

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
December 2, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 11/18/19 (pgs 5-6)

APPEARANCE REQUESTS

- Agenda Items / Non-Agenda Items

CLAIMS REPORT 11/30/19 (pgs 7-20)

BUILDING INSPECTOR

- Building Inspector Report, November 2019 (no permits issued)

COMMITTEE REPORTS

- Park & Recreation Committee Meeting, 11/25/19 (pgs 21-23)

CITY ATTORNEY

- Ordinance No. 840 (1st rdg) re: Cell Phones (pgs 24-26)

CITY FINANCE OFFICER

- Payroll Expense by Department, November 2019 (pg 27)

CITY SUPERINTENDENT

-

COMMUNITY DEVELOPMENT DIRECTOR

- Recreational Trail Program Application/Commitment of Funds Approval

OTHER MATTERS

- Tesla Charging Station
- National Fitness Campaign (pgs 28-37)
- Public Safety Commission Appointment (pg 38)
- Reschedule January 6, 2020 Council Meeting

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

December 2, 2019

6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer,
 Clark, Tustian, Moritz)
6:30 p.m. **Regular City Council Meeting**

December 9, 2019

6:30 p.m. **City-County Planning Board**
 (Mayor, Deputy City Clerk, City Planner,
 Flesch, Clark)

December 16, 2019

6:30 p.m. **Regular City Council Meeting**

December 30, 2019

6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Rec Director,
 Tustian, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 11/18/19
2. Claims Report, 11/30/19
3. Minutes of Park & Recreation Committee Meeting, 11/25/19
4. Ordinance No 840 (1st rdg) re: Cell phones
5. Payroll Expense by Department Report, November 2019
6. National Fitness Campaign Executive Summary for 2020 Partner Invitation

C. Correspondence

1. 11/18/19 North Central Montana Regional Water Authority Executive Committee Meeting Agenda & Information
2. 11/19/19 Toole County Local Emergency Planning Committee Minutes
3. 11/20/19 KLJ Meeting Minutes re: Shelby Storm Water & Wastewater Construction Progress Meeting
4. MDT Information Brochure re: Winter Driving in Montana

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
November 18, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Debra Clark, Joe Flesch, Lyle Kimmet and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Luis Correa, Superintendent. Absent & Excused: Aaron Heaton, Trent Tustian.

Other citizens present: Jennifer Van Heel, Donna Whitt, Bob Whitney, Robin Kimmet and Crissy Bauman.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 11/4/19

MORITZ MADE A MOTION TO APPROVE THE 11/4/2019 MINUTES. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET. NOES - NONE. ABSENT - HEATON, TUSTIAN. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda - Toole County Transportation Safety Committee re: Banning use of handheld devices within city limits.
- Chrissy Bauman - Asked to auction of bird houses at the annual Chamber Banquet that will be installed along the road runner trail. Chrissy was given the okay to move forward with the fundraiser.

COMMITTEE REPORTS

- Law Enforcement Report - Donna Whitt

CITY ATTORNEY

- Ordinance No. 840 re: Cell Phones

CITY FINANCE OFFICER

1. City Judge's Report, October 2019
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 10/31/19
CLARK MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET. NOES - NONE. ABSENT - HEATON, TUSTIAN. ABSTAIN - NONE.
3. City of Shelby Delinquent Taxes, 10/31/19

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Tesla Charging Station
- Water PER

ADJOURN

AT 7:55 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET.
NOES - NONE. ABSENT - HEATON, TUSTIAN. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

11/26/19
13:56:43

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/19

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
190391		01201 U S BANK	3,977.50					
1	801991600	11/15/19 G O Bonds. Ser06 - Int	3,977.50			3035 490100	620	101000
190392		01200 U S BANK TRUST-SPA LOCKBOX	5,305.00					
1	WRF-09136	10/28/19 DNRC2 08 Water Main Imp-Pri	4,000.00			5210 490207	610	102210
2	WRF-09136	10/28/19 DNRC2 08 Water Main Imp-Int	1,305.00			5210 490207	620	102210
190393		01200 U S BANK TRUST-SPA LOCKBOX	45,831.25					
1	WRF-05062	10/28/19 WRF Ser03 drinking wtr-prin	21,000.00			5210 490204	610	102210
2	WRF-05062	10/28/19 WRF Ser03 drinking wtr-int	2,531.25			5210 490204	620	102210
3	WRF-02040	10/28/19 WRF Ser02 drinking wtr-prin	21,000.00			5210 490203	610	102210
4	WRF-02040	10/28/19 WRF Ser02 drinking wtr-int	1,300.00			5210 490203	620	102210
190394		01200 U S BANK TRUST-SPA LOCKBOX	10,776.25					
		Shelby ARRA-B						
1	SRF-10220	10/28/19 SRF-10220 Wastewater-Prin	9,000.00			5310 490208	610	102210
2	SRF-10220	10/28/19 SRF-10220 Wastewater-Int	1,776.25			5310 490208	620	102210
190395		01200 U S BANK TRUST-SPA LOCKBOX	22,240.00					
		Shelby ARRA-A						
		Loan C						
1	SRF-11266	10/28/19 SRF-11266 Wastewater-Prin	16,000.00			5310 490208	610	102210
2	SRF-11266	10/28/19 SRF-11266 Wastewater-Int	6,240.00			5310 490208	620	102210
190396		01605 ROHLF, CHARLES C & JACQUELINE M	100.00					
		X 81-007 (South frontage road), milepost 17.8, T31NR2W, Section 20, Lots 8-9						
1	11/30/19	Annual Sign Land Lease	100.00			1000 411201	300	101000
190397		00312 HELENA SAND & GRAVEL INC	154,571.18					
		4th Cell						
1	8 11/24/19	Wastewater Treatment App #8	154,571.18			5310 430601	950 2282	101000
190398		00343 ENERGY LABORATORIES INC	85.00					
1	275936	11/05/19 Lagoon Influent	85.00		32544	5310 430600	300	101000
190399		00400 UTILITIES UNDERGROUND LOCATION	40.04					
1	9105092	10/31/19 22 Locates for 10/19	40.04		32547	5210 430500	300	101000
190400		01137 AQUA TECH LABORATORY	80.00					
1	31931	11/05/19 Monthly Coliform Water Testing	80.00		32355	5210 430500	300	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
190401	01200 U S BANK TRUST-SPA LOCKBOX	8,716.25						
	Shelby ARRA-B							
1	WRF-11226 10/28/19 Water Sys Improvement-Prin	8,000.00			5210 490209	610	102210	
2	WRF-11226 10/28/19 Water Sys Improvements-Int	716.25			5210 490209	620	102210	
190402	00539 YEAGLEY, JAMES H	600.00						
1	11/26/19 11/19 Planning Services	600.00			1000 411030	350	101000	
190403	-98553E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	11/05/19 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	11/05/19 Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000	
190404	01201 U S BANK	4,003.75						
1	803438800 11/11/19 2012 Sidewalk SID-Interest	4,003.75			2550 490528	620	101000	
190405	00039 PETTY CASHIER	367.50						
1	2870 11/20/19 TC C&R 11/19 Legal Filings	11.87			1000 410550	300	101000	
2	2870 11/20/19 TC C&R 11/19 Legal Filings	11.87			5210 430570	300	101000	
3	2870 11/20/19 TC C&R 11/19 Legal Filings	11.88			5310 430670	300	101000	
4	2870 11/20/19 TC C&R 11/19 Legal Filings	11.88			5410 430870	300	101000	
5	2871 11/26/19 TC Treasurer Specialty Plates	320.00			7427 411850	800	101000	
190406	-98554E 00111 FIRST STATE BANK	146.50						
1	11/04/19 Monthly Bank Service Charge	36.62			1000 410550	300	101000	
2	11/04/19 Monthly Bank Service Charge	36.62			5210 430570	300	101000	
3	11/04/19 Monthly Bank Service Charge	36.63			5310 430670	300	101000	
4	11/04/19 Monthly Bank Service Charge	36.63			5410 430870	300	101000	
190407	02325 CHS	32,073.56						
1	9 11/01/19 TEDTIFD-Principal	23,848.49			2310 490533	610	101000	
2	9 11/01/19 TEDTIFD-Interest	8,225.07			2310 490533	620	101000	
190408	00043 SHELBY GAS ASSOCIATION	3,514.00						
1	11/25/19 11/19 Gas Bill	83.20			1000 411200	343	101000	
2	11/25/19 11/19 Gas Bill	476.65			1000 420400	343	101000	
3	11/25/19 11/19 Gas Bill	476.65			1000 420401	343	101000	
4	11/25/19 11/19 Gas Bill	144.10			1000 460445	343	101000	
5	11/25/19 11/19 Gas Bill	221.80			1000 460442	343	101000	
6	11/25/19 11/19 Gas Bill	110.50			5410 430840	343	101000	
7	11/25/19 11/19 Gas Bill	226.23			1000 430200	343	101000	
8	11/25/19 11/19 Gas Bill	226.23			5210 430500	343	101000	
9	11/25/19 11/19 Gas Bill	226.23			5310 430600	343	101000	
10	11/25/19 11/19 Gas Bill	226.21			5410 430830	343	101000	
11	11/25/19 11/19 Gas Bill	65.08			1000 411202	343	101000	

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Claim Line #	Check #	Invoice #/Inv Date/Description	Vendor #/Name/	Document Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12	11/25/19	11/19 Gas Bill		65.08			5210 430520	343	101000
13	11/25/19	11/19 Gas Bill		65.08			5310 430620	343	101000
14	11/25/19	11/19 Gas Bill		65.06			5410 430820	343	101000
15	11/25/19	11/19 Gas Bill		48.20			5210 430500	343	101000
16	11/25/19	11/19 Gas Bill		389.10			1000 460465	343	101000
17	11/25/19	11/19 Gas Bill		398.60			2936 460463	343	101000
190409		00026 MARIAS RIVER ELECTRIC COOP INC		11,338.44					
1	11/25/19	11/19 Electric Bill		71.92			1000 411200	342	101000
2	11/25/19	11/19 Electric Bill		108.20			1000 420400	342	101000
3	11/25/19	11/19 Electric Bill		108.20			1000 420401	342	101000
4	11/25/19	11/19 Electric Bill		60.55			1000 411202	342	101000
5	11/25/19	11/19 Electric Bill		60.55			5210 430520	342	101000
6	11/25/19	11/19 Electric Bill		60.55			5310 430620	342	101000
7	11/25/19	11/19 Electric Bill		60.54			5410 430820	342	101000
8	11/25/19	11/19 Electric Bill		95.92			1000 430200	342	101000
9	11/25/19	11/19 Electric Bill		95.92			5210 430500	342	101000
10	11/25/19	11/19 Electric Bill		95.92			5310 430600	342	101000
11	11/25/19	11/19 Electric Bill		95.92			5410 430830	342	101000
12	11/25/19	11/19 Electric Bill		75.96			1000 430200	342	101000
13	11/25/19	11/19 Electric Bill		62.54			1000 440600	342	101000
14	11/25/19	11/19 Electric Bill		62.54			1000 460430	342	101000
15	11/25/19	11/19 Electric Bill		333.91			1000 460465	342	101000
16	11/25/19	11/19 Electric Bill		39.96			1000 460439	342	101000
17	11/25/19	11/19 Electric Bill		635.97			1000 460442	342	101000
18	11/25/19	11/19 Electric Bill		157.85			1000 460445	342	101000
19	11/25/19	11/19 Electric Bill		3,873.66			2400 430263	342	101000
20	11/25/19	11/19 Electric Bill		3,979.28			5210 430500	342	101000
21	11/25/19	11/19 Electric Bill		850.51			5310 430600	342	101000
22	11/25/19	11/19 Electric Bill		315.24			2936 460463	342	101000
23	11/25/19	11/19 Electric Bill		36.83			5410 430840	342	101000
190410		01851 CT CLEANING		1,200.00					
1	11/30/19	11/19 Janitorial Service		70.00			1000 411202	390	101000
2	11/30/19	11/19 Janitorial Service		70.00			5210 430520	390	101000
3	11/30/19	11/19 Janitorial Service		70.00			5310 430620	390	101000
4	11/30/19	11/19 Janitorial Service		70.00			5410 430820	390	101000
5	11/30/19	11/19 CC Janitorial Service		800.00			1000 460442	300	101000
6	11/30/19	11/19 Williamson Bldg Service		120.00			2936 460463	300	101000

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190411	26365S	00144 POSTMASTER	289.61								
1	11/25/19	11/19 UB Postage	96.54			5210 430570	310		101000		
2	11/25/19	11/19 UB Postage	96.54			5310 430670	310		101000		
3	11/25/19	11/19 UB Postage	96.53			5410 430870	310		101000		
190412		02368 OPTUM	25.50								
1	9510031745	11/15/19 HSA Service Fee	6.37			1000 410550	300		101000		
2	9510031745	11/15/19 HSA Service Fee	6.37			5210 430570	300		101000		
3	9510031745	11/15/19 HSA Service Fee	6.38			5310 430670	300		101000		
4	9510031745	11/15/19 HSA Service Fee	6.38			5410 430870	300		101000		
190413		02389 WELLS FARGO VENDOR FIN SERV	127.70								
Serial #6507270X											
1	5008101111	11/15/19 11/19 Sharp MX-350 Copier-	63.85		32364	1000 430200	200		101000		
2	5008101111	11/15/19 11/19 Sharp MX-350 Copier-	63.85		32364	1000 430200	200		101000		
190414		01200 U S BANK TRUST-SPA LOCKBOX	11,000.00								
4th Cell-Loan 1											
1	SRF-18423	10/28/19 SRF-18423 Wastewater-Prin	7,000.00			5310 490212	610		102210		
2	SRF-18423	10/28/19 SRF-18423 Wastewater-Int	4,000.00			5310 490212	620		102210		
190415		00312 HELENA SAND & GRAVEL INC	226,600.79								
1	11 11/24/19	Storm Water App #11	226,600.79			5720 430246	950 2283		101000		
190416		00309 PREFERRED OFFICE EQUIPMENT	604.15								
1	31429	11/15/19 11/19 Maintenance & Copies	100.59			1000 411050	300		101000		
2	31429	11/15/19 11/19 Maintenance & Copies	80.94			1000 410550	300		101000		
3	31429	11/15/19 11/19 Maintenance & Copies	80.93			5210 430570	300		101000		
4	31429	11/15/19 11/19 Maintenance & Copies	80.93			5310 430670	300		101000		
5	31429	11/15/19 11/19 Maintenance & Copies	80.93			5410 430870	300		101000		
6	31429	11/15/19 11/19 Maintenance & Copies	31.17			1000 410240	300		101000		
7	31429	11/15/19 11/19 Maintenance & Copies	31.18			5210 430514	300		101000		
8	31429	11/15/19 11/19 Maintenance & Copies	31.18			5310 430614	300		101000		
9	31429	11/15/19 11/19 Maintenance & Copies	31.18			5410 430814	300		101000		
10	31428	11/15/19 11/19 Maintenance & Copies-Sho	27.56		32548	1000 430200	300		101000		
11	31428	11/15/19 11/19 Maintenance & Copies-Sho	27.56		32548	1000 420500	300		101000		
190417		01388 3 RIVERS COMMUNICATIONS INC	948.40								
1	11/01/19	11/19 Phone Bill	12.39			1000 420500	344		101000		
2	11/01/19	11/19 Phone Bill	30.55			1000 410550	344		101000		
3	11/01/19	11/19 Phone Bill	30.56			5210 430570	344		101000		
4	11/01/19	11/19 Phone Bill	30.56			5310 430670	344		101000		
5	11/01/19	11/19 Phone Bill	30.56			5410 430870	344		101000		
6	11/01/19	11/19 Phone Bill	26.05			1000 430200	344		101000		

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account			
7	11/01/19 11/19 Phone Bill	26.05			5210 430500	344	101000			
8	11/01/19 11/19 Phone Bill	26.05			5310 430600	344	101000			
9	11/01/19 11/19 Phone Bill	26.05			5410 430830	344	101000			
10	11/01/19 11/19 Phone Bill	96.76			1000 460465	300	101000			
11	11/01/19 11/19 Phone Bill	163.96			1000 460442	344	101000			
12	11/01/19 11/19 Phone Bill	64.60			1000 420400	344	101000			
13	11/01/19 11/19 Phone Bill	64.60			1000 420401	344	101000			
14	11/01/19 11/19 Phone Bill	4.74*			1000 410200	344	101000			
15	11/01/19 11/19 Phone Bill	4.74*			5210 430512	344	101000			
16	11/01/19 11/19 Phone Bill	4.74*			5310 430612	344	101000			
17	11/01/19 11/19 Phone Bill	4.74*			5410 430812	344	101000			
18	11/01/19 11/19 Phone Bill	45.93*			1000 460445	344	101000			
19	11/01/19 11/19 Phone Bill	136.70			5310 430600	344	101000			
20	11/01/19 11/19 Phone Bill	33.48			5210 430500	344	101000			
21	11/01/19 11/19 Phone Bill	51.11			5210 430500	344	101000			
22	11/01/19 11/19 Phone Bill	33.48			5210 430500	344	101000			
190418	01137 AQUA TECH LABORATORY	20.00								
31933	11/05/19 NCMRWA Monthly Water Test	20.00		32355	5210 430500	300	101000			
419	00048 TOOLE COUNTY CLERK & RECORDER	94,814.54								
1	10/31/19 City Judge & Sec-Wages	2,111.38			1000 410360	100	101000			
2	10/31/19 City Judge&Sec-Social Security	129.18			1000 410360	141	101000			
3	10/31/19 City Judge & Sec-Medicare	30.21			1000 410360	142	101000			
4	10/31/19 City Judge & Sec-PERS	183.05			1000 410360	143	101000			
5	10/31/19 City Judge&Sec-UnemploymentIns	2.58			1000 410360	145	101000			
6	10/31/19 City Judge & Sec-Worker's Comp	16.46			1000 410360	146	101000			
7	10/31/19 City Judge-Health Insurance	450.88			1000 410360	147	101000			
8	10/31/19 City Judge-Supplies	140.00			1000 410360	200	101000			
9	10/31/19 City Judge-Phone	19.63			1000 410360	344	101000			
10	10/31/19 City Judge-Travel & Education	383.66			1000 410360	370	101000			
11	10/31/19 Law Enforcement	34,370.00			1000 420000	300	101000			
12	10/31/19 Law Enforcement	4,910.00			5210 420100	300	101000			
13	10/31/19 Law Enforcement	4,910.00			5310 420100	300	101000			
14	10/31/19 Law Enforcement	4,910.00			5410 420100	300	101000			
15	10/31/19 FY 18-19 Amount Owed	42,247.51			1000 420000	300	101000			
190420	00001 DEPARTMENT OF REVENUE	2,288.89								
1	11 11/24/19 App #11 Helena Sand & Gravel	2,288.89			5720 430246	950 2283	101000			

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190421	26364S	02468 T-MOBILE	249.45					
1	11/10/19	Mobile Charge 10/10-11/9/19	26.10			1000 420500	344	101000
2	11/10/19	Mobile Charge 10/10-11/9/19	47.60			1000 411050	344	101000
3	11/10/19	Mobile Charge 10/10-11/9/19	47.60			1000 440600	344	101000
4	11/10/19	Mobile Charge 10/10-11/9/19	13.05			1000 430200	344	101000
5	11/10/19	Mobile Charge 10/10-11/9/19	13.05			5210 430500	344	101000
6	11/10/19	Mobile Charge 10/10-11/9/19	13.05			5310 430600	344	101000
7	11/10/19	Mobile Charge 10/10-11/9/19	13.05			5410 430840	344	101000
8	11/10/19	Mobile Internet 10/10-11/9/19	18.98			1000 410550	344	101000
9	11/10/19	Mobile Internet 10/10-11/9/19	18.99			5210 430570	344	101000
10	11/10/19	Mobile Internet 10/10-11/9/19	18.99			5310 430670	344	101000
11	11/10/19	Mobile Internet 10/10-11/9/19	18.99			5410 430870	344	101000
190422		01285 HUNT, WILLIAM E JR	5,833.33					
1	11/26/19	11/19 Legal Services	1,458.34			1000 411100	350	101000
2	11/26/19	11/19 Legal Services	1,458.33			5210 430513	350	101000
3	11/26/19	11/19 Legal Services	1,458.33			5310 430613	350	101000
4	11/26/19	11/19 Legal Services	1,458.33			5410 430813	350	101000
190423	-98552E	02499 DISH	87.03					
1	11/10/19	Monthly TV at Civic Center	87.03			1000 460442	300	101000
190424		01306 GRAINGER	145.78					
1	9333240217	10/23/19 DC Power Supply(Prison Tan	145.78		32537	5210 430500	200	101000
190425		00027 MARKS TIRE & ALIGNMENT	20.00					
1	58619	10/01/19 Flat Repair	20.00		32538	1000 430200	300	101000
190426		01999 HOVEN EQUIPMENT CO	497.18					
1	90845P	10/10/19 Eye/Rollers/Retainer/Cup	497.18		32539	1000 460430	200	101000
190427		02285 KANN MANUFACTURING CORP	48.76					
1	109693	10/31/19 (2)Work Light	48.76		32536	5410 430830	200	101000
190428		00300 AMERICAN PIPE & SUPPLY CO	120.93					
1	S20680	10/30/19 1" Poly(Carousel)	40.00		32528	5210 430500	200	101000
2	102016	10/31/19 Comp Male/Brass Tee(Carousel)	80.93		32528	5210 430500	200	101000
190429		02069 NATIONAL LAUNDRY CO	138.18					
1	29480	10/30/19 Red Shop Towels	138.18		32535	1000 430200	300	101000

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190430		01338 BALLANTYNE WELDING		550.00					
1	7035	11/03/19 Welding(Airport Tank)		550.00		32534	5210 430500	300	101000
190431		00147 MID AMERICAN RESEARCH CHEMICAL		388.02					
1	681511	11/21/19 Blue Spray Paint		96.00		32365	1000 430200	200	101000
2	681511	11/21/19 Super-Zyme/Shipping		292.02		32365	5310 430600	200	101000
190432		00442 SHELBY AREA CHAMBER OF COMMERCE		100.00					
1		11/01/19 2020 Central MT Planner Ad		50.00			1000 460437	300	101000
2		11/01/19 2020 Central MT Planner Ad		50.00			1000 460439	300	101000
190433		999998 LORETTE MARIE CARTER		327.10					
		MDT Annual Transportation Safety Conference - Helena, MT							
		Opportunity Link Board Meeting - Great Falls, MT							
1		11/04/19 Mileage/Meals-Carter		216.52*			1000 411050	370	101000
2		11/19/19 Mileage/Meal-Carter		110.58*			1000 411050	370	101000
190434		02064 PENGUIN MANAGEMENT INC		1,548.00					
1	57618	11/01/19 CFD-Dispatch Services		1,548.00		32306	1000 420400	300	101000
190435		00047 BEN TAYLOR INC		234.31					
1	214134	10/07/19 CFD-Batteries		52.56		32305	1000 420400	200	101000
2	20711	10/29/19 RFD-10/19 Fuel		181.75		32305	1000 420401	230	101000
190436		00117 QUILL CORPORATION		223.68					
1	2404256	11/04/19 Coffee/Dawn/Boxes/Lead/Tissue		51.08		32038	1000 410550	200	101000
2	2404256	11/04/19 Coffee/Dawn/Boxes/Lead/Tissue		51.09		32038	5210 430570	200	101000
3	2404256	11/04/19 Coffee/Dawn/Boxes/Lead/Tissue		51.09		32038	5310 430670	200	101000
4	2404256	11/04/19 Coffee/Dawn/Boxes/Lead/Tissue		51.09		32038	5410 430870	200	101000
5	2403865	11/04/19 Foam Cups/Hand Soap		4.84		32038	1000 410550	200	101000
6	2403865	11/04/19 Foam Cups/Hand Soap		4.83		32038	5210 430570	200	101000
7	2403865	11/04/19 Foam Cups/Hand Soap		4.83		32038	5310 430670	200	101000
8	2403865	11/04/19 Foam Cups/Hand Soap		4.83		32038	5410 430870	200	101000
190437		00047 BEN TAYLOR INC		4,414.11					
1	46922	09/26/19 Williamson Park Propane		77.50			5210 430500	230	101000
2	48570	10/25/19 UV Plant Propane		348.91			5210 430500	230	101000
3	676349	10/02/19 (12)2" Blocks(Airport Tank)		23.40		32503	5210 430500	200	101000
4	676472	10/09/19 DEF/Multiplex		134.51		32503	5410 430830	200	101000
5	20499	10/29/19 10/19 Fuel		579.28		32540	5410 430830	230	101000
6	20499	10/29/19 10/19 Fuel		242.37		32540	1000 430200	230	101000
7	20499	10/29/19 10/19 Fuel		166.21		32540	1000 430200	230	101000
8	20499	10/29/19 10/19 Fuel		288.51		32540	1000 430200	230	101000
9	20499	10/29/19 10/19 Fuel		282.50		32540	5410 430840	230	101000

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10	20499	10/29/19 10/19 Fuel	63.09		32540	1000 430200	230	101000
11	20499	10/29/19 10/19 Fuel	261.32		32540	1000 430200	230	101000
12	20499	10/29/19 10/19 Fuel	217.40		32540	1000 430200	230	101000
13	20499	10/29/19 10/19 Fuel	308.93		32540	1000 430200	230	101000
14	20499	10/29/19 10/19 Fuel	145.98		32540	1000 430200	230	101000
15	20499	10/29/19 10/19 Fuel	195.37		32540	5210 430500	230	101000
16	20499	10/29/19 10/19 Fuel	209.85		32540	1000 430200	230	101000
17	20499	10/29/19 10/19 Fuel	72.96		32540	1000 430200	230	101000
18	20499	10/29/19 10/19 Fuel	103.10		32540	1000 430200	230	101000
19	20499	10/29/19 10/19 Fuel	100.83		32541	1000 430200	230	101000
20	20499	10/29/19 10/19 Fuel	143.34		32541	1000 420500	230	101000
21	20499	10/29/19 10/19 Fuel	104.18		32541	1000 440600	230	101000
22	215046	10/17/19 Mop/Wire Roller/Handle/Cover	27.76		32542	1000 430200	200	101000
23	215203	10/17/19 Silicone Form a Gsk	29.97		32542	5310 430600	200	101000
24	214773	10/14/19 Keys	3.00		32542	1000 460445	200	101000
25	215590	10/22/19 Screws/Connectors/Wire	36.70		32542	1000 460442	200	101000
26	215610	10/22/19 Screws	5.50		32542	1000 460442	200	101000
27	216081	10/28/19 Blades	31.49		32542	1000 430200	200	101000
28	215660	10/23/19 Blu Clev Grab	32.97		32542	1000 430200	200	101000
29	213903	10/03/19 Grinding Wheel	13.25		32542	5210 430500	200	101000
30	214318	10/09/19 Nipples/Unions/Bushing	81.51		32542	5210 430500	200	101000
31	214147	10/07/19 Fence Staples	32.99		32542	5210 430500	200	101000
32	214441	10/10/19 Wht Marking Paint	6.49		32542	5210 430500	200	101000
33	213648	10/01/19 Recipro B/2pk 8 Bl	24.97		32542	5210 430500	200	101000
34	215678	10/23/19 Bar Bait	17.97		32542	5210 430500	200	101000
190438		02509 BEBICH, STEVE & SHIRLEY	37.50					
1	9276	10/15/19 Repair on Belt Conveyor	37.50		32543	1000 430200	300	101000
190439		01862 KENCO SECURITY AND TECHNOLOGY	30.00					
1	1588741	11/01/19 Access Control 11/1/19-1/31/2	30.00*		32546	5410 430840	300	101000
190440		02485 RDO EQUIPMENT CO	4,775.00					
Council Approved 7/23/19 Serial # 1T0SP10CPJ0000213								
1	E01471	10/25/19 10ft Snow Push for Loader	4,775.00		32545	1000 430200	900	101000
190441		01043 MT DEPT OF PUBLIC HLTH & HUMAN	515.00					
1	10382	11/06/19 Swim Pool-2020 License	200.00			1000 460445	300	101000
2	310949	11/06/19 Splash Park-2020 License	75.00			1000 460445	300	101000
3	697	11/06/19 Williamson Cmpgd 2020 License	120.00			1000 460437	300	101000
4	698	11/06/19 Sheloolle Cmpgd-2020 License	120.00			1000 460439	300	101000

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190442	01780 MONTANA BROOM & BRUSH	271.31							
1	1392273 11/06/19 Toilet Paper/Liners/Roll Towe	54.21		32039	1000 411202	200	101000		
2	1392273 11/06/19 Toilet Paper/Liners/Roll Towe	54.21		32039	5210 430520	200	101000		
3	1392273 11/06/19 Toilet Paper/Liners/Roll Towe	54.21		32039	5310 430620	200	101000		
4	1392273 11/06/19 Toilet Paper/Liners/Roll Towe	54.21		32039	5410 430820	200	101000		
5	1393594 11/13/19 Hand Soap	13.61		32039	1000 411202	200	101000		
6	1393594 11/13/19 Hand Soap	13.62		32039	5210 430520	200	101000		
7	1393594 11/13/19 Hand Soap	13.62		32039	5310 430620	200	101000		
8	1393594 11/13/19 Hand Soap	13.62		32039	5410 430820	200	101000		
190443	00111 FIRST STATE BANK	21,651.95							
1	10 11/08/19 2015 Freightliner Garbage Tk-P	21,308.68			5410 490531	610	102210		
2	10 11/08/19 2015 Freightliner Garbage Tk-I	343.27			5410 490531	620	102210		
190444	-98551E 00144 POSTMASTER	2.65							
1	637 11/06/19 Postage-DNRC Urban Forestry	2.65			1000 411050	300	101000		
190445	-98550E 01978 USPS POSTAL STORE	1,568.45							
1	o128107889 11/07/19 Stamped Envelopes	78.42		32040	1000 430200	200	101000		
2	o128107889 11/07/19 Stamped Envelopes	78.43		32040	5210 430500	200	101000		
3	o128107889 11/07/19 Stamped Envelopes	78.42		32040	5310 430600	200	101000		
4	o128107889 11/07/19 Stamped Envelopes	78.42		32040	5410 430830	200	101000		
5	o128107889 11/07/19 Stamped Envelopes	250.96		32040	1000 411050	200	101000		
6	o128107889 11/07/19 Stamped Envelopes	250.95		32040	1000 410550	200	101000		
7	o128107889 11/07/19 Stamped Envelopes	250.95		32040	5210 430570	200	101000		
8	o128107889 11/07/19 Stamped Envelopes	250.95		32040	5310 430670	200	101000		
9	o128107889 11/07/19 Stamped Envelopes	250.95		32040	5410 430870	200	101000		
190446	01805 SYSTEMS	4,726.45							
1	35554 11/11/19 New PC Configuration & Install	550.09			1000 411050	300	101000		
2	35554 11/11/19 New PC Configuration & Install	137.52			1000 430200	300	101000		
3	35554 11/11/19 New PC Configuration & Install	137.52			5210 430500	300	101000		
4	35554 11/11/19 New PC Configuration & Install	137.52			5310 430600	300	101000		
5	35554 11/11/19 New PC Configuration & Install	137.52			5410 430830	300	101000		
6	35554 11/11/19 New PC Configuration & Install	137.52			1000 410550	300	101000		
7	35554 11/11/19 New PC Configuration & Install	137.52			5210 430570	300	101000		
8	35554 11/11/19 New PC Configuration & Install	137.52			5310 430670	300	101000		
9	35554 11/11/19 New PC Configuration & Install	137.52			5410 430870	300	101000		
10	35555 11/11/19 Microsoft Office 2019	291.65			1000 410550	300	101000		
11	35555 11/11/19 Microsoft Office 2019	72.91			1000 430200	300	101000		
12	35555 11/11/19 Microsoft Office 2019	72.91			5210 430500	300	101000		
13	35555 11/11/19 Microsoft Office 2019	72.92			5310 430600	300	101000		
14	35555 11/11/19 Microsoft Office 2019	72.91			5410 430830	300	101000		
15	35555 11/11/19 Microsoft Office 2019	72.91			1000 410550	300	101000		

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16	35555	11/11/19 Microsoft Office 2019	72.92			5210 430570	300	101000
17	35555	11/11/19 Microsoft Office 2019	72.91			5310 430670	300	101000
18	35555	11/11/19 Microsoft Office 2019	72.91			5410 430870	300	101000
19	35474	11/04/19 10/19-12/19 Quarterly Fee	366.36			1000 410550	300	101000
20	35474	11/04/19 10/19-12/19 Quarterly Fee	366.36			5210 430570	300	101000
21	35474	11/04/19 10/19-12/19 Quarterly Fee	366.39			5310 430670	300	101000
22	35474	11/04/19 10/19-12/19 Quarterly Fee	366.39			5410 430870	300	101000
23	35474	11/04/19 10/19-12/19 Quarterly Fee	202.50			1000 460442	300	101000
24	35474	11/04/19 10/19-12/19 Quarterly Fee	202.50			1000 411050	300	101000
25	35474	11/04/19 10/19-12/19 Quarterly Fee	76.11			1000 430200	300	101000
26	35474	11/04/19 10/19-12/19 Quarterly Fee	76.11			5210 430500	300	101000
27	35474	11/04/19 10/19-12/19 Quarterly Fee	76.14			5310 430600	300	101000
28	35474	11/04/19 10/19-12/19 Quarterly Fee	76.14			5410 430830	300	101000
29	35624	11/25/19 Import Contact List-Lorette	26.25			1000 411050	300	101000
190447		02045 NAPA AUTO PARTS	57.40					
1	123495	10/16/19 RFD-Fanblade	57.40*		32308	1000 420401	200	101000
190448		01834 FIRE PROGRAMS	2,195.00					
1	7720	11/01/19 RFD-lyrSupport/Upgrade Service	2,195.00*		32307	1000 420401	300	101000
190449		01438 BARRY DAMSCHEN CONSULTING LLC	2,075.00					
1	3	11/12/19 7/19-9/19 Consult & Monitor	2,075.00			5410 430840	350	101000
190450		00238 MT LEGISLATIVE SERVICES DIVISION	350.00					
5	36339	11/15/19 19 MT Code Annotated Full Set	87.50			1000 410550	300	101000
6	36339	11/15/19 19 MT Code Annotated Full Set	87.50			5210 430570	300	101000
7	36339	11/15/19 19 MT Code Annotated Full Set	87.50			5310 430670	300	101000
8	36339	11/15/19 19 MT Code Annotated Full Set	87.50			5410 430870	300	101000
190451		02097 FASTENAL COMPANY	257.81					
1	204792	11/05/19 Gloves/Safety Glasses	257.81		32356	1000 430200	200	101000
190452		00034 NORMONT EQUIPMENT CO	253.47					
1	21475	11/13/19 Speed Signs/Hardware	253.47		32354	1000 430200	200	101000
190453		01866 SHELBY PAINT AND HARDWARE	565.52					
1	68743	10/23/19 Concrete	27.96		32353	1000 460430	200	101000
2	66972	10/23/19 Staples	3.49		32353	1000 460430	200	101000
3	66997	10/28/19 Key Tab/Keys	16.99			1000 460442	200	101000
4	67000	10/28/19 Shower Head	9.49		32353	1000 460442	200	101000
5	68657	10/28/19 Water Heater Hose	24.99		32353	1000 460442	200	101000
6	67007	10/29/19 Fuses	19.96		32353	5310 430600	200	101000
7	67009	10/29/19 Keyed Entry	26.99		32353	5310 430600	200	101000
8	67028	10/31/19 Reducer	8.49		32353	5210 430500	200	101000

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9	67019 10/30/19 Reducer/Nipples	9.98		32353	5210 430500	200	101000
10	67025 10/31/19 Sponge Mop	23.98		32353	1000 430200	200	101000
11	68676 11/06/19 Trash Bags/Bulb	24.98		32353	1000 430200	200	101000
12	67105 11/14/19 Cable Ties	18.92		32353	1000 460430	200	101000
13	68691 11/14/19 Red Lights	349.30		32353	1000 460430	200	101000
190454	00164 MONTANA RURAL WATER SYSTEMS INC	100.00					
1	51 11/13/19 Water Systems Operation Books	100.00		32352	5210 430500	200	101000
190455	00525 CARROT-TOP INDUSTRIES INC	291.80					
1	44078500 10/01/19 US/Canada/Montana Flags	291.80		32351	1000 460430	200	101000
190456	01946 ALL SEASON HEATING & AIR	979.81					
1	36191 11/18/19 Service CC Lennox Unit	627.25		32550	1000 460442	369	101000
2	36207 11/19/19 Service Mechanical Room Heater	352.56		32362	1000 460445	369	101000
190457	-98549E 01545 AMAZON.COM	113.98					
1	1144363783 11/07/19 (2)Safety Jacket	113.98		32357	1000 430200	260	101000
190458	-98548E 01545 AMAZON.COM	227.96					
1	1141988709 11/07/19 (4)Safety Jacket	227.96		32357	1000 430200	260	101000
190459	-98547E 01545 AMAZON.COM	56.99					
1	1141988709 11/07/19 (1)Safety Jacket	56.99		32357	1000 430200	260	101000
190460	-98546E 01545 AMAZON.COM	56.99					
1	1141433702 11/08/19 (1)Safety Jacket	56.99		32357	1000 430200	260	101000
190461	01099 SHELBY PUBLIC SCHOOLS	14,000.00					
1	11/21/19 TBID-Coyote Classic Tourney	14,000.00			7199 212500		101000
190462	00037 NORTHWEST PIPE FITTINGS INC	3,296.79					
1	2239710 11/18/19 Gatebox Risers	230.79		32361	5210 430500	200	101000
2	3240297 11/19/19 (6)Procoder 5/8" Pit Meter	1,576.80		323633	5210 430500	200	101000
3	3240297 11/19/19 (6)Procoder 5/8" Inside Meter	1,489.20		323633	5210 430500	200	101000
190463	01753 D & J SPECIALTIES	518.00					
1	4499 11/20/19 Fire Extinguisher Service	129.50		32360	1000 430200	300	101000
2	4499 11/20/19 Fire Extinguisher Service	129.50		32360	5210 430500	300	101000
3	4499 11/20/19 Fire Extinguisher Service	129.50		32360	5310 430600	300	101000
4	4499 11/20/19 Fire Extinguisher Service	129.50*		32360	5410 430840	300	101000

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190464	00088 CARQUEST AUTO PARTS	98.63						
1	2567302261 11/05/19 Cable Ties	62.97		32359	1000 430200	200	101000	
2	2567302294 11/06/19 Pigtail/Socket	11.88		32359	1000 430200	200	101000	
3	2567302504 11/12/19 Nitrile Gloves	23.78		32359	5310 430600	200	101000	
190465	02045 NAPA AUTO PARTS	430.71						
1	124099 10/29/19 Filters	93.88		32358	1000 430200	200	101000	
2	124103 10/29/19 Disp Gloves	21.98*		32358	5410 430840	200	101000	
3	124102 10/29/19 Filters	51.10		32358	1000 430200	200	101000	
4	124412 11/05/19 Rotary File	11.20		32358	1000 420500	200	101000	
5	124465 11/06/19 Lamp	22.19		32358	1000 430200	200	101000	
6	124900 11/14/19 Four Wheel Drive Sel	43.81		32358	1000 440600	200	101000	
7	124736 11/12/19 Cable/8G-8FJX/Txreel	186.55		32358	5410 430830	200	101000	
190466	02491 THE HOME DEPOT PRO	56.75						
1	522538222 11/15/19 Bar Towels Terry 16"x19"	56.75		31587	1000 460442	200	101000	
190467	02336 360 OFFICE SOLUTIONS	619.18						
1	373274 11/19/19 Laser Utility Billing Cards	206.40		32041	5210 430570	200	101000	
2	373274 11/19/19 Laser Utility Billing Cards	206.39		32041	5310 430670	200	101000	
3	373274 11/19/19 Laser Utility Billing Cards	206.39		32041	5410 430870	200	101000	
190468	01620 KADRMAS, LEE & JACKSON INC.	2,639.54						
1	10128479 11/22/19 Humic Water Main Extension	2,639.54			5210 430501	950 2284	101000	
190469	01620 KADRMAS, LEE & JACKSON INC.	9,475.01						
NCMRWA Grant								
1	10128440 11/22/19 Wellfield Improvements	9,475.01			5210 430501	950 2285	101000	
190470	01620 KADRMAS, LEE & JACKSON INC.	18,498.16						
NCMRWA Grant								
1	10128441 11/22/19 Wellfield Improvements	18,498.16			5210 430501	950 2285	101000	
190471	01620 KADRMAS, LEE & JACKSON INC.	19,394.50						
1	10128439 11/22/19 Storm Water-Survey	5,746.72			5720 430246	950 2283	101000	
2	10128439 11/22/19 Storm Water-Construction Adm	1,924.15			5720 430246	950 2283	101000	
3	10128439 11/22/19 Storm Water-RPR	11,723.63			5720 430246	950 2283	101000	
190472	01620 KADRMAS, LEE & JACKSON INC.	13,266.33						
1	10128397 11/22/19 WW Treatment Design	13,266.33			5310 430601	950 2282	101000	

11/26/19
13:56:43

CITY OF SHELBY
Claim Details
For the Accounting Period: 11/19

Page: 13 of 14
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
190473	26366S 00125 TOOLE COUNTY TREASURER	240.00							
1	11/25/19 6 Specialty Plates	240.00			7427	411850	800	101000	
190474	00001 DEPARTMENT OF REVENUE	1,561.32							
4th Cell									
1	8 11/24/19 App #8 Helena Sand & Gravel	1,561.32			5310	430601	950 2282	101000	
190475	01118 PACIFIC STEEL & RECYCLING	228.90							
1	7045323 11/21/19 3/8x6 HR Flat 20'	228.90		32366	1000	430200	200	101000	
# of Claims 85		Total: 783,698.52							
Total Electronic Claims		3,863.55		Total Non-Electronic Claims		779834.97			

11/26/19
13:56:44

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 11/19

Page: 14 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$109,300.32
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)	
101000 Cash-Operating	\$32,073.56
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.66
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$4,003.75
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$833.84
3035 2006 FIRE HALL G.O.B.	
101000 Cash-Operating	\$3,977.50
5210 WATER UTILITY	
101000 Cash-Operating	\$48,935.51
102210 Cash-Revenue Bond Sinking & Interest	\$59,852.50
5310 SEWER UTILITY	
101000 Cash-Operating	\$179,846.71
102210 Cash-Revenue Bond Sinking & Interest	\$44,016.25
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$12,488.79
102210 Cash-Revenue Bond Sinking & Interest	\$21,651.95
5720 STORM DRAINAGE	
101000 Cash-Operating	\$248,284.18
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$14,000.00
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$560.00
Total:	\$783,698.52

MINUTES OF THE PARK & RECREATION COMMITTEE

Held at Shelby Civic Center

November 25, 2019

In attendance: Gary McDermott, Lyle Kimmet, Jessi LaTray and Lorette Carter reporting.

Civic Center Facility Manager Report:

Jessi La Tray reported a weekend attendant – Michele White has been hired. Jessi will train her this week in anticipation of opening this Saturday. Jessi will ask Barbie Alvestad of Big Sky Creative Works to tour the facility to design a new "rules" sign for the workout rooms. Jessi will order a new curl bar for the weight room and hoop shoot game for the teen room. The group thought active games should be the directive of the teen room rather than video game systems. Jessi also priced out an 8-man jungle gym for the weight room. It is approx. \$14,000 and so this would have to be considered before moving forward. Jessi has been in contact with a man from Billings who has serviced our Life Fitness equipment in the past. She will get a cost estimate to service the equipment and replace belts on the treadmills. Jessi will reach out to Principal Kyle Fisher on student community service for babysitting in the kid room during classes and will contact AD Mike White on a scoreboard for the Civic Center.

Jessi asked if we might consider offering people who pay for a yearly pass a small discount. Lorette will discuss with Jade and include in the council packet for consideration.

Jessi reported Monday – kids day is going well. Ed Skeslien will be offering racquetball lessons for another 3 weeks. Roller skating is now on Mondays as well and is going well. Class attendance has been good. A class schedule is attached. Aerobics will begin in December.

City Facilities:

Swimming Pool: Lorette reported work is continuing on the pool gutters. The gutter fabricator is nearly ready to go and will be heading to Shelby as soon as the old gutter is fully removed. All Seasons will be putting in the new pool heater the week of December 2nd.

Roadrunner Recreation Trail: Lorette will check with Luis on winter maintenance plans.

Lake Shel-oole: Lorette reported the Lake Shel-oole Campground and Baseball Complex sign will look like the east entrance welcome sign. The plan is for spring construction.

Lorette will begin work on the Community Pond Grant for a dock for Lake Shel-oole after the first of the year.

Lorette will contact Tanner Tustian on a wrap up of his Eagle Scout project at Lake Shel-oole.

Tree Board:

Lorette reported the Arbor Day and Urban Forestry Development grant applications have been submitted for new trees at the Splash Park and Shelby Fire Hall.

The east entrance welcome sign has been installed thanks to Rob Tasker. The masonry work will be completed in the spring.

Other Business

Upcoming Civic Center:

- Blood Draw ~ December 12

Lyle asked if we might invite area church youth groups to use the Civic Center for fun nights throughout the year. Lorette will confirm with Jade and the City Council on approval to let them use for free, possibly. Lyle will also take a look at the Civic Center floor buffer as Carrie is having some trouble with it leaving streaks.

Meeting adjourned.

CIVIC CENTER CLASS SCHEDULE!!

MONDAYS:

- *12PM HIIT WORKOUT & WEIGHT ROOM CLASS WITH DARCY WHITE
- *4PM-5PM YOUTH RACQUETBALL LESSONS WITH ED SKESLIEN
- *4PM-6PM ROLLER SKATING

TUESDAYS:

- *12PM HIIT WORKOUT & WEIGHT ROOM CLASS WITH DARCY WHITE
- *5:15PM TAI CHI CLASS WITH BARBARA SCHIFFNER
- *5:30PM STEP CLASS WITH TRESSA KELLER

WEDNESDAYS:

- *10AM TAI CHI CLASS WITH BARBARA SCHIFFNER
- *12PM HIIT WORKOUT & WEIGHT ROOM CLASS WITH DARCY WHITE

THURSDAYS:

- *5:45AM STEP CLASS WITH TRESSA KELLER
- *12PM HIIT WORKOUT & WEIGHT ROOM CLASS WITH DARCY WHITE



ORDINANCE NO. 840

**AN ORDINANCE OF THE CITY OF SHELBY, PROVIDING THAT THE
SHELBY, MONTANA SHELBY MUNICIPAL CODE BE AMENDED BY ADDING
CHAPTER 10-USE OF ELECTRONIC COMMUNICATIONS DEVICES
WHILE OPERATING A MOTOR VEHICLE TO TITLE 7-MOTOR VEHICLES
AND TRAFFIC**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA that Chapter 10 - Use of Electronic Communications Devices While Operating a Motor Vehicle be added to Title 7 – Motor Vehicles and Traffic of the Shelby Municipal Code.

7-10-1: DEFINITIONS. As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section, unless the context requires otherwise:

A. “Hand held electronic communications device” includes wireless or cellular phones, PDAs, Blackberries, smart phones, laptop and notebook computers utilizing VOIP (Voice over internet protocol) technology, wireless and cellular phones utilizing push-to-talk technology, GPS systems, navigational systems, and any other mobile communication device that uses short-wave analog or digital radio transmissions between the device and a transmitter to permit wireless communications to and from the user of the device.

B. “Immediate physical possession” means touching the handheld electronic communications device, or physically holding the device in one’s hand or up to one’s ear. Simply having the electronic communications device on one’s person or in a motor vehicle does not constitute immediate physical possession.

C. “Hands free device” is an external device that connects to a wireless telephone, wireless communications device or electronic communications device that allows use of the device without touching the telephone or wireless or electronic communications device with one’s hands, and includes voice activated technologies that can be utilized without touching the device.

**7-10-2: HANDHELD ELECTRONIC COMMUNICATIONS DEVICE USE WHILE DRIVING
PROHIBITED**

A. Unless excepted in this Section, no person shall use or have in their immediate physical possession a handheld electronic communications device while operating a motor vehicle, motorcycle, quadricycle, or a bicycle on a public highway within the city limits of Shelby.

B. Exceptions:

1. This provision shall not apply to any person reporting a health, fire, safety, or law enforcement emergency.
2. This provision shall not apply to governmental fire agencies, ambulance services, law enforcement agencies, emergency responders, or any other “Authorized Emergency Vehicle” as defined in Montana Code Annotated, while in performance of official duties.
3. This provision shall not apply to passengers in a motor vehicle, or persons using a handheld electronic communications device while maintaining a motor vehicle in a stationary position, not in gear, while in a parking lane or space out of moving traffic lanes.

4. This provision shall not apply to persons using a hands free device. Use of a handsfree device is permitted while operating a motor vehicle provided the driver does not touch the wireless telephone or wireless electronic communications device with one's hands while operating a motor vehicle.
5. This provision shall not apply to drivers using two-way radios while in the performance and scope of their work-related duties.
6. This provision shall not apply to drivers holding a valid amateur radio operator license issued by the Federal Communications Commission while using a two-way radio.

7-10-3: EFFECTIVE DATE. This ordinance shall be effective February 1, 2020.

7-10-4: SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

7-10-5: PENALTY. A person who violates this section shall be deemed to have committed a municipal infraction, a civil offense.

- A. The minimum penalty for a first offense is \$50 which may not be suspended or waived.
- B. The minimum penalty for a second offense and subsequent offenses is \$100 which may not be suspended or waived.

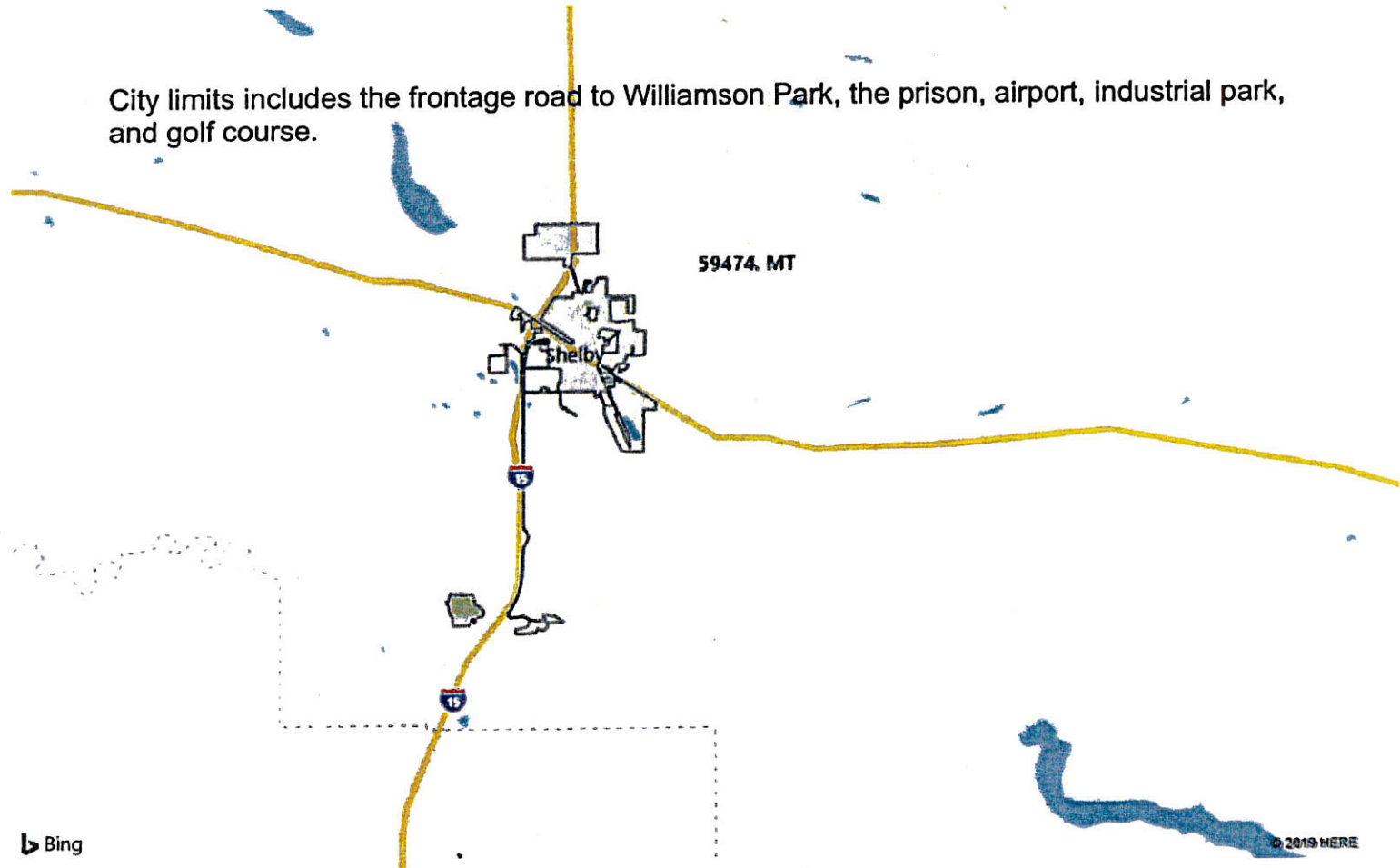
READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby, Montana on the first reading on the 2nd day of December, 2019, and finally adopted by the City Council of the City of Shelby, Montana on second reading and approved by the mayor, on the 16th day of December, 2019.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

City limits includes the frontage road to Williamson Park, the prison, airport, industrial park, and golf course.



Bing
Data from: Wikipedia

CITY OF SHELBY

PAYROLL EXPENSE BY DEPARTMENT - 11/2019

CITY HALL	28,981.75
ELECTED OFFICIALS (Mayor & Council)	9,380.13
PARK & RECREATION	2,443.61
PUBLIC WORKS	66,773.20
VOLUNTEERS (Animal Shelter & Firemen)	163.36
- Workers Comp expense only	
TOTAL PAYROLL EXPENSE	\$ 107,742.05

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box ,double click on individual department (City Hall, Elected, Park & Rec, Public Works and Volunteer), Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above

NATIONAL FITNESS CAMPAIGN EXECUTIVE SUMMARY



2020

PARTNER INVITATION



OUR MISSION

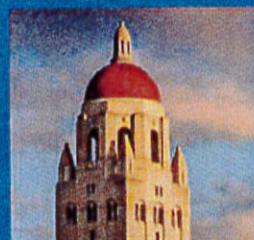
Make World Class Fitness Free.



CAMPAIGN STORY

1979

The Fitness Court is designed at Stanford University and NFC is founded by Mitch Menaged in San Francisco.



Stanford University



San Francisco



The first Fitness Court

3
Countries



USA



CANADA



AUSTRALIA



National Fitness Campaign

10,000

Fitness Courts built in over 4,000 communities

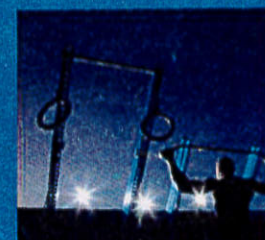
1980 - 2000

Wells Fargo becomes the Campaign's national sponsor and the Wells Fargo National Fitness Campaign explodes across 3 countries. The program raised over 200 millions dollars to support public wellness, the largest initiative of its day.

2012
29



NFC Founder Mitch Menaged returns to re-invent NFC for the 21st century with a world class team in San Francisco.





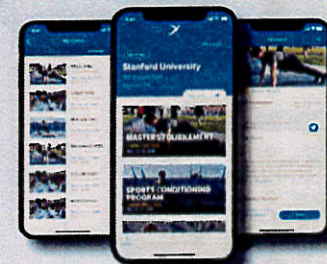
Campaign Ecosystem

Beyond the Fitness Court

NFC's 21st century campaign is a holistic health and wellness initiative for communities nationwide based around the innovative Fitness Court®. Taking outdoor wellness beyond infrastructure, the program provides the integrated Fitness Court Mobile App, a toolkit of promotional resources, training support services, fitness classes, programs, and events. This toolkit launches with every partnership and is designed to build healthy communities on the best-in-class outdoor Fitness Court®.

CERTIFIED AMBASSADOR TRAINING

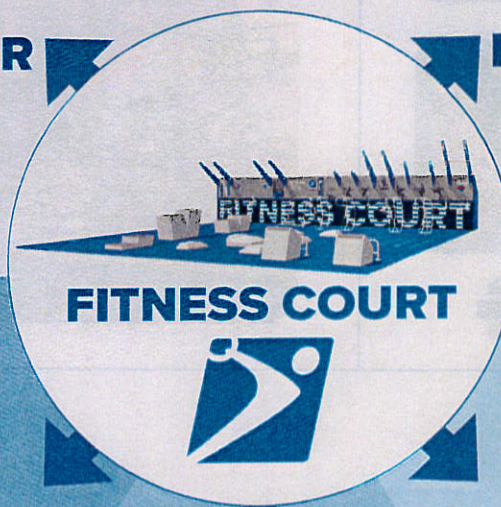
ACE →
APPROVED



DIGITAL ECOSYSTEM PLATFORM



CHALLENGE SERIES



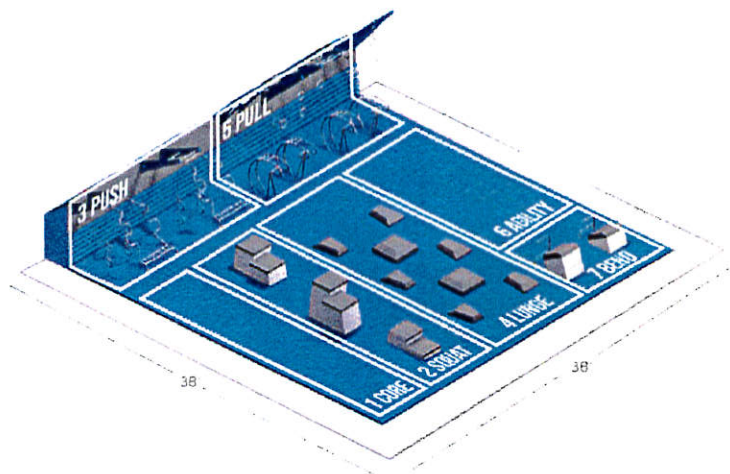
COMMUNITY CLASSES



FITNESS COURT LAUNCH & PRESS



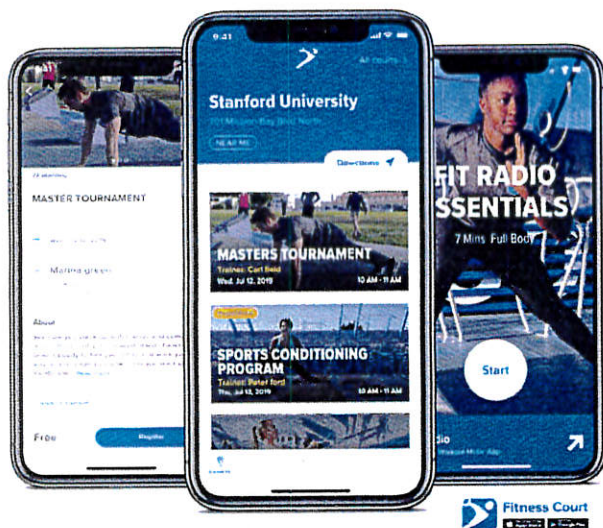
Campaign Ecosystem FEATURES



FITNESS COURT

The World's Best Outdoor Gym

National Fitness Campaign's Fitness Court is the centerpiece to its holistic health and wellness initiative. The Fitness Court is an outdoor bodyweight circuit training center with functional fitness DNA. The best-in-class system provides a full-body workout to adults of all ability levels. With 7 functional fitness zones, the Fitness Court can be used in thousands of ways.



Digital Outdoor Fitness Court ECOSYSTEM

The all-new Fitness Court App for iOS and Android is the complete digital training system for the Campaign. Soon thousands of Fitness Courts and millions of users will be connected to the world's largest outdoor fitness network as part of the National Fitness Campaign.



CERTIFIED AMBASSADOR TRAINING

ACE American Council on
APPROVED Exercise Approval

This year, NFC will train over 2,000 Fitness Court Ambassadors nationwide to bring programming, training, and healthy habits to communities everywhere. This program is now ACE certified and provides continuing education credits to participants. Both remote digital training sessions and hands-on Regional Training Camps at partner Universities will be provided in 2020, to equip ambassadors with NFC's tools, teach them how to run classes, and build a fit community. NFC is pleased to invite Recreation staff, community fitness leaders, policemen and firefighters to join us in building the largest fitness ambassador network in the country.

FITNESS COURT[®] ACTIVATION



COURT LAUNCH

Tell the story and launch your Campaign! NFC provides a comprehensive press and promotional program with traditional and social media, designed to feature your community, engage your residents and leaders, and launch your program.



COMMUNITY CLASSES & EVENTS

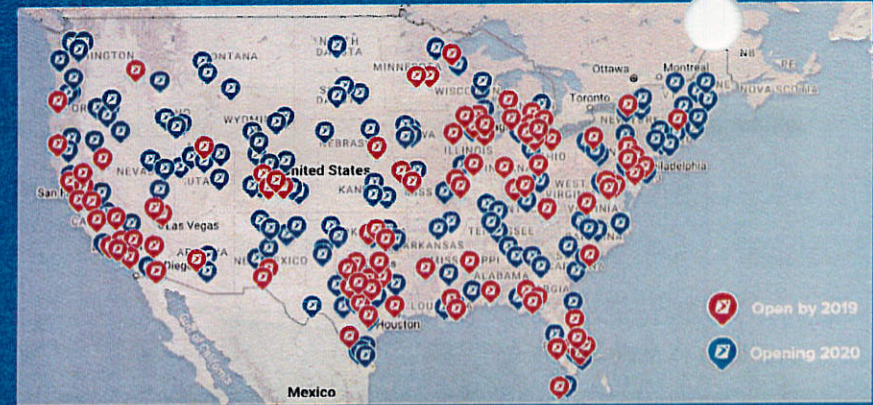
Bring group training outdoors with community fitness classes. Ambassadors and class participants are united by the Class Scheduling tool in NFC's digital ecosystem, provided to all partners.



CHALLENGE SERIES

Local, Regional and National Challenges support competition on the Fitness Court. Challenges of all types are available to encourage folks to compete against their own score and against their friends.

The new campaign is now operating in over 75 cities and colleges across the Nation. By the end of 2020, the program will be thriving in over 400 communities across 40 states.





NATIONAL FITNESS CAMPAIGN

2020
40 COLLEGES



Stanford University 2018 Pilot Partner

2020 REGIONAL TRAINING CAMPS HOSTED ON CAMPUSES NATIONWIDE

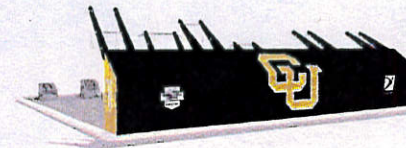


NATIONAL FITNESS CAMPAIGN

2019
20 COLLEGES



Baylor University



University of Colorado



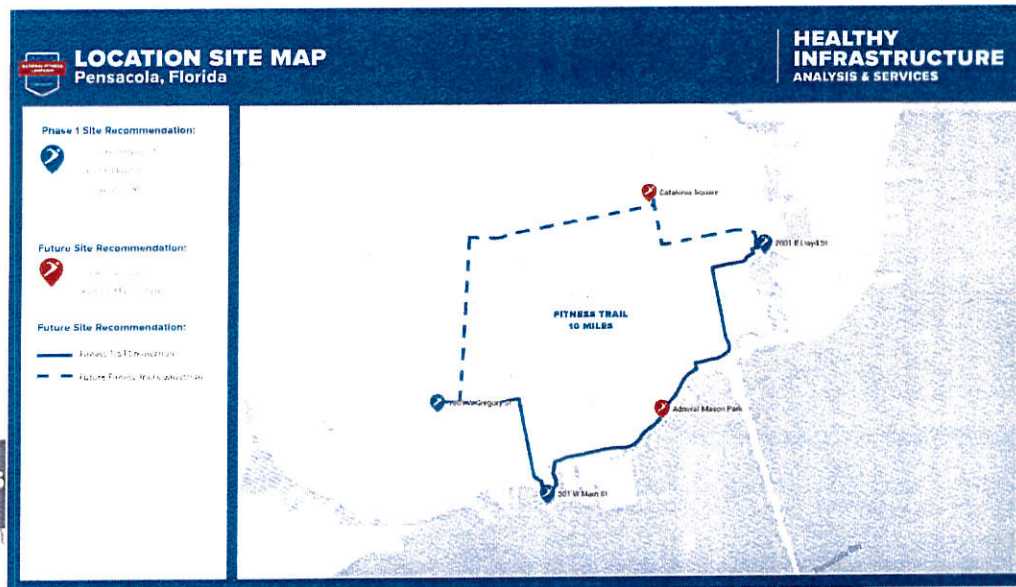
Florida State University



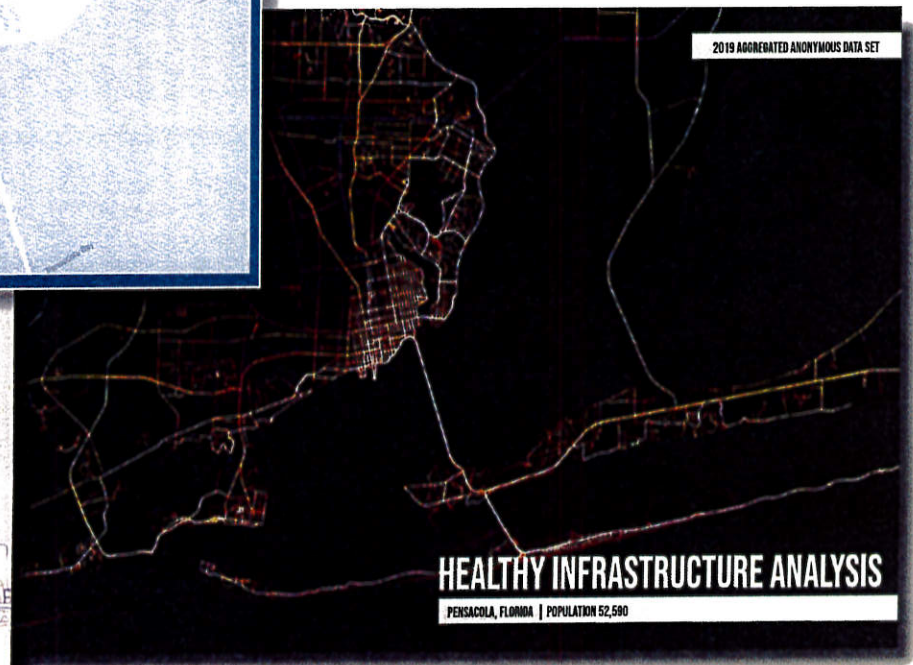
University of Nebraska

Site selection is very important to support success of the program and qualification for funding. Using tools like Activity Mapping & Pedestrian Infrastructure Analysis, NFC helps take an in-depth look at optimal, accessible and connected locations to support a healthy infrastructure network.

HEALTHY INFRASTRUCTURE ANALYSIS & SERVICES



ACTIVITY ANALYSIS
Pensacola, Florida



1

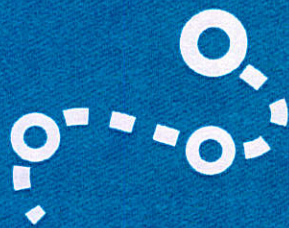


IS WELLNESS A PRIORITY

Is healthy living a priority in your city? Does the campaign align with your city's goals and local initiatives? Is there support from appropriate stakeholders?

- Mayor
- City Council
- Parks Director
- Leadership

2



SITE SELECTION

Main Criteria for Site Selections

- 1. Iconic Sites**
Supports Success and Impact
- 2. Accessibility**
Engage all Population Sectors
- 3. Connectivity**
Program locations align with pedestrian infrastructure and trails systems.

3



PROGRAM FUNDING

Qualified cities will receive \$30,000 in Grant Funding from NFC for each Fitness Court. With variable funding models and opportunities for partnership development within your local and regional network, there are multiple ways to Fund the Campaign. NFC is here to help!

4



PROGRAM TIMING

2020 Campaign

Application Submission:
FEBRUARY 1, 2020

Program Launch:
PER AWARD PERIOD

PROGRAM ADOPTION PROCESS

GRANT FUNDING AWARD

REQUIRED FUNDING FOR EACH SITE



+



**FITNESS COURT &
CAMPAIGN ECOSYSTEM**

**TOTAL FUNDING
REQUIRED PER FITNESS COURT**

\$130,000

+

COURT INSTALL

=



\$30,000

GRANT FROM NFC



\$100,000

LOCAL FUNDING MATCH

INSTALLATION

CONCRETE SLAB + FITNESS COURT ASSEMBLY + GRAPHICS INSTALL

IN HOUSE

OR

IN KIND

OR

BID OUT



CAMPAIGN SUMMARY

4. Apply Wall Decals

3. Assemble Court

2. Sports Floor

1. Concrete Pad

Fitness Court Surface - Tile Surface Specifications

AN OUTDOOR SPORTS FLOOR

- Size: 1,024 SF (32'x32')
- Color: NFC Blue
- Thickness: 1" Tiles
- ADA Boarder Included

Warranty + Maintenance

VIRTUALLY MAINTENANCE FREE

- Made for all climates
- Almost no moving parts (only cables)
- Equipment is anchor bolted into concrete
- Replacement parts available through NFC
- No requirement for disassembly in winter
- Maintenance guide, including touch-up paint & necessary tooling included

See Official Warranty for Full Warranty Coverage

Specifications

MADE TO LAST IN THE USA

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade dual layer powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Graphics and signage printed with anti-graffiti over-lamination material
- Manufactured in the United States
- Resilient to heavy, repeated daily use
- Over 30 individual pieces of equipment
- Powder-Coated Structural Components
- Galvanized fittings and bolts - all attachments for install included
- Stainless Steel Cables
- Full Installation guide provided

2020 FITNESS CAMPAIGN ECOSYSTEM[®]

The Fitness Campaign Ecosystem is a collection of resources and services designed to activate, encourage and strengthen public participation in free outdoor fitness activities. Contact NFC for Detailed Specifications.

Campaign Program Includes:



Promotions and Marketing Package

- 2020 National promotions including city partners
- Customized 2020 Campaign Web story and press release featuring city partners
- 2020 Social Media activation and promotion campaign featuring city partners

Fitness Court Mobile App

IOS/ Android App teaching proper use, routines and challenges to the public - free for all users

- **Learn:** Video guides delivering workouts and teaching programs on the Fitness Court
- **Train:** Audio guides delivering a digitally aided coach in the pocket for users
- **Challenge:** Full Challenge tool allowing users to take and score the Fitness Court Challenge
- **Class Scheduler:** build a schedule of Fitness Classes for your community.

Apple Watch App

- Fitness Court Audio Guides delivered through the Apple Watch to residents on the Fitness Court.

Localized Promotional Materials

- Opening Day Launch Kit: NFC swag items, prizes for challenges, custom promotional flyers, event guidance

NFC Ambassador Program

- Training for 10 local Ambassadors with certification provided by NFC.

FITNESS COURT[®]

The Fitness Court[®] is a 32'x35' outdoor bodyweight circuit training system (contact NFC for full overview and details)

Fitness Court[®] Description:

- 32'x35' outdoor bodyweight circuit training system with the following components:
- Seven station circuit training system providing full-body workout modules
- Fitness Court body-weight training wall measuring 32'W x 2'D x 6' H with custom wall graphics
- Thirty pieces of body-weight training equipment (Fitness Elements) for simultaneous use by 28 users at one time. Fitness Elements are anchored and grouped within seven stations.
- Bolts, attachments and anchors required for installation

Jade Goroski

From: Deb Skartved <tcsheriff4@3rivers.net>
Sent: Wednesday, November 27, 2019 10:07 AM
To: Gary McDermott; Jade Goroski
Subject: Public Safety Commission

Please be advised that your appointment for the Toole County Public Safety Commission expires Dec 31, 2019. This position is currently held by Norman Seymour. Please appoint/reappoint a representative.

Deb Skartved
Administrative Assistant
Toole County Sheriff's Office
PO Box 550
Shelby, MT 59474
406-434-5585

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