

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
September 18, 2017  
7:30 P.M.

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**ROLL CALL OF MEMBERS**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 09/05/17

**APPEARANCE REQUESTS**

- Agenda Items – DEQ, KLJ
- Non Agenda Items

**CLAIMS REPORT**

**COMMITTEE REPORTS**

- Law Enforcement Report
- City-County Planning Board, 9/11/17

**CITY ATTORNEY**

- Resolution No. 1965 re: Weed Liens

**CITY FINANCE OFFICER**

- City Judge's Report, August 2017
- Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, Investments, Project Budgets, August 2017
- City of Shelby Delinquent Taxes, 8/31/17

**CITY SUPERINTENDENT**

**OTHER MATTERS**

- Dorsey & Whitney Engagement Letter
- Recent Treatment Facility Inflows
- Wet Lands Permit for 4<sup>th</sup> Cell & Storm Drainage

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### September 18, 2017

7:30 p.m.      **Regular City Council Meeting**

### September 25, 2017

6:30 p.m.      **Park & Recreation Meeting**  
(Mayor, Superintendent, Rec Director,  
Clark, Kimmet, Miller)

### October 2, 2017

7:00 p.m.      **Audit Committee**  
(Mayor, Finance Officer, Moritz, Clark,  
McDermott)

7:30 p.m.      **Regular City Council Meeting**

### October 16, 2017

7:30 p.m.      **City-County Planning Board**  
(Mayor, Deputy City Clerk, City Planner,  
McDermott, Clark)

## CITY COUNCIL PACKET LISTING

- A. Agenda
- B. Agenda Items
  - 1. Minutes of Regular Council Meeting, 09/05/17
  - 2. Minutes of City-County Planning Board, 9/11/17
  - 3. Resolution No. 1965 re: Weed Liens
  - 4. City Judge's Report, August 2017
  - 5. Bank Account Report, August 2017
  - 6. Budget Year to Date, August 2017
  - 7. Vendor Summary, August 2017
  - 8. Enterprise Funds Report, August 2017
  - 9. Statement of Expenditures, August 2017
  - 10. Statement of Revenues, August 2017
  - 11. Cash Flow Report, August 2017
  - 12. Investments Report, August 2017
  - 13. Project Budgets, August 2017
  - 14. City of Shelby Delinquent Taxes, 8/31/17
  - 15. Dorsey & Whitney Engagement Letter
  - 16. Recent Treatment Facility Inflows
  - 17. Wet Lands Permit for 4<sup>th</sup> Cell & Strom Drainage
- C. Correspondence
  - 1. Articles from the Pioneer Press re: Wastewater Treatment Plant
  - 2. 9/6/17 Letter from Crossroads Correctional Center re: Community Advisory Committee Meeting
  - 3. Temporary Parking Permits
- D. Reports
  - 1. City of Shelby Monthly Animal Control Report, August 2017
- E. Handouts
  - 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
September 5, 2017

Mayor Bonderud called the meeting to order at 7:30 p.m. Present were: Debra Clark, Lyle Kimmet, Trent Tustian, Gary McDermott, Chip Miller and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; and Lorette Carter, Community Development Director.

Other citizens present: Jim Yeagley, Justin Aikins and Malina Donovan.

REGULAR MEETING MINUTES 8/21/2017

- MORITZ MADE A MOTION TO APPROVE THE 8/21/2017 MINUTES. SECONDED BY MILLER. VOTE AYES - CLARK, MILLER, MORITZ, MCDERMOTT, TUSTIAN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

OPEN PUBLIC HEARING

- 2017-2018 Budget
- 2017 Special Assessments

CLAIMS REPORT 08/31/2017

- MORITZ MADE A MOTION TO APPROVE THE 08/31/2017 CLAIMS REPORT. SECONDED BY CLARK. VOTE AYES - CLARK, MILLER, MORITZ, TUSTIAN, MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

COMMITTEE REPORTS

- Park & Recreation Committee Meeting 8/28/17

CLOSE PUBLIC HEARING

- MAYOR BONDERUD CLOSED THE PUBLIC HEARING AT 7:41 PM.

CITY ATTORNEY

- Resolution No. 1959 re: Assessing FY 2017-18 Lighting Maintenance  
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1959. SECONDED BY MILLER. VOTE AYES - CLARK, MILLER, MORITZ, TUSTIAN, MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 1960 re: Assessing FY 2017-18 Street Maintenance  
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1960. SECONDED BY TUSTIAN. VOTE AYES - CLARK, MILLER, MORITZ, TUSTIAN,

MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

- Resolution No. 1961 re: Assessing FY 2017-18 Park Maintenance  
KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 1961. VOTE  
AYES - CLARK, MILLER, MORITZ, TUSTIAN, MCDERMOTT, KIMMET.  
NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 1962 re: Assessing 2012 Curb, Gutter &  
Sidewalk Project  
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1962. SECONDED  
BY MILLER. VOTE AYES - CLARK, MILLER, MORITZ, TUSTIAN,  
MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN -  
NONE.
- Resolution No. 1963 re: Adopting FYE 2018 Budget & Tax Levy  
CLARK MADE A MOTION TO APPROVE RESOLUTION NO. 1963 AS AMENDED.  
SECONDED BY MORITZ. VOTE AYES - CLARK, MILLER, MORITZ,  
TUSTIAN, MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE.  
ABSTAIN - NONE.
- Resolution No. 1964 re: Intent to Annex - Haight  
TUSTIAN MADE A MOTION TO APPROVE RESOLUTION NO. 1964.  
SECONDED BY KIMMET. VOTE AYES - CLARK, MILLER, MORITZ,  
TUSTIAN, MCDERMOTT, KIMMET. NOES - NONE. ABSENT - NONE.  
ABSTAIN - NONE.

#### COMMUNITY DEVELOPMENT DIRECTOR

- The application was sent to the Montana Main Street Program for planning funds for research and submission of our Main Street business corridor to the National Historic Register. The Director contacted me to ask that we enlarge our project to include a valuable planning document - a Preservation Plan. He suggested we submit an application to the Montana Department of Commerce - CDBG Planning Division and use each other as the match requirement with our city funds. The additional match for the City was \$587.00. This project is dependent on both grant applications receiving funding.

- I have begun work on Leadership Toole County which encourage young business men and women to take the lead in planning the future for our community and county. Four work sessions are planned throughout the next couple months to introduce participants to topics including education, media, volunteer organizations, law enforcement, agriculture, employment & government, legal, business & finance, health & medical services, human services, energy & transportation and recreation & tourism. Local businesses have been stepping up to

sponsor the event. Thus far, Leavitt Group, Fieldstone Mercantile, Iverson Accounting, Lee Law Offices and Ben Taylor Inc. have committed funds to this project.

- I am working with 2 technology companies in which to determine the best product for the interactive kiosk for Champions Park. I am also in contact with 3 Rivers Communications to determine internet capabilities. I am very grateful to CoreCivic staff member Joe Henson. He transported the benches from Medicine Hat. The city crew should be installing them in the park in the next week.

- The Shelby Citizen Volunteer Corp completed another project in Mary Allison Park, first cleaning, weeding and trimming the shrub and now, repainting the Welcome to Shelby and Mary Allison Park signs. This week we hope to clean around the North entrance sign and begin scraping for painting.

- Walk n' Wheel Wednesday and Fit Friday begins this week. The SHS football team will be walking with the kids tomorrow as well as law enforcement throughout the month of September.

- The Pondera Recycling Coalition is hosting a regional Electronics Recycling Event, this Friday at the Conrad Community Center from 9:00AM to 5:00PM. They are accepting computers, printers, telephones, cell phones, clocks, stereos, VCRs and electronic cords and accessories. They cannot accept televisions at this time. State funding didn't allow for more than one e-waste collection event in our area.

- The Northern Transit Interlocal is initiating a Google Map app that allows viewers to upload transit routes and information for the transit system. The transit has seen steady growth of ridership over the last year.

- The Shelby/Toole County Transportation Safety Committee/DUI Task Force received word that we received Vision Zero grant funding to bring another speaker for Shelby High and North Toole County students. We hope to bring in a speaker for Red Ribbon Week.

- The Shelby Market & Music has completed the summer concert series, but the food and craft market continues each Thursday as produce is available and weather permits.

- The Toole County Combined Fund Drive Committee will be meeting on September 18th to begin work on the 2017-2018 campaign.

- The Shelby Merchants and TBID will hold meetings on Tuesday, Sept. 19th at 8:00am and 10:00am respectively.

- The Social Media Committee continues posting local amenities and history on the Chamber Facebook Page. The next postings will include information on our local volunteer organizations and animals available for adoption at the Prairie Oasis Animal Shelter. We will also highlight all the organizations of the Toole County Combined Fund Drive closer to kick off of their fundraising campaign.
- The HiLine Half Marathon is this Saturday with all proceeds going to the Marias Medical Center infusion center.
- I will be attending the MMIA conference September 27th - 29th in Great Falls.
- I will be attending the Montana Downtown Conference October 18-20th in Great Falls.

OTHER MATTERS

- Dorsey Whitney Engagement Letter - NO ACTION TAKEN. COUNCIL ASKED FOR DEQ TO SHOW UP AT THE NEXT SCHEDULED MEETING.

ADJOURN

AT 9:30 P.M. MORITZ MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY CLARK. VOTE AYES - CLARK, MORITZ, MILLER, MCDERMOTT, TUSTIAN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

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LARRY J. BONDERUD, MAYOR

ATTEST:

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JADE GOROSKI, FINANCE OFFICER

**MINUTES OF THE CITY-COUNTY PLANNING BOARD**  
held at Shelby City Hall  
September 11, 2017  
7:30 p.m.

Present were: Larry Bonderud, Mayor; Debra Clark, Gary McDermott, council members; Gary Sulenes, planning board member; Tammy Pederson, secretary; and Jim Yeagley, city planner.

**Minutes – 9/13/2016**

The board reviewed the minutes from the last meeting.

**Staff Report – Amended Subdivision Plat of Lot C**

AMENDED SUBDIVISION PLAT & BOUNDARY LINE AGREEMENT LOTS 1-10 AND 12-20, BLOCK 1 JOHNSONS 2<sup>ND</sup> ADDITION TO SHELBY, LOTS 1-7, BLOCK 2 JOHNSONS 2<sup>ND</sup> ADDITION TO SHELBY AND LOTS 1 & 6, BLOCK 25 ORIGINAL SCHOOL ADDITION TO SHELBY

ARC Hospitality LLC (Motel 6) are requesting subdivision review to subdivide a 3.15 acre lot into one .51 acre lot and one 2.64 acre lot. The proposed subdivision is located SW of 1200 W Roosevelt Highway or directly behind the Dixie Inn. John Waller is proposing to build an automatic car wash.

City Planner Yeagley made a recommendation that the board recommends to the city council Decision Alternative No. 2 which is to approve the request with the following conditions:

- A. Approval by DEQ for the waste water facilities.
- B. Approval by the DEQ for the storm water run-off plan.
- C. Correcting an errors or omissions identified by the examining land surveyor.

**MOTION MADE BY SULENES TO RECOMMEND DECISION ALTERNATIVE NO. 2 TO THE CITY COUNCIL. MOTION DIED FOR LACK OF A SECOND.**

**MOTION MADE BY CLARK TO TABLE THE ISSUE UNTIL THE NEXT MONTHLY MEETING. SECONDED BY MCDERMOTT. CARRIED UNANIMOUSLY.**

**MOTION MADE BY MCDERMOTT TO ADJOURN THE MEETING AT 7:55 P.M. SECONDED BY CLARK. CARRIED UNANIMOUSLY.**

Reported by:

\_\_\_\_\_  
Tammy Pederson, Secretary

**STAFF REPORT**

AMENDED SUBDIVISION PLAT OF LOT C  
AMENDED SUBDIVISION PLAT & BOUNDARY LINE AGREEMENT  
LOTS 1 THRU 10 & 12 THRU 20, BLOCK 1 JOHNSON 2<sup>ND</sup> TO SHELBY  
LOTS 1 THRU 7, BLOCK 2 JOHNSON 2<sup>ND</sup> ADDITION TO SHELBY  
AND  
LOTS 1 & 6, BLOCK 25 ORIGINAL SCHOOL ADDITION TO SHELBY  
SW1/4SE1/4 SECTION 21, T32N R2W P.M.M.  
TOOLE COUNTY, MONTANA

SEPTEMBER 11, 2017

GENERAL INFORMATION

APPLICANT(S):	Calvin L & Debra L Johnson Mail to: ARC Hospitality LLC % Rishi Campaneria
OWNER(S):	Same
REQUESTED ACTION:	Subdivision review
PURPOSE:	To create two lots
ZONING:	Highway Business
LEGAL DESCRIPTION:	See above
EXISTING LAND USE:	Commercial/Motel
PROPOSED LAND USE:	Commercial (car wash)/Motel
SURROUNDING LAND USES:	North - Commercial South - Commercial East - Commercial West - Commercial
APPLICABLE REGULATIONS:	Montana Subdivision and Platting Act, Title 76, Chapter 3, Montana Codes Annotated. Final Subdivision Plats, ARM 24.183.1107, The Shelby City-County Subdivision Regulations, General Procedures, Minor Subdivisions
ULTIMATE FACTS:	The Shelby City-County Planning Board and the Shelby City Council shall consider the following factors in issuing recommendations and decisions:  1. Relevant evidence relating to the public health, safety, and welfare.

2. Findings of Fact that discuss and weigh the following primary review criteria as outlined in 76-3-608(3) (a) Montana Codes Annotated, the impact on:
  - A. Agriculture
  - B. Agricultural Water User Facilities
  - C. Local Services
  - D. Natural Environment
  - E. Wildlife and Wildlife Habitat
  - F. Public Health and Safety
3. Compliance with:
  - A. The survey requirements in Part 4, Chapter 3 of the Montana Subdivision and Platting Act.
  - B. The Shelby City-County Subdivision Regulations.
4. The provision of easements for the location and installation of necessary utilities.
5. The provision of legal and physical access to each parcel within the subdivision.

#### **FINDINGS OF FACT**

#### **PRIMARY REVIEW CRITERIA**

The applicants are requesting subdivision review to subdivide a 3.15 acre lot into one 0.51-acre lot and one 2.64-acre lot. The proposed subdivision is located at 1200 W. Roosevelt Highway.

#### **Effect on Agriculture**

##### Definition of Agriculture

As used in this part, the following definitions apply: (1) "Agriculture" means : (a) all aspects of farming, including the cultivation and tillage of the soil; (b)(i) dairying; and (ii) the production, cultivation, growing, and harvesting of any agricultural or horticultural commodities; (c) the raising of livestock, bees, fur-bearing animals, or poultry; and (d) any practices, including forestry or lumbering operations, performed by a farmer or on a farm as an incident to or in conjunction with farming operations, including preparation for market or delivery to storage, to market, or to carriers for transportation to market.

This subdivision will not remove any agricultural or timber land. There should be no conflicts with agricultural operations. The proposed subdivision will not interfere with any agricultural operations.

#### **Effect on Water User Facilities**

The proposed subdivision will not interfere with any irrigation system or present any interference with agricultural water user facilities or operations.

#### **Effect on Local Services**

##### Definition of Local Services

Local services are any and all services or facilities that local government entities are authorized to provide.

The proposed subdivision will receive law enforcement services from the Toole County Sheriff's Department. Fire protection services will be provided by the South Toole County volunteer fire department. Street maintenance will be provided by the city of Shelby. No extension of public roads will be required to serve the proposed subdivision and there should be a negligible impact on the cost of road maintenance.

There will be no adverse impacts on local services.

### **Effect on the Natural Environment**

#### Definition of Natural Environment

Natural environment means the physical and biological features of an area that may be altered by human activity including topography, soil, geology, vegetation, and surface and groundwater.

The vegetative communities found within this area consist of native rangeland including the following plants: western wheatgrass (*Agropyron smithii*), needle-and-thread (*Stipa comata*), blue grama (*Bouteloua gracilis*), prairie junegrass (*Koeleria pyramidata*), green needlegrass (*Stipa viridula*), sedges (*Carex spp.*), sandberg bluegrass (*Poa secunda*), cudweed sagewort (*Artemisia ludoviciana*), fringed sagewort (*Artemisia frigida*), dense clubmoss (*Selaginella densa*), silver sagebrush (*Artemisia cana*), and woods rose (*Rosa woodsii*). These plant communities will not be adversely impacted by this subdivision.

### **Effect on Wildlife Habitat and Wildlife Habitat**

#### Definition of Wildlife and Wildlife Habitat

Wildlife means, animals that are not domesticated.

Wildlife habitat means the sum of environmental conditions in a specific place that is occupied by a wildlife species or population.

The proposed subdivision is not located in an area of significant wildlife habitat, and is not expected to adversely impact wildlife habitat.

### **Effect on Public Health and Safety**

Public health and safety refers to natural or man-made conditions that may pose a physical threat to either future residents or the general public.

The proposed subdivision does not appear to be subject to man-made hazards such as high voltage power lines, high-pressure gas lines or nearby industrial mining activity.

## **WATER AND SANITATION INFORMATION**

There are no:

- (A) flood plains;
- (B) surface water features;
- (C) springs;
- (D) irrigation ditches;
- (E) water wells and wastewater treatment systems; or
- (F) mixing zones within 100 feet outside of the exterior property line of the subdivision and on the proposed lots.

### **Description of the proposed subdivision's water supply systems**

Both parcels are currently or will be served by public systems as defined in rules published by the Montana Department of Environmental Quality.

### **Description of the proposed subdivision's storm water system**

Storm water will be accommodated by the existing city of Shelby drainage system. A storm water drainage plan has been prepared and will be submitted to the Montana Department of Environmental Quality for approval.

### **Description of the proposed subdivision's solid waste disposal systems**

Solid waste is provided by the city of Shelby landfill.

### **Description of the proposed subdivision's wastewater treatment systems**

Wastewater treatment systems are public systems as those systems are defined in rules published by the Montana Department of Environmental Quality.

Approval from the Montana Department of Environmental Quality is not required for the 2.65-acre parcel because request is being made to use the exemption outlined in A.R.M. 17.36.605 (2) (a) which states, "a parcel that has no facilities for water supply, wastewater disposal, storm drainage, or solid waste disposal, if no facilities will be constructed on the parcel." The 0.51-acre parcel must be reviewed and approved by the Department of Environmental Quality.

## **REQUIREMENTS OF THE MONTANA SUBDIVISION AND PLATTING ACT, UNIFORM STANDARDS FOR MONUMENTATION, AND LOCAL SUBDIVISION REGULATIONS**

The subdivision meets the requirements of the Montana Subdivision and Platting Act. The subdivider and the city of Shelby have complied with the subdivision review and approval procedures set forth in the Shelby City-County Subdivision Regulations.

### **PARK LAND REQUIREMENT**

Parkland or cash-in-lieu of parkland dedication is not required for a subdivision in which only one additional parcel is created (76-3-621(3) (d) M.C.A.).

**EASEMENTS FOR UTILITIES**

All required easements and the instruments of easement conveyance will be filed with the Toole County Clerk and Recorder with the final plat.

**LEGAL AND PHYSICAL ACCESS**

Legal and physical access will be from city maintained streets.

**DECISION ALTERNATIVES:**

The alternative selected must consider the reasonableness of the subdivision, the relationship to existing conditions, circumstances, established land use goals, and must also consider the findings of fact.

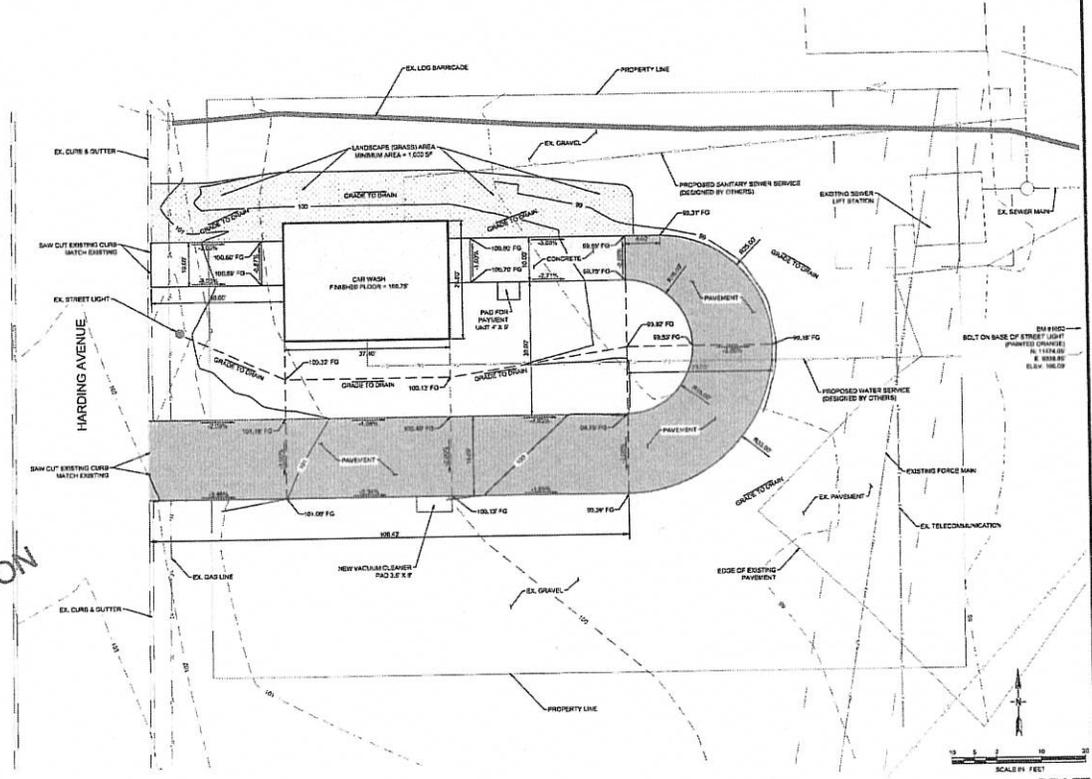
1. Approve the request.
2. Approve the request with the following conditions:
  - A. Approval by the Department of Environmental Quality for the waste water facilities.
  - B. Approval by the Department of Environmental Quality for the storm water run-off plan.
  - C. Correcting any errors or omissions identified by the examining land surveyor.
3. Deny the request.
4. Table the request for further study.



- NOTES**
1. SITE SURVEY COMPLETED BY COON AND ASSOCIATES, L.L.C., CHESTER, MT.
  2. THE CONTRACTOR SHALL NOTIFY ONE CALL-NO DIAL FOR ALL EXISTING UTILITIES PRIOR TO DIGGING.
  3. THE LOCATION, DEPTH, AND SIZE OF EXISTING UTILITIES SHOWN ON THIS PLAN ARE APPROXIMATE. THE CONTRACTOR SHALL VERIFY THE EXISTENCE, LOCATION, DEPTH, SIZE, LINE AND GRADE OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ANY DAMAGES DONE TO THE EXISTING UTILITIES DUE TO FAILURE TO LOCATE OR PROVIDE PROPER PROTECTION.
  4. SIDEWALKS SHALL COMPLY WITH ADA STANDARDS INCLUDING 2% MAX CROSS SLOPE.
  5. SLOPE AWAY FROM BUILDING SHALL BE 2% MINIMUM UNLESS OTHERWISE NOTED.
  6. THIS PLAN DOES NOT INCLUDE BUILDING FOUNDATION, STRUCTURAL, SITE LIGHTING, UTILITY, CONCRETE, OR PAVEMENT DETAILS.
  7. PROPOSED UTILITIES ARE SHOWN FOR REFERENCE BUT SHOULD NOT BE CONNECTED WITHOUT PERMISSION FROM CITY OF SHELBY.
  8. THE CONTRACTOR SHALL REPAIR ALL DAMAGE TO EXISTING HIGHWAY SURFACES TO EQUAL OR BETTER CONDITION THAN EXISTED PRIOR TO SIGNATURE AS DETERMINED BY OWNER, LOCAL GOVERNING AGENCIES, AND/OR THE ENGINEER.
  9. CONTRACTOR SHALL OBTAIN ALL NECESSARY CONSTRUCTION PERMITS AND CORRESPONDING FEES FROM LOCAL, STATE, OR FEDERAL AGENCIES.

**LEGEND**

	EXISTING GROUND CONTOURS
	FINISHED GROUND CONTOURS
	GRADE WASH LINE
	ASPHALT AREA
	CONCRETE AREA
	SPOT ELEVATION
	FG FINISHED GRADE
	TRC TOP BACK OF CURB
	BSW MANHOLE FIN ELEVATION



DRAFT  
NOT FOR  
CONSTRUCTION

NO.	DESCRIPTION	BY	DATE

**Morrison Maierle**  
engineers • surveyors • planners • scientists

123 Suburban Lane  
Bozeman MT 59701  
Phone: 409.752.2228  
Fax: 409.752.2241

NOT FOR CONSTRUCTION

DESIGNED BY: J.J.C.  
DRAWN BY: J.J.C.  
APPROVED BY: J.J.C.  
DATE: 08/01/12  
CHECKED BY: J.J.C.  
DATE: 08/01/12

CLEAN MY CAR, LLC.  
SHELBY CAR WASH

STORMWATER PLAN

PROJECT NUMBER: SHELBY  
SHEET NUMBER: C-1  
DRAWING NUMBER: C-1

DRAFT

RETURN TO: City of Shelby  
112 1<sup>st</sup> St S  
Shelby MT 59474

**RESOLUTION NO. 1965**

A RESOLUTION TO PLACE A LIEN UPON PROPERTY WITHIN THE MUNICIPAL LIMITS OF THE CITY OF SHELBY, ON WHICH THE CITY HAS REMOVED NOXIOUS WEEDS, BUT DESPITE DEMAND HAS NOT BEEN REIMBURSED FOR SAID WEED REMOVAL BY THE RESPECTIVE PROPERTY OWNERS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That the Toole County Treasurer shall place a lien upon and against the lots or parcels of land listed below and the Toole County Treasurer shall collect the amounts listed below in the same manner as other taxes; pursuant to Shelby Municipal Code 4-4-4.

<u>Legal Description</u>	<u>Owner Name/Property Address</u>	<u>Amount of Lien</u>
Tax ID #503043 Aronow 2 <sup>nd</sup> Add Bk 2, Lot 19	Terry Coons PO Box 809 Shelby MT 59474	539.00
Tax ID #503772 Shelby 1 <sup>st</sup> Add Bk 6, Lot 7	Karen Lamey 1822 Beech Dr Great Falls MT 59404	859.10
Tax ID #503959 Shelby Heights Add Bk 67, Lots 19 & 20	Barry Beaudoin 2660 Bella Casa Bullhead City AZ 86429	555.50
Tax ID #504047 Shelby Heights Add Bk 86, Lots 11-15	Marling Schmidt 5340 Enterprise Ave Las Cruces, NM 88012	555.50
Tax ID #504177 Sullivans 1 <sup>st</sup> Add Bk 21, Lt 5(W24') & 6(E23')	Gordon Erickson 705 Park St, Apt 9 Minot ND 58701	539.00
<b>TOTAL LIENS</b>		<b>3,048.10</b>

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA,  
AND APPROVED BY THE MAYOR THIS 18<sup>th</sup> DAY OF SEPTEMBER, 2017.

\_\_\_\_\_  
LARRY J. BONDERUD, Mayor

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, Finance Officer

**Shelby City Court**  
Cases by Filing Date  
City  
All Case Types  
From 8/1/2017 to 8/31/2017  
All Judges

**Judge: Rapkoch, Peter**

Case	Filed	Entered	Party	Status
CR-865-2017-0000003	8/24/2017	8/24/2017	Robbins, Travis Tyler, Defendant	Pending
TK-865-2017-0000107	8/2/2017	8/2/2017	Broesder, Blake Ryan, Defendant	Pending
TK-865-2017-0000108	8/2/2017	8/2/2017	Lytle, Taylen Jay, Defendant	Disposed
TK-865-2017-0000109	8/2/2017	8/2/2017	Sibley, Jesse James, Defendant	Disposed
TK-865-2017-0000110	8/7/2017	8/7/2017	Bechard, Bryan Hugh, Defendant	Pending
TK-865-2017-0000111	8/7/2017	8/7/2017	Fox, Trevor Cole, Defendant	Closed
TK-865-2017-0000112	8/10/2017	8/10/2017	Jordan, Mikayla Nikole, Defendant	Closed
TK-865-2017-0000113	8/22/2017	8/22/2017	Runningcrance, Agnes Lynn, Defendant	Pending
TK-865-2017-0000114	8/22/2017	8/22/2017	Comesatnight, Danielle Marie, Defendant	Pending
TK-865-2017-0000115	8/22/2017	8/22/2017	Sibley, Jesse James, Defendant	Disposed
TK-865-2017-0000116	8/23/2017	8/23/2017	Lanius, Jay, Defendant	Closed
TK-865-2017-0000117	8/25/2017	8/25/2017	Treece, Jared Ewell Lee, Defendant	Closed
TK-865-2017-0000118	8/25/2017	8/25/2017	Wells, Shane Michael, Defendant	Pending
TK-865-2017-0000119	8/25/2017	8/25/2017	Spencer, Michael Phillip, Defendant	Closed
TK-865-2017-0000120	8/25/2017	8/25/2017	Robison, Jerry Lee, Defendant	Pending

**Total cases for Rapkoch, Peter : 15**

**Total cases for report: 15**























**Shelby City Court**  
 Receipts by Date  
 City  
 All Case Types  
 From 8/1/2017 to 8/31/2017

User:  
 BALEXANDER

All Judges

8/16/2017

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5001	08:47 AM	Criminal Payment Payor: Moench, Richard Allen	.00	.00	50.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2016-0000140 Moench, Richard Allen		45-9-102(2) [1st]								
		50.00 Fine										
		<u>50.00</u>										
5002	10:20 AM	Criminal Payment Payor: Lytle, Taylen	.00	.00	.00	235.00	.00	.00	.00	.00	.00	.00
		TK-865-2017-0000108 Lytle, Taylen Jay		61-5-102(1) [2]								
		200.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										
		10.00 Law Enforcement Academy										
		<u>235.00</u>										
						Check Number: 143						









**Shelby City Court**  
 Receipts by Date  
 City  
 All Case Types  
 From 8/1/2017 to 8/31/2017

User:  
 BALEXANDER

All Judges

8/25/2017

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5009	10:48 AM	Unapplied Payor: Treece, Jared Ewell Lee	.00	.00	.00	85.00	.00	.00	.00	.00	.00	.00

85.00 Unapplied receipt  
**85.00**

Check Number: 1093

5010	02:43 PM	Miscellaneous Payor: Shelby Promoter	.00	.00	2.25	.00	.00	.00	.00	.00	.00	.00
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2.25 Copies  
**2.25**

5011	04:07 PM	Criminal Payment Payor: Treece, Jared Ewell Lee(unapplied)	.00	85.00	.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2017-0000117 Treece, Jared Ewell Lee 61-8-344(3)										
		50.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										

Stop Sign Violation















City of Shelby

All Accounts	Monthly Bank Report -8/31/2017	
First State Bank checking		1,133,261.02
Deposits in Transit - WAPA UB Utility Payment		0.00
BPCU resrticted/unrestricted		400,000.00
Payroll Taxes Unredeemed		<b>0.00</b>
BPCU Savings unrestricted		5,710.54
MT Board of Investments STIP - unrestricted & restricted		694,680.64
First State Bank CD Energy Share Fund - restricted		93,364.06
First State Bank CD Disaster Relief Fund - restricted		93,364.06
Security State Bank Trust - Landfill - restricted		386,576.14
US Bank Debt Service MultiModal-Water-restricted		0.00
US Bank Capital Interest MultiModal-Sewer-restricted		0.00
Petty Cash		1,350.00
<b>TOTAL</b>		<b>2,808,306.46</b>

City of Shelby  
8/31/2017

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	135,024.08	247,947.68	-112,923.60
2190	Comp Liability	3,470.63	13,130.75	-9,660.12
2260	Disaster-Flood Wlmsn Park	499.94	0.00	499.94
2310	Tax Increment Financing District	2,580.66	141,073.56	-138,492.90
2320	Economic Development	0.00	0.00	0.00
2370	PERS	1,102.74	0.00	1,102.74
2371	Health Insurance	2,128.84	0.00	2,128.84
2372	Permissive Levy	208.00	0.00	208.00
2395	Marias Valley Golf & Country Club	0.00	0.00	0.00
2396	Municipal Rec Pass Fund	0.00	0.00	0.00
2399	Revolving Loan Fund	504.35	0.00	504.35
2400	Street Lighting District	6,730.13	8,361.88	-1,631.75
2500	Street Maintanance District	21,838.36	1,935.21	19,903.15
2550	2012 Sidewalk SID	4,553.37	350.00	4,203.37
2600	Park Maintanance District	2,372.61	614.53	1,758.08
2810	Police Pension & Training	0.00	0.00	0.00
2920	Trails Grant	0.00	0.00	0.00
2936	Williamson Bldg	6,700.00	1,914.59	4,785.41
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	7,588.94	0.00	7,588.94
3510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
4000	Capital Projects Fund	0.00	0.00	0.00
5210	Water	196,966.31	381,107.05	-184,140.74
5310	Sewer	176,437.62	159,869.03	16,568.59
5410	Solid Waste	139,826.20	121,958.20	17,868.00
5720	Storm Drainage	36,674.88	12,357.01	24,317.87
7060	Energy Share	244.73	0.00	244.73
7061	Disaster Relief	244.73	0.00	244.73
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	0.00	0.00	0.00
7199	Tourism Business Imp District (TBID)	13,653.00	0.00	13,653.00
7427	Specialty License Plate Fee	820.00	40.00	780.00
		\$ 760,170.12	\$ 1,090,659.49	-330,489.37

S:\shared documents\Acctg-Bdgt\Reconcile\2017 08 Bank Rec.xlsx]Budget

09/12/17  
12:04:04

CITY OF SHELBY  
Vendor Summary Query by Date  
For claims processed from: 8/17 to 8/17

Page: 1 of 2  
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01903 1ST CHOICE PLUMBING LLC	2,565.00	09/06/17
01388 3 RIVERS COMMUNICATIONS INC	1,146.25	09/06/17
02409 ABIGAIL ST. LAWRENCE	450.00	09/06/17
01806 ALARM SERVICE INC	35.00	09/06/17
01230 ALBERTSONS	100.00	08/16/17
01545 AMAZON.COM	259.52	08/17/17
01137 AQUA TECH LABORATORY	580.00	09/06/17
00047 BEN TAYLOR INC	755.95	09/06/17
02334 BEN TAYLOR INC.	88.04	09/06/17
02288 BLOOMQUIST LAW FIRM PC	256.98	09/06/17
01755 BNSF RAILWAY COMPANY	4,175.00	08/29/17
00088 CARQUEST AUTO PARTS	155.08	09/06/17
01851 CT CLEANING	1,200.00	09/06/17
01963 DELUXE FOR BUSINESS	93.15	09/06/17
00343 ENERGY LABORATORIES INC	1,727.00	09/06/17
02407 EVENTBRITE	80.12	08/23/17
02097 FASTENAL COMPANY	1,237.16	09/06/17
01988 FIELDSTONE OFFICE SUPPLY	133.08	09/06/17
01308 FIRST AMERICAN TITLE CO OF MONTANA	742.00	09/06/17
00111 FIRST STATE BANK	111.00	09/05/17
01713 FRONTLINE AG SOLUTIONS LLC	34.63	09/06/17
01365 HI-LINE FLOOR CARE	50.00	09/06/17
00213 HIGHLINE COMMUNICATIONS	611.25	09/06/17
00025 HILINE REDI-MIX LLC	850.00	09/06/17
01285 HUNT, WILLIAM E JR	5,000.00	09/06/17
00198 INTERNATIONAL CODE COUNCIL INC	95.00	08/11/17
01620 KADRMAS, LEE & JACKSON INC.	5,740.02	09/06/17
00642 LIQUID ENGINEERING CORPORATION	11,035.00	09/06/17
00083 MARIAS HEALTHCARE	150.00	09/06/17
00026 MARIAS RIVER ELECTRIC COOP INC	17,147.59	09/06/17
00027 MARKS TIRE & ALIGNMENT	960.00	09/06/17
01972 MELISSA LEWIS & ASSOCIATES LLC	3,000.00	09/06/17
01780 MONTANA BROOM & BRUSH	142.99	09/06/17
00512 MT DEPARTMENT OF ADMINISTRATION	95.00	09/06/17
01736 MUNICIPAL EMERGENCY SERVICES INC	598.71	09/06/17
02045 NAPA AUTO PARTS	339.38	09/06/17
02069 NATIONAL LAUNDRY CO	12.62	09/06/17
00034 NORMONT EQUIPMENT CO	1,917.80	09/06/17
01742 NORTHERN TRANSIT INTERLOCAL	2,500.00	09/06/17
00037 NORTHWEST PIPE FITTINGS INC	950.10	09/06/17
02368 OPTUM	21.25	09/06/17
01700 ORKIN, INC	709.00	09/06/17
01118 PACIFIC STEEL & RECYCLING	19.25	09/06/17
00039 PETTY CASHIER	166.64	09/06/17
01095 PETTY CASHIER-PUBLIC WORKS	67.29	09/06/17
01595 PIZZA HUT	50.00	08/17/17
00144 POSTMASTER	352.62	09/08/17
00309 PREFERRED OFFICE EQUIPMENT	557.18	09/06/17
01765 PREMIER ELECTRIC	398.14	09/06/17
02410 RADISSON COLONIAL HOTEL HELENA	101.65	08/31/17
00703 RECREATION SUPPLY CO	3,650.74	09/06/17
02405 RINGSIDE RIBS	50.00	08/16/17

09/12/17  
12:04:04

CITY OF SHELBY  
Vendor Summary Query by Date  
For claims processed from: 8/17 to 8/17

Page: 2 of 2  
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
00043 SHELBY GAS ASSOCIATION	1,294.00	09/06/17
01866 SHELBY PAINT AND HARDWARE	936.01	09/06/17
00041 SHELBY PROMOTER	454.00	09/06/17
02012 SHOPKO	37.48	09/06/17
02408 SPRAYER SUPPLIES	559.20	08/15/17
02293 SUPPLYWORKS	188.29	09/06/17
02406 THE GRIDDLE	50.00	08/16/17
00048 TOOLE COUNTY CLERK & RECORDER	27,865.81	09/06/17
02312 TOWN PUMP	50.00	08/16/17
01669 U.S. BANK	350.00	09/06/17
01486 USDA RURAL DEVELOPMENT	1,603.00	09/05/17
00400 UTILITIES UNDERGROUND LOCATION CENTER	36.40	09/06/17
02389 WELLS FARGO VENDOR FIN SERV	127.70	09/06/17
00539 YEAGLEY, JAMES H	800.00	09/06/17

Grand Total: 107,616.07

2017-18  
Enterprise Funds Income, Expense

9/12/2017							
	Jul-17			Aug-17			Sep-17
<b>Water</b>		notes	<b>Water</b>		notes	<b>Water</b>	notes
Income	97,174		Income	99,792		Income	0
Expenses	-320,309	semi annual debt payments	Expenses	-60,798		Expenses	0
<i>rev over/under</i>	-223,134		<i>rev over/under</i>	38,993		<i>rev over/under</i>	0
<b>Sewer</b>			<b>Sewer</b>			<b>Sewer</b>	
Income	110,216		Income	66,222		Income	0
Expenses	-127,858	semi annual debt payments	Expenses	-32,011		Expenses	0
<i>rev over/under</i>	-17,642		<i>rev over/under</i>	34,211		<i>rev over/under</i>	0
<b>Solid Waste</b>			<b>Solid Waste</b>			<b>Solid Waste</b>	
Income	69,884		Income	69,942		Income	0
Expenses	-81,308	annual debt payments	Expenses	-40,650		Expenses	0
<i>rev over/under</i>	-11,424		<i>rev over/under</i>	29,292		<i>rev over/under</i>	0
<b>Storm Water</b>			<b>Storm Water</b>			<b>Storm Water</b>	
Income	18,329		Income	18,346		Income	
Expenses	-3,608		Expenses	-8,749		Expenses	
<i>rev over/under</i>	14,720		<i>rev over/under</i>	9,597		<i>rev over/under</i>	
	Apr-17			May-17			Jun-17
<b>Water</b>		notes	<b>Water</b>		notes	<b>Water</b>	notes
Income	148,852		Income	81,343		Income	89,963
Expenses	-43,146		Expenses	-41,267		Expenses	-70,236
<i>rev over/under</i>	105,707		<i>rev over/under</i>	40,076		<i>rev over/under</i>	19,727
<b>Sewer</b>			<b>Sewer</b>			<b>Sewer</b>	
Income	38,670		Income	38,711		Income	38,278
Expenses	-36,492		Expenses	-31,625		Expenses	-49,754
<i>rev over/under</i>	2,177		<i>rev over/under</i>	7,086		<i>rev over/under</i>	-11,475
<b>Solid Waste</b>			<b>Solid Waste</b>			<b>Solid Waste</b>	
Income	62,731		Income	75,707		Income	83,745
Expenses	-47,894		Expenses	-43,928		Expenses	-113,123
<i>rev over/under</i>	14,836		<i>rev over/under</i>	31,779		<i>rev over/under</i>	-29,377