

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
November 1, 2021
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Notice to Abate Dangerous Building, 233 2nd Ave SE

APPROVAL OF MINUTES

- Regular Council Meeting, 10/18/21 (pgs. 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 10/31/21 (pgs. 7-20)

BUILDING INSPECTOR

- Building Inspector Report, October 2021 – no permits issued

CLOSE PUBLIC HEARING

COMMITTEE REPORTS

- Minutes of Quarterly Safety Committee & Employee Meeting, 10/20/2021 (pg. 21)
- Minutes of Park & Rec Meeting, 10/25/21 (pgs. 22-23)

CITY ATTORNEY

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CITY FINANCE OFFICER

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CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- Arbor Day Proclamation (pg. 24)
-
-

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

November 1, 2021

6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)

6:30 p.m. **Regular City Council Meeting**

November 8, 2021

6:30 p.m. **City-County Planning Board**
 (Mayor, Deputy Clerk, Bldg Inspector, Flesch, Clark)

November 15, 2021

6:30 p.m. **Regular City Council Meeting**

November 29, 2021

6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 10/18/2021
2. Claims Report, 10/31/2021
3. Minutes of Safety Meeting & Quarterly Employee Meeting, 10/20/21
4. Minutes of Park & Rec Meeting, 10/25/21
5. Arbor Day Proclamation

C. Correspondence

1. 10/21/21 Letter to MT Dept of Commerce re: Shelby water line extension project benefits

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
October 18, 2021

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Aaron Heaton, and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Jack Johannes, City Superintendent and Rob Tasker, Building Inspector. Absent & Excused: Lyle Kimmet.

Other citizens present: Ryan Larson, Marsha McCubbins and Robert Delacey.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Zone Change Request re: 709 Oilfield Ave.
DIED FOR LACK OF MOTION.

REGULAR MEETING MINUTES 10/4/2021

MORITZ MADE A MOTION TO APPROVE THE 10/4/2021 MINUTES. SECONDED BY FLESCHE. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, MORITZ. NOES - NONE. ABSENT - KIMMET. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items- N/A
- Non-Agenda Items -
Marsha McCubbins re: water break on property for lack of service locates called in.

COMMITTEE REPORTS

- Law Enforcement Report - Ryan Larson

CLOSE PUBLIC HEARING

Mayor McDermott closed the public hearing at 6:58pm.

BUILDING INSPECTOR

Rob reported he has nine open permits and has not issued new permits. Reviewed upcoming community decay public hearings.

CITY ATTORNEY

CITY FINANCE OFFICER

1. City Judge's Report, 9/30/2021

2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 9/30/2021

MORITZ MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY CLARK. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, MORITZ. NOES - NONE. ABSENT - KIMMET. ABSTAIN - NONE.

CITY SUPERINTENDENT

Jack provided an update on the last two weeks and what the crew will be working on over the next couple weeks.

OTHER MATTERS

1. Nick Welker Water Sponsorship

FLESCHE MADE A MOTION TO APPROVE THE WATER SPONSORSHIP. SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, MORITZ. NOES - NONE. ABSENT - KIMMET. ABSTAIN - NONE.

2. East End Lift Station

ADJOURN

AT 8:05 P.M. MORITZ MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY FLESCHE. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, MORITZ. NOES - NONE. ABSENT - KIMMET. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

10/28/21
12:57:49

CITY OF SHELBY
Claim Details
For the Accounting Period: 10/21

Page: 1 of 14
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
210255	01805 SYSTEMS	442.00						
1	41053 10/25/21 2 Hard Drives & Caddy Tray	110.50			1000 410550	200	101000	
2	41053 10/25/21 2 Hard Drives & Caddy Tray	110.50			5210 430570	200	101000	
3	41053 10/25/21 2 Hard Drives & Caddy Tray	110.50			5310 430670	200	101000	
4	41053 10/25/21 2 Hard Drives & Caddy Tray	110.50			5410 430840	200	101000	
210256	00400 UTILITIES UNDERGROUND LOCATION	37.68						
1	1095100 09/30/21 24 Locates for 9/21	9.42		33656	1000 430200	300	101000	
2	1095100 09/30/21 24 Locates for 9/21	9.42		33656	5210 430500	300	101000	
3	1095100 09/30/21 24 Locates for 9/21	9.42		33656	5310 430600	300	101000	
4	1095100 09/30/21 24 Locates for 9/21	9.42		33656	5410 430830	300	101000	
210257	01137 AQUA TECH LABORATORY	92.00						
1	35323 10/07/21 Monthly Coliform Water Testing	92.00		33675	5210 430500	300	101000	
210258	-98246E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	10/05/21 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	10/05/21 Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000	
259	-98245E 00111 FIRST STATE BANK	151.60						
1	10/04/21 Monthly Bank Service Charge	37.90			1000 410550	300	101000	
2	10/04/21 Monthly Bank Service Charge	37.90			5210 430570	300	101000	
3	10/04/21 Monthly Bank Service Charge	37.90			5310 430670	300	101000	
4	10/04/21 Monthly Bank Service Charge	37.90			5410 430870	300	101000	
210260	28008S 00144 POSTMASTER	364.57						
1	10/25/21 10/21 UB Postage	121.53			5210 430570	310	101000	
2	10/25/21 10/21 UB Postage	121.52			5310 430670	310	101000	
3	10/25/21 10/21 UB Postage	121.52			5410 430870	310	101000	
210261	-98244E 02499 DISH	126.05						
1	10/12/21 Monthly TV at Civic Center	126.05			1000 460442	300	101000	
210262	00043 SHELBY GAS ASSOCIATION	885.90						
1	10/25/21 10/21 Gas Bill	45.40			1000 411200	343	101000	
2	10/25/21 10/21 Gas Bill	121.40			1000 420400	343	101000	
3	10/25/21 10/21 Gas Bill	121.40			1000 420401	343	101000	
4	10/25/21 10/21 Gas Bill	139.90			1000 460445	343	101000	
5	10/25/21 10/21 Gas Bill	108.40			1000 460442	343	101000	
6	10/25/21 10/21 Gas Bill	9.00			5410 430840	343	101000	
7	10/25/21 10/21 Gas Bill	58.05			1000 430200	343	101000	
8	10/25/21 10/21 Gas Bill	58.05			5210 430500	343	101000	
9	10/25/21 10/21 Gas Bill	58.05			5310 430600	343	101000	
10	10/25/21 10/21 Gas Bill	58.05			5410 430830	343	101000	

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
11	10/25/21	10/21 Gas Bill	19.75			1000 411202	343	101000
12	10/25/21	10/21 Gas Bill	19.75			5210 430520	343	101000
13	10/25/21	10/21 Gas Bill	19.75			5310 430620	343	101000
14	10/25/21	10/21 Gas Bill	19.75			5410 430820	343	101000
15	10/25/21	10/21 Gas Bill	15.30			5210 430500	343	101000
16	10/25/21	10/21 Gas Bill	13.90			1000 460465	343	101000
210263		00026 MARIAS RIVER ELECTRIC COOP INC	9,405.82					
1	10/25/21	10/21 Electric Bill	89.45			1000 411200	342	101000
2	10/25/21	10/21 Electric Bill	127.65			1000 420400	342	101000
3	10/25/21	10/21 Electric Bill	127.65			1000 420401	342	101000
4	10/25/21	10/21 Electric Bill	44.18			1000 411202	342	101000
5	10/25/21	10/21 Electric Bill	44.18			5210 430520	342	101000
6	10/25/21	10/21 Electric Bill	44.18			5310 430620	342	101000
7	10/25/21	10/21 Electric Bill	44.19			5410 430820	342	101000
8	10/25/21	10/21 Electric Bill	42.12			1000 430200	342	101000
9	10/25/21	10/21 Electric Bill	42.12			5210 430500	342	101000
10	10/25/21	10/21 Electric Bill	42.12			5310 430600	342	101000
11	10/25/21	10/21 Electric Bill	42.10			5410 430830	342	101000
12	10/25/21	10/21 Electric Bill	42.43			1000 440600	342	101000
13	10/25/21	10/21 Electric Bill	42.42			1000 460430	342	101000
14	10/25/21	10/21 Electric Bill	80.70			1000 460465	342	101000
15	10/25/21	10/21 Electric Bill	88.55			1000 460439	342	101000
16	10/25/21	10/21 Electric Bill	700.05			1000 460442	342	101000
17	10/25/21	10/21 Electric Bill	126.39			1000 460445	342	101000
18	10/25/21	10/21 Electric Bill	3,881.08			2400 430263	342	101000
19	10/25/21	10/21 Electric Bill	3,365.26			5210 430500	342	101000
20	10/25/21	10/21 Electric Bill	354.42			5310 430600	342	101000
21	10/25/21	10/21 Electric Bill	34.58			5410 430840	342	101000
210264		01851 CT CLEANING	975.00					
1	10/25/21	10/21 Janitorial Service	75.00			1000 411202	390	101000
2	10/25/21	10/21 Janitorial Service	75.00			5210 430520	390	101000
3	10/25/21	10/21 Janitorial Service	75.00			5310 430620	390	101000
4	10/25/21	10/21 Janitorial Service	75.00			5410 430820	390	101000
5	10/25/21	10/21 CC Janitorial Service	675.00			1000 460442	300	101000
210265		02368 OPTUM	29.75					
1	9510096569	10/15/21 HSA Service Fee	7.44			1000 410550	300	101000
2	9510096569	10/15/21 HSA Service Fee	7.44			5210 430570	300	101000
3	9510096569	10/15/21 HSA Service Fee	7.44			5310 430670	300	101000
4	9510096569	10/15/21 HSA Service Fee	7.43			5410 430870	300	101000

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
210266		02517 VALLI INFORMATION SYSTEMS INC	195.00					
1	78469	09/30/21 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000
2	78469	09/30/21 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000
3	78469	09/30/21 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000
4	78469	09/30/21 Setup Fee for IVR Services	50.00			5210 430570	300	101000
5	78469	09/30/21 Setup Fee for IVR Services	50.00			5310 430670	300	101000
6	78469	09/30/21 Setup Fee for IVR Services	50.00			5410 430870	300	101000
210267		01388 3 RIVERS COMMUNICATIONS INC	821.36					
1	10/01/21	10/21 Phone Bill	19.82			1000 420500	344	101000
2	10/01/21	10/21 Phone Bill	43.66			1000 410550	344	101000
3	10/01/21	10/21 Phone Bill	43.66			5210 430570	344	101000
4	10/01/21	10/21 Phone Bill	43.66			5310 430670	344	101000
5	10/01/21	10/21 Phone Bill	43.66			5410 430870	344	101000
6	10/01/21	10/21 Phone Bill	18.23			1000 430200	344	101000
7	10/01/21	10/21 Phone Bill	18.23			5210 430500	344	101000
8	10/01/21	10/21 Phone Bill	18.23			5310 430600	344	101000
9	10/01/21	10/21 Phone Bill	18.23			5410 430830	344	101000
10	10/01/21	10/21 Phone Bill	171.71			1000 460442	344	101000
11	10/01/21	10/21 Phone Bill	68.48			1000 420400	344	101000
12	10/01/21	10/21 Phone Bill	68.47			1000 420401	344	101000
13	10/01/21	10/21 Phone Bill	7.71*			1000 410200	344	101000
14	10/01/21	10/21 Phone Bill	7.71*			5210 430512	344	101000
15	10/01/21	10/21 Phone Bill	7.71*			5310 430612	344	101000
16	10/01/21	10/21 Phone Bill	7.71*			5410 430812	344	101000
17	10/01/21	10/21 Phone Bill	10.82			1000 460445	344	101000
18	10/01/21	10/21 Phone Bill	136.70			5310 430600	344	101000
19	10/01/21	10/21 Phone Bill	33.48			5210 430500	344	101000
20	10/01/21	10/21 Phone Bill	33.48			5210 430500	344	101000
210268		28007S 02468 T-MOBILE	250.27					
1	10/10/21	Mobile Charge	25.95			1000 420500	344	101000
2	10/10/21	Mobile Charge	47.32			1000 411050	344	101000
3	10/10/21	Mobile Charge	47.32			1000 440600	344	101000
4	10/10/21	Mobile Charge	19.47			1000 430200	344	101000
5	10/10/21	Mobile Charge	19.46			5210 430500	344	101000
6	10/10/21	Mobile Charge	19.46			5310 430600	344	101000
7	10/10/21	Mobile Charge	19.46			5410 430840	344	101000
8	10/10/21	Mobile Charge	12.95			1000 410550	344	101000
9	10/10/21	Mobile Charge	12.96			5210 430570	344	101000
10	10/10/21	Mobile Charge	12.96			5310 430670	344	101000
11	10/10/21	Mobile Charge	12.96			5410 430870	344	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
210269	01285 HUNT, WILLIAM E JR	6,227.47					
1	10/27/21 10/21 Legal Services	1,535.55			1000 411100	350	101000
2	10/27/21 10/21 Legal Services	1,535.56			5210 430513	350	101000
3	10/27/21 10/21 Legal Services	1,535.56			5310 430613	350	101000
4	10/27/21 10/21 Legal Services	1,535.56			5410 430813	350	101000
5	10/27/21 10/21 Expenses	21.31			1000 411100	350	101000
6	10/27/21 10/21 Expenses	21.31			5210 430513	350	101000
7	10/27/21 10/21 Expenses	21.31			5310 430613	350	101000
8	10/27/21 10/21 Expenses	21.31			5410 430813	350	101000
210270	00309 PREFERRED OFFICE EQUIPMENT	233.52					
1	39053 10/21/21 10/21 Maintenance/Copies	37.82			1000 411050	300	101000
2	39053 10/21/21 10/21 Maintenance/Copies	37.82			1000 410550	300	101000
3	39053 10/21/21 10/21 Maintenance/Copies	37.83			5210 430570	300	101000
4	39053 10/21/21 10/21 Maintenance/Copies	37.83			5310 430670	300	101000
5	39053 10/21/21 10/21 Maintenance/Copies	37.83			5410 430870	300	101000
6	38999 10/15/21 10/21 Maintenance/Copies Shop	8.87			1000 430200	300	101000
7	38999 10/15/21 10/21 Maintenance/Copies Shop	8.88			5210 430500	300	101000
8	38999 10/15/21 10/21 Maintenance/Copies Shop	8.88			5310 430600	300	101000
9	38999 10/15/21 10/21 Maintenance/Copies Shop	8.88			5410 430840	300	1010
10	38999 10/15/21 10/21 Maintenance/Copies Shop	8.88			1000 420500	300	101000
210271	01862 MOUNTAIN ALARM	38.50					
1	2580183 11/01/21 11/21 Fire Alarm Monitoring	38.50			1000 420401	300	101000
210272	00048 TOOLE COUNTY CLERK & RECORDER	52,628.69					
1	09/30/21 City Judge/Sec Wages	2,609.40			1000 410360	100	101000
2	09/30/21 City Judge/Sec Medicare	37.40			1000 410360	142	101000
3	09/30/21 City Judge/Sec SS	159.93			1000 410360	141	101000
4	09/30/21 City Judge/Sec Unemploy Ins	4.72			1000 410360	145	101000
5	09/30/21 City Judge/Sec Workers Comp	15.74			1000 410360	146	101000
6	09/30/21 City Judge/Sec PERS	231.46			1000 410360	143	101000
7	09/30/21 City Judge Health Insurance	442.38			1000 410360	147	101000
8	09/30/21 City Judge Supplies	6.75			1000 410360	200	101000
9	09/30/21 City Judge Phone	20.91			1000 410360	344	101000
10	09/30/21 Law Enforcement	34,370.00			1000 420000	300	101000
11	09/30/21 Law Enforcement	4,910.00			5210 420100	300	101000
12	09/30/21 Law Enforcement	4,910.00			5310 420100	300	101000
13	09/30/21 Law Enforcement	4,910.00			5410 420100	300	101000

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
<hr/>									
210273		01137 AQUA TECH LABORATORY	23.00						
1	35327	10/07/21 DWI Monthly Water Test	23.00		33675	5210 430500	300	101000	
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210274		00117 QUILL CORPORATION	2,574.82						
1	20268953	10/15/21 Chair Wheels	12.99		33240	1000 410550	200	101000	
2	20268953	10/15/21 Chair Wheels	13.00		33240	5210 430570	200	101000	
3	20268953	10/15/21 Chair Wheels	13.00		33240	5310 430670	200	101000	
4	20268953	10/15/21 Chair Wheels	13.00		33240	5410 430870	200	101000	
5	20291287	10/15/21 Copy Paper	16.17		33240	1000 410550	200	101000	
6	20291287	10/15/21 Copy Paper	16.17		33240	5210 430570	200	101000	
7	20291287	10/15/21 Copy Paper	16.17		33240	5310 430670	200	101000	
8	20291287	10/15/21 Copy Paper	16.17		33240	5410 430870	200	101000	
9	20289477	10/15/21 Copy Paper/Calendar/Puffs	8.54		33240	1000 410550	200	101000	
10	20289477	10/15/21 Copy Paper/Calendar/Puffs	8.54		33240	5210 430570	200	101000	
11	20289477	10/15/21 Copy Paper/Calendar/Puffs	8.54		33240	5310 430670	200	101000	
12	20289477	10/15/21 Copy Paper/Calendar/Puffs	8.54		33240	5410 430870	200	101000	
13	20368021	10/20/21 Floor Scrubber	2,423.99*		33245	1000 460442	215	101000	
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210275	-98242E	02578 GOOD SPORTSMAN	20.00						
1		10/19/21 Monthly Trail Camera Photos	20.00			5310 430600	300	101000	
<hr/>									
210276		00047 BEN TAYLOR INC	3,889.89						
1	30172	09/28/21 9/21 Fuel	67.02		33660	1000 430200	230	101000	
2	30172	09/28/21 9/21 Fuel	67.01		33660	5210 430500	230	101000	
3	30172	09/28/21 9/21 Fuel	67.01		33660	5310 430600	230	101000	
4	30172	09/28/21 9/21 Fuel	67.01		33660	5410 430840	230	101000	
5	30172	09/28/21 9/21 Fuel	43.16		33660	1000 430200	230	101000	
6	30172	09/28/21 9/21 Fuel	43.17		33660	5210 430500	230	101000	
7	30172	09/28/21 9/21 Fuel	43.17		33660	5310 430600	230	101000	
8	30172	09/28/21 9/21 Fuel	43.17		33660	5410 430840	230	101000	
9	30172	09/28/21 9/21 Fuel	223.92		33660	5410 430840	230	101000	
10	30172	09/28/21 9/21 Fuel	41.18		33660	1000 430200	230	101000	
11	30172	09/28/21 9/21 Fuel	41.19		33660	5210 430500	230	101000	
12	30172	09/28/21 9/21 Fuel	41.19		33660	5310 430600	230	101000	
13	30172	09/28/21 9/21 Fuel	41.19		33660	5410 430840	230	101000	
14	30172	09/28/21 9/21 Fuel	46.80		33660	1000 430200	230	101000	
15	30172	09/28/21 9/21 Fuel	46.80		33660	5210 430500	230	101000	
16	30172	09/28/21 9/21 Fuel	46.80		33660	5310 430600	230	101000	
17	30172	09/28/21 9/21 Fuel	46.80		33660	5410 430840	230	101000	
18	30172	09/28/21 9/21 Fuel	269.92		33660	1000 460430	230	101000	
19	30172	09/28/21 9/21 Fuel	6.82		33660	1000 430200	230	101000	
20	30172	09/28/21 9/21 Fuel	6.81		33660	5210 430500	230	101000	
21	30172	09/28/21 9/21 Fuel	6.81		33660	5310 430600	230	101000	
22	30172	09/28/21 9/21 Fuel	6.81		33660	5410 430840	230	101000	

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23	30172 09/28/21 9/21 Fuel	26.60		33660	1000 430200	230	101000	
24	30172 09/28/21 9/21 Fuel	26.59		33660	5210 430500	230	101000	
25	30172 09/28/21 9/21 Fuel	26.59		33660	5310 430600	230	101000	
26	30172 09/28/21 9/21 Fuel	26.59		33660	5410 430840	230	101000	
27	30172 09/28/21 9/21 Fuel	583.96		33660	5410 430830	230	101000	
28	30172 09/28/21 9/21 Fuel	78.63		33660	1000 430200	230	101000	
29	30172 09/28/21 9/21 Fuel	78.62		33660	5210 430500	230	101000	
30	30172 09/28/21 9/21 Fuel	78.62		33660	5310 430600	230	101000	
31	30172 09/28/21 9/21 Fuel	78.62		33660	5410 430840	230	101000	
32	30172 09/28/21 9/21 Fuel	35.92		33660	1000 430200	230	101000	
33	30172 09/28/21 9/21 Fuel	35.92		33660	5210 430500	230	101000	
34	30172 09/28/21 9/21 Fuel	35.92		33660	5310 430600	230	101000	
35	30172 09/28/21 9/21 Fuel	35.92		33660	5410 430840	230	101000	
36	30172 09/28/21 9/21 Fuel	33.78		33660	1000 430200	230	101000	
40	30172 09/28/21 9/21 Fuel	33.78		33660	5310 430600	230	101000	
41	30172 09/28/21 9/21 Fuel	33.79		33660	5310 430600	230	101000	
42	30172 09/28/21 9/21 Fuel	33.79		33660	5410 430840	230	101000	
43	30172 09/28/21 9/21 Fuel	27.56		33660	1000 430200	230	101000	
44	30172 09/28/21 9/21 Fuel	27.57		33660	5210 430500	230	101000	
45	30172 09/28/21 9/21 Fuel	27.56		33660	5310 430600	230	101000	
46	30172 09/28/21 9/21 Fuel	27.56		33660	5410 430840	230	1010	
47	30172 09/28/21 9/21 Fuel	39.08		33660	1000 430200	230	101000	
48	30172 09/28/21 9/21 Fuel	39.07		33660	5210 430500	230	101000	
49	30172 09/28/21 9/21 Fuel	39.07		33660	5310 430600	230	101000	
50	30172 09/28/21 9/21 Fuel	39.07		33660	5410 430840	230	101000	
51	30172 09/28/21 9/21 Fuel	58.22		33661	1000 440600	230	101000	
52	30172 09/28/21 9/21 Fuel	7.42		33661	1000 430200	230	101000	
53	30172 09/28/21 9/21 Fuel	7.43		33661	5210 430500	230	101000	
54	30172 09/28/21 9/21 Fuel	7.43		33661	5310 430600	230	101000	
55	30172 09/28/21 9/21 Fuel	7.43		33661	5410 430840	230	101000	
56	279440 09/27/21 Iron Fittings/Nipples	203.00		33662	1000 430200	200	101000	
57	277072 09/01/21 Adaptor/Elbow/Conduit	17.54		33662	1000 460430	200	101000	
58	277000 09/01/21 Steel Wire	4.40		33662	5410 430840	200	101000	
59	278651 09/18/21 Bird 20lb	15.99		33662	1000 440600	200	101000	
60	278895 09/21/21 Screws/Fasteners	25.52		33662	5410 430830	200	101000	
61	278328 09/15/21 Qt Lcqr Thinner	9.99		33662	5210 430500	200	101000	
62	279005 09/22/21 Hose Cap	4.79		33662	1000 460437	200	101000	
63	279024 09/22/21 Elbow	2.49		33662	1000 460430	200	101000	
64	278989 09/22/21 Coupling/Mtl B 25pk	75.91		33662	1000 460430	200	101000	
65	277849 09/09/21 Keys	0.75		33662	1000 430200	200	101000	
66	277849 09/09/21 Keys	0.75		33662	5210 430500	200	101000	
67	277849 09/09/21 Keys	0.75		33662	5310 430600	200	101000	
68	277849 09/09/21 Keys	0.75		33662	5410 430840	200	101000	
69	277838 09/09/21 Tumb Pad/Keys	4.63		33662	1000 430200	200	101000	
70	277838 09/09/21 Tumb Pad/Keys	4.62		33662	5210 430500	200	101000	

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71	277838 09/09/21 Tumb Pad/Keys	4.62		33662	5310 430600	200	101000		
72	277838 09/09/21 Tumb Pad/Keys	4.62		33662	5410 430840	200	101000		
73	276945 09/01/21 Keys	1.50		33662	1000 430200	200	101000		
74	276945 09/01/21 Keys	1.50		33662	5210 430500	200	101000		
75	276945 09/01/21 Keys	1.50		33662	5310 430600	200	101000		
76	276945 09/01/21 Keys	1.50		33662	5410 430840	200	101000		
77	279439 09/27/21 Screws/Threadlocker	11.78		33662	5310 430600	200	101000		
78	279485 09/27/21 Bolts/Washers	35.01		33662	5310 430600	200	101000		
79	277661 09/07/21 Slee 100ct/Ranchwork Safe Glov	54.98		33663	5310 430600	200	101000		
80	277073 09/01/21 Form a Gasket	119.76		33663	5310 430600	200	101000		
81	725787 09/13/21 LV6/Roundup	116.25		33664	5310 430600	200	101000		
82	724943 08/23/21 Diesel	53.28		33664	1000 430200	230	101000		
83	724943 08/23/21 Diesel	53.28		33664	5210 430500	230	101000		
84	724943 08/23/21 Diesel	53.28		33664	5310 430600	230	101000		
85	724943 08/23/21 Diesel	53.28		33664	5410 430840	230	101000		
210277	01321 GLACIER MOTOR SALES & SERVICE	1,111.90							
1	W 118923 09/23/21 2014 Freightliner Repairs	1,111.90		33657	5410 430830	300	101000		
210278	00300 AMERICAN PIPE & SUPPLY CO	75.86							
1	109998 09/22/21 3" PVC Pipe Repair Clamps	75.86		33658	1000 460437	200	101000		
210279	00213 HIGHLINE COMMUNICATIONS	35.31							
1	82304 09/24/21 Antenna Replacement	8.83		33659	1000 430200	300	101000		
2	82304 09/24/21 Antenna Replacement	8.83		33659	5210 430500	300	101000		
3	82304 09/24/21 Antenna Replacement	8.82		33659	5310 430600	300	101000		
4	82304 09/24/21 Antenna Replacement	8.83		33659	5410 430840	300	101000		
210280	00119 SHELBY VOLUNTEER FIRE DEPT	3,283.00							
1	09/30/21 RFD Officer/Men 7/21-9/21	2,123.00			1000 420401	300	101000		
2	09/30/21 CFD Officer/Men 7/21-9/21	560.00			1000 420400	300	101000		
3	09/30/21 CFD Treasurer Wage 7/21-9/21	300.00			1000 420400	300	101000		
4	09/30/21 CFD Secretary Wage 7/21-9/21	300.00			1000 420400	300	101000		
210281	00047 BEN TAYLOR INC	613.49							
1	30373 09/28/21 RFD 9/21 Fuel	613.49		33438	1000 420401	230	101000		
210282	00655 DANKO EMERGENCY EQUIPMENT CO	337.82							
1	119319 09/24/21 RFD Handlelok Strap	337.82*		33437	1000 420401	200	101000		

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210283	00027 MARKS TIRE & ALIGNMENT	305.00						
1	66398 09/17/21 RFD Tire	305.00*		33436	1000 420401	200	101000	
210284	00041 SHELBY PROMOTER	104.00						
1	SL214001 10/06/21 NOI Request Release Funds	104.00			1000 411050	300	101000	
210285	02563 DPHHS-LABORATORY	24.00						
1	29121 09/30/21 NCMRWA Water Samples	24.00			5210 430500	300	101000	
210286	01924 MCALLISTER, SHANNON	3,327.17						
1	10/13/21 TBID HSH Renovation Supplies	1,664.55			7199 212500		101000	
2	10/13/21 HSH Renovation Supplies	1,662.62			1000 460465	200	101000	
210287	999998 JADE M GOROSKI	73.92						
	9 Mile Meeting - Sunburst, MT							
	Tri-City Interlocal - Brady, MT							
1	10/13/21 Mileage - Goroski	10.36			1000 410550	370	101000	
2	10/13/21 Mileage - Goroski	42.84			5210 430570	370	101000	
3	10/13/21 Mileage - Goroski	10.36			5310 430670	370	101000	
4	10/13/21 Mileage - Goroski	10.36			5410 430870	370	101000	
210288	02376 MOBILE TWI LLC	250.00						
1	100821C 10/08/21 2022 Contract	62.50			1000 430200	300	101000	
2	100821C 10/08/21 2022 Contract	62.50			5210 430500	300	101000	
3	100821C 10/08/21 2022 Contract	62.50			5310 430600	300	101000	
4	100821C 10/08/21 2022 Contract	62.50			5410 430830	300	101000	
210289	00276 TRI-CITY INTERLOCAL EQUIPMENT	753.00						
1	04/21/21 I-24 Roller	14.00		33665	1000 430200	300	101000	
2	07/01/21 I-15 Bucket Truck	100.00		33665	1000 430200	300	101000	
3	04/01/21 1-45 Intl Sewer Vactor Truck	639.00		33665	5310 430600	300	101000	
210290	02551 TRIPLE TREE ENGINEERING INC	1,625.00						
1	21-01-003 10/10/21 Rail Safety	1,625.00			1000 470120	790	101000	
210291	00088 CARQUEST AUTO PARTS	179.99						
1	2567330028 09/26/21 RFD Battery	201.99*		33439	1000 420401	200	101000	
2	2567330033 09/26/21 RFD Core Return	-22.00*		33439	1000 420401	200	101000	

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210292		01946 ALL SEASON HEATING & AIR	419.20					
1	41786 10/04/21	CFD Preventive Maintenance	419.20		33440	1000 420400	300	101000
210293		01866 SHELBY PAINT AND HARDWARE	807.83					
1	15331 10/05/21	Windex	11.98		33374	1000 460442	200	101000
2	72015 09/27/21	Entry Door Locks	135.00		33668	1000 430200	200	101000
3	72015 09/27/21	Entry Door Locks	135.00		33668	5210 430500	200	101000
4	72015 09/27/21	Entry Door Locks	135.00		33668	5310 430600	200	101000
5	72015 09/27/21	Entry Door Locks	135.00		33668	5410 430830	200	101000
6	72186 10/13/21	Electrical Tape/Pipe Wrap	44.92		33668	5210 430500	200	101000
7	15343 10/15/21	Preen Weed Block	6.99		33668	1000 411202	200	101000
8	72206 10/18/21	Batteries	4.99		33668	1000 430200	200	101000
9	72206 10/18/21	Batteries	5.00		33668	5210 430500	200	101000
10	72206 10/18/21	Batteries	5.00		33668	5310 430600	200	101000
11	72206 10/18/21	Batteries	5.00		33668	5410 430840	200	101000
12	72217 10/20/21	Extension Cord/GFCI Kit/Light	109.97		33668	5410 430840	200	101000
13	15322 09/27/21	Diesel Can	11.74		33668	1000 430200	200	101000
14	15322 09/27/21	Diesel Can	11.75		33668	5210 430500	200	101000
15	15322 09/27/21	Diesel Can	11.75		33668	5310 430600	200	101000
16	15322 09/27/21	Diesel Can	11.75		33668	5410 430830	200	101000
17	72092 09/23/21	Coffee Pot	6.74		33668	1000 430200	200	101000
18	72092 09/23/21	Coffee Pot	6.75		33668	5210 430500	200	101000
19	72092 09/23/21	Coffee Pot	6.75		33668	5310 430600	200	101000
20	72092 09/23/21	Coffee Pot	6.75		33668	5410 430840	200	101000
210294	-98243E	02568 CRESCENT ELECTRIC SUPPLY COMPANY	832.00					
1	8509561919 09/26/21	(8)Linear Floodlights	832.00			1000 460430	200	101000
210295		00601 J P COOKE CO	108.50					
1	695830 10/18/21	2022 Pet Licenses & Orings	108.50		33241	1000 440600	200	101000
210296		00125 TOOLE COUNTY TREASURER	4,805.69					
1	10/07/21	2021 LD35 Assessments	4,805.69			2400 411860	540	101000
210297		00119 SHELBY VOLUNTEER FIRE DEPT	22,030.00					
Approved at 2/5/18 Council Meeting								
1	4 10/18/21	Air Pack Purchase Payment #4	22,030.00*			1000 420400	900	101000
210298		00119 SHELBY VOLUNTEER FIRE DEPT	2,960.00					
1	10/18/21	CFD Insurance Premium VFIS	2,960.00			1000 420400	300	101000

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210299		02300 ADVANCED LITHO PRINTING LLC	1,340.00					
1	10/18/21	TBID Shelby Brochures	1,340.00			7199 212500		101000
210300	-98241E	01545 AMAZON.COM	13.96					
1	7529813 10/12/21	(2) Resistance Bands Sets	13.96		33242	1000 460442	200	101000
210301	-98240E	01545 AMAZON.COM	118.98					
1	8713066 10/12/21	LED Blacklight/Workout Clock	118.98		33243	1000 460442	200	101000
210302	-98239E	02488 AVERY PRODUCTS	82.50					
1	101449744 10/20/21	5"x3-1/2" Neon Yellow Label	82.50		33244	5410 430830	200	101000
210303		00398 FRYDENLUND, MYRON	70.00					
1	567038 10/22/21	Rekey HSH	30.00		33669	1000 460465	300	101000
2	567038 10/22/21	20 Keys	40.00		33669	1000 460465	200	101000
210304		01946 ALL SEASON HEATING & AIR	411.74					
1	42023 10/20/21	Service Call Lagoon Building	166.00		33670	5310 430600	369	101000
2	41794 10/04/21	Service Call CC Water Filters	102.58		33670	1000 460442	369	101000
3	42068 10/25/21	Service Call CC Coolers	143.16		33670	1000 460442	369	1010
210305		00049 TRACTOR & EQUIPMENT CO	1,069.28					
1	408189 10/11/21	Primary Element	116.26		33671	5410 430840	200	101000
2	408013 10/06/21	Fuel Element/Filters	63.82		33671	1000 430200	200	101000
3	408013 10/06/21	Fuel Element/Filters	63.82		33671	5210 430500	200	101000
4	408013 10/06/21	Fuel Element/Filters	63.81		33671	5310 430600	200	101000
5	408013 10/06/21	Fuel Element/Filters	63.81		33671	5410 430830	200	101000
6	408130 10/08/21	Filter Elements	665.01		33671	5410 430840	200	101000
7	407959 10/05/21	Freight	32.75		33671	5410 430840	300	101000
210306		00025 HILINE REDI-MIX LLC	320.65					
1	33850 09/30/21	12.1 ton Washed Rock	320.65		33672	5310 430600	200	101000
210307		00147 MID AMERICAN RESEARCH CHEMICAL	94.97					
1	0743974 09/30/21	Big Kahuna Cleaner	23.75		33673	1000 430200	200	101000
2	0743974 09/30/21	Big Kahuna Cleaner	23.74		33673	5210 430500	200	101000
3	0743974 09/30/21	Big Kahuna Cleaner	23.74		33673	5310 430600	200	101000
4	0743974 09/30/21	Big Kahuna Cleaner	23.74		33673	5410 430830	200	101000

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210308	01663 SHELBY GLASS & DOOR INC	815.00						
1	24233 09/15/21 Replace Rear Door Glass Chevy	76.25		33674	1000 430200	300	101000	
2	24233 09/15/21 Replace Rear Door Glass Chevy	76.25		33674	5210 430500	300	101000	
3	24233 09/15/21 Replace Rear Door Glass Chevy	76.25		33674	5310 430600	300	101000	
4	24233 09/15/21 Replace Rear Door Glass Chevy	76.25		33674	5410 430840	300	101000	
5	24285 10/08/21 Glass Repair at Civic Center	510.00		33676	1000 460442	369	101000	
210309	00037 NORTHWEST PIPE FITTINGS INC	607.66						
1	2606863 10/11/21 10" MJ Gland	193.56		33678	5310 430600	200	101000	
2	2606863 10/11/21 10x12 Solid Sleeve	330.94		33678	5310 430600	200	101000	
3	2606863 10/11/21 10" MJ Gasket	83.16		33678	5310 430600	200	101000	
210310	00034 NORMONT EQUIPMENT CO	359.36						
1	26137 10/07/21 (5) Stop Signs	359.36		33667	1000 430200	200	101000	
210311	02334 BEN TAYLOR INC.	5,887.20						
1	719481 10/19/21 Diesel	1,803.45		33666	5410 430840	230	101000	
2	719505 10/25/21 Powerdrive/15-40/5W-30	622.87		33677	1000 430200	200	101000	
3	719505 10/25/21 Powerdrive/15-40/5W-30	622.87		33677	5210 430500	200	101000	
4	719505 10/25/21 Powerdrive/15-40/5W-30	622.88		33677	5310 430600	200	101000	
5	719505 10/25/21 Powerdrive/15-40/5W-30	622.88		33677	5410 430830	200	101000	
6	719416 10/05/21 15-40/Powerdrive	398.07		33655	1000 430200	200	101000	
7	719416 10/05/21 15-40/Powerdrive	398.06		33655	5210 430500	200	101000	
8	719416 10/05/21 15-40/Powerdrive	398.06		33655	5310 430600	200	101000	
9	719416 10/05/21 15-40/Powerdrive	398.06		33655	5410 430840	200	101000	
210312	01137 AQUA TECH LABORATORY	23.00						
1	35326 10/07/21 NCMRWA Monthly Water Test	23.00		33675	5210 430500	300	101000	
210313	01780 MONTANA BROOM & BRUSH	31.65						
1	1519720 10/20/21 Facial Tissue	31.65		33375	1000 460442	200	101000	
210314	01866 SHELBY PAINT AND HARDWARE	41.31						
1	15328 10/02/21 CFD Hardware Cloth	10.99		33441	1000 420400	200	101000	
2	15336 10/07/21 CFD Caulk	18.98		33441	1000 420400	200	101000	
3	15346 10/16/21 CFD Couplings/Clamps	11.34		33441	1000 420400	200	101000	
210315	00213 HIGHLINE COMMUNICATIONS	4,319.16						
1	82309 10/07/21 RFD Search & Rescue Install	125.00		33442	1000 420401	300	101000	
2	82309 10/07/21 RFD APX 6500 100 Watt	4,000.00*		33442	1000 420401	200	101000	
3	82309 10/07/21 RFD Travel	24.00		33442	1000 420401	300	101000	
4	82320 10/05/21 CFD Radio Repair	170.16		33442	1000 420400	300	101000	

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210316	01308 FIRST AMERICAN TITLE CO-SHELBY	400.00						
	Jon Peterson - 819 9th Ave S							
1	761003533 03/24/21 Work Charge 819 9th Ave S	200.00*			1000 470270	300	101000	
2	761003625 10/21/21 Litigation Guarantee 819 9t	200.00*			1000 470270	300	101000	
210317	00144 POSTMASTER	376.00						
1	10/26/21 11/21 Newsletter - 1159	94.00			1000 410240	310	101000	
2	10/26/21 11/21 Newsletter - 1159	94.00			5210 430514	310	101000	
3	10/26/21 11/21 Newsletter - 1159	94.00			5310 430614	310	101000	
4	10/26/21 11/21 Newsletter - 1159	94.00			5410 430814	310	101000	
210318	01969 GREAT FALLS SAND & GRAVEL INC	36,680.00						
1	41691 10/25/21 Pave 6th	36,680.00			2500 430200	900	101000	
210319	00039 PETTY CASHIER	69.98						
1	2920 10/18/21 Tasker 4'x8' Plywood	53.98			1000 460430	200	101000	
2	2921 10/25/21 TC C&R 10/21 Legal Filings	4.00			1000 410550	300	101000	
3	2921 10/25/21 TC C&R 10/21 Legal Filings	4.00			5210 430570	300	101000	
4	2921 10/25/21 TC C&R 10/21 Legal Filings	4.00			5310 430670	300	101000	
5	2921 10/25/21 TC C&R 10/21 Legal Filings	4.00			5410 430870	300	101000	
210320	02190 BAUMAN, CHRISTINE	60.00						
1	10/27/21 Haul Recycling Trailer to GF	60.00			1000 480100	200	101000	
210321	00088 CARQUEST AUTO PARTS	395.16						
1	2567331273 10/26/21 Battery/Cable/Lug	274.30			5210 430500	200	101000	
2	2567330381 10/05/21 Filters/Battery	120.86			5210 430500	200	101000	
210322	02045 NAPA AUTO PARTS	1,112.85						
1	162076 10/05/21 Air Filter	7.10			5210 430500	200	101000	
2	161854 09/30/21 Pin	0.09			5410 430830	200	101000	
3	161817 09/30/21 Hose/Funnel/Knife	159.46			5410 430840	200	101000	
4	161891 10/01/21 Credit - Knife	-17.11			5410 430840	200	101000	
5	162535 10/12/21 Hubcap Window Kit	8.08			5310 430600	200	101000	
6	162070 10/05/21 Plug/Mud Flaps	4.09			1000 430200	200	101000	
7	162070 10/05/21 Plug/Mud Flaps	4.08			5210 430500	200	101000	
8	162070 10/05/21 Plug/Mud Flaps	4.08			5310 430600	200	101000	
9	162070 10/05/21 Plug/Mud Flaps	4.08			5410 430840	200	101000	
10	163029 10/21/21 Cleaner/Armor All/Air Freshene	3.74			1000 430200	200	101000	
11	163029 10/21/21 Cleaner/Armor All/Air Freshene	3.75			5210 430500	200	101000	
12	163029 10/21/21 Cleaner/Armor All/Air Freshene	3.75			5310 430600	200	101000	
13	163029 10/21/21 Cleaner/Armor All/Air Freshene	3.75			5410 430840	200	101000	
14	163359 10/27/21 Raven Blk/Nitrile	113.24			5310 430600	200	101000	
15	162957 10/20/21 Filters	16.72			1000 430200	200	101000	

10/28/21
12:57:49

CITY OF SHELBY
Claim Details
For the Accounting Period: 10/21

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* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
16	162957	10/20/21 Filters	16.72			5210 430500	200	101000
17	162957	10/20/21 Filters	16.72			5310 430600	200	101000
18	162957	10/20/21 Filters	16.72			5410 430840	200	101000
19	162596	10/13/21 Oxygen	47.28			5410 430840	200	101000
20	162567	10/13/21 Floor Dri/Hose Clamp	6.72			1000 430200	200	101000
21	162567	10/13/21 Floor Dri/Hose Clamp	6.74			5210 430500	200	101000
22	162567	10/13/21 Floor Dri/Hose Clamp	6.74			5310 430600	200	101000
23	162567	10/13/21 Floor Dri/Hose Clamp	6.74			5410 430840	200	101000
24	162144	10/06/21 Raven Blk/Filters	52.92			1000 430200	200	101000
25	162144	10/06/21 Raven Blk/Filters	52.93			5210 430500	200	101000
26	162144	10/06/21 Raven Blk/Filters	52.93			5310 430600	200	101000
27	162144	10/06/21 Raven Blk/Filters	52.93			5410 430840	200	101000
28	162591	10/20/21 Filters/Floor Dri	91.09			1000 430200	200	101000
29	162591	10/20/21 Filters/Floor Dri	91.11			5210 430500	200	101000
30	162591	10/20/21 Filters/Floor Dri	91.11			5310 430600	200	101000
31	162591	10/20/21 Filters/Floor Dri	91.11			5410 430840	200	101000
32	162568	10/13/21 Filters	13.38			1000 430200	200	101000
33	162568	10/13/21 Filters	13.40			5210 430500	200	101000
34	162568	10/13/21 Filters	13.40			5310 430600	200	101000
35	162568	10/13/21 Filters	13.40			5410 430840	200	101000
36	161720	09/29/21 Filters	9.95			1000 430200	200	101000
37	161720	09/29/21 Filters	9.97			5210 430500	200	101000
38	161720	09/29/21 Filters	9.97			5310 430600	200	101000
39	161720	09/29/21 Filters	9.97			5410 430840	200	101000
210323	-98238E	02581 OLD CHICAGO	72.28					
		Water School - Bozeman, MT						
1	10/27/21	Meals-Johannes & James	72.28			5210 430500	370	101000
210324		02069 NATIONAL LAUNDRY CO	157.33					
1	17533	10/27/21 Red Shop Towels	39.33			1000 430200	300	101000
2	17533	10/27/21 Red Shop Towels	39.33			5210 430500	300	101000
3	17533	10/27/21 Red Shop Towels	39.33			5310 430600	300	101000
4	17533	10/27/21 Red Shop Towels	39.34			5410 430840	300	101000

of Claims 70 Total: 180,008.59

Total Electronic Claims 3,020.37 Total Non-Electronic Claims 176988.22

10/28/21
12:57:55

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 10/21

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$91,211.58
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$8,686.77
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$36,680.00
5210 WATER UTILITY	
101000 Cash-Operating	\$13,656.94
5310 SEWER UTILITY	
101000 Cash-Operating	\$12,256.56
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$14,512.19
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$3,004.55
Total:	\$180,008.59

QUARTERLY SAFETY COMMITTEE & EMPLOYEE MEETING

October 20, 2021

10:00 a.m.

Present: Mayor Gary McDermott, Council Members Aaron Heaton and Bill Moritz; City Hall - Lorette Carter, Sarah Clary, Jade Goroski, Tammy Pederson, Lori Stratton; Public Works - Hunter Barnes, Terry Bentley, Jody Evans, Lance Hoover, Matthew James, Jack Johannes, Colton Lampert, Tony Lenneman, Alex Stratton and Rob Tasker.

The minutes from the last meeting were reviewed.

Discussion was held on the following items:

- Main line water break south of 1114 13th St S – identify problem, have set of procedures in emergency situations, have visible schematics to view water flow direction and shut off valves, get information on how NCRWA water line ties into city's.
- Need a two-way radio in the new Water Department pickup.
- Need to set up 1st Aide & CPR training or refresher course for public works employees.
- Look into a possible antenna at the top of river hill or other options so that the shop can communicate with the crew on the two-way radio.
- The trash pump needs new hoses.
- Tri-City Interlocal – always make sure any deficiencies are noted before using and make sure all is in working condition.

The next meeting will be held Wednesday, November 17, 2021 @ 10:00 a.m. at City Hall.

Meeting adjourned at 10:55 a.m.

Reported by Tammy Pederson

MINUTES OF THE PARK & RECREATION COMMITTEE

October 26, 2021

In attendance: Pat Frydenlund, Lyle Kimmet, Jessi LaTray, Eric Tokerud and Lorette Carter, reporting.

Civic Center:

Jessi reported she is offering a November special. When people take part in 10 or more fall classes, they will be entered into a drawing for a class pass which is good for 10 classes. She is also planning a Fun-Fitness-Fair the first Saturday in December. Class instructors will offer 30-minute demonstrations and North Town Drug will offer smoothie samples. Also on the calendar is the Rib Tickler which is scheduled for October 20th and Logan Health has secured the facility for an event, November 15th.

In regard to maintenance, Jessi talked about new stalls for the men's locker room; new countertops and sinks in both bathrooms and stair treads for the stairs to the elliptical and treadmill rooms. She will work with Rob, city building inspector and handyman when he returns to work. Ideas were also discussed in moving some equipment down to a racquetball court for those of limited mobility.

City Facilities:

Roadrunner Recreation Trail/Mountain Bike Trail: The mountain bike trail has been completed. Bo Trails of Bozeman completed a little over 3 miles, rather than 5 miles as some areas originally marked would be too wet in the spring or not suitable for mountain biking. Pat Frydenlund suggested we create signage for not only the trail head, but also in the Lake Shel-oole Campground where the trail is accessible at the north end. Lorette will also ask city personnel to mow around that area so the trail is visible. The next step is creating a name for the trail, signage and a brochure.

Krysko Skate Park: Lorette reported the Kiwanis presented a check to the city from the Kiwanis fundraiser in the amount of \$1,290.00. The funds will be used for a picnic table and trash receptacles. The city will wait to hear on the Land Water Conservation Fund Grant application before placing an order for these items. The city still has to paint the yellow at the ADA ramp on the Main Street sidewalk. Lorette will also follow up with city personnel again on striping the basketball hoops.

Swimming Pool: The pool is drained and the city is waiting on a bid for a new boiler system in anticipation of next summer. Eric suggested the city reach out to Lexy to ensure her of the improvements to be made before next summer and hope she will return next summer as pool manager.

Shelby Park System: City park irrigation systems are blown out in anticipation of winter. Lorette is working on the "Adopt A Park" program suggested by Councilman Joe Flesch for next spring.

Historic Shelby High: Work continues on the gym. The sheet rocking is complete and stairs carved into the stage area. Future plans are to make the locker rooms accessible and refinish the gym floor. The east door has been rekeyed and a facility use agreement is in place for all those using the facility.

Champions Park: The lighting of the bollards in Champions Park has been completed. The city is waiting on MRE to install a meter to begin luminating the park in the evenings. Champions Park Committee members are continuing work on the homesteader field stones to complete the base of the Champions Park monument sign. They are having difficulty securing someone to complete the masonry.

Fall Clean Up Week: The city's annual fall cleanup is this week, October 25th. Residents were able to call the city shop to have items placed on the pickup list. Fridges, freezers, air conditioners and tires cannot be picked up as there are associated disposal costs and the fridges, freezers and air conditioners require Freon removal.

Tree Board:

Fall Tree Care Workshop: The Fall Tree Care Workshop was October 14th. Two families were in attendance.

MUFCA: Lorette reported the MUCFA ~ Montana Urban & Community Forestry Association has scheduled the removal of 6 aging Bitterroot School trees . New trees will be purchased for planting in other areas of the community through the Arbor Day and Urban Forestry grants. She is also researching the costs of conducting a city tree inventory. The city had public trees inventoried in 2005 and 2014.

New Business:

MT Office of Tourism Survey: Lorette distributed the Office of Tourism survey postcard to gather resident and non-resident thoughts on things Shelby is doing right and what we need to improve. Lorette also showed the MT Office of Tourism poster which features the Shelby Carousel.

Shelby Brochure: Lorette handed out the new Shelby brochure financed by the Shelby Tourism Business Improvement District. The brochure is distributed throughout the Great Falls region through Certified Folder Display Services in hotels, restaurants and other tourism locations.

With no further business, the next meeting is scheduled for Monday, November 29, 2021



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Gary McDermott, Mayor of the City of
Shelby, do hereby proclaim
Friday, April 29, 2022 as

Arbor Day

In the City of Shelby, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____
Mayor _____

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Pat Frydenlund
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Jack Johannes
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

October 21, 2021

Montana Department of Commerce
Community Development Block Grant Program – Economic Development
P.O. Box 200501
Helena, MT 59620

Re: Shelby water line extension project benefits

Department Officials,

With the region facing a declining population and employment rate high, the city sought to provide regional benefit in creating economic diversification, providing greater resilience for communities and a broader array of opportunities for individuals seeking employment within our Golden Triangle area of northern Montana.

In approximately 2015, Humic Growth Solutions, a company that manufactures a product to improve farm soil conditions began working with the City to locate a plant here. The plant would provide many good jobs, taxes, and other much needed economic benefit to the area. In its manufacturing process, Humic requires substantial amounts of water from a reliable source. The City of Shelby applied for and was funded CDBG-ED grant funds for the extension of City water lines to Humic Growth Solutions.

Once it was completed, the water extension line project had a profound impact on the water capacity at Humic Growth Solutions. The original undersized 3" line was not adequate to meet the 25,000-gallon tank volume needed to operate the "wet chemistry" production plant at capacity and allow for additional shift work to meet production demands. At the same time, the single pump was unreliable and not sufficient to meet water needs. The new 8" line now provides adequate water pressure to reduce the time to fill the operation tank and the new pump system has redundant pumping capacity in which to provide adequate pressure to pump the water up the hill.

As an added benefit, the new pump and lines upgraded existing infrastructure that supplied users outside of the City's limits. The new system provides a clean, safe connection for rural households and agricultural operations along Highway 2 east. The Homesteader Hill rural subdivision of 6 households (16-18 individuals) previously had a non-compliant and inefficient system installed over 50 years ago. Households were consistently threatened with insufficient water pressure. There were numerous breaks in the line and there was inadequate fireflow,

threatening the safety and wellbeing of individuals and property. The water extension project allowed the Homesteader Hill households to connect at the Humic Growth juncture to the new water line, providing clean, safe water for consumption and fireflow.

Critical to future water distribution along the northern tier of central Montana, the City of Shelby is currently the regional hub for the North Central Regional Water Authority. As the interim water supplier, we were able to assist the Devon Water District in connecting to a safe, clean water system. Waiting for eventual connection to the North Central Montana Regional Water system and faced with non-compliance with the Department of Environmental Quality water standards, the 27 farming operations and Devon residents (98 residents) sought assistance from the City of Shelby to bring water to households, animal barns and farming operations east of Shelby. These commercial farming operations account for thousands of acres of Montana wheat, barley and other agricultural commodities.

According to Devon Water District operator, Roy Benjamin the water system provides water not only to households, but also supplies water to spray over 129,000 acres of prime farmland. He noted the herbicides, pesticides and micronutrient applications used by most producers requires 10- 20 gallons per acre and is applied several times per year. He also estimated the average producer invests at least \$200 per acre in growing crop. He estimated the Devon water user base contributes an estimated \$26 million to the local economy, as well as over \$1 million in real estate and personal property tax assessments. These contributions are a direct result of the value of the farm and ranch product being produced, which is impossible without water. He went on to reiterate the \$26 million worth of crops and many millions in structures and livestock which are now protected from fires by the fast access to the Shelby-Devon transmission line hydrants and public standpipe.

Lastly, Mr. Benjamin noted the water line also serves the Frontier Supper Club, a bar/restaurant located approximately 10 miles east of Shelby. The supper club serves hundreds of area residents and travelers weekly in their dining/after-hours establishment.

Most recently, the City was approached by a local developer planning a housing development east of Shelby. The project is currently in the DEQ review stages. This development would not be possible if not for the upgraded line size and pumping capability the water line extension provided.

As Mr. Benjamin stated in his email... "We REALLY, REALLY appreciate the Shelby water supply!"

Sincerely,



Lorette Carter, Community Development Director
City of Shelby

Cc: Gary McDermott, Mayor
Shelby City Council
William Hunt, City Attorney