

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
**October 23, 2019**  
**6:30 P.M.**

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**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 10/07/19 (pgs 5-6)

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**COMMITTEE REPORTS**

- Law Enforcement Report

**CITY ATTORNEY**

- Resolution No. 2008 re: Intent to Sell Certain City of Shelby Real Property to Silver Key, LLC (pg 7)

**CITY FINANCE OFFICER**

- City Judge's Report, September 2019 (pgs 8-20)
- Bank Account Report (pg 21), Budget Year to Date (pg 22), Vendor Summary (pgs 23-24), Enterprise Funds (pgs 25-28), Statement of Expenditures (pgs 29-53), Revenues (pgs 54-63), Cash Flow Report (pg 64), Project Budgets (pg 65), September 2019
- City of Shelby Delinquent Taxes, 9/30/2019 (pg 66)

**CITY SUPERINTENDENT**

**COMMUNITY DEVELOPMENT DIRECTOR**

**OTHER MATTERS**

- Stormwater Phase 2 Change Order #1 (pg 67-69)
- Traffic Control [corner of 5th St S and 9th Ave S and corner of 6th Ave S and 5th St S] (pg 70)
- Flowable Fill for Crossings that Tie into Highway 2

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### October 23, 2019

6:30 p.m.      Regular City Council Meeting

### October 28, 2019

6:30 p.m.      Park & Recreation Meeting  
(Mayor, Superintendent, Rec Director,  
Tustian, Kimmet)

### November 4, 2019

6:00 p.m.      Audit Committee  
(Mayor, Finance Officer, Clark, Tustian,  
Moritz)

6:30 p.m.      Regular City Council Meeting

### November 12, 2019 (Due to Veteran's Day Holiday)

6:30 p.m.      City-County Planning Board  
(Mayor, Deputy City Clerk, City Planner,  
Clark)

## CITY COUNCIL PACKET LISTING

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### A. Agenda

#### B. Agenda Items

1. Minutes of Regular Council Meeting, 10/07/19
2. Resolution No.2008 Intent to Sell Certain City of Shelby Real Property to Silver Key LLC
3. City Judge's Report, September 2019
4. Bank Account Report, September 2019
5. Budget Year to Date, September 2019
6. Vendor Summary, September 2019
7. Enterprise Funds, September 2019
8. Statement of Expenditures, September 2019
9. Statement of Revenues, September 2019
10. Cash Flow Report, September 2019
11. Project Budgets, 9/30/19
12. City of Shelby Delinquent Taxes, 9/30/19
13. Shelby Storm Water Improvements, Phase II - Change Order #1
14. Map for Traffic Control Area

#### C. Correspondence

1. 10/6/19 Letter from Rail Passengers re: Amtrak's abolishment of the customer service representatives (Amtrak Station Agents)
2. 10/8/19 Marias Heritage Center Condominium Board Minutes

#### D. Reports

- 1.

#### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
October 7, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Debra Clark, Aaron Heaton, Trent Tustian, Lyle Kimmert, Joe Flesch, and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Luis Correa, Superintendent; Rob Tasker, Building Inspector. Absent & Excused: None.

Other citizens present: Jennifer Van Heel and Jim Yeagley.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 9/16/2019

CLARK MADE A MOTION TO APPROVE THE 9/16/2019 MINUTES.  
SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON,  
FLESCH, MORITZ, TUSTIAN. NOES - NONE. ABSENT - NONE.  
ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda - None

CLAIMS REPORT 9/30/2019

- MORITZ MADE A MOTION TO APPROVE THE 9/30/2019 CLAIMS REPORT. SECONDED BY TUSTIAN. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

BUILDING INSPECTOR

- Building Inspector Report - four new permits have been issued and there are seven open permits.

COMMITTEE REPORTS

- NONE

CITY ATTORNEY

CITY FINANCE OFFICER

- Payroll Expense by Department 9/2019

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

- Lorette provided notes as a handout.

OTHER MATTERS

- Marias Livestock Association  
HEATON MADE A MOTION TO APPROVE WAIVING THE CIVIC CENTER RENTAL FEE. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Reschedule October 21 Meeting to October 23  
MORITZ MADE A MOTION TO APPROVE CHANGING THE MEETING TO OCTOBER 23. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ, TUSTIAN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Wellfield Bid Award  
TUSTIAN MADE A MOTION TO APPROVE AWARDED THE CONTRACT TO BOLAND FOR \$179,548. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ, TUSTIAN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Stop signs 5<sup>th</sup> and 9<sup>th</sup> - tabled until next meeting
- Review of Source Water Protection Plan
- Arbor Day Proclamation
- 3<sup>rd</sup> Street Lateral - Will track water flow during winter to determine if the project is needed.

ADJOURN

AT 7:45 P.M. TUSTIAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ, TUSTIAN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

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GARY MCDERMOTT, MAYOR

ATTEST:

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JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2008

A RESOLUTION OF INTENT TO SELL CERTAIN CITY OF SHELBY  
REAL PROPERTY TO SILVER KEY LLC

WHEREAS, Silver Key LLC. and the City of Shelby, Montana (collectively hereinafter referred to as "the parties") have made an agreement; and,

WHEREAS, Silver Key LLC. requested to purchase city property which is described as the real property situated in the City of Shelby, in County of Toole, Montana (the "Real Property"):

Lots 19 and 20; Block 4 of Town of Shelby, Montana, according to the official map or plat thereof on file and of record in the office of the Clerk and Recorder, Toole County, Montana.

Commonly known as: The Williamson Building, Main Street, Shelby

WHEREAS, the City of Shelby agrees to convey or transfer its interest in the above-described real property by Warranty Deed to Silver Key LLC for a total price of \$230,000.00 cash subject to that certain Buy Sell Agreement September 26, 2019 entered into by the parties on; and,

WHEREAS, pursuant to Section 7-8-4201(2), Mont. Code Ann (2019), the City Council may sell, dispose of, donate, or lease the above-described property by resolution passed by two-thirds vote of all members of the Council; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA; that it authorizes the duly appointed Finance Officer of the City of Shelby, Jade Goroski, to convey the City of Shelby's interest in the above-described real property to Silver Key LLC pursuant to said Buy Sell Agreement by executing any and all necessary deeds and other instruments on behalf of the City.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS 23RD DAY OF OCTOBER, 2019.

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GARY McDERMOTT, MAYOR

ATTEST:

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JADE GOROSKI, FINANCE OFFICER

**Shelby City Court**  
Cases by Filing Date  
City  
All Case Types  
From 9/1/2019 to 9/30/2019  
All Judges

User: BALEXANDER

**Judge: Rapkoch, Peter**

Case	Filed	Entered	Party	Status
TK-865-2019-0000123	9/4/2019	9/4/2019	Kusmierz, Melissa Ann, Defendant	Closed
TK-865-2019-0000124	9/5/2019	9/5/2019	Westover, Traci Lee, Defendant	Pending
TK-865-2019-0000125	9/6/2019	9/6/2019	Tronson, Park Davis II, Defendant	Pending
TK-865-2019-0000126	9/6/2019	9/6/2019	SCHAFER, RANDALL CRAIG, Defendant	Closed
TK-865-2019-0000127	9/11/2019	9/11/2019	Babb, Amanda Kay, Defendant	Pending
TK-865-2019-0000128	9/16/2019	9/16/2019	Mcfarland, Emyly Monae, Defendant	Disposed
TK-865-2019-0000129	9/16/2019	9/16/2019	Apoka, Michael Djoseph, Defendant	Pending
TK-865-2019-0000130	9/16/2019	9/16/2019	ROGERS, WAYNE EARL, Defendant	Closed
TK-865-2019-0000131	9/16/2019	9/16/2019	SIMONS, SANDRA PETERS, Defendant	Pending
TK-865-2019-0000132	9/16/2019	9/16/2019	HORGUS, ROGER DEAN, Defendant	Pending
TK-865-2019-0000133	9/17/2019	9/17/2019	Albrecht, Ariel Ashley, Defendant	Pending
TK-865-2019-0000134	9/25/2019	9/25/2019	MOLLERSTROM, DUSTIN, Defendant	Pending

**Total cases for Rapkoch, Peter : 12**

**Total cases for report: 12**



## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/4/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5771	02:27 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00

15.00 Search Fee

15.00

Check Number: 17934

5772	02:28 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
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15.00 Search Fee

**15.00**

Check Number: 17949

5773	02:29 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
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15.00 Search Fee

15.00

Check Number: 17947

Daily totals:	45.00	.00	.00	.00	45.00	.00	.00	.00	.00	.00	.00
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Miscellaneous:	45.00
Fine/fee:	.00
Cash bond:	.00
Bond forfeiture:	.00
Bond percent fee:	.00
Bond conversion:	.00

## Shelby City Court

### Receipts by Date

City

All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/6/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5774	01:52 PM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	35.00	.00
		Payor: Clark, Lara Colleen	E-Payment transaction no.: 1584829831									
		TK-865-2018-0000172										
		Clark, Lara Colleen	61-8-406(1)(a) [1st]	Operating With Alcohol Concentration Of 0.08% BAC Or Greater - 1st								
		<u>35.00</u>	Fine									
		<b>35.00</b>										
Daily totals:		<b>35.00</b>	.00	.00	.00	.00	.00	.00	.00	.00	35.00	.00
Miscellaneous:		.00										
Fine/fee:		35.00										
Cash bond:		.00										
Bond forfeiture:		.00										
Bond percent fee:		.00										
Bond conversion:		.00										

## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/11/2019

[illegible]

## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/13/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5776	05:05 PM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	335.00	.00
	Payor:	Shatto, Nathan Allen	E-Payment transaction no.: 1589031711									
		TK-865-2018-0000098										
		Shatto, Nathan Allen	61-5-102(1) [1]	Driving Without a Valid Drivers License								
		200.00	Fine									
		15.00	Misdemeanor Surcharge									
		10.00	Technology Surcharge									
		100.00	Contempt									
		10.00	Law Enforcement Academy									
		<u>335.00</u>										
Daily totals:		335.00	.00	.00	.00	.00	.00	.00	.00	.00	335.00	.00
Miscellaneous:		.00										
Fine/fee:		335.00										
Cash bond:		.00										
Bond forfeiture:		.00										
Bond percent fee:		.00										
Bond conversion:		.00										





## Shelby City Court

### Receipts by Date

City

All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/17/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5784	04:13 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00

15.00 Search Fee

**15.00**

Check Number: 18141

[illegible]

## Shelby City Court

### Receipts by Date

City

All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/18/2019

[illegible]



## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/23/2019

[illegible]

## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

**9/25/2019**

[illegible]

## Shelby City Court

### Receipts by Date

City

All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

9/30/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5789	02:59 PM	Criminal Payment	.00	.00	50.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Mcfarland, Emyly Monae										
		TK-865-2019-0000128										
		Mcfarland, Emyly Monae	45-5-206(1)(a) [1st]									
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge			-							

## Shelby City Court

### Receipts by Date

City

### All Case Types

From 9/1/2019 to 9/30/2019

User:

BALEXANDER

All Judges

**9/30/2019**

[illegible]

All Accounts Monthly Bank Report -9/30/2019	
First State Bank checking	1,075,892.44
Deposits in Transit - WAPA UB Utility Payment	0.00
BPCU resrticted/unrestricted	400,000.00
Payroll Taxes Unredeemed	0.00
BPCU Savings unrestricted	10,264.86
MT Board of Investments STIP - unrestricted & restricted	2,346,807.13
First State Bank CD Energy Share Fund - restricted	93,364.06
First State Bank CD Disaster Relief Fund - restricted	93,364.06
Security State Bank Trust - Landfill - restricted	432,487.43
US Bank Debt Service MultiModal-Water-restricted	0.00
US Bank Capital Interest MultiModal-Sewer-restricted	0.00
<b>TOTAL</b>	<b>4,452,179.98</b>

City of Shelby  
9/30/2019

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	314,865.41	514,990.82	-200,125.41
2190	Comp Liability	2,258.41	15,394.52	-13,136.11
2260	Disaster-Flood Wlmsn Park	633.12	0.00	633.12
2310	Tax Increment Financing District	1,861.89	32,073.56	-30,211.67
2320	Economic Development	0.00	0.00	0.00
2370	PERS	4,129.91	0.00	4,129.91
2371	Health Insurance	9,503.22	0.00	9,503.22
2372	Permissive Levy	291.19	0.00	291.19
2395	Marias Valley Golf & Country Club	0.00	0.00	0.00
2396	Municipal Rec Pass Fund	0.00	665.00	-665.00
2399	Revolving Loan Fund	2,017.40	0.00	2,017.40
2400	Street Lighting District	6,599.15	12,623.04	-6,023.89
2500	Street Maintanance District	92,827.29	462,248.41	-369,421.12
2550	2012 Sidewalk SID	3,570.51	350.00	3,220.51
2600	Park Maintanance District	2,981.80	1,002.18	1,979.62
2810	Police Pension & Training	0.00	0.00	0.00
2920	Trails Grant	0.00	0.00	0.00
2936	Williamson Bldg	17,652.00	3,279.67	14,372.33
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	9,745.56	0.00	9,745.56
3510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
4000	Capital Projects Fund	12,446.21	0.00	12,446.21
5210	Water	890,714.26	611,486.88	279,227.38
5310	Sewer	1,279,047.40	1,605,319.99	-326,272.59
5410	Solid Waste	207,757.64	249,825.09	-42,067.45
5720	Storm Drainage	763,082.32	1,020,773.76	-257,691.44
7060	Energy Share	244.73	0.00	244.73
7061	Disaster Relief	244.73	0.00	244.73
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	0.00	0.00	0.00
7199	Tourism Business Imp District (TBID)	12,645.00	0.00	12,645.00
7427	Specialty License Plate Fee	940.00	120.00	820.00
		\$ 3,636,059.15	\$ 4,530,152.92	-894,093.77

S:\shared documents\Acctg-Bdgt\Reconcile\2019 9 Bank Rec.xlsx]Budget

10/08/19  
10:35:46

CITY OF SHELBY  
Vendor Summary Query by Date  
For claims processed from: 9/19 to 9/19

Page: 1 of 2  
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01388 3 RIVERS COMMUNICATIONS INC	966.66	10/08/19
01806 ALARM SERVICE INC	183.80	10/08/19
01545 AMAZON.COM	8.79	09/03/19
01996 AMBIENTE H2O INC	455.98	10/08/19
02475 ANDERSON ZURMUEHLEN	2,275.00	10/08/19
01137 AQUA TECH LABORATORY	200.00	10/08/19
01438 BARRY DAMSCHEN CONSULTING LLC	5,275.00	10/08/19
00047 BEN TAYLOR INC	10,661.34	10/08/19
02334 BEN TAYLOR INC.	833.82	10/08/19
01994 BEST BUY	949.97	09/19/19
01984 BIG SKY CREATIVE WORKS	30.00	10/08/19
02398 CAROUSEL REST AREA OF SHELBY	2,500.00	09/16/19
00088 CARQUEST AUTO PARTS	202.81	10/08/19
02483 CENTRAL EXCAVATION	79,146.84	10/08/19
00713 CENTURY COMPANIES INC	203,641.00	10/08/19
01400 CHEMICAL MONTANA CO	780.00	10/08/19
02335 CINTAS CORPORATION	30.55	10/08/19
02412 CORE & MAIN	1,328.14	10/08/19
01851 CT CLEANING	1,200.00	10/08/19
01180 CULLIGAN	30.00	10/08/19
00655 DANKO EMERGENCY EQUIPMENT CO	512.39	10/08/19
02496 DELL	3,714.69	09/25/19
00001 DEPARTMENT OF REVENUE	8,284.66	10/08/19
02427 DIVERSIFIED INSPECTIONS	918.00	10/08/19
00113 DNRC	30.00	10/08/19
00343 ENERGY LABORATORIES INC	135.00	10/08/19
01124 FIRST INTERSTATE BANK	864.30	10/08/19
00111 FIRST STATE BANK	134.80	09/04/19
02493 FITNESS REPAIR PARTS	203.56	09/25/19
00977 FOUR CORNERS SUPPLY INC	29.60	10/08/19
01969 GREAT FALLS SAND & GRAVEL INC	118,894.00	10/08/19
00312 HELENA SAND & GRAVEL INC	662,497.16	10/08/19
00213 HIGHLINE COMMUNICATIONS	384.00	10/08/19
00025 HILINE REDI-MIX LLC	208.20	10/08/19
01285 HUNT, WILLIAM E JR	5,833.33	10/08/19
999998 JADE M GOROSKI	87.00	10/08/19
01620 KADRMAS, LEE & JACKSON INC.	59,928.74	10/08/19
02492 KNICKERBOCKER BUILDERS LLC	191.24	10/08/19
00649 LARSON CLOTHING COMPANY	299.00	10/08/19
02462 LITTRELL ELECTRIC	3,432.68	10/08/19
999998 LOCKE MELLOTT	103.25	10/08/19
999998 LORETTE MARIE CARTER	246.38	10/08/19
00026 MARIAS RIVER ELECTRIC COOP INC	11,641.84	10/08/19
00027 MARKS TIRE & ALIGNMENT	4,665.00	10/08/19
02376 MOBILE TWI LLC	195.00	10/08/19
01780 MONTANA BROOM & BRUSH	179.43	10/08/19
01145 MONTANA STATE UNIVERSITY-NORTHERN	530.00	09/16/19
00512 MT DEPARTMENT OF ADMINISTRATION	400.00	09/05/19
01125 MT DEQ/PERMITTING & COMPLIANCE DIV/MPDES	3,636.00	10/08/19
01736 MUNICIPAL EMERGENCY SERVICES INC	5,351.45	10/08/19
02045 NAPA AUTO PARTS	1,243.56	10/08/19
02069 NATIONAL LAUNDRY CO	138.18	10/08/19

10/08/19  
10:35:46

CITY OF SHELBY  
Vendor Summary Query by Date  
For claims processed from: 9/19 to 9/19

Page: 2 of 2  
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
00034 NORMONT EQUIPMENT CO	1,365.68	10/08/19
01742 NORTHERN TRANSIT INTERLOCAL	2,500.00	10/08/19
00037 NORTHWEST PIPE FITTINGS INC	7,312.30	10/08/19
02368 OPTUM	25.50	10/08/19
01810 ORIENTAL TRADING COMPANY	160.28	09/30/19
01700 ORKIN, INC	571.22	10/08/19
00039 PETTY CASHIER	57.95	10/08/19
01095 PETTY CASHIER-PUBLIC WORKS	62.21	10/08/19
02299 PLATT ELECTRIC SUPPLY	187.08	09/03/19
00144 POSTMASTER	321.42	09/24/19
00309 PREFERRED OFFICE EQUIPMENT	544.27	10/08/19
01711 PROMAXIMA MANUFACTURING LTD	124.80	09/06/19
02485 RDO EQUIPMENT CO	4,845.00	10/08/19
02479 SANDRY CONSTRUCTION COMPANY INC	35,346.30	10/08/19
02495 SHELBY ALL CLASS REUNION	2,500.00	10/08/19
00043 SHELBY GAS ASSOCIATION	386.20	10/08/19
01866 SHELBY PAINT AND HARDWARE	332.68	10/08/19
00119 SHELBY VOLUNTEER FIRE DEPT	27,925.00	10/08/19
01805 SYSTEMS	325.50	10/08/19
02468 T-MOBILE	219.93	09/25/19
02494 TE CONNECTIVITY	7.87	09/18/19
00048 TOOLE COUNTY CLERK & RECORDER	51,814.68	10/08/19
00049 TRACTOR & EQUIPMENT CO	607.01	10/08/19
01486 USDA RURAL DEVELOPMENT	1,603.00	09/05/19
00400 UTILITIES UNDERGROUND LOCATION CENTER	78.26	10/08/19
02389 WELLS FARGO VENDOR FIN SERV	127.70	10/08/19
00539 YEAGLEY, JAMES H	600.00	10/08/19

Grand Total: 1,345,563.98



**2018-19**  
**Enterprise Funds Income, Expense**

10/8/2019								
	Jul-19			Aug-19			Sep-19	
<b>Water</b>		notes	<b>Water</b>		notes	<b>Water</b>		notes
Income	309,821		Income	334,055		Income	246,839	
Expenses	-403,589	Bond Payments & Humic Water Main Extension	Expenses	-100,616	wellfield improvement/humic engineering	Expenses	-107,282	humic 35703 & wellfield engineering
rev over/under	-93,768		rev over/under	233,439		rev over/under	139,557	
<b>Sewer</b>			<b>Sewer</b>			<b>Sewer</b>		
Income	134,760		Income	775,386		Income	368,902	
Expenses	-837,638	Bond Payments & 4th Cell Draw	Expenses	-314,582	construction draw	Expenses	-453,100	4th cell draw 408,000
rev over/under	-702,879		rev over/under	460,804		rev over/under	(84,198)	
<b>Solid Waste</b>			<b>Solid Waste</b>			<b>Solid Waste</b>		
Income	73,367		Income	68,244		Income	66,146	
Expenses	-127,093	Gargage truck payment and interfund loan payment	Expenses	-66,793	scraper tires	Expenses	-55,940	
rev over/under	-53,726		rev over/under	1,451		rev over/under	10,207	
<b>Storm Water</b>			<b>Storm Water</b>			<b>Storm Water</b>		
Income	349,482		Income	159,669		Income	253,931	
Expenses	-201,781	Bond Payments & Draw Request	Expenses	-443,424	construction draw	Expenses	-375,569	ph 1 draw 286498 ph 2 draw 79946
rev over/under	147,701		rev over/under	-283,755		rev over/under	(121,638)	
	Apr-19			May-19			Jun-19	
<b>Water</b>		notes	<b>Water</b>		notes	<b>Water</b>		notes
Income	179,508		Income	136,467		Income	227,086	
Expenses	-54,781		Expenses	-126,395		Expenses	-451,012	
rev over/under	124,727		rev over/under	10,072		rev over/under	-223,926	
<b>Sewer</b>			<b>Sewer</b>			<b>Sewer</b>		
Income	72,412		Income	63,299		Income	67,859	
Expenses	-33,097		Expenses	-38,136		Expenses	-42,111	
rev over/under	39,315		rev over/under	25,163		rev over/under	25,749	
<b>Solid Waste</b>			<b>Solid Waste</b>			<b>Solid Waste</b>		
Income	66,526		Income	67,350		Income	144,265	
Expenses	-50,768		Expenses	-56,606		Expenses	-107,462	
rev over/under	15,758		rev over/under	10,744		rev over/under	36,803	
<b>Storm Water</b>			<b>Storm Water</b>			<b>Storm Water</b>		
Income	20,702		Income	20,312		Income	467,028	
Expenses	-6,277		Expenses	-424,221	construcion draw on project	Expenses	-384,971	
rev over/under	14,425		rev over/under	-403,909		rev over/under	82,057	

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**Water Fund**

**Sep-19**

	<b>Current</b>	<b>YTD</b>	<b>Budget</b>	<b>Budget Avail</b>
Revenue:				
Charges for services	125,575.61	388,325.73	1,443,500.00	1,055,174.27
Misc	348.00	611.75	0.00	-611.75
Investment ROI	0.00	0.00	0.00	0.00
Total Revenue	125,923.61	388,937.48	1,443,500.00	1,054,562.52
Expenses				
Audit	568.75	3,693.75	11,000.00	7,306.25
Community Development	1,626.46	4,418.86	18,696.00	14,277.14
Public Safety	4,910.00	14,730.00	60,000.00	45,270.00
Public Works	37,396.57	87,011.60	377,321.00	290,309.40
Admin Council	3,281.47	8,909.43	42,751.00	33,841.57
Admin Mayor	317.24	326.72	9,990.00	9,663.28
Legal	1,458.34	4,375.00	18,000.00	13,625.00
Newsletter	0.00	252.10	1,000.00	747.90
City Hall	179.13	601.02	3,700.00	3,098.98
Accounting & Coll	10,189.68	29,134.29	129,874.00	100,739.71
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,934.52	15,317.00	-617.52
Total Operating Exp	59,927.64	176,887.29	695,149.00	518,261.71
Net Before Debt Service	65,995.97	212,050.19	748,351.00	536,300.81
Debt Service				
Principal & Interest	0.00	187,817.75	545,607.00	357,789.25
Net After Debt	65,995.97	24,232.44	202,744.00	
Other Revenue				
CDBG	50,059.31	207,478.40	435,500.00	228,021.60
EDA	66,029.74	269,363.36	570,000.00	300,636.64
ACE	0.00	0.00	300,000.00	300,000.00
TSEP	0.00	0.00	750,000.00	750,000.00
NCMRWA	4,825.97	24,935.02	625,000.00	600,064.98
Loans	0.00	0.00	0.00	0.00
Total	120,915.02	501,776.78	2,680,500.00	2,178,723.22
Capital Expenditures	47,353.89	246,781.84	2,890,000.00	2,643,218.16
Net After Capital Expenditures	139,557.10	279,227.38		

Sewer Fund Sep-19				
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	85,639.57	260,771.42	986,300.00	725,528.58
Misc	0.00	7,381.50	600.00	-6,781.50
Investment ROI	0.00	0.00	200.00	200.00
Total Revenue	85,639.57	268,152.92	987,100.00	718,947.08
Expenses				
Audit	568.75	3,693.75	11,000.00	7,306.25
Community Development	1,626.46	4,418.86	18,696.00	14,277.14
Public Safety	4,910.00	14,730.00	60,000.00	45,270.00
Public Works	12,203.51	35,470.84	171,568.00	136,097.16
Admin Council	3,281.48	8,909.44	43,351.00	34,441.56
Admin Mayor	317.24	326.72	9,990.00	9,663.28
Legal	1,458.33	4,374.99	18,000.00	13,625.01
Newsletter	0.00	252.09	1,000.00	747.91
City Hall	179.13	601.01	3,550.00	2,948.99
Accounting & Coll	9,460.70	26,933.56	120,282.00	93,348.44
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	34,005.60	122,605.78	480,254.00	357,648.22
Net Before Debt Service	51,633.97	145,547.14	506,846.00	361,298.86
Debt Service				
Principal & Interest	0.00	139,918.56	391,027.00	251,108.44
Net After Debt	51,633.97	5,628.58	115,819.00	
Other Revenue				
SRF Loan Proceeds	283,262.00	966,670.00	2,159,875.00	1,193,205.00
Interfund Transfer in	0.00	44,224.48	88,449.00	44,224.52
Total				
Capital Expenditures	419,093.97	1,342,795.65	2,305,875.00	963,079.35
Net After Capital Expenditures bonds and transf	-84,198.00	-326,272.59		



	Solid Waste Sep-19			
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	65,509.76	205,584.27	855,620.00	650,035.73
Misc	636.54	2,173.37	5,000.00	2,826.63
Investment ROI	0.00	0.00	16,000.00	16,000.00
Total Revenue	66,146.30	207,757.64	876,620.00	668,862.36
Expenses				
Audit	568.75	3,693.75	11,000.00	7,306.25
Community Development	1,625.07	4,415.42	18,696.00	14,280.58
Public Safety	4,910.00	14,730.00	60,000.00	45,270.00
Admin Council	3,281.48	8,909.44	43,351.00	34,441.56
Admin Mayor	317.24	326.72	9,990.00	9,663.28
Legal	1,458.33	4,374.99	18,000.00	13,625.01
Newsletter	0.00	252.09	1,000.00	747.91
City Hall	179.14	601.04	3,700.00	3,098.96
Garbage Collection	7,171.75	19,625.30	115,763.00	96,137.70
Landfill	25,376.74	77,650.23	283,691.00	206,040.77
Acct & Coll	11,051.03	29,794.08	129,847.00	100,052.92
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	55,939.53	179,767.58	710,355.00	530,587.42
Net Before Debt Service	10,206.77	27,990.06	166,265.00	138,274.94
Debt Service				
Principal & Interest	0.00	70,057.51	128,572.00	58,514.49
Net After Debt	10,206.77	-42,067.45		
Other Revenue				
Cat Loan	0.00	0.00	348,905.00	348,905.00
Interfund Transfer in	0.00	0.00	0.00	0.00
Total				
Landfill Capital Outlay	0.00	0.00	25,000.00	25,000.00
Capital Expenditures	0.00	0.00	0.00	0.00
Net After Capital Expenditures	10,206.77	-42,067.45		