

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
December 7, 2020
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 11/16/20 (pgs. 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 11/30/20 (pgs. 7-24)

BUILDING INSPECTOR

- Building Inspector Report – no permits issued

COMMITTEE REPORTS

- Park & Rec Committee Meeting Minutes, 11/30/20 (pgs. 25-26)

CITY ATTORNEY

- Ordinance No. 844 re: Setting the Rules & Regulations of a Skate Park, 1st Reading (pgs. 27-28)

CITY FINANCE OFFICER

CITY SUPERINTENDENT

•

COMMUNITY DEVELOPMENT DIRECTOR

•

OTHER MATTERS

- Truck Purchase (pg. 29)
- Residential Property Service Line Warranty Plans (pgs. 30-42)
- 4-Wheeler Purchase (pgs. 43-46)
- Backhoe Purchase
- First State Bank

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

December 7, 2020

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

December 14, 2020

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Deputy City Clerk, City Planner, Flesch, Clark)

December 21, 2020

- 6:30 p.m. **Regular City Council Meeting**

December 28, 2020

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Civic Center Manager,
 Frydenlund, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 11/16/20
2. Claims Report, 11/30/20
3. Park & Rec Committee Meeting Minutes, 11/30/20
4. Ordinance No. 844 (1st rdg) re: Skate Park Rules & Regulations
5. Truck Purchase - 1999 Peterbilt 330 Cummins
6. Residential Property Service Line Warranty Plans
7. 4-Wheeler Purchase

C. Correspondence

1. 11/12/20 Letter to Polson Theatres re: Sidewalk Snow Removal
2. 11/12/20 Letter to Palmer Properties re: Sidewalk Snow Removal
3. 11/15/20 Toole County LEPC Minutes
4. 11/17/20 Northern Transit Interlocal Minutes

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
November 16, 2020**

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Bill Moritz, Aaron Heaton and Lyle Kimmet, Council Members; Jade Goroski, Finance Officer; Luis Correa, City Superintendent; Lorette Carter, Community Development Director; Rob Tasker, Building Inspector. Absent & Excused: None.

Other citizens present: Craig Prozega, Brad Koon and Chrissy Bauman.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 11/02/20

**HEATON MADE A MOTION TO APPROVE THE 11/02/2020 MINUTES.
SECONDED BY MORITZ. VOTE AYES - HEATON, KIMMET, FRYDENLUND,
MORITZ, FLESCH. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.**

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda Items - None

COMMITTEE REPORTS

- Law Enforcement Report - N/A

BUILDING INSPECTOR

CITY ATTORNEY

- Ordinance No. 843 (1st rdg) re: Marijuana Dispensaries.
- 11/3/2020 Election Results

CITY FINANCE OFFICER

1. City Judge's Report, October 2020
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 10/31/20
FLESCH MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, HEATON, FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. City of Shelby Delinquent Taxes, 10/31/20

CITY SUPERINTENDENT

Luis provided an update on what the crew has been working on for the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout.

OTHER MATTERS

- Triple Tree Engineering Task Order #1
KIMMET MADE A MOTION TO APPROVE TASK ORDER #1 FOR \$68,500.
SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.
- Great West Task Order #4
MORITZ MADE A MOTION TO APPROVE TASK ORDER #4 FOR \$208,400.
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.
- Dumpster Purchase/Container Lids
HEATON MADE A MOTION TO APPROVE THE PURCHASE OF UP TO
\$25,000. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET,
HEATON, FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT -
NONE. ABSTAIN - NONE.

ADJOURN

AT 8:30 P.M. HEATON MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

12/03/20
11:50:05

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 1 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$					Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
<hr/>									
200319		01201 U S BANK	97,042.50						
1	1679133	11/12/20 G O Bonds. Ser06 - Prin	95,000.00			3035 490100	610	101000	
2	1679133	11/12/20 G O Bonds. Ser06 - Int	2,042.50			3035 490100	620	101000	
200320		01200 U S BANK TRUST-SPA LOCKBOX	5,185.00						
1	WRF-09136	11/17/20 DNRC2 08 Water Main Imp Pri	4,000.00			5210 490207	610	102210	
2	WRF-09136	11/17/20 DNRC2 08 Water Main Imp Int	1,185.00*			5210 490207	620	102210	
200321		01200 U S BANK TRUST-SPA LOCKBOX	10,618.75						
Shelby ARRA-B									
1	SRF-10220	11/17/20 SRF-10220 Wastewater Prin	9,000.00			5310 490208	610	102210	
2	SRF-10220	11/17/20 SRF-10220 Wastewater Int	1,618.75			5310 490208	620	102210	
200322		01200 U S BANK TRUST-SPA LOCKBOX	22,760.00						
Shelby ARRA-A									
Loan C									
1	SRF-11266	11/17/20 SRF-11266 Wastewater Prin	17,000.00			5310 490208	610	102210	
2	SRF-11266	11/17/20 SRF-11266 Wastewater Int	5,760.00			5310 490208	620	102210	
323		01605 ROHLF, CHARLES C & JACQUELINE M	100.00						
X 81-007 (South frontage road), milepost 17.8, T31NR2W, Section 20, Lots 8-9									
1		11/30/20 Annual Sign Land Lease	100.00			1000 411201	300	101000	
200324		00343 ENERGY LABORATORIES INC	279.00						
1	355277	11/05/20 Lagoon Effluent/Influent	279.00		32992	5310 430600	300	101000	
200325		00400 UTILITIES UNDERGROUND LOCATION	54.60						
1	0105099	10/31/20 17 Locates for 10/20	15.47		32990	5210 430500	300	101000	
2	0105099	10/31/20 17 Locates for 10/20	15.47		32990	5310 430600	300	101000	
3	0115099	11/30/20 13 Locates for 11/20	11.83		33075	5210 430500	300	101000	
4	0115099	11/30/20 13 Locates for 11/20	11.83		33075	5310 430600	300	101000	
200326		01137 AQUA TECH LABORATORY	80.00						
1	33688	11/16/20 Monthly Coliform Water Testing	80.00		33061	5210 430500	300	101000	
200327		01200 U S BANK TRUST-SPA LOCKBOX	8,656.25						
Shelby ARRA-B									
1	WRF-11226	11/17/20 Water Sys Improvement-Prin	8,000.00			5210 490209	610	102210	
2	WRF-11226	11/17/20 Water Sys Improvements-Int	656.25			5210 490209	620	102210	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 2 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Diso \$				Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
200328	-98404E 01486 USDA RURAL DEVELOPMENT	1,603.00					
1	11/05/20 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	11/05/20 Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000
200329	01201 U S BANK	3,353.75					
1	1679131 11/12/20 2012 Sidewalk SID Interest	3,353.75			2550 490528	620	101000
200330	-98406E 00111 FIRST STATE BANK	133.90					
1	11/03/20 Monthly Bank Service Charge	33.47			1000 410550	300	101000
2	11/03/20 Monthly Bank Service Charge	33.48			5210 430570	300	101000
3	11/03/20 Monthly Bank Service Charge	33.48			5310 430670	300	101000
4	11/03/20 Monthly Bank Service Charge	33.47			5410 430870	300	101000
200331	00039 PETTY CASHIER	206.17					
1	2892 10/29/20 TC Treasurer License Plate	13.56			1000 430200	300	101000
2	2892 10/29/20 TC Treasurer License Plate	13.57			5210 430500	300	101000
3	2892 10/29/20 TC Treasurer License Plate	13.56			5310 430600	300	101000
4	2893 11/02/20 MVG & CC Welcome Dinner	68.50			1000 411050	300	101000
5	2894 11/04/20 Cottage Keep Sympathy Floral	13.25*			1000 410100	200	101000
6	2894 11/04/20 Cottage Keep Sympathy Floral	13.25*			5210 430511	200	101000
7	2894 11/04/20 Cottage Keep Sympathy Floral	13.25*			5310 430611	200	101000
8	2894 11/04/20 Cottage Keep Sympathy Floral	13.25*			5410 430811	200	101000
9	2895 11/19/20 TC C&R 11/20 Legal Filings	3.50			1000 410550	300	101000
10	2895 11/19/20 TC C&R 11/20 Legal Filings	3.50			5210 430570	300	101000
11	2895 11/19/20 TC C&R 11/20 Legal Filings	3.50			5310 430670	300	101000
12	2895 11/19/20 TC C&R 11/20 Legal Filings	3.50			5410 430870	300	101000
13	2896 11/30/20 Rob Tasker Christmas Lights	7.49			1000 411202	200	101000
14	2896 11/30/20 Rob Tasker Christmas Lights	7.49			5210 430520	200	101000
15	2896 11/30/20 Rob Tasker Christmas Lights	7.50			5310 430620	200	101000
16	2896 11/30/20 Rob Tasker Christmas Lights	7.50			5410 430820	200	101000
200332	27197S 00144 POSTMASTER	302.65					
1	11/24/20 11/20 UB Postage	100.88			5210 430570	310	101000
2	11/24/20 11/20 UB Postage	100.89			5310 430670	310	101000
3	11/24/20 11/20 UB Postage	100.88			5410 430870	310	101000
200333	01200 U S BANK TRUST-SPA LOCKBOX	10,825.00					
4th Cell-Loan 1							
1	SRF-18423 11/17/20 SRF-18423 Wastewater Prin	7,000.00			5310 490212	610	102210
2	SRF-18423 11/17/20 SRF-18423 Wastewater Int	3,825.00			5310 490212	620	102210

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 3 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
200334	-98391E 02496 DELL	55.49							
1	2008166986 11/25/20 USB-C Mobile Adapater	13.87		33023	1000 430200	200	101000		
2	2008166986 11/25/20 USB-C Mobile Adapater	13.88		33023	5210 430500	200	101000		
3	2008166986 11/25/20 USB-C Mobile Adapater	13.87		33023	5310 430600	200	101000		
4	2008166986 11/25/20 USB-C Mobile Adapater	13.87		33023	5410 430840	200	101000		
200335	01137 AQUA TECH LABORATORY	20.00							
1	33690 11/16/20 NCMRW Monthly Water Test	20.00		33061	5210 430500	300	101000		
200336	00048 TOOLE COUNTY CLERK & RECORDER	3,119.93							
1	10/31/20 City Judge/Sec Wages	2,196.14			1000 410360	100	101000		
2	10/31/20 City Judge/Sec SS	135.64			1000 410360	141	101000		
3	10/31/20 City Judge/Sec Medicare	31.72			1000 410360	142	101000		
4	10/31/20 City Judge/Sec PERS	192.60			1000 410360	143	101000		
5	10/31/20 City Judge/Sec Unemploy Ins	2.70			1000 410360	145	101000		
6	10/31/20 City Judge/Sec Workers Comp	16.58			1000 410360	146	101000		
7	10/31/20 City Judge Health Insurance	438.63			1000 410360	147	101000		
8	10/31/20 City Judge Supplies	86.18			1000 410360	200	101000		
9	10/31/20 City Judge Phone	19.74			1000 410360	344	101000		
337	01285 HUNT, WILLIAM E JR	5,833.33							
1	11/30/20 11/20 Legal Services	1,458.34			1000 411100	350	101000		
2	11/30/20 11/20 Legal Services	1,458.33			5210 430513	350	101000		
3	11/30/20 11/20 Legal Services	1,458.33			5310 430613	350	101000		
4	11/30/20 11/20 Legal Services	1,458.33			5410 430813	350	101000		
200338	-98401E 02499 DISH	87.04							
1	11/12/20 Monthly TV at Civic Center	87.04			1000 460442	300	101000		
200339	01200 U S BANK TRUST-SPA LOCKBOX	46,927.50							
1	WRF-05062 11/17/20 WRF Ser03 drinking wtr prin	22,000.00			5210 490204	610	102210		
2	WRF-05062 11/17/20 WRF Ser03 drinking wtr int	2,047.50*			5210 490204	620	102210		
3	WRF-02040 11/17/20 WRF Ser02 drinking wtr prin	22,000.00			5210 490203	610	102210		
4	WRF-02040 11/17/20 WRF Ser02 drinking wtr int	880.00			5210 490203	620	102210		
200340	01862 KENCO SECURITY AND TECHNOLOGY	35.00							
1	2262293 12/01/20 12/20 Fire Alarm Monitoring	35.00			1000 420401	300	101000		
200341	01753 D & J SPECIALTIES	562.50							
1	4735 11/26/20 Fire Extinguisher Service	140.63		33070	1000 430200	300	101000		
2	4735 11/26/20 Fire Extinguisher Service	140.63		33070	5210 430500	300	101000		
3	4735 11/26/20 Fire Extinguisher Service	140.62		33070	5310 430600	300	101000		
4	4735 11/26/20 Fire Extinguisher Service	140.62		33070	5410 430840	300	101000		

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 4 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200342	02548 STREET DECOR INC	2,111.99						
1	30773 11/20/20 (2) 5' LED Shooting Star	560.00		33071	1000 430200	200	101000	
2	30773 11/20/20 (2) 5' LED Tree	572.00		33071	1000 430200	200	101000	
3	30773 11/20/20 (2) 5' LED Stocking/Shipping	979.99		33071	1000 430200	200	101000	
200343	02069 NATIONAL LAUNDRY CO	38.22						
1	30543 11/25/20 Red Shop Towels	19.11		33077	1000 430200	300	101000	
2	30543 11/25/20 Red Shop Towels	19.11		33077	5410 430840	300	101000	
200344	01388 3 RIVERS COMMUNICATIONS INC	849.74						
1	11/01/20 11/20 Phone Bill	19.82			1000 420500	344	101000	
2	11/01/20 11/20 Phone Bill	38.70			1000 410550	344	101000	
3	11/01/20 11/20 Phone Bill	38.70			5210 430570	344	101000	
4	11/01/20 11/20 Phone Bill	38.70			5310 430670	344	101000	
5	11/01/20 11/20 Phone Bill	38.71			5410 430870	344	101000	
6	11/01/20 11/20 Phone Bill	19.13			1000 430200	344	101000	
7	11/01/20 11/20 Phone Bill	19.13			5210 430500	344	101000	
8	11/01/20 11/20 Phone Bill	19.13			5310 430600	344	101000	
9	11/01/20 11/20 Phone Bill	19.13			5410 430830	344	101000	
10	11/01/20 11/20 Phone Bill	171.71			1000 460442	344	101000	
11	11/01/20 11/20 Phone Bill	68.48			1000 420400	344	101000	
12	11/01/20 11/20 Phone Bill	68.47			1000 420401	344	101000	
13	11/01/20 11/20 Phone Bill	5.91*			1000 410200	344	101000	
14	11/01/20 11/20 Phone Bill	5.91*			5210 430512	344	101000	
15	11/01/20 11/20 Phone Bill	5.92*			5310 430612	344	101000	
16	11/01/20 11/20 Phone Bill	5.91*			5410 430812	344	101000	
17	11/01/20 11/20 Phone Bill	45.93			1000 460445	344	101000	
18	11/01/20 11/20 Phone Bill	153.39			5310 430600	344	101000	
19	11/01/20 11/20 Phone Bill	33.48			5210 430500	344	101000	
20	11/01/20 11/20 Phone Bill	33.48			5210 430500	344	101000	
200345	27196S 02468 T-MOBILE	224.12						
1	11/10/20 Mobile Charge	26.10			1000 420500	344	101000	
2	11/10/20 Mobile Charge	47.60			1000 411050	344	101000	
3	11/10/20 Mobile Charge	47.60			1000 440600	344	101000	
4	11/10/20 Mobile Charge	13.05			1000 430200	344	101000	
5	11/10/20 Mobile Charge	13.05			5210 430500	344	101000	
6	11/10/20 Mobile Charge	13.05			5310 430600	344	101000	
7	11/10/20 Mobile Charge	13.05			5410 430840	344	101000	
8	11/10/20 Mobile Charge	12.65			1000 410550	344	101000	
9	11/10/20 Mobile Charge	12.66			5210 430570	344	101000	
10	11/10/20 Mobile Charge	12.66			5310 430670	344	101000	
11	11/10/20 Mobile Charge	12.65			5410 430870	344	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 5 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
200346		00043 SHELBY GAS ASSOCIATION	4,083.50					
1	11/25/20	11/20 Gas Bill	97.20			1000 411200	343	101000
2	11/25/20	11/20 Gas Bill	521.10			1000 420400	343	101000
3	11/25/20	11/20 Gas Bill	521.10			1000 420401	343	101000
4	11/25/20	11/20 Gas Bill	569.00			1000 460445	343	101000
5	11/25/20	11/20 Gas Bill	170.70			1000 460442	343	101000
6	11/25/20	11/20 Gas Bill	174.90			5410 430840	343	101000
7	11/25/20	11/20 Gas Bill	264.20			1000 430200	343	101000
8	11/25/20	11/20 Gas Bill	264.20			5210 430500	343	101000
9	11/25/20	11/20 Gas Bill	264.20			5310 430600	343	101000
10	11/25/20	11/20 Gas Bill	264.20			5410 430830	343	101000
11	11/25/20	11/20 Gas Bill	83.28			1000 411202	343	101000
12	11/25/20	11/20 Gas Bill	83.28			5210 430520	343	101000
13	11/25/20	11/20 Gas Bill	83.28			5310 430620	343	101000
14	11/25/20	11/20 Gas Bill	83.26			5410 430820	343	101000
15	11/25/20	11/20 Gas Bill	58.70			5210 430500	343	101000
16	11/25/20	11/20 Gas Bill	580.90			1000 460465	343	101000
200347		00026 MARIAS RIVER ELECTRIC COOP INC	10,866.87					
1	11/25/20	11/20 Electric Bill	76.28			1000 411200	342	101000
2	11/25/20	11/20 Electric Bill	142.37			1000 420400	342	101000
3	11/25/20	11/20 Electric Bill	142.36			1000 420401	342	101000
4	11/25/20	11/20 Electric Bill	55.10			1000 411202	342	101000
5	11/25/20	11/20 Electric Bill	55.10			5210 430520	342	101000
6	11/25/20	11/20 Electric Bill	55.10			5310 430620	342	101000
7	11/25/20	11/20 Electric Bill	55.08			5410 430820	342	101000
8	11/25/20	11/20 Electric Bill	117.09			1000 430200	342	101000
9	11/25/20	11/20 Electric Bill	117.09			5210 430500	342	101000
10	11/25/20	11/20 Electric Bill	117.09			5310 430600	342	101000
11	11/25/20	11/20 Electric Bill	117.10			5410 430830	342	101000
12	11/25/20	11/20 Electric Bill	75.96			1000 430200	342	101000
13	11/25/20	11/20 Electric Bill	70.22			1000 440600	342	101000
14	11/25/20	11/20 Electric Bill	70.21			1000 460430	342	101000
15	11/25/20	11/20 Electric Bill	499.24			1000 460465	342	101000
16	11/25/20	11/20 Electric Bill	752.96			1000 460442	342	101000
17	11/25/20	11/20 Electric Bill	3,881.08			2400 430263	342	101000
18	11/25/20	11/20 Electric Bill	3,854.74			5210 430500	342	101000
19	11/25/20	11/20 Electric Bill	576.59			5310 430600	342	101000
20	11/25/20	11/20 Electric Bill	36.11			5410 430840	342	101000

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 6 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200348	01851 CT CLEANING	1,200.00						
1	11/23/20 11/20 Janitorial Service	75.00			1000 411202	390	101000	
2	11/23/20 11/20 Janitorial Service	75.00			5210 430520	390	101000	
3	11/23/20 11/20 Janitorial Service	75.00			5310 430620	390	101000	
4	11/23/20 11/20 Janitorial Service	75.00			5410 430820	390	101000	
5	11/23/20 11/20 CC Janitorial Service	900.00			1000 460442	300	101000	
200349	02368 OPTUM	25.50						
1	9510069756 11/15/20 HSA Service Fee	6.38			1000 410550	300	101000	
2	9510069756 11/15/20 HSA Service Fee	6.38			5210 430570	300	101000	
3	9510069756 11/15/20 HSA Service Fee	6.37			5310 430670	300	101000	
4	9510069756 11/15/20 HSA Service Fee	6.37			5410 430870	300	101000	
200350	00016 GENERAL DISTRIBUTING CO	120.00						
1	938564 11/30/20 CO2/Acetylene Lease	120.00		33078	1000 430200	300	101000	
200351	02549 MT URBAN & COMMUNITY FORESTRY	100.00						
1	11/30/20 MUCFA Membership Application	100.00			1000 460430	300	101000	
200352	-98390E 02550 SPEEDTECH LIGHTS	237.30						
1	957311 11/25/20 Micro LED Mini Light Bar	237.30		33080	1000 430200	200	101000	
200353	02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	61837 10/31/20 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000	
2	61837 10/31/20 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000	
3	61837 10/31/20 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000	
200354	00309 PREFERRED OFFICE EQUIPMENT	388.31						
1	35240 11/16/20 11/20 Maintenance/Copies	56.41			1000 411050	300	101000	
2	35240 11/16/20 11/20 Maintenance/Copies	56.40			1000 410550	300	101000	
3	35240 11/16/20 11/20 Maintenance/Copies	56.40			5210 430570	300	101000	
4	35240 11/16/20 11/20 Maintenance/Copies	56.40			5310 430670	300	101000	
5	35240 11/16/20 11/20 Maintenance/Copies	56.40			5410 430870	300	101000	
6	35239 11/16/20 11/20 Maintenance/Copies CC	56.25			1000 460442	300	101000	
7	35238 11/16/20 11/20 Maintenance/Copies Shop	25.02		33063	1000 430200	300	101000	
8	35240 11/16/20 11/20 Maintenance/Copies Shop	25.03*		33063	1000 420500	300	101000	
200355	02409 ABIGAIL ST. LAWRENCE	2,200.00						
1	419 11/04/20 Water Court Adjudication	750.00			5210 430500	300	101000	
2	431 12/01/20 DNRC Permitting	1,450.00			5210 430500	300	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 7 of 18
Report ID: AP100

* Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200356	01805 SYSTEMS	3,240.00						
1	38611 10/30/20 10/20-12/20 Quarterly Fee	385.36			1000 410550	300	101000	
2	38611 10/30/20 10/20-12/20 Quarterly Fee	385.36			5210 430570	300	101000	
3	38611 10/30/20 10/20-12/20 Quarterly Fee	385.39			5310 430670	300	101000	
4	38611 10/30/20 10/20-12/20 Quarterly Fee	385.39			5410 430870	300	101000	
5	38611 10/30/20 10/20-12/20 Quarterly Fee	221.50			1000 460442	300	101000	
6	38611 10/30/20 10/20-12/20 Quarterly Fee	221.50			1000 411050	300	101000	
7	38611 10/30/20 10/20-12/20 Quarterly Fee	95.11			1000 430200	300	101000	
8	38611 10/30/20 10/20-12/20 Quarterly Fee	95.11			5210 430500	300	101000	
9	38611 10/30/20 10/20-12/20 Quarterly Fee	95.14			5310 430600	300	101000	
10	38611 10/30/20 10/20-12/20 Quarterly Fee	95.14			5410 430830	300	101000	
11	38686 11/06/20 Laptop Preflights	150.00			1000 410550	300	101000	
12	38686 11/06/20 Laptop Preflights	150.00			5210 430570	300	101000	
13	38686 11/06/20 Laptop Preflights	150.00			5310 430670	300	101000	
14	38686 11/06/20 Laptop Preflights	150.00			5410 430870	300	101000	
15	38686 11/06/20 Laptop Preflights	150.00			1000 411050	300	101000	
16	38743 11/20/20 Laptop Setup	25.00			1000 410550	300	101000	
17	38743 11/20/20 Laptop Setup	25.00			5210 430570	300	101000	
18	38743 11/20/20 Laptop Setup	25.00			5310 430670	300	101000	
19	38743 11/20/20 Laptop Setup	25.00			5410 430870	300	101000	
20	38743 11/20/20 Laptop Setup	25.00			1000 411050	300	101000	
200357	01700 ORKIN, INC	670.44						
1	204819833 11/01/20 11/20 Service Pool	99.22			1000 460445	300	101000	
2	26227780 11/01/20 Year in Advance Pool	571.22			1000 460445	300	101000	
200358	00041 SHELBY PROMOTER	48.00						
1	SL204401 10/28/20 CDBG Housing Program	48.00			1000 411050	300	101000	
200359	01308 FIRST AMERICAN TITLE CO-SHELBY	47.00						
1	38390 10/26/20 Prepare/Record Recon Moritz	47.00			1000 411050	300	101000	
200360	00139 MARIAS VETERINARY CLINIC	149.00						
1	79905 10/31/20 Matthew Clark(Athena)	149.00			1000 440600	300	101000	
200361	01099 SHELBY PUBLIC SCHOOLS	4,000.00						
1	11/02/20 TBID-State Class B Volleyball	4,000.00			7199 212500		101000	
200362	01388 3 RIVERS COMMUNICATIONS INC	4,695.00						
1	37778 10/29/20 ESI Digital Phone System	361.16		33011	1000 410550	200	101000	
2	37778 10/29/20 ESI Digital Phone System	361.16		33011	5210 430570	200	101000	
3	37778 10/29/20 ESI Digital Phone System	361.16		33011	5310 430670	200	101000	
4	37778 10/29/20 ESI Digital Phone System	361.16		33011	5410 430870	200	101000	
5	37778 10/29/20 ESI Digital Phone System	361.16*		33011	1000 410100	200	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 8 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
6	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5210 430511	200	101000		
7	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5310 430611	200	101000		
8	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5410 430811	200	101000		
9	37778 10/29/20 ESI Digital Phone System	361.15		33011	1000 410200	200	101000		
10	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5210 430512	200	101000		
11	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5310 430612	200	101000		
12	37778 10/29/20 ESI Digital Phone System	361.15*		33011	5410 430812	200	101000		
13	37778 10/29/20 ESI Digital Phone System	361.15		33011	1000 411050	200	101000		
200363	-98405E 02496 DELL	1,265.16							
1	2008126585 10/22/20 Vostro Notebook 7500	1,265.16*		33010	1000 420500	200	101000		
200364	00213 HIGHLINE COMMUNICATIONS	112.60							
1	81438 10/19/20 RFD-Radio Repair	112.60		32873	1000 420401	300	101000		
200365	00649 LARSON CLOTHING COMPANY	438.00							
1	10/22/20 Clothing Allowance Correa	26.00			1000 430200	220	101000		
2	10/22/20 Clothing Allowance Correa	26.00			5210 430500	220	101000		
3	10/22/20 Clothing Allowance Correa	26.00			5310 430600	220	101000		
4	10/22/20 Clothing Allowance Correa	26.00			5410 430840	220	101000		
5	11/08/20 Clothing Allowance Bentley	46.25			1000 430200	220	101000		
6	11/08/20 Clothing Allowance Bentley	46.25			5210 430500	220	101000		
7	11/08/20 Clothing Allowance Bentley	46.25			5310 430600	220	101000		
8	11/08/20 Clothing Allowance Bentley	46.25			5410 430840	220	101000		
9	11/20/20 Clothing Allowance Correa	37.25			1000 430200	220	101000		
10	11/20/20 Clothing Allowance Correa	37.25			5210 430500	220	101000		
11	11/20/20 Clothing Allowance Correa	37.25			5310 430600	220	101000		
12	11/20/20 Clothing Allowance Correa	37.25			5410 430840	220	101000		
200366	01620 KLJ ENGINEERING LLC	2,227.07							
1	10144348 10/23/20 Storm Water Construction Adm	1,113.53			5720 430246	950 2283	101000		
2	10144348 10/23/20 Storm Water RPR	1,113.54			5720 430246	950 2283	101000		
200367	-98403E 02087 SUBWAY	90.90							
1	11/06/20 Lunch for Skate Park Crew	90.90			1000 460430	200	101000		
200368	01984 BIG SKY CREATIVE WORKS	660.00							
1	2020-11-5 11/05/20 36x48" Krysko Park Sign	200.00			1000 460430	200	101000		
2	2020-11-16 11/16/20 24x36" Martha Smith Sign	140.00			1000 460430	200	101000		
3	2020-11-16 11/16/20 36x48" Dump Station Sign	200.00			1000 460439	200	101000		
4	2020-11-16 11/16/20 18x24" Fishing Access Sign	120.00			1000 460439	200	101000		

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 9 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
200369	02045 NAPA AUTO PARTS	221.50							
1	141496 10/13/20 RFD-Filters	193.08*		32875	1000 420401	200	101000		
2	140780 10/01/20 RFD-Filters	28.42*		32875	1000 420401	200	101000		
200370	00047 BEN TAYLOR INC	753.77							
1	707637 09/29/20 RFD-Kamlocks	28.65*		32874	1000 420401	200	101000		
2	706484 10/05/20 RFD-Deep Unistrut	2.63*		32874	1000 420401	200	101000		
3	707946 10/14/20 RFD-Water Dispenser	24.00*		32874	1000 420401	200	101000		
4	25857 10/28/20 RFD-10/20 Fuel	428.64		32874	1000 420401	230	101000		
5	250077 11/09/20 CFD-Trash Can Liners	35.98		32879	1000 420400	200	101000		
6	26245 11/23/20 RFD-11/20 Fuel	233.87		32879	1000 420401	230	101000		
200371	02064 PENGUIN MANAGEMENT INC	1,548.00							
1	62266 11/01/20 CFD-Dispatch Services	1,548.00		32876	1000 420400	300	101000		
200372	-98402E 02544 JABRA	471.00							
1	1498453022 09/29/20 Jabra Speaker 710	235.50*			1000 411050	215	101000		
2	1498453022 09/29/20 Jabra Speaker 710	58.88*			1000 410550	215	101000		
3	1498453022 09/29/20 Jabra Speaker 710	58.88*			5210 430570	215	101000		
4	1498453022 09/29/20 Jabra Speaker 710	58.87*			5310 430670	215	101000		
5	1498453022 09/29/20 Jabra Speaker 710	58.87*			5410 430870	215	101000		
200373	01043 MT DEPT OF PUBLIC HLTH & HUMAN	515.00							
1	P10382 11/06/20 Swim Pool 2021 License	200.00			1000 460445	300	101000		
2	S310949 11/06/20 Splash Park 2021 License	75.00			1000 460445	300	101000		
3	TL0697 11/06/20 Williamson Cmpgd 2021 License	120.00*			1000 460437	300	101000		
4	TL0698 11/06/20 Shelooole Cmpgd 2021 License	120.00			1000 460439	300	101000		
200374	00049 TRACTOR & EQUIPMENT CO	15,575.16							
1	0097631 11/04/20 928GZ Loader Repairs	1,660.07		32991	1000 430200	369	101000		
2	0395598 11/20/20 Cutting Edges/Bolt/Nut	2,410.14		33060	2500 430200	200	101000		
3	0395597 11/20/20 Tip/Element/Filters/Lube	1,236.83		33060	5410 430840	200	101000		
4	0097937 11/25/20 Troubleshoot Suspension Seat	1,241.76		33069	5410 430840	300	101000		
5	0097637 11/05/20 928GZ Loader Repairs	2,914.96		33076	1000 430200	369	101000		
6	0097637 11/05/20 928GZ Loader Repairs	2,914.96		33076	5410 430830	300	101000		
7	0097637 11/05/20 928GZ Loader Repairs	2,914.97*		33076	5310 430600	369	101000		
8	0395685 11/24/20 Filters	281.47		33076	5410 430840	200	101000		
200375	01439 CONRAD BUILDING CENTER INC	206.86							
1	477616 11/04/20 Container Truck Lid Material	206.86		32994	5410 430840	200	101000		

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 10 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200376	02376 MOBILE TWI LLC	760.00						
1	1028206 10/28/20 5 DOT Urine Drug Screens	96.25		32993	1000 430200	300	101000	
2	1028206 10/28/20 5 DOT Urine Drug Screens	96.25		32993	5210 430500	300	101000	
3	1028206 10/28/20 5 DOT Urine Drug Screens	96.25		32993	5310 430600	300	101000	
4	1028206 10/28/20 5 DOT Urine Drug Screens	96.25		32993	5410 430830	300	101000	
5	110520B 11/05/20 2021 Contract	62.50		32993	1000 430200	300	101000	
6	110520B 11/05/20 2021 Contract	62.50		32993	5210 430500	300	101000	
7	110520B 11/05/20 2021 Contract	62.50		32993	5310 430600	300	101000	
8	110520B 11/05/20 2021 Contract	62.50		32993	5410 430830	300	101000	
9	111220C 11/12/20 DOT Urine Drug Screen	31.25		33056	1000 430200	300	101000	
10	111220C 11/12/20 DOT Urine Drug Screen	31.25		33056	5210 430500	300	101000	
11	111220C 11/12/20 DOT Urine Drug Screen	31.25		33056	5310 430600	300	101000	
12	111220C 11/12/20 DOT Urine Drug Screen	31.25		33056	5410 430840	300	101000	
200377	00357 APPELEY REPAIR	324.78						
1	9873 11/05/20 2012 Chevy Colorado Repair	145.00*		32986	1000 420500	300	101000	
2	9890 11/10/20 2012 Chevy Silverado Repair	179.78		32986	1000 430200	369	101000	
200378	01321 GLACIER MOTOR SALES & SERVICE	1,139.25						
1	117024 11/05/20 Air Spring	174.67		32987	5410 430840	200	101000	
2	116640 10/30/20 1988 International Repair	964.58		32987	5410 430840	300	101000	
200379	00027 MARKS TIRE & ALIGNMENT	4,637.95						
1	62564 10/21/20 Flat Repair	40.00		32988	1000 430200	300	101000	
2	62665 10/20/20 Flat Repair	20.00		32988	1000 430200	300	101000	
3	62689 10/21/20 Garbage Truck Tires	3,680.00		32988	5410 430830	200	101000	
4	62748 10/24/20 Callout Sanding Truck Service	670.00		32988	1000 430200	300	101000	
5	62718 10/22/20 Flat Repair	40.00		32988	1000 430200	300	101000	
6	62819 10/24/20 Interstate Battery	167.95		32988	1000 430200	200	101000	
7	62793 10/28/20 Flat Repair	20.00		32988	1000 430200	300	101000	
200380	01969 GREAT FALLS SAND & GRAVEL INC	931.00						
1	0040014 10/01/20 Asphalt	931.00		32989	2500 430200	400	101000	
200381	00047 BEN TAYLOR INC	5,687.99						
1	707682 10/05/20 Diesel	375.80		32953	5410 430830	230	101000	
2	25662 10/28/20 10/20 Fuel	109.50		32995	1000 430200	230	101000	
3	25662 10/28/20 10/20 Fuel	207.78		32995	1000 430200	230	101000	
4	25662 10/28/20 10/20 Fuel	69.05		32995	1000 430200	230	101000	
5	25662 10/28/20 10/20 Fuel	39.96		32995	1000 430200	230	101000	
6	25662 10/28/20 10/20 Fuel	113.68		32995	1000 430200	230	101000	
7	25662 10/28/20 10/20 Fuel	252.86		32995	1000 430200	230	101000	
8	25662 10/28/20 10/20 Fuel	233.00		32995	5210 430500	230	101000	
9	25662 10/28/20 10/20 Fuel	396.77		32995	1000 430200	230	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 11 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
10	25662 10/28/20 10/20 Fuel	67.71		32995	1000 430200	230		101000	
11	25662 10/28/20 10/20 Fuel	339.37		32995	1000 430200	230		101000	
12	25662 10/28/20 10/20 Fuel	128.89		32995	1000 430200	230		101000	
13	25662 10/28/20 10/20 Fuel	278.44		32995	1000 430200	230		101000	
14	25662 10/28/20 10/20 Fuel	48.99		32995	1000 420500	230		101000	
15	25662 10/28/20 10/20 Fuel	79.53		32995	1000 440600	230		101000	
16	246407 10/01/20 Screws/Fasteners	6.80		32996	5310 430620	200		101000	
17	248553 10/23/20 Silicone Form a Gsk	19.98		32996	5310 430600	200		101000	
18	247180 10/09/20 Keys	13.50		32996	1000 430200	200		101000	
19	247110 10/08/20 Wire/Wall Plate/Cover	10.00		32996	1000 440600	200		101000	
20	247049 10/07/20 Wire/Connectors	33.84		32996	1000 440600	200		101000	
21	248235 10/21/20 Heat Lamp	33.98		32996	5210 430500	200		101000	
22	248094 10/19/20 Nipple/Plug	7.08		32996	5210 430500	200		101000	
23	247144 10/08/20 Coupler/Hose	17.44		32996	1000 430200	200		101000	
24	247174 10/09/20 Chain/Quick Link/Snap	11.24		32996	1000 430200	200		101000	
25	246539 10/02/20 Blue Elect 3/4x66'	5.49		32996	1000 430200	200		101000	
26	246318 10/01/20 Premix Bags Gravel	40.20		32996	1000 430200	200		101000	
27	248802 10/26/20 Nails/Staples	19.38		32996	1000 460430	200		101000	
28	248569 10/23/20 Red Enamel/Pebble Enamel	11.28		32996	1000 460430	200		101000	
29	246922 10/06/20 Mtl B 25pk	59.99		32996	1000 460430	200		101000	
30	246808 10/05/20 Fence Pliers/Rope Cutter	97.97		32997	1000 460430	200		101000	
31	246848 10/05/20 Cutting Wheel/Mtl B 25pk	77.93		32997	1000 460430	200		101000	
32	250525 11/16/20 Clothing Allowance Bentley	9.99			1000 430200	220		101000	
33	250525 11/16/20 Clothing Allowance Bentley	10.00			5210 430500	220		101000	
34	250525 11/16/20 Clothing Allowance Bentley	10.00			5310 430600	220		101000	
35	250525 11/16/20 Clothing Allowance Bentley	10.00			5410 430840	220		101000	
36	50488 11/02/20 UV Plant Propane	450.75			5210 430500	230		101000	
37	706571 10/29/20 Keys/Rebar Tie Wire	16.99*		33068	1000 411200	200		101000	
38	249444 11/02/20 Hose Clamp	18.95		33067	1000 430200	200		101000	
39	249452 11/02/20 Hose Clamp/Nut Driver	19.86		33067	1000 430200	200		101000	
40	249839 11/06/20 T-Post	82.50		33067	1000 460430	200		101000	
41	249458 11/02/20 Screws/Bolts/Cons 30pk	34.72		33067	1000 460430	200		101000	
42	249062 11/01/20 Cole Well Compound	7.99		33067	1000 460430	200		101000	
43	249184 11/01/20 Blk Liner 55 Gal	35.98		33067	1000 460430	200		101000	
44	251020 11/20/20 HD Stl Han	26.97		33067	1000 430200	200		101000	
45	706638 11/10/20 Stud Rings	3.50		33067	1000 430200	200		101000	
46	250119 11/10/10 Connector/Flap Disc	66.90		33067	1000 430200	200		101000	
47	250116 11/10/20 Blk Cable	17.99		33067	1000 430200	200		101000	
48	250518 11/16/20 Keys	6.00		33067	1000 430200	200		101000	
49	249790 11/06/20 No Smoking Sign/Paint Marker	14.66		33067	1000 430200	200		101000	
50	250773 11/19/20 Roll Shop Towels	2.69		33067	1000 430200	200		101000	
51	249178 11/01/20 Screws	1.80		33067	1000 430200	200		101000	
52	249128 11/01/20 Hose Splicer	5.99		33066	1000 430200	200		101000	
53	249783 11/05/20 Brass Fitting	4.79		33066	5410 430830	200		101000	
54	249649 11/04/20 Clear Coat/Clamp	42.28		33066	5410 430840	200		101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 12 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
55	249213 11/01/20 Fire Extinguisher Strap	12.99		33066	5410 430840	200	101000	
56	250517 11/16/20 32oz Drain Opener	9.49		33066	5310 430600	200	101000	
57	249287 11/01/20 Wire Connectors	4.50		33066	5310 430600	200	101000	
58	251002 11/20/20 Paint/Rivets	23.92		33066	5210 430500	200	101000	
59	250762 11/18/20 Tongue & Groove	17.99		33066	5210 430500	200	101000	
60	250159 11/10/20 Railroad Pi/Taper Digging 72	81.98		33066	5210 430500	200	101000	
61	249693 11/04/20 Liner/MP Select/Frame	43.31		33066	5210 430500	200	101000	
62	249056 11/01/20 Mold Killing Pr/Pro Sprayer	38.78		33066	5210 430500	200	101000	
63	249630 11/04/20 Premix Bags Gravel	23.60		33066	1000 430200	200	101000	
64	249737 11/05/20 Hose Clamp	5.58		33066	1000 430200	200	101000	
65	250562 11/16/20 Green Marker	5.49		33066	1000 430200	200	101000	
66	26063 11/23/20 11/20 Fuel	111.27		33065	1000 430200	230	101000	
67	26063 11/23/20 11/20 Fuel	256.71		33065	5410 430840	230	101000	
68	26063 11/23/20 11/20 Fuel	123.03		33065	1000 430200	230	101000	
69	26063 11/23/20 11/20 Fuel	194.97		33065	1000 430200	230	101000	
70	26063 11/23/20 11/20 Fuel	80.65		33065	5210 430500	230	101000	
71	26063 11/23/20 11/20 Fuel	49.91		33065	1000 430200	230	101000	
72	26063 11/23/20 11/20 Fuel	128.68		33065	5410 430830	230	101000	
73	26063 11/23/20 11/20 Fuel	91.66		33065	1000 430200	230	101000	
74	26063 11/23/20 11/20 Fuel	62.95		33065	1000 430200	230	101000	
75	26063 11/23/20 11/20 Fuel	69.40		33065	1000 430200	230	101000	
76	26063 11/23/20 11/20 Fuel	70.67		33065	1000 430200	230	101000	
77	26063 11/23/20 11/20 Fuel	36.11		33065	1000 420500	230	101000	
78	26063 11/23/20 11/20 Fuel	35.62		33065	1000 440600	230	101000	
200382	00088 CARQUEST AUTO PARTS	271.88						
1	2567315652 10/02/20 CFD-Grease	19.90		32877	1000 420400	200	101000	
2	2567316157 10/15/20 RFD-Battery	251.98*		32877	1000 420401	200	101000	
200383	27195S 01019 BOUMA TRUCK SALES INC	1,850.00						
1	11/16/20 Deposit 1999 Peterbilt Cummins	462.50			1000 430200	900	101000	
2	11/16/20 Deposit 1999 Peterbilt Cummins	462.50			5210 430501	900	101000	
3	11/16/20 Deposit 1999 Peterbilt Cummins	462.50			5310 430601	900	101000	
4	11/16/20 Deposit 1999 Peterbilt Cummins	462.50			5410 430831	900	101000	
200384	02335 CINTAS CORPORATION	249.99						
1	5042244949 11/17/20 Restock Medicine Cabinet	35.06		33018	1000 410550	200	101000	
2	5042244949 11/17/20 Restock Medicine Cabinet	35.07		33018	5210 430570	200	101000	
3	5042244949 11/17/20 Restock Medicine Cabinet	35.07		33018	5310 430670	200	101000	
4	5042244949 11/17/20 Restock Medicine Cabinet	35.07		33018	5410 430870	200	101000	
5	5042244971 11/17/20 Shop Medicine Cabinet	27.43		33059	1000 430200	200	101000	
6	5042244971 11/17/20 Shop Medicine Cabinet	27.43*		33059	1000 420500	200	101000	
7	5042244971 11/17/20 Shop Medicine Cabinet	27.43		33059	5410 430830	200	101000	
8	5042244971 11/17/20 Shop Medicine Cabinet	27.43		33059	5410 430840	200	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 13 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
200385	-98400E	02496 DELL	7.99					
1	2008139643	11/05/20 HDMI Cable	1.99		33013	1000 410550	200	101000
2	2008139643	11/05/20 HDMI Cable	2.00		33013	5210 430570	200	101000
3	2008139643	11/05/20 HDMI Cable	2.00		33013	5310 430670	200	101000
4	2008139643	11/05/20 HDMI Cable	2.00		33013	5410 430870	200	101000
200386	-98399E	02496 DELL	7.99					
1	2008139637	11/05/20 HDMI Cable	1.99		33015	1000 410550	200	101000
2	2008139637	11/05/20 HDMI Cable	2.00		33015	5210 430570	200	101000
3	2008139637	11/05/20 HDMI Cable	2.00		33015	5310 430670	200	101000
4	2008139637	11/05/20 HDMI Cable	2.00		33015	5410 430870	200	101000
200387	-98398E	02496 DELL	219.99					
1	2008139643	11/05/20 Dell UltraSharp 24 Monitor	54.99*		33014	1000 410550	215	101000
2	2008139643	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33014	5210 430570	215	101000
3	2008139643	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33014	5310 430670	215	101000
4	2008139643	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33014	5410 430870	215	101000
200388	-98397E	02496 DELL	219.99					
1	2008139637	11/05/20 Dell UltraSharp 24 Monitor	54.99*		33016	1000 410550	215	101000
2	2008139637	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33016	5210 430570	215	101000
3	2008139637	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33016	5310 430670	215	101000
4	2008139637	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33016	5410 430870	215	101000
200389	-98396E	02496 DELL	219.99					
1	2008139776	11/05/20 Dell UltraSharp 24 Monitor	54.99*		33017	1000 410550	215	101000
2	2008139776	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33017	5210 430570	215	101000
3	2008139776	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33017	5310 430670	215	101000
4	2008139776	11/05/20 Dell UltraSharp 24 Monitor	55.00*		33017	5410 430870	215	101000
200390	01866	SHELBY PAINT AND HARDWARE	370.20					
1	14658	11/10/20 Paper Towels/Glass Cleaner	30.97		32635	1000 460442	200	101000
2	14671	11/18/20 Tide	12.99		32636	1000 460442	200	101000
3	69738	10/30/20 Pipe Insulation/Tape	6.98		33064	5210 430500	200	101000
4	69797	11/02/20 Electric Tape	2.98		33064	5410 430840	200	101000
5	69908	11/09/20 Plug In End	5.49		33064	5410 430840	200	101000
6	69855	11/10/20 Christmas Lights	34.95		33064	1000 430200	200	101000
7	69919	11/10/20 Lights	39.95		33064	1000 430200	200	101000
8	69926	11/16/20 Batteries/Dewalt Tools	77.98		33064	5410 430830	200	101000
9	69931	11/17/20 Ice Melt	31.98		33064	1000 430200	200	101000
10	69941	11/18/20 Lights/Breaker/Outlets	125.93		33064	1000 460430	200	101000

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 14 of 13
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200391	-98395E 01994 BEST BUY	129.99						
1	8063695881 11/17/20 Aluratek Webcam	129.99*		33020	1000 411050	215	101000	
200392	-98394E 01994 BEST BUY	99.99						
1	8063695926 11/17/20 Sony Digital Voice Recorde	24.99		33021	1000 410550	200	101000	
2	8063695926 11/17/20 Sony Digital Voice Recorde	25.00		33021	5210 430570	200	101000	
3	8063695926 11/17/20 Sony Digital Voice Recorde	25.00		33021	5310 430670	200	101000	
4	8063695926 11/17/20 Sony Digital Voice Recorde	25.00		33021	5410 430870	200	101000	
200393	01620 KLJ ENGINEERING LLC	1,082.73						
1	10144251 10/23/20 WW Treatment Design	1,082.73			5310 430601	950 2282	101000	
200394	02547 CENTRAL MONTANA LOCK & SAFE LLC	21.00						
1	15384 11/06/20 6-Keys Humic/River Booster	21.00		32999	5210 430500	200	101000	
200395	02334 BEN TAYLOR INC.	1,230.61						
1	711982 11/23/20 Diesel	1,055.45		32998	5410 430840	230	101000	
2	709103 11/16/20 Diesel	84.11			5410 430830	230	101000	
3	709144 11/23/20 Diesel	91.05			5410 430830	230	101000	
200396	01863 PURE BLISS CYCLE INC	204.59						
1	45629 11/16/20 Plow Skid Kit/Skid Replacement	95.63		33000	1000 430200	200	101000	
2	45601 11/12/20 Replacement Contactor	108.96		33000	1000 430200	200	101000	
200397	00037 NORTHWEST PIPE FITTINGS INC	74,738.67						
Council Approved Meter Purchase 10/5/20								
1	2387968-2 11/09/20 4" R900I HP Gal Register	149.99		33051	5210 430500	200	101000	
2	3414727-1 11/12/20 288-5/8" ProCoder Meters	71,481.60		33057	5210 430500	200	101000	
3	3414727 11/09/20 4-1" ProCoder Meters	1,524.56		33057	5210 430500	200	101000	
4	3414727 11/09/20 4-1" ProCoder Meters	1,582.52		33057	5210 430500	200	101000	
200398	02519 KG BUILDING LLC	128.00						
1	10996D 11/09/20 Clean Contacts Trolley Opener	128.00		33052	5310 430600	300	101000	
200399	02285 KANN MANUFACTURING CORP	114.60						
1	2010117 11/11/20 Seal Kits	114.60		33053	5410 430830	200	101000	
200400	01593 I-STATE TRUCK CENTER	274.76						
1	C252133145 11/23/20 Spring Assy/Eye Bushing	274.76		33054	5410 430840	200	101000	

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 15 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
200401	01130 NORTHERN HYDRAULICS INC	558.45							
1	11580 11/23/20 Garbage Truck Repair	558.45		33055	5410 430830	300	101000		
200402	01780 MONTANA BROOM & BRUSH	86.68							
1	1462508 11/19/20 Liners/Roll Towel	86.68		32638	1000 460442	200	101000		
200403	-98393E 02323 ROCKY MOUNTAIN PRINT SOLUTIONS	114.37							
1	11/18/20 Year End Tax Forms	28.59		33019	1000 410550	200	101000		
2	11/18/20 Year End Tax Forms	28.59		33019	5210 430570	200	101000		
3	11/18/20 Year End Tax Forms	28.59		33019	5310 430670	200	101000		
4	11/18/20 Year End Tax Forms	28.60		33019	5410 430870	200	101000		
200404	01620 KLJ ENGINEERING LLC	527.21							
1	10145501 11/20/20 Storm Water Survey	32.30			5720 430246	950 2283	101000		
2	10145501 11/20/20 Storm Water RPR	494.91			5720 430246	950 2283	101000		
200405	01862 KENCO SECURITY AND TECHNOLOGY	3,176.00							
1	230173 10/30/20 Service Door at Civic Center	950.00		32637	1000 460442	369	101000		
2	228523 10/27/20 300 Prox Keys	2,226.00		33022	1000 460442	200	101000		
200406	-98392E 02543 ARLO TECHNOLOGIES	9.99							
1	11/24/20 Subscription Sec Camera Shop	9.99			1000 430200	300	101000		
200407	02362 BARBER ELECTRIC	105.00							
1	1579 11/23/20 Service Call City Shop	35.00		33062	5410 430830	300	101000		
2	1579 11/23/20 Service Call City Shop	35.00		33062	5410 430840	300	101000		
3	1579 11/23/20 Service Call City Shop	35.00		33062	1000 430200	300	101000		
200408	00554 TORGERSON'S LLC	20.00							
1	P64950 11/11/20 Pin Hitch	20.00		33058	1000 430200	200	101000		
200409	00119 SHELBY VOLUNTEER FIRE DEPT	540.44							
1	10/16/20 RFD-Chainsaw Fuel	47.94			1000 420401	230	101000		
2	10/14/20 CFD-Fire Prevention Week Bags	145.95			1000 420400	200	101000		
3	09/18/20 CFD-Fire Prevention Items	315.95			1000 420400	200	101000		
4	11/03/20 CFD-Accountability Tags	30.60			1000 420400	200	101000		
200410	01736 MUNICIPAL EMERGENCY SERVICES INC	9,400.00							
Council Approved 8/10/20									
1	1516153 11/04/20 RFD-(2) Bunker Coat	2,770.00*		32878	1000 420401	200	101000		
2	1516153 11/04/20 RFD-(4) Bunker Pant	3,860.00*		32878	1000 420401	200	101000		
3	1516153 11/04/20 RFD-(2) Bunker Coat	2,770.00*		32878	1000 420401	200	101000		

12/03/20
11:50:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/20

Page: 16 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200411	01438 BARRY DAMSCHEN CONSULTING LLC	2,125.00						
1	3 11/16/20 7/20-9/20 Consult & Monitor	2,125.00			5410 430840	350	101000	
200412	02412 CORE & MAIN	49.37						
1	N366095 11/18/20 Zip Flange	49.37		33079	5210 430500	200	101000	
200413	02045 NAPA AUTO PARTS	689.64						
1	144012 12/03/20 Pliers/3 Pack Utility	46.56		33072	1000 430200	200	101000	
2	143633 11/24/20 8G-8FJX/8M2TXREEL	36.39		33072	5410 430830	200	101000	
3	142748 11/06/20 Rocker LED/Pust Bt Mom O	14.28		33072	1000 430200	200	101000	
4	142926 11/10/20 Cable Tie	7.51		33072	1000 430200	200	101000	
5	141867 10/21/20 Oil	3.97		33072	1000 430200	200	101000	
6	142426 10/30/20 Cleaner/Shop Towels/Disp Glove	74.26		33072	5410 430840	200	101000	
7	143069 11/12/20 Lubricant/WD40	23.28		33072	1000 430200	200	101000	
8	143373 11/18/20 Lamp	17.99		33072	5410 430830	200	101000	
9	143472 11/20/20 Shop Towel	31.76		33072	1000 430200	200	101000	
10	142865 11/09/20 Paint	7.64		33072	1000 430200	200	101000	
11	142221 10/27/20 Filters	16.66		33072	1000 430200	200	101000	
12	141089 10/06/20 Disp Gloves	24.08		33072	1000 430200	200	101000	
13	143650 11/24/20 Jack	55.49		33072	1000 430200	200	101000	
14	143681 11/25/20 Filters	239.23		33073	1000 430200	200	101000	
15	143757 11/27/20 Air Freshener	3.22		33073	5410 430830	200	101000	
16	142274 10/28/20 Filters	32.04		33073	1000 430200	200	101000	
17	142362 10/28/20 Detailer	10.12		33073	1000 430200	200	101000	
18	142386 10/28/20 Deice/Wiper	45.16		33073	1000 430200	200	101000	
200414	00088 CARQUEST AUTO PARTS	149.48						
1	2567317781 12/02/20 Grease Gun Adapter & Needl	10.10		33074	5310 430600	200	101000	
2	2567317435 11/20/20 Cleaner/Detailer/32oz Chem	14.87		33074	5210 430500	200	101000	
3	2567317341 11/17/20 Wiper Blade	28.12		33074	1000 430200	200	101000	
4	2567317342 11/17/20 Return Wiper Blade	-28.12		33074	1000 430200	200	101000	
5	2567317342 11/17/20 Wiper Blade	13.38		33074	1000 430200	200	101000	
6	2567317192 11/13/20 22pc Tool Set	15.00		33074	1000 430200	200	101000	
7	2567317157 11/12/20 Prim Wire	23.46		33074	1000 430200	200	101000	
8	2567317106 11/10/20 Add a Circuit Mini	4.54		33074	1000 430200	200	101000	
9	2567317095 11/10/20 Terminal	16.52		33074	1000 430200	200	101000	
10	2567317069 11/09/20 32v Spk 30A	2.91		33074	1000 430200	200	101000	
11	2567316914 11/04/20 Cable Ties	48.70		33074	1000 430200	200	101000	

of Claims 96 Total: 389,741.93

Total Electronic Claims 4,974.08 Total Non-Electronic Claims 384767.85

12/03/20
11:50:12

CITY OF SHELBY
Claim from Another Period Cancelled in this Period
For the Accounting Period: 11/20

Page: 17 of 18
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash	
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Cancelled in 11/20 ***									
*** Claim from another period (7/20) ***									
200016		02325 CHS	32,073.56						
Cancelled 11/20 - Agreement in Question-Not Meeting Employment Requirements									
1	10 07/01/20	TEDTIFD-Principal	24,444.70			2310 490533	610	101000	
2	10 07/01/20	TEDTIFD-Interest	7,628.86			2310 490533	620	101000	
# of Claims			1	Total:	32,073.56				

12/03/20
11:50:37

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 11/20

Page: 18 of 18
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$50,525.10
2310 TAX INCREMENT FINANCING DISTRICT (TIED)	
101000 Cash-Operating	\$-32,073.56
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,881.08
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$3,341.14
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$3,353.75
3035 2006 FIRE HALL G.O.B.	
101000 Cash-Operating	\$97,042.50
5210 WATER UTILITY	
101000 Cash-Operating	\$87,524.41
102210 Cash-Revenue Bond Sinking & Interest	\$60,768.75
5310 SEWER UTILITY	
101000 Cash-Operating	\$10,587.27
102210 Cash-Revenue Bond Sinking & Interest	\$44,203.75
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$21,759.90
5720 STORM DRAINAGE	
101000 Cash-Operating	\$2,754.28
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$4,000.00
 Total:	 \$357,668.37

MINUTES OF THE PARK & RECREATION COMMITTEE

November 30, 2020

In attendance: Gary McDermott, Lyle Kimmet, Eric Tokerud, Jayson Gray, Luis Correa, Jessi LaTray and Lorette Carter.

Civic Center Facility Manager Report:

Jessi, Facility Manager reported the facility has been very busy, particularly over the Thanksgiving weekend. There has been an issue of kids in the cardio and weight rooms. The facility policy is no one under the age of 16 in the cardio rooms and no one in the weight room under the age of 18 unless with a parent and with the consent of the Facility Manager. Kids under 14 are not allowed without an adult in the facility after 9:00 pm.

The weight room equipment has shipped, but is waiting delivery and set-up from Town & Country Moving Specialists of Great Falls. Jessi has been trying to reach out to the company for a delivery time.

Jessi reported Michelle White has started as the weekend attendant. Roller skating and movie parties are available. She also reported the John Deere Expo was very successful and the facility welcomed the Choteau Lady Bulldog Volleyball team during the State Class B Volleyball tournament. They relaxed in the Teen Room between matches.

City Facilities:

Roadrunner Recreation Trail: Bo Trails of Belgrade/Bozeman was awarded the contract to design the mountain bike trail. The company will be in Shelby December 3rd to site the project. The Office of Community Development is writing a grant application to the Montana FWP Urban Trail Program for trail construction. The grant deadline is January 31, 2020.

Lorette will reach out to CoreCivic prison industries and Mr. Thadd White's shop classes on the shade structures for the trail.

Champions Park: Pat Barber is working on a cost estimate for the lighting at Champions Park. The Champions Park Committee is also trying to secure additional homesteader stone donations in anticipation of completing the monument base and installing the homesteader stones and donor bricks.

Krysko Skate Park: Work was completed 3 weeks early on the park. The park is getting a lot of use even in the cold weather. The City is applying for funding from the Land Water Conservation Fund to finish the park and install a play structure. In looking at the site, City Superintendent Luis Correa recommended the City concrete around the bowls rather than trying to install irrigation and sod. The City will also work on seating areas with shade structures in anticipation of a spring grand opening. Thank you letters from Shelby Junior and High students was greatly appreciated by Larry Krystkowiak and Jeff Ament. The rules sign has been completed by Big Sky Creative Work and will be installed as the park is getting a lot of use.

Welcome Signage: The Office of Community Development has submitted an application to the Office of Tourism for a welcome sign at the west entrance into Shelby.

Motel Signage: The City, working with our engineering team looked into the cost of rehabilitating the Motel sign on Main Street. The lighting specialist estimated the cost to refurbish the sign would be approximately \$24,000. No further action has been taken on the sign, but the City has cleaned the interior of the sign and hopes to cap the top of the sign to prevent birds from nesting inside.

Tree Board:

The City is continuing to work with DNRC on the Montana Ash Hazard Tree Removal and Species Diversity Replanting Project. The plan is to replace 4 Green Ash Trees at the former Bitterroot School along Granite Avenue and 6 Green Ash Trees at the Historic Shelby High. The City was also able to secure \$600 for additional trees from the Montana Urban Community Forestry Association (MUCFA). The City will also apply for funding from the Urban Forestry Program for contracted work to prepare the sites for new tree planting. The City should also be eligible for a \$750.00 grant as part of the Arbor Day Grant Program as well. These projects will take place in late spring 2021.

New Business:

Ice Rink: Luis reported the ice rink will be filled when cold weather is sustained to ensure the water freezes.

Speed Signs: Luis reported two new speed indicator signs have been installed along 5th Street South coming into town and along Valley Street leading to the school campus.

Cell Phone Ordinance Signs: Lorette reported cell phone ordinance signs will be installed as soon as they are received as the ordinance goes into effect December 3rd.

With no further business, the next meeting is scheduled for Monday, January 25, 2021.

ORDINANCE NO. 844

AN ORDINANCE SETTING THE RULES AND REGULATIONS OF A SKATE PARK

TITLE 9 PUBLIC WAYS AND PROPERTY

CHAPTER 10 SKATE PARK

SECTION:

9-10-1: Intent

9-10-2: Definitions

9-10-3: Rules and Regulations

9-10-4: Penalty

9-10-1: INTENT:

It is the intent of this chapter to place the obligation for compliance with its requirements upon any person falling within its scope, and nothing in this chapter is intended to impose any duty upon the city of Shelby, its officers, or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory. Nothing contained in this chapter shall be construed to create or to form the basis for liability on the part of the city of Shelby, or its officers, employees, or agents, for any injury or damage resulting from the failure of any person subject to this chapter to comply with this chapter, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this chapter on the part of the city of Shelby by its officers, employees, or agents. The skate park is unsupervised. Skate or ride at your own risk.

9-10-2: DEFINITIONS:

APPROVED HELMET: A head covering designed for safety that meets or exceeds bicycle helmet safety standards set by the American National Standards Institute (ANSI).

SKATE AREA: That portion of the skate park made of concrete and used to skateboard, roller skate, in-line skate, bicycle or scooter.

SKATE PARK: The City of Shelby skate park facility is located at 619 Main Street, Shelby, Montana, also known as "Krysko Park".

9-10-3: RULES AND REGULATIONS:

A. The skate park shall be open daily from dawn to dusk unless otherwise posted. Unless authorized by the city council no person shall go upon or remain in the skate park outside of the posted hours.

B. The skate area is designed for use by skateboards, roller skates, in-line skates, bicycles or scooters.

C. Any person under the age of thirteen (13) using the skate area shall wear an approved helmet and shall have either the neck or chin strap of the helmet fastened securely while the skateboard, roller skates, in-line skates, bicycles or scooters are in motion.

No person shall transport another person on or in tow of a skateboard, roller skates, in-line skates, bicycle or scooter in the skate area.

A parent or guardian is responsible for requiring that a child under the age of thirteen (13) years wears an approved helmet while skateboarding, roller skating, in-line skating, bicycling or scooting and is responsible for ensuring that the neck or chin strap of the helmet is fastened securely.

D. Alcohol, food and drink, tobacco products, smoking, vaping and chewing gum are not permitted in the skate park. No animals are allowed in the skate park area.

E. No person shall dump or dispose of any litter or garbage in the skate park except in receptacles which are provided therefor. Food and beverages are allowed in designated picnic areas only. Graffiti, tagging, placement of stickers or vandalizing any portion of the skate park facility is prohibited and may be punishable as a misdemeanor offense such as injury to public property.

F. No person shall engage in loud, boisterous, threatening, abusive, insulting or indecent language; or engage in any disorderly conduct or behavior tending to be a breach of the public peace in the skate park. No person shall cause, make or allow to be made from audio or similar equipment under such person's control, loud music or loud noise in the skate park.

9-10-4: PENALTY:

Unless set forth elsewhere in this chapter any person violating any provision of this chapter shall be guilty of a civil infraction, and conviction thereof shall be punished by imposition of a monetary penalty of not more than seventy five dollars (\$75.00), exclusive of statutory assessments. Loss of privileges to use or enter the skate park may be imposed at the discretion of the city.

This ordinance shall be effective thirty (30) days from the date of its final passage.

FIRST, passed and approved by the Council of the City of Shelby, Montana this 7th day of December, 2020.

Gary W. McDermott, Mayor

Attest:

Jade Goroski, Finance Officer

FINALLY, passed and approved by the Council of the City of Shelby, Montana this 21st day of December, 2020.

Gary W. McDermott, Mayor

Attest:

Jade Goroski, Finance Officer



ESTIMATE

Bouma Truck Sales, Inc.

"We'll leave the headlights on for you"

3500 Vaughn Rd
Great Falls, MT 59404
406-771-8200
www.yellowiron.com

DATE November 16, 2020
CUSTOMER ID [from CRM]
EXPIRATION DATE

TO

City Of Shelby
[Street Address]
[City, ST ZIP Code]
1-916-879-0553

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Jeff Huffman		Deposit required, balance due on receipt	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	1999 Peterbilt 330 Cummins, 10 spd		18,500.00
2.00	Hydraulic cyl. Rebuilt	1,000.00	2,000.00
1.00	PTO , hoses, parts, etc		3,200.00
1.00	Labor to swap beds from one truck to other		5,000.00
	This is an estimate and may go up with unforeseen issues.		
	Any cost overage will be discussed before moving forward		

SUBTOTAL	\$	28,700.00
SALES TAX		
TOTAL	\$	28,700.00

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below:
(Describe any conditions pertaining to these prices and any additional terms of the agreement.
You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN AGREEMENT WITH UTILITY SERVICES PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA (USP) TO OFFER RESIDENTIAL PROPERTY SERVICE LINE WARRANTY PLANS

WHEREAS, residential property owners in the city of Shelby are responsible for the maintenance and repair of the water line laterals between the City owned main lines and the connection on residential private property; and

WHEREAS, typically, homeowners' insurance policies exclude repairs to and damages resulting from breaks or other damage in the water line laterals between the City owned main lines and the connection on residential private property; and

WHEREAS, a service line warranty program offers residential property owners in the city of Shelby an affordable way to avoid the unexpected and often large expense involved with breaks or other damage in the water line laterals between the city owned main line and the connection on residential private property; and

WHEREAS, the National League of Cities (NLC) Service Line Warranty Program, administered by Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (USP) offers a water service line warranty program to residential property owners; and

WHEREAS, The City of Shelby is an affiliate member of the NLC and therefore has access to the NLC Service Line Warranty Program and desires to offer residential property owners the opportunity, but not the obligation, to purchase a service line warranty; and

WHEREAS, the City of Shelby has voted to forfeit the license fee of \$.50 per warranty for each month tat said warranty is in force for a residential property owner, to reduce the residential property owners' premium.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Mayor is hereby authorized and directed to execute a Marketing Services Agreement with USP to license the use of the City of Shelby logo and endorsement in conjunction with advertising residential property service line warranty plans to city of Shelby residential water users, in form and content approved by the City of Shelby Attorney;
2. This resolution shall take effect upon passage and execution of the Marketing Services Agreement.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY
THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR
THIS _____ DAY OF _____, 2020.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER



Gary McDermott
Mayor
City of Shelby-MT
112 1st St S
Shelby, MT 59474-1954

August 7, 2020

Dear Gary:

With the current challenges we are facing, it is more important than ever that we have solutions to ensure the safety and livability of our citizens' homes and help residents avoid unexpected household repair expenses. The National League of Cities (NLC) Service Line Warranty Program, endorsed by the Montana League of Cities and Towns, provides this protection to homeowners.

Offered at no cost to League members, the NLC Service Line Warranty Program educates homeowners about their service line responsibilities and provides optional, affordable protection from unanticipated service line repair costs. Homeowners in participating municipalities are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$8,500 per occurrence. Thawing of frozen lines is also covered. Twenty Montana municipalities currently offer the program.

Benefits to residents and municipalities include:

- Educates homeowners and reduces local officials' frustration
- No cost for Montana cities and towns to participate
- Optional revenue share component to help drive dollars back to the city
- Affordable rates for residents
- Increases citizen satisfaction

Important features of the program:

1. Program pays for the repairs, not your residents
2. Customers are provided with a 24/7/365 repair hotline staffed with live agents
3. All repairs performed to local code by rigorously vetted, licensed and insured local-area contractors
4. Encompasses all aspects of administration – educational outreach, billing, customer service, repairs, customer satisfaction measurement and partner reporting

The program is offered by HomeServe, a leading provider of home repair solutions in North America, with an outstanding national reputation. We encourage you to consider joining over 650 U.S. municipalities in adopting the NLC Service Line Warranty Program for your citizens.

For more information, please contact Rob Meston at HomeServe. He can be reached at 412-874-8866 or robert.meston@homeserveusa.com. Their website is www.NLC.org/serviceline.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim S. Burton".

Tim S. Burton
Executive Director

NLC SERVICE LINE WARRANTY PROGRAM

HIGHLIGHTS AND SUMMARY

- The Program is only offered to homeowners as an option in cities that choose to participate in the program.
- It is marketed jointly with the participating city's logo and Service Line Warranties of America to demonstrate that there is a relationship in place, to let residents know that offering is for the residents benefit and has the approval of the city.
- All Program marketing and administration are managed entirely by USP and public funds are not used for program administration.
- Local government incurs no cost to introduce the warranty program to the community.

The program provides four key benefits for NLC members that participate:

1. Educates resident homeowners about their service line responsibilities.
2. Provides an affordable solution that helps residents avoid the often-high cost of water and sewer service line repairs.
3. Engages local contractors to perform the repairs that contribute to the local economy.
4. Creates a new source of funding for projects that benefit the community.

Coverage Highlights

1. USP handles all aspects of the program and it is offered at **no cost to the city**.
2. Generous warranty coverage with most repairs completed within 24 hours.
3. Warranty covers failures due to normal wear and tear, including age, ground shifting, fluctuating temperatures, tree root invasion and frozen lines.
Participation is voluntary and warranties can be cancelled at any time.
4. No service fees, deductibles, permit fees, or lifetime or annual limits.
5. Around-the-clock claims hotline, including weekends and holidays.
6. Use of only licensed, local contractors ensures repairs are made to local code.

Products

- **Water Line Warranty**
- **Sewer Line Warranty**
- **In-Home Plumbing and Drainage**

NLC SERVICE LINE WARRANTY PROGRAM

About

Since its founding in 2003, Utility Service Partners, Inc. (USP) and its parent, HomeServe USA, have been working in partnership with utilities and municipalities across the country to provide solutions that help address aging infrastructure.

Through a unique “Savings & Solutions Program” Partnership between the National League of Cities (NLC) and USP, the NLC Service Line Warranty Program was conceived in 2010 as a tool to help NLC member cities address this infrastructure issue on a local level for their residents. The NLC Service Line Warranty Program is a unique public-private partnership, and as the program administrator, USP is the only provider endorsed by the NLC, an organization that represents and advocates for cities and municipalities throughout the United States.

The program provides four key benefits for NLC members that participate:

1. Educates resident homeowners about their service line responsibilities
2. Provides an affordable solution that helps residents avoid the often-high cost of water and sewer service line repairs.
3. Engages local contractors to perform the repairs that contribute to the local economy
4. Creates a new source of funding for projects that benefit the community

The NLC Service Line Warranty Program is currently available in nearly 500 cities and municipalities across the country and has helped more than 100,000 homeowners save money on service line repairs and replacements since the Program began.

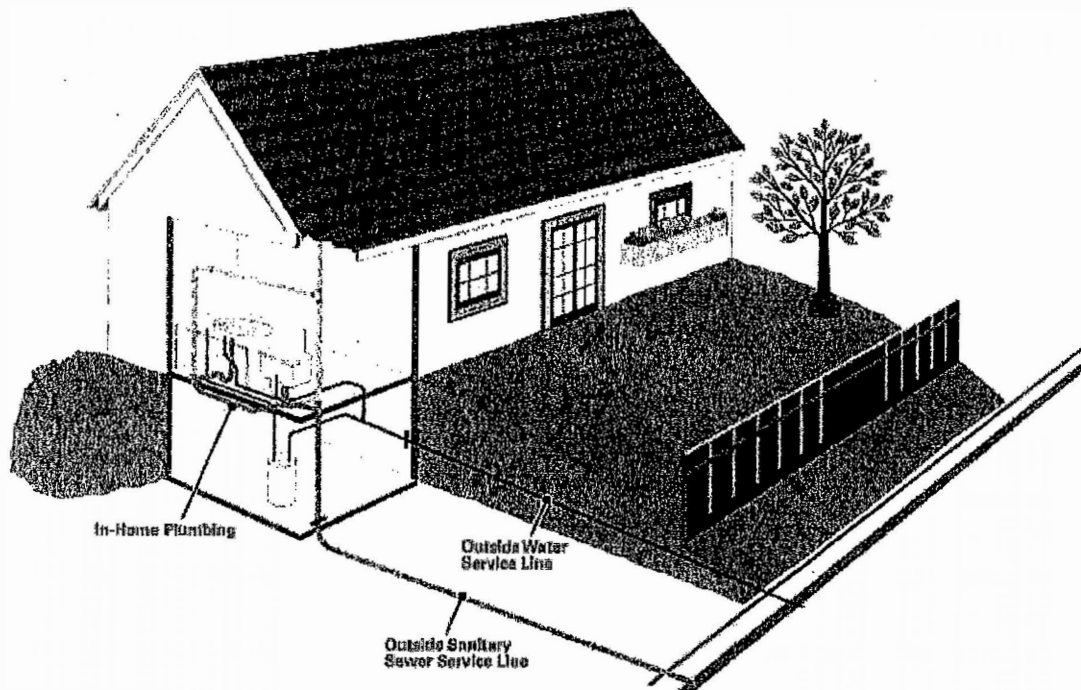
The Program is only offered to homeowners as an option in cities that choose to participate in the program. It is marketed jointly with the participating city's logo and Service Line Warranties of America, the brand recognized as a trusted source of utility line plans, to demonstrate that there is a relationship in place, to let residents know that offering is for the residents benefit and has the approval of the city. All Program marketing and administration are managed entirely by USP and public funds are not used for program administration. Local government incurs no cost to introduce the warranty program to the community.

USP, and its parent HomeServe USA are committed to unparalleled brand stewardship that adds value for our partner communities. This commitment is reinforced by an A+ Accredited Better Business Bureau rating. Our consumer brand, Service Line Warranties of America, is proud to be the recipient of the 2013 Western Pennsylvania Better Business Bureau Torch Award for Marketplace Ethics. Together with parent company HomeServe USA, USP is committed to acting with the highest level of integrity and ethical conduct in all interactions with partners, customers, employees, contractors and shareholders. To visit our consumer site, Service Line Warranties of America, please [click here](#).

Coverage

Giving your community peace of mind, one warranty at a time.

The National League of Cities (NLC) Service Line Warranty Program, administered by Utility Service Partners, Inc. (USP), a HomeServe company, offers affordable protection for homeowners to protect their external water and sewer lines and in-home plumbing and drainage from leaks, breaks and clogs.



Coverage Highlights

- USP handles all aspects of the program and it is offered at **no cost to the city**.
- Generous warranty coverage with most repairs completed within 24 hours.
- Warranty covers failures due to normal wear and tear, including age, ground shifting, fluctuating temperatures, tree root invasion and frozen lines. Participation is voluntary and warranties can be cancelled at any time.
- No service fees, deductibles, permit fees, or lifetime or annual limits.
- Around-the-clock claims hotline, including weekends and holidays.
- Use of only licensed, local contractors ensures repairs are made to local code.
- Residents and city officials give the program positive reviews.

Products



Water Line Warranty

The Water Line Warranty covers the buried, outside water line that runs from the point of the utility connection to the foundation of the home. This warranty provides generous coverage for each water line repair plus an allowance for public sidewalk cutting.



Sewer Line Warranty

The Sewer Line Warranty covers the buried, outside sewer line that runs from the foundation of the home to the main line. This warranty provides generous coverage for each sewer line repair, including clogged lines, plus an additional allowance for public street cutting.



In-Home Plumbing and Drainage

The In-Home Plumbing and Drainage Warranty covers interior water supply lines, sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry, including lines that may be embedded under the slab or basement floor.

City Participation

Why Should My City Offer This Program?

Aging infrastructure can be a hassle for homeowners.

- Your homeowners' private lines are subjected to the same elements – root invasion, ground shifting, fluctuating temperatures and more.
- There are 650 water main breaks per day in the U.S., resulting in a daily loss of 7 billion gallons of water.
- Household water leaks can waste more than 1 trillion gallons annually nationwide. That's equal to the annual household water use of more than 11 million homes.

Most homeowners don't have enough savings to cover emergency expenses.

- When water and sewer lines break, many homeowners believe the responsibility to repair them lies with the city.
- When water or sewer lines fail, it can cost a homeowner from hundreds to upwards of \$3,500 to repair.

Why choose to partner with the NLC Service Line Warranty Program?

- At no cost to the city, the NLC Service Line Warranty Program allows homeowners to purchase affordable protection for their water and sewer lines that will cover the cost of repairing leaks, breaks and clogs.
- Contractors are local to the community into which the program has been introduced to help keep money in the local economy.

FAQs

UTILITY SERVICE PARTNERS

How long has the company been in business?

The company has its roots in 1998 when it was originally formed as Columbia Service Partners (CSP), a part of the gas utility Columbia Energy, to provide service line warranties for its utility customers. In September 2003, CSP management acquired the company from Columbia Energy and Utility Service Partners (USP) was formed. USP continued to expand and grow the business through city and utility partnerships and in 2010 became the official administrator of the National League of Cities Service Line Warranty Program. In July 2016, USP was acquired by HomeServe USA.

PROGRAM

How are our citizens notified of the program?

USP mails each resident a campaign letter, which outlines the city's endorsement, followed by a reminder letter two weeks later to ensure the highest response rate. USP only solicits through direct mail — no telemarketing is ever employed. All homeowners will have the option to enroll in the program, regardless of the age of their residence.

What cooperation will be needed from the cities?

USP desires to enter into a co-branded marketing services agreement with each city. The agreement provides for the use of the city name/logo, in conjunction with USP's logo, on marketing materials sent to citizens. The city is endorsing USP as the service provider for the warranty program.

When do you solicit residents?

Through the years, we have found the optimal times to invite citizens to participate are in the spring and fall of each year.

Does NLC or USP sell or rent the personal information of residents that enroll in the program?

No. Neither the NLC nor USP will sell or rent the names of prospective customers or participants.

BENEFITS

How much will residents save by using this warranty program?

While costs of water line and sewer line repairs can vary, the average cost of repairing a broken water line or sewer line may range from hundreds to upwards of \$3,500.

Will this program cost the city any money?

Not a cent. USP pays for all marketing materials and program administration. Furthermore, USP will pay the city a royalty for every resident that participates in the program!

What benefit does the city receive from endorsing these programs?

By endorsing the USP programs, the city is able to reduce residents frustration over utility line failures by bringing them low-cost service options. More than 95% of survey respondents say that their image of the city is enhanced because the warranty program is offered as a service by the city. These programs also generate extra revenue for the city through the royalty that is paid by USP to the city. Finally our programs help to stimulate the local economy. USP only uses local contractors to complete the repairs, which helps to keep the dollars in the local community.

RESPONSIBILITIES

Who administers the program?

Utility Service Partners, a HomeServe Company, administers the program and is responsible for all aspects of the program, including marketing, billing, customer service, and performing all repairs to local code using local licensed and approved contractors.

What are the city's responsibilities?

We ask each city to work with USP to provide the following; 1) a copy of the city seal, if available, for the solicitation letterhead, 2) the city's return address for the outer envelope (this ensures a high "open-rate"), 3) the name, title and signature sample of the designated solicitation signor, and 4) the appropriate zip codes of the city to allow USP to purchase a mailing list of the residents.

Why does the city have to provide a city seal, address and signature?

We have found that while the letter is written in such a manner as to leave no doubt that it is a USP program (the USP logo is on the enrollment form), the city address drives a very high "open-rate" and the city seal and signature lend credibility to the offer, thus driving a much higher enrollment rate.

Will we get a lot of calls from citizens when they get the letter?

A press release provided by USP and issued prior to the first mailing will help alleviate citizen concerns, which should result in nominal calls to city hall.

PRODUCTS

How will citizens know what is covered?

All customers receive a set of terms and conditions upon enrollment in a utility warranty program. They have 30 days from the date of enrollment to cancel and receive a full refund.

What items are included as part of the warranty?

The external water and/or sewer line warranty covers the underground service line from the foundation of the home to the point where the line becomes the utility's responsibility. If any part of the line is broken and/or leaking, SLWA will repair or replace the line in order to restore the service (including clearing tree roots from the water or sewer line).

What are the event caps for the warranty? What are the annual caps per household?

Coverage caps listed in the terms and conditions are per occurrence as follows:

Water — \$8,500 for each service call

Sewer — \$8,500 for each service call

There are no annual or lifetime caps for coverage. Coverage is provided on a per-incident basis and all work is warranted for one year. It has been our experience that these coverage caps will more than adequately provide coverage 99.9% of the time. In the rare instance that the repair is greater than the coverage provided, we will work closely with the contractor to provide the homeowner the additional work at a discounted cost.

Please note – some cities require special coverage caps to reflect local conditions. Please contact USP to determine if such special caps are needed in your city.

The coverage cap looks adequate, but is there an annual or lifetime restriction on how much you will pay to repair?

No. Unlike some other warranties available, we provide you with the full coverage per incident. We will pay up to your coverage amount each and every time you need us. We do not deduct prior repair expense from your coverage cap or limit the amount we will pay annually.

Doesn't homeowner's insurance cover this type of repair?

Typically, no. Most homeowner policies will pay to repair the damage created by failed utility lines but they generally do not pay to repair the actual broken pipes or lines. We encourage you to call your insurance company to determine your actual coverage.

Who replaces landscaping if damaged?

USP will provide basic restoration to the site. This includes filling in the holes, mounding the trench (to allow for settling) and raking and seeding the affected area. Restoration does not include replacing trees or shrubs or repairing private paved/concrete surfaces. This is outlined in the terms and conditions sent to the customer.

What building codes will you adhere to?

If the line is broken and leaking, USP will repair or replace the leaking portion of the line according to the current code. However, USP is not responsible for bringing working lines up that are not in need of repair to code.

CUSTOMER SERVICE**Will a citizen have a long hold time when reporting a claim?**

No. Repair calls receive the highest priority and are answered 24/7. Repair calls are connected to a live agent through a voice recognition unit (VRU).

Will the customer always get a live operator when they call?

Yes. Customers are directed to select to speak with either a service or claims agent and will then be directed to a live agent.

What is the claims process?

Program participants call a toll-free USP number to file a claim. USP selects the contractor, who is required to contact the customer within one hour of receiving the job to schedule a time to begin the repairs. Typically, repairs are completed within 24 hours. Emergencies receive priority handling.

CONTRACTORS**Who performs the repair work?**

USP retains local, professional plumbers to perform all the service line repair work.

How selective are you when choosing contractors to conduct repairs?

USP only selects contractors who share our commitment to excellence in customer service. Scorecards are maintained for each contractor, tracking the customer satisfaction rating for work performed. Customer feedback is shared with our contractors and any contractor with a low customer satisfaction rating is removed from the network.

Tammy Pederson

From: Agnes Fowler <agnes@cityofconrad.com>
Sent: Wednesday, November 28, 2018 10:31 AM
To: Tammy Pederson
Subject: RE: NLC service line warranty resolution

I think this is a god send for our residents. By paying this minimal monthly fee IF the property owner has a broken curb stop all they have to do is contact NLC, they will contact a contractor, pay them and the homeowner as well as the city is out of the loop. They will cover up to \$8,500 of costs.

That is for the outside water line repair from the main to the home.

Then there is the inside coverage that covers interior plumbing and drains so if the toilet plugs they will again do all the footwork just like above.

The \$.50 is per contract per property owner so if they chose to take both coverage either the city get the \$.50 each, total of \$1.00 or they can opt to have the property owner get that reduction in their policy premium. That is what we did.

I just think this is a good deal for our property owners. A broken curb stop can cost them \$3,000 or more if they have to get repaired currently, try to get a contractor lined up etc. This should alleviate all of those financial issues for them. The agreement is just to give the city blessing based on the MLCT blessing that this is a good deal for them. In the end it is a good deal for us as well as we won't have to bug property owners anymore to get fixed or fix it ourselves and then bill them. I think it is a win win for all.

The agreement also lets the property owner know it is a legitimate deal not a scam.

One of our councilmen had a policy similar to this in AZ and had to use it, was very pleased.

No additional cost to the city/towns all part of our MLCT membership.

So the only cost to the city is producing a mailing list for them that provides your current owners of the property as they are who have to sign up for the contract with the NLC people. We got ahold of BMS and they showed us a really slick way to produce the report for them. They assured us the list would not be sold or distributed. You can email the list to them so your time is all that it costs.

Agnes Fowler

Finance Officer - City of Conrad

413 S. Main Street
Conrad, MT 59425
406-271-3623
406-271-5602-fax

From: Tammy Pederson [mailto:tammy@shelbymt.com]
Sent: Wednesday, November 28, 2018 8:33 AM
To: Agnes Fowler
Subject: FW: NLC service line warranty resolution

Jade asked me to check into this. Does the city have to pay additional dues to the National League of Cities to participate in this or is this included in our Montana League of Cities & Towns membership?

1

Date 11-24-2020

Check	Cash	Charge	Mdse. Ref.
Quantity	Description	Price	
1	2021 Yamaha Kodiak 700	7153	00
1	ABA-F740C-V0-00 2500# Winch	336	00
1	DBY-10199-00-00 winch mount	134	00
1	B16-F83J0-V0-00 Windshield	170	00
1	40-4189 Hand warmers	83	00
1	40-4170 Thumbs warmer	43	00
1	10-5130 Plow mount KFI	73	00
1	10-5000 Push tube	206	00
1	10-5054 54" Blade	204	00
	installation 4 hrs	356	00
		8738	00

SPORTS CITY CYCLERY
 101 57th Street South
 GREAT FALLS, MONTANA 59405
 Phone 727-8566

BILL OF SALE

PURCHASER <i>City of Shelby, Luis Correa</i>				HOME PHONE	BUSINESS PHONE <i>406-750-2952</i>	DATE <i>11/24/20</i>
STREET				CITY, STATE, ZIP <i>Shelby, MT 59474</i>		
DESCRIPTION OF PURCHASE				DESCRIPTION OF TRADE-IN		
<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	YEAR <i>2021</i>	MAKE <i>Polaris</i>	MODEL <i>SPT 450 HO</i>	YEAR	MAKE	MODEL
SERIAL NO. <i>TBD</i>	ENGINE NO. <i>TBD</i>		SERIAL NO.		ENGINE NO.	
COLOR <i>TBD</i>	STOCK NO. <i>TEMP</i>		TITLE NO.		LICENSE NO.	
KEY NO. <i>TBD</i>	DELIVERED ON OR ABOUT <i>TBD</i>		COLOR		MILEAGE	
LIENHOLDER				LIENHOLDER		
ADDRESS				ADDRESS		
ACCESSORIES				SETTLEMENT		
<i>2884832 2,500lb winch</i>			<i>426</i>	<i>00</i>	BASE PRICE	<i>6,399</i> <i>00</i>
<i>2881424 Plow mount</i>			<i>647</i>	<i>00</i>	DEALER PREP and FREIGHT	<i>505</i> <i>00</i>
<i>2879630 Plow frame</i>					<i>Sticker price</i>	<i>6,904</i> <i>00</i>
<i>2879639 52" steel blade</i>					ACCESSORIES	<i>1,295</i> <i>00</i>
<i>40-41852 hand & thumb womers</i>			<i>222</i>	<i>00</i>	SUBTOTAL	<i>8,199</i> <i>00</i>
					SALES TAX	
					<i>Cash/trade combined discount</i>	<i>-1,162</i> <i>00</i>
REMARKS <i>Accessories installed @ discount</i>				TOTAL CASH PRICE		
<i>Unit not here</i>				TRADE-IN ALLOWANCE		
				LESS BALANCE OWED		
				NET TRADE-IN ALLOWANCE		
				PLUS DEPOSITS		
				TOTAL CREDITS		
				BALANCE DUE ON DELIVERY		
				<i>7,037</i> <i>00</i>		

The terms and conditions on both the face and reverse side of this bill of sale comprise the entire agreement pertaining to this purchase and no other agreement of any kind, verbal understanding or promise whatsoever will be recognized. Upon failure or refusal of the purchaser to complete this agreement for any reason, all or part of the cash deposit may be retained as liquidated damages. The purchaser certifies he/she is of legal age and hereby accepts and acknowledges receipt of a copy of this bill of sale.

Luke S Crawford
 SALESPERSON

DEALER ACCEPTANCE

PURCHASER

NOT VALID UNLESS ACCEPTED BY AUTHORIZED REPRESENTATIVE

Thank You

SPORTS CITY CYCLERY
101 57th Street South
GREAT FALLS, MONTANA 59405
Phone 727-8566

BILL OF SALE

PURCHASER <i>City of Shelby, Luis Correa</i>				HOME PHONE		BUSINESS PHONE <i>406-750-2952</i>		DATE <i>11/24/20</i>			
STREET				CITY, STATE, ZIP <i>Shelby, MT 59474</i>							
DESCRIPTION OF PURCHASE				DESCRIPTION OF TRADE-IN							
<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	YEAR <i>2021</i>	MAKE <i>Honda</i>	MODEL <i>TRX420FA2</i>	YEAR	MAKE	MODEL					
SERIAL NO. <i>TBD</i>	ENGINE NO. <i>TBD</i>		SERIAL NO.		ENGINE NO.						
COLOR <i>Red</i>	STOCK NO. <i>TEMP</i>		TITLE NO.		LICENSE NO.						
KEY NO. <i>TBD</i>	DELIVERED ON OR ABOUT <i>TBD</i>		COLOR		MILEAGE						
LIENHOLDER				LIENHOLDER							
ADDRESS				ADDRESS							
ACCESSORIES				SETTLEMENT							
<i>21-0048 48" Blade</i>				<i>553</i>		<i>00</i>		BASE PRICE		<i>7699</i>	<i>00</i>
<i>33-0070 Storm chaser push tube</i>								DEALER PREP and FREIGHT		<i>480</i>	<i>00</i>
<i>15-1630 Plow mount</i>								Sticker Price		<i>8,179</i>	<i>00</i>
<i>61-100380 Winch mount</i>				<i>483</i>		<i>00</i>		ACCESSORIES		<i>1,258</i>	<i>00</i>
<i>619 101025 2,500lb VRX Warn winch</i>								SUBTOTAL		<i>9,437</i>	<i>00</i>
<i>40-41852 hand & thumb warmers</i>				<i>222</i>		<i>00</i>		SALES TAX			
								Cash no trade combined discount		<i>- 452</i>	<i>00</i>
REMARKS <i>Accessories installed @ discount</i>								TOTAL CASH PRICE		<i>8,952</i>	<i>00</i>
<i>Unit not here</i>								TRADE-IN ALLOWANCE		<i>-</i>	
								LESS BALANCE OWED		<i>-</i>	
								NET TRADE-IN ALLOWANCE		<i>-</i>	
								PLUS DEPOSITS		<i>-</i>	
								TOTAL CREDITS		<i>-</i>	
								BALANCE DUE ON DELIVERY		<i>8,952</i>	<i>00</i>

The terms and conditions on both the face and reverse side of this bill of sale comprise the entire agreement pertaining to this purchase and no other agreement of any kind, verbal understanding or promise whatsoever will be recognized. Upon failure or refusal of the purchaser to complete this agreement for any reason, all or part of the cash deposit may be retained as liquidated damages. The purchaser certifies he/she is of legal age and hereby accepts and acknowledges receipt of a copy of this bill of sale.

Luke S Crawford
SALESPERSON

DEALER ACCEPTANCE

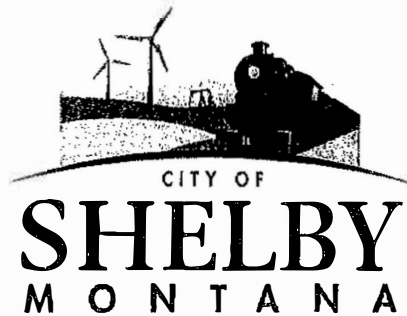
PURCHASER

NOT VALID UNLESS ACCEPTED BY AUTHORIZED REPRESENTATIVE

Thank You

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Pat Frydenlund
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Luis Correa
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

November 12, 2020

Gary & Becky
Polson Theatres
P.O. Box 999
Polson, MT 59860

RE: Sidewalk snow removal

Gary & Becky,
I'm sure these times are especially hard on you and your group of theatres. We don't want to put additional hardship on you at this time, but we are concerned about the snow removal in front of the Roxy Theatre building here in Shelby.

A large snowdrift built up in front of the theatre over the last week and blocked the ability to walk on the sidewalk. Our city crew has removed the snow because of the threat of someone falling, but we hope you can find a local snow removal contractor to watch your property through the winter months.

Here are a couple snow removal contractors:
Ben Rogers ~450-6721
Shelby Glass ~ 424-5510

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Lorette Carter".

Lorette Carter
Community Development Director

CC: Gary McDermott
Shelby City Council

ORDINANCE

The City of Shelby will enforce the ordinance following the enforcement provisions as follows:

9-4-1 KEEPING SIDEWALKS CLEAR:

A. It shall be the duty of the owner of any premises within the limits of the municipality to keep the sidewalk of and abutting his premises clear of more than one inch of snow, any amount of snow pack, any amount of ice, any amount of slush, any amount of mud, and all other threats to safe foot travel and to prevent the accumulation of same.

B. A property owner shall have twenty-four hours after a snow storm ends to clear the sidewalk of snow greater in depth than one inch.

C. A property owner shall have twenty-four hours after snow pack, ice, slush, mud, or other threats to safe foot travel accumulate to remove the snow pack, ice, slush, mud, or threat.

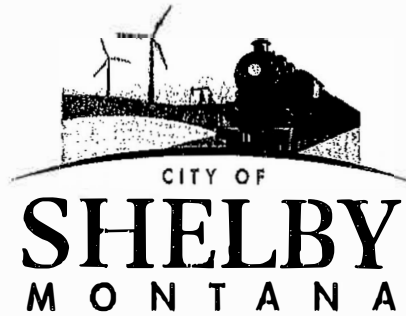
D. In the event that snow or ice cannot be reasonably removed due to possible damage to the sidewalk or it is otherwise largely impractical to remove, the owner shall put on the sidewalk sand or other abrasive material in such an amount and manner to make foot traffic reasonably safe. The owner shall maintain that condition until weather permits the removal of the snow or ice.

9-4-2 FAILURE TO COMPLY: Upon the failure of the owner of any premises to keep the sidewalk abutting his property in compliance with 9-4-1, SMC, the City of Shelby shall have the right to remove such snow, snow pack, ice, slush, mud, and other threats to safe foot travel and assess the cost thereof against the property abutting the sidewalk.

9-4-3 NO NOTICE REQUIRED: The City of Shelby is not required to provide any notice to the owner of the premises abutting a sidewalk before it exercises its rights under 9-4-2, SMC.

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Pat Frydenlund
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Luis Correa
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

November 12, 2020

Palmer Properties Shelby LLC
1780 Lucy Ridge Ct
Chanhasen, MN 55317-7661

RE: Sidewalk snow removal

Dear Palmer Properties,

I'm sure these times are especially hard on you and your properties. We don't want to put additional hardship on you at this time, but we are concerned about the snow removal in front of the former Wells Fargo drive-up building here in Shelby.

A large snowdrift built up in front of the property over the last week and blocked the ability to walk on the sidewalk. Our city crew has removed the snow because of the threat of someone falling, but we hope you can find a local snow removal contractor to watch your property through the winter months.

Here are a couple snow removal contractors:

Ben Rogers ~450-6721
Shelby Glass ~ 424-5510

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Lorette Carter".

Lorette Carter
Community Development Director

CC: Gary McDermott
Shelby City Council

ORDINANCE

The City of Shelby will enforce the ordinance following the enforcement provisions as follows:

9-4-1 KEEPING SIDEWALKS CLEAR:

A. It shall be the duty of the owner of any premises within the limits of the municipality to keep the sidewalk of and abutting his premises clear of more than one inch of snow, any amount of snow pack, any amount of ice, any amount of slush, any amount of mud, and all other threats to safe foot travel and to prevent the accumulation of same.

B. A property owner shall have twenty-four hours after a snow storm ends to clear the sidewalk of snow greater in depth than one inch.

C. A property owner shall have twenty-four hours after snow pack, ice, slush, mud, or other threats to safe foot travel accumulate to remove the snow pack, ice, slush, mud, or threat.

D. In the event that snow or ice cannot be reasonably removed due to possible damage to the sidewalk or it is otherwise largely impractical to remove, the owner shall put on the sidewalk sand or other abrasive material in such an amount and manner to make foot traffic reasonably safe. The owner shall maintain that condition until weather permits the removal of the snow or ice.

9-4-2 FAILURE TO COMPLY: Upon the failure of the owner of any premises to keep the sidewalk abutting his property in compliance with 9-4-1, SMC, the City of Shelby shall have the right to remove such snow, snow pack, ice, slush, mud, and other threats to safe foot travel and assess the cost thereof against the property abutting the sidewalk.

9-4-3 NO NOTICE REQUIRED: The City of Shelby is not required to provide any notice to the owner of the premises abutting a sidewalk before it exercises its rights under 9-4-2, SMC.

Toole County LEPC

~~Tuesday September 15th~~ ^{November 15th}, 2020 at 09:45. Shelby Fire Hall

Attendees: Courtney Hovland- MMC, Blair Tomsheck-TCHD, Donna Whitt-TCSO, Bob Winney-EMS/MMC, Luis Correa- City of Shelby, Lloyd Omdahl TC Road Dept

Discussion:

1. Code Red Emergency Alert System- was paid from PHEP- CARES funding.
2. DES- position still open.
3. TCHD filled director and full-time nurse. Blair will be director and Lisa Aichlmayr
4. Chempack protocol revied. Phone numbers updated and working correctly. Please see attached protocol.
5. Table top exercise on communicable disease outbreak. Discussion on job roles, policies in place, how to mitigate risk. Discussion on importance of partners and team efforts.
6. Had a truck wreck call in the last week. Turned out to not be food but it was a good run through. All partners were contact and played a vital roll in investigation.
7. Community Preparedness and COVID-19.
 - a. Hand Sanitizer
 - i. TCHD has lots to give away for free. Have been passing it out freely.
 - ii. Donna has needs for gloves. TCHD will try to get some.
8. Other member reports.
 - a. TCDH- COVID being managed, still trying to get flu shots to community. Preparing for potential covid vaccine.

Next meeting scheduled for January 19th, 2021 at 09:45 TBD (hopefully Shelby Fire Hall)



P.O. Box 246, 226 1st Street South
Shelby, Montana 59474
Phone (406) 470-0727 email: tctransit@gmail.com
www.northern.rural-transit.com

Northern Transit Interlocal

<http://northern.transit-rural.com>

Golden Triangle Transportation Advisory Committee (TAC) www.northern.rural-transit.com

November 17, 2020

In attendance: Joe Pehan – Toole County Commissioner, Chair of Transit Board of Directors; Mary Ann Harwood – Toole County Commissioner; David Cates – City of Conrad; John Shevlin – City of Conrad; David Irvin – Transit Director/Coordinator; Doreen Mckelvey – Transit Dispatch/Promotions; Dale Siefert – Pondera County Commissioner; Sean McGuire – Sweetgrass Development.

In attendance via Zoom (Video/Audio): Ron Widhelm – City of Conrad; Page Nagy – Toole County; Lorette Carter – City of Shelby

Welcome: Joe Pehan, Chair

Minutes: The minutes of August 11, 2020 were approved. Motion made by Mary Ann and seconded by John. Motion carried.

Financial: David reviewed the current financials of each county transit service.

- **Northern Transit:** Northern Transit continues to operate at the anticipated budget. David noted the transit is operating at 14% however the totals budgeted for 920-Buildings & 930-Improvements Not Building will be adjusted accordingly with the actual figures with Toole County Clerk & Recorder. David reported all transit's are receiving 100% Expenses Compensated via the cares act thru September 30th, 2020
- **Glacier County Transit:** Glacier County has not paid for Glacier County Transit \$25,000.00 commitment & NTI Annual Support of \$5,000.00 for fiscal year 2020. David stated he would be in touch with Glacier County representatives to get the status on these two financial commitments.
- **Pondera County Transit:** The Pondera County Transit system is operating under budget. Reimbursement are invoiced monthly and all financials are current.
- **Toole County Transit:** The Toole County system is also operating under budget. David recommended to the board to reduce the service of TCT to two days a week (Monday & Wednesday) and will monitor ridership to reduce cost. This is a temporary service change due to Covid-19. David will take the correct actions of increasing the service back to 3 days, pending ridership increase & feasibility. Motion made by Mary Ann and seconded by John. Motion carried.

David noted that Kalispell Regional Medical Center increased their donation from \$10,000.00 per fiscal year, to \$20,000.00. These funds are not reflected on the financial statements through October 2020. NTI will provide & install two KRMC advertising logo's on two of our NTI bus.



P.O. Box 246, 226 1st Street South
Shelby, Montana 59474

Phone (406)470-0727 email: tcctransit@gmail.com
www.northern.rural-transit.com

David also stated that Custom Crop Care did not accept their annual renewal, due to liability conflicts as an operating Insurance Company.

New Business:

Internal Remodel Shelby Transit: David provided progression pictures of the interior remodel. The project is 90% complete, and David anticipates the project cost to be under the Contracted amount with the Montana Department of Transportation. A new conference table & chairs, smart TV (For educational & safety training) will be added if the funding for the project allows.

Concrete Paving Project: David informed the board that a contract was signed with Marias River Contracting for the paving project. This company provided the first phase of this project that was complete a year ago.

New Transit Addition: David has been working with MDT to provide Caresact funding for a New bus parking facility, office headquarters, was bay & possible rental area for business's to lease from NTI. This project is in the early stages and the board will be kept informed if any action is needed to proceed.

Bus #66 Sold Public Auction: Bus #66 was sold Public Surplus for \$3,798.50, which covered the posting cost of \$248.50. Funds will be posted as Miscellaneous Income.

Coordinator's Quarterly Review:

- **Hiring of Doreen Mckelvey:** David reported that Doreen Mckelvey was hired on September 9th, 2020, to assist with dispatch work directly on promotions for all transits, & provide assistance in the office where needed.
- **Ridership Reports:** Irvin reported ridership numbers for all transits have decreased roughly 50% due to the Covid-19 virus. Protocols and policies the transit has put in place to provide proper Social Distancing have cut our occupancy by 50%. We have had to turn away walk-on riders on a couple of occasions.
- **Advertising~ Bus Campaign:** David said Doreen has picked up a couple more advertisers and decals for donators has been offered, KRMC accepted and we will install two decals for their continued support of NTI.

Other Business:

David reported a 4% decrease in operating cost compared to July thru October 2019. David reported the transit Facebook page has over 4,000 followers. Last month NTI provided information &/or reservations to 148 New online users and 298 users overall for the month of October. David said the transit is running efficient, and riders are mostly satisfied with transit policy and protocol in regards to Covid-19.

Next meeting: February 9, 2021 in Cut Bank at the Glacier County EMS Facility.
With no further business the meeting was adjourned. John made the motion, and Mary Ann seconded, Motion Carried.