

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
November 2, 2020
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- CDBG Housing Stabilization Grant

APPROVAL OF MINUTES

- Regular Council Meeting, 10/19/20 (pgs. 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLOSE PUBLIC HEARING

CLAIMS REPORT 10/31/20 (pgs. 7-20)

BUILDING INSPECTOR

- Building Inspector Report, October 2020 (pg. 21)

COMMITTEE REPORTS

- Park & Rec Committee Meeting Minutes, 10/26/20 (pgs 22-25)

CITY ATTORNEY

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CITY FINANCE OFFICER

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

- Resolution No. 2027 re: Authorize Submission of a CDBG Application (pgs 26-27)

OTHER MATTERS

- Great West Task Order, Wellfield
- Water Rights
- Clothing Allowance (pg 28)
- Radio Communications
- Letter of Support (pg 29)

ADJOURN

- O V E R F O R M E E T I N G S -

CITY OF SHELBY MEETING SCHEDULE

November 2, 2020

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

November 9, 2020

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Deputy City Clerk, City Planner, Flesch, Clark)

November 16, 2020

- 6:30 p.m. **Regular City Council Meeting**

November 30, 2020

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Civic Center Manager,
 Frydenlund, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 10/19/20
2. Claims Report, 10/31/20
3. Building Inspector Report, 10/31/20
4. Park & Rec Committee Meeting Minutes, 10/26/20
5. Resolution No. 2027 re: Authorizing Submission of a CDBG Application
6. City of Shelby Personnel Policies re: Clothing Allowance
7. 11/2/20 Letter to Jamie Brownell, Marias Healthcare Services, Inc re: Letter of Support

C. Correspondence

1. 10/20/20 Letter from Lorette Carter, Community Development Director re: Support for Great Falls Development Authority's Women's Business Center Grant Proposal
2. 10/27/20 Letter to George Reedy, HiLine Masonry re: Champions Park

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
October 19, 2020**

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Bill Moritz and Lyle Kimmet, Council Members; Jade Goroski, Finance Officer; Luis Correa, City Superintendent; Lorette Carter, Community Development Director; Rob Tasker, Building Inspector.
Absent & Excused: Aaron Heaton.

Other citizens present: None.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 10/5/20

KIMMET MADE A MOTION TO APPROVE THE 10/5/2020 MINUTES. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda Items - None

COMMITTEE REPORTS

- Law Enforcement Report - N/A

BUILDING INSPECTOR

CITY ATTORNEY

CITY FINANCE OFFICER

1. City Judge's Report, September 2020
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 9/30/20
CLARK MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY FLESCH. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.
3. City of Shelby Delinquent Taxes, 9/30/20

CITY SUPERINTENDENT

Luis provided an update on what the crew has been working on for the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout

OTHER MATTERS

- Skate Park
- Trail Design Bid

FRYDENLUND MADE A MOTION TO APPROVE BO TRAILS INC BID OF \$5,500 FOR 5.5 MILES OF TRAIL DESIGN. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, FLESC. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

ADJOURN

AT 8:05 P.M. FLESC MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, MORITZ, FLESC. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

10/29/20
12:33:21

CITY OF SHELBY
Claim Details
For the Accounting Period: 10/20

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Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
200239	00343 ENERGY LABORATORIES INC	615.00							
1	348330 10/07/20 Lagoon Effluent/Influent	204.00		32954	5310 430600	300		101000	
2	349947 10/14/20 Lagoon Effluent	137.00		32973	5310 430600	300		101000	
3	351991 10/22/20 Lagoon Effluent	137.00		32979	5310 430600	300		101000	
4	353665 10/28/20 Lagoon Effluent	137.00		32979	5310 430600	300		101000	
200240	00400 UTILITIES UNDERGROUND LOCATION	34.58							
1	95099 09/30/20 19 Locates for 9/20	34.58		32957	5210 430500	300		101000	
200241	01137 AQUA TECH LABORATORY	640.00							
1	33530 09/23/20 Lead & Copper	560.00		32967	5210 430500	300		101000	
2	33508 10/06/20 Monthly Coliform Water Testing	80.00		32967	5210 430500	300		101000	
200242	-98425E 01486 USDA RURAL DEVELOPMENT	1,603.00							
1	10/05/20 Fire Hall Improvement Loan	1,371.47			1000 490527	610		101000	
2	10/05/20 Fire Hall Improvement Loan Int	231.53			1000 490527	620		101000	
200243	-98426E 00111 FIRST STATE BANK	149.80							
1	10/02/20 Monthly Bank Service Charge	37.45			1000 410550	300		101000	
2	10/02/20 Monthly Bank Service Charge	37.45			5210 430570	300		101000	
3	10/02/20 Monthly Bank Service Charge	37.45			5310 430670	300		101000	
4	10/02/20 Monthly Bank Service Charge	37.45			5410 430870	300		101000	
200244	27138S 00144 POSTMASTER	303.04							
1	10/22/20 10/20 UB Postage	101.01			5210 430570	310		101000	
2	10/22/20 10/20 UB Postage	101.02			5310 430670	310		101000	
3	10/22/20 10/20 UB Postage	101.01			5410 430870	310		101000	
200245	00309 PREFERRED OFFICE EQUIPMENT	342.55							
1	34970 10/15/20 10/20 Maintenance/Copies	14.03			1000 411050	300		101000	
2	34970 10/15/20 10/20 Maintenance/Copies	14.03			1000 410550	300		101000	
3	34970 10/15/20 10/20 Maintenance/Copies	14.03			5210 430570	300		101000	
4	34970 10/15/20 10/20 Maintenance/Copies	14.02			5310 430670	300		101000	
5	34970 10/15/20 10/20 Maintenance/Copies	14.02			5410 430870	300		101000	
6	34936 10/15/20 10/20 Maintenance/Copies CC	217.96			1000 460442	300		101000	
7	34935 10/15/20 10/20 Maintenance/Copies Shop	27.23		32972	1000 430200	300		101000	
8	34935 10/15/20 10/20 Maintenance/Copies Shop	27.23*		32972	1000 420500	300		101000	
200246	01137 AQUA TECH LABORATORY	20.00							
1	33510 10/06/20 NCMRWA Monthly Water Test	20.00		32967	5210 430500	300		101000	

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
200247	00048 TOOLE COUNTY CLERK & RECORDER	3,287.26					
1	09/30/20 City Judge/Sec Wages	2,393.13			1000 410360	100	101000
2	09/30/20 City Judge/Sec SS	147.82			1000 410360	141	101000
3	09/30/20 City Judge/Sec Medicare	34.57			1000 410360	142	101000
4	09/30/20 City Judge/Sec PERS	209.88			1000 410360	143	101000
5	09/30/20 City Judge/Sec Unemploy Ins	3.06			1000 410360	145	101000
6	09/30/20 City Judge/Sec Workers Comp	17.91			1000 410360	146	101000
7	09/30/20 City Judge Health Insurance	438.63			1000 410360	147	101000
8	09/30/20 City Judge Supplies	22.54			1000 410360	200	101000
9	09/30/20 City Judge Phone	19.72			1000 410360	344	101000
200248	01285 HUNT, WILLIAM E JR	5,833.33					
1	10/27/20 10/20 Legal Services	1,458.34			1000 411100	350	101000
2	10/27/20 10/20 Legal Services	1,458.33			5210 430513	350	101000
3	10/27/20 10/20 Legal Services	1,458.33			5310 430613	350	101000
4	10/27/20 10/20 Legal Services	1,458.33			5410 430813	350	101000
200249	-98422E 02499 DISH	87.04					
1	10/13/20 Monthly TV at Civic Center	87.04			1000 460442	300	101000
200250	01862 KENCO SECURITY AND TECHNOLOGY	35.00					
1	2233375 11/01/20 11/20 Fire Alarm Monitoring	35.00			1000 420401	300	101000
200251	01388 3 RIVERS COMMUNICATIONS INC	779.00					
1	10/01/20 10/20 Phone Bill	19.82			1000 420500	344	101000
2	10/01/20 10/20 Phone Bill	42.40			1000 410550	344	101000
3	10/01/20 10/20 Phone Bill	42.40			5210 430570	344	101000
4	10/01/20 10/20 Phone Bill	42.40			5310 430670	344	101000
5	10/01/20 10/20 Phone Bill	42.40			5410 430870	344	101000
6	10/01/20 10/20 Phone Bill	20.21			1000 430200	344	101000
7	10/01/20 10/20 Phone Bill	20.21			5210 430500	344	101000
8	10/01/20 10/20 Phone Bill	20.21			5310 430600	344	101000
9	10/01/20 10/20 Phone Bill	20.21			5410 430830	344	101000
10	10/01/20 10/20 Phone Bill	-73.15			1000 460465	300	101000
11	10/01/20 10/20 Phone Bill	171.71			1000 460442	344	101000
12	10/01/20 10/20 Phone Bill	68.48			1000 420400	344	101000
13	10/01/20 10/20 Phone Bill	68.47			1000 420401	344	101000
14	10/01/20 10/20 Phone Bill	5.91*			1000 410200	344	101000
15	10/01/20 10/20 Phone Bill	5.91*			5210 430512	344	101000
16	10/01/20 10/20 Phone Bill	5.91*			5310 430612	344	101000
17	10/01/20 10/20 Phone Bill	5.91*			5410 430812	344	101000
18	10/01/20 10/20 Phone Bill	45.93			1000 460445	344	101000
19	10/01/20 10/20 Phone Bill	136.70			5310 430600	344	101000
20	10/01/20 10/20 Phone Bill	33.48			5210 430500	344	101000

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
21	10/01/20	10/20 Phone Bill	33.48			5210 430500	344	101000
200252	27136S	02468 T-MOBILE	228.62					
1	10/10/20	Mobile Charge	26.10			1000 420500	344	101000
2	10/10/20	Mobile Charge	47.60			1000 411050	344	101000
3	10/10/20	Mobile Charge	47.60			1000 440600	344	101000
4	10/10/20	Mobile Charge	14.36			1000 430200	344	101000
5	10/10/20	Mobile Charge	14.37			5210 430500	344	101000
6	10/10/20	Mobile Charge	14.37			5310 430600	344	101000
7	10/10/20	Mobile Charge	14.37			5410 430840	344	101000
8	10/10/20	Mobile Charge	12.46			1000 410550	344	101000
9	10/10/20	Mobile Charge	12.46			5210 430570	344	101000
10	10/10/20	Mobile Charge	12.47			5310 430670	344	101000
11	10/10/20	Mobile Charge	12.46			5410 430870	344	101000
200253		00043 SHELBY GAS ASSOCIATION	1,518.70					
1	10/25/20	10/20 Gas Bill	52.40			1000 411200	343	101000
2	10/25/20	10/20 Gas Bill	183.00			1000 420400	343	101000
3	10/25/20	10/20 Gas Bill	183.00			1000 420401	343	101000
4	10/25/20	10/20 Gas Bill	44.70			1000 460445	343	101000
5	10/25/20	10/20 Gas Bill	114.70			1000 460442	343	101000
6	10/25/20	10/20 Gas Bill	72.00			5410 430840	343	101000
7	10/25/20	10/20 Gas Bill	112.65			1000 430200	343	101000
8	10/25/20	10/20 Gas Bill	112.65			5210 430500	343	101000
9	10/25/20	10/20 Gas Bill	112.65			5310 430600	343	101000
10	10/25/20	10/20 Gas Bill	112.65			5410 430830	343	101000
11	10/25/20	10/20 Gas Bill	31.30			1000 411202	343	101000
12	10/25/20	10/20 Gas Bill	31.30			5210 430520	343	101000
13	10/25/20	10/20 Gas Bill	31.30			5310 430620	343	101000
14	10/25/20	10/20 Gas Bill	31.30			5410 430820	343	101000
15	10/25/20	10/20 Gas Bill	27.90			5210 430500	343	101000
16	10/25/20	10/20 Gas Bill	265.20			1000 460465	343	101000
200254		00026 MARIAS RIVER ELECTRIC COOP INC	9,548.09					
1	10/25/20	10/20 Electric Bill	66.10			1000 411200	342	101000
2	10/25/20	10/20 Electric Bill	99.20			1000 420400	342	101000
3	10/25/20	10/20 Electric Bill	99.19			1000 420401	342	101000
4	10/25/20	10/20 Electric Bill	47.82			1000 411202	342	101000
5	10/25/20	10/20 Electric Bill	47.82			5210 430520	342	101000
6	10/25/20	10/20 Electric Bill	47.82			5310 430620	342	101000
7	10/25/20	10/20 Electric Bill	47.82			5410 430820	342	101000
8	10/25/20	10/20 Electric Bill	89.39			1000 430200	342	101000
9	10/25/20	10/20 Electric Bill	89.39			5210 430500	342	101000
10	10/25/20	10/20 Electric Bill	89.39			5310 430600	342	101000
11	10/25/20	10/20 Electric Bill	89.40			5410 430830	342	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
12	10/25/20 10/20 Electric Bill	50.03			1000 440600	342	101000	
13	10/25/20 10/20 Electric Bill	50.02			1000 460430	342	101000	
14	10/25/20 10/20 Electric Bill	51.60			1000 460465	342	101000	
15	10/25/20 10/20 Electric Bill	516.67			1000 460442	342	101000	
16	10/25/20 10/20 Electric Bill	3,881.08			2400 430263	342	101000	
17	10/25/20 10/20 Electric Bill	3,924.36			5210 430500	342	101000	
18	10/25/20 10/20 Electric Bill	227.07			5310 430600	342	101000	
19	10/25/20 10/20 Electric Bill	33.92			5410 430840	342	101000	
200255	01851 CT CLEANING	1,200.00						
1	10/26/20 10/20 Janitorial Service	75.00			1000 411202	390	101000	
2	10/26/20 10/20 Janitorial Service	75.00			5210 430520	390	101000	
3	10/26/20 10/20 Janitorial Service	75.00			5310 430620	390	101000	
4	10/26/20 10/20 Janitorial Service	75.00			5410 430820	390	101000	
5	10/26/20 10/20 CC Janitorial Service	900.00			1000 460442	300	101000	
200256	02368 OPTUM	25.50						
1	9510066192 10/15/20 HSA Service Fee	6.38			1000 410550	300	101000	
2	9510066192 10/15/20 HSA Service Fee	6.38			5210 430570	300	101000	
3	9510066192 10/15/20 HSA Service Fee	6.37			5310 430670	300	101000	
4	9510066192 10/15/20 HSA Service Fee	6.37			5410 430870	300	101000	
200257	02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	61517 09/30/20 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000	
2	61517 09/30/20 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000	
3	61517 09/30/20 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000	
200258	00041 SHELBY PROMOTER	37.20						
1	2040001 09/30/20 City Service Worker Ad	6.40			1000 430200	300	101000	
2	2040001 09/30/20 City Service Worker Ad	6.40			5210 430500	300	101000	
3	2040001 09/30/20 City Service Worker Ad	6.40			5310 430600	300	101000	
4	2040001 09/30/20 City Service Worker Ad	6.40			5410 430840	300	101000	
5	2040008 09/30/20 CC Temp Rec Attendant Ad	11.60			1000 460442	300	101000	
200259	00039 PETTY CASHIER	28.00						
1	2891 10/22/20 TC C&R 10/20 Legal Filings	7.00			1000 410550	300	101000	
2	2891 10/22/20 TC C&R 10/20 Legal Filings	7.00			5210 430570	300	101000	
3	2891 10/22/20 TC C&R 10/20 Legal Filings	7.00			5310 430670	300	101000	
4	2891 10/22/20 TC C&R 10/20 Legal Filings	7.00			5410 430870	300	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200260	01866 SHELBY PAINT AND HARDWARE	39.25						
1	14564 10/02/20 Key	2.00		32632	1000 460442	200	101000	
2	69567 09/21/20 Hose End/Elbow/Coupler	9.27		32977	1000 430200	200	101000	
3	69607 09/29/20 Antifreeze	20.00		32977	1000 460430	200	101000	
4	69544 09/30/20 Tape	5.49		32977	1000 430200	200	101000	
5	69674 10/07/20 Fly Strips	2.49		32977	1000 430200	200	101000	
200261	02427 DIVERSIFIED INSPECTIONS	909.00						
1	IND128456 09/30/20 CFD-Ladder Inspection	909.00		32864	1000 420400	300	101000	
200262	00047 BEN TAYLOR INC	242.42						
1	25439 09/28/20 RFD-9/20 Fuel	242.42		32865	1000 420401	230	101000	
200263	00088 CARQUEST AUTO PARTS	9.99						
1	2567315371 09/25/20 RFD-Nylon Hose	9.99		32867	1000 420401	200	101000	
200264	00117 QUILL CORPORATION	729.27						
1	11069304 10/05/20 HP 72 Ink Cartridge	19.82		32495	1000 410550	200	101000	
2	11069304 10/05/20 HP 72 Ink Cartridge	19.83		32495	5210 430570	200	101000	
3	11069304 10/05/20 HP 72 Ink Cartridge	19.83		32495	5310 430670	200	101000	
4	11069304 10/05/20 HP 72 Ink Cartridge	19.83		32495	5410 430870	200	101000	
5	11064042 10/05/20 Coffee	8.29		32495	1000 410550	200	101000	
6	11064042 10/05/20 Coffee	8.29		32495	5210 430570	200	101000	
7	11064042 10/05/20 Coffee	8.30		32495	5310 430670	200	101000	
8	11064042 10/05/20 Coffee	8.30		32495	5410 430870	200	101000	
9	11065550 10/05/20 Paper/Disinfecting Wipes	1.57		32495	1000 410550	200	101000	
10	11065550 10/05/20 Paper/Disinfecting Wipes	1.57		32495	5210 430570	200	101000	
11	11065550 10/05/20 Paper/Disinfecting Wipes	1.57		32495	5310 430670	200	101000	
12	11065550 10/05/20 Paper/Disinfecting Wipes	1.57		32495	5410 430870	200	101000	
13	11111447 10/06/20 Lysol Wipes	1.58		32496	1000 410550	200	101000	
14	11111447 10/06/20 Lysol Wipes	1.59		32496	5210 430570	200	101000	
15	11111447 10/06/20 Lysol Wipes	1.59		32496	5310 430670	200	101000	
16	11111447 10/06/20 Lysol Wipes	1.59		32496	5410 430870	200	101000	
17	11357386 10/14/20 HP 72 Photo Black Ink	20.24		32496	1000 410550	200	101000	
18	11357386 10/14/20 HP 72 Photo Black Ink	20.25		32496	5210 430570	200	101000	
19	11357386 10/14/20 HP 72 Photo Black Ink	20.25		32496	5310 430670	200	101000	
20	11357386 10/14/20 HP 72 Photo Black Ink	20.25		32496	5410 430870	200	101000	
21	11354510 10/14/20 Puffs Tissue	3.36		32496	1000 410550	200	101000	
22	11354510 10/14/20 Puffs Tissue	3.36		32496	5210 430570	200	101000	
23	11354510 10/14/20 Puffs Tissue	3.37		32496	5310 430670	200	101000	
24	11354510 10/14/20 Puffs Tissue	3.37		32496	5410 430870	200	101000	
25	11353932 10/14/20 Printhead/Paper/2021 Calenda	28.41		32497	1000 410550	200	101000	
26	11353932 10/14/20 Printhead/Paper/2021 Calenda	28.41		32497	5210 430570	200	101000	
27	11353932 10/14/20 Printhead/Paper/2021 Calenda	28.42		32497	5310 430670	200	101000	

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28	11353932 10/14/20 Printhead/Paper/2021 Calenda	28.42		32497	5410 430870	200	101000	
29	11353941 10/14/20 Printhead HP 72	21.88		32497	1000 410550	200	101000	
30	11353941 10/14/20 Printhead HP 72	21.87		32497	5210 430570	200	101000	
31	11353941 10/14/20 Printhead HP 72	21.87		32497	5310 430670	200	101000	
32	11353941 10/14/20 Printhead HP 72	21.87		32497	5410 430870	200	101000	
33	11491902 10/14/20 Printhead HP 72	21.88		33001	1000 410550	200	101000	
34	11491902 10/14/20 Printhead HP 72	21.87		33001	5210 430570	200	101000	
35	11491902 10/14/20 Printhead HP 72	21.87		33001	5310 430670	200	101000	
36	11491902 10/14/20 Printhead HP 72	21.87		33001	5410 430870	200	101000	
37	11468502 10/19/20 Paper/Seals/Printhead	37.99		33001	1000 410550	200	101000	
38	11468502 10/19/20 Paper/Seals/Printhead	37.98		33001	5210 430570	200	101000	
39	11468502 10/19/20 Paper/Seals/Printhead	37.98		33001	5310 430670	200	101000	
40	11468502 10/19/20 Paper/Seals/Printhead	37.98		33001	5410 430870	200	101000	
41	11674341 10/26/20 Calculator Ribbon	1.38		33007	1000 410550	200	101000	
42	11674341 10/26/20 Calculator Ribbon	1.37		33007	5210 430570	200	101000	
43	11674341 10/26/20 Calculator Ribbon	1.37		33007	5310 430670	200	101000	
44	11674341 10/26/20 Calculator Ribbon	1.37		33007	5410 430870	200	101000	
45	11762363 10/28/20 Mesh Letter Tray	1.00		33008	1000 410550	200	101000	
46	11762363 10/28/20 Mesh Letter Tray	1.00		33008	5210 430570	200	101000	
47	11762363 10/28/20 Mesh Letter Tray	1.00		33008	5310 430670	200	101000	
48	11762363 10/28/20 Mesh Letter Tray	1.00		33008	5410 430870	200	101000	
49	11761756 10/28/20 Canon Desk Calculator	12.99		33008	1000 410550	200	101000	
50	11761756 10/28/20 Canon Desk Calculator	13.00		33008	5210 430570	200	101000	
51	11761756 10/28/20 Canon Desk Calculator	13.00		33008	5310 430670	200	101000	
52	11761756 10/28/20 Canon Desk Calculator	13.00		33008	5410 430870	200	101000	
53	11761804 10/28/20 Calculator Ribbon/Notes	1.92		33008	1000 410550	200	101000	
54	11761804 10/28/20 Calculator Ribbon/Notes	1.91		33008	5210 430570	200	101000	
55	11761804 10/28/20 Calculator Ribbon/Notes	1.91		33008	5310 430670	200	101000	
56	11761804 10/28/20 Calculator Ribbon/Notes	1.91		33008	5410 430870	200	101000	
200265	01805 SYSTEMS	198.50						
1	38381 10/06/20 Email Security	6.23			1000 410550	300	101000	
2	38381 10/06/20 Email Security	6.23			5210 430570	300	101000	
3	38381 10/06/20 Email Security	6.22			5310 430670	300	101000	
4	38381 10/06/20 Email Security	6.22			5410 430870	300	101000	
5	38381 10/06/20 Email Security	6.22			1000 411050	300	101000	
6	38381 10/06/20 Email Security	6.22			1000 430200	300	101000	
7	38381 10/06/20 Email Security	6.22			5210 430500	300	101000	
8	38381 10/06/20 Email Security	6.22			5310 430600	300	101000	
9	38381 10/06/20 Email Security	6.22			5410 430840	300	101000	
10	38382 10/06/20 0365 Licenses 9/20-11/20	15.84			1000 410550	300	101000	
11	38382 10/06/20 0365 Licenses 9/20-11/20	15.84			5210 430570	300	101000	
12	38382 10/06/20 0365 Licenses 9/20-11/20	15.84			5310 430670	300	101000	
13	38382 10/06/20 0365 Licenses 9/20-11/20	15.83			5410 430870	300	101000	
14	38382 10/06/20 0365 Licenses 9/20-11/20	15.83			1000 411050	300	101000	

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15	38382	10/06/20 0365 Licenses 9/20-11/20	15.83			1000 430200	300	101000	
16	38382	10/06/20 0365 Licenses 9/20-11/20	15.83			5210 430500	300	101000	
17	38382	10/06/20 0365 Licenses 9/20-11/20	15.83			5310 430600	300	101000	
18	38382	10/06/20 0365 Licenses 9/20-11/20	15.83			5410 430840	300	101000	
200266		01780 MONTANA BROOM & BRUSH	406.31						
1	1455127	10/07/20 Toilet Paper/Paper Towels	26.67		32489	1000 411202	200	101000	
2	1455127	10/07/20 Toilet Paper/Paper Towels	26.67		32489	5210 430520	200	101000	
3	1455127	10/07/20 Toilet Paper/Paper Towels	26.67		32489	5310 430620	200	101000	
4	1455127	10/07/20 Toilet Paper/Paper Towels	26.67		32489	5410 430820	200	101000	
5	1457491	10/21/20 Foaming Cleaner & Gloves	250.08		32634	1000 460442	200	101000	
6	1457626	10/21/20 Clario Hand Soap	12.39		32500	1000 411202	200	101000	
7	1457626	10/21/20 Clario Hand Soap	12.39		32500	5210 430520	200	101000	
8	1457626	10/21/20 Clario Hand Soap	12.39		32500	5310 430620	200	101000	
9	1457626	10/21/20 Clario Hand Soap	12.38		32500	5410 430820	200	101000	
200267	271358	01019 BOUMA TRUCK SALES INC	32,500.00						
	Council Approved 10/5/20								
	Serial #2FZNEMCBOYAG79012								
	09/23/20	2000 Sterling A9500 Dump Tk	10,833.34			1000 430200	900	101000	
2	09/23/20	2000 Sterling A9500 Dump Tk	10,833.33			5210 430501	900	101000	
3	09/23/20	2000 Sterling A9500 Dump Tk	10,833.33			5310 430601	900	101000	
200268		02069 NATIONAL LAUNDRY CO	138.98						
1	16128	09/30/20 Red Shop Towels	138.98		32956	1000 430200	300	101000	
200269		00037 NORTHWEST PIPE FITTINGS INC	1,418.17						
1	2388806-1	10/01/20 Flanged Spool	273.33		32955	5210 430500	200	101000	
2	2387968-1	10/26/20 (2)2" Ecoder Pit Gal Regist	488.40		32955	5210 430500	200	101000	
3	2415937	10/26/20 (40)5/8" Meter Connectors	467.20		32955	5210 430500	200	101000	
4	2415937	10/16/20 (20)1" Meter Connectors	360.00		32955	5210 430500	200	101000	
5	CM180034A	10/26/20 Credit 3" Reg Pit Gal	-170.76		32955	5210 430500	200	101000	
200270	-98424E	00144 POSTMASTER	8.70						
1	217	10/06/20 Postage Ethridge Samples	8.70		32964	5210 430500	300	101000	
200271		00047 BEN TAYLOR INC	4,273.90						
1	25238	09/28/20 9/20 Fuel	169.04		32958	1000 430200	230	101000	
2	25238	09/28/20 9/20 Fuel	171.80		32958	1000 430200	230	101000	
3	25238	09/28/20 9/20 Fuel	242.18		32958	5410 430840	230	101000	
4	25238	09/28/20 9/20 Fuel	602.11		32958	1000 430200	230	101000	
5	25238	09/28/20 9/20 Fuel	73.43		32958	1000 430200	230	101000	
6	25238	09/28/20 9/20 Fuel	247.11		32958	1000 460430	230	101000	
7	25238	09/28/20 9/20 Fuel	437.98		32958	5410 430830	230	101000	
8	25238	09/28/20 9/20 Fuel	109.24		32958	5410 430830	230	101000	

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9	25238 09/28/20 9/20 Fuel	67.31		32958	1000 430200	230	101000	
10	25238 09/28/20 9/20 Fuel	77.00		32958	1000 430200	230	101000	
11	25238 09/28/20 9/20 Fuel	93.07		32958	1000 430200	230	101000	
12	25238 09/28/20 9/20 Fuel	67.41		32958	5410 430830	230	101000	
13	25238 09/28/20 9/20 Fuel	220.29		32958	1000 430200	230	101000	
14	25238 09/28/20 9/20 Fuel	105.04		32958	1000 420500	230	101000	
15	25238 09/28/20 9/20 Fuel	103.36		32958	1000 460430	230	101000	
16	25238 09/28/20 9/20 Fuel	37.33		32959	1000 440600	230	101000	
17	25238 09/28/20 9/20 Fuel	33.47		32959	1000 430200	230	101000	
18	245881 09/25/20 Tank Ball	5.49		32962	5310 430620	200	101000	
19	244276 09/09/20 Eye Bolt/Caribeener	38.91		32962	5410 430840	200	101000	
20	244343 09/09/20 Screws	3.30		32962	1000 430200	200	101000	
21	244935 09/15/20 Pwr Snake	23.99		32962	5310 430600	200	101000	
22	244256 09/09/20 Plier	17.99		32962	5310 430600	200	101000	
23	245188 09/17/20 Premix Bags Gravel	6.70		32962	1000 460430	200	101000	
24	244509 09/10/20 Hss Blk Dx	22.99		32962	1000 460430	200	101000	
25	244257 09/09/20 Cutting Wheel/Sat Blk En	25.57		32962	1000 460430	200	101000	
26	244336 09/09/20 Bolts/Nuts/Washers	38.90		32962	1000 460430	200	101000	
27	244894 09/14/20 Torx Compact Power Bit	3.50		32962	1000 430200	200	101000	
28	245539 09/21/20 Starter Rope	4.99		32962	1000 430200	200	101000	
29	244375 09/10/20 Bushing/Connector/Lock	14.56		32962	1000 430200	200	101000	
30	244195 09/08/20 Brs Std	4.49		32962	1000 430200	200	101000	
31	245065 09/16/20 Trimmer Line/Rake	73.98		32962	1000 460430	200	101000	
32	245757 09/24/20 Screws/Grd Wh/Wheel	27.23		32963	1000 430200	200	101000	
33	243740 09/03/20 Chick Dry Cat	24.99		32963	1000 430200	200	101000	
34	243595 09/01/20 SS Edger/Trowel	73.97		32963	1000 430200	200	101000	
35	243515 09/01/20 Slim +	30.00		32963	1000 430200	200	101000	
36	707606 09/28/20 RV Antifreeze	239.80		32961	1000 460445	200	101000	
37	705384 09/15/20 Stove Fuel (Generator)	735.38		32961	5210 430500	200	101000	
200272	00554 TORGERSON'S LLC	132.00						
1	P64563 10/09/20 Couplings	108.50		32960	5410 430830	200	101000	
2	P64692 10/20/20 Hitch Pitch	23.50		32985	1000 430200	200	101000	
200273	02535 CUSHING TERRELL	3,675.00						
1	154548 09/30/20 Historic Preservation Plan	3,675.00			1000 510302	350	101000	
200274	-98423E 02544 JABRA	629.00						
1	10/08/20 Jabra Speaker 810 MS	157.25		32490	1000 410100	200	101000	
2	10/08/20 Jabra Speaker 810 MS	157.25*		32490	5210 430511	200	101000	
3	10/08/20 Jabra Speaker 810 MS	157.25		32490	5310 430611	200	101000	
4	10/08/20 Jabra Speaker 810 MS	157.25		32490	5410 430811	200	101000	

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200275	00119 SHELBY VOLUNTEER FIRE DEPT	2,953.00						
1	10/11/20 CFD Insurance Premium VFIS	2,953.00			1000 420400	300	101000	
200276	02045 NAPA AUTO PARTS	204.44						
1	140714 09/30/20 RFD-Filters	204.44		32868	1000 420401	200	101000	
200277	00027 MARKS TIRE & ALIGNMENT	260.00						
1	57881 07/31/19 CFD-(2)Tires	220.00		32869	1000 420400	200	101000	
2	58117 08/20/19 CFD-Flat Repair	20.00		32869	1000 420400	300	101000	
3	59053 11/11/19 CFD-Flat Repair	20.00		32869	1000 420400	300	101000	
200278	00601 J P COOKE CO	104.10						
1	643637 10/13/20 2021 Pet Licenses & Orings	104.10		32491	1000 440600	200	101000	
200279	-98421E 01994 BEST BUY	499.99						
1	8063451286 10/14/20 Samsung Galaxy Tablet 128G	499.99		32492	5210 430500	200	101000	
200280	-98420E 01994 BEST BUY	57.98						
1	8063451286 10/14/20 Tablet Cover & Memory Card	57.98		32493	5210 430500	200	101000	
281	-98419E 01994 BEST BUY	39.99						
1	8063451286 10/14/20 Tablet Screen Protector	39.99		32494	5210 430500	200	101000	
200282	-98418E 00144 POSTMASTER	175.45						
1	263 10/14/20 Storm Water Draw Postage	1.45			5720 430246	950 2283	101000	
2	263 10/14/20 Stamps	43.50			1000 410550	300	101000	
3	263 10/14/20 Stamps	43.50			5210 430570	310	101000	
4	263 10/14/20 Stamps	43.50			5310 430670	310	101000	
5	263 10/14/20 Stamps	43.50			5410 430870	310	101000	
200283	01124 FIRST INTERSTATE BANK	922.22						
1	2009192892 09/19/20 Landfill Trust Qtly LF03CL	472.03			5410 430870	300	101000	
2	2009192892 09/19/20 Landfill Trust Qtly LF03PO	450.19			5410 430870	300	101000	
200284	-98417E 01545 AMAZON.COM	129.98						
1	1132240596 10/06/20 Karben SkaterAid	129.98		32633	1000 460442	200	101000	
200285	02351 POLLARD WATER	269.57						
1	173608 08/25/20 Chemical Injection Pump	489.52		32966	5210 430500	200	101000	
2	CMC173575 10/16/20 Return PVC Corp St	-219.95			5210 430500	200	101000	

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200286	02545 HINRICHS TRADING CO	1,350.00						
	Williamson Building Fund/Account Closed							
1	10/21/20 Apartment Deposit Refund	1,350.00*			1000 470270	300	101000	
200287	27137S 02409 ABIGAIL ST. LAWRENCE	2,000.00						
1	10/21/20 Retainer	2,000.00			5210 430500	300	101000	
200288	01439 CONRAD BUILDING CENTER INC	240.00						
1	476845 10/22/20 (3)2x6x16 Treated	96.00		31044	1000 460430	200	101000	
2	476845 10/22/20 (3)2x8x16 Treated	144.00		31044	1000 460430	200	101000	
200289	00091 CLIFF'S TOWING	400.00						
1	6934 10/22/20 Tow Winnebago Motor Home	100.00*		31042	1000 420500	300	101000	
2	6934 10/22/20 Tow Nissan Pathfinder	100.00*		31042	1000 420500	300	101000	
3	6933 10/22/20 Tow Ford Pickup	100.00*		31043	1000 420500	300	101000	
4	6933 10/22/20 Tow Olds Alero	100.00*		31043	1000 420500	300	101000	
200290	-98416E 02493 FITNESS REPAIR PARTS	75.85						
1	494543 10/15/20 Cable Assembly 370"	75.85			1000 460442	200	101000	
200291	01946 ALL SEASON HEATING & AIR	399.12						
1	38702 10/09/20 CFD Preventive Maintenance	399.12		32870	1000 420400	300	101000	
200292	00083 MARIAS HEALTHCARE	150.00						
1	10/07/20 CFD DOT Physical Postma	150.00		32871	1000 420400	300	101000	
200293	00134 MARIAS VALLEY GOLF & COUNTRY	45,000.00						
1	118 10/15/20 Road Regrade & Asphalt	45,000.00*			2395 460446	369	101000	
200294	-98415E 02496 DELL	17,070.12						
1	2008125784 10/21/20 Dell Mobile Workstation 55	2,845.02*		33002	1000 411050	215	101000	
2	2008125784 10/21/20 Dell Mobile Workstation 55	3,556.27*		33002	1000 410550	215	101000	
3	2008125784 10/21/20 Dell Mobile Workstation 55	3,556.27*		33002	5210 430570	215	101000	
4	2008125784 10/21/20 Dell Mobile Workstation 55	3,556.28*		33002	5310 430670	215	101000	
5	2008125784 10/21/20 Dell Mobile Workstation 55	3,556.28*		33002	5410 430870	215	101000	
200295	-98414E 02496 DELL	99.99						
1	2008126585 10/22/20 Logitech Wireless Laser Mo	24.99		33003	1000 410550	200	101000	
2	2008126585 10/22/20 Logitech Wireless Laser Mo	25.00		33003	5210 430570	200	101000	
3	2008126585 10/22/20 Logitech Wireless Laser Mo	25.00		33003	5310 430670	200	101000	
4	2008126585 10/22/20 Logitech Wireless Laser Mo	25.00		33003	5410 430870	200	101000	

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200296	-98413E 02496 DELL	149.99						
1	2008126585 10/22/20 Monitor Stand	37.49		33004	1000 410550	200	101000	
2	2008126585 10/22/20 Monitor Stand	37.50		33004	5210 430570	200	101000	
3	2008126585 10/22/20 Monitor Stand	37.50		33004	5310 430670	200	101000	
4	2008126585 10/22/20 Monitor Stand	37.50		33004	5410 430870	200	101000	
200297	-98412E 02496 DELL	579.99						
1	2008126585 10/22/20 Dell 27" Monitor	144.99*		33005	1000 410550	215	101000	
2	2008126585 10/22/20 Dell 27" Monitor	145.00*		33005	5210 430570	215	101000	
3	2008126585 10/22/20 Dell 27" Monitor	145.00*		33005	5310 430670	215	101000	
4	2008126585 10/22/20 Dell 27" Monitor	145.00*		33005	5410 430870	215	101000	
200298	-98411E 02496 DELL	579.99						
1	2008126585 10/22/20 Dell 27" Monitor	144.99*		33006	1000 410550	215	101000	
2	2008126585 10/22/20 Dell 27" Monitor	145.00*		33006	5210 430570	215	101000	
3	2008126585 10/22/20 Dell 27" Monitor	145.00*		33006	5310 430670	215	101000	
4	2008126585 10/22/20 Dell 27" Monitor	145.00*		33006	5410 430870	215	101000	
200299	00147 MID AMERICAN RESEARCH CHEMICAL	861.50						
	0714154 10/08/20 Paint & Chemicals	861.50		32965	5310 430600	200	101000	
200300	02462 LITTRELL ELECTRIC LLC	146.50						
1	977 10/11/20 Service Starter Concrete Tank	146.50		32970	5210 430500	300	101000	
200301	00525 CARROT-TOP INDUSTRIES INC	344.85						
1	47971301 10/19/20 US Flags	91.50		32969	1000 460430	200	101000	
2	47971300 10/14/20 Canada & Montana Flags	253.35		32969	1000 460430	200	101000	
200302	00034 NORMONT EQUIPMENT CO	382.32						
1	23852 10/15/20 15' Round Posts	324.32		32971	1000 430200	200	101000	
2	23823 10/13/20 Flow Guide Marker Kit	58.00		32971	1000 430200	200	101000	
200303	00125 TOOLE COUNTY TREASURER	4,748.19						
1	10/26/20 2020 LD35 Assessments	4,748.19			2400 411860	540	101000	
200304	02491 THE HOME DEPOT PRO	64.20						
1	579520560 10/19/20 Virex	64.20		32612	1000 460442	200	101000	
200305	02334 BEN TAYLOR INC.	1,370.13						
1	709025 10/21/20 Powerdrive/Megaplex/Antifreeze	342.54		32968	5210 430500	200	101000	
2	709025 10/21/20 Powerdrive/Megaplex/Antifreeze	342.53		32968	1000 430200	200	101000	
3	709025 10/21/20 Powerdrive/Megaplex/Antifreeze	342.53		32968	5310 430600	200	101000	
4	709025 10/21/20 Powerdrive/Megaplex/Antifreeze	342.53		32968	5410 430840	200	101000	

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* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200306	27139S	00144 POSTMASTER	345.98					
1	10/27/20	11/20 Newsletter - 1168	86.49			1000 410240	310	101000
2	10/27/20	11/20 Newsletter - 1168	86.49			5210 430514	310	101000
3	10/27/20	11/20 Newsletter - 1168	86.50			5310 430614	310	101000
4	10/27/20	11/20 Newsletter - 1168	86.50			5410 430814	310	101000
200307		01736 MUNICIPAL EMERGENCY SERVICES INC	156.00					
1	1506602	11/08/20 CFD-Flashlights	156.00		32872	1000 420400	200	101000
200308	-98410E	02543 ARLO TECHNOLOGIES	9.99					
1	10/26/20	Subscription Sec Camera Shop	9.99			1000 430200	300	101000
200309		00995 BELL MOTOR CO	263.00					
1	124412	10/02/20 Key & Transmitter	188.00		32981	1000 430200	200	101000
2	76018	10/07/20 Program Key & Remote	75.00		32981	1000 430200	300	101000
200310		02335 CINTAS CORPORATION	68.80					
1	5031568422	09/21/20 Restock Medicine Cabinet	68.80		32980	1000 430200	200	101000
200311	-98409E	02279 NORTH 40 OUTFITTERS	1,049.98					
1	2621	10/18/20 Cab Protector & Job Chest	262.49		32978	1000 430200	200	101000
2	2621	10/18/20 Cab Protector & Job Chest	262.49		32978	5210 430500	200	101000
3	2621	10/18/20 Cab Protector & Job Chest	262.50		32978	5310 430600	200	101000
4	2621	10/18/20 Cab Protector & Job Chest	262.50		32978	5410 430840	200	101000
200312		01862 KENCO SECURITY AND TECHNOLOGY	30.00					
1	2228895	11/01/20 Access Control 11/20-1/21	30.00		32976	5410 430840	300	101000
200313		02546 ELAN CITY INC	5,799.00					
		Council Approved 8/10/20						
1	20-1676	09/03/20 (2)14" Solar Speed Signs	5,799.00		32975	1000 430200	200	101000
200314		01984 BIG SKY CREATIVE WORKS	48.00					
1	2020-10-02	10/02/20 (2)12x15" City Logo Decals	48.00		32984	1000 430200	200	101000
200315		00088 CARQUEST AUTO PARTS	634.62					
1	2567315633	10/02/20 6G-6MP	5.96		32983	1000 430200	200	101000
2	2567316438	10/23/20 Power Steering Fluid	20.23		32983	1000 430200	200	101000
3	2567316351	10/21/20 Antifreeze	85.44		32983	1000 430200	200	101000
4	2567316388	10/22/20 Battery	135.89		32983	1000 430200	200	101000
5	2567316387	10/22/20 Shop Towels	7.34		32983	1000 430200	200	101000
6	2567316402	10/22/20 Core Return	-22.00		32983	1000 430200	200	101000
7	2567316291	10/19/20 Nipple/Bushing/Adapter	11.91		32983	1000 430200	200	101000
8	2567316178	10/16/20 Reel/Hose/Coupler	379.42		32983	1000 430200	200	101000

10/29/20
12:33:21

CITY OF SHELBY
Claim Details
For the Accounting Period: 10/20

Page: 13 of 14
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
9	2567315987 10/10/20 Fitting	10.43		32983	1000 430200	200	101000	
200316	02045 NAPA AUTO PARTS	788.28						
1	141282 10/09/20 Parts for Compactor	305.33		32982	5410 430840	200	101000	
2	141492 10/13/20 Premwash	10.98		32982	5410 430840	200	101000	
3	142302 10/28/20 Cross Member Cable/Gloves	345.75		32982	5410 430830	200	101000	
4	141528 10/14/20 Disposable Gloves	48.16		32982	5410 430840	200	101000	
5	141493 10/13/20 Oil Filter	3.67		32982	1000 430200	200	101000	
6	141161 10/07/20 Disposable Gloves	22.26		32982	5310 430600	200	101000	
7	140839 10/01/20 Oil	7.54		32982	1000 430200	200	101000	
8	141999 10/22/20 Fluids	23.92		32982	1000 430200	200	101000	
9	142021 10/22/20 Air Brake Cond	20.67		32982	5410 430830	200	101000	
# of Claims 78		Total: 162,494.31						
Total Electronic Claims		22,996.83	Total Non-Electronic Claims		139497.48			

10/29/20
12:33:30

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 10/20

Page: 14 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$51,112.66
2395 MARIAS VALLEY GOLF & COUNTRY CLUB	
101000 Cash-Operating	\$45,000.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$8,629.27
5210 WATER UTILITY	
101000 Cash-Operating	\$27,887.04
5310 SEWER UTILITY	
101000 Cash-Operating	\$19,907.00
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$9,956.89
5720 STORM DRAINAGE	
101000 Cash-Operating	\$1.45
Total:	\$162,494.31

Building Inspector Report October 2020

10/1/2020

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4420	10/1/2020	LD	William Doty	Aronow 2nd	2	2	975 Turner Ave	zoning-fence	na	24.00
4421	10/19/2020	MD	Alexis Erickson	Sullivans 1st	27	15	132 E Richland Ave	16'x28' home	50,000.00	644.00
									\$ 50,000.00	\$ 668.00
2 Permits issued this Month									Job Evaluation Totals	TOTALS

FISCAL YTD TOTALS	
Number of Permits	10
Permit Fees	\$ 2,842.00
Total Job Values	\$ 229,000.00

MINUTES OF THE PARK & RECREATION COMMITTEE

October 26, 2020

In attendance: Gary McDermott, Lyle Kimmet, Eric Tokerud, Jayson Gray, Luis Correa and Lorette Carter.

Civic Center Facility Manager Report:

Jessi, Facility Manager was not able to attend, but sent the following email:

The new Skate Aid arrived and already being used. The families and kids were so excited to have support for the younger children. I would like to look into purchasing at least 3 more in the future. The old multi-station sold right away. The person that purchased it will be picking it up the end of October/first part of November. We had 3 applicants put in for the weekend attendant. After doing interviews, Michelle White was hired for Saturday's from 1pm-6pm. She will be starting November 7th until the end of April 2021!

We had the Rib Tickler scheduled for November 14th but they called and canceled last week. This week we scheduled in the 2020 John Deere Ag Expo for both November 13th and the 14th from 9:30am-3pm!

We are down-sizing from 2 soda machines to 1 and moving it from the gym floor to the hallway between the racquetball rooms. In addition to that, I had Rob remove the pole and doors by the teen room to open space for the soda machines and the new equipment arriving. Jade agreed that we could keep them off. It already looks so much better. I added a picture. (Picture attached.)

City Facilities:

Roadrunner Recreation Trail: The City published bid solicitations for the mountain bike trail project. Bo Trails of Belgrade Montana responded and was awarded the contract. (A rough draft of the trails is attached.) They will begin design in the coming months in anticipation of the City writing a grant application to the Montana FWP Urban Trail Program for trail construction. The grant opportunity will be posted in November with a February deadline for submission.

Eric reported the JMG classes have not been able to meet on the projects outlined from the last meeting as numerous students have been under quarantine. They do plan to work on the shade structures for the trail later this year.

Champions Park: The monument sign from Montana Sign Company has been installed. Thank you to Jayson Gray and Shelby Gas for locating the pathway for the electrical conduit. The City has asked Pat Barber to bid on the cost to install the electrical lines to light Champions Park. The homesteader rocks are still at Glacier Monuments for engraving. The City requested a bid for installation of the homesteader rocks and donor bricks as a base to monument sign from Hi-Line Masonry. The bid came back at \$4,160.00 which the Champions Park Committee cannot afford. The Parks & Rec Committee suggested the City solicit a new bid for wrapping the monument sign poles rather than a large base.

Krysko Skate Park: Work continues on the new skate park funded through the Jeff Ament Charitable Foundation, Montana Pool Service. The City and County has spent many manhours and use of equipment in removing the concrete and hauling in fill dirt. The project is expected to be completed by

Thanksgiving. Eric Tokerud noted students want to make sure there is a video surveillance camera at the park. They also asked about lighting, but the park will only be open from 8:00am to 8:00pm. It was suggested, law enforcement make a stronger presence at the park. Lorette noted, the City is considering additional play equipment in Meadowlark Park to make it more family-oriented.

Tree Board:

Lorette has applied for a new funding program from DNRC. The program is intended to remove and replace Ash trees within communities with large Ash populations, because of the national threat of the Emerald Ash Borer. The City is working with Certified Arborist, Tree Amigos of Great Falls to identify those Green Ash that are aging and/or diseased within our community. The City will also apply for funding from the Montana Urban Community Forestry Association (MUCFA) for new tree plantings to replace the Green Ash removed. The grant application deadline is November 14, 2020.

The Toole County Extension Office and City hosted a Fall Tree Care Workshop in City Hall on October 8th. The workshop was also posted to YouTube in an effort to reach a larger population not able to attend in person.

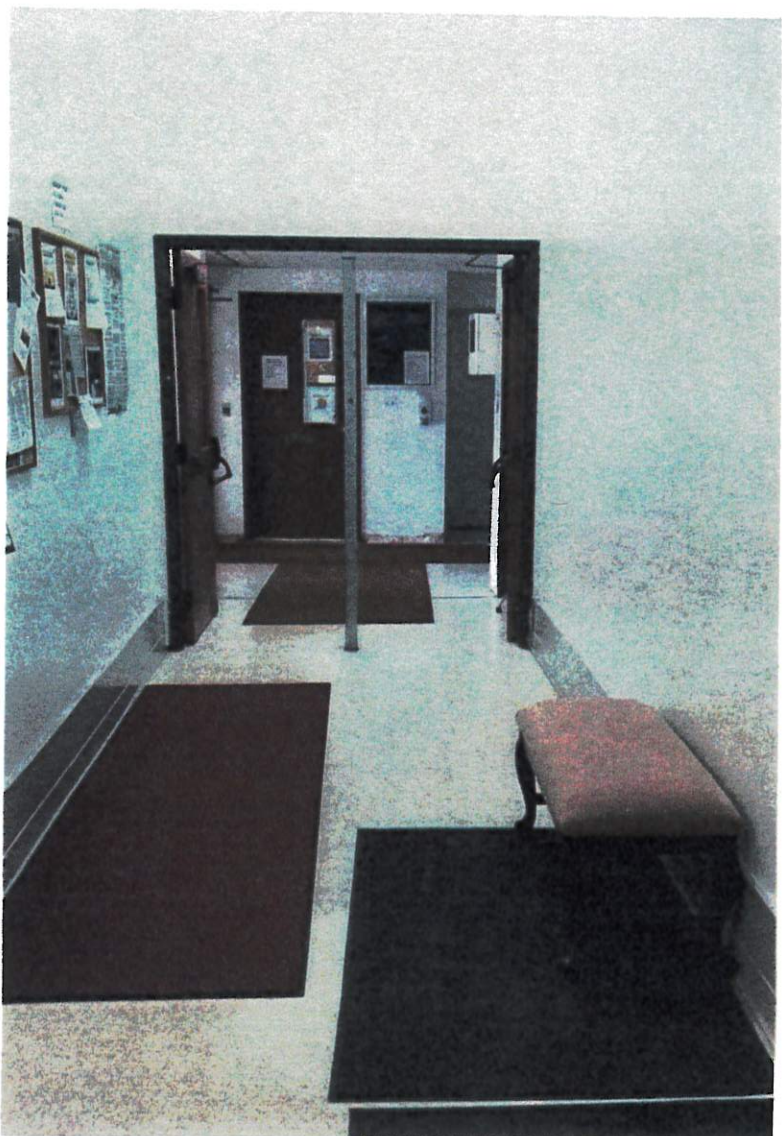
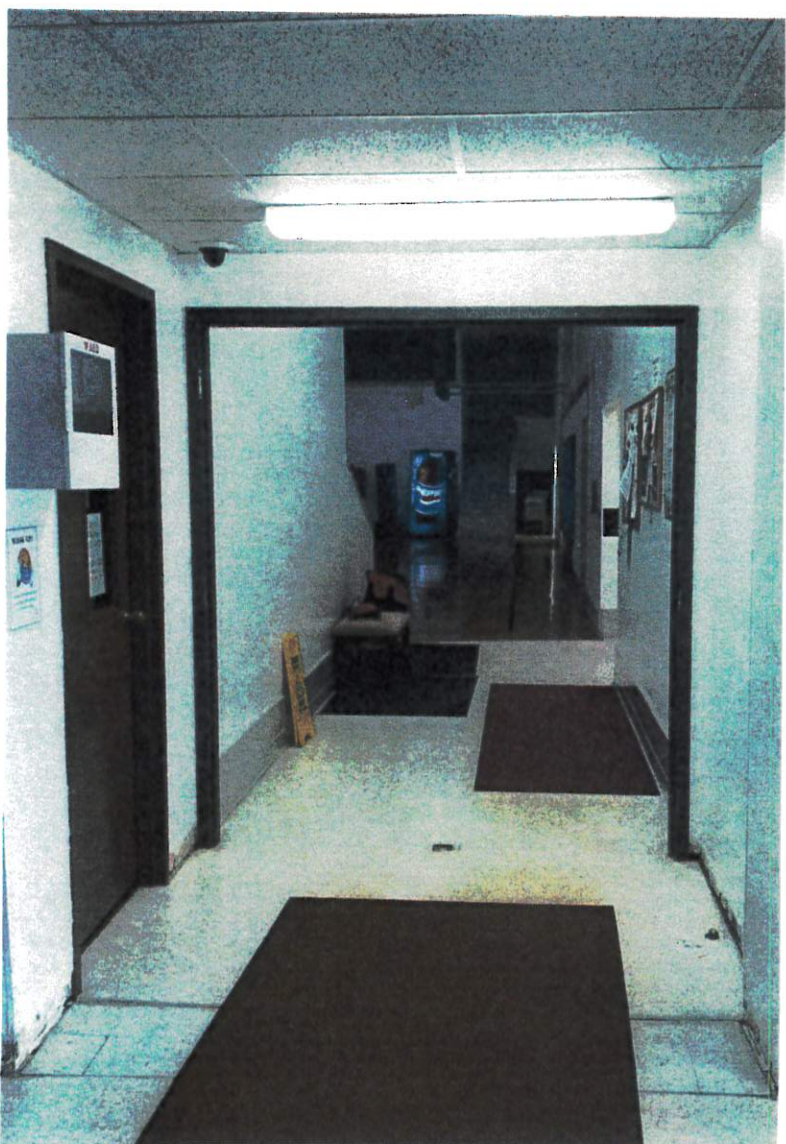
The City has begun planning Arbor Day and Urban Forestry Development Grant applications. The City will use planting dollars for new trees at Krysko Skate Park. The City is also due for an updated tree inventory.

New Business:

Newcomer nights at the Civic Center: One idea presented at the Reimagining Rural Virtual Community Gathering was to offer law enforcement and/or newcomer nights monthly at the Shelby Civic Center. Participants would pay the normal fee or use their pass, but the gym floor and racquetball rooms would be reserved for law enforcement and/or newcomers. Eric suggested the City might consider offering Open House nights instead, which would be a free night at the Civic Center with special invitations to new residents. The City could have display tables with City related information and showcase the activities available at the Civic Center. Lorette noted newcomers do receive a free day pass to the Civic Center in the welcome packets that are distributed to new residents establishing utility accounts.

Ice Rink: Luis noted the City will try to freeze the ice rink this year for residents.

With no further business, the next meeting is scheduled for Monday, January 25, 2021.



7:16

ON **X** HUNT

Lake
Shel-oole

CITY OF SHELBY

GRAY
JEFFREY R
& RONNI
M

Lake Shel-oole
Campground

RESOLUTION NO. 2027

**A RESOLUTION TO AUTHORIZE SUBMISSION
OF A CDBG APPLICATION**

WHEREAS, the City of Shelby is applying to the Montana Department of Commerce for financial assistance from the Community Development Block Grant Program (CDBG) to develop/rehabilitate affordable housing;

WHEREAS, the City of Shelby has the legal jurisdiction and authority to construct, finance, operate, and maintain the proposed affordable housing project;

That the City of Shelby agrees to comply with all applicable parts of Title I of the Housing and Community Development Act of 1974, as amended, which have not been cited herein, as well as with other applicable federal laws and regulations, and all state laws and regulations and the requirements described in the CDBG Affordable Housing Development Application Guidelines and those that are described in the CDBG Grant Administration Manual;

That Gary McDermott, Mayor, is authorized to submit this application to the Montana Department of Commerce, on behalf of the City of Shelby, to act on its behalf and to provide such additional information as may be required.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS 2ND DAY OF NOVEMBER, 2020.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

Local Government's DUNS Number: 098708688

CDBG Public Hearing

The City of Shelby will hold a public hearing on Monday, November 2, 2020, in the Shelby City Hall, 112 1st St. South, Shelby for the purpose of obtaining public comments regarding a proposed application to the Montana Department of Commerce's Community Development Block Grant (CDBG) Program for an application to secure funding for a housing stabilization program to include affordable housing development and rehabilitation. At the public hearing, the proposed project will be explained, including the purpose and proposed area of the project, activities, budget, possible sources of funding. All interested persons will be given the opportunity to ask questions and to express their opinions regarding this proposed project.

Comments may be given orally at the hearing or submitted in writing before 5:00pm on Monday, November 2, 2020. Anyone who would like more information or who wants to submit questions or comments should contact Lorette Carter, Community Development Office, (406) 434-5222 or shbcdc@3rivers.net. A copy of the application to be submitted for funding the project is available for review at Shelby City Hall during regular office hours. If you would prefer to listen via a phone bridge, the phone number is (406) 467-1555; Access Code: 471023#.

Publication: October 21st and 28th, 2020

Affidavit of publication requested

AH. CLOTHING ALLOWANCE

The following are clothing and safety items approved for purchase under the \$150.00 per fiscal year, July to June, allowance provided by the City of Shelby. Full-time eligible employees are city service workers, city superintendent, landfill operator, maintenance foreman, mechanic, pump attendant/caretaker, and solid waste collector. An employee will not be eligible for this clothing allowance until they have worked for the City of Shelby in one of the above designated job positions for a continuous 6-month time period. The clothing allowance will be prorated quarterly based on the eligibility date.

The utilization of this employee benefit will be tracked and accounted for by staff at City Hall. An employee may request their status concerning this benefit from the City Superintendent.

Clothing of a general nature that is worn at work may be purchased at the discretion of the City Superintendent after consultation with the Mayor. It would be the intent of this provision to provide the above-mentioned City of Shelby employee positions with a type of clothing that would identify them as "City of Shelby" employees.

Blue Jeans - Blue jeans must be purchased at any licensed business in Shelby and charged to the City of Shelby.

Cold/Wet Weather Clothing - Cold/Wet weather clothing (solid color work-type insulated coveralls or matching overall coat sets suitable for rough use) must be purchased at any licensed business in Shelby and charged to the City of Shelby.

The City logo will be placed on the right front side.

Shirts - Work shirts must be purchased at any licensed business in Shelby and charged to the City of Shelby.

The City logo will be placed on the right front side.

Coveralls - Coveralls (solid color work coveralls of a quality suited for rough use) must be purchased at any licensed business in Shelby and charged to the City of Shelby.

Footwear - Footwear must be purchased at any licensed business in Shelby, and charged to the City of Shelby as follows: (1) Safety boots with steel or fiberglass toe and slip resistant soles. Boot tops must be above the ankles. The boot, its packaging, or receipt should clearly identify the boot as meeting the ANSI crush and impact standards; (2) Insulated boots such as "sorrel" or "parks"; (3) Overboots or Muck boots.

Gloves - Work gloves (suitable for rough use, lined or unlined) must be purchased at any licensed business in Shelby and charged to the City of Shelby.

Hard Hats - Hard Hats must be purchased by new employees within the first six months of employment to be eligible for up to a \$30.00 reimbursement by the City.

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Pat Frydenlund
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Luis Correa
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

November 2, 2020

Jamie Brownell, CEO
Marias Healthcare Services, Inc.
670 Park Avenue
P.O. Box 990
Shelby, MT 59474

Re: Letter of Support

Dear Ms. Brownell,

On behalf of the City of Shelby, I write this letter of support of Marias Healthcare Services, Inc. to seek USDA Rural Development funding in the remodel of the former Shelby Hometown ShopKo building in the expansion and growth of Marias Healthcare Services.

In speaking with Jason Spring, Chief Strategy Officer, Kalispell Regional Healthcare and Ward VanWichen, Interim CEO Marias Medical Center, we are confident Marias Healthcare Services, Inc., Kalispell Regional Healthcare and Marias Medical Center will work cooperatively to provide the best in continuity of care for the residents of Shelby, Toole County and our North Central Montana Region.

We understand a Memorandum of Understanding will be forthcoming in which a formal working relationship will be outlined and believe this beneficial in cooperating to develop a regional healthcare network.

The City of Shelby feels our mission and goal is to assist in forming a strong healthcare community where we are all working together for the benefit of the community, county and region and thus, we support the efforts of Marias Healthcare Services, Inc.

Sincerely,

Gary McDermott, Mayor
City of Shelby

Cc: Shelby City Council

CITY OF SHELBY

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October 20, 2020

Lorette Carter, Community Development Director
City of Shelby
112 1st St. So.
Shelby, MT 59474
(406) 434-222
shbcdc@3rivers.net

Dear Office of Women's Business Ownership,

I am writing to express my enthusiastic support for the Great Falls Development Authority's (GFDA) Women's Business Center (WBC) grant proposal.

GFDA, its business technical assistance, and lending programs have played a critical role in developing and growing the entrepreneurial ecosystem in Cascade County and throughout north central Montana's Golden Triangle.

Supporting women and underserved populations from across the state has provided opportunities in our region. We believe the creation of a Women's Business Center at GFDA will help capitalize on a significant opportunity for stimulating innovation and high growth female entrepreneurship in Montana, especially among rural and Indigenous communities.

In support of GFDA's efforts to create a new WBC, the City of Shelby is committed to providing the following funds and programmatic activities for the duration of the five-year program:

- Access to workspace for local clients valued at \$3,000 annually.
- Access to printing materials for local clients valued at \$100 per year.
- Advertising, physical space and collaboration with GFDA to provide one free seminar annually to educate rural women entrepreneurs and underserved businesses the opportunity to learn about available programs, potential for technical assistance and available lending programs. The seminar is valued at \$200.00 annually.

The total annual value of our in-kind contribution is \$3,300.

The reality in frontier Montana communities is the lack of access to programs and resources that enrich and serve our rural businesses. As a former woman business owner, I know all too well the struggles we faced in realizing the true potential of our business. Day-to-day operations took precedent over looking far and wide for technical assistance, financing and other critical resources that could have taken Shelby Floral & Gift to the next level. Having a women's business center within the region will create an incredible resource sorely lacking in our rural communities with outreach capabilities that open the doors for women-owned businesses and those businesses that are underserved.

We look forward to the opportunity to work with the GFDA team to support entrepreneurial activity and opportunities for women and underserved populations throughout north central Montana!

Sincerely,



Lorette Carter, Community Development Director
City of Shelby, Montana

Cc: Mayor Gary McDermott
Shelby City Council

CITY OF SHELBY

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Judge: Joe Rapkoch

October 27, 2020

George Reedy
HiLine Masonry
311 6th Avenue South
Shelby, MT 59474
Re: Champions Park Monument Sign

Hi George,

Thank you very much for the quote and design idea. Unfortunately, the Champions Park Committee has very limited resources in which to finish the monument sign and save money for the 100th celebration in 2023. Is it possible to wrap the columns with the stones and bricks rather than the entire width of 10 feet? Again, we could have the concrete ready for installation next spring and adequate number of rocks and bricks on hand to complete the project. If a smaller base or post wrap is not possible, is there the potential to build a stone bench with the existing rock/bricks? The original intent of the fieldstones was a wall and the donor bricks were intended to be installed in one of the sections of grass around the ring. Over the last ten years, the committee did not sell the amount they were hoping for in the original plans and we are now looking for ways to incorporate the fieldstones and bricks in to the park.

We would appreciate any other ideas you might have to incorporate the engraved stones and rocks into the park. Again, thank you for the quote and design idea. I hope we can figure out something that looks great and recognizes the donors.

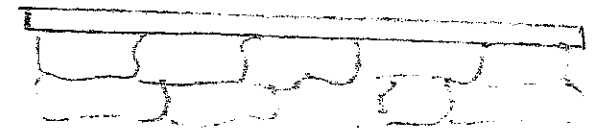
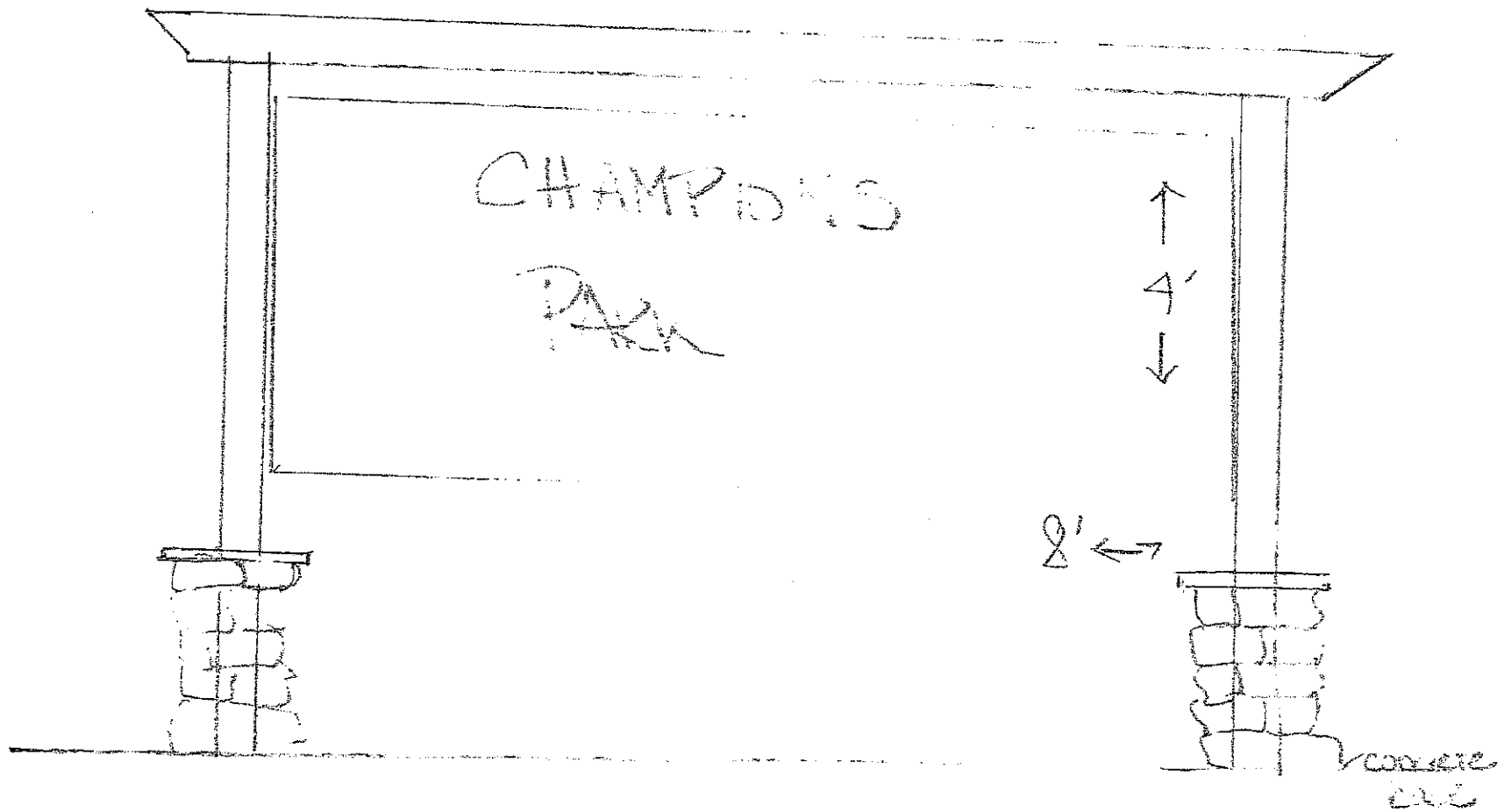
Thank you. I look forward to hearing from you.

Sincerely,

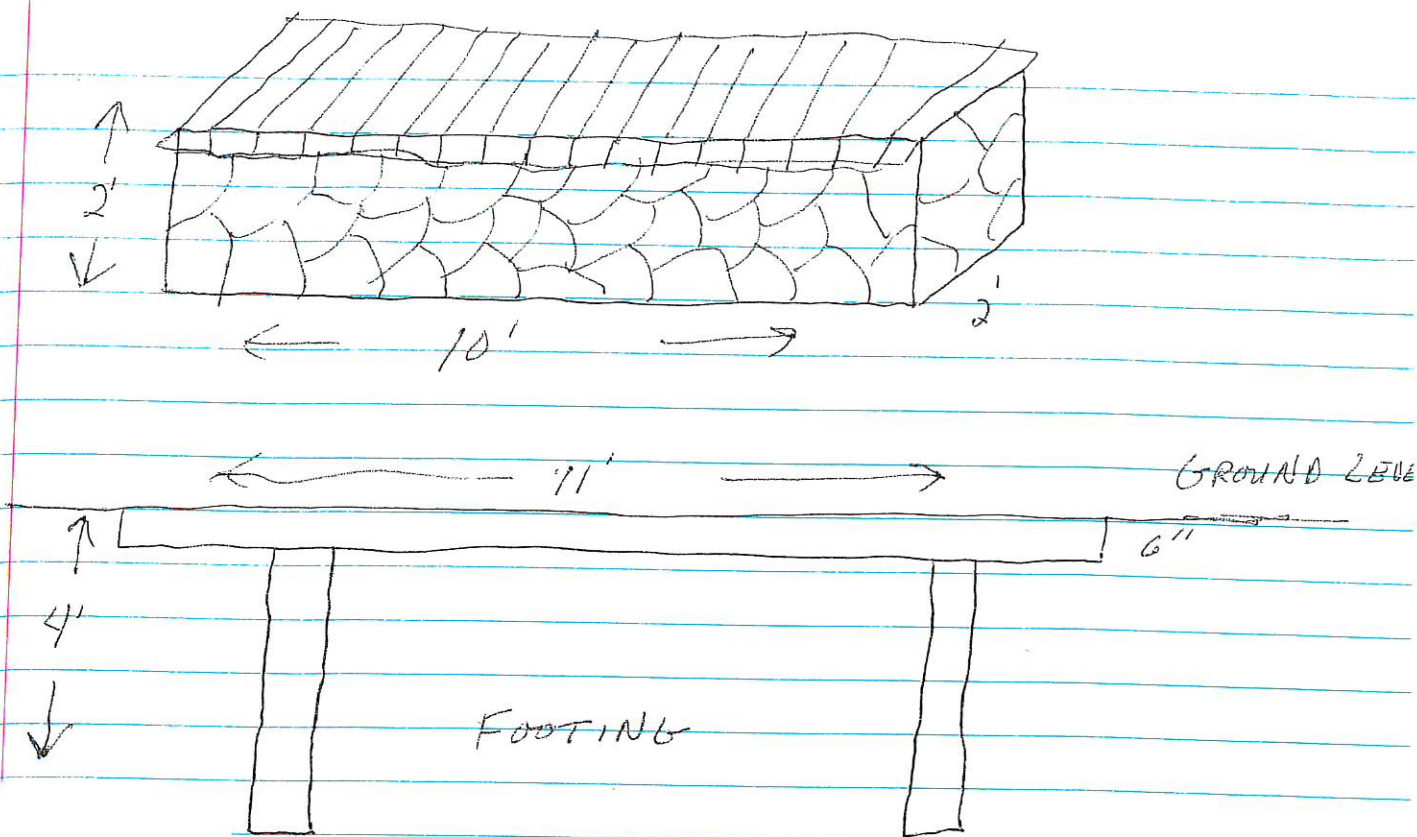
A handwritten signature in blue ink that reads "Lorette Carter". The signature is written in a cursive, flowing style.

Lorette Carter

Cc: Champions Park Committee
City of Shelby



PLAN B - POST WRAP



3' x 11' FOOTING 6" THICK
 2 8" x 8" SAUNA TUBES 4' DOWN

There is a concern about sign wavering in wind, a lot of pressure on posts. Will wrap posts with block and pour p gravel around them for movement, chalk around top of post for moisture protection. SPRING OF 2021, you will need 65 MORE BRICK AT LEAST 100 STONES PROBABLY 200 for a election INSTALLATION AND MATERIALS

\$ 4160.00

George Rudy