

Superintendent's Report

Water :

Still working on the flow meter at UV. Our water antenna broke at the shop pole for our water system, we have one ordered. We had a little dirty water on the north side of town when we shut down the galena water line, for the shift in the water line and storm drain crossing.

Sewer:

We have the new sewer system up and running. All sewer lifts now have backup systems installed in case the Microcomm system Fails, the backup will run it till we get the Microcomm system fixed.

Streets

We have completed working on the Tennant sweeper and it is ready for spring cleaning.

Next Week plans:

We are currently going thru all our equipment and servicing them and checking for repairs.

We will be running two garbage trucks on December 27 and 28 and January 2 and 3. There will be no garbage pickup on December 24 and 31 as the council gave them as optional days off.

We will start repairing dumpsters beginning in January.

1-12-3: GARBAGE COLLECTION:

A. Commercial And Residential Services, Rate And Method Of Collection:

1. Within The Municipal Limits: All commercial and residential customers receiving water service within the Municipal limits of the City of Shelby shall be charged monthly for the removal and disposal of garbage, refuse and waste upon the rate schedule below, with the applicable rate or charge to be found in the appropriate column and line.
2. Outside The Municipal Limits: All commercial and residential customers receiving water service outside the Municipal limits of the City of Shelby shall be charged monthly for the disposal of garbage, refuse and waste upon the rate schedule below, with the applicable rate or charge to be found in the appropriate column and line. Removal of garbage, refuse and waste by the City of Shelby is optional upon request by customers but approval is subject to Council discretion.
3. Users Using Garbage Service: All commercial and residential customers receiving Municipal garbage service are exempt from paying any further fees when utilizing the City of Shelby's Municipal landfill. (Ord. 805, 4-4-2011)
4. Rate Table:

**GARBAGE/LANDFILL COLLECTION RATES¹
RESIDENTIAL AND COMMERCIAL**

Size	Service	1 Time Per Week Pick Up	Monthly Total	2 Times Per Week Pick Up	Monthly Total
Minimum charge	Garbage	\$14 .50	\$ 29 .00	\$ 29 .00	\$ 58 .00
	Landfill	14 .50		29 .00	
1 ¹ / ₂ yard container	Garbage	26 .00	57 .00	52 .00	114 .00
	Landfill	31 .00		62 .00	
2 yard container	Garbage	38 .00	84 .00	76 .00	168 .00
	Landfill	46 .00		92 .00	
3 yard container	Garbage	52 .00	114 .00	104 .00	228 .00
	Landfill	62 .00		124 .00	
4 yard container	Garbage	76 .00	168 .00	152 .00	336 .00
	Landfill	92 .00		184 .00	

Note:

1. Effective with the November 2014 utility billing.

(Ord. 817, 11-3-2014)

B. Rates For Non-City Of Shelby Residential And Business Customers Hauling Their Own Garbage:

1. Toole County Residential And Commercial Customers Located Outside Of The Municipal Limits: Except as provided in subsection A of this section, the fee for Toole County residential and commercial customers who are located outside of the Municipal limits of the City of Shelby is one hundred seventy four dollars (\$174.00) per year for up to one ton of garbage.
2. Fee For Customers Not Specified: The fee for all customers not otherwise specified in this section is twenty dollars (\$20.00) per day for up to one ton and twenty dollars (\$20.00) for each additional ton.

C. Violations: Violations of this section are prohibited pursuant to section 4-3-1 of this Code. (Ord. 823, 12-7-2015)

D. Animal Carcasses:

1. Small Animals: The cost of burying dogs and cats and similarly sized animals shall be five dollars (\$5.00).
2. Large Animals: The cost of burying all large animals such as horses and cows shall be fifty dollars (\$50.00). (Ord. 624, 1-26-1987)

SMC

Chapter 2

GARBAGE COLLECTION AND RATES¹

4-2-1: GARBAGE DEFINED:

The word "garbage", as used in this chapter, means and includes every kind of refuse, accumulation of animal, fruit or vegetable matter, liquid or otherwise, waste, sweepings, paper, ashes and other refuse and filth. (1975 Code § 8.12.010)

4-2-2: REMOVAL; STORAGE PERMIT:

The removal of all garbage within the city shall be done at the expense of the city except that a fee² to be fixed by the city council shall be charged for a permit to store and place garbage cans in alleys, driveways and public streets and that such a fee charged for such storage of garbage shall be paid monthly in advance to the city finance officer who shall issue permits therefor, and no removal of garbage and ashes from any premises shall be made until a permit is secured. (1975 Code § 8.12.020)

4-2-3: COLLECTION; SUPERVISION:

All garbage accumulated in the city shall be collected, conveyed and disposed of by the city under the supervision of the superintendent of streets. The city council shall establish regulations concerning the days of collection, type and locations of waste containers and such other matters pertaining to the collection, conveyance and disposal as the council finds necessary, and to change and modify the same after notice as required by law. (1975 Code § 8.12.030)

4-2-4: CONTAINERS:

- A. City To Provide: The city shall provide garbage containers to all residents within the city. (2008 Code)
- B. Property Owners To Provide Clean, Hard Surface: The property owners shall provide a clean, hard surface for the containers at a location out of the street or alley rights of way. The storage surface area should be made of a material that allows the containers to be easily picked up. The storage surface should be designed with a depression for the wheels to prevent the containers from rolling

by themselves. The surface should have no steps or edges that the container must be moved over for garbage pick up service. (Ord. 666, 4-1-1991; amd. 2008 Code)

- C. Location: Every owner, agent or occupant of each and every building, as prescribed in this chapter, shall cause the receptacles to be placed in such convenient place upon the premises as is most convenient for the removal therefrom by the person authorized to do so; provided, however, that it is unlawful to place such receptacles in such place as to cause offense to the occupants of adjoining premises. (1975 Code § 8.12.050)

- D. Damaging Or Disturbing: It is unlawful for any person other than the owner or authorized collector to interfere with or disturb any garbage container or any garbage after it has been put in a garbage container, nor shall any unauthorized person molest, hinder or delay or in any manner interfere with any garbage collector in the discharge of his duty. (1975 Code § 8.12.060)

- E. Sanitation: It shall be the duty of the owner, agent or occupant of any and every building using such garbage container, to keep the same in a clean and sanitary condition to the satisfaction of the city. (1975 Code § 8.12.070)

4-2-5: INFLAMMABLE OR EXPLOSIVE REFUSE:

Highly inflammable or explosive material shall not be placed in containers for regular collection but shall be disposed of as directed by the superintendent of streets at the expense of the owner or possessor thereof. (1975 Code § 8.12.080)

4-2-6: OWNERSHIP OF REFUSE:

Ownership of refuse material set out for collection or deposited on the city dump shall be vested in the city. (1975 Code § 8.12.090)

4-2-7: EQUIPMENT:

The city shall furnish all necessary equipment, machinery, trucks, vehicles and labor necessary to perform such work in accordance with the provisions of this chapter. (1975 Code § 8.12.100)

4-2-8: GATHERING OF REFUSE:

No person shall cast, place, sweep or deposit anywhere within the city any refuse in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, avenue or other public place, or onto any occupied or unoccupied premises within the city. (1975 Code § 8.12.110)

4-2-9: UNAUTHORIZED ACCUMULATION:

Any unauthorized accumulation of refuse or garbage upon any premises is a nuisance and is prohibited. Failure to remove any existing accumulation of refuse within the time specified by law shall be deemed a violation of this chapter. (1975 Code § 8.12.120)

4-2-10: TRIMMINGS AND CLIPPINGS:

Tree trimmings, hedge clippings and similar material shall be cut to a length not to exceed four feet (4') before being deposited for collection. (1975 Code § 8.12.130)

4-2-11: PRIVATE CARRIERS:

The city shall be the sole provider of garbage and solid waste disposal services within the municipal limits of the city. This section is not subject to those restrictions which are mandated pursuant to Montana Code Annotated section 7-13-4107, because the city has no individuals, firms or companies that provide commercial garbage or solid waste disposal services and that qualify as private motor carriers authorized by the public service commission to provide such services. (Ord. 678, 5-4-1992)

4-2-12: TOOLE COUNTY RESIDENTS:

(Rep. by Ord. 823, 12-7-2015)

4-2-13: FEES, RATES AND CHARGES:

A. Established: The fees, rates and charges for the collection of garbage and use of the city landfill shall be established from time to time by resolution of the city council. (2008 Code)

SMC

Chapter 3 CITY LANDFILL

4-3-1: PERMIT REQUIRED:

No person shall dump any garbage in any city garbage container or otherwise cause to be transported or delivered to the city landfill any garbage from within the city limits or from outside the city limits without first having paid the applicable fee¹. Any person hauling garbage to the city landfill shall comply with all sections of chapter 2 of this title. Violation of this section is punishable as a misdemeanor in accordance with section 1-4-1 of this code and Montana law. (Ord. 823, 12-7-2015)

4-3-2: CAMPING PROHIBITED:

The practice of camping upon the premises of the city landfill or the occupancy thereof or parts thereof by any person, is declared to be harmful to the health of the persons affected and to the inhabitants of the city, and hazardous as creating an undue fire risk to the persons affected, the inhabitants of the city and the owners of premises contiguous to the premises, and is prohibited. (1975 Code § 8.08.020)

4-3-3: PROHIBITED MATERIALS AND VEHICLES AT THE LANDFILL REFUSE TRANSFER SITE:

- A. It is unlawful for any person to deposit or dump hazardous materials as defined by federal and state of Montana laws and regulations, dead animals, liquids, petroleum products, building materials in excess of eight feet (8') in length, hot ashes, burning material, fill material, cement, appliances that contained or still contain freon, tires, burn barrels, batteries, and paint.
- B. It is unlawful for any person to use a dump truck, grain truck, or dump style trailer to transport refuse to the refuse transfer site.
- C. Any person violating this section is guilty of a misdemeanor and subject to penalty as provided in section 1-4-1 of this code as well as liable for the cost to remove the prohibited material. (Ord. 807, 5-7-2012)

4-3-4: ENFORCEMENT:

The city of Shelby may take any action necessary to enforce this chapter so that only those persons who have paid the applicable fee for use of the city of Shelby landfill are using such landfill including, but not limited to, a card key system for entering the landfill. In addition, the city of Shelby reserves the right to revoke the privilege of using the city of Shelby landfill from any non-city of Shelby resident or business for any reason. In the event that such revocation occurs, the city of Shelby may, in its discretion, make any refund it believes is warranted under the circumstances to the person or business so affected. (Ord. 823, 12-7-2015)

ORDINANCE NO. 823

**AN ORDINANCE AMENDING SPECIFIC SECTIONS OF TITLE 1-ADMINISTRATION,
CHAPTER 12-SCHEDULE OF FEES AND TITLE 4-PUBLIC HEALTH AND SAFETY,
CHAPTER 3-CITY LANDFILL**

WHEREAS, the City Council wishes to amend the prohibition of non-City residents from using the City's landfill without paying the required fee.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, MONTANA that the following sections of the Shelby Municipal Code shall be amended as follows and in full force and effect in the City of Shelby, Montana.

1-12-3 GARBAGE COLLECTION

B. Rates For Non-City of Shelby Residential and Business Customers Hauling Their Own Garbage.

1. Toole County Residential and Commercial Customers Located Outside of the Municipal Limits. Except as provided in 1-12-3A of this code, the fee for a Toole County residential and commercial customers who are located outside of the municipal limits of the city of Shelby is \$174 per year for up to 1 ton of garbage. (Ord. 823, 2015)

2. The fee for all customers not otherwise specified in this chapter is \$20 per day for up to 1 ton and \$20 for each additional ton.

C. Violations of this Chapter are prohibited pursuant to 4-3-1 of this code.

4-2-12 TOOLE COUNTY RESIDENTS

Repealed.

4-3-1 PERMIT REQUIRED

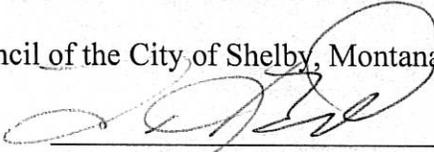
No person shall dump any garbage in any city garbage container or otherwise cause to be transported or delivered to the city landfill any garbage from within the city limits or from outside the city limits without first having paid the applicable fee¹. Any person hauling garbage to the city landfill shall comply with all sections of Title 2 of this code. Violation of this ordinance is punishable as a misdemeanor in accordance with 1-4-1 of this code and Montana law. (Ord. 823, 2015)

¹ See subsection 1-12-3B of this code for daily permit fees.

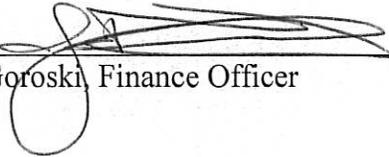
4-3-4 ENFORCEMENT

The city of Shelby may take any action necessary to enforce this Chapter so that only those persons who have paid the applicable fee for use of the city of Shelby landfill are using such landfill including, but not limited to, a card key system for entering the landfill. In addition, the city of Shelby reserves the right to revoke the privilege of using the city of Shelby landfill from any non-city of Shelby residence or business for any reason. In the event that such revocation occurs, the city of Shelby may, in its discretion, make any refund it believes is warranted under the circumstances to the person or business so affected.

FIRST, passed and approved by the Council of the City of Shelby, Montana this 16th day of November, 2015.


Larry J. Bonderud, Mayor

Attest:


Jade Goroski, Finance Officer

ORDINANCE NO. 817

AN ORDINANCE AMENDING TITLE 4-PUBLIC HEALTH AND SAFETY, CHAPTER 2-GARBAGE COLLECTION AND RATES, SECTION 12-TOOLE COUNTY RESIDENTS and TITLE 1-ADMINISTRATION, CHAPTER 12-SCHEDULE OF FEES, SECTION 3-GARBAGE COLLECTION PERTAINING TO MONTHLY USER FEES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA that the following sections of the Shelby Municipal Code shall be amended as follows:

4-2-12: TOOLE COUNTY RESIDENTS:

A. Definitions: As used in this section, the following words and terms shall have the meanings ascribed to them in this subsection:

TOOLE COUNTY RESIDENTS: All those residents of Toole county, except those who reside inside the city limits of the city of Shelby.

UNIT: Two thousand (2,000) pounds of garbage per year.

1-12-3 GARBAGE COLLECTION

A. Commercial and Residential Services, Rate and Method of Collection

4. Rate Table:

GARBAGE/LANDFILL COLLECTION RATES¹
RESIDENTIAL AND COMMERCIAL

Size	Service	1 time per week pickup	Monthly Total	2 times per week pickup	MONTHLY TOTAL
Minimum Charge	Garbage	14.50	\$ 29.00	29.00	\$ 58.00
	Landfill	14.50		29.00	
1½ Yard Container	Garbage	26.00	\$ 57.00	52.00	\$ 114.00
	Landfill	31.00		62.00	
2 Yard Container	Garbage	38.00	\$ 84.00	76.00	\$ 168.00
	Landfill	46.00		92.00	
3 Yard Container	Garbage	52.00	\$ 114.00	104.00	\$ 228.00
	Landfill	62.00		124.00	
4 Yard Container	Garbage	76.00	\$ 168.00	152.00	\$ 336.00
	Landfill	92.00		184.00	

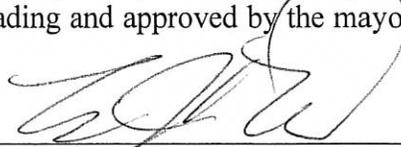
(Ord. 817, 2014; Ord. 812, 2013; Ord. 805, 2011; Ord. 791, 2008; Ord. 698, 1994: Ord. 675, 1992: Ord. 658, 1990: Ord. 633, 1989: Ord. 624, 1987: Ord. 620, 1986: Ord. 567, 1980: Ord. 551, 1979: Ord. 540, 1970: Ord. 272, 1977).

Note:

1. Effective with the November 2014 utility billing.

- C. Toole County Residents: Effective November, 2014, on a fiscal basis, the fee for allowing Toole County residents to use the city landfill facility shall be one hundred seventy four dollars (\$174.00) per unit per year from July 1 of each year to June 30 of each subsequent year.

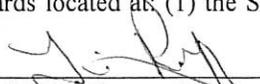
READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby, Montana on the first reading on the 20th day of October, 2014, and finally adopted by the City Council of the City of Shelby, Montana on second reading and approved by the mayor, on the 3rd day of November, 2014.


LARRY J. BONDERUD, MAYOR

ATTEST:


TERI RUFF, CITY FINANCE OFFICER

I, Teri Ruff, City Finance Officer for the City of Shelby, Montana, hereby certify that the above Ordinance was posted on November 4, 2014 on the public bulletin boards located at: (1) the Shelby City Hall, (2) the Toole County Courthouse, and (3) Lobby of Public Safety Facility.


Teri Ruff, City Finance Officer

ORDINANCE NO. 805

AN ORDINANCE AMENDING TITLE 8-HEALTH AND SAFETY, SECTION 12-GARBAGE COLLECTION AND RATES PERTAINING TO MONTHLY USER FEES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA that Section 8.12.145 and 8.12.150 of the Shelby Municipal Code shall be amended as follows:

Section 8.12.145 Toole County residents.

Terms. All references contained in this Chapter:

(a) To "Toole County Residents" mean all those residents of Toole County, except those who reside inside the city limits of the City of Shelby and the city limits of the City of Sunburst.

(b) To "Unit" shall mean 2,000 pounds of garbage per year. (Ord. 791, 2008; Ord. 707, 1996).

Fee. Every Toole County resident shall be allowed to use the City of Shelby landfill facility in accordance with the following fee schedule per unit of garbage deposited in the City of Shelby landfill by such Toole County resident:

- Effective July 1, 2011, on a fiscal year basis, the fee shall be \$135.00 per unit per year from July 1st of each year to June 30th of each subsequent year. (Ord. 805, 2011; Ord. 791, 2008; Ord. 707, 1996).

Enforcement. The City Council of the City of Shelby may take any action necessary to enforce this ordinance so that only those Toole County residents paying the above mentioned fee for use of the City of Shelby landfill are using such landfill including, but not limited to, a card-key system. In addition, the City of Shelby reserves the right to revoke the privilege of any Toole County resident using the City of Shelby landfill facility for any reason. In the event that such a revocation occurs, the City of Shelby may, in its discretion, make any refund it believes is warranted under the circumstances to the Toole County resident so affected. (Ord. 791, 2008; Ord. 707, 1996).

Violations. Any Toole County resident, or person residing outside of Toole County, who uses the City of Shelby landfill without paying the designated fee or who knowingly exceeds the unit limit per year shall be in violation of this Section. (Ord. 719, 2008; Ord. 707, 1996).

Penalties designated. Any Toole County resident, or other person residing outside Toole County, found violating the provisions of this Section shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than \$100.00 nor more than \$500.00 for a first offense, not less than \$300.00 nor more than \$500.00 for a second offense, and not less than \$500.00 for a third offense. (Ord. 791, 2008; Ord. 707, 1996).

Prior ordinances. In the event that any other ordinances in the Shelby Municipal Code are found to be inconsistent with this Section, this Section shall govern as to use of the City of Shelby landfill facility by Toole County residents. (Ord. 791, 2008; Ord. 707, 1996).

8.12.150 Commercial and residential services, rate and method of collection.

A. Within the municipal limits - All commercial and residential customers receiving water service within the municipal limits of the City of Shelby shall be charged monthly for the removal and disposal of garbage, refuse and waste upon the rate schedule below, with the applicable rate or charge to be found in the appropriate column and line. (Ord. 791, 2008; Ord. 707, 1996).

B. Outside the municipal limits - All commercial and residential customers receiving water service outside the municipal limits of the City of Shelby shall be charged monthly for the disposal of garbage, refuse and waste upon the rate schedule below, with the applicable rate or charge to be found in the appropriate column and line. Removal of garbage, refuse and waste by the City of Shelby is optional upon request by customers but approval is subject to council discretion. (Ord. 791, 2008; Ord. 707, 1996).

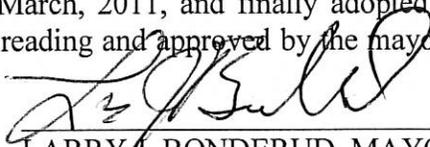
C. All commercial and residential customers receiving municipal garbage service are exempt from paying any further fees when utilizing the City of Shelby's municipal landfill. (Ord. 791, 2008; Ord. 707, 1996).

Size	Service	1 time/wk pickup	MONTHLY TOTAL	2 times/wk pickup	MONTHLY TOTAL
Minimum Charge	Garbage	8.50		17.00	
	Landfill	8.50	\$ 17.00	17.00	\$ 34.00
1 ½ Yard Container	Garbage	20.00		32.00	
	Landfill	25.00	\$ 45.00	51.00	\$ 83.00
3 Yard Container	Garbage	32.00		48.00	
	Landfill	51.00	\$ 83.00	102.00	\$ 150.00
4 Yard Container	Garbage	43.00		63.00	
	Landfill	68.00	\$ 111.00	136.00	\$ 199.00

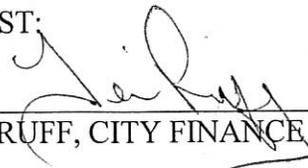
(Ord. 805, 2011; Ord. 791, 2008; Ord. 698, 1994: Ord. 675, 1992: Ord. 658, 1990: Ord. 633, 1989: Ord. 624, 1987: Ord. 620, 1986: Ord. 567, 1980: Ord. 551, 1979: Ord. 540, 1970: Ord. 272, 1977).

Effective with the May 2011 utility billing.

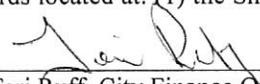
READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby, Montana on the first reading on the 21st day of March, 2011, and finally adopted by the City Council of the City of Shelby, Montana on second reading and approved by the mayor, on the 4th day of April, 2011.


LARRY J. BONDERUD, MAYOR

ATTEST:


TERI RUFF, CITY FINANCE OFFICER

I, Teri Ruff, City Finance Officer for the City of Shelby, Montana, hereby certify that the above Ordinance was posted on April 5, 2011 on the public bulletin boards located at: (1) the Shelby City Hall, (2) the Toole County Courthouse, and (3) Lobby of Public Safety Facility.


Teri Ruff, City Finance Officer

ORDINANCE NO. 624

AN ORDINANCE AMENDING: SECTION 8.12.140 OF ORDINANCE NO. 620,
SECTION 8.12.160 OF ORDINANCE NO. 567, AND SECTION 8.12.180
(Ord. 272, §6, 1972).

BE IT ORDAINED by the City Council of the City of Shelby,
Montana, that Sections of the Shelby Municipal Code shall be
amended to read as follows:

8.12.140 Residential Rates. Residential rates shall be \$7.00 per
month, in town, for all residences receiving municipal water
service.

8.12.160 Rates for Individuals and Businesses hauling their own
garbage. Individuals and Businesses hauling garbage, refuse and
waste to the City Landfill will be charged as follows:

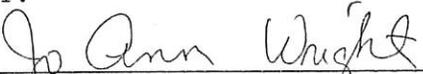
Minimum charge	\$2.50
1/2, 3/4 ton pickup or trailer approximately same size	\$2.50
1 ton truck 10,000 GVW	\$6.00
1 1/2 ton truck 10,000 to 15,000	\$9.00
2 ton truck GVW 15,000 to 20,000	\$12.00
20,000 to 30,000 GVW	\$18.00
Above 30,000 GVW	\$34.20

8.12.180 Animal Carcasses. The cost of burying dogs and cats and
similarly sized animals shall be \$5.00. The cost of burying all
large animals such as horses and cows shall be \$50.00.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 26th DAY OF
JANUARY, 1987.


Irene Gottfried, Mayor

ATTEST:


JoAnn Wright - City Clerk

PUBLIC WORKS

Curbs and Gutters – get rates from City Superintendent (permit, inspection and form rental fee)

Dump Permits & Landfill Fees

Per Vehicle - get rates from City Superintendent (Ord. 675, 1992)

Animal Carcasses - get rates from City Superintendent (Ord. 624, 1987)

Cats and Dogs - \$5.00 Large Animals (horse,cow) - \$50.00

Toole County Residents - \$174.00 per unit (paid annually in July)(NO PRORATING)(Ord. 817, 2014)

Equipment Rental - get rates from City Superintendent

Excavation - get rates from City Superintendent

Freon Removal \$50.00/unit

Gravel Parking Lots - get rates from City Superintendent

Junk Vehicle Disposal \$2.00 per vehicle (paid annually by T C Sanitarian per agreement with city)

Sale of Materials - get rates from City Superintendent

Sand Parking Lot - get rates from City Superintendent

Service Call - Water or Sewer - get rates from City Superintendent (OT wage & benefits)

Sidewalks Permit Fee - \$5.00 Inspection Fee - \$25.00

Snow Removal - get rates from City Superintendent (\$50 minimum)

Sweep Parking Lots - \$80/hr + OT wage & benefits

Tapping Fees – Generally: \$300.00-Water; \$300.00-Sewer (Ord. 811, 2013)

West of I-15: \$8,316.67-Water; \$7,160.00-Sewer (Ord 683, 1992)

Directly E of SHS Admin & Bus Barn: \$10,000.00-Water; \$5,000.00-Sewer

Tax Increment Finance District (TIFD): \$8,316.67-Water; \$7,160.00-Sewer (Ord. 811, 2013)

Tires

	<u>Shelby</u>		<u>Out of Town</u>	
Car or Pickup	\$4.00	\$10.00 (w/rim)	\$8.00	\$20.00 (w/rim)
Truck	\$10.00	\$25.00 (w/rim)	\$20.00	\$50.00 (w/rim)
Tractor	\$30.00	\$60.00 (w/rim)	\$60.00	\$120.00 (w/rim)

RECREATION

Civic Center - \$4.00 per use. (check with recreation attendant for rental rates)

Recreation Passes – monthly passes, prorated from the date purchased

Family - \$45.00 (civic center or pool) Family - \$60.00 (civic center and swimming pool)

Adult - \$40.00 (civic center or pool) \$55 for both

Student (age 9 to out of High School) - \$35.00 (cc or pool), \$50 for both

Child (age 8 & under) - \$30.00 (cc or pool), \$45 for both

Swimming Pool

Swimming Lessons: Group Lessons - \$25 per child, \$50 for 3 or more children
 Private Lessons - \$15.00 per hour, per individual

KSEN & Shelby Promoter - Trade advertising for month recreation passes for employees

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Larry J. Bonderud
Council: Deb Clark, Eugene Haroldson,
Bill Moritz, Lyle Kimmet,
Don Lee, John "Chip" Miller, Jr.
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch
Recreation Director: Cindy Florez
Superintendent: Loren Skartved

7/07/2016

CASH/CHECK ONLY (due immediately when dumped)

- Dumping fees (for all who do not have a city utility bill account)
- Freon removal
- Tires

BILL BY INVOICE (lien is filed if not paid within 30 days)

- Curb stop/water line repairs – SMC 11-1-6
- Property abatement (demolition/teardown) – SMC 4-1-6
- Snow removal – SMC 9-4-2
- Weed removal – SMC 4-4-4

MT Cadastral <http://svc.mt.gov/msl/mtcadastral/>

- Click on "Search" on left side of screen
- Enter County or click on the drop down icon for listing
- Click on "By Address" (located 2nd from last down the column)
- Type in Address
- Click on "Search"
- Click on the blue underlined address and map will appear on right
- On the map click on the lot where the blue marker is
- The owner information should pop up on the left of the map
- Enter information for the billing invoice
- Primary Owner is who the bill should go to as they are the legal owners

Chapter 2

SOLID WASTE COLLECTION AND DISPOSAL

7-2-1: DEFINITIONS:

Unless the context clearly requires otherwise, in this chapter, the following definitions apply:

BUILDING RUBBISH: The waste material from the construction, remodeling and repair operation on houses, commercial buildings and other structures. Building rubbish comprises, among a great variety of rejected matter, excavated earth, stones, bricks, plaster, wallpaper, lumber, shingles, concrete, and waste occasioned by the installation or replacement of plumbing, heating systems, electrical work and roofing.

COMMERCIAL WASTE: The waste which originates from places engaged primarily in the sale or furnishing of goods or services.

GARBAGE: The animal and vegetable waste resulting from the handling, cooking and consumption of foods. It is composed largely of organic matter and its natural moisture content. Garbage originates primarily in kitchens, homes, restaurants, hotels and other places where food is cooked or consumed.

HAZARDOUS WASTE: A. A waste or combination of wastes that, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may:

1. Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
2. Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported or disposed of or otherwise managed.

B. Hazardous wastes do not include those substances governed by Montana Code Annotated.

MARKET REFUSE: The refuse from wholesale and retail stores and markets resulting from the handling, storage and selling of food products. Market refuse originates principally in poultry, fish, vegetable and fruit markets and from the ordinary operation of preparing food products for sale.

REFUSE: This term is used to refer to solid waste.

RESIDENTIAL WASTE: All waste which is not included in the definition of "commercial waste" in this section.

SOLID WASTE: All putrescible and nonputrescible wastes, including, but not limited to, garbage; rubbish; refuse; ashes; sludge from sewage treatment plants, water supply treatment plants, or air pollution control facilities; construction and demolition wastes; dead animals, including offal; discarded home and industrial appliances; wood products or wood byproducts and inert materials. The term does not mean municipal sewage, industrial wastewater effluents, or mining wastes regulated under the mining and reclamation laws administered by the department of environmental quality, slash and

forest debris regulated under laws administered by the department of natural resources and conservation, or marketable byproducts. (Ord. 394, 3-3-2008)

7-2-2: LAWS AND RULES GOVERNING THE DISPOSAL OF ALL WASTE:

- A. The removal of all waste in the city of Conrad, Montana, is governed by and subject to this chapter, all rules of Northern Montana Joint Refuse Disposal District, laws of the state of Montana and laws of the United States.

- B. If any residential or commercial customer places material in garbage receptacles in violation of any of the rules referenced above and the city of Conrad is charged extra for disposal of the same, the city shall send a bill to the customer in the amount of the extra charge. All customers who violate the rules and therefore incur an extra disposal charge are responsible for those extra charges. (2015 Code)

7-2-3: COLLECTION OF GARBAGE; PRIVATE CARRIERS PROHIBITED:

- A. Garbage Receptacles: The city shall provide garbage receptacles to all residential customers for collection of residential waste.

- B. Placement Of Receptacle In Alley: All garbage and solid waste, except as herein otherwise provided, shall be deposited in the alley nearest the premises, or at a place designated by the city public works director, in a receptacle provided by the city, so that the city garbage collector may remove such garbage.

- C. Exception To Alley Placement: Where there is no alley adjacent to the premises, said garbage and solid waste shall be deposited into a roll-out garbage receptacle provided by the city. Such roll-out garbage containers shall be rolled out to the curb by the customer on the day set for garbage collection by the city public works director. Each roll-out container shall be given a serial number and each serial number shall be assigned to the customer or household by the city.

- D. Specific Penalty For Loss Or Destruction Of Roll-Out Containers: Any person who is responsible for the loss or destruction of a roll-out container belonging to the city shall, in addition to the general penalty for violation of this chapter, be responsible for the cost of replacing the container. (Ord. 394, 3-3-2008)

E. Prohibition Against Private Carriers: The city shall be the sole provider of garbage and solid waste disposal services within the corporate limits of the city. (Ord. 345, 12-16-1991; amd. 2015 Code)

7-2-4: REMOVAL OF COMMERCIAL AND OTHER WASTE:

A. Garbage Receptacles: The city shall provide garbage receptacles to all commercial customers for collection of commercial waste.

B. Commercial Waste Creating Undue Hardship: The city reserves the right to refuse to collect commercial waste that creates undue hardship as determined by the city public works director.

C. Commercial Customers: All commercial customers are subject to all rules of Northern Montana Joint Refuse Disposal District, laws of the state of Montana and laws of the United States in reference to waste disposal.

D. Removal Of Garbage: Commercial waste, garbage, refuse and market refuse, when placed out of doors, shall be deposited in containers, with lids, and shall be removed from the premises where such garbage originated, or such commercial waste, garbage, refuse and market refuse will be removed by the city garbage collectors after proper arrangements are made at the office of the city finance officer and charges paid.

E. Removal When Necessary: Commercial waste, garbage, refuse and market refuse shall be removed to the Northern Montana Joint Refuse Disposal District from the premises where it originates when the quantity of such material makes daily removal necessary; but, in any event, such material shall be removed as often as is reasonably necessary. (Ord. 394, 3-3-2008; amd. 2015 Code)

7-2-5: PREPARATION OF REFUSE FOR COLLECTION:

A. Garbage: All garbage shall be drained of all surplus liquids, except grease, and thereupon shall be packaged or contained in a manner which will prevent seepage or spillage before depositing said garbage in the garbage receptacle. No person shall cast, place, sweep or deposit anywhere within the city any refuse in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, avenue or other public place, or into any occupied premises within the city.

B. Paper And Combustible Rubbish: Paper and combustible rubbish of every kind whatsoever shall be packaged or contained in a manner that will prevent blowing by the wind and shall then be deposited in a proper receptacle.

C. Lawn Trimmings; Weeds:

1. Grass, Weeds: Grass cut from lawns, weeds removed from yards and gardens, and similar waste will be placed either in a box with a secure cover or lid or in a plastic bag which is securely fastened at the top and the box or plastic bag shall then be placed in the garbage receptacles. Alternatively, the customer may take lawn trimmings, grass, and other yard and garden waste to the Northern Montana Joint Refuse Disposal District roll-off site compost pile.
2. Hedges; Trees: Trimmings resulting from trimming or removing hedges and trees shall be cut up into short lengths, not to exceed three feet (3'), and securely tied or bound together, and placed in the garbage receptacles, or removed to the Northern Montana Joint Refuse Disposal District by the occupant or owner of the premises.
3. Tree Trunks: Tree trunks more than six inches (6") in diameter at the large end shall be removed to the Northern Montana Joint Refuse Disposal District by the occupant or owner of the premises, and will not be removed by the city garbage collectors.

D. Plastic Bags: All plastic bags used to contain any of the materials required by this chapter to be placed in plastic bags shall be of a strength and size sufficient to handle such materials without spilling or breaking. (Ord. 394, 3-3-2008)

E. Hot Ashes, Sludge: It shall be unlawful to dispose of hot ashes and sludge from sump pits in city receptacles. (2015 Code)

7-2-6: DIRT AND ROCKS; BUILDING RUBBISH:

A. Hauling Away Dirt And Rocks: Dirt and rocks accumulated as a result of improving or grading lawns and gardens, or accumulated as a result of excavation of building sites, shall not be deposited in streets or alleys, but shall be removed from the premises where such material originates, by the occupant, owner, contractor, or whoever was responsible for doing the work. Such dirt and rocks may be used to fill in low lots, with the consent of the owners of the low lots, or may be used to fill in low streets, with the consent of the city council or city public works director, or may be removed to the Northern Montana Joint Refuse Disposal District.

B. Other Building Rubbish: Other building rubbish shall be removed to the Northern Montana Joint Refuse Disposal District from the premises where such rubbish originates, by the occupant, owner, contractor, or whoever was responsible for doing the work. (Ord. 394, 3-3-2008)

7-2-7: REMOVAL OF CARCASSES:

No dead animals or offal shall be placed with, or in, any garbage or other refuse container. All dead animals or offal shall be removed by their owner, or other person on whose premises they may be found, to the Northern Montana Joint Refuse Disposal District within a reasonable time as determined by the animal control officer, no more than twenty four (24) hours after death or notice of death. Each person removing a dead animal shall comply with the applicable rules or requirements of the Northern Montana Joint Refuse Disposal District. (Ord. 394, 3-3-2008; amd. 2015 Code)

7-2-8: DELETERIOUS CLOTHING, BEDDING, OTHER MATERIALS:

All rubbish, such as rags, used clothing, all bedding, mattresses, shoes and other materials which may carry infectious or contagious substances or communicable diseases shall not be placed in or with any garbage or other refuse, but taken as directly as possible to the Northern Montana Joint Refuse Disposal District. The city garbage collectors shall not retain any material of this character nor carry the same to any premises for storage, segregation or use. (Ord. 394, 3-3-2008)

7-2-9: DISTURBING REFUSE RECEPTACLES, CONTAINERS OR CONTENTS:

It shall be unlawful for any person to move, molest, remove, handle, go through the contents or otherwise disturb the refuse receptacles, containers or the contents thereof, which have been properly placed by the city for service; provided, however, that this section shall not apply to the owner or occupant of the residence dwelling or other building, so placing the refuse and receptacle, or to others whose legal duty it is to handle said receptacles and/or their contents. Further, the roll-out containers provided by the city for residential waste may be moved by the owner or occupant of the residence for the purpose of placing the container on the curb for collection. (Ord. 394, 3-3-2008)

7-2-10: UNAUTHORIZED ACCUMULATION:

It shall be unlawful for any person to allow or cause the accumulation of refuse or garbage upon any premises. Such accumulation is a nuisance and is prohibited. Failure to remove any existing accumulation of refuse within the time specified by law shall be deemed a violation of this chapter. (Ord. 394, 3-3-2008)

7-2-11: BURNING OF WASTE PROHIBITED:

It shall be unlawful for any person to burn any waste within the city limits in the open air or in any garbage receptacle or container of any sort. (Ord. 394, 3-3-2008)

7-2-12: VIOLATION; PENALTY:

Any person violating the provisions of this chapter shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be subject to penalty as provided in section 1-4-2 of this code. (Ord. 394, 3-3-2008; amd. 2015 Code)

Chapter 5

SOLID WASTE COLLECTION AND DISPOSAL

9-5-1: DEFINITIONS:

Unless the context clearly requires otherwise, in this chapter, the following definitions apply:

BUILDING RUBBISH: The waste material from the construction, remodeling and repair operation on houses, commercial buildings and other structures. It comprises, among a great variety of rejected matter, excavated earth, stones, bricks, plaster, wallpaper, lumber, shingles, concrete, and waste occasioned by the installation or replacement of plumbing, heating systems, electrical work and roofing.

COMMERCIAL WASTE: The waste which originates from places engaged primarily in the sale or furnishing of goods or services.

GARBAGE: The animal and vegetable waste resulting from the handling, cooking and consumption of foods. It is composed largely of organic matter and its natural moisture content. "Garbage" originates primarily in kitchens, homes, restaurants, hotels and other places where food is cooked or consumed.

HAZARDOUS WASTE: A. A waste or combination of wastes that, because of its quantity, concentration, or physical, chemical, or infectious characteristics, may:

1. Cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness; or
2. Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of or otherwise managed.

B. Hazardous wastes do not include those substances governed by Montana Code Annotated title 81, chapter 4, part 2.

MARKET REFUSE: The refuse from wholesale and retail stores and markets resulting from the handling, storage and selling of food products. It originates principally in poultry, fish, vegetable and fruit markets and from the ordinary operation of preparing food products for sale.

REFUSE: This term is used to refer to solid waste.

RESIDENTIAL WASTE: All waste which is not included in the definition of Commercial Waste above.

SOLID WASTE: All putrescible and nonputrescible wastes, including, but not limited to, garbage, rubbish, refuse, ashes, sludge from sewage treatment plants, water supply treatment plants, or air pollution control facilities; construction and demolition wastes; dead animals, including offal; discarded home and industrial appliances; and wood products or wood byproducts and inert materials. "Solid waste" does not mean municipal sewage, industrial wastewater effluents, mining wastes regulated under the mining and reclamation laws administered by the department of environmental quality, slash

and forest debris regulated under laws administered by the department of natural resources and conservation, or marketable byproducts. (Ord. 388, 10-18-1993; amd. 2006 Code)

9-5-2: DIRECTION AND CONTROL:

All matters relating to collection, removal and disposal of waste shall be done and performed under the supervision, direction, and control of the person designated to be in charge thereof by the city council, in strict conformity with the provisions of this chapter and with any additional rules and regulations that may be made from time to time by the city council. (Ord. 388, 10-18-1993)

9-5-3: COLLECTION OF RESIDENTIAL GARBAGE AND OTHER REFUSE:

- A. Placement Of Receptacle In Alley: All residential garbage and refuse, except as herein otherwise provided, shall be deposited in the alley nearest the premises, or at a place designated by the city superintendent, in a receptacle having a lid, so that the city garbage collector may remove such garbage.
- B. Exception To Alley Placement; List Of Properties: Where there is no alley adjacent to the premises, said garbage and refuse may be handled, kept and deposited at the place and in the manner it is being handled, kept and deposited at the effective date hereof. The city superintendent, or some person under his direction, shall prepare a list of all properties where garbage is not presently being deposited in the alley nearest the premises and a brief description of the manner in which said garbage is being handled, kept and deposited. This list, when completed, shall be delivered to the city clerk-treasurer for a permanent file. (Ord. 388, 10-18-1993)

9-5-4: REMOVAL OF COMMERCIAL GARBAGE, MARKET REFUSE, OTHER WASTE:

- A. Removal Of Garbage: Commercial garbage, refuse and market refuse, when placed out of doors, shall be deposited in containers, with lids, and shall be removed from the premises where such garbage originated, or such commercial garbage, refuse and market refuse will be removed by the city garbage collectors after proper arrangements are made at the office of the city clerk-treasurer, and charges paid.
- B. Removal When Necessary: Commercial garbage, refuse and market refuse shall be removed to the northern Montana joint refuse disposal district roll-off site from the premises where it originates

when the quantity of such material makes daily removal necessary; but in any event, such material shall be removed as often as is reasonably necessary. (Ord. 388, 10-18-1993)

9-5-5: PREPARATION OF REFUSE FOR COLLECTION:

- A. Garbage: All garbage shall be drained of all surplus liquids, except grease, and thereupon shall be packaged or contained in a manner which will prevent seepage or spillage before depositing said garbage in the garbage receptacle.
- B. Paper And Combustible Rubbish: Paper and combustible rubbish of every kind whatsoever shall be packaged or contained in a manner that will prevent blowing by the wind and shall then be deposited in a proper receptacle.
- C. Lawn Trimmings, Weeds:
1. Grass cut from lawns, weeds removed from yards and gardens, and similar waste will be placed either in a box with a secure cover or lid or in a plastic bag which is securely fastened at the top and the box or plastic bag shall then be placed in or beside the garbage receptacles.
 2. Trimmings resulting from trimming or removing hedges and trees shall be cut up into short lengths, not to exceed three feet (3'), and securely tied or bound together, and placed in or beside the garbage receptacles, or removed to the northern Montana joint refuse disposal district roll-off site by the occupant or owner of the premises. (Ord. 388, 10-18-1993)
 3. Tree trunks more than six inches (6") in diameter at the large end shall be removed to the northern Montana joint refuse disposal district roll-off site by the owner or occupant of the premises, and will not be removed by the city garbage collectors. (Ord. 388, 10-18-1993; amd. 2006 Code)
- D. Plastic Bags: All plastic bags used to contain any of the materials required by this chapter to be placed in plastic bags shall be of a strength and size sufficient to handle such material without spilling or breaking. (Ord. 388, 10-18-1993)

9-5-6: DIRT AND ROCKS; BUILDING RUBBISH:

- A. Hauling Away Dirt And Rocks: Dirt and rocks accumulated as a result of improving or grading lawns and gardens, accumulated as a result of excavation of building sites, shall not be deposited in streets or alleys, but shall be removed from the premises where such material originates, by the occupant, owner, contractor, or whoever was responsible for doing the work. Such dirt and rocks may be used to fill in low lots, with the consent of the owner of the low lots, or may be used to fill in

low streets, with the consent of the city council or city superintendent, or may be removed to the northern Montana joint refuse disposal district roll-off site.

- B. Other Building Rubbish: Other building rubbish shall be removed to the northern Montana joint refuse disposal district roll-off site from the premises where such rubbish originates, by the occupant, owner, contractor or whoever was responsible for doing the work. (Ord. 388, 10-18-1993)

9-5-7: REMOVAL OF CARCASSES:

No dead animals shall be placed with, or in, any garbage or other refuse. All dead animals shall be removed by their owner, or other person on whose premises they may be found, to the northern Montana joint refuse disposal district roll-off site within a reasonable time as determined by the animal control officer, no more than twenty four (24) hours after death or notice of death. Each person removing a dead animal to the roll-off site shall comply with the applicable rules or requirements of the northern Montana joint refuse disposal district. (Ord. 388, 10-18-1993; amd. 2006 Code)

9-5-8: DELETERIOUS CLOTHING, BEDDING, OTHER MATERIALS:

All rubbish, such as rags, used clothing, bedding, mattresses, shoes and other materials which may carry infectious or contagious substances or communicable diseases shall not be placed in or with any garbage or other refuse, but taken as directly as possible, to the northern Montana joint refuse disposal district roll-off site. The collectors shall not retain any material of this character nor carry the same to any premises for storage, segregation or use. (Ord. 388, 10-18-1993)

9-5-9: GARBAGE RECEPTACLES AND RACKS; CANISTERS AND PADS:

- A. Receptacle And Rack Specifications: The owner and occupant, or either of them, of all property where garbage is placed out of doors preparatory to collection shall provide containers with a cover for the garbage, and shall provide a rack for each container, so constructed that wind or animals cannot upset the container. The rack shall consist of a platform raised not less than one foot (1') nor more than two feet (2') above the surrounding ground level. The garbage receptacles shall have tight fitting covers and shall be rodentproof. Such garbage receptacles shall be of a size and material as specified from time to time by the city council.

- B. Pads For Canisters: All canisters shall be located on a hard, smooth surface which will allow unrestricted rolling. The surface shall consist of a four foot by eight foot (4' x 8') pad for one and

one-half ($1\frac{1}{2}$) yard canisters and a six foot by eight foot (6' x 8') pad for three (3) yard canisters.
(Ord. 388, 10-18-1993)

9-5-10: DISTURBING REFUSE RECEPTACLES OR CONTENTS:

It shall be unlawful for any person to molest, remove, handle, go through the contents or otherwise disturb the refuse receptacles or the contents thereof, which have been properly placed for service; provided, that this section shall not apply to the owner or occupant of the residence dwelling or other building, so placing the refuse and receptacle, or to others whose legal duty it is to handle said receptacles and/or their contents. (Ord. 388, 10-18-1993)

9-5-11: BURNING OF WASTE PROHIBITED¹:

It shall be unlawful for any person to burn any waste within the city limits in the open air or in any garbage receptacle or container of any sort. (Ord. 388, 10-18-1993)

9-5-12: IMPOSITION AND COLLECTION OF FEES AND CHARGES:

A. Collection Fees; Billing With Water Bill: The city sanitation department will weekly, semiweekly, or daily, as required, remove all waste from the waste receptacles and transport it to the northern Montana joint refuse disposal district roll-off site. For this service, a fee is hereby imposed by the city to be paid by each water user, owner or occupant from whose premises the waste is removed. This fee will be billed with the monthly water bill, and collected and paid as a part of said bill and subject to the same penalties for nonpayment as those applicable to nonpayment of water bills where the waste is removed from the premises of a water customer of the city².

B. Nonwater Customer: Where the waste is removed from the premises of a nonwater customer, the fee will be billed monthly to the owner or occupant of the premises.

C. Rates Determined By Council: The rates to be charged for waste removal and the rental charges for canisters furnished by the city shall be established by resolution of the city council from time to time. (Ord. 388, 10-18-1993)

9-5-13: PENALTY:

Any person violating the provisions of this chapter shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be subject to penalty as provided in section 1-4-1 of this code. (Ord. 388, 10-18-1993; amd. 2006 Code)

SUGGESTED FORM OF
TASK ORDER

This is Task Order No. 7,
consisting of 4 pages.
KLJ- 1804-01897

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated September 14, 2015 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

A. Title: Storm Water Improvements – Phase II

B. Description: The project will generally include the construction of new storm drain infrastructure in LMI areas of Shelby to correspond with a \$450,000 grant awarded by the Montana Department of Commerce CDBG program. KLJ will be responsible for preparing the design, facilitating the bidding process, administering the construction contract and providing RPR services.

C. Number of Construction Contracts: One

2. Services of Engineer

Engineer shall provide services set forth in Article I and Exhibit A of the Contract for Engineering Services dated September 14, 2015. All provisions of Exhibit A shall remain in full force and affect unless amended or supplemented as follows:

- Study and Report Services – *Not Used*
- Design Services

A. The Engineer shall:

1. Prepare construction plans and specifications. These construction documents will serve as the basis for construction and will provide the contractor with the necessary information to build the project. The drawings will consist of the following:
 - Cover Sheet
 - General Notes & Scope of Work
 - Plan & Profiles Sheets (N-8, N-16, N-17 & I-12 of Phase I Plans)
 - Details (as needed)

Some of these sheets were previously developed as part of the Phase I project and will be updated to be a cohesive plan set.

2. The specifications will be based on the Montana Public Works Standard Specifications, MDT's Standard Specifications with modifications and special provisions specific to the project work.

3. Engineer's design services will be considered complete upon receipt of CDBG approval.

Bidding or Negotiating Services – AS SPECIFIED

Construction and Commissioning Services – AS SPECIFIED & MODIFIED BELOW

A. The Engineer shall:

1. Complete construction staking for the proposed storm drain, which shall consist of horizontal and vertical control as well as station centerline and offset locations.

Resident Project Representative Services – AS SPECIFIED & MODIFIED BELOW

C. The Engineer shall:

1. Provide full-time RPR services for the duration of the project to verify the project is constructed in accordance with the approved plans and specifications. It is estimated that RPR services will be provided at 50 hours per week over a construction period of 4-weeks and 20 hours per week over a period of 4-weeks.

Other Services- *Not Used*

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: *N/A*.

4. Times for Rendering Services

The following schedule is based on a Notice to Proceed issued by the Owner no later than December 17, 2018. The schedule is dependent on receiving funding agency approval in a timely fashion.

<u>Phase</u>	<u>Completion Date</u>
Design Services - Submit to CDBG for Review	February 28, 2019
<i>CDBG Review</i>	<i>30-90 days</i>
Solicitation for Bids	May 31, 2019
Construction & RPR Services	September 30, 2019

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
Design Services	Lump Sum	\$24,000
Bidding Services	Lump Sum	\$7,000
Construction & Commissioning Services	Lump Sum	\$20,500
RPR Services	Standard Hourly Rates	\$34,500
	Total:	\$86,000

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: None

7. Other Modifications to Agreement: None

8. Attachments: None

9. Documents Incorporated By Reference: Standard Form of Agreement between Owner and Engineer for Professional Services – Task Order Edition, dated September 14, 2015. (“Agreement”)

10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is December 17, 2018.

OWNER: City of Shelby, MT

ENGINEER: Kadrmas Lee &
Jackson, Inc.

By: _____

By: _____

Name: Gary McDermott

Name: Mark Anderson

Title: Mayor

Title: Vice President

Engineer License or Firm's Certificate No. PEL-EF-LIC-37
State of: MT

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Gary McDermott

Name: Luke LaLiberty

Title: Mayor

Title: Project Manager

Address: 112 First Street South, Shelby, MT
59474

Address: 2969 Airport Road
Helena, MT 59601-1201

E-Mail Address: garym@3rivers.net

E-Mail Address: luke.laliberty@kljeng.com

Phone: (406) 434-5222

Phone: 406-449-7764

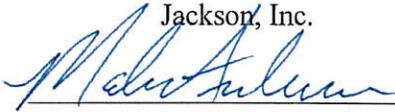
Fax: (406) 434-2039

Fax: 1-855-288-8055

OWNER: City of Shelby, MT

ENGINEER: Kadrmas Lee & Jackson, Inc.

By: _____

By:  _____

Name: Gary McDermott _____

Name: Mark Anderson _____

Title: Mayor _____

Title: Vice President _____

Engineer License or Firm's Certificate No. PEL-EF-LIC-37
State of: MT _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Gary McDermott _____

Name: Luke LaLiberty _____

Title: Mayor _____

Title: Project Manager _____

Address: 112 First Street South, Shelby, MT 59474 _____

Address: 2969 Airport Road Helena, MT 59601-1201 _____

E-Mail Address: garym@3rivers.net _____

E-Mail Address: luke.laliberty@kljeng.com _____

Phone: (406) 434-5222 _____

Phone: 406-449-7764 _____

Fax: (406) 434-2039 _____

Fax: 1-855-288-8055 _____

Completed by: Lorette Carter For: City of Shelby Phase II Storm Water Drainage Project Date: September 11, 2018

ADMINISTRATIVE and FINANCIAL COSTS:	SOURCE: CDBG	SOURCE: CITY	SOURCE:	SOURCE:	SOURCE:	TOTAL
Personnel Costs		1,000.00				1,000.00
Office Costs						0.00
Grant & Loan Administration Services						0.00
Legal Costs		1,000.00				1,000.00
Audit Fees		1,500.00				1,500.00
Travel & Training		500.00				500.00
Loan Fees						0.00
Loan Reserves						0.00
Interim Interest						0.00
Bond Counsel and Related Costs						0.00
TOTAL ADMINISTRATIVE/FINANCIAL COSTS	0.00	4,000.00				4,000.00
ACTIVITY COSTS:						
Land Acquisition						0.00
Engineering – Basic Services		96,051.00				96,051.00
Engineering – Resident Project Representative Services	22,051.00	12,449.00				34,500.00
Engineering - Additional Services						0.00
Construction	372,130.00					372,130.00
Contingency	55,819.00					55,819.00
TOTAL ACTIVITY COSTS	450,000.00	108,500.00				558,500.00
TOTAL PROJECT COSTS	450,000.00	112,500.00				562,500.00