety Sign Disconnect Pow	2.12		29640	5410 430840	200	101000	

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150698	-99104E	01549 BEST WESTERN HERITAGE INN	196.74					
		Montana Rural Water Conference - 2/17/16-2/19/16 Great Falls, MT						
1	751585	02/19/16 Lodging MRWC-Habets	98.37		29663	5310 430600	370	101000
2	751585	02/19/16 Lodging MRWC-Habets	98.37		29663	5210 430500	370	101000
150699	-99103E	01549 BEST WESTERN HERITAGE INN	196.74					
		Montana Rural Water Conference - 2/17/16-2/19/16 Great Falls, MT						
1	751582	02/19/16 Lodging MRWC-Postma	196.74		29663	5210 430500	370	101000
150700	-99102E	01549 BEST WESTERN HERITAGE INN	196.74					
		Montana Rural Water Conference - 2/17/16-2/19/16 Great Falls, MT						
1	751584	02/19/16 Lodging MRWC-Skartved	196.74		29663	5310 430600	370	101000
150701		00147 MID AMERICAN RESEARCH CHEMICAL	144.71					
1	0572442	02/11/16 D.T. Disinfectant Towels	144.71		29655	5310 430600	200	101000
150702		02335 CINTAS CORPORATION	90.95					
1	5004522149	02/18/16 Restock Medicine Cabinet	22.73			1000 410550	200	101000
2	5004522149	02/18/16 Restock Medicine Cabinet	22.74			5210 430570	200	101000
3	5004522149	02/18/16 Restock Medicine Cabinet	22.74			5310 430670	200	101000
4	5004522149	02/18/16 Restock Medicine Cabinet	22.74			5410 430870	200	101000
150703		00451 MARIAS MEDICAL CENTER	88.55					
1	02/07/16	Maintenance 12/15	22.13			1000 411202	300	101000
2	02/07/16	Maintenance 12/15	22.14			5210 430520	300	101000
3	02/07/16	Maintenance 12/15	22.14			5310 430620	300	101000
4	02/07/16	Maintenance 12/15	22.14			5410 430820	300	101000
150704		01979 ALLIANT INSURANCE SERVICES INC	92.00					
1	435686	02/16/16 Notary Bond-Pederson	10.00			1000 410550	300	101000
2	435686	02/16/16 Notary Bond-Pederson	10.00			5210 430570	300	101000
3	435686	02/16/16 Notary Bond-Pederson	10.00			5310 430670	300	101000
4	435686	02/16/16 Notary Bond-Pederson	10.00			5410 430870	300	101000
5	435688	02/16/16 Notary E&O Policy-Pederson	13.00			1000 410550	300	101000
6	435688	02/16/16 Notary E&O Policy-Pederson	13.00			5210 430570	300	101000
7	435688	02/16/16 Notary E&O Policy-Pederson	13.00			5310 430670	300	101000
8	435688	02/16/16 Notary E&O Policy-Pederson	13.00			5410 430870	300	101000
150705		01516 MEDA	125.00					
1	3668	01/25/16 2016 Membership Dues - Carter	125.00			1000 411050	370	101000

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150706		01988 FIELDSTONE OFFICE SUPPLY	121.30					
1	124617	02/18/16 (2) Ink Cartridges	33.30		29523	1000 460442	200	101000
2	124660	02/25/16 Notary Stamp-Pederson	11.25			1000 410550	200	101000
3	124660	02/25/16 Notary Stamp-Pederson	11.25			5210 430570	200	101000
4	124660	02/25/16 Notary Stamp-Pederson	11.25			5310 430670	200	101000
5	124660	02/25/16 Notary Stamp-Pederson	11.25			5410 430870	200	101000
6	124527	02/02/16 HP 61 XL Blk	43.00			5210 430500	200	101000
150707		02293 SUPPLYWORKS	406.80					
1	358576304	02/11/16 Liners	52.88		29522	1000 460442	200	101000
2	359004819	02/17/16 Flr Cleaner/Virex/Alr Fr/Cl	395.92		29520	1000 460442	200	101000
3	359065760	02/17/16 CREDIT-Cleaner	-42.00		29520	1000 460442	200	101000
150708		01124 FIRST INTERSTATE BANK	15,435.00					
		Landfill Trust Annual - Closure & Post-Closure						
1	03/01/16	Lndfill Trust Annual Closure	8,997.00			5410 430840	581	101000
2	03/01/16	LndfillTrustAnnual Postclosure	6,438.00			5410 430840	581	101000
150709		01620 KADRMAS, LEE & JACKSON INC.	4,529.00					
1	10064842	02/01/16 Champions Park	4,529.00*			1000 460441	950 2242	101000
150710		01665 BAY MATERIALS LLC	17,700.00					
		25W00541 633D Cat Scraper						
1	16-1460	02/29/16 Balance Due Scraper	17,700.00*			5410 430841	900	101000
150711		02336 360 OFFICE SOLUTIONS	676.08					
1	961847	02/15/16 Claim Checks/UB Forms	225.36			5210 430570	200	101000
2	961847	02/15/16 Claim Checks/UB Forms	225.36			5310 430670	200	101000
3	961847	02/15/16 Claim Checks/UB Forms	225.36			5410 430870	200	101000
150712		01620 KADRMAS, LEE & JACKSON INC.	5,150.00					
1	10065389	02/11/16 Industrial Pk Track Extensio	5,150.00			1000 411201	300	101000
150713		01984 BIG SKY CREATIVE VINYL	50.00					
1	20160229	02/29/16 24X36* Sign	50.00			1000 480100	200	101000
150714	23113S	02337 ADVANCED TECHNOLOGY PRODUCTS INC	295.00					
		Kari Hoover - March 29-30, 2016 - Missoula, MT						
1	03/01/16	Certified Pool Operator Course	295.00			1000 460445	300	101000
150715		00164 MONTANA RURAL WATER SYSTEMS INC	250.00					
1	2015120339	02/15/16 2016 Membership Dues	125.00*			5210 430500	300	101000
2	2015120339	02/15/16 2016 Membership Dues	125.00			5310 430600	300	101000

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
150716		00026 MARIAS RIVER ELECTRIC COOP INC	1,549.29					
1	1636	02/12/16 (6) LED Retrofit Bulbs Main St	1,500.00		29668	2400 430263	200	101000
2	1638	02/22/16 Freight Charges for Bulbs	49.29		29680	2400 430263	200	101000
150717		00145 DOUGLAS WILSON & COMPANY PC	21,250.00					
1	03/01/16	Audit Covering FY12/FY13	5,312.50			1000 410530	350	101000
2	03/01/16	Audit Covering FY12/FY13	5,312.50			5210 410530	350	101000
3	03/01/16	Audit Covering FY12/FY13	5,312.50			5310 410530	350	101000
4	03/01/16	Audit Covering FY12/FY13	5,312.50			5410 410530	350	101000
150718		02338 ADVANCED PUMP & EQUIPMENT	1,599.80					
1	5994	02/15/16 Mechanical Seal Cornell Pump	1,599.80		29667	5310 430600	200	101000
150719		01376 ESTOP BUSINESS LICENSES	280.00					
1	UID# 30902	02/24/16 2016 Scale License Renewal	280.00		29681	5410 430840	300	101000
150720		02045 NAPA AUTO PARTS	1,223.65					
1	51729	02/22/16 Ptex Ultra Grey 3	9.98		29664	5310 430600	200	101000
2	50549	01/28/16 Oil	10.58		29664	5310 430600	200	101000
3	50938	02/04/16 Shop Towels/Non-Chlor Bra	21.93		29664	5310 430600	200	101000
4	50874	02/03/16 Oil Seal	33.08		29664	5310 430600	200	101000
5	51755	02/22/16 Halogen Bulb	35.73		29664	5310 430600	200	101000
6	50952	02/05/16 Armor All Wipes/Shop Towels	8.02		29664	5310 430600	200	101000
7	51439	02/16/16 Radiator Cap	2.83		29664	1000 430200	200	101000
8	51318	02/12/16 Water Pump	294.00		29664	1000 430200	200	101000
9	51279	02/11/16 Fitting	3.69		29664	1000 430200	200	101000
10	50927	02/04/16 Cylinder/Cable/Solder Pellets	62.86		29664	5410 430830	200	101000
11	50859	02/03/16 Gas Grande 65 Shock	322.44		29664	5410 430830	200	101000
12	50880	02/03/16 U-Joint Kit	47.33		29664	5410 430830	200	101000
13	51501	02/17/16 Air Freshener	3.29		29664	5210 430500	200	101000
14	50397	01/26/16 Comb Wrench	4.79		29664	1000 430200	200	101000
15	50397	01/26/16 Comb Wrench	4.78		29664	5210 430500	200	101000
16	50397	01/26/16 Comb Wrench	4.78		29664	5310 430600	200	101000
17	50397	01/26/16 Comb Wrench	4.78		29664	5410 430840	200	101000
18	50143	01/20/16 Filters	11.13		29665	1000 430200	200	101000
19	50143	01/20/16 Filters	11.12		29665	5210 430500	200	101000
20	50143	01/20/16 Filters	11.12		29665	5310 430600	200	101000
21	50143	01/20/16 Filters	11.12		29665	5410 430840	200	101000
22	51278	02/11/16 Airchuck/Adapter/Guage	9.09		29665	1000 430200	200	101000
23	51278	02/11/16 Airchuck/Adapter/Guage	9.11		29665	5210 430500	200	101000
24	51278	02/11/16 Airchuck/Adapter/Guage	9.11		29665	5310 430600	200	101000
25	51278	02/11/16 Airchuck/Adapter/Guage	9.11		29655	5410 430840	200	101000
26	50750	02/02/16 Purple Power	1.24		29665	1000 430200	200	101000
27	50750	02/02/16 Purple Power	1.25		29665	5210 430500	200	101000
28	50750	02/02/16 Purple Power	1.25		29665	5310 430600	200	101000
29	50750	02/02/16 Purple Power	1.25		29665	5410 430840	200	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account
30	50802 02/02/16 Gauge	11.19		29665	1000 430200	200		101000
31	50802 02/02/16 Gauge	11.20		29665	5210 430500	200		101000
32	50802 02/02/16 Gauge	11.20		29665	5310 430600	200		101000
33	50802 02/02/16 Gauge	11.20		29665	5410 430840	200		101000
34	50751 02/02/16 Socket Set	12.99		29665	1000 430200	200		101000
35	50751 02/02/16 Socket Set	13.00		29665	5210 430500	200		101000
36	50751 02/02/16 Socket Set	13.00		29665	5310 430600	200		101000
37	50751 02/02/16 Socket Set	13.00		29665	5410 430840	200		101000
38	50443 01/26/16 Reflective Tape/Reflector	81.27		29665	1000 430200	200		101000
39	51294 02/12/16 Cement	14.49		29665	1000 430200	200		101000
40	51232 02/11/16 Semi Gloss Black	12.98		29665	1000 430200	200		101000
41	51088 02/09/16 Semi Gloss Black/Semigloss	35.24		29665	1000 430200	200		101000
42	50232 01/22/16 Raven Blk/Ptex Thrd	5.51			1000 430200	200		101000
43	50232 01/22/16 Raven Blk/Ptex Thrd	5.53			5210 430500	200		101000
44	50232 01/22/16 Raven Blk/Ptex Thrd	5.53			5310 430600	200		101000
45	50232 01/22/16 Raven Blk/Ptex Thrd	5.53			5410 430840	200		101000
150721	999998 LORETTE MARIE CARTER	101.04						
	Economic Development Workshop - Great Falls, MT							
1	02/22/16 Mileage/Meals-Carter	101.04			1000 411050	370		101000
150722	02288 BLOOMQUIST LAW FIRM PC	2,034.08						
1	23438 02/24/16 Change App/Permit Basin 41P	2,034.08*			5210 430500	300		101000
150723	01088 MSU LOCAL GOVERNMENT CENTER	415.00						
5	02/25/16 MMCT & FOA Seminar-Goroski	103.75			1000 410550	370		101000
6	02/25/16 MMCT & FOA Seminar-Goroski	103.75			5210 430570	370		101000
7	02/25/16 MMCT & FOA Seminar-Goroski	103.75			5310 430670	370		101000
8	02/25/16 MMCT & FOA Seminar-Goroski	103.75			5410 430870	370		101000
150724	01220 CITY MOTOR COMPANY	18.67						
1	2072563 02/23/16 Cap	18.67		29679	5310 430600	200		101000
150725	00566 SEYMOUR INC BUILDING SERVICENTER	194.07						
1	28852 02/20/16 Pine/Sheetrock	48.51		29678	1000 430200	200		101000
2	28852 02/20/16 Pine/Sheetrock	48.52		29678	5210 430500	200		101000
3	28852 02/20/16 Pine/Sheetrock	48.52		29678	5310 430600	200		101000
4	28852 02/20/16 Pine/Sheetrock	48.52		29678	5410 430840	200		101000
150726	02339 GREATLAND CRANE INSPECTION INC	750.00						
1	1145 02/03/16 Automotive Lift/Overhead Crane	187.50		29638	1000 430200	300		101000
2	1145 02/03/16 Automotive Lift/Overhead Crane	187.50*		29638	5210 430500	300		101000
3	1145 02/03/16 Automotive Lift/Overhead Crane	187.50		29638	5310 430600	300		101000
4	1145 02/03/16 Automotive Lift/Overhead Crane	187.50		29638	5410 430830	300		101000

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150727		01866 SHELBY PAINT AND HARDWARE		418.63					
1	55287	01/25/16 Spray Paint/Box Screws		14.36		29676	1000 430200	200	101000
2	55287	01/25/16 Spray Paint/Box Screws		14.36		29676	5210 430500	200	101000
3	55287	01/25/16 Spray Paint/Box Screws		14.36		29676	5310 430600	200	101000
4	55287	01/25/16 Spray Paint/Box Screws		14.36		29676	5410 430840	200	101000
5	56686	01/27/16 Screws/Elec Box/Cord		8.95		29676	1000 430200	200	101000
6	56686	01/27/16 Screws/Elec Box/Cord		8.96		29676	5210 430500	200	101000
7	56686	01/27/16 Screws/Elec Box/Cord		8.96		29676	5310 430600	200	101000
8	56686	01/27/16 Screws/Elec Box/Cord		8.96		29676	5410 430840	200	101000
9	55352	02/01/16 Box Screw		1.88		29676	1000 430200	200	101000
10	55352	02/01/16 Box Screw		1.87		29676	5210 430500	200	101000
11	55352	02/01/16 Box Screw		1.87		29676	5310 430600	200	101000
12	55352	02/01/16 Box Screw		1.87		29676	5410 430840	200	101000
13	55367	02/03/16 Paint/Primer/Flush Cut		29.86		29676	1000 430200	200	101000
14	55367	02/03/16 Paint/Primer/Flush Cut		29.86		29676	5210 430500	200	101000
15	55367	02/03/16 Paint/Primer/Flush Cut		29.86		29676	5310 430600	200	101000
16	55367	02/03/16 Paint/Primer/Flush Cut		29.86		29676	5410 430840	200	101000
17	55380	02/08/16 Sealer Wax/Mop Heads/Mop&Glo		10.12		29676	1000 430200	200	101000
18	55380	02/08/16 Sealer Wax/Mop Heads/Mop&Glo		10.11		29676	5210 430500	200	101000
19	55380	02/08/16 Sealer Wax/Mop Heads/Mop&Glo		10.11		29676	5310 430600	200	101000
20	55380	02/08/16 Sealer Wax/Mop Heads/Mop&Glo		10.11		29676	5410 430840	200	101000
21	55390	02/10/16 Hammer		8.74		29676	1000 430200	200	101000
22	55390	02/10/16 Hammer		8.75		29676	5210 430500	200	101000
23	55390	02/10/16 Hammer		8.75		29676	5310 430600	200	101000
24	55390	02/10/16 Hammer		8.75		29676	5410 430840	200	101000
25	55450	02/12/16 Batteries		13.20		29676	1000 430200	200	101000
26	55450	02/12/16 Batteries		13.22		29676	5210 430500	200	101000
27	55450	02/12/16 Batteries		13.22		29676	5310 430600	200	101000
28	55450	02/12/16 Batteries		13.22		29676	5410 430840	200	101000
29	55468	02/16/16 Knife/Trowel/Glue/Scraper		17.54		29676	1000 430200	200	101000
30	55468	02/16/16 Knife/Trowel/Glue/Scraper		17.53		29676	5210 430500	200	101000
31	55468	02/16/16 Knife/Trowel/Glue/Scraper		17.53		29676	5310 430600	200	101000
32	55468	02/16/16 Knife/Trowel/Glue/Scraper		17.53		29676	5410 430840	200	101000
150728		02340 TRAVEL GUIDE		797.50					
1	10594	03/01/16 TBID-Travel Guide Ad		797.50			7199 212500		101000
150729		00649 LARSON CLOTHING COMPANY		272.55					
1	01/29/16	Clothing Allowance-Postma		22.25			1000 430200	220	101000
2	01/29/16	Clothing Allowance-Postma		22.25			5210 430500	220	101000
3	01/29/16	Clothing Allowance-Postma		22.25			5310 430600	220	101000
4	01/29/16	Clothing Allowance-Postma		22.25			5410 430840	220	101000
5	02/05/16	Service Award-Hawbaker		25.75			1000 410100	200	101000
6	02/05/16	Service Award-Hawbaker		25.75			5210 430511	200	101000
7	02/05/16	Service Award-Hawbaker		25.75			5310 430611	200	101000
8	02/05/16	Service Award-Hawbaker		25.75			5410 430811	200	101000

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9	02/15/16	Service Award-Postma		15.75			1000 410100	200	101000
10	02/15/16	Service Award-Postma		15.75			5210 430511	200	101000
11	02/15/16	Service Award-Postma		15.75			5310 430611	200	101000
12	02/15/16	Service Award-Postma		15.75			5410 430811	200	101000
13	756579	02/10/16 Mop Cleaning		17.55		29521	1000 460442	300	101000
150730	23114S	00512 MT DEPARTMENT OF ADMINISTRATION		1,700.00					
	2015								
1	03/01/16	Annual Report Filing Fee		425.00			1000 410550	300	101000
2	03/01/16	Annual Report Filing Fee		425.00			5210 430570	300	101000
3	03/01/16	Annual Report Filing Fee		425.00			5310 430670	300	101000
4	03/01/16	Annual Report Filing Fee		425.00			5410 430870	300	101000
150731		01309 FIRST AMERICAN TITLE CO OF		47.00					
		615 Birch Ave							
1	38032	03/01/16 Buck Reconveyance/Record		47.00			2399 470320	755	101000
150732		00088 CARQUEST AUTO PARTS		289.90					
1	2567245183	01/26/16 Blk Cable Ties		289.90		29685	2400 430263	200	101000
150733		00039 PETTY CASHIER		310.25					
1	2665	03/03/16 TC Treasurer Specialty Plates		200.00			7427 411850	800	101000
2	2666	02/22/16 TC C&R 2/16 Legal Filings		21.32			1000 410550	300	101000
3	2666	02/22/16 TC C&R 2/16 Legal Filings		21.31			5210 430570	300	101000
4	2666	02/22/16 TC C&R 2/16 Legal Filings		21.31			5310 430670	300	101000
5	2666	02/22/16 TC C&R 2/16 Legal Filings		21.31			5410 430870	300	101000
6	2667	02/18/16 Sec of State Notary Pederson		6.25			1000 410550	300	101000
7	2667	02/18/16 Sec of State Notary Pederson		6.25			5210 430570	300	101000
8	2667	02/18/16 Sec of State Notary Pederson		6.25			5310 430670	300	101000
9	2667	02/18/16 Sec of State Notary Pederson		6.25			5410 430870	300	101000
# of Claims				99	Total:		202,341.18		
Total Electronic Claims				4,665.57	Total Non-Electronic Claims		197675.61		

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$78,119.19
2399 REVOLVING LOAN	
101000 Cash-Operating	\$47.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$5,723.94
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$897.10
5210 WATER UTILITY	
101000 Cash-Operating	\$40,525.79
5310 SEWER UTILITY	
101000 Cash-Operating	\$20,917.99
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$52,572.90
102210 Cash-Revenue Bond Sinking & Interest	\$1,739.77
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$1,597.50
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$200.00
Total:	\$202,341.18

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/15) ****									
141149		01620 KADRMAS, LEE & JACKSON INC.		276,341.41					
1	10030790	10/12/14 Storm Water-Survey		79,337.67			5720 430246	950 2283 101000	
2	10030790	10/12/14 Storm Water-PM & Permitting		59,951.60			5720 430246	950 2283 101000	
3	10030790	10/12/14 Storm Water-Design & Plan		116,227.38			5720 430246	950 2283 101000	
4	10030790	10/12/14 Storm Water-Environmental		12,439.65			5720 430246	950 2283 101000	
5	10030790	10/12/14 Storm Water-Cultural		8,385.11			5720 430246	950 2283 101000	
*** Claim from another period (6/15) ****									
141150		01620 KADRMAS, LEE & JACKSON INC.		172,508.29					
1	10034253	11/10/14 Storm Water-Survey		8,944.81			5720 430246	950 2283 101000	
2	10034253	11/10/14 Storm Water-PM & Permitting		22,197.75			5720 430246	950 2283 101000	
3	10034253	11/10/14 Storm Water-Design & Plan		122,450.28			5720 430246	950 2283 101000	
4	10034253	11/10/14 Storm Water-Environmental		1,917.79			5720 430246	950 2283 101000	
5	10034253	11/10/14 Storm Water-Cultural		1,847.66			5720 430246	950 2283 101000	
6	10034253	11/10/14 Storm Water-Geotechnical		15,150.00			5720 430246	950 2283 101000	
*** Claim from another period (6/15) ****									
141151		01620 KADRMAS, LEE & JACKSON INC.		41,139.92					
1	10036953	12/08/14 Storm Water-PM & Permitting		26,237.41			5720 430246	950 2283 101000	
2	10036953	12/08/14 Storm Water-Design & Plan		13,362.39			5720 430246	950 2283 101000	
3	10036953	12/08/14 Storm Water-Construction Adm		1,540.12			5720 430246	950 2283 101000	
*** Claim from another period (6/15) ****									
141152		01620 KADRMAS, LEE & JACKSON INC.		43,194.63					
1	10041641	01/30/15 Storm Water-Survey		5,262.44			5720 430246	950 2283 101000	
2	10041641	01/30/15 Storm Water-PM & Permitting		28,567.44			5720 430246	950 2283 101000	
3	10041641	01/30/15 Storm Water-Design & Plan		1,456.80			5720 430246	950 2283 101000	
4	10041641	01/30/15 Storm Water-Environmental		4,766.23			5720 430246	950 2283 101000	
5	10041641	01/30/15 Storm Water-Cultural		945.01			5720 430246	950 2283 101000	
6	10041641	01/30/15 Storm Water-Construction Adm		2,196.71			5720 430246	950 2283 101000	
*** Claim from another period (6/15) ****									
141153		01620 KADRMAS, LEE & JACKSON INC.		10,270.74					
1	10043505	02/17/15 Storm Water-Survey		622.40			5720 430246	950 2283 101000	
3	10043505	02/17/15 Storm Water-Design & Plan		223.79			5720 430246	950 2283 101000	
4	10043505	02/17/15 Storm Water-Environmental		3,202.29			5720 430246	950 2283 101000	
5	10043505	02/17/15 Storm Water-Cultural		78.03			5720 430246	950 2283 101000	
6	10043505	02/17/15 Storm Water-Construction Adm		6,144.23			5720 430246	950 2283 101000	
*** Claim from another period (6/15) ****									
141154		01620 KADRMAS, LEE & JACKSON INC.		7,703.15					
1	10044452	03/06/15 Storm Water-Design & Plan		532.98			5720 430246	950 2283 101000	
2	10044452	03/06/15 Storm Water-Environmental		1,642.18			5720 430246	950 2283 101000	
3	10044452	03/06/15 Storm Water-Construction Adm		4,479.70			5720 430246	950 2283 101000	
4	10044452	03/06/15 Storm Water-RPR		1,048.29			5720 430246	950 2283 101000	

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/15) ****								
141155		01620 KADRMAS, LEE & JACKSON INC.	6,600.71					
1	10046318	04/06/15 Storm Water-Design & Plan	692.85			5720 430246	950 2283	101000
2	10046318	04/06/15 Storm Water-Environmental	297.96			5720 430246	950 2283	101000
3	10046318	04/06/15 Storm Water-Construction Adm	5,518.75			5720 430246	950 2283	101000
4	10046318	04/06/15 Storm Water-RPR	91.15			5720 430246	950 2283	101000
*** Claim from another period (6/15) ****								
141156		01620 KADRMAS, LEE & JACKSON INC.	10,694.14					
1	10048536	05/06/15 Storm Water-Design & Plan	213.18			5720 430246	950 2283	101000
2	10048536	05/06/15 Storm Water-Environmental	280.32			5720 430246	950 2283	101000
3	10048536	05/06/15 Storm Water-Construction Adm	10,018.33			5720 430246	950 2283	101000
4	10048536	05/06/15 Storm Water-RPR	182.31			5720 430246	950 2283	101000
*** Claim from another period (6/15) ****								
141157		01620 KADRMAS, LEE & JACKSON INC.	3,390.51					
1	10050976	06/08/15 Storm Water-Design & Plan	171.63			5720 430246	950 2283	101000
2	10050976	06/08/15 Storm Water-Environmental	141.88			5720 430246	950 2283	101000
3	10050976	06/08/15 Storm Water-Construction Adm	3,077.00			5720 430246	950 2283	101000
*** Claim from another period (6/15) ****								
141158		01620 KADRMAS, LEE & JACKSON INC.	17,749.68					
1	10015698	04/21/14 Wastewater PER Preparation	17,749.68			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141159		01620 KADRMAS, LEE & JACKSON INC.	6,399.54					
1	10017369	05/14/14 Wastewater PER Preparation	6,399.54			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141160		01620 KADRMAS, LEE & JACKSON INC.	5,850.78					
1	10020717	06/16/14 Wastewater PER Preparation	5,850.78			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141163		01620 KADRMAS, LEE & JACKSON INC.	3,135.65					
1	10030936	10/14/14 WW Treatment Design	3,135.65			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141164		01620 KADRMAS, LEE & JACKSON INC.	2,428.53					
1	10030937	10/14/14 WW Treatment Design	2,428.53			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141165		01620 KADRMAS, LEE & JACKSON INC.	16,227.63					
1	10035227	11/17/14 WW Treatment Design	16,196.18			5310 430601	950 2282	101000
2	10035227	11/17/14 WW-Bidding/Construction/RPR	31.45			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141166		01620 KADRMAS, LEE & JACKSON INC.	21,003.84					
1	10037423	12/08/14 WW Treatment Design	21,003.84			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****								
141167		01620 KADRMAS, LEE & JACKSON INC.	84,776.99					
1	10041640	01/30/15 WW Treatment Design	84,776.99			5310 430601	950 2282	101000

03/03/16
10:32:54

CITY OF SHELBY
Claims on Hold
For the Accounting Period: 2/16

Page: 19 of 20
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/15) ****									
141168		01620 KADRMAS, LEE & JACKSON INC.		51,331.17					
1	10043592	02/18/15 WW Treatment Design		51,331.17			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****									
141169		01620 KADRMAS, LEE & JACKSON INC.		40,849.24					
1	10044903	03/10/15 WW Treatment Design		33,315.81			5310 430601	950 2282	101000
2	10044903	03/10/15 WW-Bidding/Construction/RPR		7,533.43			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****									
141170		01620 KADRMAS, LEE & JACKSON INC.		13,599.89					
1	10047335	04/15/15 WW Treatment Design		1,053.39			5310 430601	950 2282	101000
2	10047335	04/15/15 WW-Bidding/Construction/RPR		12,546.50			5310 430601	950 2282	101000
*** Claim from another period (6/15) ****									
141171		01620 KADRMAS, LEE & JACKSON INC.		5,874.87					
1	10048620	05/07/15 WW Treatment Design		36.11			5310 430601	950 2282	101000
2	10048620	05/07/15 WW-Bidding/Construction/RPR		5,838.76			5310 430601	950 2282	101000
*** Claim from another period (8/15) ****									
150140		01620 KADRMAS, LEE & JACKSON INC.		6,827.67					
1	10052239	07/07/15 Storm Water-Construction Adm		6,827.67			5720 430246	950 2283	101000
*** Claim from another period (8/15) ****									
150141		01620 KADRMAS, LEE & JACKSON INC.		1,671.27					
1	10054827	08/12/15 Storm Water-Environmental		255.85			5720 430246	950 2283	101000
2	10054827	08/12/15 Storm Water-Construction Adm		1,661.58			5720 430246	950 2283	101000
3	10054826	08/12/15 Storm Water-Construction Adm		-246.16			5720 430246	950 2283	101000
*** Claim from another period (9/15) ****									
150225		01620 KADRMAS, LEE & JACKSON INC.		1,442.14					
1	10056501	09/08/15 Storm Water-Construction Adm		1,442.14			5720 430246	950 2283	101000
*** Claim from another period (9/15) ****									
150248		01620 KADRMAS, LEE & JACKSON INC.		950.77					
1	10056686	09/10/15 WW Treatment Design		950.77			5310 430601	950 2282	101000

of Claims 99 Total: 851,963.16

ORDINANCE NO. 824

AN ORDINANCE AMENDING TITLE 7, CHAPTER 3B SECTION 9
(7-3B-9) OF THE SHELBY MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY,
MONTANA that Title 7, Chapter 3B, Section 9 of the Shelby Municipal Code shall be amended
as follows:

Section 7-3B-9 Double Parking.

A. Except as otherwise provided by this title, no person shall stop, stand or park a
vehicle on the roadway side of any vehicle stopped or parked at the edge or curb of a street in the
city, except for the purpose of loading or unloading passengers or freight; provided however, that
no vehicle so stopped for loading or unloading is left unattended, and provided further that such
vehicle may not be so stopped for longer than fifteen (15) minutes

B. No person shall stop or park a vehicle on the roadway side of any vehicle stopped
or parked at the edge of a curb on Main Street in the city between First Avenue and Fifth Avenue
except for the purpose of expeditiously dropping off or picking up a passenger or passengers.

READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby,
Montana on the first reading on the 7th day of March, 2016, and finally adopted by the City
Council of the City of Shelby, Montana on second reading and approved by the mayor, on the
21st day of March, 2016.

LARRY J. BONDERUD, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

CITY OF SHELBY
112 1ST ST SO
SHELBY MT 59474
Phone (406) 434-5222
Fax (406) 434-2039

Memo

DATE: 3/1/16
TO: Mayor and City Council
FROM: Jade Goroski, City Finance Officer
RE: April 1, 2016 Landfill Trust Deposit

Attached is the landfill closure and post-closure cost estimates from Damschen and Associates, Inc. The total estimated cost is \$905,165. As of December 31, 2015, there was \$349,535.38 on deposit with the trustee leaving a balance of \$555,630 unfunded estimated costs for the remaining life of the landfill, 36 years. On April 1, I will deposit \$15,435 to the landfill trust ($\$905,165 - \$349,535 = \$555,630 \div 36 \text{ years} = \$15,435$).

CALCULATION OF ANNUAL LANDFILL DEPOSIT TO TRUSTEE

Closure Costs	497,017			
PostClosure Costs	408,148			
TOTAL	905,165			
Closure Balance 12/31/15	173,132.99	8996.778		8,997
Post Closure Balance 12/31/15	176,402.39	6437.378		6,438
Balance Remaining	555,630	15434.16		
Life Remaining	36		0 \$	15,435.00
FY2015-2016 Deposit	15,434.16	Rounded Up to	15,435 \$	15,435.00
	349,535			



LANDSCAPE DESIGN AGREEMENT

Name: City of Shelby, MT (Shelby Splash Park Master Plan)
Address: 112 1st South
City: Shelby State: MT Zip: 59474
Phone: 406-424-8799 Cell:
E-mail: shbcdc@3rivers.net
Contact: Lorette Carter

Design Service

The cost of developing an original landscape design is billed at an hourly rate. Typically, billable design services are divided into the following three basic phases:

1. The **Initial Site Visit** includes communication of ideas and needs between owner and designer; evaluating existing site conditions; and measuring the existing property features.
2. At the **Preliminary Design Meeting**, the designer will show and explain the basic plan layout to make sure it meets the owner's approval. The selection process for plant and hardscape materials also begins at this time.
3. The **Final Design** includes the finished plan and may include additional site visits and meetings to communicate final project selections and layout.

Note: Included in the billable hours is any subsequent driving time, plan additions or design alterations requested by owner.

Fee Schedule

1. An initial retainer of 50% of design fee estimate is required upon signing.
2. In the event the project extends beyond one month, billing statements will be sent the 1st of each month.
3. Balance due upon completion of design process.

Specific Design Fees

1. The cost of this plan through the Final Design stage is estimated to be \$1750.00 based upon an hourly rate of \$ 75.00/HR.
2. Alterations to the plan after the Final Design phase are to be billed at the same hourly rate.
3. Based upon the above estimate, a retainer of \$875.00 is due with this agreement.

Two copies of the completed plan for the owner are included in the design fee. Additional copies will be provided for a small fee (plan size determines cost).

Design Parameters: The grounds located within the fenced area of the Shelby Splash Park. The property on the east side of the swimming pool building may be included.

Additional Provisions: Master Plan design is to be limited to design hours allowed in the budget listed above. Master planning will be used to the full extent of the design budget.

I agree to retain Forde Nursery to produce a customized landscape design for our property at the above address according to the terms of this agreement.

Owner _____
Signature

Designer _____
Signature

Date _____

Date _____

GARDEN CENTER • LANDSCAPING • DESIGN

2025 2nd Avenue NW • Great Falls, MT 59404 • Phone: (406) 727-0950 • Fax: (406) 727-4817

E-mail: mail@forde-nursery.com • www.forde-nursery.com



February 23, 2016

Mayor Larry Bonderud
City of Shelby
112 – 1st Street S.
Shelby, MT 59474

Subject: Toole County Conservation District (TCCD) Appointment Renewal for
Urban Supervisor Willie Wilson

Dear Mayor Larry Bonderud:

I would like to introduce myself; my name is Nea Rice, the new TCCD Administrator. I have been in this position since January 25, 2016. I look forward to working with the City of Shelby in the future.

This letter is addressing the 3 year term renewal of Willie Wilson, the Urban Supervisor for your area. If Willie Wilson is satisfactory, please reappoint him and notify TCCD in writing.

Thank you very much and look forward to receiving your decision on this matter in the next couple of weeks.

Sincerely,

Nea Rice
Administrator TCCD
1125 Oilfield Ave
Shelby, MT 59474
Office Phone: (406) 434-5234 Ext 113
Mobile Phone: (406) 450-8404
Fax Phone: (406) 866-609-8426
Email: TooleCountyCD@gmail.com

REVISED WATER PURCHASE AGREEMENT

Between
City of Shelby
and
North Central Montana Regional Water Authority

This Revised Water Purchase Agreement for the sale and purchase of water is entered into as of the ___ day of _____, 2016 (hereafter "Effective Date") between the City of Shelby, Montana, hereafter referred to as "SHELBY" and the North Central Montana Regional Water Authority, hereafter referred to as "AUTHORITY."

WITNESSETH:

WHEREAS, AUTHORITY will require a supply of potable water meeting applicable drinking water standards of the State of Montana.

WHEREAS, SHELBY owns and operates a water supply treatment and distribution system with a capacity currently capable of serving the present and future residents of SHELBY'S system and the capacity required by AUTHORITY to provide potable drinking water to the City of Cut Bank (up to 750,000 gallons per day);

WHEREAS, the AUTHORITY and SHELBY previously entered into a Water Purchase Agreement to serve the City of Cut Bank, this Agreement is intended to replace that original Water Purchase Agreement;

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements hereinafter set forth.

A. SHELBY Agrees:

1. To treat and deliver to AUTHORITY, at the point of delivery hereinafter specified, during the term of this Agreement or any renewal or extension thereof, potable treated water meeting applicable purity standards of the State of Montana in such quantity as may be required by AUTHORITY, not to exceed 750,000 gallons of potable drinking water per day.
2. That water will be furnished at a reasonably constant pressure, calculated at a pressure to be mutually agreed upon by the parties to this Agreement, at the point of delivery – which located at or adjacent to the SHELBY'S Water Treatment Facility. If AUTHORITY requires a greater pressure than normally available at the point of delivery, the cost of providing such greater pressure shall be borne by AUTHORITY. Emergency failures of pressure or supply due to main line breaks, power failure, flood, fire and use of water to fight fire, earthquake or other catastrophe or any other event beyond the reasonable control of SHELBY shall excuse SHELBY from this provision for such reasonable period of time as may be necessary to restore service.

3. To read the meter at the point of delivery and furnish AUTHORITY, at the address provided below, at the end of each month, an itemized statement of the amount of water furnished during the preceding month.

B. AUTHORITY Agrees:

1. To operate and maintain, at is own expense, at point of delivery, the necessary metering equipment and remote reading unit. A meter registering not more than two percent (2%) above or below the test result shall be deemed to be accurate. The previous readings of any meter disclosed by testing to be inaccurate shall be corrected for the six (6) months previous to such testing in accordance with the percentage of inaccuracy found by such tests. If any meter fails to register for any period, the amount of water furnished during such period shall be deemed to be the amount of water delivered in the corresponding period immediately prior to the failure, unless SHELBY and AUTHORITY shall agree, in writing, upon a different amount. The metering equipment shall be read on or before the 15th day of each month.
2. To pay SHELBY, thirty (30) days after receipt of invoice from SHELBY, for water delivered in accordance with the following scheduled rates:
 - a. 0 up to 79,240 gallons per month shall be at the rate of \$182.10 per month, which amount shall be the minimum rate per month;
 - b. Usage of 79,241 up to 1,728,000 gallons per month shall be at the rate of \$0.91 per 1,000 gallons metered; and
 - c. Usage in excess of 1,728,000 gallons per month shall be at the rate of \$1.23 per 1000 gallons for the excess only.

The above rates may be amended pursuant to the terms of Section C.4, below.

3. To furnish and install all equipment, materials, buildings, parts, booster pumps, backflow prevention valves, and to pay all applicable meter and meter tapping fees and any and all costs associated with tapping SHELBY'S system. AUTHORITY shall install backflow devices as approved by SHELBY, at the delivery point, to prevent water of any inferior quality from entering SHELBY'S system. The design of any water line, tap, metering, building, testing, booster equipment and/or backflow prevention is subject to SHELBY'S prior review and written approval. All such improvements must be designed by a Montana certified engineer and must be approved by the Montana Department of Environmental Quality, prior to construction. All costs related to any required water quality testing related specifically to AUTHORITY'S water system by any state or federal agency, will be paid by AUTHORITY.

C. It is further mutually agreed between SHELBY and AUTHORITY as follows:

TERM OF AGREEMENT

1. That this Agreement, unless otherwise terminated pursuant to Section C.17 of this Agreement, shall extend for a term of 30 (thirty) years from the date of the initial delivery of any water as shown by the first bill submitted by SHELBY to AUTHORITY and, thereafter, may be renewed or extended for such term, or terms, as may be agreed upon by SHELBY and AUTHORITY.

NO CLAIM OR RIGHT TO WATER OF OTHER PARTY

2. SHELBY will supply AUTHORITY with water from its water system, and that by such action, neither AUTHORITY nor the City of Cut Bank, shall, unless separately agreed to in writing with SHELBY, have any claim or right to such water upon the termination or expiration of this Agreement.

DELIVERY OF WATER

3. That ten (10) days prior to the estimated date of completion of construction of AUTHORITY'S water supply distribution system to the recipients of the potable water identified in this agreement, AUTHORITY will notify SHELBY, in writing, setting forth the date for the initial delivery of water by SHELBY to AUTHORITY. Upon receiving such written notification from AUTHORITY, SHELBY will have a reasonable amount of time to complete the connections of its system to AUTHORITY'S system. No payment pursuant to Section B.2, above, will be due until AUTHORITY'S system and the point of delivery from SHELBY are operational. It is also agreed that AUTHORITY may, upon request, provide water purchased pursuant to this Agreement to other Members or water purchasers of AUTHORITY located outside SHELBY'S territory, so long as the amount of water purchased remains under the capacity limitations set forth in this Agreement.

MODIFICATION OF AGREEMENT

4. That the provisions of this Agreement pertaining to the schedule of rates to be paid by AUTHORITY for water delivered are subject to modification in conjunction with changes to SHELBY'S water rates. Provided however, water rates charged AUTHORITY by SHELBY shall not be discriminatory to AUTHORITY, and shall not exceed the same percentage of increase or decrease charged to other water users served by SHELBY. Any rate increases sought by SHELBY shall be subject to the adoption of an ordinance or resolution adopted pursuant to applicable Montana law in which AUTHORITY is provided notice of such action and the opportunity to make comment thereon as provided by Montana law.

REGULATORY AGENCIES

5. That this Agreement is subject to such rules, regulations, or laws as may be applicable to similar agreements in this state and SHELBY and AUTHORITY will collaborate in obtaining such permits, certificates, or the like, as may be required to comply therewith.

SUCCESSOR TO AUTHORITY

6. That in the event of any occurrence rendering AUTHORITY incapable of performing under this Agreement, any successor of AUTHORITY, whether the result of legal process, assignment, or otherwise, shall succeed to the rights, duties and obligations of AUTHORITY hereunder.

FAILURE TO DELIVER OR REDUCTION OF SERVICE

7. If SHELBY experiences shortages of water or diminished supply impacting all of its water users or water customers, including AUTHORITY, the supply of water to AUTHORITY provided for under this Agreement shall be reduced or diminished in the same ratio or proportion as the supply to SHELBY'S other water users and water customers in existence at date hereof. SHELBY in implementing a reduction or diminishment in water supply to all of its water users or customers shall be nondiscriminatory to AUTHORITY. SHELBY shall provide AUTHORITY with notice of such water supply reduction, as soon as possible.

EASEMENTS

8. To the extent authorized by law or other agreement, and subject to the terms of and conditions of any easement granted to SHELBY, SHELBY agrees where allowable to grant unto AUTHORITY permanent and perpetual easement(s), at locations mutually agreeable to SHELBY and AUTHORITY, twenty (20) feet in width beneath, on, and above SHELBY'S lands or SHELBY water line easements for the purpose of accessing, constructing, operating, and maintaining AUTHORITY water lines, pumps, and all necessary equipment needed to deliver AUTHORITY water to its customers including, where allowable, use of existing SHELBY water line easements located on lands not owned by SHELBY. AUTHORITY understands that depending on the terms and conditions of any easement granted to SHELBY, AUTHORITY may need to obtain easements in its own name from third party landowners.

EXCESS USAGE

9. AUTHORITY may purchase and accept delivery of water in an amount and at flow rates in excess of the amount and flow rate specified in this Agreement, provided that any such purchase and delivery does not adversely affect the operation or condition of SHELBY'S water system or the ability of SHELBY to deliver water to existing SHELBY water users. Purchase and use of water by

AUTHORITY in an amount and at a flow rate in excess of the amount provided for in this Agreement shall not create or be construed as a right of AUTHORITY to continue to receive water in such amount and at such flow rate, unless AUTHORITY requests an increase in the amount provided for in this Agreement, and such increase is approved by SHELBY'S city council.

10. Except as provided for in Section C.9, above, in the event AUTHORITY uses more than the number of gallons of water per day, agreed to in Section A.1, and such excess water use is detrimental to SHELBY'S water distribution system and/or other existing SHELBY water users or customers, SHELBY, at its sole option, may notify AUTHORITY in writing, by certified mail, that SHELBY intends to limit AUTHORITY'S purchase of water to the herein limited gallons per day. SHELBY then may, at its discretion, limit AUTHORITY'S purchase of water to the maximum amounts allowed under this Agreement. AUTHORITY waives its right to collect damages against SHELBY for terminating AUTHORITY'S use of excess water as set forth in this Section C.10.

NO RIGHTS CONFERRED

11. It is understood and agreed to that this Agreement and agreements made pursuant hereto shall confer no permanent water rights upon AUTHORITY, nor shall any future needs for water by AUTHORITY enable AUTHORITY to make claim against SHELBY for any of SHELBY'S water, or water rights beyond this Agreement or agreements made pursuant hereto.

AMENDMENT

12. Except as provided for in Section C.4 of this Agreement related to rates, this Agreement may be modified or altered, only by mutual agreement, expressed in writing signed by authorized agents of the parties.

WARRANTIES AND REPRESENTATIONS

13. AUTHORITY hereby warrants and represents to SHELBY that (i) it has the power and authority to execute and deliver and perform its covenants, obligations and agreements contained in this Agreement; (ii) its governing body has taken all action necessary to authorize the execution, delivery and performance of this Agreement; (iii) the execution, delivery and performance of this Agreement will not constitute a violation of or default under any of its governing documents or any agreement, order, decree, law, rule or regulation to which it is a party or by which it is bound, or result in the creation of any lien or security interest on or in any assets or property except for any such lien or security interest created pursuant hereto; and (iv) this Agreement is a legal and binding obligation of AUTHORITY enforceable against it in accordance with its terms.

14. SHELBY hereby warrants and represents to AUTHORITY that (i) it has the power and authority to execute and deliver and perform its covenants, obligations and agreements contained in this Agreement; (ii) its governing body has taken all action necessary to authorize the execution, delivery and performance of this Agreement; (iii) the execution, delivery and performance of this Agreement will not constitute a violation of or default under any of its governing documents or any agreement, order, decree, law, rule or regulation to which it is a party or by which it is bound, or result in the creation of any lien or security interest on or in any assets or property except for any such lien or security interest created pursuant hereto; and (iv) this Agreement is a legal and binding obligation of SHELBY enforceable against it in accordance with its terms.

FORCE MAJEURE

15. If any party is prevented in whole or in part from performing its obligations under this Agreement, by unforeseeable causes beyond its reasonable control and without its fault or negligence (hereinafter "force majeure"), then the party so affected or prevented, shall be excused from whatever performance is affected by such force majeure condition, but only to the extent the performance is actually affected and provided that the affected party provides written notice to the other parties of the force majeure condition(s) within five (5) calendar days from the onset of such force majeure condition. Failure of the affected party to provide timely notice shall constitute a waiver of the force majeure condition and claim by the affected party to excuse its performance hereunder.

ASSIGNMENT

16. No assignment of the rights, duties or obligation under this Agreement may be made by either party, without the express written approval of the other party. Any attempt at assignment in violation of this Section shall be void.

TERMINATION

17. Either party may, prior to the expiration of the term provided for in Section C.1, above, and subject to the conditions below, terminate this Agreement in the event of a material breach of this Agreement by the other party. Prior to any termination for a material breach, the non-breaching party shall give written notice of such breach to the breaching party and the opportunity to cure such breach (the "Breach Notice"). In the event such breach is not cured within sixty (60) days after service of the Breach Notice, the non-breaching party may elect to immediately terminate this Agreement by giving written notice of termination to the breaching party not later than ninety (90) days after service of the Breach Notice. Notwithstanding the foregoing, in the event a breach is not reasonably capable of being cured within the 60-day period described above, then so long as the breaching party shall commence a cure within such 60-day period and shall

diligently pursue such cure to completion then the non-breaching party shall not have the right to terminate this Agreement.

The AUTHORITY may terminate this Agreement prior to the expiration of the term provided for in Section C.1, above, if the North Central Montana Regional Water Project is constructed either in whole or in part in a manner that replaces the need for the water conveyed under this Agreement.

NO WAIVER

18. Waiver of breach of any term or provision of this Agreement shall not be deemed a waiver of any other breach of the same or different provision. In addition, waiver of any provision, obligation, or duty as provided in this Agreement shall not constitute a waiver of a future breach.

NOTICES

19. All notices required to be given pursuant to the terms and provisions of this Agreement shall be in writing, and shall be sent by certified or registered mail, postage prepaid, return receipt requested upon the parties at the below listed address, or as otherwise specified, in writing, from time to time, by the parties:

If to AUTHORITY:

North Central Montana Regional Water Authority
PO Box 2456
Havre, MT 59501

With a copy to:

Steve Wade
Browning, Kaleczyc, Berry & Hoven, P.C.
P.O. Box 1697
Helena, MT 59601
406-443-6820

If to SHELBY:

With a Copy to:

SEVERABILITY

20. In the event any term or provision of this Agreement is rendered invalid or unenforceable by any law, rule or regulation, or declared null and void by any court of competent jurisdiction, the remainder of the provisions of this Agreement shall remain in full force and effect.

HEADING

21. The headings of Sections contained in this Agreement are for reference purposes only and should not effect in any way the meaning or interpretation of this Agreement.

DISPUTE RESOLUTION

22. The parties shall endeavor in good faith to obtain full and cooperative resolution of any dispute or disagreement in respect to the performance by either of them of their respective duties and obligations hereunder, or in regard to interpretation and/or administration of any other term or provision in this Agreement, or of any matter not provided for or covered in this Agreement which is nonetheless essential to the achievement of the ends and objectives of this Agreement. Any matters not resolved by mutual agreement shall be resolved by arbitration as hereafter provided, unless the parties mutually agree otherwise.

Arbitration. Any claim, dispute or other matter in controversy arising out of or related to this Agreement, or the performance or breach thereof, will be decided by arbitration in accordance with the rules of the American Arbitration Association. Notwithstanding the foregoing, a party may submit any claim for injunctive relief, including, without limitation, a decree of specific performance, to a court of law to be resolved by legal or equitable proceedings subject to the provisions of Sections C.17 and C.23 of this Agreement.

Arbitration Procedure. For any matter subject to this arbitration provision in which the amount in controversy is \$100,000.00 or more, three (3) arbitrators will be appointed, at least one of whom shall be an attorney. For any matter subject to this arbitration provision in which the amount in controversy is less than \$100,000.00, there shall be one (1) arbitrator selected in accordance with the American Arbitration Association rules. The arbitrator(s) will complete hearings and render a decision on the earlier of the date required by the rules governing the arbitration or no more than 180 days after their appointment. The arbitration will be conducted either in Toole County, Montana, or at a location mutually agreeable to the parties. In addition to such discovery that may be ordered in the discretion of the arbitrator(s), at least 30 days prior to the hearing, the parties will exchange documents relevant to the claims and defenses of the parties, a detailed itemization of damages, identification of witnesses, and any reports of experts who are expected to testify or, if there are no reports, summaries in reasonable detail of their expected testimony.

Arbitration Decision. The arbitrator(s) are to decide only the issue(s) presented to them and shall not vary the terms of this Agreement. The arbitrator(s) shall have the authority to order specific performance by either or both parties of their duties and obligations in this Agreement. The arbitrator(s) shall be authorized to award

to the prevailing party its reasonable legal fees and costs incurred to prosecute or defend the claims that are the subject of the arbitration. The decision and award of the arbitrator(s) will be final and binding, unless modified, set aside, or appealed based upon the standards set forth in the Montana Uniform Arbitration Act (Mont. Code Ann. §§ 27-5-111, et seq.).

If any party hereto is compelled to incur any expenses, including reasonable attorney's fees, in instituting, prosecuting, or defending any action, suit or proceeding to enforce any of the terms, covenants or conditions contained herein, or the collect damages, the prevailing party in any such action, suit or proceeding shall be entitled to recovery of such reasonable attorney's fees and all court costs incurred therein.

GOVERNING LAW

23. This Agreement shall be construed and enforced in accordance with the laws of the State of Montana. Venue for a judicial action arising out of or related to this Agreement shall be in Toole County, Montana.

IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this Agreement to be duly executed in two counterparts, each of which shall constitute an original.

CITY of SHELBY

By _____

Its _____

ATTEST:

//

NORTH CENTRAL MONTANA
REGIONAL WATER AUTHORITY

By _____

Its _____

ATTEST:

STATE OF MONTANA)
 :SS
County of _____)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same

In witness whereof, I have hereunto set my hand and affixed my notarial seal on the day and year first above written.

(Notarial Seal)

Notary Public for the State of Montana
Printed Name: _____
Residing at: _____
My Commission Expires: _____

//

STATE OF MONTANA)
 :SS
County of _____)

On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the State of Montana, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same

In witness whereof, I have hereunto set my hand and affixed my notarial seal on the day and year first above written.

(Notarial Seal)

Notary Public for the State of Montana
Printed Name: _____
Residing at: _____
My Commission Expires: _____

February 10, 2016

Larry Bonderud, Mayor
City of Shelby
112 1st Street South
Shelby, MT 59474

Re: Final Closeout Approval for Shelby Contract #MT-MMS-PL-15-0004

Dear Mayor Bonderud:

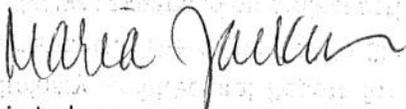
This letter serves as documentation of final closeout approval for the Montana Department of Commerce Main Street Program Contract #MT- MMS-PL-15-0004 with the City for the preparation of a Preliminary Architectural Report for the Rainbow Hotel to conform with the Main Street Program requirements. The original Main Street grant award under this contract was \$15,000 and a total of \$15,000 was expended on project activities.

As the current Montana Main Street Program liaison for this project, I have reviewed the final documents that were submitted to the Montana Main Street Program office. The information provided complies with the Montana Main Street Program closeout reporting requirements.

Retention of Records: All Main Street Program-related records for this project must be retained for four (4) years from the date of this final closeout approval – i.e. until February 10, 2020. The City as the Main Street Program grant recipient is considered to be the ultimate repository of files and records for this project. All essential project management files and related records should be in the possession of the City.

If you have any questions regarding this final closeout approval, please contact me at mjackson3@mt.gov or 406-841-2550.

Sincerely,



Maria Jackson
Planning Specialist



Montana Department of Transportation

PO Box 201001
Helena, MT 59620-1001



Memorandum

To: Ryan Dahlke, PE
Consultant Design Engineer

From: Terry Voeller, PE
CTEP/TA Project Engineer *TV*

Date: February 12, 2016

Subject: TA 51(65)
MAIN STREET ADA RAMPS - SHELBY
UPN 8698
Work Type 620 - Bicycle & Pedestrian Facilities

Please approve the attached Final Plan Review Report.

Approved *Ryan Dahlke* Date 2/12/2016
Ryan Dahlke, PE
Consultant Design Engineer

We are requesting comments from those on the distribution list. We will assume their concurrence if we receive no comments within two weeks of the approval date:

Distribution:

- | | |
|-----------------------------------------------|--------------------------------------------------------------|
| Dave Hand, Great Falls District Administrator | Tom Martin, Environmental Services Bureau Chief |
| Kent Barnes, Bridge Engineer | Lynn Zanto, Rail, Transit, & Planning Division Administrator |
| Lesly Tribelhorn, Highways Engineer | Kevin Christensen, Construction Engineer |
| Roy Peterson, Traffic and Safety Engineer | Matt Strizich, Materials Engineer |
| Robert Stapley, Right-of-Way Bureau Chief | |

cc:

- | | |
|-----------------------------------|----------------------------------|
| Terry Voeller EPS Project Manager | ✓ Larry Bonderud, City of Shelby |
| Consultant Design Master file | Loren Skartved, City of Shelby |
| James Slayton, KLJ | |
| Brad Kook, KLJ | |

e-copies:

Located at the end of this document.

Final Plan Review Report

TA 51(65), MAIN STREET ADA RAMPS - SHELBY, UPN 8698
EPS Project Manager: Terry Voeller

Page 1 of 4

The Final Plan Review for this project was held January 28, 2016 at KLJ Engineering in Helena with the following in attendance:

Steve Prinzing – Phone	Great Falls District Engineering, MDT	(406) 454-5899
Robert Padmos	Consultant Design Bureau, MDT	(406) 444-7360
Terry Voeller	TA/Consultant Design Bureau, MDT	(406) 444-9457
Christie McOmber – Phone	Great Falls District Engineering, MDT	(406) 454-5900
Jerilee Weibel - Phone	Great Falls District Right of Way, MDT	(406) 454-5893
Matt Maze	MDT ADA Coordinator	(406) 444-5416
Jeff Patten	FHWA	(406) 441-3917
Tim Uribe	KLJ	(406) 449-7764
James Slayton	KLJ	(406) 449-7764

THE FOLLOWING ITEMS WERE DISCUSSED AND RECOMMENDED FOR CHANGE:

General Discussion Comments

The need for Sidewalk and Approach Construction Agreements was discussed. The result of the discussion is that the Sidewalk and Approach Construction Agreement form is appropriate to facilitate the access needed for this project.

The need for and location of stop bars for the crosswalks was discussed. MDT will find out what is required and let KLJ know.

Plan sheets

Title Sheet

- Added note “surfacing sources contractor furnish”

Sheet 2 Table of Contents, Legend and Notes

- Existing Concrete line type is not consistent with the plans make sure that the line codes are per MDT Standards. Line types have been changed to match MDT.
- Notes that need to be included are Misc. To Be Removed By Others, Construction Agreements need to be obtained by contractor prior to working, Do Not Disturb in the DND note you need to show everything that is on this route that will not be disturbed. Like signs, power poles, inlets, landscape boxes....
Notes have been added.

Sheet 6 Detail Sections

- Retaining wall needs to be paid for by the LF.
Summary sheet has been updated as well as cost estimate.

Sheet 7-8 Summary

DWD column needs to be put added.
Remove sidewalk column is noted for information only
Remove curb is noted as for information only

Sheets 9 – 19 Detail sheets

Sheet 9 Add expansion joint material around all wooden poles.
Sheet 10 Add elevation callout to top of retaining wall in lower left detail at approximate

Final Plan Review Report

TA 51(65), MAIN STREET ADA RAMPS - SHELBY, UPN 8698
EPS Project Manager: Terry Voeller

Page 2 of 4

station 2+35

- Sheet 11 Dimensions of Sidewalk Approach and construction agreement have been shown. Language has also been changed from construction easement to agreement.
- Sheet 12 Existing concrete location was unclear. Plans match existing concrete and remove and replace what was previously there.
- Sheet 14 Street name should be changed from 3rd to 4th.
- Sheet 18 Existing ROW needs to be shown. Dimensions of Sidewalk Approach and construction agreement have been shown. Language has also been changed from construction easement to agreement.
- Sheets 20-29 Plan sheets
Begin and End Project note added to stationing
Traffic markings will be modified after MDT clarification

Special Provisions

MDT may have a better sidewalk Drain Spec. Follow up resulted in MDT not having a preferred Specification.

Work Zone Safety and Mobility

Level III construction zone impacts are anticipated for this project as defined in the Work Zone Safety and Mobility (WZSM) guidance. A Transportation Management Plan will be required consisting of a Traffic Control Special Provision in the plans package. All truck traffic is already directed around our project area with a designated truck route.

Environmental Considerations

No comments were received at the FPR meeting.

Utility Considerations

From the PIH meeting, cost shares for utilities will be determined by the following:

- Any MDT utility is 100% MDT cost.
- Split for City of Shelby utilities is 100% MDT (when actual utility construction cost totals are less than \$25,000).
- Split for City of Shelby utilities is 75% MDT – 25% City of Shelby (when actual utility construction cost totals exceed \$25,000).
- An Agreement between MDT and City of Shelby will be worked out by the MDT Utility section. This agreement allows for the contractor to complete work on City of Shelby utilities.

Final Plan Review Report

TA 51(65), MAIN STREET ADA RAMPS - SHELBY, UPN 8698
EPS Project Manager: Terry Voeller

Page 3 of 4

Construction Cost Estimate

	Estimated cost	Inflation (INF) (from PPMS)	TOTAL costs w/INF + IDC (from PPMS)
Sidewalk Demolition New Sidewalk, ADA Ramps and Detectable Warnings	\$313,747		
Subtotal	\$313,747		
Mobilization (5%)	\$15,688		
Subtotal	\$329,435		
Contingencies (10%)	\$32,944		
Total CN	<u>\$362,379</u>	<u>\$5,560</u>	<u>\$ 406,092</u>
CE (10%)	<u>\$36,238</u>	<u>\$556</u>	<u>\$ 40,610</u>
TOTAL CN+CE	<u>\$398,617</u>	<u>\$6,116</u>	<u>\$ 446,702</u>

Note: Inflation is calculated in PPMS to the letting date. If there is no letting date, the project is assumed to be inside the current TCP and is given a maximum of 5 years until letting. IDC is calculated at 10.37% for FY 2016.

Preliminary Engineering

The percent PE expended is 80%. A review of the expended preliminary engineering and hours used compared to the anticipated amounts required for completing the project design indicates that a modification is necessary. There have been scope changes that have occurred since Amendment 1 with KLJ dated August 24, 2015. This includes crosswalk and signing plans as well as adding coordinates to each break point in the plans.

Project and Risk Management

The Consultant Design Bureau will be responsible for the plans. Terry Voeller is the Project Design Manager. This project is not considered a Project of Division Interest (PoDI) by FHWA.

The project is on schedule for submittal to Contract Plans on February 25, 2016.

Ready Date

The Ready Date is February 11, 2016. Final plan revisions were submitted on this date.

Letting Date

Project Letting Date is May 26, 2016

Dustin Rouse, Preconstruction Engineer
Highways Design Engineer
Dave Hedstrom, Hydraulics Engineer
Bryce Larsen, Supervisor, Photogrammetry & Survey
Danielle Bolan, Traffic Operations Engineer
Ivan Ulberg, Traffic Design Engineer
Kraig McLeod, Safety Engineer
Chad Richards, Engineering Cost Analyst
John Pirre, Engineering Information Services
Jan Nessel, Public Involvement Officer
Sue Sillick, Research Section Supervisor
Suzy Price, Contract Plans Bureau Chief
Alyce Fisher, Fiscal Programming Section

Jake Goettle, Construction Bureau – VA Engineer
Steve Giard, Acting Utilities Engineering Manager
David Hoerning, Lands Section Supervisor
Greg Pizzini, Acquisition Section Supervisor
Joe Zody, R/W Access Management Section Manager
Jim Davies, Pavement Analysis Engineer
Darin Reynolds, Surfacing Design Supervisor
Jeff Jackson, Geotechnical Engineer
Paul Johnson, Project Analysis Bureau
Jean Riley, Planner
Dawn Stratton, Fiscal Programming Section
Doug McBroom, Maintenance Division Operations Mgr (RWIS)
Randy Boysen, Specifications Engineer

Final Plan Review Report

TA 51(65), MAIN STREET ADA RAMPS - SHELBY, UPN 8698

EPS Project Manager: Terry Voeller

Page 4 of 4

Kurtis Miros, Engineering Division
John McClafferty, Engineering Division
Sheila Ludlow, Bicycle/Pedestrian Coordinator
Michelle Erb, Bicycle/Pedestrian Coordinator

Matt Maze, ADA Coordinator

Stephen Prinzing, Preconstruction Engineer
Stan Kuntz, Materials Lab
Jerilee Weibel, Right of Way Supervisor
Doug Wilmot, Construction Engineer
Kurt Marcoux, Hydraulics Engineer
Mike Grover, Traffic Project Engineer
Paul Sturm, Biologist
Christie McOmber, Projects Engineer
District Traffic Engineer

Tony Strainer; Matt Ladenburg, Maintenance Chief
Linda Cline, Right of Way Design Supervisor
Richard Hibl, Construction Ops Engineer
Stephanie Brandenberger, Bridge Area Engineer
Lee Grosch, Geotechnical Manager
Eric Thunstrom, Project Development Engineer
Jeff McLaughlin, District 3 MCS Captain
Andrew White, Surfacing Design
Brendan Scott, District Utility Agent



MEMORANDUM

TO: MMIA Employee Benefit Program Member Entities

FROM: Amanda Clark, MMIA EB Program Manager

DATE: February 16, 2016

RE: Early EB Rate Adjustment Indication for 2016-2017

The MMIA Employee Benefits (EB) Program will establish the preliminary rates for our medical, dental, vision and life plans by the beginning of April and will release the final rates for these plans by the beginning of May. Because the MMIA EB Program Agreements require notification of withdrawal no later than March 1st, we are providing an early indication of our estimated rate adjustment for the upcoming 2016-2017 coverage year, based on the most current claims data.

Based on current claims data, it appears that a rate adjustment between 10-13% for the medical plans is possible for the upcoming policy year. However, final rates will be set using claims data through March 31st. This additional data from the next couple months could impact final rates either positively or negatively. This indication is our best guess, based upon incomplete data, of where rates could end up for next year. This rate indication is non-binding and is meant only to provide preliminary information for early decision making.

Per the EB Program Agreement, each participating member commits to participating in the program for five years. After that initial commitment, a member entity automatically renews their participation in the program for each succeeding coverage year, unless the member provides written notice of their desire to withdraw from the program at least 120 days notice prior to the start of the next coverage year. This means that a member that has participated for at least five years and wishes to withdraw from the program as of June 30th must send written notice to the MMIA Board of Directors by March 1st. Any member that does withdraw from the program will not be eligible to apply to rejoin the program for a period of three years. Final rates are set after any notifications of withdrawal have been received so that the actuary can rate appropriately, including the impact of changed participation levels.

Additionally, there will be a slight increase to the basic life product this upcoming year. The employer-provided dependent life and all voluntary products should not have any rate adjustment for next year.

Please also note that Open Enrollment for the program will be from May 15th to June 16th. This time period is the opportunity for employees to elect coverage changes, such as adding or dropping a dependent. If your entity allows individuals to choose between plan options, employees may also change their plan elections at this time. Prior to the start of Open Enrollment, your entity may also elect different benefit plan choices to offer your employees. You may choose to open up the medical plans to individual selection, or perhaps choose to offer the dental or vision plans to the group. We will send out group election forms for your benefit selections along with preliminary rates at the beginning of April. Please keep an eye out for further information on Open Enrollment from us as well. Please feel free to contact us if you have any questions regarding the benefit plan choices available to your entity.

The EB Program Agreement can be found on our website at www.mmia.net, under the Employee Benefits section and then the Program Documents section. Please let us know if you have any further questions regarding program participation, the 2016-2017 coverage year, or Open Enrollment.

Lori Stratton

From: Larry Bonderud
Sent: Sunday, February 21, 2016 10:38 AM
To: Lori Stratton
Subject: Fwd: MT Sage Grouse

Packets.

Sent from my iPhone

Mayor Lar

Begin forwarded message:

From: Melissa Lewis <melissa@mlewisassoc.com>
Date: February 19, 2016 at 4:49:32 PM MST
To: "larry@shelbymt.com" <larry@shelbymt.com>
Subject: MT Sage Grouse

Hi Mayor,

The Montana Sage Grouse Oversight Team (MSGOT) met today to discuss its early implementation progress.

Since December 31, 2015, Montana has received 112 project applications via its online applicant toolkit. Of those submitted, only 10 are in core habitat area and 3 are in general habitat areas.

Those 13 projects will be looked at in more detail once FWP launches its density disturbance calculation tool (DDCT), which they'll begin working on once a contractor has been hired to develop the tool.

Of the 13 projects, 8 are long, linear projects such as utility lines or pipelines that cross many parcels of private and state land. DNRC is breaking out each of the linear projects by segment, looking at land ownership and habitat designation (core, general, non core). The easements on parcels that cross state land will trigger state land board approval, so there will be additional steps required for those segments. The goal is to advance the segments possible and then handle the remaining segments once a DDCT model is up and running.

MSGOT approved the procedures for the evaluation of the grant applications under the Montana greater sage grouse stewardship fund grant program. The purpose of the grant program is to provide competitive grant funding and to establish ongoing free-market mechanisms for voluntary incentive-based conservation measures benefiting sage grouse habitat and populations on private lands and public lands. Grant funds may only be awarded to organizations and

agencies that hold and maintain conservation easements or leases or that are directly involved in sage grouse habitat mitigation and enhancement activities approved by the oversight team.

The grant cycle will occur quarterly, with the first call for applications posted on or around March 7 with applications due April 7. Applications may be selected for funding by MSGOT on May 24.

Two other grant program deadlines are coming up: TSEP on May 4 and RRGL on May 15.

The next MSGOT meetings have been scheduled from 9-5 on April 19 and May 24.

Let me know if you have any questions!

Melissa

Lori Stratton

From: Larry Bonderud
Sent: Tuesday, February 23, 2016 10:06 AM
To: Lori Stratton
Subject: Fwd: FW:

Council packets.

Sent from my iPhone

Mayor Lar

Begin forwarded message:

From: Lorette Carter <shbcdc@3rivers.net>
Date: February 23, 2016 at 9:32:11 AM MST
To: Larry Bonderud <larry@shelbymt.com>
Subject: FW:

FYI...

From: Kronebusch Electric [<mailto:electrc@3rivers.net>]
Sent: Tuesday, February 23, 2016 9:07 AM
To: elliott.crump@shelby.k12.mt.us; Larry & Sharon Bonderud <shbmayor@3rivers.net>; Lorette Carter <shbcdc@3rivers.net>
Subject:

Elliot We are looking at the repair of the lift today. Mayor B is furnishing the vac truck which will save us a bunch of time. the school needs to give a at-a-boy to the city. Larry expressed his views on helping the school with a upgrade on the lift. You need to discuss this with him as he has a great remorse that will help the school to get moving in the right direction. TED K

This email has been sent from a virus-free computer protected by Avast.
www.avast.com

Lori Stratton

From: Larry Bonderud
Sent: Tuesday, February 23, 2016 7:50 PM
To: Lori Stratton
Subject: Fwd: Thank you

Packets.

Sent from my iPhone

Mayor Lar

Begin forwarded message:

From: Elliott Crump <elliott.crump@shelby.k12.mt.us>
Date: February 23, 2016 at 5:14:55 PM MST
To: Larry Bonderud <larry@shelbymt.com>
Subject: Thank you

Larry,

Thank you for allowing Ted to use the Vac Truck. He said it greatly sped-up the process of cleaning the sewer lift floor. He also mentioned that the city might like to tap into the school's sewer lift and that it might be worthwhile for us to meet to discuss how we might be able to approach the school's sewer lift issues.

I will be leaving for Malta on Thursday for the Boys Divisional Tournament, maybe we can schedule a time to meet next week. Let me know if that would work.

Expect the Best!

--

Elliott Crump, Superintendent

Shelby Public School District #14
1010 Oilfield Ave ~ Shelby, MT 59474

www.ShelbyPublicSchools.org

Phone: (406) 424-8910 ext. 1 ~ Fax: (406) 434-2959
Elliott.Crump@Shelby.k12.mt.us



February 23, 2016

Mr. Loren Skartved
CITY OF SHELBY
112 First Street South
Shelby, MT 59474

**RE: CITY OF SHELBY LANDFILL
MINOR CLASS II FACILITY - LICENSE #83
NOVEMBER, 2015 METHANE MONITORING RESULTS**

Dear Mr. Skartved:

The November, 2015 methane monitoring report for the subject facility has been reviewed. The results are within regulatory limits and consistent with previous reports and have been placed in the Solid Waste Programs files.

If you have any questions regarding this review, please do not hesitate to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "John Collins".

John Collins
Hydrogeologist
Solid Waste Section
phone: 406-444-2802; fax: 406-444-1374
Email: jcollins3@mt.gov

cc: Barry Damschen, Damschen Consulting, LLC., 5531 York Road, Helena, MT 59602

North Central Montana Regional Water Authority
Executive Committee Meeting
AE2S Office Buildings (300 15th Street South, Suite #7) – Great Falls, MT
1:00 p.m. - Tuesday, February 23, 2016

- 1) Approval of Agenda
- 2) Approval of Meeting Minutes from January 19, 2016
- 3) Public Comment
- 4) Lobbyist Updates
 - a. Current Federal Legislation
- 5) Financials & Accounting: Approval of financials and payment of invoices
- 6) Engineering Team Updates
 - A. North Havre CWD
 - B. Tiber Service Area
 - C. Hill CWD
 - D. Conrad/Brady
 - E. Shelby/Cut Bank
 - a. Status Update
 - F. Shelby/Sweet Grass
 - G. Shelby/Conrad
 - H. Newsletter
- 7) Other
 - A. DNRC, BOR, DEQ and EPA Reports
 - B. Next Meeting:
Full Authority Meeting
Tuesday March 22, 2016 at 1:00 p.m. – TBD
- 8) Adjournment

North Central MT Regional Water Authority
Board Financial Reports
February 23, 2016

- The attached reports are year to date through January 2016. The 2016 yearend adjustments have not been made for inventory, depreciation, capital assets, accruals and grants receivable. The 2015 records are at the auditors.
- **01/31/2016 Balance Sheet** - BOR Checking shows a negative cash balance but the Downing Construction Inc. check was held until receipt of the state grant proceeds on 02/01/2016.
- **12/01/15-01/31/2016 Customer Balance Detail** – Brady was assessed \$141.30 for the past due balance at 01/31/16. Brady has paid \$12,000 over the past two months and with the drop in usage they are starting to pay down the past due balance.
- **Profit and Loss Budget vs. Actual State DNRC** – Actual activity is for the 7 months ended 01/31/2016. Budget column is for the entire year.
- **Profit and Loss Budget vs. Actual Utility Operations** - Actual column and budget column are for the 7 months ended 01/31/2016. O&M - Contracted Services is running over budget due to additional services needed from Conrad for the Brady segment. The 7-month average for actual contracted services from Conrad is \$626 compared to the \$500 budgeted. Utility costs are under budget as North Havre is running less than estimated with the addition of the Hilldale Colony and Brady is also running under estimated cost.
- **North Havre, South Chester, Riverview Water and Brady Usage schedules** – Fiscal Year 2016 schedule with comparative information.
- **Status of Federal Work Plan** – This report represents a budget to actual analysis for the scope of work and related budgets under the R14 agreement.
The Cut Bank area easements remain over budget after the budget was increased by \$400/acre for the \$1000/acre valuation for payments. There was \$500 MDOT Fee for Abandoned Easement and \$2,340 paid for a road access easement that was not part of the original budget. BOR allows a budget to be overspent by 10% without needing approval and with only 2 parcel payments remaining the final cost should be under \$40,000 and not require additional approval from BOR.

Cut Bank parcel purchases are over budget due to the \$15,000 payment for the 99-year lease for the meter building location. Cut Bank legal fees for easement services are over budget due to the additional hours related to Ethridge CWD issues. I will be working with the Grant's officer in February to obtain approval on the budget revisions submitted last September along a few additional items including Cut Bank segment legal fees.
- **Status of Segment Budgets** – This report represents the status of the Hill CWD, Brady, Cut Bank, Shelby South and Shelby to Sweet Grass budgets compared to actual expenditures through 01/31/16. The green rows are the approved activities under the new R14 agreement. The blue rows are the additional construction estimates for utility connections and contingency estimates for Cut Bank. Reclamation has not approved a contingency budget or utility connection budget. All change orders and utility connection costs will need to be submitted for review and approval.
- **Transactions by Account Reports** (bank account activity for Admin, Utility and BOR checking accounts along with CDs) – January 2016.

10:53 AM
02/04/16
Accrual Basis

North Central MT Regional Water Authority
Balance Sheet
As of January 31, 2016

	Jan 31, 16
ASSETS	
Current Assets	
Checking/Savings	
100 · Cash - Checking	15,837.47
106 · Cash Utility Checking	
107 · Bond Revenue Acct-Contra	-1,117.00
106 · Cash Utility Checking - Other	22,518.56
Total 106 · Cash Utility Checking	21,401.56
108 · CD-Independence Bank (26165)	24,984.17
109 · CD-Independence Bank (25506)	25,145.86
114 · CD-Independence Bank (25902)	75,252.47
115 · Cash - BOR Checking	-58,449.83
Total Checking/Savings	104,171.70
Accounts Receivable	
125 · Grant Receivable	16,065,963.88
140 · Water Utility Billings	23,836.75
Total Accounts Receivable	16,089,800.63
Other Current Assets	
12100 · Inventory Asset	1,000.31
12131 · Due From Construction Account	89,000.00
Total Other Current Assets	90,000.31
Total Current Assets	16,283,972.64
Fixed Assets	
150 · Equipment	6,197.28
155 · Water Distribution System	10,092,791.60
157 · Land Easements	137,458.52
160 · Accumulated Depreciation	-484,401.97
Total Fixed Assets	9,752,045.43
Other Assets	
173 · Construction WIP-Conrad/Dutton	72,557.79
174 · Construction WIP-Shelby/CutBank	1,780,146.96
175 · Construction WIP-Shelby/Sweetgr	80,973.63
176 · Construction WIP-Hill Co Water	441,521.65
180 · Restricted Cash - Bond Reserves	
181 · Bond Revenue account	1,117.00
180 · Restricted Cash - Bond Reserves - Other	14,757.37
Total 180 · Restricted Cash - Bond Reserves	15,874.37
Total Other Assets	2,391,074.40
TOTAL ASSETS	28,427,092.47
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
205 · BOR Deferred Revenue	6,588,701.60
206 · State Deferred Revenue	9,362,074.53
2100 · Payroll Liabilities	
Unemployment Insurance	8.95
Total 2100 · Payroll Liabilities	8.95
230 · Due to DNRC Administration	89,000.00
240 · Interim Loan	5,000.00
Total Other Current Liabilities	16,044,785.08
Total Current Liabilities	16,044,785.08
Long Term Liabilities	
250 · Bonds Payable-Tiber	86,000.00

10:53 AM

North Central MT Regional Water Authority

02/04/16

Balance Sheet

Accrual Basis

As of January 31, 2016

	Jan 31, 16
251 - Bonds Payable-Brady	94,000.00
Total Long Term Liabilities	180,000.00
Total Liabilities	16,224,785.08
Equity	
3900 - Retained Earnings	12,208,431.89
Net Income	-6,124.50
Total Equity	12,202,307.39
TOTAL LIABILITIES & EQUITY	28,427,092.47

10:44 AM

02/04/16

North Central MT Regional Water Authority Customer Balance Detail As of January 31, 2016

Type	Date	Num	Account	Class	Amount	Balance
						21,613.54
Brady Operating						18,613.54
Payment	12/23/2015		140 - Water Utility Bi...		-3,000.00	15,613.54
Payment	12/29/2015	3480	140 - Water Utility Bi...		-3,000.00	15,769.68
General Journal	12/31/2015	12.06	140 - Water Utility Bi...	Water Util...	156.14	20,130.44
General Journal	12/31/2015	12.07	140 - Water Utility Bi...	Water Util...	4,360.76	17,130.44
Payment	01/31/2016		140 - Water Utility Bi...		-3,000.00	14,130.44
Payment	01/31/2016		140 - Water Utility Bi...		-3,000.00	14,271.74
General Journal	01/31/2016	01.03	140 - Water Utility Bi...	Water Util...	141.30	17,392.48
General Journal	01/31/2016	01.04	140 - Water Utility Bi...	Water Util...	3,120.74	
					-4,221.06	17,392.48
Total Brady Operating						384,627.67
Bureau of Rec - Authority R05						384,627.67
Total Bureau of Rec - Authority R05						6,447,048.58
Bureau of Rec - R14AC00091						6,311,280.97
Payment	12/23/2015		125 - Grant Receivea...		-135,767.61	6,204,073.93
Payment	01/22/2016		125 - Grant Receivea...		-107,207.04	
					-242,974.65	6,204,073.93
Total Bureau of Rec - R14AC00091						0.00
Bureau of Reclamation - Tribal						0.00
Total Bureau of Reclamation - Tribal						200,000.00
DNRC - State of Montana						200,000.00
Total DNRC - State of Montana						709,112.05
DNRC Cut Bank Construction RW-15-040						648,827.24
Payment	12/29/2015		125 - Grant Receivea...		-60,284.81	613,212.92
Payment	01/28/2016		125 - Grant Receivea...		-35,614.32	
					-95,899.13	613,212.92
Total DNRC Cut Bank Construction RW-15-040						9,239,291.17
DNRC Cut Bank Construction RW-15-041						8,664,049.36
Payment	12/23/2015		125 - Grant Receivea...		-575,241.81	
					-575,241.81	8,664,049.36
Total DNRC Cut Bank Construction RW-15-041						3,135.25
North Havre Operating						0.00
Payment	12/23/2015	5729	140 - Water Utility Bi...		-3,135.25	3,358.00
General Journal	12/31/2015	12.09	140 - Water Utility Bi...	Water Util...	3,358.00	0.00
Payment	01/31/2016		140 - Water Utility Bi...		-3,358.00	3,358.00
General Journal	01/31/2016	01.09	140 - Water Utility Bi...	Water Util...	3,358.00	
					222.75	3,358.00
Total North Havre Operating						1,605.49
Riverview Colony						0.00
Payment	12/23/2015	13260	140 - Water Utility Bi...		-1,605.49	1,336.95
General Journal	12/31/2015	12.10	140 - Water Utility Bi...	Water Util...	1,336.95	0.00
Payment	01/31/2016		140 - Water Utility Bi...		-1,336.95	1,389.83
General Journal	01/31/2016	01.05	140 - Water Utility Bi...	Water Util...	1,389.83	
					-215.66	1,389.83
Total Riverview Colony						1,567.32
South Chester						0.00
Payment	12/23/2015	3085	140 - Water Utility Bi...		-1,567.32	1,385.99
General Journal	12/31/2015	12.11	140 - Water Utility Bi...	Water Util...	1,385.99	0.00
Payment	01/31/2016		140 - Water Utility Bi...		-1,385.99	1,696.44
General Journal	01/31/2016	01.06	140 - Water Utility Bi...	Water Util...	1,696.44	
					129.12	1,696.44
Total South Chester						-918,200.44
TOTAL						16,089,800.63

North Central MT Regional Water Authority
Profit & Loss Budget vs. Actual
July 2015 through January 2016

	State-Administration			
	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
Income				
400 · Grants Revenue				
401 · State Grant Revenue	92,082.40	200,684.00	-108,601.60	45.88%
Total 400 · Grants Revenue	92,082.40	200,684.00	-108,601.60	45.88%
412 · Interest Income	654.07	0.00	654.07	100.0%
Total Income	92,736.47	200,684.00	-107,947.53	46.21%
Expense				
700 · Project Administration				
505 · Legislative Support	42,322.59	83,000.00	-40,677.41	50.99%
506 · Office Rent	315.00	540.00	-225.00	58.33%
507 · Office Expenses	2,121.84	3,100.00	-978.16	68.45%
508 · Office Equipment	1,126.85	1,000.00	126.85	112.69%
510.40 · Engineering Services-O&M	82.00	7,800.00	-7,718.00	1.05%
515 · Travel				
515.10 · Travel-Indirect	4,290.08	4,290.08	0.00	100.0%
515.30 · Travel-Allocable BOR	746.18	746.18	0.00	100.0%
515.40 · Travel - O&M	485.18	485.18	0.00	100.0%
515 · Travel - Other	0.00	5,678.56	-5,678.56	0.0%
Total 515 · Travel	5,521.44	11,200.00	-5,678.56	49.3%
520 · Audit	0.00	6,975.00	-6,975.00	0.0%
525 · Membership	137.75	600.00	-462.25	22.96%
540 · Miscellaneous	0.00	1,500.00	-1,500.00	0.0%
545 · Bank Charge	50.00	100.00	-50.00	50.0%
550 · Training and Education	849.00	900.00	-51.00	94.33%
555 · Annual Fee	950.00	1,000.00	-50.00	95.0%
560 · Advertising & Promotion	175.00	500.00	-325.00	35.0%
570 · Legal - Authority				
572 · Legal-Authority Indirect	912.00	11,613.00	-10,701.00	7.85%
573 · Legal - Water Purchase & O&M	1,387.00	1,387.00	0.00	100.0%
Total 570 · Legal - Authority	2,299.00	13,000.00	-10,701.00	17.69%
575 · Insurance	3,276.00	11,625.00	-8,349.00	28.18%
Total 700 · Project Administration	59,226.47	142,840.00	-83,613.53	41.46%
710 · Personnel Expenses				
6551 · Wages	28,496.73	49,200.00	-20,703.27	57.92%
6552 · Fringe	4,359.20	8,644.00	-4,284.80	50.43%
Total 710 · Personnel Expenses	32,855.93	57,844.00	-24,988.07	56.8%
Total Expense	92,082.40	200,684.00	-108,601.60	45.88%
Net Income	654.07	0.00	654.07	100.0%

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North Central MT Regional Water Authority
Profit & Loss Budget vs. Actual
 July 2015 through January 2016

	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
412 · Interest Income	17.37	0.00	17.37	100.0%
415 · Operating Revenue				
416 · Water Utility Billings	91,006.39	84,628.00	6,378.39	107.5%
Total 415 · Operating Revenue	91,006.39	84,628.00	6,378.39	107.5%
420 · Miscellaneous Income				
423 · Finance Charge	724.18	0.00	724.18	100.0%
Total 420 · Miscellaneous Income	724.18	0.00	724.18	100.0%
Total Income	91,747.94	84,628.00	7,119.94	108.4%
Gross Profit	91,747.94	84,628.00	7,119.94	108.4%
Expense				
850 · Operations & Maintenance				
516 · Repairs & Maintenance				
516.20 · Canal Co Assessment	0.00	0.00	0.00	0.0%
586 · Contract Services	9,728.94	8,875.00	853.94	109.6%
516 · Repairs & Maintenance - Other	0.00	3,206.00	-3,206.00	0.0%
Total 516 · Repairs & Maintenance	9,728.94	12,081.00	-2,352.06	80.5%
585 · Utilities & Phone	3,733.16	6,872.00	-3,138.84	54.3%
585.1 · Water	59,076.95	51,133.00	7,943.95	115.5%
590 · Misc Expense Utilities	321.98	465.00	-143.02	69.2%
595 · Administrative Support	0.00	0.00	0.00	0.0%
Total 850 · Operations & Maintenance	72,861.03	70,551.00	2,310.03	103.3%
860 · Interest-SRF Loan	2,760.00	2,760.00	0.00	100.0%
Total Expense	75,621.03	73,311.00	2,310.03	103.2%
Net Ordinary Income	16,126.91	11,317.00	4,809.91	142.5%
Net Income	16,126.91	11,317.00	4,809.91	142.5%

North Central Montana Regional Water Authority

For Year Ended June 30, 2016

Brady Estimated Average Daily Use was 44,000; Nominated Capacity was 160,000

Month/Year	2014/2015	2015/2016	Days in Billing Cycle	Average Daily Consumption
Gallons of Water Consumed				
6/20/2015-7/21/2015	-	2,815,196	32	87,975
07/22/2015-08/20/2015	-	2,369,372	30	78,979
08/21/2015-09/21/2015	-	1,580,900	32	49,403
09/22/2015-10/20/2015	-	1,231,829	29	42,477
10/21/2015-11/19/2015	-	1,138,106	30	37,937
11/20/2015-12/21/2015	31,360	995,919	32	31,122
12/22/2015-01/20/2016	486,952	595,912	30	19,864
02/04/15-03/03/2015	671,043			
03/04/2015-03/23/2015	446,132			
03/24/2015-04/20/2015	1,026,713			
04/21/2015-05/21/2015	1,546,587			
5/22/2015-6/19/2015	1,842,688			
Total	6,051,475	10,727,234	215	49,894

Water	FY 2015	Fiscal Year 2016		
	Amount Billed & Collected	Amount Billed	Finance Charges	Amount Collected
6/20/2015-7/21/2015	\$ -	\$ 10,000.52		\$ 10,000.52
07/22/2015-08/20/2015	\$ -	\$ 8,618.46		\$ 8,618.46
08/21/2015-09/21/2015	\$ -	\$ 6,174.20	\$ 116.19	\$ 2,053.57
09/22/2015-10/20/2015	\$ -	\$ 5,092.08	\$ 144.09	\$ 144.09
10/21/2015-11/19/2015	\$ -	\$ 4,801.54	\$ 166.46	\$ 166.46
11/20/2015-12/21/2015	\$ 97.22	\$ 4,360.76	\$ 156.14	\$ 4,516.90
12/22/2015-01/20/2016	\$ 2,782.96	\$ 3,120.74	\$ 141.30	
02/04/15-03/03/2015	\$ 3,353.64			
03/04/2015-03/23/2015	\$ 2,656.42			
03/24/2015-04/20/2015	\$ 4,456.22			
04/21/2015-05/21/2015	\$ 6,067.83			
5/22/2015-6/19/2015	\$ 6,985.74			
Total	\$ 26,400.03	\$ 42,168.30	\$ 724.18	\$ 25,500.00

North Central Montana Regional Water Authority
 For Year Ended June 30, 2016
 North Havre Estimated Daily Use was 28,000

Month/Year	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Days in Billing Cycle	Average Daily Consumption
Gallons of Water Consumed								
July	987,000	725,000	636,000	721,000	646,000	1,015,000	31	32,742
August	546,000	649,000	749,000	645,000	486,000	1,256,000	31	40,516
September	458,000	551,000	517,000	698,000	691,000	1,026,000	30	34,200
October	448,000	414,000	504,000	584,000	529,000	974,000	31	31,419
November	415,000	301,000	415,000	504,000	1,022,000	820,000	30	27,333
December	638,000	300,000	455,000	531,000	901,000	901,000	31	29,065
January	423,000	477,000	641,000	508,000	800,000	901,000	31	29,065
February	405,000	435,000	521,000	505,000	821,000			
March	535,000	474,000	650,000	554,000	1,010,000			
April	395,000	458,000	546,000	429,000	1,077,000			
May	580,000	738,000	788,000	815,000	1,290,000			
June	690,000	678,000	646,000	639,000	1,092,000			
Total	6,520,000	6,200,000	7,068,000	7,133,000	10,365,000	6,893,000	215	32,060

Water	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Fiscal Year 2016	
	Billed & Collected	Amount Billed	Amount Collected				
July	\$ 3,491.80	\$ 2,797.50	\$ 2,561.65	\$ 2,863.00	\$ 2,656.75	\$ 3,671.50	\$ 3,871.50
August	\$ 2,323.15	\$ 2,596.10	\$ 2,861.10	\$ 2,654.00	\$ 2,216.75	\$ 4,334.25	\$ 4,134.25
September	\$ 2,089.95	\$ 2,336.40	\$ 2,246.30	\$ 2,799.75	\$ 2,780.50	\$ 3,701.75	\$ 3,701.75
October	\$ 2,063.45	\$ 1,973.35	\$ 2,211.85	\$ 2,486.25	\$ 2,335.00	\$ 3,558.75	\$ 3,558.75
November	\$ 1,976.00	\$ 1,673.90	\$ 1,976.00	\$ 2,266.25	\$ 3,690.75	\$ 3,135.25	\$ 3,135.25
December	\$ 2,566.95	\$ 1,671.25	\$ 2,082.00	\$ 2,340.50	\$ 3,358.00	\$ 3,358.00	\$ 3,358.00
January	\$ 1,997.20	\$ 2,140.30	\$ 2,574.90	\$ 2,277.25	\$ 3,080.25	\$ 3,358.00	
February	\$ 1,949.50	\$ 2,029.00	\$ 2,256.90	\$ 2,269.00	\$ 3,138.00		
March	\$ 2,294.00	\$ 2,132.35	\$ 2,598.75	\$ 2,403.75	\$ 3,657.75		
April	\$ 1,923.00	\$ 2,089.95	\$ 2,323.15	\$ 2,060.00	\$ 3,842.00		
May	\$ 2,413.25	\$ 2,831.95	\$ 2,964.45	\$ 3,121.50	\$ 4,427.75		
June	\$ 2,704.75	\$ 2,672.95	\$ 2,656.75	\$ 2,637.50	\$ 3,883.25		
Total	\$ 27,793.00	\$ 26,945.00	\$ 29,313.80	\$ 30,178.75	\$ 39,066.75	\$ 25,117.50	\$ 21,759.50

November 2014 added Hilldale Colony; exceeding expected use but nominated capacity was 100,000/gpd

Average cost per gallon for purchased water and utilities Aug 2014 through Jul 2015 = \$ 2.56370
 Selling Price to North Havre = \$2.75/1000 gallons; Last Rate Increase 06/01/2013

North Central Montana Regional Water Authority
 For Year Ended June 30, 2016
 Riverview Colony Estimated Average Daily Use was 14,882

Month/Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Days in Billing Cycle	Average Daily Consumption
Gallons of Water Consumed							
6/27/15 - 7/27/15		450,901	564,246	412,719	496,330	31	16,011
07/28/15 - 08/26/15		536,329	511,447	446,725	440,956	30	14,699
08/27/15 - 09/26/15		442,747	393,033	546,173	499,546	31	16,114
09/27/15 - 10/29/15		580,286	555,497	435,932	469,640	33	14,232
10/30/15 - 11/30/15		454,831	444,253	457,656	558,876	32	17,465
12/01/15 - 12/30/15		368,647	415,389	549,127	425,272	30	14,176
12/31/15 - 1/26/16		555,809	491,634	425,284	451,582	27	16,725
1/28/15 - 2/25/15		517,865	359,542	465,265			
2/26/15 - 03/26/15		568,706	426,104	468,288			
3/27/15 - 4/30/15		492,000	454,033	552,209			
5/1/15 - 6/3/15	163,354	567,263	500,642	435,388			
6/4/15 - 6/26/15	476,474	415,138	526,376	365,156			
Total	639,828	5,950,522	5,642,196	5,559,922	3,342,202	214	15,618

Water	FY 2012	FY 2013	FY 2014	FY 2015	Fiscal Year 2016	
	Billed & Collected	Billed & Collected	Billed & Collected	Billed & Collected	Amount Billed	Amount Collected
6/27/15 - 7/27/15		\$ 1,252.83	\$ 1,451.18	\$ 1,219.03	\$ 1,428.98	\$ 1,428.98
07/28/15 - 08/26/15		\$ 1,402.33	\$ 1,358.78	\$ 1,281.26	\$ 1,322.67	\$ 1,322.67
08/27/15 - 09/26/15		\$ 1,238.56	\$ 1,183.00	\$ 1,524.68	\$ 1,486.24	\$ 1,486.24
09/27/15 - 10/29/15		\$ 1,479.25	\$ 1,480.31	\$ 1,313.02	\$ 1,426.13	\$ 1,426.13
10/30/15 - 11/30/15		\$ 1,259.70	\$ 1,276.73	\$ 1,354.73	\$ 1,605.49	\$ 1,605.49
12/01/15 - 12/30/15		\$ 1,108.88	\$ 1,223.91	\$ 1,530.35	\$ 1,336.95	\$ 1,336.95
12/31/15 - 1/26/16		\$ 1,436.42	\$ 1,363.44	\$ 1,292.58	\$ 1,389.83	
1/28/15 - 2/25/15		\$ 1,370.01	\$ 1,121.71	\$ 1,369.34		
2/26/15 - 03/26/15		\$ 1,458.99	\$ 1,243.52	\$ 1,375.14		
3/27/15 - 4/30/15		\$ 1,324.75	\$ 1,294.63	\$ 1,536.27		
5/1/15 - 6/3/15	\$ 742.62	\$ 1,456.46	\$ 1,379.92	\$ 1,311.97		
6/4/15 - 6/26/15	\$ 1,297.58	\$ 1,190.24	\$ 1,427.02	\$ 1,177.13		
Total	\$ 2,040.20	\$ 15,978.42	\$ 15,804.15	\$ 16,285.50	\$ 9,996.29	\$ 8,606.46

North Central Montana Regional Water Authority							
For Year Ended June 30, 2016							
South Chester - Estimated Average Daily Use was 45,753							
Month/Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Days In Billing Cycle	Average Daily Consumption
Gallons of Water Consumed							
06/27/15 - 7/27/15		949,600	877,851	784,259	838,920	31	27,062
07/28/15 - 08/26/15		916,917	726,327	925,825	973,854	30	32,462
08/27/15 - 09/28/15		788,062	643,425	483,264	521,344	33	15,798
09/29/15 - 10/29/15		303,240	597,888	378,854	396,916	31	12,804
10/30/15 - 11/30/15		261,041	212,791	268,354	308,856	32	9,652
12/01/15 - 12/30/15		222,081	953,601	290,580	218,640	30	7,288
12/31/15 - 01/26/16		336,642	345,945	164,908	373,094	27	13,818
1/28/15 - 2/25/15		275,892	169,998	350,500			
2/26/15 - 3/26/15	110,800	408,549	611,039	326,902			
3/27/15 - 4/30/15	518,070	372,000	452,716	672,190			
5/01/15 - 6/03/15	479,088	757,785	630,019	774,100			
6/04/15 - 6/26/15	583,142	426,477	656,993	662,558			
Total	1,691,100	6,018,286	6,878,593	6,082,294	3,631,624	214	16,970
	FY 2012 Billed & Collected	FY 2013 Billed & Collected	FY 2014 Billed & Collected	FY 2015 Billed & Collected	Fiscal Year 2016 Amount Billed		Amount Collected
Water							
06/27/15 - 7/27/15		\$ 2,551.72	\$ 2,426.16	\$ 2,325.11	\$ 2,538.37	\$ 2,538.37	
07/28/15 - 08/26/15		\$ 2,494.52	\$ 2,160.99	\$ 2,584.18	\$ 2,797.44	\$ 2,797.44	
08/27/15 - 09/28/15		\$ 2,269.03	\$ 2,067.39	\$ 1,855.51	\$ 1,994.42	\$ 1,994.42	
09/29/15 - 10/29/15		\$ 1,420.59	\$ 1,984.05	\$ 1,655.04	\$ 1,744.32	\$ 1,744.32	
10/30/15 - 11/30/15		\$ 1,346.74	\$ 1,279.33	\$ 1,442.88	\$ 1,567.32	\$ 1,567.32	
12/01/15 - 12/30/15		\$ 1,278.56	\$ 2,608.45	\$ 1,485.55	\$ 1,385.99	\$ 1,385.99	
12/31/15 - 01/26/16		\$ 1,479.04	\$ 1,523.00	\$ 1,244.26	\$ 1,696.44		
1/28/15 - 2/25/15		\$ 1,372.73	\$ 1,201.02	\$ 1,600.60			
2/26/15 - 3/26/15	\$ 1,083.82	\$ 1,604.88	\$ 2,008.12	\$ 1,555.29			
3/27/15 - 4/30/15	\$ 1,796.54	\$ 1,540.92	\$ 1,718.39	\$ 2,218.24			
5/01/15 - 6/03/15	\$ 1,728.32	\$ 2,216.04	\$ 2,042.85	\$ 2,413.91			
6/04/15 - 6/26/15	\$ 1,910.42	\$ 1,636.25	\$ 2,092.22	\$ 2,199.75			
Total	\$ 6,519.10	\$ 21,211.02	\$ 23,111.97	\$ 22,580.32	\$ 13,724.30	\$ 12,027.86	

Rocky Boy's / North Central Montana Regional Water System Status of Federal Work Plan R14 Agreements			
	Actual Cost as of 01/31/2016	Revised Budget	Variance from Budget
Administration Activities			
Indirect - 2013 & 2014	\$	\$ 735.00	\$ 735.00
Indirect - 2015		\$ 34,000.00	\$ 34,000.00
2015 Administration	\$ 254,301.98	\$ 258,989.00	\$ 4,687.02
Personnel - 2016 Direct	\$ 18,188.16	\$ 50,588.61	\$ 32,400.45
Engineering - 2016 Planning	\$ 107,722.97	\$ 282,108.00	\$ 174,385.03
Travel - 2016 state funded as match	\$ 640.05	\$ 2,913.75	\$ 2,273.70
Training - 2016 state funded as match	\$ 955.13	\$ 849.00	\$ (106.13)
2017 Administration	\$	\$ 339,559.87	\$ 339,559.87
Total Administrative	\$ 381,808.29	\$ 969,743.23	\$ 587,934.94
Hill CWD Segment			
Investigation/Environmental	\$	\$ 2,500.00	\$ 2,500.00
Easements & Parcel	\$ 1,070.00	\$ 15,000.00	\$ 13,930.00
Final Design	\$ 352.00	\$ 216,800.00	\$ 216,448.00
Final Design Survey		\$ 12,300.00	\$ 12,300.00
Legal	\$ 1,536.96	\$ 1,547.00	\$ 10.04
Land Acquisition Services	\$ 6,582.37	\$ 6,556.00	\$ (26.37)
	\$ 9,541.33	\$ 254,703.00	\$ 245,161.67
Brady Segment			
Construction Costs	\$ 39,462.15	\$ 45,049.00	\$ 5,586.85
Engineering Services			
Construction Engineering	\$ 36,340.50	\$ 36,478.00	\$ 137.50
Instrumentation & Controls	\$ 3,500.00	\$ 3,500.00	\$
	\$ 79,302.65	\$ 85,027.00	\$ 5,724.35
Shelby/Cut Bank Segment			
Advertising Legal Notices	\$ 2,814.00	\$ 2,332.00	\$ (482.00)
Construction	\$ 2,013,792.99	\$ 9,273,465.00	\$ 7,259,672.01
Engineering Services			
Final Design	\$ 25,456.10	\$ 25,496.00	\$ 39.90
Hydraulic Analysis	\$ 1,500.00	\$ 1,500.00	\$
Electric Load Analysis	\$ 960.00	\$ 960.00	\$
Construction Engineering	\$ 188,102.08	\$ 740,849.00	\$ 552,746.92
Controls	\$	\$ 60,466.00	\$ 60,466.00
Geotechnical	\$ 6,600.00	\$ 7,350.00	\$ 750.00
Legal Fees-change in use	\$	\$ 2,481.00	\$ 2,481.00
Legal Fees-Easements	\$ 31,668.32	\$ 19,651.00	\$ (12,017.32)
Parcel Purchases	\$ 31,349.33	\$ 21,900.00	\$ (9,449.33)
Easements	\$ 38,410.00	\$ 36,440.00	\$ (1,970.00)
Crop Damages	\$ 156,060.99	\$ 179,690.00	\$ 23,629.01
	\$ 2,496,713.81	\$ 10,372,580.00	\$ 7,875,866.19
Shelby South to Marias River			
Engineering Services			
Pre Design	\$ 27,803.09	\$ 155,700.00	\$ 127,896.91
Land Acquisition Services	\$ 79,389.67	\$ 164,100.00	\$ 84,710.33
Env Clearance	\$ 16,998.74	\$ 33,700.00	\$ 16,701.26
Inv/Env		\$ 174,379.00	\$ 174,379.00
Final Design		\$ 353,341.00	\$ 353,341.00
Construction Eng		\$ 549,642.00	\$ 549,642.00
Construction		\$ 3,869,014.00	\$ 3,869,014.00
Land Owner Payments - Easements		\$ 9,000.00	\$ 9,000.00
Legal - Easements	\$ 3,932.70	\$ 12,635.00	\$ 8,702.30
	\$ 128,124.20	\$ 5,321,511.00	\$ 5,193,386.80
Shelby North			
	\$ 3,133.50	\$ 36,670.00	\$ 33,536.50
Total Non-Core Work Plan			
	\$ 3,098,623.78	\$ 17,040,234.23	\$ 13,941,610.45
R14 agreement	\$ 12,288,894.00		
Reduce to CB bids & 2015 Admin to 9 months	\$ (1,921,125.00)		
MOD 1 R05 Carryover	\$ 360,343.00		
MOD 2	\$ 6,312,122.23		
	\$ 17,040,234.23		

Rocky Boy's / North Central Montana Regional Water System			
Segment Budgets R05, R13 & R14 Agreements			
	Actual Cost as of 01/31/2016	Budget	Variance from Budget
Hill CWD			
Prelim Design	\$ 140,250.00	\$ 140,250.00	\$ -
Final Design	\$ 352.00	\$ 216,800.00	\$ 216,448.00
Investigation/Environmental	\$ 41,917.55	\$ 41,917.55	\$ -
Inv/Env - permitting	\$ -	\$ 2,500.00	\$ 2,500.00
Inv/Env - survey		\$ 12,300.00	
Land Acquisition Survey & Negotiation	\$ 238,980.60	\$ 238,980.60	\$ -
Land Acquisition Survey & Negotiation Easements & Parcel	\$ 6,582.37	\$ 6,556.00	\$ (26.37)
Legal	\$ 1,070.00	\$ 15,000.00	\$ 13,930.00
Legal	\$ 13,492.83	\$ 13,492.83	\$ -
Legal	\$ 1,536.96	\$ 1,547.00	\$ 10.04
Total Hill CWD	\$ 444,182.31	\$ 689,343.98	\$ 232,851.63
Brady Segment			
Total Brady Segment	\$ 3,787,286.77	\$ 3,793,011.12	\$ 5,724.35
Shelby/Cut Bank Segment			
Advertising Legal Notices	\$ 168.00	\$ 168.00	\$ -
Advertising Legal Notices	\$ 2,814.00	\$ 2,332.00	\$ (482.00)
Construction	\$ 2,013,792.99	\$ 9,273,465.00	\$ 7,259,672.01
Construction Utility connections NOT BOR approved	\$ -	\$ 72,000.00	\$ 72,000.00
Construction Contingency NOT BOR approved	\$ -	\$ 934,546.50	\$ 934,546.50
Engineering Services			
Design	\$ 688,777.92	\$ 688,777.92	\$ -
Final Design	\$ 25,456.10	\$ 25,496.00	\$ 39.90
Hydraulic Analysis	\$ 1,500.00	\$ 1,500.00	\$ -
Electric Load Analysis	\$ 960.00	\$ 960.00	\$ -
Investigation/Environmental	\$ 186,680.81	\$ 186,680.81	\$ -
Land Acquisition Survey & Negotiation	\$ 479,244.33	\$ 479,244.33	\$ -
Construction Engineering	\$ 188,102.08	\$ 740,849.00	\$ 552,746.92
Controls	\$ -	\$ 60,466.00	\$ 60,466.00
Utility Mapping & Geotechnical	\$ 69,939.84	\$ 69,939.84	\$ -
Geotechnical	\$ 6,600.00	\$ 7,350.00	\$ 750.00
Investigation - Soil Contamination	\$ 35,398.21	\$ 35,398.21	\$ -
Legal Fees-change in use		\$ 2,481.00	\$ 2,481.00
Legal Fees-Easements	\$ 31,668.32	\$ 19,651.00	\$ (12,017.32)
Legal Fees	\$ 71,274.45	\$ 71,274.45	\$ -
Land Acquisition/Crop Damages	\$ 225,820.32	\$ 238,030.00	\$ 12,209.68
Land Acquisition/Crop Damages	\$ 600.00	\$ 600.00	\$ -
Total Shelby/Cut Bank	\$ 4,028,797.37	\$ 12,911,210.06	\$ 8,882,412.69
Shelby South to Marias River			
Engineering Services			
Pre Design	\$ 27,803.09	\$ 155,700.00	\$ 127,896.91
Land Acquisition Services	\$ 79,389.67	\$ 164,100.00	\$ 84,710.33
Env Clearance	\$ 16,998.74	\$ 33,700.00	\$ 16,701.26
Inv/Env	\$ -	\$ 174,379.00	\$ 174,379.00
Final Design	\$ -	\$ 353,341.00	\$ 353,341.00
Construction Eng	\$ -	\$ 549,642.00	\$ 549,642.00
Construction	\$ -	\$ 3,869,014.00	\$ 3,869,014.00
Land Owner Payments - Easements	\$ -	\$ 9,000.00	\$ 9,000.00
Legal - Easements	\$ 3,932.70	\$ 12,635.00	\$ 8,702.30
Total Shelby South to Marias River	\$ 128,124.20	\$ 5,321,511.00	\$ 5,193,386.80
Shelby to Sweet Grass			
Limited PreDesign	\$ 3,133.50	\$ 36,670.00	\$ 33,536.50
Pre Design	\$ 39,673.64	\$ 39,673.64	\$ -
Land Acquisition Services	\$ 41,299.99	\$ 41,299.99	\$ -
Total Shelby to Sweet Grass	\$ 84,107.13	\$ 117,643.63	\$ 33,536.50
Active Budget in R14 Agreement			

11:13 AM

02/04/16

North Central MT Regional Water Authority
Bank Accounts
As of January 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
100 · Cash - Checking						
Deposit	01/15/2016			State fund divi...	133.12	22,029.73
Liability Check	01/19/2016	3953	Unemployment Insur...	202 5883	-29.45	22,162.85
Paycheck	01/19/2016	3954	Jennifer Patrick (2)		-1,490.75	20,642.85
Paycheck	01/19/2016	3955	Jody Hellegaard (2)		-995.47	19,647.18
Liability Check	01/19/2016	EFTPS	United States Treasury	81-0532842	-1,181.90	18,465.28
Liability Check	01/19/2016	3956	Montana Dept. of Re...	6377038-003-...	-130.00	18,335.28
Liability Check	01/19/2016	3957	Waddell & Reed		-3,112.48	15,222.80
Bill Pmt -Check	01/19/2016	3958	Cheryl Curry		-75.00	15,147.80
Bill Pmt -Check	01/19/2016	3959	City of Cut Bank		-138.25	15,009.55
Bill Pmt -Check	01/19/2016	3960	City of Havre	VOID:	0.00	15,009.55
Bill Pmt -Check	01/19/2016	3961	Jody Hellegaard		-1,023.71	13,985.84
Bill Pmt -Check	01/19/2016	3962	Kadmas Lee & Jack...		-82.00	13,903.84
Bill Pmt -Check	01/19/2016	3963	Montana Rural Wate...		-175.00	13,728.84
Bill Pmt -Check	01/19/2016	3964	Westside Storage LLP		-45.00	13,683.84
Bill Pmt -Check	01/19/2016	3965	Jeff Jensen		-131.35	13,552.49
Bill Pmt -Check	01/19/2016	3966	Larry Bonderud		-108.35	13,444.14
Bill Pmt -Check	01/19/2016	3968	Fleet Street Group		-6,206.49	7,237.65
General Journal	01/19/2016	01.02		Record Feder...	8,597.13	15,834.78
Deposit	01/31/2016			Interest	2.69	15,837.47
Total 100 · Cash - Checking					-6,192.26	15,837.47
106 · Cash Utility Checking						
107 · Bond Revenue Acct-Contra						
General Journal	01/31/2016	01.01		allocation to r...	-1,117.00	0.00
Total 107 · Bond Revenue Acct-Contra					-1,117.00	-1,117.00
106 · Cash Utility Checking - Other						
Bill Pmt -Check	01/19/2016	7310	City of Conrad		-2,883.06	15,289.59
Bill Pmt -Check	01/19/2016	7311	City of Havre		-2,091.32	13,198.27
Bill Pmt -Check	01/19/2016	7312	Hill County Electric		-335.36	12,862.91
Bill Pmt -Check	01/19/2016	7313	North Havre CWD		-200.00	12,662.91
Bill Pmt -Check	01/19/2016	7314	Northwestern Energy		-315.01	12,347.90
Bill Pmt -Check	01/19/2016	7315	Tiber CWD		-1,804.87	10,543.03
Bill Pmt -Check	01/19/2016	7316	Utilities Underground...		-3.14	10,539.89
Bill Pmt -Check	01/19/2016	7317	Sun River Electric C...		-87.40	10,472.49
Bill Pmt -Check	01/19/2016	Auto	Century Link		-34.87	10,437.62
Deposit	01/31/2016			Deposit	1,385.99	11,823.61
Deposit	01/31/2016			Deposit	7,694.95	19,518.56
Deposit	01/31/2016			Deposit	3,000.00	22,518.56
Total 106 · Cash Utility Checking - Other					4,345.91	22,518.56
Total 106 · Cash Utility Checking					3,228.91	21,401.56
108 · CD-Independence Bank (26165)						
General Journal	01/31/2016	01.08	DNRC - State of Mo...	Record intere...	40.87	24,943.30
Total 108 · CD-Independence Bank (26165)					40.87	24,984.17
109 · CD-Independence Bank (25506)						
General Journal	01/31/2016	01.08	DNRC - State of Mo...	Record intere...	41.13	25,104.73
Total 109 · CD-Independence Bank (25506)					41.13	25,145.86
114 · CD-Independence Bank (25902)						
General Journal	01/31/2016	01.08	DNRC - State of Mo...	Record intere...	141.99	75,110.48
Total 114 · CD-Independence Bank (25902)					141.99	75,252.47
115 · Cash - BOR Checking						
Bill Pmt -Check	01/19/2016	5472	Bonner Town Pump ...		-300.00	58,888.52
Bill Pmt -Check	01/19/2016	5473	Carol Huss		-471.87	58,586.52
Bill Pmt -Check	01/19/2016	5474	Cathy Jo Jacquay		-471.87	58,114.85
Bill Pmt -Check	01/19/2016	5475	CCA of Tennessee		-100.00	57,543.18
Bill Pmt -Check	01/19/2016	5476	Front Range Pipelin...		-300.00	57,243.18
Bill Pmt -Check	01/19/2016	5477	Richard D Clark		-2,553.00	54,690.18
Bill Pmt -Check	01/19/2016	5478	Starry Range Inc		-7,752.00	46,938.18
Bill Pmt -Check	01/19/2016	5479	State of Montana		-2,584.00	44,354.18
Bill Pmt -Check	01/19/2016	5480	Torgerson Farms Pa...		-2,196.00	42,158.18
Bill Pmt -Check	01/19/2016	5481	Wayne E Huss		-471.67	41,686.51
Bill Pmt -Check	01/19/2016	5482	Department of Reve...	DNRC Funded	-1,173.36	40,513.15
Bill Pmt -Check	01/19/2016	5483	Downing Constructio...	DNRC Funded	-116,162.99	-75,649.84
Bill Pmt -Check	01/19/2016	5484	Kadmas Lee & Jack...		-81,409.90	-157,059.74
Bill Pmt -Check	01/19/2016	5485	North Central MT Re...		-8,597.13	-165,656.87
Bill Pmt -Check	01/19/2016	5486	Kadmas Lee & Jack...	DNRC Funded	-35,614.32	-201,271.19
Deposit	01/22/2016			ASAP Deposit	107,207.04	-94,064.15
Deposit	01/28/2016			DNRC RW-15...	35,614.32	-58,449.83
Total 115 · Cash - BOR Checking					-117,336.35	-58,449.83
TOTAL					-120,075.71	104,171.70

**NORTH CENTRAL MONTANA REGIONAL WATER AUTHORITY
EXECUTIVE COMMITTEE MEETING MINUTES**

Tuesday, January 19, 2016
AE2S Office Conference Room
Great Falls, Montana

Present:

Larry Bonderud	City of Shelby – Board Chair
Cheryl Curry	City of Conrad – Authority Treasurer
Jeff Jensen	City of Havre – Authority Secretary
Jim Suta	City of Cut Bank– Authority At Large
Jody Hellegaard	Authority – General Manager
Nate Weisenburger	Advanced Engineering and Environmental Services, Inc. (AE2S)
Brad Koon	Kadmas, Lee and Jackson (KL&J)
Mike Wallewein	Oilmont Country Water District
Lisa Kearns	Nine Mile County Water District

Via Phone:

Rick Duncan	Department of Natural Resources and Conservation (DNRC)
Bob Ganter	Kadmas, Lee and Jackson (KL&J)
Marc Golz	Montana Department of Environmental Quality (DEQ)
Brad Mollett	Fleet Street
Scott Decker	Hill CWD

Larry Bonderud called the meeting to order, and roll call was conducted with a sign-in sheet.

Agenda: No changes

Public Comment: None

Financials: The monthly financial report was distributed to the Authority in the meeting packets. Jim Suta made a motion to approve the monthly financial report and claims presented for payment. Jeff Jensen seconded the motion, and the motion carried unanimously.

Lobbyist Efforts and Current Legislation:

Brad Mollet reported Congress is back in session with the focus on appropriation bills.

Engineering Team Updates

- Hill CWD: Bob Ganter reported the engineering team and Jody Hellegaard had met with Hill CWD this past month. Hill CWD reported at the last board meeting they had made improvements to their existing system. Scott Decker reported they are analyzing their current operating cost and would like to compare their current cost to the projected cost of water from the Tiber Water Treatment Plant. Larry Bonderud directed the engineering team to obtain updated rate information.
- Conrad/Brady: Brad Koon reported a second quote was obtained for the static mixer and installation at a cost of \$5,998 from Northwest Pipe which is higher than the first quote of \$3,332 from Able Wright, Inc. Jody noted she has all she needs from the engineering team and Greg Kruzich has also approved the equipment. She is waiting on the Grant Officer's approval.
- Shelby/Cut Bank: Bob Ganter reported there was a meeting with DEQ to identify any operational concerns. One issue regarding the ability to provide Ethridge CWD with treated water should the

need arise was discussed. Nate Weisenburger reviewed a drawing which showed an added valve giving access to the clear well which would allow treated water to flow to Ethridge CWD. Nate Weisenburger indicated since it was early in the project the cost of the change should not be significant. Jim Suta made a motion to direct the engineering team to obtain a change order for the Ethridge Booster Pump Piping. Jeff Jensen seconded the motion, and the motion carried unanimously.

Brad Koon reported Downing Construction has shut down for the winter. Pipe was installed to the Ethridge Booster Station but all the connections did not get completed. Central Excavation is working on submittals. Both contractors are looking at starting operations the first week in March weather permitting.

- **Shelby North:** Bob Ganter reviewed the activities under the task order which include determining an initial route, determining interim capacity needs and analyzing Shelby's capacity. Brad Koon presented a graph and table analyzing the Shelby well field capacity compared to usage requirements for Shelby, Cut Bank, Devon and Shelby North Interim. Lengthy discussion took place regarding the analysis. The engineering team will be providing additional information and the capacity study will be reviewed again at next month's meeting. Nate Weisenburger reviewed a drawing of a possible alternative for Shelby North which involved Nine Mile and Oilmont receiving water on an interim basis from Sunburst. Larry Bonderud indicated that Galata CWD has a need for water at the west end of their district and they have infrastructure very close to the City of Shelby's infrastructure. Larry directed the engineers to reach out to Galata to see if there was an interest in receiving water at the west end of their district. It was confirmed with Lisa and Mike that Nine Mile infrastructure was expected to be completed in 2019.
- **Shelby/Conrad:** Bob Ganter reported the environment clearance work and survey work is complete. Steve Wade's office has the right-of-way documents and is trying to complete them by the end of the week. The easement documents will then be sent to land owners. Nate Weisenburger reviewed a time line for Shelby South which showed completion of preliminary design in March, final design completion in May, bid advertisement in May with notice to proceed in June and substantial completion in November 2016. Nate Weisenburger reviewed a drawing of the new pipeline planned from the Shelby well field and the existing lines from the well field. Nate then reviewed a second drawing which re-sues one of Shelby's distribution lines and runs water south of the river. Interim capacity needs south of the river have been identified at 75,000 gpd. Opinions of probable cost were distributed for the Shelby South segment as currently planned with a total cost of \$5.5 million and with the addition of service south of the river at a cost of \$9 million. Mike Wallewein asked what happens with the remaining money on the DNRC grant. Rick Duncan responded that Director Tubbs has stated one project at a time can be funded and therefore the grant could be amended for construction for the Shelby South segment as it pertains to the well field north but not south of the well field.

Newsletter:

Nate Weisenburger distributed a draft outline of the newsletter.

Brady County Water District Water Payment Plan

Jody reported she had provided Brady with the payment schedule. Brady has indicated they will be able to make the payments but at this time the January payment has not been received.

Pondera Canal Co- Proxy for Annual Meeting

Cheryl Curry moved to give Rich Anderson, City of Conrad, the Authority's proxy for the annual meeting. Jim Suta seconded the motion, and the motion carried unanimously.

DNRC, DEQ, EPA & BOR Reports:

Rick Duncan reported the Administrative grant has not completed the in-house review process and when that is done it will be sent to Larry for signature. He has received the invoice for administrative funds and that will be processed upon completion of the administrative grant. He is currently processing the payments for the Cut Bank construction and engineering grants.

Marc Golz reported the capacity question is being reviewed by DEQ. DEQ requires that the largest capacity need be met with one well out of service. Based on different interpretations of the standards Devon's request was denied and Cut Bank's request was approved. A legal determination of the design standards is being obtained to resolve the issue.

Other:

Larry Bonderud reported the Authority and Cut Bank are working on finalizing the water purchase agreement.

Cheryl Curry suggested the Authority consider adding a tour to the June board meeting to raise interest in the project. A local funding agency may be able to obtain a grant to assist with the cost of such a tour.

Adjournment: Jim Suta made a motion to adjourn the meeting. Jeff Jensen seconded the motion and the motion carried unanimously.

DRAFT

**Rocky Boy's/North Central Montana Regional Water Authority
Coordinating Committee Meeting**

AE2S Office Buildings (300 15th Street South, Suite #7) – Great Falls, MT
Conference Call Number: (712) 775-7035, Access Code: 288230#

February 23, 2016

10:00 a.m.

1. Introductions – **Tribe (Chair)**/Authority (Co-Chair)
 - a. Recognition of Guests
 - b. Review of Agenda
 - c. Approval of November 17, 2015 Meeting Minutes
2. Chippewa Cree Construction Corp Report
 - a. Ongoing Projects
 - b. AFA16 Proposed Projects
 - c. Financials
 - d. Operations – Tribal Water Resource Department
3. North Central MT Regional Water Authority Report
 - a. Ongoing Projects
 - b. AFA16 Proposed Projects
 - c. Financials
4. Updated Estimate Cost of Water from the Water Treatment Plant
5. Allocation of 2016 Federal Funding
6. BOR, DNRC, DEQ, EPA and BIA Updates
7. Other
 - a. Newsletter Review
8. Next Meeting Date

O&M Advisory Committee Meeting

April 26, 2016, 2016 at 1:00 p.m. - AE2S Office – Great Falls

Coordinating Committee Meeting

Tuesday May 24, 2016 at 10:00 a.m. - AE2S Office – Great Falls

Project Progress Memorandum

To: North Central Montana Regional Water Authority (Authority) Executive Committee
c/o Jennifer Patrick

From: Brad Koon, KLJ BJK

Date: February 11, 2016

Cc: Jody Hellegaard, North Central Montana Regional Water Authority
Bob Ganter, KLJ
Bill Buxton, KLJ
Barry Schuchard, KLJ
Steve Burian, AE2S
Nate Weisenburger, AE2S

Highlights of the engineering consulting team (Project Team) progress for the month of January 2016 are summarized as follows:

1. Meetings/Events Attended/Participated In by the Project Team:

- a. **December Meeting of the North Central Montana Regional Water Authority:** Representatives of the Project Team participated in the NCMRWA Coordinating Committee meetings on January 19, 2016 in Great Falls, MT. The Project Team provided the following information:
- An update on the project construction schedule and progress on Segment W3 (Shelby to Cut Bank).
 - An update on right of way acquisition, preliminary engineering, and environmental services for the Shelby South to the well field segment.
 - An update on preliminary engineering for Shelby North.

2. Final Design/Engineering/Project Management Activities:

- a. **Monthly Progress Report:** A Monthly Progress Report for the month of December was submitted. Project progress reports were provided at the Coordinating Committee meeting.
- b. **Segment W3, Shelby to Cut Bank:** No work was completed during the month of January. Central Excavation has submitted product submittals for approval. Both Contractors anticipate starting work in early March.
- c. **Segment, Shelby to Well Field:** A preliminary waterline route has been identified. Permission to survey has been granted for the 19 parcels affected by the proposed waterline. Boundary and topographic field survey are complete. Cultural and environmental field work have been completed. Easement documents have been



prepared and are being reviewed by landowners. Final environmental reporting is being prepared.

- d. **Administration:** Project Team meetings were held periodically throughout the month to coordinate work efforts and communicate among members, the management team, the Executive Committee, and the funding agencies.

3. Summary of Engineering Services Budget for July 2015 through June 2016:

2016 Engineering Services Budget Report July 2015 through June 2016				
	Contract/ Amendments	Original Budgeted Amounts	KLJ/AE2S Billing	Budget Remaining
Amendment 17	\$282,108.00			
July 2015		\$20,772.00	\$21,005.78	\$261,102.22
August 2015		\$23,606.00	\$22,865.95	\$238,236.27
September 2015		\$21,290.00	\$20,187.23	\$218,049.04
October 2015		\$21,519.00	\$8,422.50	\$209,626.54
November 2015		\$21,266.00	\$18,065.92	\$191,560.62
December 2015		\$19,951.00	\$17,175.59	\$174,385.03
January 2016		\$22,750.00	\$19,086.80	\$155,298.23
February 2016		\$28,120.00		
March 2016		\$29,839.00		
April 2016		\$21,032.00		
May 2016		\$25,630.00		
June 2016		\$26,333.00		
Total Budget (through June 2016)				\$282,108



melissa lewis and associates

February 28, 2016

Larry Bonderud
City of Shelby
112 1st Street South
Shelby, MT 59474

Re: Monthly Activity Report

This memo outlines the work performed by Melissa Lewis & Associates for the City of Shelby in February 2016.

Develop and Enhance Relationships

Key Staff Changes

<i>Description</i>	<i>Contact(s)</i>
Jim Molloy, Senior Policy Advisory to Governor Bullock, resigned in February. He is now a Partner at Gallik Law in Helena. It is unknown whether Molloy's Senior Policy Advisor position will be filled.	To be determined
A newly formed Montana Infrastructure Coalition is seeking an Executive Director. The position is expected to be filled in March 2016.	To be determined
Shannon Lewis, Senator Tester's Regional Field Director based in Helena, has resigned for a new job. Her position is expected to be filled in March 2016.	To be determined

Montana Interim Committee Actions, Regulatory Changes, the Political Environment and Industry Trends

**Proposed Federal Rules
Clean Power Plan**

The Montana legislative Clean Power Plan subcommittee has halted its work on tracking the federal Clean Power Plan. The move follows the U.S. Supreme Court decision in February that put the Plan on hold.

After the high court's decision, Governor Steve Bullock also suspended the work of an advisory council focused on responding to coal-related

directives from the U.S. Environmental Protection Agency.

The EPA plan requires states to cut carbon emissions from coal-fired power plants, including the Colstrip plant, the second-largest west of the Mississippi River.

Montana's target emission-rate cuts are the steepest in the nation at 47 percent by 2030.

The subcommittee had met only twice — in September and January.

melissa lewis and associates

The panel was supposed to meet March 10, but that hearing has been cancelled.

The Supreme Court may have pressed pause on EPA's Clean Power Plan, but with a federal court hearing coming up in June 2016, a broad coalition of nearly 150 state and local businesses organizations (including the Montana Chamber of Commerce and the Billings Chamber of Commerce) joined a friend-of-the-court brief supporting lawsuits to overturn the Plan.

While the proposed Clean Power Plan may not rigorously impact the City of Shelby, it will be important to continue to monitor the Plan and other energy industry trends that could positively or negatively impact the Port of Northern Montana.

For example, the sudden downturn in coal shipments could create new capacity along the Burlington Northern Santa Fe (BNSF) Railway's Great Northern Corridor—new capacity that could be filled with intermodal and multimodal shipments. If the trend continues, BNSF Railway could become compelled to provide weekly container service the Port of Northern Montana.

Interim Committee Meetings

Legislative Fiscal Committee

The Legislative Fiscal Committee will meet in Helena on March 10 and 11. Topics of interest include the state budget status report and an update about the Quality Schools Grant Program, which went unfunded by the 2015 legislature.

Energy & Telecommunications Interim Committee

The Energy & Telecommunications Interim Committee will meet in Helena on March 11. Topics of interest to the City of Shelby include marketing Montana's energy resources, net metering, railroad safety, Next Generation 911 and an update on state legislation in Washington and

Oregon related to Colstrip that could trigger a special legislative session in Montana.

Environmental Quality Council

The Environmental Quality Council will meet in Helena on March 9 and 10. Topics of interest include an update from the Water Policy Interim Committee, a presentation from multiple state agencies (MDT, DEQ, DNRC) regarding coordinating permits for environmental projects, an update about the status of the Clean Power Plan and an update about the state's efforts related to the conservation of sage grouse habitat.

Revenue and Transportation Interim Committee

The Revenue and Transportation Interim Committee will meet on March 10 and 11 in Helena. Topics of interest include the adequacy of local government revenue generating capacity, a study of Tax Increment Financing laws and an update on state revenue estimating and monitoring efforts.

Water Policy Interim Committee

The Water Policy Interim Committee will meet in Helena on March 7 and 8. Topics of interest include the Renewable Resource Grant and Loan Program, a study of water availability and supply (with a presentation by the City of Bozeman related to municipal planning for future water supply), and Montana's assumption of the federal 404 permitting program.

State Grants

Montana Department of Commerce

The Treasure State Endowment Program (TSEP) provides grants for drinking water, wastewater, storm sewer or storm drain, solid waste and bridge projects.

Eligible applicants include towns, counties and districts. Funds can be used to replace aged collection or distribution systems, newly

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melissa lewis

and associates

construct or repair treatment facilities and repair or replace bridges.

TSEP planning and construction grant applications are due to the Montana Department of Commerce by May 4, 2016.

Montana Department of Natural Resources

The Montana Department of Natural Resources is seeking applications for its Renewable Resource Grant and Loan (RRGL) program. RRGL grants can fund planning efforts by public entities for projects that conserve, manage, develop, or preserve renewable resources in Montana.

City, County or other local political subdivisions or tribal governments within the state are eligible to apply for RRGL planning grants.

Applications are due May 15, 2016.

Ad-Hoc Duties Performed

- Attended a meeting with the City of Shelby, the Montana Department of Commerce and the Montana Department of Environmental Quality regarding efforts to attract data centers to Montana
- Attended the City of Shelby's February 16 City Council meeting
- Filed the City of Shelby's L-5 lobbying report with the Montana Commissioner of Political Practices
- Provided Tax Increment Financing information from the City of Shelby to the

Montana League of Cities and Towns for relay to the Revenue and Transportation Interim Committee

- Finalized a letter for the City of Shelby to send to the Montana Congressional delegation related to reprogramming rescinded federal funding from the Federal Railroad Administration to the Great Northern Corridor Coalition
- Connected the City of Shelby with Enbridge executives to discuss the availability of dark fiber along the Montana Alberta Tie Line for commercial use
- Attended the following meetings and relayed notes to the City of Shelby:
 - Montana Infrastructure Coalition
 - Montana Sage Grouse Oversight
 - Clean Power Plan Subcommittee
 - Environmental Quality Council
 - Energy and Telecom Interim Committee
- Reviewed the City of Shelby's final Specialty Crop Block Grant application, communicated with Program Staff Jim Auer and confirmed project eligibility
- Reviewed the Homeland Security Grant program for potential opportunities for the City of Shelby
- Reminded the City of Shelby about upcoming TSEP and RRGL grant application deadlines

800 E. 6th Ave. | Helena, MT 59601

○ (406) 422-0988 | ☎ (202) 841-5018 | F (406) 437-9113

melissa@mlewisassoc.com | www.mlewisassoc.com



March 1st, 2016

TO: 2016 Spring Radio Auction Participants

FROM: Julie Martin, General Manager

The 2016 Spring Radio Auction will be held on Wednesday and Thursday, April 6th and 7th. The Spring Radio Auction is a success for everyone involved...the advertiser, the station and the listener.

Enclosed you'll find a confirmation copy of our agreement. Please look it over to be sure it's correct. Be aware....that your announcements must be used **on K96-FM** anytime between now June 30th, 2016. Your radio auction advertising schedule will effectively cover the entire trade area and help promote your business during the winter quarter.

We will soon begin an extensive advertising campaign for the auction and your product/service will be frequently promoted. If you have not received your poster, "Auction Item" display card or have any questions...please call 1-800-726-5736 or 434-5241 and we will take care of it.

Thanks for participating in the 2016 Spring Radio Auction and we look forward to making the Radio Auction a fun, exciting, and profitable campaign for all of us.

KSEN-AM/KZIN-FM
830 OILFIELD AVENUE
SHELBY, MT 59474
(406)434-5241
(406)434-2122 Fax

KSEN/KZIN RADIO
SPRING RADIO AUCTION AGREEMENT
APRIL 6TH AND 7TH, 2016

DATE: _____
Mo/day/yr

City of Shelby agrees to the conditions of sale on reverse side and to participate in the KSEN/KZIN "RADIO AUCTION". An amount of advertising equal to \$ 585 at \$9.00 per announcement will be aired on KZIN-FM by _____ at NO MONETARY COST, unless other wise noted. Advertising will be pre-paid by the transfer of ownership of the following merchandise or service as described below:

ITEM: 1 Family Civic Center and Pool pass QUANTITY: _____

SIZE: Year MAKE/MODEL: _____ RETAIL PRICE/ITEM: _____

EXACT DESCRIPTION: _____

The items or services described above will become the property of KSEN/KZIN effective with this contract. Participating store agrees to display said merchandise in the prominent place during the "RADIO AUCTION" promotion, and any decision regarding the disposition of items, and the purchase price, will be made by KSEN/KZIN Radio. Normal warranties and guarantees, as well as reasonable services, will be provided by the store furnishing merchandise and services. KSEN/KZIN agrees to provide in-store posters, ample promotional announcements, fliers or local newspaper ads at no cost to the participating store to promote the "RADIO AUCTION" on the specified date(s).

Any exception to this agreement? NO YES _____; if so, please state here: _____

AGREED TO BY: _____ STORE REPRESENTATIVE
James Anthony _____ KSEN/KZIN SALES PERSON
John Mark _____ KSEN/KZIN MANAGEMENT

AGREEMENT VOID UNLESS SIGNED BY ALL PARTIES

RADIO AUCTION...CONDITIONS OF SALE

1. The participating retailer must be a current advertiser on KSEN/KZIN (min: \$300/year) and only quality, saleable merchandise will be accepted. The "RADIO AUCTION" is designed to "BOOST" sales in a normally slow business period, and may not be used to replace a regular advertising schedule.
2. Items will be exchanged for advertising on KZIN Radio at full retail value. Minimum value accepted....\$300.00.
3. Advertising (commercials exchanged for items) must be aired by June 30, 2016 however....if value of merchandise exceeds \$1500, two additional weeks is added for every \$500 in merchandise.
4. Contracts are void unless completed in full, with a signature of the KSEN/KZIN representative, retailer and station manager.
5. Retailer may use Co-op funds, but must get co-op approval in advance.
6. All items become the property of KSEN/KZIN Radio, and may be disposed of as the Station sees fit.
7. On auction day, the final bid accepted by KSEN/KZIN and announced as "SOLD" is the person who buys the item at the final bid price. KSEN/KZIN maintains the right to reject any bid.
8. Any responsible adult (including employees of the store and KSEN/KZIN) may bid.
9. Cash payment will be accepted at KSEN/KZIN for items sold to the highest bidder within five days of the auction or the station may dispose of the items as it deems worthy.
10. Pick up and delivery of the merchandise is the responsibility of the purchaser who must present a signed receipt from KSEN/KZIN verifying purchase and payment for the items before receiving the merchandise.

**CITY OF SHELBY
MONTHLY ANIMAL CONTROL REPORT**

December 2015
(Month) (Year)

Animal Control Calls and/or Complaints

		Dog	Cat
City Hall or Public Works.....	12	10	2
Sheriff's Office.....	19	19	0
On Patrol.....	6	5	1

Fees Collected by Animal Control Officer

Destroyed- Animals brought in.....	0
License.....	0
Pound	0
Rabies Shot.....	0

Pound Activity

Animals in pound at end of last month.....	8	5-Dogs	3-Cats
Impounded.....	+	0	
Destroyed - Animals from pound.....	-	0	
Destroyed - Animals brought in.....	+	0	
Released/Returned to owner.....	-	0	
Total in Pound Month End - - - - - >	6	3 Dogs	3 Cats

Dead Animals

Marias Vet Clinic.....	0
Other (list where picked up):	0

Vehicle Log

Gallons of Gas.....	32.347
Mileage - current month reading.....	85325
Mileage - previous month reading.....	85140
Total Mileage.....	185

Warnings and/or Citations

Verbal Warnings.....	3
Written Warnings.....	0
Citations Issued.....	2

Licenses Issued

Month.....	51
Year to Date.....	489


Animal Control Officer

cc: City Superintendent
City Council (deliver to City Hall 1st of month)
Animal Control file

**CITY OF SHELBY
MONTHLY ANIMAL CONTROL REPORT**

January 2016
(Month) (Year)

<u>Animal Control Calls and/or Complaints</u>		Dogs	Cats
City Hall or Public Works.....	13	10	3
Sheriff's Office.....	20	19	1
On Patrol.....	11	8	3

<u>Fees Collected by Animal Control Officer</u>	
Destroyed- Animals brought in.....	0
License.....	20 ⁰⁰
Pound	40 ⁰⁰
Rabies Shot.....	0

<u>Pound Activity</u>		Dogs	Cats
Animals in pound at end of last month.....	6	3	3
Impounded.....	+	1	
Destroyed - Animals from pound.....	-	0	
Destroyed - Animals brought in.....	+	0	
Released/Returned to owner.....	-	1	
Total in Pound Month End - - - - -	7	4	3

<u>Dead Animals</u>	
Marias Vet Clinic.....	0
Other (list where picked up):	
<u>Dead cat on 1st st S</u>	1

<u>Vehicle Log</u>	
Gallons of Gas.....	29.915
Mileage - current month reading.....	85570
Mileage - previous month reading.....	85325
Total Mileage.....	245

<u>Warnings and/or Citations</u>	
Verbal Warnings.....	8
Written Warnings.....	0
Citations Issued.....	0

<u>Licenses Issued</u>	
Month.....	234
Year to Date.....	251

(Some 2014 tags were sold in 2015)


Animal Control Officer

cc: City Superintendent
City Council (deliver to City Hall 1st of month)
Animal Control file