

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
September 16, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 09/03/19 (pgs 5-8)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

COMMITTEE REPORTS

- Law Enforcement Report

CITY ATTORNEY

- Resolution No. 2007 re: Cancel General Election (pg 9)

CITY FINANCE OFFICER

- City Judge's Report, August 2019 (pgs 10-26)
- Bank Account Report (pg 27), Budget Year to Date (pg 28), Vendor Summary (pgs 29-30), Enterprise Funds (pgs 31-34), Statement of Expenditures (pgs 35-59), Revenues (pgs 60-69), Cash Flow Report (pg 70), Project Budgets (pg 71), August 2019
- City of Shelby Delinquent Taxes, 8/31/2019 (pg 72)

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Screen Tops Bid (pg 73)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

September 16, 2019

6:30 p.m. Regular City Council Meeting

September 30, 2019

6:30 p.m. Park & Recreation Meeting
(Mayor, Superintendent, Rec Director,
Tustian, Kimmet)

October 7, 2019

6:00 p.m. Audit Committee
(Mayor, Finance Officer, Clark, Tustian,
Moritz)

6:30 p.m. Regular City Council Meeting

October 15, 2019 (Due to Columbus Day Holiday)

6:30 p.m. City-County Planning Board
(Mayor, Deputy City Clerk, City Planner,
Clark)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 9/03/19
2. Resolution No. 2007 re: Cancel General Election
3. City Judge's Report, August 2019
4. Bank Account Report, August 2019
5. Budget Year to Date, August 2019
6. Vendor Summary, August 2019
7. Enterprise Funds, August 2019
8. Statement of Expenditures, August 2019
9. Statement of Revenues, August 2019
10. Cash Flow Report, August 2019
11. Project Budgets, 8/31/19
12. City of Shelby Delinquent Taxes, 8/31/19
13. 8/8/19 Quote from SWS Equipment, Inc re: Screen Dome Lid Kit

C. Correspondence

1. 9/5/19 Summary of Port of Northern Montana Board Meeting
2. 9/11/19 Letter to Shelby Property Owners re: Overgrown vegetation

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
September 3, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Debra Clark, Aaron Heaton, Lyle Kimmet, Joe Flesch, and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Luis Correa, Superintendent; Rob Tasker, Building Inspector. Absent & Excused: Trent Tustian.

Other citizens present: Dick Miller, Francine Beach, Teddy Mierzewski, Dennis Knickerbocker, Kaden Haight, Brian Haight and Jim Yeagley.

PLEDGE OF ALLEGIANCE

Open Public Hearing

- Special Assessments
- Budget FY 20

Mayor McDermott opened the public hearing at 6:31PM.

Show Cause Hearings - Community Decay

- Dick Miller
KIMMET MADE A MOTION TO ACCEPT THE PROGRESS AND RE-EVALUATE IN THE SPRING. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Dennis Knickerbocker
CLARK MADE A MOTION TO ACCEPT THE PROGRESS, NOTED THE CITY WILL HELP MOVE THE CERAMIC MOLDS AND THE PROPERTY WILL BE RE-EVALUATED IN THE SPRING. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Rena Peterson
MORITZ MADE A MOTION TO REMOVE THE FREEZER, CHEST OF DRAWERS, SCRAP LUMBER AND GAS CAN AND THE CITY WILL RE-EVALUATE IN THE SPRING. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Teddy Mierzewski
KIMMET MADE A MOTION FOR TEDDY TO ADDRESS THE ROTTING SMELL WITHIN 30 DAYS AND REVIEW THE PROPERTY IN THE SPRING. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON,

FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

REGULAR MEETING MINUTES 8/19/2019

CLARK MADE A MOTION TO APPROVE THE 8/19/2019 MINUTES. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - Kaden Haight, Eagle Scout Project
MORITZ MADE A MOTION TO APPROVE \$400 CITY CONTRIBUTION FOR THE CHAMPIONS PARK EAGLE SCOUT PROJECT. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Non-Agenda - None

CLOSE PUBLIC HEARING SPECIAL ASSESSMENTS AND FY 20 BUDGET
AT 7:20PM MAYOR MCDERMOTT CLOSED THE PUBLIC HEARING AFTER NO COMMENT FROM THE PUBLIC.

CLAIMS REPORT 8/31/2019

- CLARK MADE A MOTION TO APPROVE THE 8/31/2019 CLAIMS REPORT. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

BUILDING INSPECTOR

- Building Inspector Report - no new permits issued and eight open permits.
- Cactus Lane Street
MORITZ MADE A MOTION TO KEEP THE STREET OPEN UNLESS THE CITY GETS CONSENT FROM ALL PROPERTY OWNERS AND THE SUBDIVISION IS VACATED. SECONDED BY FLESCH. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

COMMITTEE REPORTS

- Park & Rec Committee 8/26/2019

CITY ATTORNEY

- Resolution No. 1992 RE: Sidewalk Assistance Program
HEATON MADE A MOTION TO APPROVE RESOLUTION 1992. SECONDED BY
MORTIZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 1995 (2ND rdg) FY 20 Street Maintenance
FLESCHE MADE A MOTION TO APPROVE RESOLUTION NO. 1995. SECONDED
BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 1996 (2nd rdg) FY 20 Park Maintenance
FLESCHE MADE A MOTION TO APPROVE RESOLUTION NO. 1996. SECONDED
BY HEATON. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 1997 (2nd rdg) FY 20 Curb Gutter & Sidewalk
FLESCHE MADE A MOTION TO APPROVE RESOLUTION NO. 1997. SECONDED
BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 1998 (2nd rdg) FY 20 Lighting Maintenance
KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 1998. SECONDED
BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 2003 re: Fixing the Tax Levy FY 20
CLARK MADE A MOTION TO APPROVE RESOLUTION NO. 2003. SECONDED
BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 2004 re: TBID Lodging Fee Increase
FLESCHE MADE A MOTION TO APPROVE RESOLUTION NO. 2004. SECONDED
BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 2005 re: BARSAA Funds
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 2005. SECONDED
BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Resolution No. 2006 re: Weed Liens
KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 2006. SECONDED
BY HEATON. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

CITY FINANCE OFFICER

- Payroll Expense by Department 8/2019
- FY 20 BUDGET
MORITZ MADE A MOTION TO APPROVE FISCAL YEAR 2020 BUDGET.
SECONDED BY FLESC. VOTE AYES - CLARK, KIMMET, HEATON,
FLESC, MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN -
NONE.

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

- Lorette provided notes as a handout.

OTHER MATTERS

- Williamson Building
MORITZ MADE A MOTION TO APPROVE ENTERING INTO A BUY SELL
AGREEMENT FOR \$230,000 WITH SILVER KEY. SECONDED BY
KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESC, MORITZ.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
- Storm Water Change Order #6
FLESC MADE A MOTION TO APPROVE CHANGE ORDER #6 CONTINGENT
ON A TSEP GRANT EXTENSION. SECONDED BY KIMMET. VOTE AYES -
CLARK, KIMMET, HEATON, FLESC, MORITZ. NOES - NONE.
ABSENT - TUSTIAN. ABSTAIN - NONE.

ADJOURN

AT 9:10 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, HEATON, FLESC,
MORITZ. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2007

**A RESOLUTION OF INTENTION TO CANCEL THE NOVEMBER 5, 2019
GENERAL ELECTION OF CERTAIN MUNICIPAL OFFICERS**

WHEREAS, HB 447 passed by the 2017 Legislature (Chapter 174, Laws 2017) authorizes a municipality to cancel a general election for the election of a municipal officer by resolution after notification by the election administrator if the number of candidates filing for election is equal or less than the number of persons to be filled; and

WHEREAS, by letter dated June 18, 2019, the City of Shelby received noticed by the Toole County Election Administrator that the following elected municipal officer positions are eligible for cancellation: Ward 1 Councilmember, Ward 2 Councilmember and Ward 3 Councilmembers.

WHEREAS, pursuant to Section 13-1-403, as amended by HB 83 (Chapter 242, Laws 2017), provides that a declaration of intent to be a write-in candidate must be filed with the election administrator by 5 p.m. on the 65th day before the date of the election, or September 3, 2019;

NOW, THEREFORE, BE IT RESOLVED THAT:

If one or more of the municipal officer positions set forth above remains uncontested as of September 3, 2019, the City of Shelby will cancel the 2019 general election for those positions.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 16TH DAY OF SEPTEMBER 2019.

GARY MCDERMOTT, Mayor

ATTEST:

JADE GOROSKI, Finance Officer

Date: 8/30/2019

Time: 04:46 PM

Page 1 of 1

Shelby City Court
Cases by Filing Date
City
All Case Types
From 8/1/2019 to 8/30/2019
All Judges

User: BALEXANDER

Judge: Rapkoch, Peter

Case	Filed	Entered	Party	Status
TK-865-2019-0000110	8/1/2019	8/1/2019	Chartier, Kerry James, Defendant	Closed
TK-865-2019-0000111	8/1/2019	8/1/2019	Mendenhall, John Paul, Defendant	Closed
TK-865-2019-0000112	8/9/2019	8/9/2019	Phillips, Clifton Leroy, Defendant	Disposed
TK-865-2019-0000113	8/16/2019	8/16/2019	Roe, Breanna Dolores Lynn, Defendant	Disposed
TK-865-2019-0000114	8/19/2019	8/19/2019	Mcdonald, Adam Thomas, Defendant	Closed
TK-865-2019-0000115	8/20/2019	8/20/2019	Cooper, Scott Thomas, Defendant	Pending
TK-865-2019-0000116	8/20/2019	8/20/2019	KINGSOLVER, MATTHEW LOGAN, Defendant	Disposed
TK-865-2019-0000117	8/20/2019	8/20/2019	Kingsolver, Mark Allen, Defendant	Pending
TK-865-2019-0000118	8/20/2019	8/20/2019	Brown, Kristopher Ray, Defendant	Pending
TK-865-2019-0000119	8/26/2019	8/26/2019	Robinson, Chad Lee, Defendant	Pending
TK-865-2019-0000120	8/26/2019	8/26/2019	Eide, Cody Mark, Defendant	Pending
TK-865-2019-0000121	8/26/2019	8/26/2019	Burtness, Aaron Mitchell, Defendant	Pending
TK-865-2019-0000122	8/26/2019	8/26/2019	Nice, Jerimiah Ron, Defendant	Pending

Total cases for Rapkoch, Peter : 13

Total cases for report: 13

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/1/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/2/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/3/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/8/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5750	10:14 AM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00

15.00 Search Fee

15.00

Check Number: 17273

5751	10:15 AM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
------	----------	---	-----	-----	-----	-------	-----	-----	-----	-----	-----	-----

15.00 Search Fee

15.00

Check Number: 17275

Daily totals:	30.00	.00	.00	.00	30.00	.00	.00	.00	.00	.00	.00
---------------	-------	-----	-----	-----	-------	-----	-----	-----	-----	-----	-----

Miscellaneous:	30.00
Fine/fee:	.00
Cash bond:	.00
Bond forfeiture:	.00
Bond percent fee:	.00
Bond conversion:	.00

Date: 8/30/2019

Time: 04:48 PM

Page 6 of 16

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:
BALEXANDER

All Judges

8/14/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5752	03:32 PM	Criminal Payment	.00	.00	35.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Jacobsen, Robert Arne										
		TK-865-2019-0000074										
		Jacobsen, Robert Arne		45-5-201		Assault						
		20.00 Fine										
		4.00 Victim Witness Surcharge										
		1.00 Victim Witness Admin Fee										
		10.00 Law Enforcement Academy										
		<u>35.00</u>										
5753	03:42 PM	Miscellaneous	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		Payor: Court Diligence										
		15.00 Search Fee										
		<u>15.00</u>										
							Check Number: 17435					
5754	03:43 PM	Miscellaneous	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		Payor: Court Diligence										
		15.00 Search Fee										
		<u>15.00</u>										
							Check Number: 17459					
5755	04:13 PM	Criminal Payment	.00	.00	.00	170.00	.00	.00	.00	.00	.00	.00
		Payor: Ardon, Rafael A										
		TK-865-2019-0000104										
		Ardon, Rafael A		61-8-344(3)		Stop Sign Violation						
		50.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										
		10.00 Law Enforcement Academy										
		<u>85.00</u>										
							Check Number: 1303					

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

8/14/2019

All Judges

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/15/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/16/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

8/19/2019

All Judges

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/23/2019

[illegible]

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:

BALEXANDER

All Judges

8/26/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5763	04:38 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00

15.00 Search Fee

15.00

Check Number: 17703

[illegible]

Shelby City Court
Receipts by Date
City
All Case Types
From 8/1/2019 to 8/30/2019

User:
BALEXANDER

All Judges

8/27/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5764	08:15 AM	Criminal Payment	.00	.00	40.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Nice, Jerimiah Ron										
		TK-865-2019-0000076										
		Nice, Jerimiah Ron		45-8-101(1)								
		34.00		Victim Witness Surcharge								
		1.00		Victim Witness Admin Fee								
		5.00		Law Enforcement Academy								
		<u>40.00</u>										
5765	10:02 AM	Cash Bond	.00	.00	.00	20.00	.00	.00	.00	.00	.00	.00
		Payor: Mcdonald, Adam Thomas										
		TK-865-2019-0000114										
		Mcdonald, Adam Thomas										
		20.00		Cash bond								
		<u>20.00</u>										

Check Number: 1574

Shelby City Court

Receipts by Date

City

All Case Types

From 8/1/2019 to 8/30/2019

User:
BALEXANDER

All Judges

8/27/2019

[illegible]

Shelby City Court
Receipts by Date
City
All Case Types
From 8/1/2019 to 8/30/2019

User:
BALEXANDER

All Judges

8/29/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5767	08:21 AM	Criminal Payment Payor: Howeth, Marvin Brownell Jr TK-865-2019-0000050 Howeth, Marvin Brownell Jr 61-6-301(4) [1st] 50.00 Fine 50.00	.00	.00	50.00	.00	.00	.00	.00	.00	.00	.00
5768	02:44 PM	Unapplied Payor: Toole County Jail, 40.00 Unapplied receipt 40.00 Check Number: 1576	.00	.00	.00	40.00	.00	.00	.00	.00	.00	.00
5769	03:18 PM	Cash Bond Payor: Eide, Cody Mark TK-865-2019-0000120 Eide, Cody Mark 1870.00 Cash bond 1870.00 Check Number: 1576	.00	.00	.00	1870.00	.00	.00	.00	.00	.00	.00

Shelby City Court
Receipts by Date
City
All Case Types
From 8/1/2019 to 8/30/2019

User:
BALEXANDER

All Judges

8/29/2019

[illegible]

All Accounts Monthly Bank Report -8/31/2019	
First State Bank checking	923,835.64
Deposits in Transit - WAPA UB Utility Payment	0.00
BPCU resrticted/unrestricted	400,000.00
Payroll Taxes Unredeemed	0.00
BPCU Savings unrestricted	9,752.79
MT Board of Investments STIP - unrestricted & restricted	2,203,808.13
First State Bank CD Energy Share Fund - restricted	93,364.06
First State Bank CD Disaster Relief Fund - restricted	93,364.06
Security State Bank Trust - Landfill - restricted	432,487.43
US Bank Debt Service MultiModal-Water-restricted	0.00
US Bank Capital Interest MultiModal-Sewer-restricted	0.00
TOTAL	4,156,612.11

City of Shelby
8/31/2019

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	132,826.52	369,365.21	-236,538.69
2190	Comp Liability	741.25	15,394.52	-14,653.27
2260	Disaster-Flood Wlmsn Park	509.49	0.00	509.49
2310	Tax Increment Financing District	1,861.89	32,073.56	-30,211.67
2320	Economic Development	0.00	0.00	0.00
2370	PERS	1,169.20	0.00	1,169.20
2371	Health Insurance	2,254.40	0.00	2,254.40
2372	Permissive Levy	0.00	0.00	0.00
2395	Marias Valley Golf & Country Club	0.00	0.00	0.00
2396	Municipal Rec Pass Fund	0.00	0.00	0.00
2399	Revolving Loan Fund	1,008.70	0.00	1,008.70
2400	Street Lighting District	4,859.42	8,384.71	-3,525.29
2500	Street Maintanance District	17,082.72	134,514.09	-117,431.37
2550	2012 Sidewalk SID	2,444.20	350.00	2,094.20
2600	Park Maintanance District	2,190.82	637.45	1,553.37
2810	Police Pension & Training	0.00	0.00	0.00
2920	Trails Grant	0.00	0.00	0.00
2936	Williamson Bldg	10,200.00	2,271.75	7,928.25
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	7,898.25	0.00	7,898.25
3510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
4000	Capital Projects Fund	8,426.65	0.00	8,426.65
5210	Water	643,875.63	504,205.36	139,670.27
5310	Sewer	910,145.83	1,152,220.42	-242,074.59
5410	Solid Waste	141,611.34	193,885.56	-52,274.22
5720	Storm Drainage	509,151.20	645,205.14	-136,053.94
7060	Energy Share	244.73	0.00	244.73
7061	Disaster Relief	244.73	0.00	244.73
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	0.00	0.00	0.00
7199	Tourism Business Imp District (TBID)	12,645.00	0.00	12,645.00
7427	Specialty License Plate Fee	840.00	120.00	720.00
		\$ 2,412,231.97	\$ 3,058,627.77	-646,395.80
S:\shared documents\Acctg-Bdgt\Reconcile\2019 8 Bank Rec.xlsx]Budget				

09/09/19
15:52:51

CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 8/19 to 8/19

Page: 1 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01388 3 RIVERS COMMUNICATIONS INC	957.43	09/04/19
02337 ADVANCED TECHNOLOGY PRODUCTS INC	1,910.86	09/04/19
01806 ALARM SERVICE INC	35.00	09/04/19
01979 ALLIANT INSURANCE SERVICES INC	92.00	09/04/19
01137 AQUA TECH LABORATORY	100.00	09/04/19
02488 AVERY PRODUCTS	45.00	08/16/19
02484 BAD ELF	1,810.96	08/01/19
02190 BAUMAN, CHRISTINE	50.00	08/08/19
00047 BEN TAYLOR INC	9,362.23	09/04/19
02334 BEN TAYLOR INC.	62.50	09/04/19
01994 BEST BUY	3,247.90	08/12/19
02487 BNSF RAILWAY COMPANY	5,150.00	09/04/19
00088 CARQUEST AUTO PARTS	47.96	09/04/19
02483 CENTRAL EXCAVATION	180,107.71	09/04/19
02490 CENTRAL PLUMBING & HEATING INC	117,868.42	09/04/19
02335 CINTAS CORPORATION	167.20	09/04/19
01439 CONRAD BUILDING CENTER INC	8.75	09/04/19
01851 CT CLEANING	1,200.00	09/04/19
00655 DANKO EMERGENCY EQUIPMENT CO	908.57	09/04/19
00001 DEPARTMENT OF REVENUE	6,262.27	09/04/19
00404 DORSEY & WHITNEY	20,000.00	09/04/19
00343 ENERGY LABORATORIES INC	4,828.75	09/04/19
02097 FASTENAL COMPANY	704.96	09/04/19
01988 FIELDSTONE OFFICE SUPPLY	2,103.90	09/04/19
00111 FIRST STATE BANK	135.40	09/04/19
00977 FOUR CORNERS SUPPLY INC	39.00	09/04/19
02489 GLACIER COMMUNITY HEALTH CENTER	120.00	09/04/19
00312 HELENA SAND & GRAVEL INC	439,857.12	09/04/19
01285 HUNT, WILLIAM E JR	5,906.88	09/04/19
00534 IVERSON CONSTRUCTION & CONCRETE LLC	1,500.00	09/04/19
999998 JADE M GOROSKI	98.60	09/04/19
02370 JUNKERMIER, CLARK, CAMPANELLA, STEVENS,	12,500.00	09/04/19
01620 KADRMAS, LEE & JACKSON INC.	128,347.04	09/04/19
00649 LARSON CLOTHING COMPANY	70.00	09/04/19
02486 MARIAS RIVER CONTRACTING LLC	1,150.00	09/04/19
00026 MARIAS RIVER ELECTRIC COOP INC	14,631.15	09/04/19
00027 MARKS TIRE & ALIGNMENT	15,000.00	09/04/19
01780 MONTANA BROOM & BRUSH	117.34	09/04/19
01825 MONTANA SECRETARY OF STATE	25.00	08/28/19
00076 MT LEAGUE OF CITIES & TOWNS	150.00	09/04/19
01803 MT.GOV	105.00	08/16/19
01736 MUNICIPAL EMERGENCY SERVICES INC	63.38	09/04/19
02045 NAPA AUTO PARTS	924.06	09/04/19
02069 NATIONAL LAUNDRY CO	137.39	09/04/19
00034 NORMONT EQUIPMENT CO	1,971.50	09/04/19
01752 NORTHTOWN DRUG	66.58	08/26/19
00037 NORTHWEST PIPE FITTINGS INC	4,643.90	09/04/19
01356 OILFIELD LUMBER & SUPPLY	9.75	09/04/19
02368 OPTUM	25.50	09/04/19
00039 PETTY CASHIER	103.59	09/04/19
02299 PLATT ELECTRIC SUPPLY	48.65	08/29/19
00144 POSTMASTER	712.88	08/23/19

09/09/19
15:52:51

CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 8/19 to 8/19

Page: 2 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
00309 PREFERRED OFFICE EQUIPMENT	1,303.51	09/04/19
00117 QUILL CORPORATION	291.90	09/04/19
02485 RDO EQUIPMENT CO	75,505.00	08/12/19
02295 ROBERT A CLARY DO PC	150.00	09/04/19
999998 ROBERT V TASKER	13.97	09/04/19
00043 SHELBY GAS ASSOCIATION	1,215.80	09/04/19
01866 SHELBY PAINT AND HARDWARE	1,503.14	09/04/19
00041 SHELBY PROMOTER	1,694.00	09/04/19
01805 SYSTEMS	3,279.00	09/04/19
02468 T-MOBILE	219.93	08/26/19
02491 THE HOME DEPOT PRO	138.35	09/04/19
00048 TOOLE COUNTY CLERK & RECORDER	51,547.92	09/04/19
00049 TRACTOR & EQUIPMENT CO	1,169.15	09/04/19
999998 TRENTON O TUSTIAN	339.00	09/04/19
01669 U.S. BANK	650.00	09/04/19
01486 USDA RURAL DEVELOPMENT	1,603.00	08/05/19
00400 UTILITIES UNDERGROUND LOCATION CENTER	89.18	09/04/19
02389 WELLS FARGO VENDOR FIN SERV	127.70	09/04/19
00539 YEAGLEY, JAMES H	600.00	09/04/19
Grand Total:	1,126,932.63	

2018-19
Enterprise Funds Income, Expense

9/9/2019								
	Jul-19			Aug-19			Sep-19	
Water		notes	Water		notes	Water		notes
Income	309,821		Income	334,055		Income	0	
Expenses	-403,589	Bond Payments & Humic Water Main Extension	Expenses	-100,616	wellfield improvement/humic engineering	Expenses	0	
rev over/under	-93,768		rev over/under	233,439		rev over/under	0	
Sewer			Sewer			Sewer		
Income	134,760		Income	775,386		Income	0	
Expenses	-837,638	Bond Payments & 4th Cell Draw	Expenses	-314,582	construction draw	Expenses	0	
rev over/under	-702,879		rev over/under	460,804		rev over/under	0	
Solid Waste			Solid Waste			Solid Waste		
Income	73,367		Income	68,244		Income	0	
Expenses	-127,093	Gar gage truck payment and interfund loan payment	Expenses	-66,793	scraper tires	Expenses	0	
rev over/under	-53,726		rev over/under	1,451		rev over/under	0	
Storm Water			Storm Water			Storm Water		
Income	349,482		Income	159,669		Income	0	
Expenses	-201,781	Bond Payments & Draw Request	Expenses	-443,424	construction draw	Expenses	0	
rev over/under	147,701		rev over/under	-283,755		rev over/under	0	
	Apr -9			May-19			Jun-19	
Water		notes	Water		notes	Water		notes
Income	179,508		Income	136,467		Income	227,086	
Expenses	-54,781		Expenses	-126,395		Expenses	-451,012	
rev over/under	124,727		rev over/under	10,072		rev over/under	-223,926	
Sewer			Sewer			Sewer		
Income	72,412		Income	63,299		Income	67,859	
Expenses	-33,097		Expenses	-38,136		Expenses	-42,111	
rev over/under	39,315		rev over/under	25,163		rev over/under	25,749	
Solid Waste			Solid Waste			Solid Waste		
Income	66,526		Income	67,350		Income	144,265	
Expenses	-50,768		Expenses	-56,606		Expenses	-107,462	
rev over/under	15,758		rev over/under	10,744		rev over/under	36,803	
Storm Water			Storm Water			Storm Water		
Income	20,702		Income	20,312		Income	467,028	
Expenses	-6,277		Expenses	-424,221	construciton draw on project	Expenses	-384,971	
rev over/under	14,425		rev over/under	-403,909		rev over/under	82,057	

S:\shared documents\Acctg-Bdgt\Reconcile\2019 8 Bank Rec.xlsx|Enterprise

Water Fund Aug-19				
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	130,457.19	262,750.12	1,443,500.00	1,180,749.88
Misc	263.75	263.75	0.00	-263.75
Investment ROI	0.00	0.00	0.00	0.00
Total Revenue	130,720.94	263,013.87	1,443,500.00	1,180,486.13
Expenses				
Audit	3,125.00	3,125.00	11,000.00	7,875.00
Community Development	1,431.56	2,792.40	18,696.00	15,903.60
Public Safety	4,910.00	9,820.00	60,000.00	50,180.00
Public Works	29,365.34	49,615.03	377,321.00	327,705.97
Admin Council	2,813.98	5,627.96	42,751.00	37,123.04
Admin Mayor	4.74	9.48	9,990.00	9,980.52
Legal	1,458.34	2,916.67	18,000.00	15,083.33
Newsletter	252.10	252.10	1,000.00	747.90
City Hall	255.27	421.89	3,700.00	3,278.11
Accounting & Coll	9,677.63	18,944.61	129,874.00	110,929.39
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,934.52	15,317.00	-617.52
Total Operating Exp	53,293.96	116,959.66	695,149.00	578,189.34
Net Before Debt Service	77,426.98	146,054.21	748,351.00	602,296.79
Debt Service				
Principal & Interest	0.00	187,817.75	545,607.00	357,789.25
Net After Debt	77,426.98	-41,763.54	202,744.00	
Other Revenue				
CDBG	0.00	157,419.09	435,500.00	278,080.91
EDA	203,333.62	203,333.62	570,000.00	366,666.38
ACE	0.00	0.00	300,000.00	300,000.00
TSEP	0.00	0.00	750,000.00	750,000.00
NCMRWA	0.00	20,109.05	625,000.00	604,890.95
Loans	0.00	0.00	0.00	0.00
Total	203,333.62	380,861.76	2,680,500.00	2,299,638.24
Capital Expenditures	47,321.94	199,427.95	2,890,000.00	2,690,572.05
Net After Capital Expenditures	233,438.66	139,670.27		

Sewer Fund

Aug-19

	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	84,596.50	175,131.85	986,300.00	811,168.15
Misc	7,381.50	7,381.50	600.00	-6,781.50
Investment ROI	0.00	0.00	200.00	200.00
Total Revenue	91,978.00	182,513.35	987,100.00	804,586.65
Expenses				
Audit	3,125.00	3,125.00	11,000.00	7,875.00
Community Development	1,431.56	2,792.40	18,696.00	15,903.60
Public Safety	4,910.00	9,820.00	60,000.00	50,180.00
Public Works	12,511.33	23,267.33	171,568.00	148,300.67
Admin Council	2,813.98	5,627.96	43,351.00	37,723.04
Admin Mayor	4.74	9.48	9,990.00	9,980.52
Legal	1,458.33	2,916.66	18,000.00	15,083.34
Newsletter	252.09	252.09	1,000.00	747.91
City Hall	255.26	421.88	3,550.00	3,128.12
Accounting & Coll	8,941.92	17,472.86	120,282.00	102,809.14
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	35,704.21	88,600.18	480,254.00	391,653.82
Net Before Debt Service	56,273.79	93,913.17	506,846.00	412,932.83
Debt Service				
Principal & Interest	0.00	139,918.56	391,027.00	251,108.44
Net After Debt	56,273.79	-46,005.39	115,819.00	
Other Revenue				
SRF Loan Proceeds	683,408.00	683,408.00	2,159,875.00	1,476,467.00
Interfund Transfer in	0.00	44,224.48	88,449.00	44,224.52
Total				
Capital Expenditures	278,877.86	923,701.68	2,305,875.00	1,382,173.32
Net After Capital Expenditures bonds and transf	460,803.93	-242,074.59		

	Solid Waste Aug-19			
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	67,344.12	140,074.51	855,620.00	715,545.49
Misc	900.29	1,536.83	5,000.00	3,463.17
Investment ROI	0.00	0.00	16,000.00	16,000.00
Total Revenue	68,244.41	141,611.34	876,620.00	735,008.66
Expenses				
Audit	3,125.00	3,125.00	11,000.00	7,875.00
Community Development	1,430.15	2,790.35	18,696.00	15,905.65
Public Safety	4,910.00	9,820.00	60,000.00	50,180.00
Admin Council	2,813.98	5,627.96	43,351.00	37,723.04
Admin Mayor	4.74	9.48	9,990.00	9,980.52
Legal	1,458.33	2,916.66	18,000.00	15,083.34
Newsletter	252.09	252.09	1,000.00	747.91
City Hall	255.27	421.90	3,700.00	3,278.10
Garbage Collection	6,008.27	12,453.55	115,763.00	103,309.45
Landfill	36,958.01	52,273.49	283,691.00	231,417.51
Acct & Coll	9,577.08	18,743.05	129,847.00	111,103.95
Liability Ins	0.00	15,394.52	15,317.00	-77.52
Total Operating Exp	66,792.92	123,828.05	710,355.00	586,526.95
Net Before Debt Service	1,451.49	17,783.29	166,265.00	148,481.71
Debt Service				
Principal & Interest	0.00	70,057.51	128,572.00	58,514.49
Net After Debt	1,451.49	-52,274.22		
Other Revenue				
Cat Loan	0.00	0.00	348,905.00	348,905.00
Interfund Transfer in	0.00	0.00	0.00	0.00
Total				
Landfill Capital Outlay	0.00	0.00	25,000.00	25,000.00
Capital Expenditures	0.00	0.00	0.00	0.00
Net After Capital Expenditures	1,451.49	-52,274.22		