

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
December 16, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 11/04/19 (pgs 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items – Logan Tweet

COMMITTEE REPORTS

- Law Enforcement Report

CITY ATTORNEY

- Ordinance No. 840 (2nd rdg) re: Cell Phones (pgs 7-8)
- Resolution No. 2009 re: Approving the Application of the MT State Parks Recreational Trails Program (pg 9)

CITY FINANCE OFFICER

- City Judge's Report, November 2019 (pgs 10-22)
- Bank Account Report (pg 23), Budget Year to Date (pg 24), Vendor Summary (pgs 25-26), Enterprise Funds (pgs 27-30), Statement of Expenditures (pgs 31-55), Revenues (pgs 56-65), Cash Flow Report (pg 66), November 2019
- City of Shelby Delinquent Taxes, 11/30/2019 (pg 67)

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Public Safety Commission Appointment
- Ballot Measures for Cell Phone Ordinance
- Williamson Building – 45-day extension
- Humic 30 Day Extension (pgs 68-70)
- Water PER (pgs 71-73)
- MT FWP Community Pond Program Grant Application
- Revitalizing Montana's Rural Heritage Project
- Stormwater Change Order

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

December 16, 2019

6:30 p.m. Regular City Council Meeting

December 30, 2019

6:30 p.m. Park & Recreation Meeting
(Mayor, Superintendent, Rec Director,
Tustian, Kimmet)

January 8, 2020 - **Date Change**

6:00 p.m. Audit Committee
(Mayor, Finance Officer, Clark, Tustian,
Moritz)

6:30 p.m. Regular City Council Meeting

January 13, 2020

6:30 p.m. City-County Planning Board
(Mayor, Deputy City Clerk, City Planner,
Clark)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 12/02/19
2. Ordinance No. 840 (2nd rdg) re: Cell Phones
3. Resolution No. 2009 re: Approving the Application of the MT State Parks Recreational Trails Project
4. City Judge's Report, November 2019
5. Bank Account Report, November 2019
6. Budget Year to Date, November 2019
7. Vendor Summary, November 2019
8. Enterprise Funds, November 2019
9. Statement of Expenditures, November 2019
10. Statement of Revenues, November 2019
11. Cash Flow Report, November 2019
12. City of Shelby Delinquent Taxes, 11/30/19
13. 12/11/19 Humic Water Main Extension Change Order #1
14. 12/16/19 Amendment to Owner-Engineer Agreement - Water PER

C. Correspondence

1. 12/2/19 Letter to Shelby Jr/Sr High church youth groups re: Monthly youth nights at the Civic Center
2. 12/5/19 Summary of Port of Northern Montana Board Meeting

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS

December 2, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Debra Clark, Aaron Heaton, Lyle Kimmet, Joe
Flesch, and Bill Moritz, Council Members; Bill Hunt, City
Attorney; Jade Goroski, Finance Officer; Lorette Carter,
Community Development Director; Luis Correa, Superintendent.
Absent: Trent Tustian.

Other citizens present: Anthony Botts, Jen Van Heel and Jim
Yeagley.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 11/18/2019

MORITZ MADE A MOTION TO APPROVE THE 11/18/2019 MINUTES.
SECONDED BY FLESCH. VOTE AYES - CLARK, KIMMET, HEATON,
FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN -
NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda Items - Anthony Botts re: snow removal

CLAIMS REPORT 11/30/2019

- MORITZ MADE A MOTION TO APPROVE THE 11/30/2019 CLAIMS
REPORT. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET,
HEATON, FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN.
ABSTAIN - NONE.

BUILDING INSPECTOR

COMMITTEE REPORTS

- Park & Recreation Committee Meeting, 11/25/2019

CITY ATTORNEY

- Ordinance No. 840 (1st rdg), re: handheld devices
FLESCH MADE A MOTION TO TABLE THE ORDINANCE. SECONDED BY
HEATON. VOTE AYES - FLESCH, HEATON. NOES - CLARK, KIMMET,
MORTIZ. ABSENT - TUSTIAN. ABSTAIN - NONE. MOTION FAILED

CLARK MADE A MOTION TO APPROVE THE ORDINANCE AS WRITTEN.
SECONDED BY KIMMET. MORITZ MADE A MOTION TO AMEND THE MOTION

FOR APRIL 1, 2020 EFFECTIVE DATE AND FIRST OFFENSE \$50, SECOND OFFENSE \$100 AND THIRD OFFENSE \$500. CLARK SECONDED THE AMENDED MOTION. VOTE AYES - CLARK, KIMMET, MORITZ. NOES - FLESH, HEATON. ABSENT - TUSTIAN. ABSTAIN - NONE.

CITY FINANCE OFFICER

- Payroll Expense by Department 11/2019

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

- Lorette provided notes as a handout.
- Recreational trail program application
FLESH MADE A MOTION TO APPROVE THE APPLICATION. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

OTHER MATTERS

- National Fitness Campaign
- Public Safety Commission Appointment
- Reschedule January 6, 2020 Meeting to January 8, 2020.
MORITZ MADE A MOTION TO THE MEETING CHANGE. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

ADJOURN

AT 8:35 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, HEATON, FLESH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

Below are City Attorney suggested changes to any handheld prohibition ordinance after the Council's discussion on December 9, subsequent council input, my informal canvass of approximately 50 local citizens, and discussions with local officials of other cities and towns with ordinances prohibiting handheld device use while driving. One suggestion I've heard is to put this issue to a referendum (ballot for citizens to approve or disapprove).

ORDINANCE NO. 840

AN ORDINANCE OF THE CITY OF SHELBY, PROVIDING THAT THE SHELBY, MONTANA CITY CODE BE AMENDED BY ADDING TITLE 7, CHAPTER 10 "USE OF ELECTRONIC COMMUNICATIONS DEVICES WHILE OPERATING A MOTOR VEHICLE"

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA that a new Title, 7, Chapter 10 the Shelby, Montana City Code be added to MOTOR VEHICLES AND TRAFFIC, titled "USE OF ELECTRONIC COMMUNICATIONS DEVICES WHILE OPERATING A MOTOR VEHICLE".

7-10-1: DEFINITIONS. As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section, unless the context requires otherwise:

- A. "Hand held electronic communications device" includes wireless or cellular phones, PDAs, Blackberries, smart phones, laptop and notebook computers utilizing VOIP (Voice over internet protocol) technology, wireless and cellular phones utilizing push-to-talk technology, GPS systems, navigational systems, and any other mobile communication device that uses short-wave analog or digital radio transmissions between the device and a transmitter to permit wireless communications to and from the user of the device.
- B. "Immediate physical possession" means touching the handheld electronic communications device, or physically holding the device in one's hand or up to one's ear. Simply having the electronic communications device on one's person or in a motor vehicle does not constitute immediate physical possession.
- C. "Hands free device" is an external device that connects to a wireless telephone, wireless communications device or electronic communications device that allows use of the device without touching the telephone or wireless or electronic communications device with one's hands, and includes voice activated technologies that can be utilized without touching the device.

7-10-2: HANDHELD ELECTRONIC COMMUNICATIONS DEVICE USE WHILE DRIVING PROHIBITED

A. Unless excepted in this Section, ~~it shall be unlawful for a no person shall to use or have in their immediate physical possession~~ a handheld electronic communications device while operating a motor vehicle, motorcycle, quadricycle, or a bicycle on a public highway within the city limits of Shelby.

B. Exceptions:

1. This ~~Section provision~~ shall not apply to any person reporting a health, fire, safety, or law enforcement emergency to 911.
2. This ~~Section provision~~ shall not apply to a driver using a two-way radio within the scope of his or her official duties with governmental fire agencies, ambulance services, law enforcement

agencies, emergency responders, ~~or any other "Authorized Emergency Vehicle" as defined in Montana Code Annotated, while in performance of official duties.~~

~~3. This Section provision~~ shall not apply to passengers in a motor vehicle.

~~3.4. This Section shall not apply to drivers or persons~~ using a handheld electronic communications device while maintaining a motor vehicle in a stationary position, not in gear, while in a parking lane or space out of moving traffic lanes.

~~4.5. This Section provision~~ shall not apply to persons using a hands free device. Use of a handsfree device is permitted while operating a motor vehicle provided the driver does not touch the wireless telephone or wireless electronic communications device with one's hands while operating a motor vehicle.

~~5.6. This provision shall not apply to drivers using two-way radios while in the performance and scope of their work-related duties.~~

~~6. This provision shall not apply to drivers holding a valid amateur radio operator license issued by the Federal Communications Commission while using a two-way radio.~~

7-10-3: EFFECTIVE DATE. This ordinance shall be effective **February 1, 2020.**

7-10-4: SEVERABILITY: If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

7-10-5: PENALTY. ~~Incarceration shall not be a penalty for a violation of this Ordinance. A person convicted of a violation of this Ordinance shall be fined as follows: A person who violates this section shall be deemed to have committed a municipal infraction, a civil offense.~~

A. The ~~minimum~~ penalty for a first offense is \$50, ~~which may not be suspended or waived.~~

B. The minimum penalty for a second offense ~~and subsequent offenses~~ is \$100, ~~which may not be suspended or waived.~~

C. ~~The penalty for third and subsequent offenses is a fine of not less than \$200 or more than \$500.~~

READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby, Montana on the first reading on the 2nd day of December, 2019, and finally adopted by the City Council of the City of Shelby, Montana on second reading and approved by the mayor, on the **16th day of December, 2019.**

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2009

**RESOLUTION APPROVING THE APPLICATION OF THE MONTANA
STATE PARKS RECREATIONAL TRAILS PROGRAM**

Roadrunner Recreation Trail Maintenance

WHEREAS, Montana State Parks has responsibility for the administration of the program, including the necessary guidelines and procedures governing applications for funding assistance under the program; and

WHEREAS, the established application procedures require the participant's governing body to approve by resolution its submission of applications for recreational trails programs.

NOW, THEREFORE, BE IT RESOLVED that the City of Shelby hereby;

1. Approves the filing of an application for Roadrunner Recreation Trail maintenance.
2. Certifies that the project application is consistent and compatible with submitted plans and programs for trail improvements.
3. Agrees to comply with all applicable procedures, federal and state guidelines and requirements throughout the application process and the 10 years after completion of the project.
4. Understands that the project scope and funding amount are subject to final approval by Montana State Parks.
5. Certifies that it will obtain its full share of funding (cash or in-kind) that equals or exceeds that requested of Montana State Parks.
6. Authorizes Gary McDermott, Mayor to act on behalf of the City of Shelby in conducting all negotiations, executing and submitting all documents, including but not necessarily limited to, applications, agreements, amendments and requests for other documents, which may be necessary for the completion of the project.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY,
MONTANA, AND APPROVED BY THE MAYOR THIS 16TH DAY OF DECEMBER, 2019.

GARY MCDERMOTT, Mayor

ATTEST:

JADE GOROSKI, Finance Officer

Shelby City Court
Cases by Filing Date
City
All Case Types
From 11/1/2019 to 11/29/2019
All Judges

User: BALEXANDER

Judge: Rapkoch, Peter

Case	Filed	Entered	Party	Status
K-865-2019-0000146	11/4/2019	11/4/2019	MITCHELL, DANNY ALEXANDER, Defendant	Pending
K-865-2019-0000147	11/7/2019	11/7/2019	Moore, Weston Reece, Defendant	Closed
K-865-2019-0000148	11/8/2019	11/8/2019	Johnson, Jamie Lee, Defendant	Pending
K-865-2019-0000149	11/15/2019	11/15/2019	Stewart, Samuel Lynn, Defendant	Pending
K-865-2019-0000150	11/18/2019	11/18/2019	Fyall, Jason Christopher, Defendant	Pending
K-865-2019-0000151	11/18/2019	11/18/2019	Bechard, Bryan Hugh, Defendant	Pending
K-865-2019-0000152	11/18/2019	11/18/2019	WELLS, LUKE CHARLES, Defendant	Pending
K-865-2019-0000153	11/18/2019	11/18/2019	EMERSON, MARK OGLE, Defendant	Closed
K-865-2019-0000154	11/18/2019	11/18/2019	Christy, Jordan Paul, Defendant	Pending
K-865-2019-0000155	11/19/2019	11/19/2019	BABB, KAYCE DAY, Defendant	Pending
K-865-2019-0000156	11/19/2019	11/19/2019	Clark, Sara, Defendant	Pending
K-865-2019-0000157	11/19/2019	11/19/2019	Clark, Sara, Defendant	Pending
K-865-2019-0000158	11/19/2019	11/19/2019	Clark, Sara, Defendant	Pending
K-865-2019-0000159	11/22/2019	11/22/2019	ADAMS, DANIEL BURTON, Defendant	Pending
K-865-2019-0000160	11/22/2019	11/22/2019	BEARCHILD, OTTO BERNARD, Defendant	Pending
K-865-2019-0000161	11/22/2019	11/22/2019	STARR, KODY NATH, Defendant	Pending
K-865-2019-0000162	11/22/2019	11/22/2019	Clark, Sara, Defendant	Pending
K-865-2019-0000163	11/26/2019	11/26/2019	DURKIN, DEBORAH ANNE, Defendant	Pending

Total cases for Rapkoch, Peter : 18**Total cases for report: 18**

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/1/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5810	02:07 PM	Criminal Payment Payor: Gowdy, Dallas Rene TK-865-2018-0000134 Gowdy, Dallas Rene 6.00 Fine 6.00	.00	.00	6.00	.00	.00	.00	.00	.00	.00	.00
		61-5-212(1)(a)(i) [1]										
		Driving a Motor Vehicle While Privilege To Do So Is Suspended Or Rev										
5811	02:44 PM	Cash Bond Payor: Babb, Amanda Kay TK-865-2019-0000099 Babb, Amanda Kay 900.00 Cash bond 900.00	.00	.00	.00	900.00	.00	.00	.00	.00	.00	.00
		Check Number: 1587										
5812	03:17 PM	Criminal Payment Payor: McGrew, Mark Edmond TK-865-2019-0000075 McGrew, Mark Edmond 15.00 Misdemeanor Surcharge 15.00 McGrew, Mark Edmond 15.00 Misdemeanor Surcharge 15.00	.00	.00	30.00	.00	.00	.00	.00	.00	.00	.00
		61-3-312										
		Operating With Expired Registration - Failure to Reregister										
		61-3-302										
		Resident Operating With Foreign License & Registration										
5813	03:55 PM	Criminal Payment Payor: Murray, Joyce Ellen TK-865-2019-0000077 Murray, Joyce Ellen 15.00 Misdemeanor Surcharge	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		61-8-302(1) [1]										
		Careless Driving										

Date: 11/29/2019

Time: 02:30 PM

Page 2 of 12

Shelby City Court

Receipts by Date

City

All Case Types

From 11/1/2019 to 11/29/2019

User:

BALEXANDER

All Judges

11/1/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5813	03:55 PM	Criminal Payment Payor: Murray, Joyce Ellen	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2019-0000077										
		Murray, Joyce Ellen		61-8-302(1) [1]		Careless Driving						
		5.00 Technology Surcharge										
		<u>20.00</u>										

Daily totals:	956.00	.00	.00	56.00	900.00	.00	.00	.00	.00	.00	.00	.00
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Miscellaneous: .00

Fine/fee: 56.00

Cash bond: 900.00

Bond forfeiture: .00

Bond percent fee: .00

Bond conversion: .00

Grand total: 956.00

Grand total: 956.00

Grand total: 956.00

Grand total: 956.00

Grand total: 956.00

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Grand total: 956.00

Grand total: 956.00

Grand total: 956.00

Date: 11/29/2019

Time: 02:30 PM

Page 3 of 12

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/4/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5814	07:48 AM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	35.00	.00
		Payor: Clark, Lara Colleen									E-Payment transaction no.: 1620096659	
		TK-865-2018-0000172										
		Clark, Lara Colleen		61-8-406(1)(a) [1st]		Operating With Alcohol Concentration Of 0.08% BAC Or Greater - 1st						
		35.00 Fine										
		<u>35.00</u>										
Daily totals:			35.00	.00	.00	.00	.00	.00	.00	.00	35.00	.00
Miscellaneous:			.00									
Fine/fee:			35.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/15/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5816	01:15 PM	Criminal Payment	.00	.00	35.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Jacobsen, Robert Arne										
		TK-865-2019-0000074										
		Jacobsen, Robert Arne	45-5-201			Assault						
		35.00 Fine										
		35.00										
5817	02:03 PM	Criminal Payment	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		Payor: KINGSOLVER, MATTHEW LOGAN										
		TK-865-2019-0000116										
		KINGSOLVER, MATTHEW I 61-8-460				Unlawful Possession Of Open Alcoholic Beverage Container In Motor V						
		20.00 Fine										
		20.00										
Daily totals:			55.00	.00	.00	55.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			55.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5818	03:00 PM	Criminal Payment Payor: Mcfarland, Emyly Monae	.00	.00	50.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2019-0000128										
		Mcfarland, Emyly Monae 45-5-206(1)(a) [1st]										
		Partner Or Family Member Assault, Causing Bodily Injury To Partner O										
		15.00 Fine										
		24.00 Victim Witness Surcharge										
		1.00 Victim Witness Admin Fee										
		10.00 Law Enforcement Academy										
		<u>50.00</u>										
Daily totals:			50.00	.00	.00	50.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			50.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

			50.00									
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Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/19/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5819	10:20 AM	Criminal Payment	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Moore, Weston Reece										
		TK-865-2019-0000147										
		Moore, Weston Reece		61-8-303(1)(c) [1]		Speeding - 25 MPH Urban District - Day						
		20.00 Fine										
		20.00										
Daily totals:			20.00	.00	.00	20.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			20.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/20/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5820	02:47 PM	Criminal Payment Payor: Jackson, Zachary Scott	.00	.00	60.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2017-0000069										
		Jackson, Zachary Scott		61-8-302(1) [1]		Careless Driving						
		10.00		Law Enforcement Academy								
		10.00										
		Jackson, Zachary Scott		61-6-301(4) [1st]		Operating Without Liability Insurance In Effect - 1st Offense						
		25.00		Fine								
		15.00		Misdemeanor Surcharge								
		10.00		Law Enforcement Academy								
		50.00										
5821	02:50 PM	Criminal Payment Payor: Johnson, Jamie Lee	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2018-0000169										
		Johnson, Jamie Lee		45-9-102 [1st]		Criminal Possession Of Dangerous Drugs - Marijuana (60 Grams Or L						
		5.00		Fine								
		4.00		Victim Witness Surcharge								
		1.00		Victim Witness Admin Fee								

5821	05:20 PM	Criminal Payment	.00	.00	30.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Johnson, Jamie Lee										
		TK-865-2018-0000169										
		Johnson, Jamie Lee		45-9-102 [1st]		Criminal Possession Of Dangerous Drugs - Marijuana (60 Grams Or L						
		5.00		Fine								
		4.00		Victim Witness Surcharge								
		1.00		Victim Witness Admin Fee								

From 11/1/2019 to 11/29/2019
All Case Types
City
Receipts by Date
Shelby City Court

Date: 11/29/2019
Time: 02:30 PM
Page 9 of 12

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/20/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5821	02:50 PM	Criminal Payment	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Johnson, Jamie Lee										
		TK-865-2018-0000169										
		Johnson, Jamie Lee		45-9-102 [1st]								
		10.00		Law Enforcement Academy								
		<u>20.00</u>										
Daily totals:			80.00	.00	.00	80.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			80.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/21/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5822	08:28 AM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	34.00	.00
		Payor: Smiskin, Nathan Andrew									E-Payment transaction no.: 1630354543	
		TK-865-2019-0000055										
		Smiskin, Nathan Andrew		61-8-301(1)(a) [1st]		Reckless Driving - 1st Offense						
		34.00 Fine										
		34.00										
Daily totals:			34.00	.00	.00	.00	.00	.00	.00	.00	34.00	.00
Miscellaneous:			.00									
Fine/fee:			34.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

11/29/2019
02:30 PM
BALEXANDER

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/27/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5823	10:07 AM	Criminal Payment	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Chew, John Matthew										
		TK-865-2019-0000138										
		Chew, John Matthew		45-8-101(1)			Disorderly Conduct					
		15.00 Misdemeanor Surcharge										

Shelby City Court
Receipts by Date
City
All Case Types
From 11/1/2019 to 11/29/2019

User:
BALEXANDER

All Judges

11/27/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5823	10:07 AM	Criminal Payment	.00	.00	20.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Chew, John Matthew										
		TK-865-2019-0000138										
		Chew, John Matthew		45-8-101(1)								
		5.00 Technology Surcharge										
		20.00										
Daily totals:			20.00	.00	.00	20.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			20.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									
<hr/>												
Report totals:			1270.00	.00	.00	301.00	900.00	.00	.00	.00	69.00	.00
Miscellaneous:			.00									
Fine/fee:			370.00									
Cash bond:			900.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

City of Shelby

3718

All Accounts Monthly Bank Report -11/30/2019	
First State Bank checking	843,184.64
Deposits in Transit - WAPA UB Utility Payment	0.00
BPCU resrticted/unrestricted	400,000.00
Payroll Taxes Unredeemed	0.00
BPCU Savings unrestricted	10,264.86
MT Board of Investments STIP - unrestricted & restricted	2,368,441.04
First State Bank CD Energy Share Fund - restricted	93,364.06
First State Bank CD Disaster Relief Fund - restricted	93,364.06
Security State Bank Trust - Landfill - restricted	432,487.43
US Bank Debt Service MultiModal-Water-restricted	0.00
US Bank Capital Interest MultiModal-Sewer-restricted	0.00
TOTAL	4,241,106.09

City of Shelby
11/30/2019

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	397,551.68	780,223.99	-382,672.31
2190	Comp Liability	2,429.81	15,394.52	-12,964.71
2260	Disaster-Flood Wlmsn Park	747.44	0.00	747.44
2310	Tax Increment Financing District	3,370.59	64,147.12	-60,776.53
2320	Economic Development	0.00	0.00	0.00
2370	PERS	4,415.28	0.00	4,415.28
2371	Health Insurance	10,017.53	0.00	10,017.53
2372	Permissive Levy	291.19	0.00	291.19
2395	Marias Valley Golf & Country Club	0.00	0.00	0.00
2396	Municipal Rec Pass Fund	0.00	665.00	-665.00
2399	Revolving Loan Fund	2,017.40	0.00	2,017.40
2400	Street Lighting District	11,247.29	25,964.27	-14,716.98
2500	Street Maintenance District	106,604.04	462,781.58	-356,177.54
2550	2012 Sidewalk SID	3,570.51	4,353.75	-783.24
2600	Park Maintenance District	3,740.25	1,805.86	1,934.39
2810	Police Pension & Training	0.00	0.00	0.00
2920	Trails Grant	0.00	0.00	0.00
2936	Williamson Bldg	25,794.00	5,995.89	19,798.11
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	11,531.62	3,977.50	7,554.12
3510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
4000	Capital Projects Fund	19,868.12	0.00	19,868.12
5210	Water	1,192,514.47	816,516.08	375,998.39
5310	Sewer	1,844,021.73	1,913,134.34	-69,112.61
5410	Solid Waste	340,510.96	379,491.51	-38,980.55
5720	Storm Drainage	1,640,632.29	1,561,062.36	79,569.93
7060	Energy Share	492.15	0.00	492.15
7061	Disaster Relief	492.15	0.00	492.15
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	0.00	0.00	0.00
7199	Tourism Business Imp District (TBID)	30,177.00	0.00	30,177.00
7427	Specialty License Plate Fee	1,540.00	800.00	740.00
		\$ 5,653,577.50	\$ 6,036,313.77	-382,736.27
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CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 11/19 to 11/19

Page: 1 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01388 3 RIVERS COMMUNICATIONS INC	948.40	12/03/19
02336 360 OFFICE SOLUTIONS	619.18	12/03/19
01946 ALL SEASON HEATING & AIR CONDITIONING	979.81	12/03/19
01545 AMAZON.COM	455.92	11/12/19
00300 AMERICAN PIPE & SUPPLY CO	120.93	12/03/19
01137 AQUA TECH LABORATORY	100.00	12/03/19
01338 BALLANTYNE WELDING	550.00	12/03/19
01438 BARRY DAMSCHEN CONSULTING LLC	2,075.00	12/03/19
02509 BEBICH, STEVE & SHIRLEY	37.50	12/03/19
00047 BEN TAYLOR INC	4,648.42	12/03/19
00088 CARQUEST AUTO PARTS	98.63	12/03/19
00525 CARROT-TOP INDUSTRIES INC	291.80	12/03/19
02325 CHS	32,073.56	12/03/19
01851 CT CLEANING	1,200.00	12/03/19
01753 D & J SPECIALTIES	518.00	12/03/19
00001 DEPARTMENT OF REVENUE	3,850.21	12/03/19
02499 DISH	87.03	11/12/19
00343 ENERGY LABORATORIES INC	85.00	12/03/19
02097 FASTENAL COMPANY	257.81	12/03/19
01834 FIRE PROGRAMS	2,195.00	12/03/19
00111 FIRST STATE BANK	21,798.45	12/03/19
01306 GRAINGER	145.78	12/03/19
00312 HELENA SAND & GRAVEL INC	381,171.97	12/03/19
999 HOVEN EQUIPMENT CO	497.18	12/03/19
285 HUNT, WILLIAM E JR	5,833.33	12/03/19
01620 KADRMAS, LEE & JACKSON INC.	63,273.54	12/03/19
02285 KANN MANUFACTURING CORP	48.76	12/03/19
01862 KENCO SECURITY AND TECHNOLOGY	30.00	12/03/19
999998 LORETTE MARIE CARTER	327.10	12/03/19
00026 MARIAS RIVER ELECTRIC COOP INC	11,338.44	12/03/19
00027 MARKS TIRE & ALIGNMENT	20.00	12/03/19
00147 MID AMERICAN RESEARCH CHEMICAL CORP	388.02	12/03/19
01780 MONTANA BROOM & BRUSH	271.31	12/03/19
00164 MONTANA RURAL WATER SYSTEMS INC	100.00	12/03/19
01043 MT DEPT OF PUBLIC HLTH & HUMAN SERVICES	515.00	12/03/19
00238 MT LEGISLATIVE SERVICES DIVISION	350.00	12/03/19
02045 NAPA AUTO PARTS	488.11	12/03/19
02069 NATIONAL LAUNDRY CO	138.18	12/03/19
00034 NORMONT EQUIPMENT CO	253.47	12/03/19
00037 NORTHWEST PIPE FITTINGS INC	3,296.79	12/03/19
02368 OPTUM	25.50	12/03/19
01118 PACIFIC STEEL & RECYCLING	228.90	12/03/19
02064 PENGUIN MANAGEMENT INC	1,548.00	12/03/19
00039 PETTY CASHIER	367.50	12/03/19
00144 POSTMASTER	475.11	11/27/19
00309 PREFERRED OFFICE EQUIPMENT	604.15	12/03/19
00117 QUILL CORPORATION	223.68	12/03/19
02485 RDO EQUIPMENT CO	4,775.00	12/03/19
01605 ROHLF, CHARLES C & JACQUELINE M	100.00	12/03/19
00442 SHELBY AREA CHAMBER OF COMMERCE	100.00	12/03/19
00043 SHELBY GAS ASSOCIATION	3,514.00	12/03/19
01866 SHELBY PAINT AND HARDWARE	565.52	12/03/19

12/11/19
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CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 11/19 to 11/19

Page: 2 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01099 SHELBY PUBLIC SCHOOLS	14,000.00	12/03/19
01805 SYSTEMS	4,726.45	12/03/19
02468 T-MOBILE	249.45	11/25/19
02491 THE HOME DEPOT PRO	56.75	12/03/19
00048 TOOLE COUNTY CLERK & RECORDER	94,814.54	12/03/19
00125 TOOLE COUNTY TREASURER	240.00	11/25/19
01201 U S BANK	7,981.25	12/03/19
01200 U S BANK TRUST-SPA LOCKBOX CM9695	103,868.75	12/03/19
01486 USDA RURAL DEVELOPMENT	1,603.00	11/05/19
01978 USPS POSTAL STORE	1,568.45	11/08/19
00400 UTILITIES UNDERGROUND LOCATION CENTER	40.04	12/03/19
02389 WELLS FARGO VENDOR FIN SERV	127.70	12/03/19
00539 YEAGLEY, JAMES H	600.00	12/03/19
Grand Total:	783,881.37	

2019
Enterprise Fund Income, Expense

12/11/2019								
	Jul-19	notes		Aug-19	notes		Sep-19	notes
Water			Water			Water		
Income	309,821		Income	334,055		Income	246,839	
Expenses	-403,589	Bond Payments & Humic Water Main Extension	Expenses	-100,616	wellfield improvement/humic engineering	Expenses	-107,282	humic 35703 & wellfield engineering
rev over/under	-93,768		rev over/under	233,439		rev over/under	139,557	
Sewer			Sewer			Sewer		
Income	134,760		Income	775,386		Income	368,902	
Expenses	-837,638	Bond Payments & 4th Cell Draw	Expenses	-314,582	construction draw	Expenses	-453,100	4th cell draw 408,000
rev over/under	-702,879		rev over/under	460,804		rev over/under	(84,198)	
Solid Waste			Solid Waste			Solid Waste		
Income	73,367		Income	68,244		Income	66,146	
Expenses	-127,093	Gargage truck payment and interfund loan payment	Expenses	-66,793	scraper tires	Expenses	-55,940	
rev over/under	-53,726		rev over/under	1,451		rev over/under	10,207	
Storm Water			Storm Water			Storm Water		
Income	349,482		Income	159,669		Income	253,931	
Expenses	-201,781	Bond Payments & Draw Request	Expenses	-443,424	construction draw	Expenses	-375,569	ph 1 draw 286498 ph 2 draw 79946
rev over/under	147,701		rev over/under	-283,755		rev over/under	(121,638)	
	Oct-19	notes		Nov-19	notes		Dec-19	notes
Water			Water			Water		
Income	109,996		Income	191,804		Income	0	
Expenses	-69,344		Expenses	-135,685		Expenses	0	
rev over/under	40,653		rev over/under	56,118		rev over/under	0	
Sewer			Sewer			Sewer		
Income	485,840		Income	79,135		Income	0	
Expenses	-62,155		Expenses	-245,659	4th cell draw	Expenses	0	
rev over/under	423,684		rev over/under	-166,524		rev over/under	0	
Solid Waste			Solid Waste			Solid Waste		
Income	65,756		Income	66,997		Income	0	
Expenses	-60,993		Expenses	-68,674		Expenses	0	
rev over/under	4,763		rev over/under	-1,676		rev over/under	0	
Storm Water			Storm Water			Storm Water		
Income	506,950		Income	370,600		Income	0	
Expenses	-292,004		Expenses	-248,284	construcion draw	Expenses	0	
rev over/under	214,945		rev over/under	122,316		rev over/under	0	

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	Water Fund			
	Nov-19			
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	105,750.72	604,072.78	1,443,500.00	839,427.22
Misc	7,200.00	7,811.75	0.00	-7,811.75
Investment ROI	0.00	0.00	0.00	0.00
Total Revenue	112,950.72	611,884.53	1,443,500.00	831,615.47
Expenses				
Audit	0.00	6,943.75	11,000.00	4,056.25
Community Development	1,549.49	8,131.89	18,696.00	10,564.11
Public Safety	4,910.00	24,550.00	60,000.00	35,450.00
Public Works	23,940.46	143,229.67	377,321.00	234,091.33
Admin Council	2,813.98	15,043.82	42,751.00	27,707.18
Admin Mayor	4.74	336.20	9,990.00	9,653.80
Legal	1,458.33	7,437.13	18,000.00	10,562.87
Newsletter	31.18	369.85	1,000.00	630.15
City Hall	313.75	1,158.32	3,700.00	2,541.68
Accounting & Coll	10,198.32	52,501.26	129,874.00	77,372.74
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,934.52	15,317.00	-617.52
Total Operating Exp	45,220.25	283,136.41	695,149.00	412,012.59
Net Before Debt Service	67,730.47	328,748.12	748,351.00	419,602.88
Debt Service				
Principal & Interest	59,852.50	248,210.25	545,607.00	297,396.75
Net After Debt	7,877.97	80,537.87	202,744.00	
Other Revenue				
CDBG	0.00	207,478.40	435,500.00	228,021.60
EDA	0.00	269,363.36	570,000.00	300,636.64
ACE	15,600.66	15,600.66	300,000.00	284,399.34
TSEP	63,252.50	63,252.50	750,000.00	686,747.50
NCMRWA	0.00	24,935.02	625,000.00	600,064.98
Loans	0.00	0.00	0.00	0.00
Total	78,853.16	580,629.94	2,680,500.00	2,099,870.06
Capital Expenditures	30,612.71	285,169.42	2,890,000.00	2,604,830.58
Net After Capital Expenditures	56,118.42	375,998.39		

**Sewer Fund
Nov-19**

	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	76,263.74	414,267.75	986,300.00	572,032.25
Misc	2,871.00	10,252.50	600.00	-9,652.50
Investment ROI	0.00	0.00	200.00	200.00
Total Revenue	79,134.74	424,520.25	987,100.00	562,579.75
Expenses				
Audit	0.00	6,943.75	11,000.00	4,056.25
Community Development	1,549.50	8,131.90	18,696.00	10,564.10
Public Safety	4,910.00	24,550.00	60,000.00	35,450.00
Public Works	11,623.80	64,327.62	171,568.00	107,240.38
Admin Council	2,813.98	15,043.83	43,351.00	28,307.17
Admin Mayor	4.74	336.20	9,990.00	9,653.80
Legal	1,458.33	7,437.12	18,000.00	10,562.88
Newsletter	31.18	369.84	1,000.00	630.16
City Hall	313.75	1,158.31	3,550.00	2,391.69
Accounting & Coll	9,530.75	49,028.35	120,282.00	71,253.65
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	32,236.03	200,221.44	480,254.00	280,032.56
Net Before Debt Service	46,898.71	224,298.81	506,846.00	282,547.19
Debt Service				
Principal & Interest	44,016.25	183,934.84	391,027.00	207,092.16
Net After Debt	2,882.46	40,363.97	115,819.00	
Other Revenue				
SRF Loan Proceeds	0.00	1,375,277.00	2,159,875.00	784,598.00
Interfund Transfer in	0.00	44,224.48	88,449.00	44,224.52
Total				
Capital Expenditures	169,406.68	1,528,978.09	2,305,875.00	776,896.91
Net After Capital Expenditures bonds and transf	-166,524.22	-69,112.64		

	Solid Waste			
	Nov-19			
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	66,360.95	337,064.51	855,620.00	518,555.49
Misc	636.54	3,446.45	5,000.00	1,553.55
Investment ROI	0.00	0.00	16,000.00	16,000.00
Total Revenue	66,997.49	340,510.96	876,620.00	536,109.04
Expenses				
Audit	0.00	6,943.75	11,000.00	4,056.25
Community Development	1,548.86	8,126.83	18,696.00	10,569.17
Public Safety	4,910.00	24,550.00	60,000.00	35,450.00
Admin Council	2,813.98	15,043.83	43,351.00	28,307.17
Admin Mayor	4.74	336.20	9,990.00	9,653.80
Legal	1,458.33	7,437.12	18,000.00	10,562.88
Newsletter	31.18	369.84	1,000.00	630.16
City Hall	313.72	1,158.29	3,700.00	2,541.71
Garbage Collection	7,272.77	35,589.53	115,763.00	80,173.47
Landfill	18,473.58	119,345.68	283,691.00	164,345.32
Acct & Coll	10,194.42	53,486.46	129,847.00	76,360.54
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	47,021.58	287,782.05	710,355.00	422,572.95
Net Before Debt Service	19,975.91	52,728.91	166,265.00	113,536.09
Debt Service				
Principal & Interest	21,651.95	91,709.46	128,572.00	36,862.54
Net After Debt	-1,676.04	-38,980.55		
Other Revenue				
Cat Loan	0.00	0.00	348,905.00	348,905.00
Interfund Transfer in	0.00	0.00	0.00	0.00
Total				
Landfill Capital Outlay	0.00	0.00	25,000.00	25,000.00
Capital Expenditures	0.00	0.00	0.00	0.00
Net After Capital Expenditures	-1,676.04	-38,980.55		