AGENDA

CITY COUNCIL MEETING
CITY OF SHELBY

August 1, 2016
7:30 P.M.

ROLL CALL OF MEMBERS

OPEN PUBLIC HEARING – STORM WATER DRAINAGE SYSTEM

CLOSE PUBLIC HEARING

KLJ Report of Lake Sheloole Dam Inspection

APPROVAL OF MINUTES
- **Regular Meeting, 07/18/16**

APPEARANCE REQUESTS
- **Agenda Items**
- **Non Agenda Items**

CLAIMS REPORT 7/31/16 - *(Action item)*

BUILDING INSPECTOR

COMMITTEE REPORTS

CITY ATTORNEY
- **Resolution No. 1941 re Resolution of Intension for Storm Water Drainage**
- **Ordinance No. 827 re 1st Rdg for Storm Water Drainage**

CITY FINANCE OFFICER

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS
- **Shelby Tourism Business Improvement District (TBID) *(Action Item)***
- **Yeagley Planning Assistance Contract Renewal *(Action Item)***
- **SCA Middle Ages Event @ Williamson Park, August 19-21 *(Action Item)***

ADJOURN

-OVER FOR MEETINGS-

CITY OF SHELBY MEETING SCHEDULE

August 1, 2016

7:00 p.m. **Audit Committee**
(Mayor, Finance Officer, Moritz, Miller, Haroldson)

7:30 p.m. **Regular City Council Meeting**

August 8, 2016

7:30 p.m. **City-County Planning Board**
(Mayor, Deputy City Clerk, City Planner, Lee, Clark)

August 15, 2016

7:30 p.m. **Regular City Council Meeting**

August 22, 2016

7:30 p.m. **Special City Council Meeting (Public Hearing on 2nd Reading of Ordinance)**

August 29, 2016

6:30 p.m. **Park & Recreation Meeting**
(Mayor, Superintendent, Rec Director, Clark, Kimmet, Miller)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Notice of Public Hearing re: Storm Water Drainage System
2. Minutes of Regular Council Meeting, 7/18/16
3. Claims Report, 7/31/16
4. Resolution No. 1941 re: Resolution of Intension for Storm Water Drainage
5. Ordinance No. 827 re: 1st Rdg for Storm Water Drainage
6. Shelby Tourism Business Improvement District (TBID)
7. Yeagley Planning Assistance Contract

C. Correspondence

1. 10/13/15 Letter from MT Dept of Environmental Quality re: Groundwater Under the Direct Influence of Surface Water/Determination of Status for Well 4
2. 4/13/16 Letter to Rachel Clark, MT DEQ re: City of Shelby Well 4 approval
3. 7/17/16 KLJ Construction Field Report re: NCMRWA Segment W3 Shelby to Cut Bank
4. 7/21/16 Letter from Melissa Lewis & Associates re: Monthly Activity Report
5. 7/24/16 KLJ Construction Field Report re: NCMRWA Segment W3 Shelby to Cut Bank
6. 7/26/16 North Central MT Regional Water Authority Executive Committee Meeting Agenda & Information
7. Segment W5 Shelby to Sweetgrass Alignment & Hydraulic Features, North & South Portions
8. Temporary Parking Permit

D. Reports

1.

E. Handouts

1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.

2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.

3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.

4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.

5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.

6. Public members recognized by the presiding officer, shall:

    a. Stand, if able
    b. For the record, give his/her name and address
    c. If applicable, give the person, firm or organization he/she represents
    d. Limit comments to the matter of fact
    e. Address the Council as a body and not to any individual member of the Council or City Staff
    f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
    g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of Shelby, Montana (the "City") will hold a public hearing on August 1, 2016, regarding the establishment by the City of a storm water drainage system to be owned and operated by the City (the "System") and rates and charges for the use and availability of the System. The City estimates that the cost of constructing the System and related costs will total approximately $7,695,316, $959,316 of which would be paid by grants available to the City and $6,736,000 of which would be paid by the proceeds of revenue bonds of the City (the "Bonds"). The source of repayment of the Bonds would be revenues received by the City from rates and charges relating to the System.

Following the public hearing, the City intends on August 1, 2016 to have a first reading on an ordinance establishing the storm water drainage system (the "Ordinance") and to consider a resolution of intention to establish rates and charges for the use and availability of the System (the "Resolution of Intention"). The Ordinance would, among other things, establish funds and accounts and set forth particulars regarding the operation and use of the System and regulations intended to preserve the System for public benefit, and contemplate charging for the use and availability of the System. The Resolution of Intention would set forth the proposed specific method of charging for the use and availability of the System and the proposed amount of the rates and charges and set forth the process that will be undertaken before such methodology and rates and charges would be approved. The process to establish rates and charges will include additional published notices and mailed notice and a subsequent public hearing. [It is proposed that rates and charges for the use and availability of the System will vary based on whether benefited properties are commercial (or non-residential), residential, or vacant, which will all be described with more particularity in the Resolution of Intention.]

The public hearing on the above matters will be held on August 1, 2016, commencing at [7:30] p.m. at City Hall, 112 1st Street South, in Shelby, Montana.

Further information may be obtained by contacting Jade Goroski, City Finance Officer, P.O. Box 743, Shelby, Montana 59474, phone: (406) 434-5222.

/s/Jade Goroski
City Finance Officer

Publish: July 20 and July 27, 2016

MINUTES OF A REGULAR MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
July 18, 2016

Mayor Bonderud called the meeting to order at 7:30 p.m. Present were: Debra Clark, Lyle Kimmet, Don Lee, Eugene Haroldson, Bill Moritz and Chip Miller, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Rob Tasker, Building Inspector; and Loren Skartved, City Superintendent.

Other citizens present: Donna Whitt and Jennifer Van Heel. Douglas Wilson auditors, Melissa Soldano and Jerry Schmitz called in for the audit exit conference.

AUDIT EXIT CONFERENCE:

JERRY SCHMITZ AND MELISSA SOLDANO REVIEWED THE AUDIT AND ANSWERED QUESTIONS REGARDING THE AUDIT FINDINGS.

MINUTES – 07/11/16

MORITZ MADE A MOTION TO APPROVE THE 7/11/2016 REGULAR MEETING MINUTES. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, LEE, HAROLDSON, MORITZ, MILLER. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CLAIMS REPORT FISCAL YEAR END 6/30/2016

HAROLDSON MADE A MOTION TO APPROVE THE 6/30/2016 FISCAL YEAR END CLAIMS REPORT. SECONDED BY MILLER. VOTE: AYES - CLARK, KIMMET, LEE, HAROLDSON, MORITZ, MILLER. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

COMMITTEE REPORTS

- **LAW ENFORCEMENT REPORT**

CITY FINANCE OFFICER

- **CITY JUDGE'S REPORT, JUNE 2016**
- **MONTHLY RECONCILIATION REPORT, BUDGET YEAR TO DATE, VENDOR SUMMARY, ENTERPRISE FUNDS, STATEMENT OF EXPENDITURES, REVENUES, CASH FLOW REPORT, INVESTMENTS, PROJECT BUDGETS. HAROLDSON MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MILLER. VOTE: AYES - CLARK, KIMMET, LEE, HAROLDSON, MORITZ, MILLER. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
- **CITY OF SHELBY DELINQUENT TAXES, 6/30/2016**

CITY SUPERINTENDENT

City Superintendent Loren Skartved reported the city crew has been working on the sewer mapping and are about 50% complete. He

noted the slow internet has caused some delays while inputting the data and he is working with 3 Rivers to speed up the internet. As time permits the crew has been spraying weeds and a couple of the crew have been at the civic center working on equipment.

OTHER MATTERS

- JANITORIAL CONTRACT
  KIMMET MADE A MOTION TO APPROVE THE CONTRACT. SECONDED BY LEE. VOTE: AYES - CLARK, KIMMET, LEE, HAROLDSON, MORITZ, MILLER. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

ADJOURN

AT 8:40 P.M. CLARK MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY LEE. VOTE: AYES - CLARK, KIMMET, LEE, HAROLDSON, MORITZ AND MILLER. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

_____
LARRY J. BONDERUD, MAYOR

ATTEST:

_____
JADE GOROSKI, FINANCE OFFICER

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
160000		00442 SHELBY AREA CHAMBER OF COMMERCE	600.00								
1		07/06/16 TBID-Social Media Prizes	600.00			7199		212500			101000
160001	23494S	00144 POSTMASTER	295.47								
1		07/25/16 7/16 UB postage	98.49			5210		430570	310		101000
2		07/25/16 7/16 UB postage	98.49			5310		430670	310		101000
3		07/25/16 7/16 UB postage	98.49			5410		430870	310		101000
160002		01806 ALARM SERVICE INC	35.00								
1	R 81757	07/20/16 8/16 Fire Alarm Monitoring	35.00			1000		420401	300		101000
160003		00343 ENERGY LABORATORIES INC	2,921.75								
1	11235	07/06/16 Lagoon Effluent	127.00		29964	5310		430600	300		101000
2	15266	07/25/16 Lagoon Effluent	127.00		29964	5310		430600	300		101000
3	12870	07/14/16 Landfill Parameters	2,133.75		29964	5410		430840	300		101000
4	13012	07/14/16 Lagoon Influent/Effluent	407.00		29964	5310		430600	300		101000
5	15573	07/27/16 Lagoon Effluent	127.00			5310		430600	300		101000
160004		00039 PETTY CASHIER	77.00								
1	2676	07/08/16 TC Treasurer CS505 Plate Renew	30.00			1000		460430	300		101000
2	2677	07/28/16 TC Treasurer Specialty Plate	40.00			7427		411850	800		101000
3	2678	07/21/16 TC C&R 7/16 Legal Filings	1.75			1000		410550	300		101000
4	2678	07/21/16 TC C&R 7/16 Legal Filings	1.75			5210		430570	300		101000
5	2678	07/21/16 TC C&R 7/16 Legal Filings	1.75			5310		430670	300		101000
6	2678	07/21/16 TC C&R 7/16 Legal Filings	1.75			5410		430870	300		101000
160005		01137 AQUA TECH LABORATORY	111.00								
1	25888	07/07/16 Monthly Coliform Water Testing	76.00		29960	5210		430500	300		101000
2	25970	07/19/16 Total Nitrate/Nitrite as N	35.00		29965	5210		430500	300		101000
160006	23496S	00276 TRI-CITY INTERLOCAL EQUIPMENT	30,000.00								
1		07/01/16 FY 16-17 Equipment Interlocal	15,000.00*			1000		510320	560		101000
2		07/01/16 FY 16-17 Equipment Interlocal	7,500.00*			5210		510320	560		101000
3		07/01/16 FY 16-17 Equipment Interlocal	7,500.00*			5310		510320	560		101000
160007		01093 BUILDING CODES BUREAU/BOILER	40.06								
1		07/07/16 15-16 Building Code Assessment	40.06			1000		420500	200		101000
160008		00030 MT MUNICIPAL INTERLOCAL	34,221.00								
1		07/01/16 FY 16/17 Property Assessment	8,555.25			2190		510330	510		101000
2		07/01/16 FY 16/17 Property Assessment	8,555.25			5210		510330	510		101000
3		07/01/16 FY 16/17 Property Assessment	8,555.25			5310		510330	510		101000
4		07/01/16 FY 16/17 Property Assessment	8,555.25			5410		510330	510		101000

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
160009		01124 FIRST INTERSTATE BANK	737.94							
1		1606186620 07/29/16 Landfill Trust Qtly Fee-LF	368.20			5410	430870	300		101000
2		1606186620 07/29/16 Landfill Trust QtlyFee-LFO	369.74			5410	430870	300		101000
160010	-99062E	01200 U S BANK TRUST-SPA LOCKBOX	10,310.00							
Shelby ARRA-B										
1		SRF-10220 07/01/16 Wastewater Improvements-Pri	8,000.00			5310	490208	610		102210
2		SRF-10220 07/01/16 Wastewater Improvements-Int	2,310.00			5310	490208	620		102210
160011	-99061E	01200 U S BANK TRUST-SPA LOCKBOX	106,375.00							
1		WRF-05062 07/01/16 WRF Ser03 drinking wtr-Prin	20,000.00			5210	490204	610		102210
2		WRF-05062 07/01/16 WRF Ser03 drinking wtr-Int	4,140.00			5210	490204	620		102210
3		WRF-02040 07/01/16 WRF Ser02 drinking wtr-Prin	20,000.00			5210	490203	610		102210
4		WRF-02040 07/01/16 WRF Ser02 drinking wtr-Int	2,730.00			5210	490203	620		102210
5		WRF-06087 07/01/16 WRF Ser01 drinking wtr-Prin	22,000.00			5210	490205	610		102210
6		WRF-06087 07/01/16 WRF Ser01 drinking wtr-Int	5,265.00			5210	490205	620		102210
7		WRF-02036 07/01/16 WRF Ser04 drinking wtr-Prin	30,000.00			5210	490201	610		102210
8		WRF-02036 07/01/16 WRF Ser04 drinking wtr-Int	2,240.00			5210	490201	620		102210
160012		01200 U S BANK TRUST-SPA LOCKBOX	7,457.04							
1		08/15/16 Landfill Land Purchase-Prin	7,400.00			5410	490519	610		102210
2		08/15/16 Landfill Land Purchase-Int	57.04			5410	490519	620		102210
160013	-99060E	01200 U S BANK TRUST-SPA LOCKBOX	17,128.75							
1		WRF-09132 07/01/16 DNRC 08 Water Main Imp-Prin	12,000.00			5210	490206	610		102210
2		WRF-09132 07/01/16 DNRC 08 Water Main Imp-Int	5,128.75			5210	490206	620		102210
160014	-99059E	01200 U S BANK TRUST-SPA LOCKBOX	5,725.00							
1		WRF-09136 07/01/16 DNRC2 08 Water Main Imp-Pri	4,000.00			5210	490207	610		102210
2		WRF-09136 07/01/16 DNRC2 08 Water Main Imp-Int	1,725.00			5210	490207	620		102210
160015	-99058E	01200 U S BANK TRUST-SPA LOCKBOX	21,830.00							
Shelby ARRA-A										
Loan C										
1		SRF-11266 07/01/16 Wastewater Improvements-Pri	15,000.00			5310	490208	610		102210
2		SRF-11266 07/01/16 Wastewater Improvements-Int	6,830.00			5310	490208	620		102210
160016	-99057E	01200 U S BANK TRUST-SPA LOCKBOX	8,926.25							
Shelby ARRA-B										
1		WRF-11226 07/01/16 Water Sys Improvement-Prin	8,000.00			5210	490209	610		102210
2		WRF-11226 07/01/16 Water Sys Improvements-Int	926.25			5210	490209	620		102210

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
160017	-99056E	01200 U S BANK TRUST-SPA LOCKBOX	42,105.00								
2010 Loan C											
1		WRF-11235 07/01/16 Water Main Replacement-Prin	27,000.00			5210		490210	610		102210
2		WRF-11235 07/01/16 Water Main Replacement-Int	15,105.00			5210		490210	620		102210
160018		00539 YEAGLEY, JAMES H	800.00								
1		07/27/16 7/16 Planning Services	800.00			1000		411030	350		101000
160019	-99055E	01486 USDA RURAL DEVELOPMENT	1,603.00								
1		07/05/16 Fire Hall Improvement Loan	1,371.47			1000		490527	610		101000
2		07/05/16 Fire Hall Improvement Loan-Int	231.53			1000		490527	620		101000
160020	-99054E	01200 U S BANK TRUST-SPA LOCKBOX	17,140.00								
1		SRF-02085 07/01/16 SRF Ser01 wastewater-Prin	16,000.00			5310		490203	610		102210
2		SRF-02085 07/01/16 SRF Ser01 wastewater-Int	1,140.00			5310		490203	620		102210
160021		01285 HUNT, WILLIAM E JR	4,997.32								
1		07/26/16 7/16 Legal Services	1,249.33			1000		411100	350		101000
2		07/26/16 7/16 Legal Services	1,249.33			5210		430513	350		101000
3		07/26/16 7/16 Legal Services	1,249.33			5310		430613	350		101000
4		07/26/16 7/16 Legal Services	1,249.33			5410		430813	350		101000
160022		00043 SHELBY GAS ASSOCIATION	1,273.20								
1		07/25/16 7/16 Gas Bill	9.00			1000		411200	343		101000
2		07/25/16 7/16 Gas Bill	17.00			1000		420400	343		101000
3		07/25/16 7/16 Gas Bill	1,097.80			1000		460445	343		101000
4		07/25/16 7/16 Gas Bill	38.60			1000		460442	343		101000
5		07/25/16 7/16 Gas Bill	9.00			5410		430840	343		101000
6		07/25/16 7/16 Gas Bill	4.90			1000		430200	343		101000
7		07/25/16 7/16 Gas Bill	4.90			5210		430500	343		101000
8		07/25/16 7/16 Gas Bill	4.90			5310		430600	343		101000
9		07/25/16 7/16 Gas Bill	4.90			5410		430830	343		101000
10		07/25/16 7/16 Gas Bill	2.25			1000		411202	343		101000
11		07/25/16 7/16 Gas Bill	2.25			5210		430520	343		101000
12		07/25/16 7/16 Gas Bill	2.25			5310		430620	343		101000
13		07/25/16 7/16 Gas Bill	2.25			5410		430820	343		101000
14		07/25/16 7/16 Gas Bill	9.00			5210		430500	343		101000
15		07/25/16 7/16 Gas Bill	9.00			1000		460465	343		101000
16		07/25/16 7/16 Gas Bill	55.20			2936		460463	343		101000
160023	23420S	00111 FIRST STATE BANK	22,181.63								
1		3 07/15/16 2015 Freightliner Garbage Tk-P	18,940.80*			5410		490531	610		102210
2		3 07/15/16 2015 Freightliner Garbage Tk-I	3,240.83*			5410		490531	620		102210

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
160024		00309 PREFERRED OFFICE EQUIPMENT	264.52								
1	19760	07/15/16 7/16 Maintenance & Copies	33.76			1000		410550	300		101000
2	19760	07/15/16 7/16 Maintenance & Copies	13.77			1000		460442	300		101000
3	19760	07/15/16 7/16 Maintenance & Copies	33.76			5210		430570	300		101000
4	19760	07/15/16 7/16 Maintenance & Copies	33.76			5310		430670	300		101000
5	19760	07/15/16 7/16 Maintenance & Copies	33.76			5410		430870	300		101000
6	19760	07/15/16 7/16 Maintenance & Copies	25.12			1000		410240	300		101000
7	19760	07/15/16 7/16 Maintenance & Copies	25.12			5210		430514	300		101000
8	19760	07/15/16 7/16 Maintenance & Copies	25.13			5310		430614	300		101000
9	19760	07/15/16 7/16 Maintenance & Copies	25.12			5410		430814	300		101000
10	19760	07/15/16 7/16 Maintenance & Copies	3.80			1000		410200	300		101000
11	19760	07/15/16 7/16 Maintenance & Copies	3.80			5210		430512	300		101000
12	19760	07/15/16 7/16 Maintenance & Copies	3.81			5310		430612	300		101000
13	19760	07/15/16 7/16 Maintenance & Copies	3.81			5410		430812	300		101000
160025		01972 MELISSA LEWIS & ASSOCIATES LLC	3,000.00								
1	8	07/26/16 8/16 Consulting Services	750.00			1000		411050	350		101000
2	8	07/26/16 8/16 Consulting Services	750.00			5210		411050	350		101000
3	8	07/26/16 8/16 Consulting Services	750.00			5310		411050	350		101000
4	8	07/26/16 8/16 Consulting Services	750.00			5410		411050	350		101000
160026		00048 TOOLE COUNTY CLERK & RECORDER	52,472.90								
1		06/30/16 Animal Control-cell phone	22.96			1000		440600	344		101000
2		06/30/16 City Judge & Sec-Wages	2,284.97			1000		410360	100		101000
3		06/30/16 City Judge&Sec-Social Security	140.49			1000		410360	141		101000
4		06/30/16 City Judge & Sec-Medicare	32.86			1000		410360	142		101000
5		06/30/16 City Judge & Sec-PERS	188.97			1000		410360	143		101000
6		06/30/16 City Judge&Sec-UnemploymentIns	3.28			1000		410360	145		101000
7		06/30/16 City Judge & Sec-Worker's Comp	24.82			1000		410360	146		101000
8		06/30/16 City Judge-Health Insurance	312.50			1000		410360	147		101000
9		06/30/16 City Judge-Supplies	42.02			1000		410360	200		101000
10		06/30/16 City Judge-Phone	17.18			1000		410360	344		101000
12		06/30/16 Community Development-cell	52.15			1000		411050	344		101000
13		06/30/16 Building-cell phone	26.77			1000		420500	344		101000
14		06/30/16 Law Enforcement	34,370.00			1000		420000	300		101000
15		06/30/16 Law Enforcement	4,910.00			5210		420100	300		101000
16		06/30/16 Law Enforcement	4,910.00			5310		420100	300		101000
17		06/30/16 Law Enforcement	4,910.00			5410		420100	300		101000
18		06/30/16 Mayor-cell phone	16.32			1000		410200	344		101000
19		06/30/16 Mayor-cell phone	16.32			5210		430512	344		101000
20		06/30/16 Mayor-cell phone	16.32			5310		430612	344		101000
21		06/30/16 Mayor-cell phone	16.33			5410		430812	344		101000
22		06/30/16 Supt/Foreman/Shop On-call cell	32.62			1000		430200	344		101000
23		06/30/16 Supt/Foreman/Shop On-call cell	32.62			5210		430500	344		101000
24		06/30/16 Supt/Foreman/Shop On-call cell	32.62			5310		430600	344		101000
25		06/30/16 Supt/Foreman/Shop On-call cell	32.63			5410		430830	344		101000

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
26	06/30/16	Water Department-cell phone	28.15			5210		430500	344		101000
160027		01388 3 RIVERS COMMUNICATIONS INC	1,152.05								
1	07/01/16	7/16 phone bill	12.39			1000		420500	344		101000
2	07/01/16	7/16 phone bill	30.87			1000		410550	344		101000
3	07/01/16	7/16 phone bill	30.87			5210		430570	344		101000
4	07/01/16	7/16 phone bill	30.87			5310		430670	344		101000
5	07/01/16	7/16 phone bill	30.87			5410		430870	344		101000
6	07/01/16	7/16 phone bill	23.03			1000		430200	344		101000
7	07/01/16	7/16 phone bill	23.03			5210		430500	344		101000
8	07/01/16	7/16 phone bill	23.03			5310		430600	344		101000
9	07/01/16	7/16 phone bill	23.03			5410		430830	344		101000
10	07/01/16	7/16 phone bill	96.76			1000		460465	300		101000
11	07/01/16	7/16 phone bill	148.86			1000		411050	344		101000
12	07/01/16	7/16 phone bill	165.68			1000		460442	344		101000
13	07/01/16	7/16 phone bill	187.53			1000		420400	344		101000
14	07/01/16	7/16 phone bill	4.73			1000		410200	344		101000
15	07/01/16	7/16 phone bill	4.74			5210		430512	344		101000
16	07/01/16	7/16 phone bill	4.74			5310		430612	344		101000
17	07/01/16	7/16 phone bill	4.74			5410		430812	344		101000
18	07/01/16	7/16 phone bill	46.50			1000		460445	344		101000
19	07/01/16	7/16 phone bill	136.70			5310		430600	344		101000
20	07/01/16	7/16 phone bill	33.48			5210		430500	344		101000
21	07/01/16	7/16 phone bill	51.12			5210		430500	344		101000
22	07/01/16	7/16 phone bill	5.00			5210		430500	344		101000
23	07/01/16	7/16 phone bill	33.48			5210		430500	344		101000
160028	-99053E	00111 FIRST STATE BANK	120.50								
1	07/05/16	Monthly Bank Service Charge	30.12			1000		410550	300		101000
2	07/05/16	Monthly Bank Service Charge	30.12			5210		430570	300		101000
3	07/05/16	Monthly Bank Service Charge	30.13			5310		430670	300		101000
4	07/05/16	Monthly Bank Service Charge	30.13			5410		430870	300		101000
160029	-99045E	01503 WELLS FARGO	34.00								
1	07/15/16	HSA Service Fee	8.50			1000		410550	300		101000
2	07/15/16	HSA Service Fee	8.50			5210		430570	300		101000
3	07/15/16	HSA Service Fee	8.50			5310		430670	300		101000
4	07/15/16	HSA Service Fee	8.50			5410		430870	300		101000
160030	23497S	01125 MT DEQ/PERMITTING & COMPLIANCE	1,145.70								
1	1 07/01/16	Solid Waste Management Lic #83	1,145.70			5410		430840	300		101000

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160031		00644 MONTANA MUNICIPAL CTFO	50.00							
1		07/01/16 MMCT & FOA 2016-17 Dues	12.50			1000	410550	300		101000
2		07/01/16 MMCT & FOA 2016-17 Dues	12.50			5210	430570	300		101000
3		07/01/16 MMCT & FOA 2016-17 Dues	12.50			5310	430670	300		101000
4		07/01/16 MMCT & FOA 2016-17 Dues	12.50			5410	430870	300		101000
160032		00026 MARIAS RIVER ELECTRIC COOP INC	12,404.73							
1		07/25/16 7/16 Electric Bill	86.11			1000	411200	342		101000
2		07/25/16 7/16 Electric Bill	219.75			1000	420400	342		101000
3		07/25/16 7/16 Electric Bill	56.66			1000	411202	342		101000
4		07/25/16 7/16 Electric Bill	56.66			5210	430520	342		101000
5		07/25/16 7/16 Electric Bill	56.66			5310	430620	342		101000
6		07/25/16 7/16 Electric Bill	56.67			5410	430820	342		101000
7		07/25/16 7/16 Electric Bill	104.38			1000	430200	342		101000
8		07/25/16 7/16 Electric Bill	104.38			5210	430500	342		101000
9		07/25/16 7/16 Electric Bill	104.38			5310	430600	342		101000
10		07/25/16 7/16 Electric Bill	104.37			5410	430830	342		101000
11		07/25/16 7/16 Electric Bill	32.66			1000	440600	342		101000
12		07/25/16 7/16 Electric Bill	32.66			1000	460430	342		101000
13		07/25/16 7/16 Electric Bill	33.96			1000	460465	342		101000
14		07/25/16 7/16 Electric Bill	136.94			1000	460439	342		101000
15		07/25/16 7/16 Electric Bill	689.04			1000	460442	342		101000
16		07/25/16 7/16 Electric Bill	977.62			1000	460445	342		101000
17		07/25/16 7/16 Electric Bill	3,873.66			2400	430263	342		101000
18		07/25/16 7/16 Electric Bill	5,139.57			5210	430500	342		101000
19		07/25/16 7/16 Electric Bill	223.21			5310	430600	342		101000
20		07/25/16 7/16 Electric Bill	291.10			2936	460463	342		101000
21		07/25/16 7/16 Electric Bill	24.29			5410	430840	342		101000
160033		01805 MORRISON-MAIERLE SYSTEMS CORP	725.00							
1	23924	07/11/16 Monthly Fee	122.12			1000	410550	300		101000
2	23924	07/11/16 Monthly Fee	122.12			5210	430570	300		101000
3	23924	07/11/16 Monthly Fee	122.13			5310	430670	300		101000
4	23924	07/11/16 Monthly Fee	122.13			5410	430870	300		101000
5	23924	07/11/16 Monthly Fee	67.50			1000	411050	300		101000
6	23924	07/11/16 Monthly Fee	67.50			1000	460442	300		101000
7	23924	07/11/16 Monthly Fee	25.37			1000	430200	300		101000
8	23924	07/11/16 Monthly Fee	25.37			5210	430500	300		101000
9	23924	07/11/16 Monthly Fee	25.38			5310	430600	300		101000
10	23924	07/11/16 Monthly Fee	25.38			5410	430840	300		101000

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160034		01851 CT CLEANING	775.00								
1		07/30/16 7/16 Janitorial Service	112.50			1000		411202	390		101000
2		07/30/16 7/16 Janitorial Service	112.50			5210		430520	390		101000
3		07/30/16 7/16 Janitorial Service	112.50			5310		430620	390		101000
4		07/30/16 7/16 Janitorial Service	112.50			5410		430820	390		101000
5		07/30/16 7/16 Williamson Bldg Service	325.00			2936		460463	300		101000
160035	23418S	02325 CHS	32,073.56								
1	2	07/01/16 TEDTIFD-Principal	20,062.90*			2310		490533	610		101000
2	2	07/01/16 TEDTIFD-Interest	12,010.66*			2310		490533	620		101000
160036	-99050E	01486 USDA RURAL DEVELOPMENT	137,112.50								
Water-Interest Only											
1		07/01/16 Multimodal USDA RD Series 2015	52,412.50*			5210		490211	620		102210
2		07/01/16 Multimodal USDA RD Series 2015	84,700.00*			2310		490211	620		101000
160037	-99049E	01486 USDA RURAL DEVELOPMENT	58,362.50								
Sewer-Interest Only											
1		07/01/16 Multimodal USDA RD Series 2015	22,062.50*			5310		490211	620		102210
2		07/01/16 Multimodal USDA RD Series 2015	36,300.00*			2310		490211	620		101000
160038		02012 SHOPKO	83.86								
1	3182	07/11/16 Bounty/Bleach/Cleaner/Pads	83.86		29538	1000		460442	200		101000
160039		02335 CINTAS CORPORATION	93.12								
1	5005481826	07/05/16 Restock Medicine Cabinet	23.28			1000		410550	200		101000
2	5005481826	07/05/16 Restock Medicine Cabinet	23.28			5210		430570	200		101000
3	5005481826	07/05/16 Restock Medicine Cabinet	23.28			5310		430670	200		101000
4	5005481826	07/05/16 Restock Medicine Cabinet	23.28			5410		430870	200		101000
160040	-99048E	01975 CELLULAR PLUS	124.96								
1	12039	07/01/16 (2) Samsung Case/Guard	31.24		29850	1000		430200	200		101000
2	12039	07/01/16 (2) Samsung Case/Guard	31.24		29850	5210		430500	200		101000
3	12039	07/01/16 (2) Samsung Case/Guard	31.24		29850	5310		430600	200		101000
4	12039	07/01/16 (2) Samsung Case/Guard	31.24		29850	5410		430840	200		101000
160041		01988 FIELDSTONE OFFICE SUPPLY	59.00								
1	125316	07/12/16 (4) Ink Cartridges	59.00		29540	1000		460442	200		101000
160042		02334 BEN TAYLOR INC.	3,573.69								
1	613160	07/12/16 Diesel	1,347.33		29961	5410		430840	230		101000
2	613291	07/28/16 7/16 Fuel	67.55			5210		430500	230		101000
3	613291	07/28/16 7/16 Fuel	175.58			5210		430500	230		101000
4	613291	07/28/16 7/16 Fuel	47.24			1000		430200	230		101000
5	613291	07/28/16 7/16 Fuel	297.75			5310		430600	230		101000
6	613291	07/28/16 7/16 Fuel	232.60			1000		430200	230		101000

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7	613291	07/28/16 7/16 Fuel	253.09			5410		430840	230		101000
8	613291	07/28/16 7/16 Fuel	174.60			1000		430200	230		101000
9	613291	07/28/16 7/16 Fuel	430.68			5410		430830	230		101000
10	613291	07/28/16 7/16 Fuel	547.27			1000		460430	230		101000
160043		999998 LOREN D SKARTVED	42.50								
1		07/12/16 Reimburse for CDL-Skartved	42.50			1000		430200	300		101000
160044		00117 QUILL CORPORATION	620.29								
1	7138570	07/05/16 CDD FY16-17 Office Supplies	620.29		29854	1000		411050	200		101000
160045	-99047E	01978 USPS POSTAL STORE	824.25								
1	o631320676	07/12/16 1500 Prestamped Envelopes	206.06		29852	1000		410550	200		101000
2	o631320676	07/12/16 1500 Prestamped Envelopes	206.06		29852	5210		430570	200		101000
3	o631320676	07/12/16 1500 Prestamped Envelopes	206.07		29852	5310		430670	200		101000
4	o631320676	07/12/16 1500 Prestamped Envelopes	206.06		29852	5410		430870	200		101000
160046		01438 BARRY DAMSCHEN CONSULTING LLC	1,925.00								
1	2	07/11/16 4/16-6/16 Consult & Monitor	1,925.00			5410		430840	350		101000
160047	-99046E	01545 AMAZON.COM	117.30								
1	1035589035	07/13/16 Boiler Control Ignitor	117.30		29963	1000		460445	200		101000
160048		02102 FAMILY PRACTICE LLC	203.00								
1		07/01/16 DOT Physical-Tasker	50.75			1000		430200	300		101000
2		07/01/16 DOT Physical-Tasker	50.75			5210		430500	300		101000
3		07/01/16 DOT Physical-Tasker	50.75			5310		430600	300		101000
4		07/01/16 DOT Physical-Tasker	50.75			5410		430830	300		101000
160049	-99044E	01545 AMAZON.COM	21.51								
1	1037491582	07/13/16 Pool Chemical	21.51		29963	1000		460445	200		101000
160050	-99043E	01545 AMAZON.COM	46.66								
1	1038555356	07/13/16 Pool Chemical	46.66		29963	1000		460445	200		101000
160051		00084 SUPERIOR BUSINESS EQUIPMENT	127.26								
1	25368	06/30/16 CDD-Maintenance & Copies	127.26			1000		411050	300		101000
160052		00049 TRACTOR & EQUIPMENT CO	5.90								
1	333919	07/05/16 Seals	5.90		29847	5410		430840	200		101000
160053		00147 MID AMERICAN RESEARCH CHEMICAL	372.99								
1	584701	07/15/16 Red/White Paint	372.99		29962	5210		430500	200		101000

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160054		01279 A TO Z LOCK & KEY	222.50								
1	39995	07/15/16 (25) Key Fobs	222.50		29539	1000		460442	200		101000
160055		02099 BIEGLER, JENNIFER	675.00								
New Certs -Skyler/Cheyenne/Kendall											
Recerts - Jarod/Rachael/Allisa											
Swim Team paying for Meghan Buck											
1		07/13/16 Lifeguard Training	675.00			1000		460445	300		101000
160056	23495S	02190 BAUMAN, CHRISTINE	60.00								
1		07/25/16 Haul Recycling Trailer to GF	60.00			1000		480100	200		101000
160057	23498S	01897 INTERMOUNTAIN PRODUCE COMPANY	250.00								
1	110103	07/25/16 CC Fundraiser Fruit Sales	250.00			1000		460442	210		101000
160058	-99042E	01230 ALBERTSONS	36.84								
1		07/20/16 (3) Vinegar/Big Spring Water	36.84		29541	1000		460442	200		101000
160059		999998 KENDALL N ANDERSON	24.00								
Lifeguard Training - Cut Bank											
1		07/23/16 Meals-Kendall Anderson	24.00			1000		460445	300		101000
160060		999998 RACHAEL LEE SKIERA	63.84								
Lifeguard Training - Cut Bank											
1		07/23/16 Mileage/Meals-Skiera	63.84			1000		460445	300		101000
160061		999998 CHEYENNE R KLINE	24.00								
Lifeguard Training - Cut Bank											
1		07/23/16 Meals-Kline	24.00			1000		460445	300		101000
160062		999998 KARI A HOOVER	31.92								
Lifeguard Training - Cut Bank											
1		07/23/16 Mileage/Meal-Hoover	31.92			1000		460445	300		101000
160063		999998 JAROD MICHAEL ANDERSON	63.84								
Lifeguard Training - Cut Bank											
1		07/23/16 Mileage/Meals-Jarod Anderson	63.84			1000		460445	300		101000
160064		999998 SKYLER F MARTIN	75.84								
Lifeguard Training - Cut Bank											
1		07/23/16 Mileage/Meals-Martin	75.84			1000		460445	300		101000

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160065		01095 PETTY CASHIER-PUBLIC WORKS	64.28								
1	2587	04/11/16 Postage	6.80			5210	430500		300		101000
2	2588	05/02/16 Albertsons-Storage Bags	13.96			5310	430600		200		101000
3	2589	05/09/16 Postage	6.80			5210	430500		300		101000
4	2590	06/06/16 Postage	6.80			5210	430500		300		101000
5	2591	06/09/16 MSC-Ice	5.10			5310	430600		200		101000
6	2592	07/05/16 Postage	6.80			5210	430500		300		101000
7	2593	07/11/16 MSC-Ice	5.10			5310	430600		200		101000
8	2594	07/14/16 Postage	6.47			1000	420500		200		101000
9	2595	07/18/16 Postage	6.45			1000	420500		200		101000
160066		00070 HO MOTOR SUPPLY	43.48								
1	510251461	07/07/16 Oxygen Size S	10.87		29967	1000	430200		200		101000
2	510251461	07/07/16 Oxygen Size S	10.87		29967	5210	430500		200		101000
3	510251461	07/07/16 Oxygen Size S	10.87		29967	5310	430600		200		101000
4	510251461	07/07/16 Oxygen Size S	10.87		29967	5410	430840		200		101000
160067		01780 MONTANA BROOM & BRUSH	32.92								
1	1151780	07/13/16 Liners	32.92		29968	1000	460445		200		101000
160068		02097 FASTENAL COMPANY	274.11								
1	174093	07/13/16 (18) Blk Body Guard Bump Cap	72.84		29969	1000	430200		260		101000
2	174093	07/13/16 (18) Blk Body Guard Bump Cap	72.85		29969	5210	430500		260		101000
3	174093	07/13/16 (18) Blk Body Guard Bump Cap	72.85		29969	5310	430600		260		101000
4	174093	07/13/16 (18) Blk Body Guard Bump Cap	72.85		29969	5410	430830		260		101000
5	154384	06/24/14 RETURN - HCS1/4-20x2 Z 5	-4.32			1000	430200		200		101000
6	154384	06/24/14 RETURN - HCS1/4-20x2 Z 5	-4.32			5210	430500		200		101000
7	154384	06/24/14 RETURN - HCS1/4-20x2 Z 5	-4.32			5310	430600		200		101000
8	154384	06/24/14 RETURN - HCS1/4-20x2 Z 5	-4.32			5410	430840		200		101000
160069		01387 PORT OF NORTHERN MONTANA	58,259.00								
1	1	07/01/16 Amount to Fix ROW Purchase	20,973.24*			5310	430650		950	2281	101000
2	1	07/01/16 Amount to Fix ROW Purchase	37,285.76*			5210	430550		950	2281	101000
160070		999998 ROBERT V TASKER	224.93								
1		07/26/16 Home Depot-Sprinkler Parts	224.93		29855	1000	460441		950	2242	101000
160071	-99041E	02352 PLAYGROUND EQUIPMENT	459.00								
1	14049	07/22/16 (6) 6' Rubber Curb w/2 Stakes	459.00		29974	1000	460445		200		101000
160072		02180 HYDROSOLUTIONS INC	249.39								
1	35756	07/01/16 Water Rights Change Apps	249.39			5210	430500		300		101000

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160073		01620 KADRMAS, LEE & JACKSON INC.	330.07							
1	10071693	07/11/16 Water Rights	330.07			5210	430500	300		101000
160074		01620 KADRMAS, LEE & JACKSON INC.	528.12							
1	10071696	07/11/16 Devon Capacity Cert. Letter	528.12			5210	430500	300		101000
160075		01620 KADRMAS, LEE & JACKSON INC.	1,012.04							
1	10071694	07/11/16 Well #4 DEQ Approval	1,012.04			5210	430500	300		101000
160076		01953 PHILADELPHIA INSURANCE COMPANIES	1,012.00							
1	0402493181	07/05/16 TBID Annual Flexi Plus Fiv	1,012.00			7199	212500			101000
160077		01953 PHILADELPHIA INSURANCE COMPANIES	832.00							
1	0702493181	07/05/16 TBID Annual Non Profit Pac	832.00			7199	212500			101000
160078		02288 BLOOMQUIST LAW FIRM PC	1,000.78							
1	24070	07/26/16 Change App/Permit Basin 41P	76.50			5210	430500	300		101000
2	24070	07/26/16 Basin 41P Objections	190.12			5210	430500	300		101000
3	24070	07/26/16 Water Reservation	734.16			5210	430500	300		101000
160079		02045 NAPA AUTO PARTS	787.80							
1	59386	07/08/16 Armor All Wipes	5.19		29975	5410	430830	200		101000
2	59385	07/08/16 Gloves/Raven Blk/Super Clean 5	73.93		29975	5410	430830	200		101000
3	59866	07/15/16 Mac Battery Protec/Small Brush	6.68		29975	5410	430840	200		101000
4	60328	07/21/16 Air Freshener	6.58		29975	5410	430830	200		101000
5	60101	07/19/16 Battery	93.24		29975	5410	430840	200		101000
6	60096	07/19/16 Battery Cable/Battery Clean	11.09		29975	5410	430840	200		101000
7	60351	07/22/16 Battery	186.54		29975	5410	430830	200		101000
8	60535	07/26/16 Fitting	1.31		29975	5410	430830	200		101000
9	59634	07/12/16 2in Dr Ratchet	47.99		29975	1000	430200	200		101000
10	59669	07/13/16 Filters	9.40		29975	1000	430200	200		101000
11	59669	07/13/16 Filters	9.39		29975	5210	430500	200		101000
12	59669	07/13/16 Filters	9.39		29975	5310	430600	200		101000
13	59669	07/13/16 Filters	9.39		29975	5410	430840	200		101000
14	59840	07/14/16 Filter	21.12		29975	1000	430200	200		101000
15	59878	07/15/16 Non-Chlor Brake/Putty Knife/Sw	13.43		29975	1000	430200	200		101000
16	59878	07/15/16 Non-Chlor Brake/Putty Knife/Sw	13.42		29975	5210	430500	200		101000
17	59878	07/15/16 Non-Chlor Brake/Putty Knife/Sw	13.42		29975	5310	430600	200		101000
18	59878	07/15/16 Non-Chlor Brake/Putty Knife/Sw	13.42		29975	5410	430840	200		101000
19	60187	07/20/16 Filter	5.28		29975	1000	430200	200		101000
20	60187	07/20/16 Filter	5.28		29975	5210	430500	200		101000
21	60187	07/20/16 Filter	5.28		29975	5310	430600	200		101000
22	60187	07/20/16 Filter	5.28		29975	5410	430840	200		101000
23	59276	07/07/16 Socket 30mm/12oz 134A	18.13		29976	1000	430200	200		101000
24	59276	07/07/16 Socket 30mm/12oz 134A	18.15		29976	5210	430500	200		101000
25	59276	07/07/16 Socket 30mm/12oz 134A	18.15		29976	5310	430600	200		101000

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26	59276	07/07/16 Socket 30mm/12oz 134A	18.15		29976	5410		430840	200		101000
27	60536	07/26/16 7pc Met Gear Wrench/7pc Sae Ge	22.50		29976	1000		430200	200		101000
28	60536	07/26/16 7pc Met Gear Wrench/7pc Sae Ge	22.49		29976	5210		430500	200		101000
29	60536	07/26/16 7pc Met Gear Wrench/7pc Sae Ge	22.49		29976	5310		430600	200		101000
30	60536	07/26/16 7pc Met Gear Wrench/7pc Sae Ge	22.49		29976	5410		430840	200		101000
31	59207	07/06/16 Filter/Toggle 20aA Brass	18.70		29976	1000		460439	200		101000
32	60104	07/19/16 Washer Fluid	2.49		29976	1000		460439	200		101000
33	59297	07/07/16 Spark Plug/Air Freshener	7.10		29976	1000		460439	200		101000
34	59200	07/06/16 Brake Fl	7.79		29976	1000		460439	200		101000
35	60010	07/18/16 Deep Creep	43.68		29976	1000		460439	200		101000
36	59343	07/07/16 9V Battery	11.40		29976	1000		460439	200		101000
37	59677	07/13/16 RETURN - Filters	-7.99		29976	1000		430200	200		101000
38	59677	07/13/16 RETURN - Filters	-7.99		29976	5210		430500	200		101000
39	59677	07/13/16 RETURN - Filters	-7.99		29976	5310		430600	200		101000
40	59677	07/13/16 RETURN - Filters	-7.99		29976	5410		430840	200		101000
160080		00037 NORTHWEST PIPE FITTINGS INC	664.28								
1	2666544	07/14/16 Clamps/Couplings/Poly Pipe	166.07		29973	1000		430200	200		101000
2	2666544	07/14/16 Clamps/Couplings/Poly Pipe	166.07		29973	5210		430500	200		101000
3	2666544	07/14/16 Clamps/Couplings/Poly Pipe	166.07		29973	5310		430600	200		101000
4	2666544	07/14/16 Clamps/Couplings/Poly Pipe	166.07		29973	5410		430840	200		101000
160081		01946 ALL SEASON HEATING & AIR	491.76								
1	25674	07/14/16 (4) Hot Surface Ignitors	491.76		29972	1000		460445	200		101000
160082		01663 SHELBY GLASS	840.00								
1	23173	07/11/16 Caterpillar W/S Installed	840.00		29971	5410		430840	369		101000
160083		02306 DC FROST ASSOCIATES INC	1,249.26								
1	10138	07/08/16 Sleeve, Quartz	217.00		29970	5210		430500	200		101000
2	10138	07/08/16 (4) Srv Wiper, Sensor Sleeve	504.00		29970	5210		430500	200		101000
3	10138	07/08/16 (8) Seal, Wiper 39mm Sleeve	87.92		29970	5210		430500	200		101000
4	10138	07/08/16 (8) Bushing, 39mm	394.16		29970	5210		430500	200		101000
5	10138	07/08/16 Cleaner, Acti-Clean	21.45		29970	5210		430500	200		101000
6	10138	07/08/16 Freight	24.73		29970	5210		430500	200		101000
160084		01272 TOOLE COUNTY HEALTH DEPARTMENT	100.00								
1	1128	07/22/16 Twinrix Hep A & B-Barnes	25.00			1000		430200	300		101000
2	1128	07/22/16 Twinrix Hep A & B-Barnes	25.00			5210		430500	300		101000
3	1128	07/22/16 Twinrix Hep A & B-Barnes	25.00			5310		430600	300		101000
4	1128	07/22/16 Twinrix Hep A & B-Barnes	25.00			5410		430840	300		101000

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
160085		00027 MARKS TIRE & ALIGNMENT	970.00								
1	45773	07/19/16 (4)265/70/17 10 Ply-CS400	940.00		29966	5310		430600	200		101000
2	45780	07/20/16 Tube Installed	30.00		29966	5410		430840	369		101000
160086		00076 MT LEAGUE OF CITIES & TOWNS	300.00								
October 5-7 2016 - Missoula											
1		07/18/16 MTLeagueCityAnnualConf-Mayor	37.50			1000		410200	370		101000
2		07/18/16 MTLeagueCityAnnualConf-Mayor	37.50			5210		430512	370		101000
3		07/18/16 MTLeagueCityAnnualConf-Mayor	37.50			5310		430612	370		101000
4		07/18/16 MTLeagueCityAnnualConf-Mayor	37.50			5410		430812	370		101000
5		07/18/16 MTLeagueCityAnnualConf-FO	37.50			1000		410550	370		101000
6		07/18/16 MTLeagueCityAnnualConf-FO	37.50			5210		430570	370		101000
7		07/18/16 MTLeagueCityAnnualConf-FO	37.50			5310		430670	370		101000
8		07/18/16 MTLeagueCityAnnualConf-FO	37.50			5410		430870	370		101000
160087		01866 SHELBY PAINT AND HARDWARE	590.73								
1	9936	07/21/16 Dust Pan/Soap	7.48			1000		411200	200		101000
2	9936	07/21/16 Lime Away	7.49			1000		411202	200		101000
3	57505	07/14/16 Chemical Sprayer	18.99		29977	1000		460439	200		101000
4	56907	06/28/16 Malathoion/Sprayer	48.98		29977	1000		460439	200		101000
5	57528	07/18/16 Pin	11.98		29977	1000		460439	200		101000
6	10832	07/06/16 Drain King/Bulb/Locks/J Bend	54.94		29977	1000		460439	200		101000
7	56967	07/16/16 Plug	1.27		29977	1000		460445	200		101000
8	56962	07/06/16 Tool Holder/Wrench	35.98		29977	1000		460445	200		101000
9	57562	07/20/16 Bobbers/Fishing Line	7.49		29977	1000		430200	200		101000
10	57562	07/20/16 Bobbers/Fishing Line	7.49		29977	5210		430500	200		101000
11	57562	07/20/16 Bobbers/Fishing Line	7.49		29977	5310		430600	200		101000
12	57562	07/20/16 Bobbers/Fishing Line	7.49		29977	5410		430840	200		101000
13	57559	07/20/16 Quikrete/Fishing Line	6.75		29977	1000		430200	200		101000
14	57559	07/20/16 Quikrete/Fishing Line	6.74		29977	5210		430500	200		101000
15	57559	07/20/16 Quikrete/Fishing Line	6.74		29977	5310		430600	200		101000
16	57559	07/20/16 Quikrete/Fishing Line	6.74		29977	5410		430840	200		101000
17	57565	07/20/16 Air Conditioner	189.99		29977	2936		460463	200		101000
18	56990	07/12/13 Bleach/Clorox/Rope	22.44		29977	5210		430500	200		101000
19	56865	06/22/16 Dust Mask	3.99		29977	5210		430500	200		101000
20	56856	06/21/16 Chemical Sprayer/Sharpie/Mark	63.96		29977	1000		430200	200		101000
21	56993	07/12/16 Light/Balast/Connectors/LED	56.35		29977	1000		440600	200		101000
22	57513	07/15/16 (4)No Trespassing Sign	9.96		29977	1000		460465	300		101000
160088		01725 2M COMPANY INC	2,515.67								
1	8070283	07/25/16 Champions Park Sprinkler Part	2,405.67		29978	1000		460441	950	2242	101000
2	8070505	07/26/16 Champions Park Sprinkler Cabl	110.00			1000		460441	950	2242	101000

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160089		01713 FRONTLINE AG SOLUTIONS LLC	662.74							
1	373903	07/26/16 John Deere Z850E Clutch Repair	662.74			1000	460430	300		101000
160090		01550 MOSCH ELECTRIC MOTORS, INC	332.52							
1	98893	07/20/16 Baldor 1/4 hp Repair	332.52			1000	460445	369		101000

# of Claims 91 Total: 720,180.32

Total Electronic Claims 428,403.02 Total Non-Electronic Claims 291777.30

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	$71,454.05
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	$8,555.25
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)	
101000 Cash-Operating	$153,073.56
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	$3,873.66
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	$861.29
5210 WATER UTILITY	
101000 Cash-Operating	$72,182.12
102210 Cash-Revenue Bond Sinking & Interest	$232,672.50
5310 SEWER UTILITY	
101000 Cash-Operating	$47,829.27
102210 Cash-Revenue Bond Sinking & Interest	$71,342.50
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	$26,213.45
102210 Cash-Revenue Bond Sinking & Interest	$29,638.67
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	$2,444.00
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	$40.00
Total:	**$720,180.32**

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		*** Claim from another period (6/15) ****									
141149		01620 KADRMAS, LEE & JACKSON INC.	276,341.41								
1	10030790	10/12/14 Storm Water-Survey	79,337.67			5720	430246		950	2283	101000
2	10030790	10/12/14 Storm Water-PM & Permitting	59,951.60			5720	430246		950	2283	101000
3	10030790	10/12/14 Storm Water-Design & Plan	116,227.38			5720	430246		950	2283	101000
4	10030790	10/12/14 Storm Water-Environmental	12,439.65			5720	430246		950	2283	101000
5	10030790	10/12/14 Storm Water-Cultural	8,385.11			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141150		01620 KADRMAS, LEE & JACKSON INC.	172,508.29								
1	10034253	11/10/14 Storm Water-Survey	8,944.81			5720	430246		950	2283	101000
2	10034253	11/10/14 Storm Water-PM & Permitting	22,197.75			5720	430246		950	2283	101000
3	10034253	11/10/14 Storm Water-Design & Plan	122,450.28			5720	430246		950	2283	101000
4	10034253	11/10/14 Storm Water-Environmental	1,917.79			5720	430246		950	2283	101000
5	10034253	11/10/14 Storm Water-Cultural	1,847.66			5720	430246		950	2283	101000
6	10034253	11/10/14 Storm Water-Geotechnical	15,150.00			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141151		01620 KADRMAS, LEE & JACKSON INC.	41,139.92								
1	10036953	12/08/14 Storm Water-PM & Permitting	26,237.41			5720	430246		950	2283	101000
2	10036953	12/08/14 Storm Water-Design & Plan	13,362.39			5720	430246		950	2283	101000
3	10036953	12/08/14 Storm Water-Construction Adm	1,540.12			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141152		01620 KADRMAS, LEE & JACKSON INC.	43,194.63								
1	10041641	01/30/15 Storm Water-Survey	5,262.44			5720	430246		950	2283	101000
2	10041641	01/30/15 Storm Water-PM & Permitting	28,567.44			5720	430246		950	2283	101000
3	10041641	01/30/15 Storm Water-Design & Plan	1,456.80			5720	430246		950	2283	101000
4	10041641	01/30/15 Storm Water-Environmental	4,766.23			5720	430246		950	2283	101000
5	10041641	01/30/15 Storm Water-Cultural	945.01			5720	430246		950	2283	101000
6	10041641	01/30/15 Storm Water-Construction Adm	2,196.71			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141153		01620 KADRMAS, LEE & JACKSON INC.	10,270.74								
1	10043505	02/17/15 Storm Water-Survey	622.40			5720	430246		950	2283	101000
3	10043505	02/17/15 Storm Water-Design & Plan	223.79			5720	430246		950	2283	101000
4	10043505	02/17/15 Storm Water-Environmental	3,202.29			5720	430246		950	2283	101000
5	10043505	02/17/15 Storm Water-Cultural	78.03			5720	430246		950	2283	101000
6	10043505	02/17/15 Storm Water-Construction Adm	6,144.23			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141154		01620 KADRMAS, LEE & JACKSON INC.	7,703.15								
1	10044452	03/06/15 Storm Water-Design & Plan	532.98			5720	430246		950	2283	101000
2	10044452	03/06/15 Storm Water-Environmental	1,642.18			5720	430246		950	2283	101000
3	10044452	03/06/15 Storm Water-Construction Adm	4,479.70			5720	430246		950	2283	101000
4	10044452	03/06/15 Storm Water-RPR	1,048.29			5720	430246		950	2283	101000

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		*** Claim from another period (6/15) ****									
141155		01620 KADRMAS, LEE & JACKSON INC.	6,600.71								
1	10046318	04/06/15 Storm Water-Design & Plan	692.85			5720	430246		950	2283	101000
2	10046318	04/06/15 Storm Water-Environmental	297.96			5720	430246		950	2283	101000
3	10046318	04/06/15 Storm Water-Construction Adm	5,518.75			5720	430246		950	2283	101000
4	10046318	04/06/15 Storm Water-RPR	91.15			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141156		01620 KADRMAS, LEE & JACKSON INC.	10,694.14								
1	10048536	05/06/15 Storm Water-Design & Plan	213.18			5720	430246		950	2283	101000
2	10048536	05/06/15 Storm Water-Environmental	280.32			5720	430246		950	2283	101000
3	10048536	05/06/15 Storm Water-Construction Adm	10,018.33			5720	430246		950	2283	101000
4	10048536	05/06/15 Storm Water-RPR	182.31			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141157		01620 KADRMAS, LEE & JACKSON INC.	3,390.51								
1	10050976	06/08/15 Storm Water-Design & Plan	171.63			5720	430246		950	2283	101000
2	10050976	06/08/15 Storm Water-Environmental	141.88			5720	430246		950	2283	101000
3	10050976	06/08/15 Storm Water-Construction Adm	3,077.00			5720	430246		950	2283	101000
		*** Claim from another period (6/15) ****									
141158		01620 KADRMAS, LEE & JACKSON INC.	17,749.68								
1	10015698	04/21/14 Wastewater PER Preparation	17,749.68			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141159		01620 KADRMAS, LEE & JACKSON INC.	6,399.54								
1	10017369	05/14/14 Wastewater PER Preparation	6,399.54			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141160		01620 KADRMAS, LEE & JACKSON INC.	5,850.78								
1	10020717	06/16/14 Wastewater PER Preparation	5,850.78			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141163		01620 KADRMAS, LEE & JACKSON INC.	3,135.65								
1	10030936	10/14/14 WW Treatment Design	3,135.65			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141164		01620 KADRMAS, LEE & JACKSON INC.	2,428.53								
1	10030937	10/14/14 WW Treatment Design	2,428.53			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141165		01620 KADRMAS, LEE & JACKSON INC.	16,227.63								
1	10035227	11/17/14 WW Treatment Design	16,196.18			5310	430601		950	2282	101000
2	10035227	11/17/14 WW-Bidding/Construction/RPR	31.45			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141166		01620 KADRMAS, LEE & JACKSON INC.	21,003.84								
1	10037423	12/08/14 WW Treatment Design	21,003.84			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141167		01620 KADRMAS, LEE & JACKSON INC.	84,776.99								
1	10041640	01/30/15 WW Treatment Design	84,776.99			5310	430601		950	2282	101000

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		*** Claim from another period (6/15) ****									
141168		01620 KADRMAS, LEE & JACKSON INC.	51,331.17								
1	10043592	02/18/15 WW Treatment Design	51,331.17			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141169		01620 KADRMAS, LEE & JACKSON INC.	40,849.24								
1	10044903	03/10/15 WW Treatment Design	33,315.81			5310	430601		950	2282	101000
2	10044903	03/10/15 WW-Bidding/Construction/RPR	7,533.43			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141170		01620 KADRMAS, LEE & JACKSON INC.	13,599.89								
1	10047335	04/15/15 WW Treatment Design	1,053.39			5310	430601		950	2282	101000
2	10047335	04/15/15 WW-Bidding/Construction/RPR	12,546.50			5310	430601		950	2282	101000
		*** Claim from another period (6/15) ****									
141171		01620 KADRMAS, LEE & JACKSON INC.	5,874.87								
1	10048620	05/07/15 WW Treatment Design	36.11			5310	430601		950	2282	101000
2	10048620	05/07/15 WW-Bidding/Construction/RPR	5,838.76			5310	430601		950	2282	101000
		*** Claim from another period (8/15) ****									
150140		01620 KADRMAS, LEE & JACKSON INC.	6,827.67								
1	10052239	07/07/15 Storm Water-Construction Adm	6,827.67			5720	430246		950	2283	101000
		*** Claim from another period (8/15) ****									
150141		01620 KADRMAS, LEE & JACKSON INC.	1,671.27								
1	10054827	08/12/15 Storm Water-Environmental	255.85			5720	430246		950	2283	101000
2	10054827	08/12/15 Storm Water-Construction Adm	1,661.58			5720	430246		950	2283	101000
3	10054826	08/12/15 Storm Water-Construction Adm	-246.16			5720	430246		950	2283	101000
		*** Claim from another period (9/15) ****									
150225		01620 KADRMAS, LEE & JACKSON INC.	1,442.14								
1	10056501	09/08/15 Storm Water-Construction Adm	1,442.14			5720	430246		950	2283	101000
		*** Claim from another period (9/15) ****									
150248		01620 KADRMAS, LEE & JACKSON INC.	950.77								
1	10056686	09/10/15 WW Treatment Design	950.77			5310	430601		950	2282	101000
		*** Claim from another period (5/16) ****									
150956		01620 KADRMAS, LEE & JACKSON INC.	18,700.25								
1	10068069	04/20/16 Humic Water Main Extension	18,700.25			5210	430500		950	2284	101000
		*** Claim from another period (5/16) ****									
150957		01620 KADRMAS, LEE & JACKSON INC.	6,058.57								
1	10068070	04/20/16 Humic Water Main Extension	6,058.57			5210	430500		950	2284	101000
		*** Claim from another period (5/16) ****									
150958		01620 KADRMAS, LEE & JACKSON INC.	7,935.90								
1	10068071	04/20/16 Humic Water Main Extension	7,935.90			5210	430500		950	2284	101000
		*** Claim from another period (5/16) ****									
150965		01620 KADRMAS, LEE & JACKSON INC.	540.33								
1	10069189	05/13/16 Humic Water Main Extension	540.33			5210	430500		950	2284	101000

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		*** Claim from another period (5/16) ****									
150966		01620 KADRMAS, LEE & JACKSON INC.	3,294.50								
1	10069190	05/13/16 Humic Water Main Extension	3,294.50			5210		430500	950	2284	101000
		*** Claim from another period (5/16) ****									
150967		01620 KADRMAS, LEE & JACKSON INC.	1,555.29								
1	10069191	05/13/16 Humic Water Main Extension	1,555.29			5210		430500	950	2284	101000
		*** Claim from another period (6/16) ****									
151055		01620 KADRMAS, LEE & JACKSON INC.	4,561.75								
1	10071000	06/27/16 Humic Water Main Extension	4,561.75			5210		430500	950	2284	101000

# of Claims 85 Total: 894,609.75

RESOLUTION NO. 1941

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Shelby, Montana (the "City"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "RESOLUTION OF INTENTION OF THE CITY OF SHELBY, MONTANA TO ESTABLISH A BASIS ON WHICH STORM WATER DRAINAGE SYSTEM CHARGES ARE DETERMINED AND CHARGED AND PROPOSING RATES AND CHARGES" (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Council of the City at a meeting on August 1, 2016, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Council Members voted in favor thereof: _____ _____; voted against the same: _____ _____; abstained from voting thereon: _____ _____; or were absent: _____ _____.

WITNESS my hand officially this 1st day of August, 2016.

_____

Jade Goroski, Finance Officer

RESOLUTION NO. 1941

RESOLUTION OF INTENTION OF THE CITY OF SHELBY, MONTANA TO ESTABLISH A BASIS ON WHICH STORM WATER DRAINAGE SYSTEM CHARGES ARE DETERMINED AND CHARGED AND PROPOSING RATES AND CHARGES

RECITALS

WHEREAS, the City of Shelby, Montana (the "City") presently owns and operates a sanitary sewer system for the collection and disposal of sewerage (the "Sanitary Sewer System") and into which storm and other surface waters are being discharged; and

WHEREAS, a piecemeal and undersized storm water drainage network (the "Existing Storm Water Drainage Improvements") has been assembled that directs surface and storm water into the Sanitary Sewer System; and

WHEREAS, the Sanitary Sewer System also takes on storm water that seeps underground and infiltrates pipes and conduits; and

WHEREAS, the surface and storm water entering the Sanitary Sewer System is reducing the life expectancy of and the capacity of the sanitary treatment plant to treat wastewater; and

WHEREAS, the City has been forced to place a moratorium on future subdivisions and connections to the Sanitary Sewer System because of the treatment issues caused, at least in part, by surface and storm water; and

WHEREAS, because of the inadequacy of the Existing Storm Water Drainage Improvements, water events cause property damage and health concerns and interrupt and complicate the affairs of persons in the City; and

WHEREAS, accordingly the City has determined that it is necessary and desirable to establish a separate and distinct storm water drainage system and rules and regulations relating to storm water and drainage and construct improvements for the collection and disposal of storm and surface waters separate and distinct from the Sanitary Sewer System; and

WHEREAS, until the new storm water drainage system is established, constructed and placed in service, the City will continue operating, performing work on, and improving the Existing Storm Water Drainage Improvements, including, without limitation, by flushing out sedimentation and debris with sewer jets; and

WHEREAS, pursuant to Montana Code Annotated, Title 7, Chapter 7, Parts 42 and 43, and Title 7, Chapter 7, Part 44, M.C.A., the City is authorized to construct, better, improve and extend a storm water drainage system and issue revenue bonds to finance in whole or part the costs thereof; and

WHEREAS, the City Council (the "Council") of the City is further authorized and required by Title 7, Chapter 13, Parts 42 and 43, Title 7, Chapter 7, Part 44, and Title 69, Chapter 7, Part 1, M.C.A., to establish just and equitable rates, fees and charges and rentals for the services and facilities provided by a storm and surface water drainage system so as to make a storm water drainage system self-supporting; and

WHEREAS, the City has committed to establishing a separate and distinct storm and surface water drainage system that will initially consist of the Existing Storm Water Drainage Improvements, which will, to the extent practicable, ultimately be incorporated into and form a part of the new and expansive storm and surface water drainage system (the "System"), owned and operated by the City; and

WHEREAS, the City is contemplating issuing storm water drainage system revenue bonds in the amount of approximately $6,736,000 (the "Bonds") to fund improvements to the System, to establish appropriate reserves, and to pay the costs associated with the issuance of the Bonds; and

WHEREAS, it is necessary to collect sufficient revenues to repay the Bonds, pay costs associated with the operation and maintenance of the System, and establish appropriate reserves; and

WHEREAS, under Section 69-7-101, Montana Code Annotated, the City has the power and authority to regulate, establish, and change, as it considers proper, rates, charges, and classifications imposed for utility services to its inhabitants and other persons served by the municipal systems. Rates, charges, and classifications must be reasonable and just.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City as follows:

Section 1. Intent to Adopt Resolution Establishing Rates and Charges. It is the intent of the City to adopt following a public hearing a resolution which will set forth rules and regulations that will establish the basis upon which charges for the establishment, use and availability of the System will be imposed by the City. The City is simultaneously proceeding with the enactment of an ordinance setting forth, among other things, rules and regulations regarding the System. The proposed rates and charges, if approved, will not go into effect until after the effective date of the ordinance.

Section 2. Proposed Rates and Charges.

2.1. Two Steps. The City proposes to impose a storm and surface water drainage charge (the "Storm Water Drainage Charge") in two steps. The Storm Water Drainage Charge is proposed to vary based on whether the property benefited by or that burdens the System is served by City water or sewer and is designated non-residential (a "Non-Residential Metered Property"), or is served by City water or sewer and is designated residential (a "Residential Metered Property"), or is not served by City water or sewer and is designated non-residential or residential (a "Non-Metered Property"). Non-Residential Metered Property tends to be commercial in nature and Non-Metered Property tends to be vacant or lightly developed. The amount of impervious area tends to be highest on Non-Residential Metered Property, lower on Residential Metered Property, and lower still on Non-Metered Property.

2.2. Initial Storm Water Drainage Charge. The initial Storm Water Drainage Charge would pay the costs of operating and maintaining the Existing Storm Water Drainage Improvements and upgrading those improvements in anticipation of the construction of the separate and distinct new System and costs of mitigating adverse effects to the Sanitary Sewer System caused by storm and surface waters, and would accumulate necessary or appropriate reserves, including reserves in anticipation of a long-term bond financing. The initial Storm Water Drainage Charge recognizes that for much of the time that such charge is in effect, much of the new System would be under construction and not in service. Effective as of November 2016 and through and including the earlier of the date of substantial completion of the new System or the July 2018 billing, the City proposes to charge all lots, tracts, and parcels in the City that would be touched or affected by surface or storm water or otherwise benefited by or that burden the new System (such lots, tracts, or parcels, the "Properties") an initial Storm Water Drainage Charge, determined as follows:

Property Type	Initial Storm Water Drainage Charge Per Property[1]
Non-Residential Metered Property	$22.50 per month
Residential Metered Property	$10.00 per month
Non-Metered Property	$0.0075 per square foot

[1]Billed as described in Section 3 below.

2.3. Subsequent Storm Water Drainage Charge. To pay the costs of operating and maintaining the new System and to finance or reimburse the City for costs of designing, constructing, operating, and maintaining the new System and to establish necessary or appropriate reserves, effective as of the earlier of the date of substantial completion of the new System or the August 2018 billing, the City proposes to charge all Properties the subsequent Storm Water Drainage Charge, determined as follows:

Property Type	Subsequent Storm Water Drainage Charge Per Property[1]
Non-Residential Metered Property	$45.00 per month
Residential Metered Property	$20.00 per month
Non-Metered Property	$0.015 per square foot

[1]Billed as described in Section 3 below.

If the initial and subsequent Storm Water Drainage charges are approved after a public hearing, no additional proceedings will be required for the subsequent Storm Water Drainage Charge to come into effect.

Section 3. Billing. The City proposes to charge owners of Properties that receive a monthly water and/or sewer bill (i.e., a metered Property) for the Storm Water Drainage Charge by including with such bill the applicable Storm Water Drainage Charge. For Properties that are not connected to the municipal water or sewer system and that therefore do not receive a water or sewer bill (i.e., a Non-Metered Property), for administrative convenience only, the Storm Water Drainage Charge would be placed on the property tax statements applicable to such Properties. The amount of such charge would equal each year the dollar amount determined by multiplying $0.0075 (3/4 of one cent) by the square footage of such Property for the initial Storm Water Drainage Charge and $0.015 (1.5 cents) by the square footage of such Property for the subsequent Storm Water Drainage Charge, and approximately one-half of such amount would be due with the November 30 property tax payments and approximately one-half of such amount would be due with the May 31 property tax payments.

Section 4. Late Charges. The City contemplates imposing a reasonable, just, and appropriate late fee following the approval of the Storm Water Drainage Charge by adjusting its late fee currently applicable to other of its municipal utilities.

Section 5. Amount of Increase. The proposed monthly flat rate for metered Properties and the Non-Metered Property charge are new charges in conjunction with segregating the Existing Storm Water Drainage Improvements as the initial part of the System and establishing and constructing the new System. Accordingly, all of the Storm Water Drainage Charge would be an increase over current utility bills, recognizing that in the absence of the new System, rates and charges relating to the Sanitary Sewer System would need to be increased to deal with the deleterious effects that storm and surface waters are having on the Sanitary Sewer System.

Section 6. Determination of Annual Budget for System. Each year the Council of the City shall determine the amount of money needed to pay the costs of the System including but not limited to: (a) the payment of the reasonable expense of operation and maintenance of the System; (b) administration of the System; (c) the payment of principal and interest on any bonded or other indebtedness of the System; and (d) the establishment or maintenance of any required reserves, including reserves needed for expenditures for depreciation and replacement of facilities, as may be determined necessary from time to time by the Council or as covenanted in the ordinance or resolution authorizing any outstanding bonds of the System. Based on the annual needs of the System, the Council will establish monthly or semi-annual rates and charges for the use or availability of the System.

Section 7. Further Rate Increases. Subsequent adjustments to the Storm Water Drainage Charge or adoption of a new charge may be made by resolution of the Council duly adopted after a public hearing with notice thereof given as provided by law. The subsequent Storm Water Drainage Charge would be implemented by the proceedings contemplated by this resolution, and, as such, would not be an adjustment, but would come into effect of its own accord as contemplated by this resolution.

Section 8. Public Hearing. A public hearing on the establishment of the proposed rates and charges for the System will be held on August 22, 2016, commencing at 7:30 p.m. at the City Hall, 112 1st Street South, Shelby, Montana.

Section 9. Notice. The City Finance Officer is hereby authorized and directed to publish or cause to be published a copy of a notice of the passage of this resolution in *The Shelby Promoter*, a newspaper of general circulation in the City, on August 3, August 10, and August 17, 2016, and to mail or cause to be mailed a copy of said notice to all persons who own property in the City and to all customers of the System, including owners of Non-Metered Properties, at least 7 days and not more than 30 days prior to the public hearing. The mailed notice must contain an estimate of the amount that the customer's average bill will increase. The City Finance Officer is also authorized and directed to mail by first class, postage prepaid, notice the public hearing to the Montana consumer counsel.

Passed and approved this 1st day of August, 2016.

_____

Larry J. Bonderud, Mayor

ATTEST:

_____

Jade Goroski, Finance Officer

ORDINANCE NO. 827

CERTIFICATE AS TO ORDINANCE AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of the City of Shelby, Montana (the "City"), hereby certify that the attached ordinance is a true copy of an Ordinance entitled: "ORDINANCE ESTABLISHING STORM WATER DRAINAGE SYSTEM; DEFINING TERMS; SETTING FORTH INITIAL REGULATIONS AND RESPONSIBILITIES THEREFOR, ESTABLISHING A STORM WATER DRAINAGE SYSTEM FUND, ESTABLISHING A METHOD FOR CALCULATION AND COLLECTION OF STORM WATER CHARGES AND RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE" (the "Ordinance"), on file in the original records of the City in my legal custody; that the Ordinance was duly presented for first reading by the City Council of the City at a meeting on August 1, 2016, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Ordinance has not as of the date hereof been amended or repealed.

WITNESS my hand and seal officially this 1st day of August, 2016.

(SEAL)

_____
Jade Goroski, Finance Officer

I further certify that the Ordinance was duly adopted on second reading by the City Council of the City at a meeting on August 22, 2016, and that the meeting was duly held by the City Council and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Ordinance has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Ordinance at said meeting, the following Council members voted in favor thereof: _____; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand and seal officially this 22nd day of August, 2016.

(SEAL)

_____
Jade Goroski, Finance Officer

ORDINANCE NO. 827

ORDINANCE ESTABLISHING STORM WATER DRAINAGE SYSTEM; DEFINING TERMS; SETTING FORTH INITIAL REGULATIONS AND RESPONSIBILITIES THEREFOR, ESTABLISHING A STORM WATER DRAINAGE SYSTEM FUND, ESTABLISHING A METHOD FOR CALCULATION AND COLLECTION OF STORM WATER CHARGES AND RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Shelby, Montana (the "City") as follows:

Section 1. Findings and Authority.

1.01. Purpose of Ordinance. The purpose of this Ordinance is to decrease drainage-related damage to public and private property; to preserve and lessen the burden on and costs of improving and enlarging the sanitary sewer system; to facilitate making land in the City developable; to minimize adverse impacts on property owners adjacent to developing and developed land from increased runoff; to preserve and enhance the aesthetic quality of the waters; to maintain and protect valuable ground water resources; to minimize adverse effects of alterations on ground water quantities, locations and flow patterns; to ensure the safety of public roads and rights of way; to promote sound development policies and construction procedures to preserve the historic, natural or constructed watercourses; and to minimize water quality degradation and control the sedimentation of rivers, streams, ponds, lakes and other water bodies.

1.02. Necessity. The City presently owns and operates a sanitary sewer system for the collection and disposal of sewerage and into which storm and other surface waters are being discharged (the "Sanitary Sewer System"). The Sanitary Sewer System is frequently infiltrated by storm and ground water, which has caused significant stresses on the Sanitary Sewer System. In addition, storm and ground water has caused damage to public infrastructure and facilities and created difficulties for businesses and residences, including health hazards. Owing in part to strain placed on the capacity and treatment capabilities of the Sanitary Sewer System by water events, subdivision and development of property in the City has halted. This Council has caused various studies to be conducted and, based thereon and on an investigation of facts and circumstances relating to the Sanitary Sewer System (including developing state and federal policies concerning the collection and disposal of sewage and storm and surface waters), has determined that it is necessary and desirable to establish rules and regulations relating to storm water and drainage and construct improvements for the collection and disposal of storm and surface waters separate and distinct from the Sanitary Sewer System.

1.03. Authority. The City is authorized by Title 7, Chapter 7, Parts 42 and 43, and Title 7, Chapter 7, Part 44, M.C.A., to construct, better, improve and extend a storm water system and issue revenue bonds to finance in whole or part the costs thereof. The City is further authorized and required by Title 7, Chapter 7, Parts 42 and 43 and Title 69, Chapter 7, Part 1, M.C.A., to establish just and equitable rates, fees and charges and rentals for the services and facilities provided by a storm water system so as to make a storm water drainage system self-supporting.

Section 2. Definitions. The following definitions of terms shall apply unless the context clearly indicates another meaning or unless elsewhere expressly stated for specific application:

Detention/Retention Basins: A normally dry area designed to capture and hold storm water. The storm water may be captured and released at a uniform rate after the storm peak flow has passed (detention) or the storm water may be held for evaporation or infiltration into the ground and not released at all (retention).

Drainage Plan: A plan prepared by any developer of property in the City whose development qualifies as specified herein. The drainage plan consists of drainage calculations and mitigation of storm water drainage. The plan includes contour lines as necessary and explicitly describes the storm water drainage system, including any required detention areas. The plan and calculations shall use current hydraulic hydrology practices and shall conform with the storm water drainage master plan.

Hazardous Substances: Caustic, poisonous, flammable or other material that may be dangerous to the public safety and welfare. Hazardous materials shall be defined by the United States environmental protection agency (U.S. EPA) and the Montana Department of Environmental Quality ("Montana DEQ").

Impervious Area: the area of a parcel calculated in square feet by adding the areas of the building roofs, concrete, decks, asphalt, and other impervious surfaces situated on the property.

Initial Storm Water Improvements: the existing storm water drainage network and improvements that are currently hooked into the Sanitary Sewer System and which will be ultimately segregated from the Sanitary Sewer System and incorporated into the new and expanded Storm Water Drainage System upon completion of construction thereof.

Manmade or Open Flow Drainageway: An open channel designed to carry storm water.

Natural Drainageway: A recognizable drainage which has historically carried storm or runoff water. The drainageway may still be in its native state or may be partially or totally encroached upon. The limits of the drainageway are considered to be the outermost area of flow for the design storm and/or the prescribed easement for the drainageway.

Operation and Maintenance Expenses: The current expenses, paid or accrued, of operation, maintenance and minor repair of the System, excluding principal of and interest on bonds and depreciation, as calculated in accordance with generally accepted accounting principles, and shall include, without limitation, administrative expenses of the City relating solely to the System, premiums for insurance on the properties thereof, labor and the cost of materials and supplies used for current operation and for maintenance, and charges for the accumulation of appropriate reserves for current expenses which are not recurrent regularly but may reasonably be expected to be incurred.

Storm Drainage Master Plan: The plan described by the May, 2012 *Preliminary Engineering Report – Shelby Storm Water Facilities* prepared by Kadrmas, Lee & Jackson, which is hereby adopted by reference and declared to be part of this Ordinance. The plans are on file in the office of the City Clerk. The City may adopt additional drainage plan updates or

modifications by reference. Modifications of the plans may be initiated by the Mayor and submitted to the City Council for approval. Approved modified or updated plans shall be filed in the office of the City Clerk. The cost of installing storm water facilities in the City limits shall be charged in whole or in part against the appropriate property in the City limits.

Storm Water Drainage: An overland flow of water as a result of rain, snow, hail storms or rapid snow melt or other surface water event.

Storm Water Drainage Charge: The fee described in Section 9 hereof.

Storm Water Drainage Manager: The City Superintendent or, if other than the City Superintendent, a City employee designated by the Mayor. The Storm Water Drainage Manager shall be responsible for the operation, maintenance, capital improvements, and all other functions of the storm water utility.

Storm Water Drainage System: The infrastructure system which regulates and transmits storm and surface water through the City. The system includes curbs and gutters, drop inlets, culverts, open flow channels, detention/retention basins, natural drainageways, storm drain pipes, and related appurtenances. The Storm Water Drainage System will initially consist of the Initial Storm Water Improvements, which will ultimately be integrated into the newly constructed Storm Water Drainage System.

Storm Water Drainage System Fund: The Fund established in Section 3.01, into which the storm water fees and charges shall be deposited.

System: The storm water and drainage system owned, operated, and maintained by the City consisting initially of the Initial Storm Water Improvements and to consist of a newly constructed and expanded storm water and drainage system, into which the Initial Storm Water Improvements will ultimately be integrated, to address the matters described in Section 1.01 above, as such system shall exist from time to time.

System Permit and Plan Fees: The fee or fees to be established by the City Council pursuant to a resolution in an amount sufficient to cover costs of the review of the Drainage Plans and the issuance of permits.

Section 3. Creation of Storm Water Drainage System; Storm Water Drainage System Fund.

3.01. Storm Water Drainage System; Storm Water Drainage System Fund. The City hereby creates and establishes the System. The City intends to construct the System as required to implement the purpose of the Ordinance. The City hereby creates a Storm Water Drainage System Fund to be used as provided herein and into which the storm water fees and charges, including, but not limited to, the Storm Water Drainage Charge and System Permit and Plan Fees, shall be deposited (the "Storm Water Drainage System Fund"). The Storm Water Drainage System Fund will consist of various funds or accounts as determined by subsequent resolution or resolutions of the City.

3.02. Storm Water "Service Area." The City limits as may be adjusted from time to time shall constitute the Storm Drain System Service Area (the "Storm Drain System Service Area").

The City reserves the right to plan for drainage improvements outside the Storm Drain System Service Area and may also construct storm drainage improvements outside the Storm Drain System Service Area when needed as an integral part of the storm drain facilities.

3.03. Cooperation with the County. The City shall, in all ways and within the limits of its powers, solicit the Board of County Commissioners of Toole County, Montana, to cooperate in providing drainage facilities in storm water basins, or parts thereof, extending outside the City and in general to carry out the drainage plan developed therein.

Section 4. Duty of Property Owners to Protect Property. Storm water runoff currently does and upon completion of expansion of the new System may exceed the capacity of the System. Neither the adoption of this Ordinance nor the imposition of the storm water fees and charges imply that property in the City will be free from storm water flooding or flood damage. The establishment of the System does not purport to reduce the need or the necessity for property owners to obtain flood insurance and protect their property from storm or surface water.

Section 5. Drainage Plans.

5.01. All persons or entities applying for any of the following permits and/or approvals shall submit to the City a drainage plan prepared by a professional engineer with their application and/or request:

a. Major subdivision plat approval;
b. Minor subdivision plat approval;
c. Zone change applications to accommodate multi-family, business or industrial uses;
d. Conditional use permits;
e. Building permits where the permit relates to fifteen thousand (15,000) or more square feet of development coverage within the property, or where development is in a critical area as determined by the City engineer; and
f. Planned unit development (PUD).

5.02. Approval Required to Commence Work. Commencement of construction work under any of the above permits or applications shall not begin until such time as final approval of the drainage plan is obtained in accordance with this Ordinance.

5.03. Contents of a Drainage Plan: Drainage calculation plans shall be prepared in accordance with current hydraulics and hydrology design standards and shall be consistent with the storm drainage master plan. The same plan submitted during one permit/approval process may be subsequently submitted with further required applications. The plan shall be supplemented with such additional information as may be requested by the Storm Water Drainage Manager.

5.04. Exception for Drainage Plan. A Drainage Plan will not be required if the person or entity can demonstrate to the satisfaction of the Storm Water Drainage Manager that the proposed development will:

a. neither seriously nor adversely impact the water quality conditions of any affected receiving bodies of water;
b. not alter the surface discharge location, alter the drainage pattern on adjoining properties, alter drainage patterns, increase the discharge, or cause any other adverse effects in the drainage area; and
c. not alter the subsurface drainage patterns, flow rates and discharge points, or result in any significant adverse effects to property or residents.

5.05. Review and Approval of the Drainage Plan: All Storm Drainage Plans prepared in connection with any of the permits and/or approvals listed in Section 5.01 shall be submitted for review by and approval of the Storm Water Drainage Manager. At the time of approval of a Drainage Plan and the payment of any applicable System Permit and Plan Fees, a schedule for inspection of construction and facilities will be established by the Storm Water Drainage Manager.

Section 6. Applicability to Governmental Entities. All governmental entities shall be required to submit a Drainage Plan and comply with the terms of this Ordinance when developing and/or improving land including, but not limited to, road construction and reconstruction and other improvements that can affect storm water runoff within the City.

Section 7. Responsibility for Accepted Facilities. All storm drain facilities constructed, installed or provided hereunder shall, but only following acceptance by the City, become the property of the City and thereafter the City shall be responsible for the operation and maintenance of the facilities, unless the City determines otherwise. The City shall maintain all accepted public storm water facilities located within City owned land, City rights of way and City easements. The City has the option to maintain other accepted public storm water facilities located within or adjacent to the City. Such public facilities include, but are not limited to, open drainageways and piped drainageways constructed expressly for use by the general public, drainageways constructed expressly for use by the general public and as a part of the City storm water facilities, bridges, roadside drainage ditches and gutters, flood control facilities, including detention and retention basins, dikes, overflow channels, pump stations, etc., that have been designed and constructed expressly for use by the public. Such public storm water facilities exclude facilities not accepted by the City as part of its System or for maintenance.

Section 8. Rules Applicable to Care and Use of System; System Permit and Plan Fees.

8.01. Hazardous Substances. It shall be unlawful to introduce hazardous substances into any drainage system, including the System. The originators of any hazardous substance spill or introduction shall be held responsible therefor and shall pay all applicable cleanup costs, including the cost of equipment, materials, staff time with fringes and consultant charges.

8.02. Compliance with Federal and State Law Regarding Discharge into System. All persons or entities shall comply with federal and State of Montana laws, rules, and regulations regarding discharge of substances into the System. The originators of any discharge that is in violation of federal or State of Montana law shall pay all applicable cleanup costs, including the cost of equipment, materials, staff time with fringes and consultant charges.

8.03. Cross Connections. It shall be unlawful to cross connect a sanitary sewer service with a storm drain. Any connection of sanitary sewer services to the storm drainage system shall be disconnected and abandoned at the offender's expense plus reasonable fees or penalties the City may establish from time to time. The sanitary sewer service shall be routed to the nearest sanitary sewer main at no cost to the City.

8.04. Connection to System. Persons or entities who wish to connect roof drains or other site specific storm water drainage facilities to the System shall install the connection in accordance with City specifications. Permits shall be obtained from the director of building and safety upon payment of the System Permit and Plan Fees in an amount to be determined by the City Council pursuant to a resolution shall be charged for each permit and inspection.

8.05. System Permit and Plan Fees. The City may establish and revise System Permit and Plan Fees as may be required to cover costs by resolution duly adopted by the City Council. All moneys received from the System Permit and Plan Fees shall be deposited in the Storm Water Drainage System Fund.

8.06. Open Flow Channels; Natural Drainageways.

A. It shall be unlawful to encroach upon natural or manmade drainageways with:

1. Temporary or permanent structures;
2. Fill material, construction debris, garbage, tree limbs or other undesirable material; and
3. Household items.

B. Natural or manmade drainageways may be altered under the supervision of, and upon application to, the Storm Water Drainage Manager under the following circumstances:

1. A roadway crossing, provided drainage is considered in the design and culverts are designed to handle proper flow as specified in the storm drainage master plan and updates, or bridges are designed such that the opening is adequate;
2. Improvements such as detention basins; and
3. Slope improvements.

All improvements or changes to drainageways shall be designed by a registered professional engineer and submitted for approval to the Storm Water Drainage Manager. Approval must be obtained before any on-site work commences.

8.07. Violations. To the full extent permitted by law, a violation of rules and regulations relating to the care and use of the System (except for delinquent payments), including, without limitation, the requirements set forth in this Section 8, shall be a misdemeanor punishable by a fine or jail time.

Section 9. Storm Water Drainage Charge.

9.01. Imposition of Storm Water Charges. As authorized by Title 7, Chapter 7, Part 44, Title 7, Chapter 13, Part 43, and/or Title 69, Chapter 7, Part 1, M.C.A., as amended, a Storm Water Drainage Charge may be imposed following a public hearing and made applicable to all parcels touched or affected in any way by Storm Water Drainage within the City limits or benefited by or that burden in any way the System. Each such parcel of property whether developed or not benefits from and burdens the System.

9.02. Operation Cost Determination. The City finds that all real property in a drainage area, no matter its elevation or other characteristics, will benefit from (and burden) the System. The City shall prepare an annual budget for the System. The budget shall include amounts necessary to pay the principal of and interest on any debt payable from the Storm Water Drainage System Fund, to pay costs of Operation and Maintenance Expenses, and to establish replacement and depreciation reserves as may be required.

9.03. Basis of Charge. Once the annual budget is determined for the Storm Water Drainage System, the City Finance Officer shall determine the Storm Water Drainage Charge. This charge shall initially be based on whether the property benefitted by (or that burdens) the System is classified as non-residential metered, residential metered, or non-residential or residential non-metered, which classifications correlate to property that is served by City water or sewer and that is non-residential, property that is served by City water or sewer and that is residential, or property that is not served by City water or sewer and is either non-residential or residential, respectively. The charge will recognize that, generally speaking, non-residential property has or has the potential to have more Impervious Area than residential property, and residential property has or has the potential to have more Impervious Area than undeveloped property or property not served by water or sewer. Each year, when calculating the annual Storm Water Drainage Charge, the City may take into consideration new construction and other changes in property use and make adjustments to properties to increase or decrease the Storm Water Drainage Charge, taking into account relevant facts, including, without limitation, Impervious Area. The charge may be modified from time to time after conducting a public hearing of which notice has been duly provided pursuant to Title 69, Chapter 7, Part 1, M.C.A.

9.04. Deposit of Collections. All Storm Water Drainage Charges shall be collected as provided in this section and credited to a fund to be known as the Storm Water Drainage System Fund, which fund shall be at all times segregated and maintained by the City Finance Officer on the books of the City as a separate and special fund. Upon adoption by the City Council of a resolution authorizing the issuance of revenue bonds of the City payable from storm water charges or otherwise establishing a system of funds and accounts for such charges, all storm water charges shall be applied and accounted for in the manner provided in such resolution.

9.05. Billing and Collection. The Storm Water Drainage Charge shall be billed as provided in the resolution approving the Storm Water Drainage Charge, which shall be adopted following a public hearing.

9.06. Late Fee; Delinquencies; Other Fees/Charges. The resolution approving the Storm Water Drainage Charge adopted following a public hearing may provide for determining when a bill is delinquent and late fees and any other pertinent fees or charges.

9.07. Procedures for Nonpayment. If the Storm Water Drainage Charge remains unpaid for a period of sixty (60) days, the City may elect to have the delinquent Storm Water Drainage Charges and any late fees or other pertinent charges collected as a tax against the property by following the procedures in this Section 9.07. If a charge for services and the establishment of the System, including late fees, is due and is not paid by the date that is sixty (60) days after the date that it is due, the City Finance Officer shall, by certified mail, give notice to the owners of the property responsible for the Storm Water Drainage Charge. The notice must be in writing and:

(i) must specify the amount of charges owed, including any interest and penalty;

(ii) must specify that the amount due must be paid by the date that is fourteen (14) days after the date of the notice or it will be levied as a tax against the property;

(iii) must state that the City may institute suit in any court of competent jurisdiction to recover the amount due; and

(iv) may be served on the owner personally or by letter addressed to the post-office address of the owner as recorded in the county assessor's office.

On September 1 of each year, the City Finance Officer shall certify and file with the county assessor a list of all property, including legal descriptions, on which arrearages remain unpaid. The list must include the amount of each arrearage, including late fees. The county assessor shall assess the amount owed as a tax against each lot or parcel with an arrearage. If the property on which arrearages remain unpaid contains a mobile home, the amount owed must be assessed as a tax against the owner of the mobile home. If the mobile home for which arrearages remain unpaid is no longer on the property, the amount owed must be assessed as a tax against the property.

9.08. Remedies for Nonpayment. In addition to the remedies set forth in Section 9.06 and 9.07, the City may proceed in court to collect any delinquent storm water charges and any delinquencies and penalties and may pursue and exercise any other remedy available in law or in equity.

Section 10. Severability. If any provision of this chapter or its application to any person or property is held invalid, the remainder of this chapter or the application of the provision to other persons or circumstances shall not be affected.

Section 11. Miscellaneous. A copy of the ordinances of the City and any contracts and applications applicable to the City shall be maintained for full inspection by the public. The passage of this Ordinance shall not preclude the Council from altering or amending it, in whole or in part, or from requiring other or additional service, equipment, facility or standard, either upon complaint, upon its own motion, or otherwise.

This Ordinance shall be in full force and effect 30 days after passage and adoption of this Ordinance on second reading.

Where this Ordinance is in conflict with other laws, regulations, ordinances or resolutions, the more restrictive requirements shall apply or those of a higher authority shall prevail.

Section 12. Effective Date of Ordinance.

This ordinance shall come into effect September 21, 2016.

PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY ON SECOND READING AND APPROVED BY THE MAYOR OF THE CITY OF SHELBY, MONTANA, THIS 22ND DAY OF AUGUST, 2016.

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Larry J. Bonderud, Mayor

ATTEST:

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Jade Goroski, Finance Officer

(SEAL)