

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5222  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermott  
**Council:** Luke Casey, Deb Clark, Aaron Heaton,  
Lyle Kimmet, Bill Moritz, Trent Tustian  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch  
**Superintendent:** Loren Skartved

November 15, 2018

Mackenzie Espeland  
Montana Department of Commerce  
301 S. Park  
P.O. Box 200523  
Helena, MT 59620-0523

Re: Shelby CDBG Contract Number: #MT-CDBG-ED16-01

Dear Mackenzie,

This letter serves as a request for extension to CDBG contract MT- CDBG-ED16-01. The City of Shelby is persistent in its efforts to complete the water extension line to Humic Growth Solutions. The City of Shelby has worked diligently with our engineering team to meet the CDBG and EDA requirements of the project and are now waiting on CDBG budget revision approval before moving forward with bid solicitation. The plan is to solicit bids in 2018 with work to begin construction in spring of 2019.

We are very grateful for your patience as we have faced numerous delays, but know the end result will greatly benefit our community.

Sincerely,

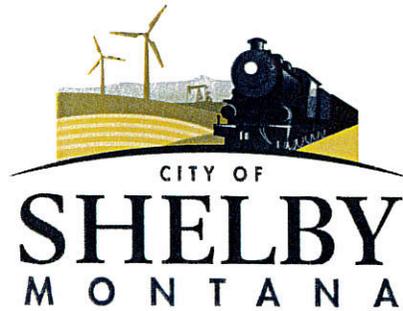


Gary Mc Dermott, Mayor  
City of Shelby

Cc: Shelby City Council

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**Judge:** Joe Rapkoch  
**Superintendent:** Loren Skartved

November 20, 2018

ShopKo  
P.O. Box 19060  
Green Bay, WS 54307-9060

Re: ShopKo approach improvements

Dear Facilities Department,

The City of Shelby is working with Helena Sand & Gravel on improvements to the city's storm water drainage system. One phase of the future work is along US Highway 2 in front of ShopKo.

The summer/fall 2019 work will involve replacement of the culvert under the approach to ShopKo and Best Western. We wanted to make the Best Western and ShopKo aware of the future work and connect you with Helena Sand & Gravel and their paving subcontractor to address your approach/parking area if you like.

Helena Sand & Gravel estimates the 35' x 100' parking area cost at \$20,000.00. This includes pulverizing the entire area; hauling off 4" of pulverized material; hauling to Shelby landfill at no cost or similar distance within the city; and paving completed at the same time as paving work done for the storm water project.

This might be a great time to take advantage of the paving contractor availability, materials and equipment on hand. If you are interested, we are happy to connect you with Mike Grandy, Site Manager for Helena Sand & Gravel. Thank you for doing business in Shelby. You are great neighbors and friends of Shelby and we want only the best for your company and property in our community.

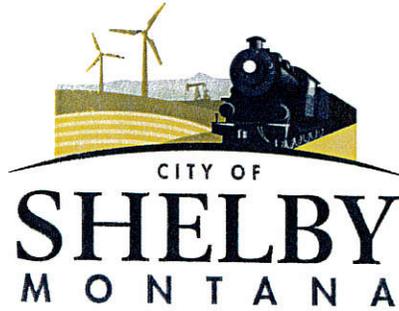
Sincerely,

Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council  
ShopKo – Shelby location  
Best Western Shelby Inn & Suites Manager

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**Superintendent:** Loren Skartved

November 20, 2018

Mike Johnson, President  
Management Consultants, Inc.  
P.O. Box 3897  
Butte, MT 59703-3897

Re: Best Western Shelby Inn & Suites approach improvements

Mike,

The City of Shelby is working with Helena Sand & Gravel on improvements to the city's storm water drainage system. One phase of the future work is along US Highway 2 in front of the Best Western Shelby Inn & Suites.

The summer/fall 2019 work will involve replacement of the culvert under the approach to ShopKo and Best Western. We wanted to make the Best Western and ShopKo aware of the future work and connect you with Helena Sand & Gravel and their paving subcontractor to address your approach/parking area if you like.

Helena Sand & Gravel estimates the 35' x 100' parking area cost at \$20,000.00. This includes pulverizing the entire area; hauling off 4" of pulverized material; hauling to Shelby landfill at no cost or similar distance within the city; and paving completed at the same time as paving work done for the storm water project.

This might be a great time to take advantage of the paving contractor availability, materials and equipment on hand. If you are interested, we are happy to connect you with Mike Grandy, Site Manager for Helena Sand & Gravel. Thank you for doing business in Shelby. You are great neighbors and friends of Shelby and we want only the best for your company and property in our community.

Sincerely,

A handwritten signature in blue ink that reads "Gary McDermott".

Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council  
Rachel Reed, Best Western Shelby Inn & Suites Manager  
ShopKo - Shelby

**North Central Montana Regional Water Authority**  
**Executive Committee Meeting**  
**AE2S Office Buildings (300 15<sup>th</sup> Street South, Suite #7) – Great Falls, MT**  
**Conference Call Number: 1-712-775-7035 Participation Code 288230#**  
**1:00 p.m. - Tuesday, November 27, 2018**

- 1) Approval of Agenda
- 2) Public Comment
- 3) Approve Executive Committee Meeting Minutes October 23, 2018
- 4) Financials & Accounting: Approval of financials and payment of invoices
- 5) Engineering Team Updates
  - A. Shelby/Sweet Grass
  - B. Shelby/Conrad
  - C. Chester
  - D. Newsletter
- 6) RFQ for Engineering Consideration
- 7) Other
  - A. DNRC, BOR, DEQ and EPA Reports
  - B. Next Meeting:
    - OM&R Committee Meeting**  
Tuesday, February 26, 2019 at 9:30 a.m. – AE2S Office Great Falls, MT
    - Coordinating Committee Meeting**  
Tuesday, February 26, 2019 at 10:00 a.m. – AE2S Office Great Falls, MT
    - Executive Committee Meeting**  
Tuesday January 22, 2019 10:00 a.m. – AE2S Office Great Falls, MT
    - Full Authority Meeting**  
Tuesday, December 18, 2018 at 1:00 p.m. – AE2S Office Great Falls, MT
- 8) Adjournment

**NORTH CENTRAL MONTANA REGIONAL WATER AUTHORITY  
EXECUTIVE COMMITTEE MEETING MINUTES**

Tuesday, October 23, 2018  
AE2S Office Conference Room  
Great Falls, Montana

**Present:**

Larry Bonderud	Havre North – Authority Board Chair
Cheryl Curry	City of Conrad – Authority Treasurer
Jeff Jensen	City of Havre – Authority Secretary
Jody Hellegaard	Authority – General Manager
James Slayton	Kadrmass, Lee and Jackson (KL&J)
Tim Uribe	KL&J
Nate Weisenburger	Advanced Engineering and Environmental Services, Inc. (AE2S)
Gary McDermott	City of Shelby
Bill Hunt	City of Shelby
Tonia Wickum	Town of Chester
Loren Skartved	City of Shelby
Mike Wallewein	Oilmont/Nine Mile Water District
Lisa Kearns	Nine Mile Water District
Michael Habets	Tiber County Water District
Jeff Habets	Landowner

**Phone:**

Lindsey Nafts	Bureau of Reclamation (BOR)
Greg Kruzich	BOR
Bob Ganter	Yellowstone Strategies
Drew Lesofski	Yellowstone Strategies
Rick Duncan	DNRC

Larry Bonderud called the meeting to order, and roll call was conducted with a sign-in sheet.

**Agenda:** Under Engineering Update, add Havre line options to help reservation system.

**Lobbyist Updates:** Drew stated things were quiet in DC with the election only 14 days away. Drew shared who the various expected committee chairs and committee assignments depending on the election results. He also indicated if there is a lame duck session there is talk of jamming through an infrastructure bill which would be a possible funding option for the project.

**DNRC Update:** Rick reported DNRC will pay its share of the 16-inch line purchase when they get the green light from both parties. Rick also stated in early December there will be a conference call with the Rural Water projects in advance of the 2019 legislative session.

**Financials:**

The monthly financial report was distributed to the Authority in the meeting packets. Cheryl made a motion to approve the monthly financial report and claims presented for payment. Jeff seconded the motion, and the motion carried unanimously.

**Engineering Team Updates:** Tim presented the updated project map with the Shelby north to Oilmont and Nine Mile segments as under construction represented by a red line.

**Shelby South:** James reported Downing completed the punch list items last weekend and the final warranty is complete pending a final walk through and coordination with land owners.

**Shelby North:** GoPro Construction had originally planned to start work this fall but has delayed startup till next spring. Carstensen Construction had planned to delay startup to till next spring but now is planning for work this fall. A preconstruction meeting with Carstensen is scheduled for Thursday.

The transfer of easements on the 16-inch water line from Shelby is on hold pending work from title company.

**Master Plan:** Tim presented a spreadsheet with two options for sequencing the remaining Authority segments. Larry stated this is an exercise that will be updated annually but that we needed a couple of questions answered to complete; can we put pipe in the ground with no water and can we require members to take water when we are ready to provide it. Jody confirmed the question of whether we can require members to take water had been asked of Steve Wade, attorney, and we are waiting for his feedback. Nate suggested that we could do easement and design work on a number of segments to make them bid ready and keep options open as the Tribe works to complete the core line and water treatment plant. Jeff asked about the easement process for the Havre line crossing the reservation and it was agreed to add reservation easements and any potential assistance the Authority line could have for the reservation to next month's coordinating meeting agenda. After lengthy discussion Larry suggested a sequencing that shows easement and design/Investigation work on the first seven segments in the order of option #2 (In order: Tiber Pump Station; Loma; WTP to Chester; Chester N; Big Sandy; Hill CWD; Havre) .

Gary stated Shelby had some well testing they want to do and inquired if that was something Shelby had to cover or could be part of the well field improvement grant. Rick stated that a grant application would need to be approved prior to spending grant funds. James reported TSEP has indicated that the money spent prior to the TSEP award could be counted as match but there is no guarantee Shelby will receive TSEP funds. Rick stated DNRC does not have a match requirement, so funding will not be dependent on TSEP. Larry suggested that the grant application should be submitted to DNRC soon and James agreed to get Jody a scope of work by the first. Larry also recommended Shelby getting the understanding regarding match timing for TSEP in writing and request the approved projects not funded in 2017/2018 receive priority in the 2019 session.

**Land Owner:** Jeff Habets, land owner, reported his water connection is not working out as anticipated. He met with the City of Shelby earlier this month regarding the water rates, but he also has an operational issue due to lack of water pressure. It looks like he will be incurring the cost of installing a lift station. Larry stated that the Authority installed the water line at no cost to Shelby, but Shelby operates line to service Shelby's water taps and the Authority can not control Shelby's water rates. The Authority can assist with easement issues such as fencing and weeds. Gary stated that Jeff thought there would be more pressure. Larry reported he negotiated the easement with Jeff's parents and pressure was not discussed. Larry said in the future there would be the option to connect on the high-

pressure side of the planned pumphouse, but that option will not be available for many years. There was general discussion regarding water rates and Shelby is considering a special rate as a minimum water flow is needed to keep the water fresh on the line. There was also discussion regarding pressure issues and the engineers will make an assessment if a larger pipe size on Habet's line would help with the pressure problems and negate the need for a lift station. Jody stated the O&M contract with KLJ should be used to fund the analysis.

**Other:** Greg Kruzich introduced Lindsey Nafts as the grant's officer. DEQ and EPA were not in attendance.

**Adjournment:** Cheryl made a motion to adjourn the meeting. Jeff seconded the motion and the motion carried unanimously.

**North Central MT Regional Water Authority  
Board Financial Reports  
November 27, 2018**

- The attached reports are year to date through October 2018. The 2019 yearend adjustments have not been made for inventory, depreciation, capital assets, accruals and grants receivable.
- **10/31/2018 Balance Sheet**
- **Transactions by Account Reports** (bank account activity for Admin, Utility and BOR checking accounts along with CDs) – October 2018. The BOR checking account shows a negative balance but the Go Pre payment was held pending receipt of Reclamation funds.
- **09/01/18-10/31/2018 Customer Balance Detail** – All utility accounts are current.
- **Profit and Loss Budget vs. Actual State DNRC** – Actual activity is for the four months ended 10/31/2018. The budget column is for the entire fiscal year.
- **Profit and Loss Budget vs. Actual Utility Operations** - Actual column and budget column are for the four months ended 10/31/2018.
- **Brady, Cut Bank, North Havre, South Chester and Riverview Water Usage schedules** – Fiscal year 2019 usage and billings compared to previous years.
- **Segment budgets BOR Agreements** – This report represents a budget to actual analysis for the scope of work and related budgets under the BOR agreements. “TO” in the description column stands for task order. The currently active agreements with BOR are the R14 and R18 agreements. Total only lines are included for segments that are complete or do not have recent activity (i.e. Hill).

**North Central MT Regional Water Authority**  
**Balance Sheet**  
As of October 31, 2018

	Oct 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	103,484.84
<b>Accounts Receivable</b>	
125 · Grant Receivable	17,412,771.57
140 · Water Utility Billings	27,283.73
<b>Total Accounts Receivable</b>	17,440,055.30
<b>Other Current Assets</b>	
12100 · Inventory Asset	1,150.85
12131 · Due From Construction Account	1,000.00
180 · Savings	
180.10 · Utility Savings	33,915.69
180.11 · Utility R&M	4,433.00
180.12 · Utility Capital Reserves	50,601.00
180.20 · Bond Proceeds Reserves	31,576.35
180.30 · Bond Revenue account	9,616.00
180.35 · Restricted for Local Cost Share	9,415.00
<b>Total 180 · Savings</b>	139,557.04
<b>Total Other Current Assets</b>	141,707.89
<b>Total Current Assets</b>	17,685,248.03
<b>Fixed Assets</b>	28,539,199.39
<b>Other Assets</b>	
120 · Prepaid Expenses	7,195.93
127 · Capital Contributions-Note Rec.	
127.10 · Cut Bank	663,040.05
<b>Total 127 · Capital Contributions-Note Rec.</b>	663,040.05
<b>Total Other Assets</b>	670,235.98
<b>TOTAL ASSETS</b>	<b>46,894,683.40</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 · Accounts Payable	816,880.00
<b>Total Accounts Payable</b>	816,880.00
<b>Other Current Liabilities</b>	
205 · BOR Deferred Revenue	16,300,505.71
206 · State Deferred Revenue	169,270.69
2100 · Payroll Liabilities	8.75
2101 · Accrued Vacation	5,568.99
230 · Due to DNRC Administration	1,000.00
<b>Total Other Current Liabilities</b>	16,476,354.14
<b>Total Current Liabilities</b>	17,293,234.14
<b>Long Term Liabilities</b>	402,000.00
<b>Total Liabilities</b>	17,695,234.14
<b>Equity</b>	
3900 · Retained Earnings	28,872,061.10
Net Income	327,388.16
<b>Total Equity</b>	29,199,449.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>46,894,683.40</b>

**North Central MT Regional Water Authority**  
**Bank Accounts**  
**As of October 31, 2018**

Type	Date	Num	Name	Memo	Amount	Balance
<b>100 · Cash - Checking</b>						77,659.21
Liability Check	10/23/2018	4428	Unemployment Insu...	202 5883	-80.85	77,578.36
Paycheck	10/23/2018	4429	Jennifer Patrick {2}		-1,515.75	76,062.61
Paycheck	10/23/2018	4430	Jody Hellegaard {2}		-2,314.20	73,748.41
Liability Check	10/23/2018	4431	Montana Dept. of Re...	6377038-003-...	-234.00	73,514.41
Liability Check	10/23/2018	4432	Waddell & Reed		-3,254.09	70,260.32
Liability Check	10/23/2018	EFTPS	United States Treas...	81-0532842	-1,600.10	68,660.22
Bill Pmt -Check	10/23/2018	4433	Browning, Kaleczyc ...		-114.00	68,546.22
Bill Pmt -Check	10/23/2018	4434	Cheryl Curry		-32.70	68,513.52
Bill Pmt -Check	10/23/2018	4435	City of Havre		-124.27	68,389.25
Bill Pmt -Check	10/23/2018	4436	Jennifer Patrick		-484.81	67,904.44
Bill Pmt -Check	10/23/2018	4437	Kadrmaz Lee & Jac...		-237.00	67,667.44
Bill Pmt -Check	10/23/2018	4438	Larry Bonderud		-101.92	67,565.52
Bill Pmt -Check	10/23/2018	4439	North Central MT Re...		-6,655.00	60,910.52
Bill Pmt -Check	10/23/2018	4440	Westside Storage LLP		-45.00	60,865.52
Bill Pmt -Check	10/23/2018	4441	Yellowstone Strategi...		-6,250.00	54,615.52
Bill Pmt -Check	10/23/2018	4442	Jody Hellegaard		-320.78	54,294.74
General Journal	10/23/2018	10.06		Record Feder...	9,760.36	64,055.10
Deposit	10/31/2018			Interest	14.20	64,069.30
Total 100 · Cash - Checking					-13,589.91	64,069.30
<b>106 · Cash Utility Checking</b>						1,869.36
General Journal	10/19/2018	10.05		Auto Transfer ...	20,000.00	21,869.36
Bill Pmt -Check	10/23/2018	7595	City of Conrad		-3,430.59	18,438.77
Bill Pmt -Check	10/23/2018	7596	City of Cut Bank		-450.00	17,988.77
Bill Pmt -Check	10/23/2018	7597	North Havre CWD		-200.00	17,788.77
Bill Pmt -Check	10/23/2018	7598	Sullivan Bros. Const...		-655.00	17,133.77
Bill Pmt -Check	10/23/2018	7599	Tiber CWD		-3,908.10	13,225.67
Bill Pmt -Check	10/23/2018	7600	Utilities Undergroun...		-3.14	13,222.53
Bill Pmt -Check	10/23/2018	HV 10...	City of Havre		-1,833.60	11,388.93
Bill Pmt -Check	10/23/2018	SBY 1...	City of Shelby		-3,678.50	7,710.43
Bill Pmt -Check	10/23/2018	GEC 1...	Glacier Electric Coo...		-98.70	7,611.73
Bill Pmt -Check	10/23/2018	HCE 1...	Hill County Electric		-182.00	7,429.73
Bill Pmt -Check	10/23/2018	NT 10/...	Northern Telephone ...		-81.43	7,348.30
Bill Pmt -Check	10/23/2018	NWB...	Northwestern Energy		-157.74	7,190.56
Bill Pmt -Check	10/23/2018	SR 10...	Sun River Electric C...		-55.54	7,135.02
Bill Pmt -Check	10/23/2018	CL 10/...	Century Link		-53.52	7,081.50
Bill Pmt -Check	10/23/2018	MR 10...	Marias River Electric...		-539.16	6,542.34
Bill Pmt -Check	10/23/2018	NWS...	Northwestern Energy		-15.39	6,526.95
Total 106 · Cash Utility Checking					4,657.59	6,526.95
<b>108 · CD-Independence Bank (26165)</b>						25,583.23
General Journal	10/31/2018	10.14	DNRC - State of Mo...	Record intere...	74.16	25,657.39
Total 108 · CD-Independence Bank (26165)					74.16	25,657.39
<b>109 · CD-Independence Bank (25506)</b>						25,685.10
General Journal	10/31/2018	10.14	DNRC - State of Mo...	Record intere...	80.93	25,766.03
Total 109 · CD-Independence Bank (25506)					80.93	25,766.03
<b>114 · CD-Independence Bank (25902)</b>						76,846.48
General Journal	10/31/2018	10.14	DNRC - State of Mo...	Record intere...	203.38	77,049.86
Total 114 · CD-Independence Bank (25902)					203.38	77,049.86

## North Central MT Regional Water Authority

## Bank Accounts

As of October 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>115 · Cash - BOR Checking</b>						1,001.17
Bill Pmt -Check	10/11/2018	5740	First American Title ...		-5,524.50	-4,523.33
Bill Pmt -Check	10/11/2018	5741	First American Title ...		-4,490.00	-9,013.33
Bill Pmt -Check	10/11/2018	5742	First American Title ...		-4,497.00	-13,510.33
Bill Pmt -Check	10/11/2018	5743	First American Title ...		-4,921.00	-18,431.33
Deposit	10/12/2018			R14 ASAP Dr...	19,432.50	1,001.17
General Journal	10/23/2018	10.01	Swt.Grs/Sby-Oilmon...	Correct KLJ in...	6,655.00	7,656.17
Bill Pmt -Check	10/23/2018	5744	Department of Reve...		-965.86	6,690.31
Bill Pmt -Check	10/23/2018	5745	Go Pro Construction...		-95,620.00	-88,929.69
Bill Pmt -Check	10/23/2018	5746	Kadrmaz Lee & Jac...		-36,020.25	-124,949.94
Bill Pmt -Check	10/23/2018	5747	North Central MT Re...		-9,760.36	-134,710.30
Bill Pmt -Check	10/23/2018	5748	Browning, Kaleczyc ...		-1,759.80	-136,470.10
Bill Pmt -Check	10/23/2018	5749	Kadrmaz Lee & Jac...		-12,786.32	-149,256.42
Bill Pmt -Check	10/23/2018	5752	Montana Departmen...		-9,560.00	-158,816.42
Bill Pmt -Check	10/23/2018	5750	Ann Dunk & Shann...		-4,746.00	-163,562.42
Bill Pmt -Check	10/23/2018	5751	Big Rose Colony		-4,751.00	-168,313.42
Bill Pmt -Check	10/23/2018	5753	Barry Green		-3,574.00	-171,887.42
Bill Pmt -Check	10/23/2018	5754	Carolina Transportat...		-1,697.00	-173,584.42
Bill Pmt -Check	10/23/2018	5755	Charles W Green		-3,574.00	-177,158.42
Bill Pmt -Check	10/23/2018	5756	CHS Inc.		-500.00	-177,658.42
Bill Pmt -Check	10/23/2018	5757	City of Shelby		-458.00	-178,116.42
Bill Pmt -Check	10/23/2018	5758	Ernest & Joann Taft		-4,442.00	-182,558.42
Bill Pmt -Check	10/23/2018	5759	Flesch Farms Inc.		-11,414.00	-193,972.42
Bill Pmt -Check	10/23/2018	5760	Gary Bogott		-9,538.00	-203,510.42
Bill Pmt -Check	10/23/2018	5761	Gene Luckenbill		-9,509.00	-213,019.42
Bill Pmt -Check	10/23/2018	5762	Hasquet Family Far...		-28,230.00	-241,249.42
Bill Pmt -Check	10/23/2018	5763	Hills Properties, LLC		-311.00	-241,560.42
Bill Pmt -Check	10/23/2018	5764	J & J Farms		-5,094.50	-246,654.92
Bill Pmt -Check	10/23/2018	5765	Kiefer Gary Farms, I...		-9,514.00	-256,168.92
Bill Pmt -Check	10/23/2018	5766	Kleinert Farms		-6,311.00	-262,479.92
Bill Pmt -Check	10/23/2018	5767	Korey & Wendy Fau...		-9,514.00	-271,993.92
Bill Pmt -Check	10/23/2018	5768	Robert Welker		-5,094.50	-277,088.42
Bill Pmt -Check	10/23/2018	5769	Marilyn Erlwig		-9,626.00	-286,714.42
Bill Pmt -Check	10/23/2018	5770	Normont Farms		-24,553.00	-311,267.42
Bill Pmt -Check	10/23/2018	5771	Randall & Diane Fau...		-32,778.00	-344,045.42
Bill Pmt -Check	10/23/2018	5772	Richard & Artha Dunk		-23,358.00	-367,403.42
Bill Pmt -Check	10/23/2018	5773	Robert Pace		-17,383.00	-384,786.42
Bill Pmt -Check	10/23/2018	5774	Roger & Norma Fow...		-4,618.00	-389,404.42
Bill Pmt -Check	10/23/2018	5775	Shirley E. Kimmet		-10,416.00	-399,820.42
Bill Pmt -Check	10/23/2018	5776	Steen Edward Alme		-16,209.00	-416,029.42
Bill Pmt -Check	10/23/2018	5777	Sveum Brothers		-13,242.00	-429,271.42
Bill Pmt -Check	10/23/2018	5778	Toole County		-546.00	-429,817.42
Bill Pmt -Check	10/23/2018	5779	WJR Farms Inc.		-9,506.00	-439,323.42
Bill Pmt -Check	10/23/2018	5780	Flesch Family LLC		-19,344.00	-458,667.42
Deposit	10/23/2018			R18 ASAP Dr...	45,780.61	-412,886.81
Deposit	10/23/2018			R14 ASAP Dr...	152,476.39	-260,410.42
Deposit	10/23/2018			R14 ASAP Dr...	146,825.73	-113,584.69
Deposit	10/23/2018			R14 ASAP Dr...	18,000.00	-95,584.69
Total 115 · Cash - BOR Checking					-96,585.86	-95,584.69
<b>TOTAL</b>					<b>-105,159.71</b>	<b>103,484.84</b>

**North Central MT Regional Water Authority**  
**Customer Balance Detail**  
As of October 31, 2018

Type	Date	Num	Account	Amount	Balance
<b>Brady Operating</b>					7,577.63
Payment	09/17/2018		140 · Water Utility Bi...	-7,577.63	0.00
General Journal	09/30/2018	09.04	140 · Water Utility Bi...	4,571.07	4,571.07
Payment	10/15/2018	3882	140 · Water Utility Bi...	-4,571.07	0.00
General Journal	10/31/2018	10.03	140 · Water Utility Bi...	3,081.05	3,081.05
Total Brady Operating				-4,496.58	3,081.05
<b>Bureau of Rec-R18AC00026</b>					7,734,627.67
Payment	09/20/2018		125 · Grant Receiva...	-16,782.60	7,717,845.07
Payment	09/25/2018		125 · Grant Receiva...	-21,489.46	7,696,355.61
Payment	10/23/2018		125 · Grant Receiva...	-45,780.61	7,650,575.00
Total Bureau of Rec-R18AC00026				-84,052.67	7,650,575.00
<b>Bureau of Rec - Authority R05</b>					0.00
Total Bureau of Rec - Authority R05					0.00
<b>Bureau of Rec - R14AC00091</b>					9,117,748.90
Payment	09/25/2018		125 · Grant Receiva...	-34,497.71	9,083,251.19
Payment	10/12/2018		125 · Grant Receiva...	-19,432.50	9,063,818.69
Payment	10/23/2018		125 · Grant Receiva...	-152,476.39	8,911,342.30
Payment	10/23/2018		125 · Grant Receiva...	-146,825.73	8,764,516.57
Payment	10/23/2018		125 · Grant Receiva...	-18,000.00	8,746,516.57
Total Bureau of Rec - R14AC00091				-371,232.33	8,746,516.57
<b>Bureau of Reclamation - Tribal</b>					0.00
Total Bureau of Reclamation - Tribal					0.00
<b>Cut Bank Operating</b>					11,313.22
Payment	09/20/2018	56752	140 · Water Utility Bi...	-11,313.22	0.00
General Journal	09/30/2018	09.11	140 · Water Utility Bi...	9,646.41	9,646.41
Payment	10/19/2018	56835	140 · Water Utility Bi...	-9,646.41	0.00
General Journal	10/31/2018	10.08	140 · Water Utility Bi...	11,864.08	11,864.08
Total Cut Bank Operating				550.86	11,864.08
<b>DNRC - State of Montana</b>					200,000.00
Total DNRC - State of Montana					200,000.00
<b>DNRC Shelby North Construction RW-15-056</b>					0.00
General Journal	09/28/2018	09.15	125 · Grant Receiva...	815,680.00	815,680.00
Total DNRC Shelby North Construction RW-15-056				815,680.00	815,680.00
<b>North Havre Operating</b>					4,053.75
Payment	09/20/2018	6138	140 · Water Utility Bi...	-4,053.75	0.00
General Journal	09/30/2018	09.06	140 · Water Utility Bi...	3,077.50	3,077.50
Payment	10/15/2018	6150	140 · Water Utility Bi...	-3,077.50	0.00
General Journal	10/31/2018	10.12	140 · Water Utility Bi...	3,473.50	3,473.50
Total North Havre Operating				-580.25	3,473.50
<b>Riverview Colony Operating</b>					1,688.82
Payment	09/17/2018	17074	140 · Water Utility Bi...	-1,688.82	0.00
General Journal	09/30/2018	09.07	140 · Water Utility Bi...	1,512.17	1,512.17
Payment	10/23/2018	17140	140 · Water Utility Bi...	-1,512.17	0.00
General Journal	10/31/2018	10.10	140 · Water Utility Bi...	1,685.29	1,685.29
Total Riverview Colony Operating				-3.53	1,685.29
<b>Shelby</b>					3,262.14
General Journal	09/30/2018	09.09	140 · Water Utility Bi...	1,151.55	4,413.69
General Journal	10/31/2018	10.09	140 · Water Utility Bi...	855.18	5,268.87
Total Shelby				2,006.73	5,268.87

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**North Central MT Regional Water Authority**  
**Customer Balance Detail**  
As of October 31, 2018

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Type	Date	Num	Account	Amount	Balance
<b>South Chester Operating</b>					2,897.07
Payment	09/17/2018	3260	140 · Water Utility Bi...	-2,897.07	0.00
General Journal	09/30/2018	09.08	140 · Water Utility Bi...	2,714.69	2,714.69
Payment	10/11/2018	3267	140 · Water Utility Bi...	-2,714.69	0.00
General Journal	10/31/2018	10.11	140 · Water Utility Bi...	1,910.94	1,910.94
Total South Chester Operating				-986.13	1,910.94
<b>TOTAL</b>				<b>356,886.10</b>	<b>17,440,055.30</b>

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**North Central MT Regional Water Authority**  
**Administrative Profit & Loss Budget vs. Actual**  
 July through October 2018

	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400 · Grants Revenue	73,218.31	225,567.00	-152,348.69	32.5%
405 · Fees	0.00	13,125.00	-13,125.00	0.0%
412 · Interest Income	771.77	0.00	771.77	100.0%
<b>Total Income</b>	<u>73,990.08</u>	<u>238,692.00</u>	<u>-164,701.92</u>	<u>31.0%</u>
<b>Gross Profit</b>	73,990.08	238,692.00	-164,701.92	31.0%
<b>Expense</b>				
<b>700 · Project Administration</b>				
500 · Contracted Services	8,613.88	15,000.00	-6,386.12	57.4%
505 · Legislative Support	25,000.00	100,000.00	-75,000.00	25.0%
506 · Office Rent	180.00	540.00	-360.00	33.3%
507 · Office Expenses	954.47	3,000.00	-2,045.53	31.8%
508 · Office Equipment	0.00	1,000.00	-1,000.00	0.0%
510.40 · Engineering Services-O&M	644.75	9,000.00	-8,355.25	7.2%
515 · Travel	2,191.52	12,000.00	-9,808.48	18.3%
520 · Audit	0.00	7,500.00	-7,500.00	0.0%
525 · Membership	0.00	600.00	-600.00	0.0%
540 · Miscellaneous	153.25	1,000.00	-846.75	15.3%
545 · Bank Charge	0.00	100.00	-100.00	0.0%
550 · Training and Education	0.00	900.00	-900.00	0.0%
555 · Annual Fee	1,300.00	1,700.00	-400.00	76.5%
560 · Advertising & Promotion	0.00	500.00	-500.00	0.0%
562 · Website	194.18	0.00	194.18	100.0%
570 · Legal - Authority	832.00	6,000.00	-5,168.00	13.9%
575 · Insurance	8,993.00	7,500.00	1,493.00	119.9%
<b>Total 700 · Project Administration</b>	<u>49,057.05</u>	<u>166,340.00</u>	<u>-117,282.95</u>	<u>29.5%</u>
<b>710 · Personnel Expenses</b>	<u>24,161.26</u>	<u>72,352.00</u>	<u>-48,190.74</u>	<u>33.4%</u>
<b>Total Expense</b>	<u>73,218.31</u>	<u>238,692.00</u>	<u>-165,473.69</u>	<u>30.7%</u>
<b>Net Ordinary Income</b>	<u>771.77</u>	<u>0.00</u>	<u>771.77</u>	<u>100.0%</u>
<b>Net Income</b>	<u><u>771.77</u></u>	<u><u>0.00</u></u>	<u><u>771.77</u></u>	<u><u>100.0%</u></u>

**North Central MT Regional Water Authority  
Utility Profit & Loss Budget vs. Actual  
July through October 2018**

	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
412 · Interest Income	271.72	0.00	271.72	100.0%
<b>415 · Operating Revenue</b>				
416 · Water Utility Billings	98,526.89	98,528.00	-1.11	100.0%
417 · Transmission Fees	904.62	0.00	904.62	100.0%
<b>Total 415 · Operating Revenue</b>	<b>99,431.51</b>	<b>98,528.00</b>	<b>903.51</b>	<b>100.9%</b>
<b>Total Income</b>	<b>99,703.23</b>	<b>98,528.00</b>	<b>1,175.23</b>	<b>101.2%</b>
<b>Gross Profit</b>	<b>99,703.23</b>	<b>98,528.00</b>	<b>1,175.23</b>	<b>101.2%</b>
<b>Expense</b>				
<b>850 · Operations &amp; Maintenance</b>				
516 · Repairs & Maintenance				
586 · Contract Services	8,143.30	8,916.00	-772.70	91.3%
516 · Repairs & Maintenance - Other	13,868.03	3,916.00	9,952.03	354.1%
<b>Total 516 · Repairs &amp; Maintenance</b>	<b>22,011.33</b>	<b>12,832.00</b>	<b>9,179.33</b>	<b>171.5%</b>
585 · Utilities & Phone	4,628.40	6,528.00	-1,899.60	70.9%
585.1 · Water	50,020.38	48,000.00	2,020.38	104.2%
590 · Misc Expense Utilities	455.21	332.00	123.21	137.1%
<b>Total 850 · Operations &amp; Maintenance</b>	<b>77,115.32</b>	<b>67,692.00</b>	<b>9,423.32</b>	<b>113.9%</b>
861 · Local Match Contribution	16,034.68	16,032.00	2.68	100.0%
<b>Total Expense</b>	<b>93,150.00</b>	<b>83,724.00</b>	<b>9,426.00</b>	<b>111.3%</b>
<b>Net Ordinary Income</b>	<b>6,553.23</b>	<b>14,804.00</b>	<b>-8,250.77</b>	<b>44.3%</b>
<b>Net Income</b>	<b>6,553.23</b>	<b>14,804.00</b>	<b>-8,250.77</b>	<b>44.3%</b>

North Central Montana Regional Water Authority							
For Year Ended June 30, 2019							
Brady Budgeted Daily use is 30,000							
Month/Year	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Days in Billing Cycle	Average Daily Consumption
Gallons of Water Consumed							
6/21/2018-7/20/2018	-	2,815,196	1,582,238	1,991,175	1,627,940	30	54,265
07/21/2018-08/20/2018	-	2,369,372	1,578,044	2,112,850	1,883,868	31	60,770
08/21/2018-09/20/2018	-	1,580,900	1,161,590	1,452,179	898,112	31	28,971
09/21/2018-10/22/2018	-	1,231,829	858,002	598,212	409,579	32	12,799
10/21/2017-11/20/2017	-	1,138,106	831,807	510,918			
11/21/2017-12/20/2017	31,360	995,919	568,555	460,732			
12/21/2017-01/22/2018	486,952	595,912	502,794	533,733			
01/23/18-02/20/2018	671,043	673,991	503,568	499,842			
02/21/2018-03/20/2018	446,132	740,163	466,619	494,437			
03/21/2018-04/20/2018	1,026,713	889,733	541,207	588,262			
04/21/2018-05/21/2018	1,546,587	893,427	798,572	873,724			
5/22/2018-6/20/2018	1,842,688	1,457,193	1,180,291	1,197,875			
Total	6,051,475	15,381,741	10,573,287	11,313,939	4,819,499	124	38,867
Daily Average		42,142	29,128	31,168			
	FY 2015	Fiscal Year 2016		FY 2017	FY 2018	Fiscal Year 2019	
Water	Amount Billed & Collected	Amount Billed	Finance Charges	Amount Billed & Collected	Amount Billed & Collected	Amount Billed	Amount Collected
6/21/2018-7/20/2018	\$ -	\$ 10,000.52		\$ 6,178.35	\$ 7,904.91	\$ 6,797.05	\$ 6,797.05
07/21/2018-08/20/2018	\$ -	\$ 8,618.46		\$ 6,165.35	\$ 8,276.02	\$ 7,577.63	\$ 7,577.63
08/21/2018-09/20/2018	\$ -	\$ 6,174.20	\$ 116.19	\$ 4,874.34	\$ 6,260.98	\$ 4,571.07	\$ 4,571.07
09/21/2018-10/22/2018	\$ -	\$ 5,092.08	\$ 144.09	\$ 3,933.22	\$ 3,656.38	\$ 3,081.05	
10/21/2017-11/20/2017	\$ -	\$ 4,801.54	\$ 166.46	\$ 3,852.01	\$ 3,390.13		
11/21/2017-12/20/2017	\$ 97.22	\$ 4,360.76	\$ 156.14	\$ 3,035.93	\$ 3,237.06		
12/21/2017-01/22/2018	\$ 2,782.96	\$ 3,120.74	\$ 141.30	\$ 3,365.35	\$ 3,459.72		
01/23/18-02/20/2018	\$ 3,353.64	\$ 3,362.78	\$ 173.92	\$ 3,367.71	\$ 3,356.35		
02/21/2018-03/20/2018	\$ 2,656.42	\$ 3,567.92	\$ 116.71	\$ 3,255.02	\$ 3,339.86		
03/21/2018-04/20/2018	\$ 4,456.22	\$ 4,031.58	\$ 116.51	\$ 3,482.51	\$ 3,626.03		
04/21/2018-05/21/2018	\$ 6,067.83	\$ 4,043.03	\$ 103.80	\$ 4,267.47	\$ 4,496.69		
5/22/2018-6/20/2018	\$ 6,985.74	\$ 5,790.71	\$ 90.96	\$ 5,431.72	\$ 5,485.35		
Total	\$ 26,400.03	\$ 62,964.32	\$ 1,326.08	\$ 51,208.98	\$ 56,489.48	\$ 22,026.80	\$ 18,945.75

North Central Montana Regional Water Authority				
For Year Ended June 30, 2019				
Cut Bank Budgeted Daily Use is 50,000				
Month/Year	2017/2018	2018/2019	Days in Billing Cycle	Average Daily Consumption
<b>Gallons of Water Consumed</b>				
6/21/18 - 7/20/18	781,504	1,215,513	30	40,517
07/21/18 -08/20/18	1,516,778	1,125,994	31	36,322
08/21/18-09/20/18	1,282,902	659,100	31	21,261
09/21/18-10/20/18	1,606,594	1,280,297	30	42,677
10/21/17-11/20/17	1,266,798			
11/21/17-12/20/17	1,217,328			
12/21/17-01/20/18	1,257,552			
1/21/18-2/20/18	857,238			
2/21/18-3/20/18	1,535,207			
03/21/18-4/20/18	1,257,605			
4/21/18-5/20/18	2,368,198			
5/21/18-6/20/18	1,249,873			
<b>Total</b>	<b>16,197,577</b>	<b>4,280,904</b>	<b>122</b>	<b>35,089</b>
<b>Daily Average</b>	<b>44,377</b>			
	<b>FY 2018</b>	<b>Fiscal Year 2019</b>		
<b>Water</b>	<b>Amount Billed &amp; Collected</b>	<b>Amount Billed</b>	<b>Amount Collected</b>	
6/21/18 - 7/20/18	\$ 7,710.28	\$ 11,632.80	\$ 11,632.80	
07/21/18 -08/20/18	\$ 8,872.01	\$ 11,313.22	\$ 11,313.22	
08/21/18-09/20/18	\$ 8,502.49	\$ 9,646.41	\$ 9,646.41	
09/21/18-10/20/18	\$ 9,013.92	\$ 11,864.08		
10/21/17-11/20/17	\$ 8,477.04			
11/21/17-12/20/17	\$ 8,398.88			
12/21/17-01/20/18	\$ 8,462.43			
1/21/18-2/20/18	\$ 7,829.94			
2/21/18-3/20/18	\$ 8,901.13			
03/21/18-4/20/18	\$ 8,462.52			
4/21/18-5/20/18	\$ 10,217.25			
5/21/18-6/20/18	\$ 8,450.30			
<b>Total</b>	<b>\$ 103,298.19</b>	<b>\$ 44,456.51</b>	<b>\$ 32,592.43</b>	



North Central Montana Regional Water Authority											
For Year Ended June 30, 2019											
Riverview Colony Budgeted Daily Use is 16,000											
Month/Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Days in Billing Cycle	Average Daily Consumption	
Gallons of Water Consumed											
6/27/18 - 7/28/18		450,901	564,246	412,719	496,330	523,498	505,980	436,700	32	13,647	
07/29/18 -08/27/18		536,329	511,447	446,725	440,956	386,984	502,788	527,292	30	17,576	
08/28/18-09/26/18		442,747	393,033	546,173	499,546	616,744	448,436	422,920	30	14,097	
09/27/18-10/26/18		580,286	555,497	435,932	469,640	490,540	467,444	497,540	30	16,585	
10/27/17-11/28/17		454,831	444,253	457,656	558,876	506,440		560,396			
11/29/17-12/26/17		368,647	415,389	549,127	425,272	473,376		461,800			
12/27/17-1/29/18		555,809	491,634	425,284	451,582	517,572		489,962			
1/30/18-2/28/18		517,865	359,542	465,265	455,496	477,232		411,708			
2/29/18-04/04/18		568,706	426,104	468,288	584,502	528,502		489,762			
04/05/18-4/26/18		492,000	454,033	552,209	481,934	391,998		367,668			
4/27/18-5/29/18	163,354	567,263	500,642	435,388	515,450	611,976		568,164			
5/30/18-6/26/18	476,474	415,138	526,376	365,156	409,328	409,786		376,880			
Total	639,828	5,950,522	5,642,196	5,559,922	5,788,912	5,934,648	5,650,988	1,884,452	122	15,446	
Daily Average		16,303	15,458	15,233	15,731	16,349	15,567				
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Fiscal Year 2019			
Water	Billed & Collected	Amount Billed	Amount Collected								
6/27/18 - 7/28/18		\$ 1,252.83	\$ 1,451.18	\$ 1,219.03	\$ 1,428.98	\$ 1,534.38	\$ 1,584.87	\$ 1,488.61	\$ 1,488.61		
07/29/18 -08/27/18		\$ 1,402.33	\$ 1,358.78	\$ 1,281.26	\$ 1,322.67	\$ 1,259.99	\$ 1,578.13	\$ 1,688.82	\$ 1,688.82		
08/28/18-09/26/18		\$ 1,238.56	\$ 1,183.00	\$ 1,524.68	\$ 1,486.24	\$ 1,818.58	\$ 1,514.54	\$ 1,512.17	\$ 1,512.17		
09/27/18-10/26/18		\$ 1,479.25	\$ 1,480.31	\$ 1,313.02	\$ 1,426.13	\$ 1,552.29	\$ 1,556.55	\$ 1,685.29			
10/27/17-11/28/17		\$ 1,259.70	\$ 1,276.73	\$ 1,354.73	\$ 1,605.49	\$ 1,585.84	\$ 1,761.98				
11/29/17-12/26/17		\$ 1,108.88	\$ 1,223.91	\$ 1,530.35	\$ 1,336.95	\$ 1,516.07	\$ 1,544.08				
12/27/17-1/29/18		\$ 1,436.42	\$ 1,363.44	\$ 1,292.58	\$ 1,389.83	\$ 1,609.33	\$ 1,606.32				
1/30/18-2/28/18		\$ 1,370.01	\$ 1,121.71	\$ 1,369.34	\$ 1,397.70	\$ 1,524.21	\$ 1,433.37				
2/29/18-04/04/18		\$ 1,458.99	\$ 1,243.52	\$ 1,375.14	\$ 1,657.00	\$ 1,632.39	\$ 1,605.87				
04/05/18-4/26/18		\$ 1,324.75	\$ 1,294.63	\$ 1,536.27	\$ 1,450.84	\$ 1,344.37	\$ 1,336.05				
4/27/18-5/29/18	\$ 742.62	\$ 1,456.46	\$ 1,379.92	\$ 1,311.97	\$ 1,518.20	\$ 1,808.52	\$ 1,779.14				
5/30/18-6/26/18	\$ 1,297.58	\$ 1,190.24	\$ 1,427.02	\$ 1,177.13	\$ 1,304.90	\$ 1,381.90	\$ 1,356.40				
Total	\$ 2,040.20	\$ 15,978.42	\$ 15,804.15	\$ 16,285.50	\$ 17,324.93	\$ 18,567.87	\$ 18,657.30	\$ 6,374.89	\$ 4,689.60		

North Central Montana Regional Water Authority										
For Year Ended June 30, 2019										
South Chester Budgeted Daily Use is 18,000										
Month/Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Days in Billing Cycle	Average Daily Consumption
Gallons of Water Consumed										
6/28/18 - 7/31/18		949,600	877,851	784,259	838,920	784,690	986,194	1,113,268	34	32,743
08/01/18 -08/27/18		916,917	726,327	925,825	973,854	664,782	1,267,188	831,178	27	30,784
08/28/18-09/26/18		788,062	643,425	483,264	521,344	446,128	618,232	702,596	30	23,420
09/27/18-10/26/18		303,240	597,888	378,854	396,916	217,568	463,444	356,152	30	11,872
10/27/17-11/28/17		261,041	212,791	268,354	308,856	447,255	308,140			
11/29/17-12/26/17		222,081	953,601	290,580	218,640	569,869	409,415			
12/27/17-01/29/18		336,642	345,945	164,908	373,094	396,106	289,421			
1/30/18-2/28/18		275,892	169,998	350,500	382,780	470,964	433,056			
2/29/18-4/04/18	110,800	408,549	611,039	326,902	583,140	547,758	479,650			
04/05/18-4/26/18	518,070	372,000	452,716	672,190	495,526	513,260	459,690			
4/27/18-5/29/18	479,088	757,785	630,019	774,100	653,044	830,950	992,040			
5/30/18-6/26/18	583,142	426,477	656,993	662,558	640,528	631,794	568,172			
<b>Total</b>	<b>1,691,100</b>	<b>6,018,286</b>	<b>6,878,593</b>	<b>6,082,294</b>	<b>6,386,642</b>	<b>6,521,124</b>	<b>7,274,642</b>	<b>3,003,194</b>	<b>121</b>	<b>24,820</b>
Daily Average										
		16,488	18,845	16,664	17,355	17,965	20,040			
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Fiscal Year 2019		
Water	Billed & Collected	Billed & Collected	Billed & Collected	Billed & Collected	Billed & Collected	Billed & Collected	Billed & Collected	Amount Billed	Amount Collected	
6/28/18 - 7/31/18		\$ 2,551.72	\$ 2,426.16	\$ 2,325.11	\$ 2,538.37	\$ 2,523.75	\$ 3,122.29	\$ 3,520.49	\$ 3,520.49	
08/01/18 -08/27/18		\$ 2,494.52	\$ 2,160.99	\$ 2,584.18	\$ 2,797.44	\$ 2,282.73	\$ 3,715.19	\$ 2,897.07	\$ 2,897.07	
08/28/18-09/26/18		\$ 2,269.03	\$ 2,067.39	\$ 1,855.51	\$ 1,994.42	\$ 1,982.75	\$ 2,426.46	\$ 2,714.69	\$ 2,714.69	
09/27/18-10/26/18		\$ 1,420.59	\$ 1,984.05	\$ 1,655.04	\$ 1,744.32	\$ 1,500.49	\$ 2,084.38	\$ 1,910.94		
10/27/17-11/28/17		\$ 1,346.74	\$ 1,279.33	\$ 1,442.88	\$ 1,567.32	\$ 1,985.13	\$ 1,741.16			
11/29/17-12/26/17		\$ 1,278.56	\$ 2,608.45	\$ 1,485.55	\$ 1,385.99	\$ 2,243.84	\$ 1,964.98			
12/27/17-01/29/18		\$ 1,479.04	\$ 1,523.00	\$ 1,244.26	\$ 1,696.44	\$ 1,877.20	\$ 1,699.79			
1/30/18-2/28/18		\$ 1,372.73	\$ 1,201.02	\$ 1,600.60	\$ 1,715.91	\$ 2,035.15	\$ 2,017.22			
2/29/18-4/04/18	\$ 1,083.82	\$ 1,604.88	\$ 2,008.12	\$ 1,555.29	\$ 2,118.63	\$ 2,197.19	\$ 2,120.20			
04/05/18-4/26/18	\$ 1,796.54	\$ 1,540.92	\$ 1,718.39	\$ 2,218.24	\$ 1,942.53	\$ 2,124.40	\$ 2,076.08			
4/27/18-5/29/18	\$ 1,728.32	\$ 2,216.04	\$ 2,042.85	\$ 2,413.91	\$ 2,259.14	\$ 2,794.72	\$ 3,252.58			
5/30/18-6/26/18	\$ 1,910.42	\$ 1,636.25	\$ 2,092.22	\$ 2,199.75	\$ 2,233.98	\$ 2,374.51	\$ 2,315.83			
<b>Total</b>	<b>\$ 6,519.10</b>	<b>\$ 21,211.02</b>	<b>\$ 23,111.97</b>	<b>\$ 22,580.32</b>	<b>\$ 23,994.49</b>	<b>\$ 25,921.86</b>	<b>\$ 28,536.16</b>	<b>\$ 11,043.19</b>	<b>\$ 9,132.25</b>	

Rocky Boy's / North Central Montana Regional Water System			
Segment Budgets R05, R13, R14 & R18 Agreements			
(Details Provided on Active Segments; Remaining Segments Report Totals Only)			
	Actual Cost as of 10/31/2018	Budget	Variance from Budget
<b>Total Hill CWD</b>	\$ 458,130.88	\$ 723,465.98	\$ 266,205.63
<b>Total Brady Segment</b>	\$ 3,787,286.77	\$ 3,796,343.12	\$ 9,056.35
<b>Total Shelby/Cut Bank</b>	\$ 12,089,922.27	\$ 12,212,340.56	\$ 122,418.29
<b>Shelby South to Marias River</b>			
Engineering Services			
Pre Design	\$ 145,407.29	\$ 155,700.00	\$ 10,292.71
Land Acquisition Services	\$ 134,648.82	\$ 164,100.00	\$ 29,451.18
Env Clearance	\$ 32,457.24	\$ 33,700.00	\$ 1,242.76
Inv/Env	\$ -	\$ 174,379.00	\$ 174,379.00
Fin. Design & Bid. TO	\$ 184,899.25	\$ 196,360.00	\$ 11,460.75
Final Design Remaining Budget	\$ -	\$ 156,981.00	\$ 156,981.00
Constr Eng TO	\$ 401,126.88	\$ 548,544.00	\$ 147,417.12
Geotechnical	\$ 7,587.00	\$ 8,000.00	\$ 413.00
Construction	\$ 4,218,632.40	\$ 3,901,280.00	\$ (317,352.40)
Land Owner Payments - Easements	\$ 96,034.00	\$ 96,221.00	\$ 187.00
Legal - Easements	\$ 13,378.89	\$ 12,635.00	\$ (743.89)
Advertising Legal Notices	\$ 1,342.28	\$ 1,491.00	\$ 148.72
<b>Total Shelby South to Marias River</b>	\$ 5,235,514.05	\$ 5,449,391.00	\$ 213,876.95
<b>Shelby South to Interstate I 15</b>			
	\$ 226,955.17	\$ 356,294.00	\$ 182,458.83
<b>Shelby to Sweet Grass</b>			
Pre Design	\$ 39,673.64	\$ 39,673.64	\$ -
Land Acquisition Services	\$ 41,299.99	\$ 41,299.99	\$ -
Construction	\$ 96,585.86	\$ 9,813,663.35	\$ 9,717,077.49
Acquire 16-Inch Pipe Line	\$ 815,680.00	\$ 1,255,257.00	\$ 439,577.00
Instrumentation & Controls TO	\$ -	\$ 64,754.00	\$ 64,754.00
Land Acquisition Services	\$ 457,050.31	\$ 699,030.00	\$ 241,979.69
Land Owner Payments - Easements	\$ 53,134.00	\$ 58,200.00	\$ 5,066.00
Land Owner Payments - Parcels	\$ 19,432.50	\$ 29,950.00	\$ 10,517.50
Land Owner Payments - Crop Damages	\$ 266,470.00	\$ 365,162.00	\$ 98,692.00
Engineering Services			
Pre Design TO	\$ 294,518.20	\$ 310,636.00	\$ 16,117.80
Final Design TO	\$ 545,141.14	\$ 545,216.00	\$ 74.86
Bidding TO	\$ 39,590.00	\$ 74,838.00	\$ 35,248.00
Inv/Env TO	\$ 233,770.85	\$ 237,458.00	\$ 3,687.15
Construction Engineering TO	\$ 21,093.00	\$ 980,304.00	\$ 959,211.00
Remaining Engineering budget	\$ -	\$ 439,557.00	\$ 439,557.00
Legal - Easements	\$ 37,527.10	\$ 58,289.00	\$ 20,761.90
DNRC Change in Use Application	\$ -	\$ 26,350.00	\$ 26,350.00
Advertising Legal Notices	\$ 1,530.60	\$ 5,964.00	\$ 4,433.40
<b>Total Shelby to Sweet Grass</b>	\$ 2,962,497.19	\$ 15,045,601.98	\$ 12,083,104.79
<b>North Havre Monitoring Equipment</b>			
	\$ 37,576.59	\$ 34,750.00	\$ (2,826.59)
<b>Administration</b>			
Personnel - 2019 Direct	\$ 9,760.36	\$ 37,523.74	\$ 27,763.38
Engineering - 2019 Planning	\$ 53,199.31	\$ 254,000.00	\$ 200,800.69
<b>Total 2019 Administration</b>	\$ 62,959.67	\$ 291,523.74	\$ 228,564.07
<b>R05 Agreement</b>			
<b>R14 Agreement</b>			
<b>R18 Agreement</b>			

# ***Rocky Boy's / North Central Montana Regional Water System***

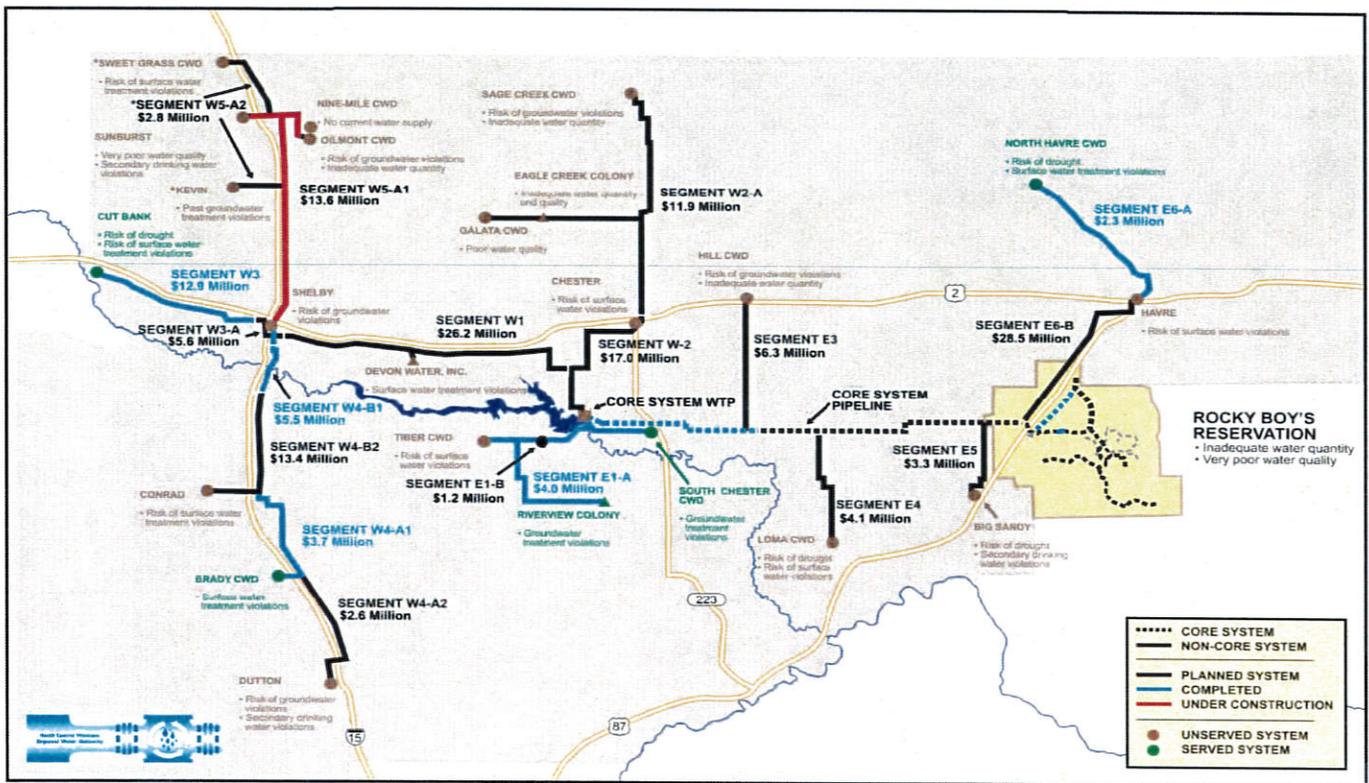
**Non-Core System Progress Update**

**Executive Committee Meeting**

**November 27, 2018**



# Segment Map



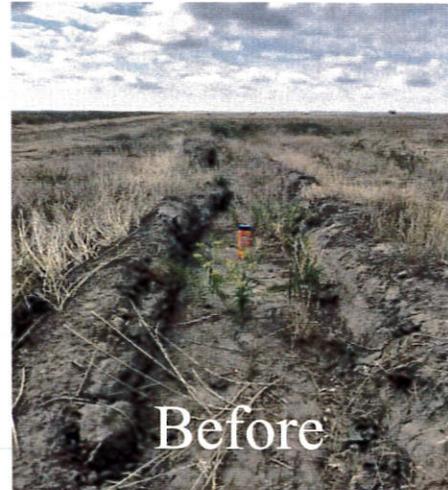
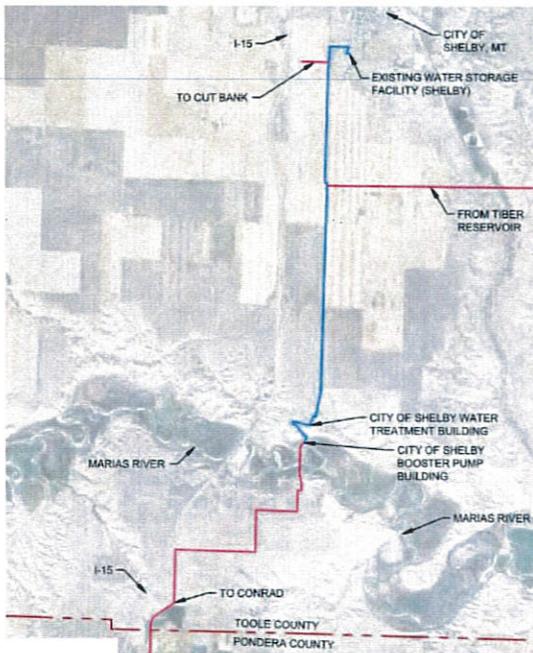
# Segment Updates

- Segment W4-B1: Shelby to Conrad
  - Land Owner Coordination
- Segment W5-A1: Shelby to Sweet Grass
  - Site Title Opinion
  - Project Status
  - Construction Progress Updates
- Shelby Wellfield Improvement
  - Defined Scope
  - Funding Agency Applications

# Shelby to Conrad

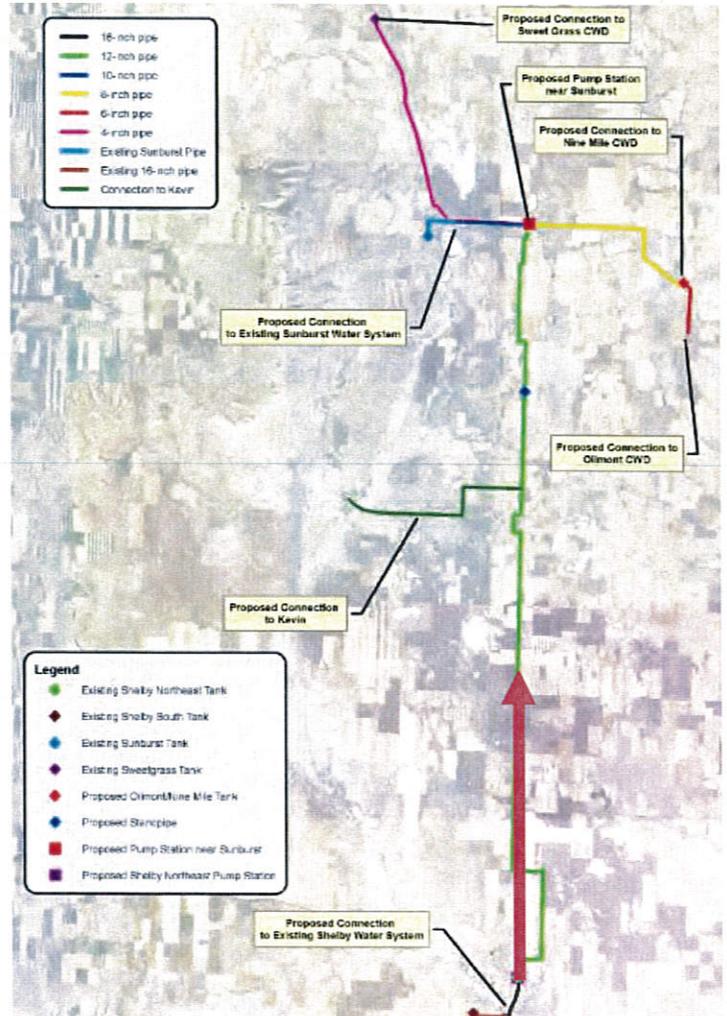
## Shelby to Interstate-15

- Post Construction
  - Warranty Work Complete pending final walk through and landowner coordination

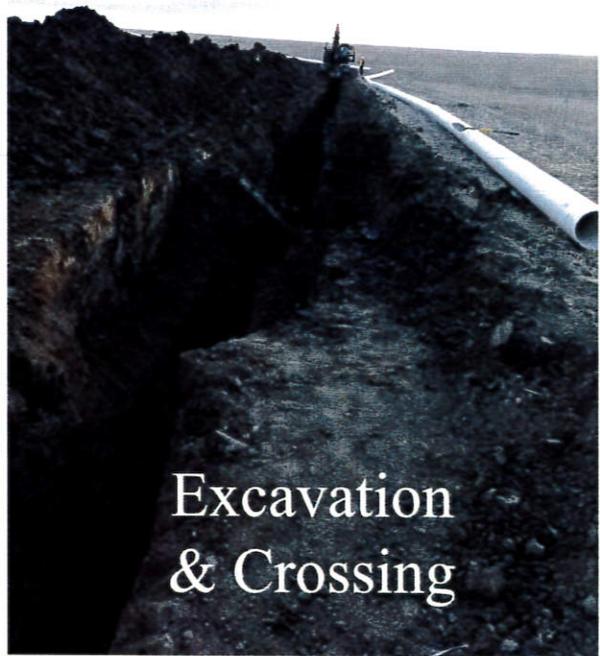
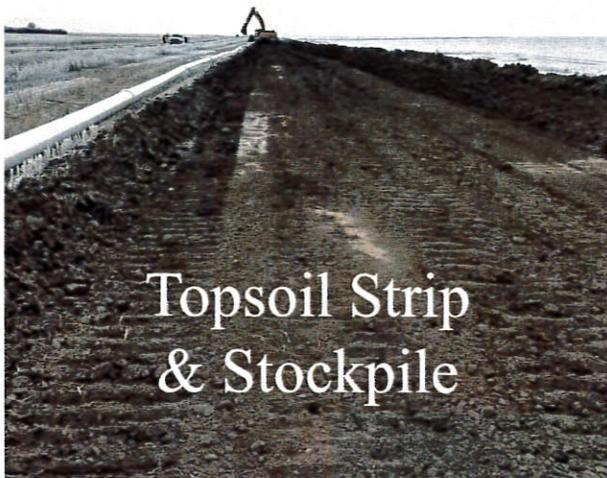
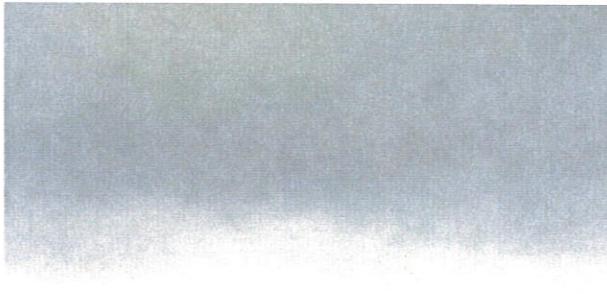


# Shelby to Sweet Grass

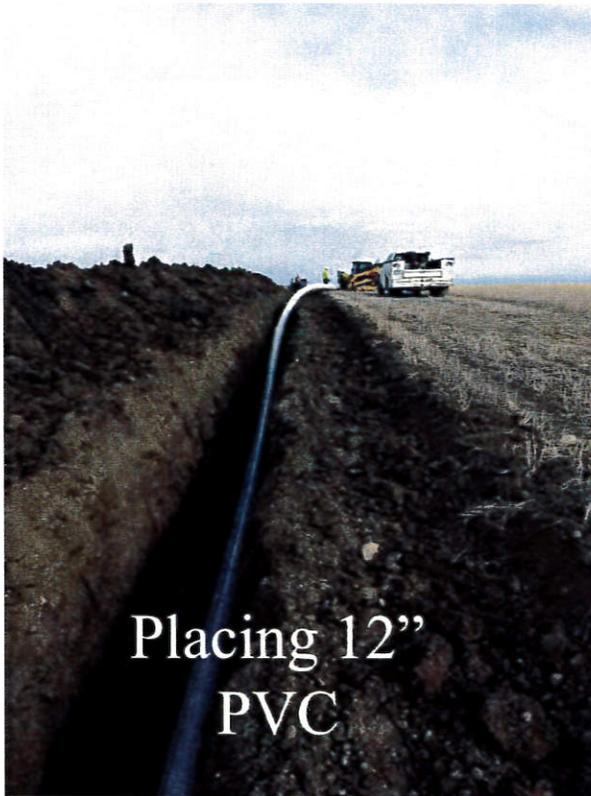
- Easements/Land
  - Site Title Opinion
- Project Status
  - Oilmont Connection Design currently under DEQ Review
  - Pre-Con Meeting held w/ Go Pro (Facilities) on Sept. 21<sup>st</sup>
  - Pre-Con Meeting held w/ Carstensen Contracting on Oct. 25<sup>th</sup>
  - Go Pro Construction will begin work in Spring '19.
  - Carstensen Contracting began work on Oct. 29<sup>th</sup>



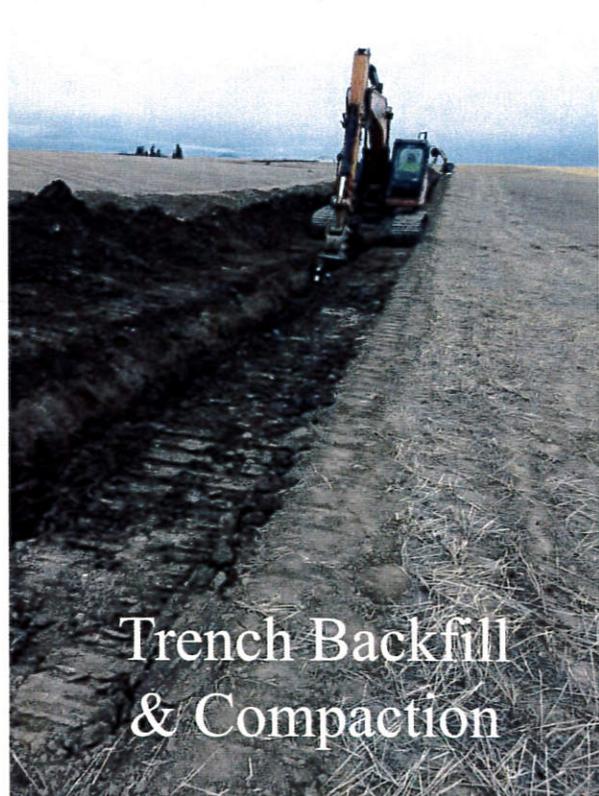
# Segment W5 Construction



# Segment W5 Construction



Placing 12"  
PVC



Trench Backfill  
& Compaction

# Segment W5 Construction

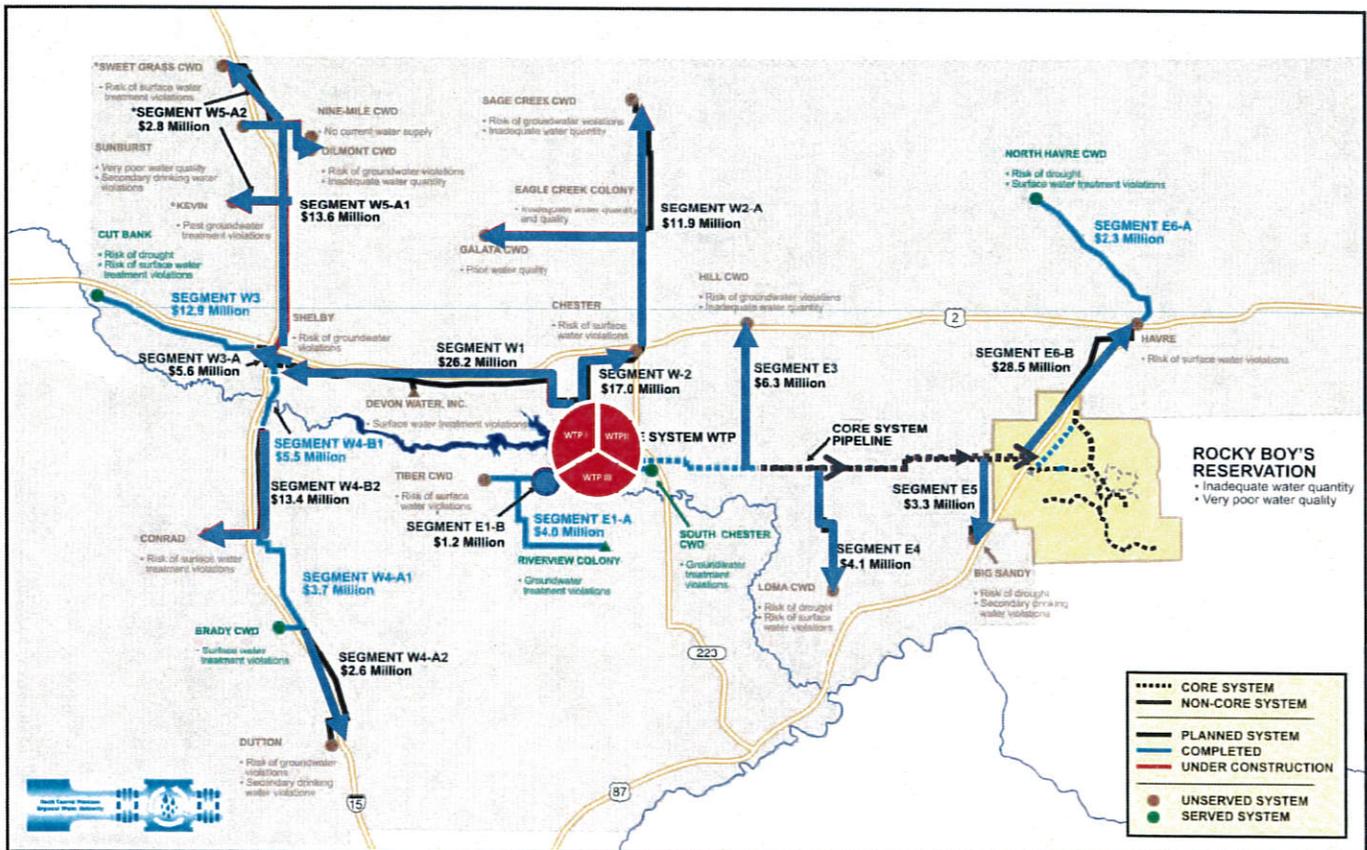
- Quantities Installed To Date:
  - 12" PVC: 45,215 LF
  - 90 Deg. Bends: 3 EA
  - 45 Deg. Bends: 2 EA
- Upcoming work: (Weather Permitting?)
  - E/L/B PVC
  - Bores
  - Pipe Installation Certs

# Shelby Wellfield Update

- Shelby Wellfield Scope & Opinion of Probably Cost Defined
  - Water Treatment Improvements
  - Well Rehabilitation/Replacement
  - Wellfield Pump Houses and Collection System
  - Shelby Heights Booster Station SCADA
- DNRC Application Submitted for Review
- TSEP Coordination



# Project Sequencing





# QUESTIONS?



# 2019 Meeting Calendar

## Rocky Boys/North Central Montana Regional Water System

January 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**RED DATES:** Authority Executive Committee at 10:00 a.m. in Great Falls at the AE2S conference room.

**BLUE DATES:** Full Authority Quarterly Board Meeting at 1:00 p.m. Location TBA.

**Yellow:** Full Annual Authority Board Meeting at 7:00 p.m. Location TBA.

**GREEN DATES:** OMR Committee at 9:30 a.m., Coordinating Meeting at 10 a.m. and Executive Committee at 1:00 p.m. in Great Falls at the AE2S conference room.



P.O. Box 246, 226 1<sup>st</sup> Street South  
Shelby, Montana 59474  
Phone (406)470-0727 email: [tctransit@gmail.com](mailto:tctransit@gmail.com)  
[www.northern.rural-transit.com](http://www.northern.rural-transit.com)

## **Northern Transit Interlocal**

**Golden Triangle Transportation Advisory Committee (TAC)** [www.northern.rural-transit.com](http://www.northern.rural-transit.com)

**November 27, 2018**

### **Glacier County EMT Station**

**In attendance:** Janice Hoppes – Pondera County Commissioner, Deb Brandon – Toole County Commissioner, Mary Ann Harwood – Toole County Commissioner, John Shevlin – City of Conrad, Page Nagy – Toole County, Sarah Converse – Sweetgrass Development, David Irvin – Transit Coordinator and Lorette Carter, City of Shelby – reporting.

**Welcome:** Janice Hoppes, Chairman of regional TAC

**Minutes:** The minutes of August 7, 2018 were reviewed. Deb made a motion to approve the minutes with a second from John. The motion carried.

**Financial:** David reviewed current financials of each county transit service.

- Northern Transit: David noted Northern Transit is 6% below budget. A major expenditure has been the increase in insurance costs for the 6 transit buses. He also noted account 470311 of the Northern Transit report is for the expanded Kalispell route. The account is currently 2% over budget as some Northern Transit costs were directed to these line items in error. The Toole County Clerk's office will correct these. David noted the overhead door is under construction. The cost is being shared with the transit system and Lewis Bus Group (bus manufacturer).
- Glacier County Transit: David reported the Glacier County Transit is currently using a Northern Transit bus. David is tracking fuel and mileage and assessing these costs to Glacier County. He also noted Glacier County reporting has not been submitted as previous information reported was incorrect. MDT is aware of the situation and is accommodating our transit system.
- Pondera County Transit: The Pondera County Transit system is 8% under budget. System usage is steadily increasing and an additional driver has been hired.
- Toole County Transit: The Toole County system is 3% under budget. David asked the board to consider a cost savings measure in reducing a transit day north, with the potential to add an additional Northern Transit day originating in Browning to Great Falls. John made a motion effective July 1, 2019, the Toole County Transit system serve as a feeder for the Northern Transit. Mary Ann seconded. Motion approved.

### **Coordinator's Quarterly Review:**

- Ridership Reports: Overall the reports show a steady increase in ridership. The 3<sup>rd</sup> quarter ridership was 2,538. Ridership information is included as an attachment.
- Ridership Projection: The system surpassed the 2018 projections and there is still 2 months of reporting.



P.O. Box 246, 226 1<sup>st</sup> Street South  
Shelby, Montana 59474

Phone (406)470-0727 email: [tctransit@gmail.com](mailto:tctransit@gmail.com)  
[www.northern.rural-transit.com](http://www.northern.rural-transit.com)

- Bus Advertising Campaign: Three logos are ready to be installed and two are in production for the Toole County Transit bus. David will schedule sales calls to Cut Bank and Conrad businesses in the coming months as time allows.
- New Brochures & Schedules: The new brochures/schedules are in distribution around the region. David continues to post regularly on Facebook and offers a shop/donation page to purchase transit caps or make donations. David also noted the *Messenger* button now available on the transit website at <http://northern.transit-rural.com>.

**Other Business:**

Commissioner Brandon thanked David for all the extra work and effort in the success of the transit system and asked that he reach out to the board if/when he needs additional help as the system is growing and requires more coordination.

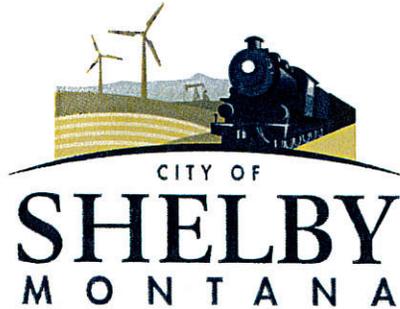
Commissioner Brandon and Commissioner Hoppes thanked the board for the commitment and support of the transit system over the last twelve years and the great success the system has become. In turn, the group thanked Commissioner Brandon and Commissioner Hoppes for their dedication and wished them well in their retirements.

Commissioner Brandon also asked each city and county to send David an official letter of appointees to the board of the Northern Transit Interlocal.

**Next meeting:** February 19, 2019 in Shelby at the Transit Facility.  
With no further business the meeting was adjourned.

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5222  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermott  
**Council:** Luke Casey, Deb Clark, Aaron Heaton,  
Lyle Kimmet, Bill Moritz, Trent Tustian  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch  
**Superintendent:** Loren Skartved

November 28, 2018

Becky Anseth, Infrastructure Manager  
Community Development Division  
Department of Commerce  
301 S. Park Ave.  
P.O. Box 200523  
Helena, MT 59620

Re: Shelby Wellfield Project ~ Scope Revision

Dear Becky,

The City of Shelby would like to propose the following scope of work for the wellfield project. The project will include design, bidding, construction, contingency, permitting/applications, and Resident Project Representative (RPR) for the following scope items:

- a). **Wellfield Pump Houses and Collection System** includes a geotechnical investigation, designing, preparing plans and specifications, and obtaining DEQ approval for the construction of the following:
- Slab and foundation necessary for the installation of the pre-built pump houses for Wells NO. 9-12,
  - The process piping, individual meters, and electrical requirements inside each pre-built pump house,
  - The new pipe connecting Wells No. 4 and No. 9-12 to the 12" well field transmission main with appropriately sized pipe buried below frost depth,
  - Evaluation of options to increase pump size for wells 9-12 and confirmation that this won't have an adverse effect on the aquifer or cause pumping below the screens.
  - Pump sizing, controls and specifications for well No. 9-12 if Owner elects pump replacement.
  - Individual flow meters at Wells No. 1-6 and No. 9-12 and No. 13 to monitor the water pumped from the well field.
  - Individual well access ports to all the existing and new wells.

b.) **Shelby Heights Booster SCADA Improvements** includes designing, preparing the plans and specifications, and obtaining DEQ approval if necessary for construction of the following:

- Replace the existing SCADA system with MicroCOMM
- Evaluate inclusion of controls to make the pumps experience a softer start. KLJ will write performance specifications to upgrade the controls to match the controls on the rest of the water system.

c.) **Water Treatment Improvements** includes designing, preparing the plans and specifications and obtaining DEQ approval for the construction of the following:

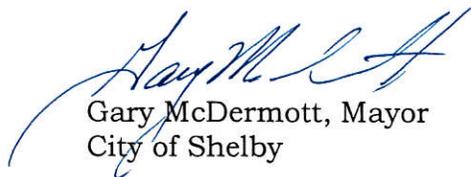
- Replacing Reactor No. 1 with new Trojan UV 4-bulb unit.
- New UVT analyzer that reads both reactors,
- New backup chlorination system in the UV building,
- Provide ability to chlorinate line south of the UV building.

d.) **Wells No. 1, 2,4 and 6 Rehabilitation and/or Replacement** includes investigating options for rehabilitating the existing wells to lower the top of the screen (for wells 1 and 4) below the pumping water level, designing, preparing the plans and specifications, and obtaining DEQ approval for construction of the following:

- Investigate options for Wells 1 and 4 rehabilitation to lower the level of the screen below the pumping water level, including reuse of the Well 4 pump.
- Present Owner with alternatives for rehabilitation versus drilling a band new well,
- Design the chosen alternative from the feasibility study,
- Design new public water supply nears Wells 2 and 6,
- Apply to the Montana DNRC for Well Replacement Water Right,
- Reconnecting processing piping and controls,
- Connect replacement Well 6 to collection system,
- Abandon existing wells 1,2,4 and 6 if necessary,
- Drill up to 2 test wells to optimize a location for the Well 6 replacement,
- Provide security fence for new wells.

We sincerely appreciate your cooperation and collaboration in completing these critical wellfield water improvements for the community and region.

Sincerely,



Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council  
KLJ Engineering



November 29, 2018

Gary McDermott, Mayor  
City of Shelby  
112 1<sup>st</sup> Street South  
Shelby, MT 59474

RE: City of Shelby Storm Water Improvements Project - SRF #C301283

Dear Mayor McDermott:

Change Order No 3 for the above-referenced project has been reviewed. Based on this review the Montana Department of Environmental Quality hereby approves this change order and the WPC SRF Program provides this letter to document availability of funding for these changes in project scope.

The current contract amount has been increased by \$94,288.40 to a new total of \$3,313,753.50 as a result of this Change Order. No calendar days have been added to the contract as a result, but a revised project substantial completion date of August 31, 2020 has been established.

Change Order #3 was necessary to fulfill the required RR permitting / crossing criteria that were associated with the permit.

The contract change described is SRF eligible and we approve of this change. All project change orders should be kept filed with City records and used at project completion to assist in development of as-built record drawings and O&M manual documents. Thank you for providing us with copies of all change order documents throughout the course of the project so we can provide our review and assessment of eligibility.

Sincerely,

A handwritten signature in blue ink that reads "Terry Campbell".

Terry Campbell, P.E.  
Environmental Engineer  
Engineering Bureau

cc: Luke LaLiberty, PE, KLJ (email)  
Dan Semmens, Dorsey & Whitney (email)  
Anna Miller, DNRC (email)

## Change Order No. 3

Date of Issuance: November 19, 2018

Effective Date: November 19, 2018

Project: Shelby Storm Water Improvements	Owner: City of Shelby	Owner's Contract No.:
Contract: Shelby Storm Water Improvements		Date of Contract: TBD
Contractor: Helena Sand and Gravel		Engineer's Project No.: 4413021

The Contract Documents are modified as follows upon execution of this Change Order:

Description:	DECREASE (In Contract Price)	INCREASE (In Contract Price)
1. New Grading Plan for Hwy 2	\$	\$11,053.00
2. Extra Haul Out	\$	\$4,459.00
3. Extra Buried Depth	\$	\$16,737.40
4. Additional Bore Length	\$	\$46,750.00
5. Casing Material Not Paid in Item	\$	\$9,789.00
6. Additional Permits	\$	\$5,500.00
<b>TOTALS:</b>	<b>\$</b>	<b>\$94,288.40</b>
<b>NET CHANGE IN PRICE</b>		<b>\$94,288.40</b>

Attachments/Justification (list documents supporting change):

1. **New Grading Plan for Hwy 2:** This is necessary due to the deeper manholes that result from the longer bore. This will require additional grading along the highway.
2. **Extra Haul Out:** This is also a result of the deeper manholes. The extra material will be removed from the site.
3. **Extra Buried Depth:** The stormwater line running along highway 2 will be buried deeper than originally planned.
4. **Addition Bore Length:** Additional bore length is required to move the location of the manhole on the west side of the bore farther away from the BNSF tracks to meet the minimum BNSF clearance requirement.
5. **Casing Material Not Paid in Item:** This is the portion of the bore pipe that was delivered to the jobsite but will not be installed. This pipe will be salvaged and credited back to the City.
6. **Additional Permits:** This will cover the cost of permitting (SWPPP and others) for 2020. HSG did not plan on working in 2020, but the late start in 2018 will push completion into 2020.
7. **Contract Dates:** Due to delayed construction start date, the contract dates have been modified as depicted below.

**CHANGE IN PRICE:**

**CHANGE IN TIMES:**

Original Price:

Base Bid - \$5,630,669.00  
Alternate E - \$2,640,927.00

Increase/Decrease from previously approved  
Change Orders No. 0 to No. 2:

Base Bid - Decrease \$2,411,203.90  
Alternate E - NA

Price prior to this Change Order:

Base Bid - \$3,219,465.10  
Alternate E - NA

Increase of this Change Order:

Base Bid - Increase \$94,288.40  
Alternate E - N/A

Price incorporating this Change Order:

Base Bid - \$3,313,753.50  
Alternate E - NA

Original Times:

Working days     Calendar days

Substantial completion (days or date): October 31<sup>st</sup>, 2016

Ready for final payment (days or date): December 31<sup>st</sup>, 2016

Increase/Decrease from previously approved Change Orders  
No. 0 to No. 2:

Substantial completion (days or date): October 1<sup>st</sup>, 2019

Ready for final payment (days or date): November 1<sup>st</sup>, 2019

Times prior to this Change Order:

Substantial completion (days or date): October 1<sup>st</sup>, 2019

Ready for final payment (days or date): November 1<sup>st</sup>, 2019

Increase of this Change Order:

Substantial completion (days or date): August 31<sup>st</sup>, 2020

Ready for final payment (days or date): September 30<sup>th</sup>, 2020

Times with all approved Change Orders:

Substantial completion (days or date): August 31<sup>st</sup>, 2020

Ready for final payment (days or date): September 30<sup>th</sup>, 2020

RECOMMENDED:

By: *Dale D. Shultz*  
Engineer (Authorized Signature)

ACCEPTED:

By: *Jay M. L. H.*  
Owner (Authorized Signature)

ACCEPTED:

By: *Frank Blom*  
Contractor (Authorized Signature)

Date: 11-19-18

Date: 11-19-18

Date: 11-15-18

Approved by Funding Agency (if applicable):

\_\_\_\_\_

Date: \_\_\_\_\_