

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
September 3, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Special Assessments
- Budget FY 2019-20

COMMUNITY DECAY FOR PROPERTIES OWNED BY:

- Dick Miller, 327 Galena St
- Dennis Knickerbocker, 321 7th Ave S
- Rena Petersen, 341 7th Ave S
- Teddy Mierzwinski, 735 Teton Ave

APPROVAL OF MINUTES

- Regular Council Meeting, 8/19/19 (pgs 5-7)

APPEARANCE REQUESTS

- Agenda Items / Non-Agenda Items – Kaden Haight, Eagle Scout Project

CLOSE PUBLIC HEARING

CLAIMS REPORT 8/31/19 (pgs 8-23)

BUILDING INSPECTOR

- Building Inspector Report, July 2019 – No permits issued in August (pg 24)
- Cactus Lane Street Closure (pgs 25-28)

COMMITTEE REPORTS

- Park & Rec Committee Report, 8/26/19 (pgs 29-30)

CITY ATTORNEY

- Resolution No. 1992– Sidewalk Assistance Funding Program (pgs 31-32)
- Resolution No. 1995 (2nd rdg) re: Assessing FY 2019 Street Maintenance (pgs 33-34)
- Resolution No. 1996 (2nd rdg) re: Assessing FY 2019 Park Maintenance (pg 35)
- Resolution No. 1997 (2nd rdg) re: Assessing 2012 Curb, Gutter & Sidewalk Project (pg 36)
- Resolution No. 1998 (2nd rdg) re: Assessing FY 2019 Lighting Maintenance (pg 37)
- Resolution No. 2003 re: Fixing the Tax Levy for FY Ending 6/30/20 (pg 38)
- Resolution No. 2004 re: TBID Lodging Fee Increase (pg 39)
- Resolution No. 2005 re: Requesting Distribution of Bridge & Road Safety & Accountability Program Funds (pgs 40-41)
- Resolution No. 2006 re: Weed Liens (pg 42)
- Amending Personnel Policy to Require City Residency

CITY FINANCE OFFICER

- Payroll Expense by Department, August 2019 (pg 43)
- FY 20 Budget (pgs 44-125)

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Offers to Purchase Williamson Building (pgs 126-128)
- Shelby Storm Water Change Order #6 (pgs 129-133)

ADJOURN

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 8/19/19
2. Claims Report, 08/31/19
3. Building Inspector Report, July 2019
4. Cactus Lane Street Closure Information
5. Minutes of Park & Rec Meeting, 8/26/19
6. Resolution No. 1992 re: Sidewalk Assistance Funding Program
7. Resolution No. 1995 (2nd rdg) re: Assessing FY 2019 Street Maintenance
8. Resolution No. 1996 (2nd rdg) re: Assessing FY 2019 Park Maintenance
9. Resolution No. 1997 (2nd rdg) re: Assessing 2012 Curb, Gutter & Sidewalk Project
10. Resolution No. 1998 (2nd rdg) re: Assessing FY 2019 Lighting Maintenance
11. Resolution No. 2003 re: Fixing the Tax Levy for FY Ending 6/30/20
12. Resolution No. 2004 re: TBID Lodging Fee Increase
13. Resolution No. 2005 re: Requesting Distribution of Bridge & Road Safety & Accountability Program Funds
14. Resolution No. 2006 re: Weed Liens
15. Payroll Expense by Department Report, July 2019
16. FY 20 Budget
17. 8/23/19 Email from Lauri Tokerud re: Williamson Building
18. 8/28/19 Email from Kyle Stewart re: Williamson Building
19. 8/29/19 Email from Logan Tweet, KLJ re: Shelby Storm Water Change Order #6

C. Correspondence

1. 8/26/2019 Delinquent Business License List
2. 2019 NTI Ridership

D. Reports

1. Monthly Animal Control Report, June & July 2019

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
August 19, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Debra Clark, Aaron Heaton, Lyle Kimmet, Joe Flesch, Trent Tustian and Bill Moritz, Council Members; Bill Hunt, City Attorney; Sarah Clary, Billing Clerk; Luis Correa, Superintendent. Absent: None.

Other citizens present: Jennifer Van Heel, Ryan Larson, Josh Ulayki, Andrew Luft.

PLEDGE OF ALLEGIANCE

Open Public Hearing RE: BUDGET FY 2019-20 & SPECIAL ASSESSMENTS
Mayor McDermott opened the public hearing at 6:31 PM.

REGULAR MEETING MINUTES 8/5/19

TUSTIAN MADE A MOTION TO APPROVE THE 8/5/2019 MINUTES.
SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON,
FLESCH, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda - None

COMMITTEE REPORTS

- Law Enforcement Report

CLOSE PUBLIC HEARING

AT 6:36 PM MAYOR MCDERMOTT CLOSED THE PUBLIC HEARING

CITY ATTORNEY

- Resolution No. 1995 (1st rdg) re: Assessing FY 2019 Street Maintenance
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1995. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCH, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 1996 (1st rdg) re: Assessing FY 2019 Park Maintenance

MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1996. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

- Resolution No. 1997 (1st rdg) re: Assessing 2012 Curb, Gutter & Sidewalk Project
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1997. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 1998 (1st rdg) re: Assessing FY 2019 Lighting Maintenance
MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1998. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 2000 re: Manufacturing Bond
TUSTIAN MADE A MOTION TO APPROVE RESOLUTION NO. 2000. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Resolution No. 2002 re: Water, Sewer, Garbage Liens
TUSTIAN MADE A MOTION TO APPROVE RESOLUTION NO. 2002. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY FINANCE OFFICER

1. City Judge's Report, July 2019
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, Project Budgets, 7/31/19
KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.
3. City of Shelby Delinquent Taxes, 7/31/19

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple weeks. He stated the pool will close on Friday for the season and the splash park will remain open weather depending.

OTHER MATTERS

- Army Corp of Engineers WORDA Grant Update
- 12th Avenue Street Paving by Great Falls Sand & Gravel for \$103,350
TUSTIAN MADE A MOTION TO APPROVE THE 12TH AVENUE STREET PAVING. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

ADJOURN

AT 8:00 P.M. FLESCHE MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY TUSTIAN. VOTE AYES - CLARK, KIMMET, HEATON, FLESCHE, TUSTIAN, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

SARAH CLARY, BILLING CLERK

08/30/19
10:31:23

CITY OF SHELBY
Claim Details
For the Accounting Period: 8/19

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
190095			01806 ALARM SERVICE INC	35.00					
1	R 98115	08/22/19 9/19 Fire Alarm Monitoring		35.00			1000 420401	300	101000
190096			00343 ENERGY LABORATORIES INC	4,828.75					
1	253403	08/08/19 Landfilll Soil Samples		2,118.75		32216	5410 430840	300	101000
2	253207	08/07/19 Lagoon Effluent		210.00		32216	5310 430600	300	101000
3	243880	07/01/19 Landfilll Soil Samples		2,500.00		32234	5410 430840	300	101000
190097			00400 UTILITIES UNDERGROUND LOCATION	89.18					
1	9075093	07/31/19 49 Locates for 7/19		89.18		32223	5210 430500	300	101000
190098			01137 AQUA TECH LABORATORY	80.00					
1	31453	08/05/19 Monthly Coliform Water Testing		80.00		32217	5210 430500	300	101000
190099			00539 YEAGLEY, JAMES H	600.00					
1	08/27/19	8/19 Planning Services		600.00			1000 411030	350	101000
190100	-98600E		01486 USDA RURAL DEVELOPMENT	1,603.00					
1	08/05/19	Fire Hall Improvement Loan		1,371.47			1000 490527	610	101000
2	08/05/19	Fire Hall Improvement Loan-Int		231.53			1000 490527	620	101000
190101			01285 HUNT, WILLIAM E JR	5,833.33					
1	08/27/19	8/19 Legal Services		1,458.33			1000 411100	350	101000
2	08/27/19	8/19 Legal Services		1,458.34			5210 430513	350	101000
3	08/27/19	8/19 Legal Services		1,458.33			5310 430613	350	101000
4	08/27/19	8/19 Legal Services		1,458.33			5410 430813	350	101000
190102	-98598E		00111 FIRST STATE BANK	135.40					
1	08/02/19	Monthly Bank Service Charge		33.85			1000 410550	300	101000
2	08/02/19	Monthly Bank Service Charge		33.85			5210 430570	300	101000
3	08/02/19	Monthly Bank Service Charge		33.85			5310 430670	300	101000
4	08/02/19	Monthly Bank Service Charge		33.85			5410 430870	300	101000
190103			00043 SHELBY GAS ASSOCIATION	1,215.80					
1	08/25/19	8/19 Gas Bill		10.60			1000 411200	343	101000
2	08/25/19	8/19 Gas Bill		14.90			1000 420400	343	101000
3	08/25/19	8/19 Gas Bill		14.90			1000 420401	343	101000
4	08/25/19	8/19 Gas Bill		1,026.60			1000 460445	343	101000
5	08/25/19	8/19 Gas Bill		29.80			1000 460442	343	101000
6	08/25/19	8/19 Gas Bill		9.00			5410 430840	343	101000
7	08/25/19	8/19 Gas Bill		5.50			1000 430200	343	101000
8	08/25/19	8/19 Gas Bill		5.50			5210 430500	343	101000
9	08/25/19	8/19 Gas Bill		5.50			5310 430600	343	101000
10	08/25/19	8/19 Gas Bill		5.50			5410 430830	343	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
11	08/25/19 8/19 Gas Bill	2.25			1000 411202	343	101000		
12	08/25/19 8/19 Gas Bill	2.25			5210 430520	343	101000		
13	08/25/19 8/19 Gas Bill	2.25			5310 430620	343	101000		
14	08/25/19 8/19 Gas Bill	2.25			5410 430820	343	101000		
15	08/25/19 8/19 Gas Bill	9.00			5210 430500	343	101000		
16	08/25/19 8/19 Gas Bill	18.00			1000 460465	343	101000		
17	08/25/19 8/19 Gas Bill	52.00			2936 460463	343	101000		
190104	00026 MARIAS RIVER ELECTRIC COOP INC	14,631.15							
1	08/25/19 8/19 Electric Bill	103.93			1000 411200	342	101000		
2	08/25/19 8/19 Electric Bill	114.90			1000 420400	342	101000		
3	08/25/19 8/19 Electric Bill	114.89			1000 420401	342	101000		
4	08/25/19 8/19 Electric Bill	68.67			1000 411202	342	101000		
5	08/25/19 8/19 Electric Bill	68.67			5210 430520	342	101000		
6	08/25/19 8/19 Electric Bill	68.67			5310 430620	342	101000		
7	08/25/19 8/19 Electric Bill	68.67			5410 430820	342	101000		
8	08/25/19 8/19 Electric Bill	113.81			1000 430200	342	101000		
9	08/25/19 8/19 Electric Bill	113.81			5210 430500	342	101000		
10	08/25/19 8/19 Electric Bill	113.81			5310 430600	342	101000		
11	08/25/19 8/19 Electric Bill	113.80			5410 430830	342	101000		
12	08/25/19 8/19 Electric Bill	45.41			1000 440600	342	101000		
13	08/25/19 8/19 Electric Bill	45.40			1000 460430	342	101000		
14	08/25/19 8/19 Electric Bill	39.96			1000 460465	342	101000		
15	08/25/19 8/19 Electric Bill	155.70			1000 460439	342	101000		
16	08/25/19 8/19 Electric Bill	500.44			1000 460442	342	101000		
17	08/25/19 8/19 Electric Bill	1,000.42			1000 460445	342	101000		
18	08/25/19 8/19 Electric Bill	3,873.66			2400 430263	342	101000		
19	08/25/19 8/19 Electric Bill	7,109.57			5210 430500	342	101000		
20	08/25/19 8/19 Electric Bill	295.76			5310 430600	342	101000		
21	08/25/19 8/19 Electric Bill	470.19			2936 460463	342	101000		
22	08/25/19 8/19 Electric Bill	31.01			5410 430840	342	101000		
190105	01851 CT CLEANING	1,200.00							
1	08/27/19 8/19 Janitorial Service	60.00			1000 411202	390	101000		
2	08/27/19 8/19 Janitorial Service	60.00			5210 430520	390	101000		
3	08/27/19 8/19 Janitorial Service	60.00			5310 430620	390	101000		
4	08/27/19 8/19 Janitorial Service	60.00			5410 430820	390	101000		
5	08/27/19 8/19 HCH Park Bathroom	40.00			1000 460430	390	101000		
6	08/27/19 8/19 CC Janitorial Service	800.00			1000 460442	300	101000		
7	08/27/19 8/19 Williamson Bldg Service	120.00			2936 460463	300	101000		

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
190106	26118S	00144 POSTMASTER	302.46					
1	08/23/19	8/19 UB Postage	100.82			5210 430570	310	101000
2	08/23/19	8/19 UB Postage	100.82			5310 430670	310	101000
3	08/23/19	8/19 UB Postage	100.82			5410 430870	310	101000
190107		02368 OPTUM	25.50					
1	9510023056	08/15/19 HSA Service Fee	6.37			1000 410550	300	101000
2	9510023056	08/15/19 HSA Service Fee	6.37			5210 430570	300	101000
3	9510023056	08/15/19 HSA Service Fee	6.38			5310 430670	300	101000
4	9510023056	08/15/19 HSA Service Fee	6.38			5410 430870	300	101000
190108		02389 WELLS FARGO VENDOR FIN SERV	127.70					
		Serial #6507270X						
1	5006918059	08/16/19 8/19 Sharp MX-350 Copier-S	63.85		32241	1000 430200	200	101000
2	5006918059	08/16/19 8/19 Sharp MX-350 Copier-S	63.85		32241	1000 420500	200	101000
190109		00309 PREFERRED OFFICE EQUIPMENT	1,303.51					
1	30288	08/15/19 8/19 Maintenance & Copies	99.36			1000 411050	300	101000
2	30288	08/15/19 8/19 Maintenance & Copies	112.13			1000 410550	300	101000
3	30288	08/15/19 8/19 Maintenance & Copies	112.14			5210 430570	300	101000
4	30288	08/15/19 8/19 Maintenance & Copies	112.13			5310 430670	300	101000
6	30288	08/15/19 8/19 Maintenance & Copies	112.13			5410 430870	300	101000
7	30288	08/15/19 8/19 Maintenance & Copies	165.60			1000 410240	300	101000
8	30288	08/15/19 8/19 Maintenance & Copies	165.60			5210 430514	300	101000
9	30288	08/15/19 8/19 Maintenance & Copies	165.60			5310 430614	300	101000
10	30288	08/15/19 8/19 Maintenance & Copies	165.60			5410 430814	300	101000
11	30287	08/15/19 8/19 Maintenance & Copies-Shop	46.61		32236	1000 430200	300	101000
12	30287	08/15/19 8/19 Maintenance & Copies-Shop	46.61		32236	1000 420500	300	101000
190110		01388 3 RIVERS COMMUNICATIONS INC	957.43					
1	08/01/19	8/19 Phone Bill	12.39			1000 420500	344	101000
2	08/01/19	8/19 Phone Bill	31.19			1000 410550	344	101000
3	08/01/19	8/19 Phone Bill	31.20			5210 430570	344	101000
4	08/01/19	8/19 Phone Bill	31.20			5310 430670	344	101000
5	08/01/19	8/19 Phone Bill	31.20			5410 430870	344	101000
6	08/01/19	8/19 Phone Bill	26.19			1000 430200	344	101000
7	08/01/19	8/19 Phone Bill	26.19			5210 430500	344	101000
8	08/01/19	8/19 Phone Bill	26.19			5310 430600	344	101000
9	08/01/19	8/19 Phone Bill	26.19			5410 430830	344	101000
10	08/01/19	8/19 Phone Bill	96.76			1000 460465	300	101000
11	08/01/19	8/19 Phone Bill	163.96			1000 460442	344	101000
12	08/01/19	8/19 Phone Bill	64.60			1000 420400	344	101000
13	08/01/19	8/19 Phone Bill	64.60			1000 420401	344	101000
14	08/01/19	8/19 Phone Bill	4.74*			1000 410200	344	101000

08/30/19
10:31:23

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
15	08/01/19	8/19 Phone Bill		4.74*			5210 430512	344	101000
16	08/01/19	8/19 Phone Bill		4.74*			5310 430612	344	101000
17	08/01/19	8/19 Phone Bill		4.74*			5410 430812	344	101000
18	08/01/19	8/19 Phone Bill		51.84*			1000 460445	344	101000
19	08/01/19	8/19 Phone Bill		136.70			5310 430600	344	101000
20	08/01/19	8/19 Phone Bill		33.48			5210 430500	344	101000
21	08/01/19	8/19 Phone Bill		51.11			5210 430500	344	101000
22	08/01/19	8/19 Phone Bill		33.48			5210 430500	344	101000
190111		00041 SHELBY PROMOTER		444.00					
1	SL193101	07/31/19 City Shop Water Tank Improve		13.00			5210 430500	300	101000
2	1935023	08/28/19 19-20 Assessments & Budget		21.60			1000 410550	300	101000
3	1935023	08/28/19 19-20 Assessments & Budget		21.60			5210 430570	300	101000
4	1935023	08/28/19 19-20 Assessments & Budget		21.60			5310 430670	300	101000
5	1935023	08/28/19 19-20 Assessments & Budget		21.60			5410 430870	300	101000
6	1934008	08/21/19 19-20 Assessments & Budget		21.60			1000 410550	300	101000
7	1934008	08/21/19 19-20 Assessments & Budget		21.60			5210 430570	300	101000
8	1934008	08/21/19 19-20 Assessments & Budget		21.60			5310 430670	300	101000
9	1934008	08/21/19 19-20 Assessments & Budget		21.60			5410 430870	300	101000
10	JT 24363	08/12/19 Campground Receipt Envelopes		129.10		32021	1000 460439	200	101000
11	JT 24363	08/12/19 Campground Receipt Envelopes		129.10		32021	1000 460437	200	101000
190112		01137 AQUA TECH LABORATORY		20.00					
1	31455	08/05/19 NCMRWA Monthly Water Test		20.00		32217	5210 430500	300	101000
190113		00048 TOOLE COUNTY CLERK & RECORDER		51,547.92					
1	07/31/19	City Judge & Sec-Wages		1,736.15			1000 410360	100	101000
2	07/31/19	City Judge&Sec-Social Security		106.74			1000 410360	141	101000
3	07/31/19	City Judge & Sec-Medicare		24.97			1000 410360	142	101000
4	07/31/19	City Judge & Sec-PERS		150.53			1000 410360	143	101000
5	07/31/19	City Judge&Sec-UnemploymentIns		1.75			1000 410360	145	101000
6	07/31/19	City Judge & Sec-Worker's Comp		13.83			1000 410360	146	101000
7	07/31/19	City Judge-Health Insurance		357.75			1000 410360	147	101000
8	07/31/19	City Judge-Supplies		36.57			1000 410360	200	101000
9	07/31/19	City Judge-Phone		19.63			1000 410360	344	101000
10	07/31/19	Law Enforcement		34,370.00			1000 420000	300	101000
11	07/31/19	Law Enforcement		4,910.00			5210 420100	300	101000
12	07/31/19	Law Enforcement		4,910.00			5310 420100	300	101000
13	07/31/19	Law Enforcement		4,910.00			5410 420100	300	101000

08/30/19
10:31:23

CITY OF SHELBY
Claim Details
For the Accounting Period: 8/19

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
190114	26119S	02468	T-MOBILE	219.93					
1	08/10/19	Mobile Charge 7/10-8/9/19		26.12			1000 420500	344	101000
2	08/10/19	Mobile Charge 7/10-8/9/19		47.62			1000 411050	344	101000
3	08/10/19	Mobile Charge 7/10-8/9/19		47.62			1000 440600	344	101000
4	08/10/19	Mobile Charge 7/10-8/9/19		19.59			1000 430200	344	101000
5	08/10/19	Mobile Charge 7/10-8/9/19		19.59			5210 430500	344	101000
6	08/10/19	Mobile Charge 7/10-8/9/19		19.59			5310 430600	344	101000
7	08/10/19	Mobile Charge 7/10-8/9/19		19.59			5410 430840	344	101000
8	08/10/19	Mobile Internet 7/10-8/9/19		5.05			1000 410550	344	101000
9	08/10/19	Mobile Internet 7/10-8/9/19		5.06			5210 430570	344	101000
10	08/10/19	Mobile Internet 7/10-8/9/19		5.05			5310 430670	344	101000
11	08/10/19	Mobile Internet 7/10-8/9/19		5.05			5410 430870	344	101000
190115	-98599E	00144	POSTMASTER	57.10					
1	462 08/06/19	Tablets Shipping		28.55			5210 430500	300	101000
2	462 08/06/19	Tablets Shipping		28.55			5310 430600	300	101000
190116		01669	U.S. BANK	300.00					
			General Obligation Bonds, Series 2016 (Fire Hall)						
1	5439180 07/25/19	Paying Agent/Regist/Trsfr Agn		300.00			1000 420400	300	101000
190117		01669	U.S. BANK	350.00					
			Sidewalk, Curb, Gutter and Alley Approach Bonds, Series 2012						
1	5439345 07/25/19	Paying Agent/Regist/Trsfr Agn		350.00*			2550 490528	300	101000
190118		01620	KADRMAS, LEE & JACKSON INC.	11,931.37					
1	10118205 06/10/19	Humic Water Main Extension		11,931.37			5210 430501	950 2284	101000
190119		01620	KADRMAS, LEE & JACKSON INC.	12,487.03					
1	10120728 07/17/19	Humic Water Main Extension		12,487.03			5210 430501	950 2284	101000
190120	26114S	02190	BAUMAN, CHRISTINE	50.00					
1	08/01/19	Haul Recycling Trailer to GF		50.00			1000 480100	200	101000
190121	-98597E	01994	BEST BUY	2,612.97					
1	8056358226 08/01/19	Surface Pro 6 12.3" Screen		799.00			5210 430500	200	101000
2	8056358226 08/01/19	Surface Pro 6 12.3" Screen		799.00			5310 430600	200	101000
3	8056358226 08/01/19	Surface Pro 6 12.3" Screen		399.50			5210 430500	200	101000
4	8056358226 08/01/19	Surface Pro 6 12.3" Screen		399.50			5310 430600	200	101000
5	8056358226 08/01/19	Surface Pen		71.99			5210 430500	200	101000
6	8056358226 08/01/19	Surface Pen		71.99			5310 430600	200	101000
7	8056358226 08/01/19	Surface Pen		35.99			5210 430500	200	101000
8	8056358226 08/01/19	Surface Pen		36.00			5310 430600	200	101000

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190122	-98596E	01994 BEST BUY	134.97					
1	8056358226	08/01/19 Surface Pro Screen Protect	44.99			5210 430500	200	101000
2	8056358226	08/01/19 Surface Pro Screen Protect	44.99			5310 430600	200	101000
3	8056358226	08/01/19 Surface Pro Screen Protect	22.50			5210 430500	200	101000
4	8056358226	08/01/19 Surface Pro Screen Protect	22.49			5310 430600	200	101000
190123	-98595E	01994 BEST BUY	299.97					
1	8056358226	08/01/19 Surface Pro Protective Cas	99.99			5210 430500	200	101000
2	8056358226	08/01/19 Surface Pro Protective Cas	99.99			5310 430600	200	101000
3	8056358226	08/01/19 Surface Pro Protective Cas	50.00			5210 430500	200	101000
4	8056358226	08/01/19 Surface Pro Protective Cas	49.99			5310 430600	200	101000
190124	-98594E	02484 BAD ELF	1,810.96					
1	17319	07/31/19 Bad Elf GNSS Surveyor	599.99			5210 430500	200	101000
2	17319	07/31/19 Bad Elf GNSS Surveyor	599.99			5310 430600	200	101000
3	17319	07/31/19 Bad Elf GNSS Surveyor	299.99			5210 430500	200	101000
4	17319	07/31/19 Bad Elf GNSS Surveyor	300.00			5310 430600	200	101000
5	17319	07/31/19 Shipping	5.50			5210 430500	200	101000
6	17319	07/31/19 Shipping	5.49			5310 430600	200	101000
190125		01805 SYSTEMS	3,279.00					
5	34676	08/02/19 7/19-6/20 Firewall Service Fee	220.80			1000 410550	300	101000
6	34676	08/02/19 7/19-6/20 Firewall Service Fee	220.80			5210 430570	300	101000
7	34676	08/02/19 7/19-6/20 Firewall Service Fee	220.80			5310 430670	300	101000
8	34676	08/02/19 7/19-6/20 Firewall Service Fee	220.80			5410 430870	300	101000
9	34676	08/02/19 7/19-6/20 Firewall Service Fee	220.80			1000 411050	300	101000
10	34675	08/02/19 7/19-9/19 Quarterly Fee	366.36			1000 410550	300	101000
11	34675	08/02/19 7/19-9/19 Quarterly Fee	366.36			5210 430570	300	101000
12	34675	08/02/19 7/19-9/19 Quarterly Fee	366.39			5310 430670	300	101000
13	34675	08/02/19 7/19-9/19 Quarterly Fee	366.39			5410 430870	300	101000
14	34675	08/02/19 7/19-9/19 Quarterly Fee	202.50			1000 460442	300	101000
15	34675	08/02/19 7/19-9/19 Quarterly Fee	202.50			1000 411050	300	101000
16	34675	08/02/19 7/19-9/19 Quarterly Fee	76.11			1000 430200	300	101000
17	34675	08/02/19 7/19-9/19 Quarterly Fee	76.11			5210 430500	300	101000
18	34675	08/02/19 7/19-9/19 Quarterly Fee	76.14			5310 430600	300	101000
19	34675	08/02/19 7/19-9/19 Quarterly Fee	76.14			5410 430830	300	101000
190126		01866 SHELBY PAINT AND HARDWARE	1,503.14					
1	13549	08/06/19 Swiffer Wet Jet	8.24			1000 411202	200	101000
2	13549	08/06/19 Swiffer Wet Jet	8.25			5210 430520	200	101000
3	13549	08/06/19 Swiffer Wet Jet	8.25			5310 430620	200	101000
4	13549	08/06/19 Swiffer Wet Jet	8.25			5410 430820	200	101000
5	13548	08/06/19 Squeegee/Windex	4.87			1000 411202	200	101000
6	13548	08/06/19 Squeegee/Windex	4.87			5210 430520	200	101000

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7	13548	08/06/19	Squeegee/Windex	4.87			5310 430620	200	101000
8	13548	08/06/19	Squeegee/Windex	4.87			5410 430820	200	101000
9	13478	08/16/19	Fan	32.99*		31581	1000 460442	200	101000
10	13560	08/12/19	Padlocks	14.99		32020	1000 460430	200	101000
11	66463	08/07/19	Paint/Brush/Shovels	85.95		32238	5410 430830	200	101000
12	66436	08/02/19	Gloves	12.99*		32238	5410 430840	200	101000
13	66459	08/06/19	Light Bulbs	22.99		32238	2936 460463	200	101000
14	66454	08/06/19	Tree Trimmer	32.99		32238	1000 460430	200	101000
15	66450	09/05/19	Wasp Traps/Faucet	83.93		32238	1000 460430	200	101000
16	66400	07/30/19	Mulch	23.96		32238	1000 460430	200	101000
17	66296	07/29/19	Glass Cleaner/Tape	39.97		32238	1000 430200	200	101000
18	66349	07/25/19	Batteries	10.99		32238	1000 430200	200	101000
19	13456	07/24/19	Hot Water Heater	549.99		32238	1000 460445	200	101000
20	66335	07/23/19	Eye Bolts	12.58		32238	1000 420500	200	101000
21	66333	07/23/19	Trowel	3.49		32238	1000 460430	200	101000
22	66357	07/27/19	Eagle Scout-Horseshoe Pits	276.93		32238	1000 460430	200	101000
23	66266	07/22/19	Eagle Scout-Baseball Complex	53.97		32238	7199 212500		101000
24	66514	08/15/19	Eagle Scout-Baseball Complex	191.96		32238	7199 212500		101000
190127	26117S	999998	TRENTON O TUSTIAN	339.00					
			Tanner Tustian - Eagle Scout Project						
	1	08/02/19	Reimburse Eagle Scout Project	339.00			1000 460430	200	101000
190128		02335	CINTAS CORPORATION	167.20					
	1	5014553809	08/08/19 Restock Medicine Cabinet	20.16		32015	1000 410550	200	101000
	2	5014553809	08/08/19 Restock Medicine Cabinet	20.17		32015	5210 430570	200	101000
	3	5014553809	08/08/19 Restock Medicine Cabinet	20.17		32015	5310 430670	200	101000
	4	5014553809	08/08/19 Restock Medicine Cabinet	20.17		32015	5410 430870	200	101000
	5	5014553811	08/08/19 Restock Medicine Cabinet	86.53		32218	1000 430200	200	101000
190129	26115S	00144	POSTMASTER	345.97					
	1	08/12/19	8/19 Newsletter - 1180	86.49			1000 410240	310	101000
	2	08/12/19	8/19 Newsletter - 1180	86.50			5210 430514	310	101000
	3	08/12/19	8/19 Newsletter - 1180	86.49			5310 430614	310	101000
	4	08/12/19	8/19 Newsletter - 1180	86.49			5410 430814	310	101000
190130		00655	DANKO EMERGENCY EQUIPMENT CO	908.57					
	1	104657	08/06/19 RFD-Flowmeter & Tee	908.57		31884	1000 420401	200	101000
190131		00088	CARQUEST AUTO PARTS	47.96					
	1	2567297666	07/20/19 RFD-Car Wash Concentrate/F	47.96		31880	1000 420401	200	101000

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190132		00047 BEN TAYLOR INC	790.44					
1	19306	07/29/19 RFD-7/19 Fuel	664.39		31883	1000 420401	230	101000
2	206690	07/17/19 CFD-Yellow Caution Tape	13.98		31883	1000 420400	200	101000
3	688050	07/16/19 CFD-Regulator	62.60		31883	1000 420400	200	101000
4	692555	07/03/19 CFD-Propane/Nozzle/Lighter	49.47		31883	1000 420400	200	101000
190133		01736 MUNICIPAL EMERGENCY SERVICES INC	63.38					
1	1362189	07/26/19 CFD-Bumper & Guard Assy	63.38		31882	1000 420400	200	101000
190134		02045 NAPA AUTO PARTS	613.10					
1	118189	07/15/19 RFD-Pressure Washer Hose/Fit	483.85		31881	1000 420401	200	101000
2	119215	07/31/19 CFD-Filters	93.89		31881	1000 420400	200	101000
3	119214	07/31/19 RFD-Filters	35.36		31881	1000 420401	200	101000
190135		01780 MONTANA BROOM & BRUSH	117.34					
1	1373674	08/07/19 Liners/Gloves	117.34*		31580	1000 460442	200	101000
190136	26116S	02485 RDO EQUIPMENT CO Council Approved 7/23/19 - Mini Loader Serial # 1LU244LXH2B053110X836320	75,505.00					
1	1217357	08/05/19 2019 John Deere 224L	75,505.00			1000 430200	900	101000
190137	-98593E	00144 POSTMASTER	7.35					
1	778	08/07/19 4th Cell Draw Postage	7.35			5310 430601	950 2282	101000
190138		00037 NORTHWEST PIPE FITTINGS INC	4,643.90					
1	7179279	07/29/19 Infrared Activator	148.50		32226	5210 430500	200	101000
2	2177395-1	08/05/19 10HP 6" Dual Volt	1,622.31		32226	5210 430500	200	101000
3	2177395-1	08/05/19 10HP Grundfos Pea 6" Frame	1,894.08		32226	5210 430500	200	101000
4	2177395	07/29/19 4" Cut & Thread Charge	150.00		32226	5210 430500	200	101000
5	2177395	07/29/19 4" Merchant Coupling	84.77		32226	5210 430500	200	101000
6	2177395	07/29/19 4" Std A-53-F T & C Pipe	372.12		32226	5210 430500	200	101000
7	2177395	07/29/19 4" Std A-53-F T & C Pipe	372.12		32226	5210 430500	200	101000
190139		02295 ROBERT A CLARY DO PC	150.00					
1	6560	07/30/19 DOT Physical-Pickering	150.00		32231	1000 430200	300	101000
190140		02069 NATIONAL LAUNDRY CO	137.39					
1	7320	08/07/19 Red Shop Towels	137.39		32229	1000 430200	300	101000

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190141		00027 MARKS TIRE & ALIGNMENT	15,000.00					
1	57873	07/31/19 (2)Scraper Tires	15,000.00*		32228	5410 430840	200	101000
190142		02486 MARIAS RIVER CONTRACTING LLC	1,150.00					
1	1007	08/05/19 Pour-Finish Curb/Gutter/Apron	1,150.00*		32227	2500 430200	300	101000
190143		00534 IVERSON CONSTRUCTION & CONCRETE	1,500.00					
1	08/13/19	Alley Apron-Choteau St	1,500.00*		32230	2500 430200	300	101000
190144		02337 ADVANCED TECHNOLOGY PRODUCTS INC	1,910.86					
1	22720	07/30/19 (2)Acid Magic 15 Gal Drum	646.90		32225	1000 460445	200	101000
2	22912	08/12/19 Accu-Tab Cal	451.08		32232	1000 460445	200	101000
3	22912	08/12/19 (2)Liquid Chlorine 55 Gal Drum	812.88		32232	5210 430500	200	101000
190145		00034 NORMONT EQUIPMENT CO	1,971.50					
1	20831	08/15/19 Emulsion Tote	895.00		32214	2500 430200	400	101000
2	20832	08/15/19 Road Closed Signs	90.00		32214	1000 430200	200	101000
3	20883	08/21/19 Glass Bead/Crosswalk Paint	644.40		32242	1000 430200	200	101000
4	20882	08/21/19 Road Signs/Standards	342.10		32242	1000 430200	200	101000
190146		02097 FASTENAL COMPANY	704.96					
1	202910	08/13/19 Jobbers/Connectors/Screws/Wash	221.12		32215	1000 430200	200	101000
2	202911	08/13/19 Disposable Gloves	154.77		32215	1000 430200	200	101000
3	202755	08/07/19 Gloves/Eyewear/WD-40	329.07		32235	1000 430200	200	101000
190147		00049 TRACTOR & EQUIPMENT CO	1,169.15					
1	92485	06/21/19 Install Steering Cylinder	483.34		32220	5410 430840	369	101000
2	378844	08/12/19 Filters/Element/Bolt	533.16*		32220	5410 430840	200	101000
3	378729	08/08/19 Filters	67.88*		32220	5410 430840	200	101000
4	378940	08/14/19 Filter/Spacer/Washer	84.77*		32237	5410 430840	200	101000
190148		01439 CONRAD BUILDING CENTER INC	8.75					
1	447808	07/12/19 12' White Wall Angle	8.75		32224	1000 460430	200	101000
190149		00047 BEN TAYLOR INC	8,571.79					
1	683151	08/05/19 DEF/Diesel	1,389.15		32212	5410 430840	230	101000
2	45477	07/15/19 UV Plant Propane	286.75			5210 430500	230	101000
3	19093	07/29/19 7/19 Fuel	575.00		32222	5410 430830	230	101000
4	19093	07/29/19 7/19 Fuel	360.14		32222	5310 430600	230	101000
5	19093	07/29/19 7/19 Fuel	321.77		32222	5310 430600	230	101000
6	19093	07/29/19 7/19 Fuel	428.28		32222	5410 430840	230	101000
7	19093	07/29/19 7/19 Fuel	89.84		32222	5210 430500	230	101000
8	19093	07/29/19 7/19 Fuel	178.46		32222	1000 430200	230	101000
9	19093	07/29/19 7/19 Fuel	410.40		32222	1000 430200	230	101000

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10	19093	07/29/19 7/19	Fuel	308.70		32222	5210 430500	230	101000
11	19093	07/29/19 7/19	Fuel	1,275.91		32222	1000 460430	230	101000
12	19093	07/29/19 7/19	Fuel	180.41		32222	1000 430200	230	101000
13	19093	07/29/19 7/19	Fuel	126.61		32222	1000 420500	230	101000
14	19093	07/29/19 7/19	Fuel	90.11		32222	1000 440600	230	101000
15	19093	07/29/19 7/19	Fuel	24.19		32212	5410 430840	230	101000
16	19093	07/29/19 7/19	Fuel	303.91		32222	5210 430500	230	101000
17	208861	08/06/19	Connectors	10.99		32219	5210 430500	200	101000
18	208943	08/06/19	Bolts/Washers	1.75		32219	1000 430200	200	101000
19	208797	08/05/19	Brush Mower	1,729.99		32219	1000 460430	200	101000
20	208489	08/02/19	Fly Catcher	4.98		32219	1000 430200	200	101000
21	208059	07/29/19	Twine	9.99		32219	1000 430200	200	101000
22	204777	07/01/19	Shovel	12.99		32219	1000 430200	200	101000
23	204641	07/01/19	Pliers/Shovel	33.98		32219	1000 430200	200	101000
24	206538	07/16/19	Socket Drive/Blade/Marker/Prem	49.94		32219	1000 460430	200	101000
25	206605	07/16/19	Screws/Drill Bit/Rivets	80.03		32219	1000 460430	200	101000
26	205750	07/09/19	Screws/Fasteners	1.44		32219	1000 460430	200	101000
27	207717	07/25/19	Black Paint Marker	8.18		32219	1000 430200	200	101000
28	206873	07/18/19	Sawza B 12	28.99		32219	1000 430200	200	101000
29	206113	07/12/19	Upright Marking	61.98		32219	1000 430200	200	101000
30	204930	07/01/19	Battery 9V	21.98		32219	1000 430200	200	101000
31	206033	07/11/19	Foam/Coupler	9.28		32221	1000 430200	200	101000
32	205982	07/11/19	Caribeener/Red Derb	27.48		32221	1000 430200	200	101000
33	207907	07/27/19	Milk-Bone	8.98		32221	1000 440600	200	101000
34	206526	07/16/19	Chick Dry Cat	25.99		32221	1000 430200	200	101000
35	205940	07/10/19	Pipe Plug	23.96		32221	5210 430500	200	101000
36	692504	07/01/19	Cut Off Disc	12.50		32221	5210 430500	200	101000
37	207615	07/24/19	Glass Cleaner/Gloves	37.77		32221	1000 460445	200	101000
38	206088	07/12/19	Knob Faucet	18.99		32221	1000 460445	200	101000
190150		02487	BNSF RAILWAY COMPANY	5,150.00					
			Tracking #17-58331						
			RCP Carrier Pipe, Storm Water, Near Oilfield Ave						
			9/7/19-9/6/20						
	1	19081425	09/07/19 #BF83378-Lease Storm Water	5,000.00*			5720 430246	300	101000
	2	19081425	09/07/19 #BF83378-3% Increase	150.00*			5720 430246	300	101000
190151		00117	QUILL CORPORATION	291.90					
	1	9515604	08/15/19 (9)Cartons Copy Paper	34.99*		32018	1000 460442	200	101000
	2	9515604	08/15/19 (9)Cartons Copy Paper	51.39		32018	1000 411050	200	101000
	3	9515604	08/15/19 (9)Cartons Copy Paper	51.38		32018	1000 410550	200	101000
	4	9515604	08/15/19 (9)Cartons Copy Paper	51.38		32018	5210 430570	200	101000
	5	9515604	08/15/19 (9)Cartons Copy Paper	51.38		32018	5310 430670	200	101000
	6	9515604	08/15/19 (9)Cartons Copy Paper	51.38		32018	5410 430870	200	101000

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190152		00041 SHELBY PROMOTER	1,250.00					
1	1929008	07/17/19 TBID-Shelby Crossroad Magazin	1,250.00			7199 212500		101000
190153	-98592E	02488 AVERY PRODUCTS	45.00					
1	100466151	08/14/19 5"x3-1/2" Neon Yellow Label	45.00		32016	5410 430830	200	101000
190154	-98591E	01994 BEST BUY	199.99					
1	8056370689	08/08/19 Dyson Vacuum	49.99		32017	1000 411202	200	101000
2	8056370689	08/08/19 Dyson Vacuum	50.00		32017	5210 430520	200	101000
3	8056370689	08/08/19 Dyson Vacuum	50.00		32017	5310 430620	200	101000
4	8056370689	08/08/19 Dyson Vacuum	50.00		32017	5410 430820	200	101000
190155	-98590E	01803 MT.GOV	105.00					
1	CTRa192261	08/15/19 MEDA 2019 Conference-Carte	105.00			1000 411050	370	101000
190156		01988 FIELDSTONE OFFICE SUPPLY	2,103.90					
1	128319	08/21/19 Supply Order	412.00		32019	1000 411050	200	101000
2	128319	08/21/19 Supply Order	412.00		32019	1000 410550	200	101000
3	128319	08/21/19 Supply Order	412.00		32019	5210 430570	200	101000
4	128319	08/21/19 Supply Order	412.00		32019	5310 430670	200	101000
5	128319	08/21/19 Supply Order	412.00		32019	5410 430870	200	101000
6	128324	08/22/19 (4)Correction Tape	18.90		32233	1000 430200	200	101000
7	128327	08/22/19 Ink Cartridges	25.00*		31582	1000 460442	200	101000
190157		00977 FOUR CORNERS SUPPLY INC	39.00					
1	91374	07/31/19 RFD-(4)T Bolt Clamps	39.00		31885	1000 420401	200	101000
190158		999998 ROBERT V TASKER	13.97					
1	08/16/19	Reimburse Tasker Faucet Handle	13.97*		31027	1000 460442	200	101000
190159		00312 HELENA SAND & GRAVEL INC	227,909.51					
4th Cell								
1	6	08/23/19 Wastewater Treatment App #6	227,909.51			5310 430601	950 2282	101000
190160		00001 DEPARTMENT OF REVENUE	2,302.12					
4th Cell								
1	6	08/23/19 App #6 Helena Sand & Gravel	2,302.12			5310 430601	950 2282	101000
190161		00312 HELENA SAND & GRAVEL INC	211,947.61					
1	8	08/23/19 Storm Water App #8	211,947.61			5720 430246	950 2283	101000

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190162		00001 DEPARTMENT OF REVENUE	2,140.88					
1	8	08/23/19 App #8 Helena Sand & Gravel	2,140.88			5720 430246	950 2283	101000
190163		02370 JUNKERMIER, CLARK, CAMPANELLA,	12,500.00					
1	810280	07/31/19 Audit FYE 6/30/18	2,375.00			1000 410530	350	101000
2	810280	07/31/19 Audit FYE 6/30/18	2,375.00			5210 410530	350	101000
3	810280	07/31/19 Audit FYE 6/30/18	2,375.00			5310 410530	350	101000
4	810280	07/31/19 Audit FYE 6/30/18	2,375.00			5410 410530	350	101000
5	810280	07/31/19 Preparation Statistical Data	750.00			1000 410530	350	101000
6	810280	07/31/19 Preparation Statistical Data	750.00			5210 410530	350	101000
7	810280	07/31/19 Preparation Statistical Data	750.00			5310 410530	350	101000
8	810280	07/31/19 Preparation Statistical Data	750.00			5410 410530	350	101000
190164	-98589E	01752 NORTHTOWN DRUG	31.46					
1	39624	08/20/19 Postage-Bond Closing 4th Cell	31.46			5310 430601	950 2282	101000
190165		00039 PETTY CASHIER	103.59					
1	2861	08/06/19 TC Treasurer Plate Renewal	20.60			1000 430200	300	101000
2	2862	08/21/19 TC C&R 8/19 Legal Filings	1.75			1000 410550	300	101000
3	2862	08/21/19 TC C&R 8/19 Legal Filings	1.75			5210 430570	300	101000
4	2862	08/21/19 TC C&R 8/19 Legal Filings	1.75			5310 430670	300	101000
5	2862	08/21/19 TC C&R 8/19 Legal Filings	1.75			5410 430870	300	101000
6	2863	08/23/19 A. Combs-Cleaning Rags	8.99			1000 411202	200	101000
7	2863	08/23/19 A. Combs-Cleaning Rags	9.00			5210 430520	200	101000
8	2863	08/23/19 A. Combs-Cleaning Rags	9.00			5310 430620	200	101000
9	2863	08/23/19 A. Combs-Cleaning Rags	9.00			5410 430820	200	101000
10	2864	08/29/19 TC Treasurer Specialty Plate	40.00			7427 411850	800	101000
190166		02045 NAPA AUTO PARTS	310.96					
1	119620	08/07/19 Filter	25.31		32239	1000 430200	200	101000
2	119945	08/12/19 Lamp/LED Marker	12.77		32239	1000 430200	200	101000
3	119315	08/02/19 Resistor	12.99		32239	1000 430200	200	101000
4	119316	08/02/19 RETURN-Resistor	-12.99		32239	1000 430200	200	101000
5	119966	08/13/19 Fitting/Glass Cleaner	6.38		32239	1000 430200	200	101000
6	119629	08/07/19 Filters/Hose Clamp	14.49		32239	1000 430200	200	101000
7	120124	08/14/19 Detailer/Avl W Gauge	43.88		32239	1000 430200	200	101000
8	120505	08/20/19 Filters	35.16		32239	1000 430200	200	101000
9	120701	08/23/19 Dex Cool	129.00		32239	5410 430830	200	101000
10	120510	08/21/19 Filter	18.98		32239	1000 430200	200	101000
11	119067	07/30/19 Lubricant	24.99		32239	1000 430200	200	101000

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190167	26120S	01825	MONTANA SECRETARY OF STATE	25.00					
1	08/28/19	Notary Renewal-Clary		6.25			1000 410550	300	101000
2	08/28/19	Notary Renewal-Clary		6.25			5210 430570	300	101000
3	08/28/19	Notary Renewal-Clary		6.25			5310 430670	300	101000
4	08/28/19	Notary Renewal-Clary		6.25			5410 430870	300	101000
190168		01979	ALLIANT INSURANCE SERVICES INC	92.00					
1	1163138	08/27/19	Notary Bond-Clary	10.00			1000 410550	300	101000
2	1163138	08/27/19	Notary Bond-Clary	10.00			5210 430570	300	101000
3	1163138	08/27/19	Notary Bond-Clary	10.00			5310 430670	300	101000
4	1163138	08/27/19	Notary Bond-Clary	10.00			5410 430870	300	101000
5	1163144	08/27/19	Notary E&O Policy-Clary	13.00			1000 410550	300	101000
6	1163144	08/27/19	Notary E&O Policy-Clary	13.00			5210 430570	300	101000
7	1163144	08/27/19	Notary E&O Policy-Clary	13.00			5310 430670	300	101000
8	1163144	08/27/19	Notary E&O Policy-Clary	13.00			5410 430870	300	101000
190169		999998	JADE M GOROSKI	98.60					
			NCMRWA-Great Falls, MT						
1	08/28/19	Mileage-Goroski		98.60			5210 430570	370	101000
190170		00076	MT LEAGUE OF CITIES & TOWNS	150.00					
			October 2-4, Billings						
1	08/12/19	MTLC Annual Conference-Mayor		150.00			1000 410200	370	101000
190171	-98588E	01752	NORTHTOWN DRUG	35.12					
1	40095	08/23/19	Army Corps Engineer-Water	35.12			5210 430501	950 2285	101000
190172		02489	GLACIER COMMUNITY HEALTH CENTER	120.00					
1	120143	08/13/19	DOT Physical-Anderson	120.00		32240	1000 430200	300	101000
190173		01285	HUNT, WILLIAM E JR	73.55					
1	07/27/18	Closing/Record Fee 532 Liberty		73.55			1000 470270	300	101000
190174		00404	DORSEY & WHITNEY	20,000.00					
1	3520647	08/22/19	Legal Services-Sewer Rev Bond	20,000.00			5310 430601	950 2282	101000
190175		02490	CENTRAL PLUMBING & HEATING INC	117,868.42					
			Council Approved 7/23/19						
1	33482603	08/29/19	12th Ave N Road Reconstruct	117,868.42		32243	2500 430200	900	101000

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190176		02483 CENTRAL EXCAVATION	180,107.71					
1	2	08/30/19 Storm Water Phase II App #2	180,107.71			5720 430246	950 2283	101000
190177		00001 DEPARTMENT OF REVENUE	1,819.27					
1	2	08/30/19 App #2 Central Excavation	1,819.27			5720 430246	950 2283	101000
190178		00649 LARSON CLOTHING COMPANY	70.00					
1		08/30/19 Clothing Allowance-Correa	17.50			1000 430200	220	101000
2		08/30/19 Clothing Allowance-Correa	17.50			5210 430500	220	101000
3		08/30/19 Clothing Allowance-Correa	17.50*			5310 430600	220	101000
4		08/30/19 Clothing Allowance-Correa	17.50			5410 430840	220	101000
190179		02491 THE HOME DEPOT PRO	138.35					
1		25828388 08/26/19 Virex	138.35*		31583	1000 460442	200	101000
190180		01620 KADRMAS, LEE & JACKSON INC.	3,056.32					
1		10122679 08/23/19 Humic Water Main Extension	3,056.32			5210 430501	950 2284	101000
190181		01620 KADRMAS, LEE & JACKSON INC.	28,627.42					
1		10122486 08/23/19 WW Treatment Design	28,627.42			5310 430601	950 2282	101000
190182		01620 KADRMAS, LEE & JACKSON INC.	12,662.58					
1		10122650 08/23/19 Storm Water-Survey	2,618.45			5720 430246	950 2283	101000
2		10122650 08/23/19 Storm Water-Construction Adm	4,608.51			5720 430246	950 2283	101000
3		10122650 08/23/19 Storm Water-RPR	5,435.62			5720 430246	950 2283	101000
190183		01620 KADRMAS, LEE & JACKSON INC.	29,595.77					
1		10122649 08/23/19 Storm Water Phase II-Constru	3,873.31			5720 430246	950 2283	101000
2		10122649 08/23/19 Storm Water Phase II-RPR	25,722.46			5720 430246	950 2283	101000
190184		01620 KADRMAS, LEE & JACKSON INC.	9,324.97					
		NCMRWA Grant						
1		10122869 08/23/19 Wellfield Improvements	9,324.97			5210 430501	950 2285	101000
190185		01620 KADRMAS, LEE & JACKSON INC.	10,487.13					
		NCMRWA Grant						
1		10122870 08/23/19 Wellfield Improvements	10,487.13			5210 430501	950 2285	101000
190186		01620 KADRMAS, LEE & JACKSON INC.	10,174.45					
1		10122680 08/23/19 Rail Safety-Prelim/FinalDesi	9,876.95			1000 470120	790	101000
2		10122680 08/23/19 Rail Safety-Bidding	29.50			1000 470120	790	101000
3		10122680 08/23/19 Rail Safety-Construct/Commis	268.00			1000 470120	790	101000

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190187		02334 BEN TAYLOR INC.	62.50					
1	654909	08/20/19 Megaflow	62.50			1000 430200	230	101000
190188		01356 OILFIELD LUMBER & SUPPLY	9.75					
1	159203	08/07/19 1x6-6'/Round	9.75			5410 430830	200	101000
		# of Claims	94	Total:				1126,883.98
		Total Electronic Claims	7,078.29	Total Non-Electronic Claims				1119805.69

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CITY OF SHELBY
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$150,684.90
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.66
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$121,413.42
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$350.00
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$665.18
5210 WATER UTILITY	
101000 Cash-Operating	\$75,457.05
5310 SEWER UTILITY	
101000 Cash-Operating	\$294,306.51
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$35,173.51
5720 STORM DRAINAGE	
101000 Cash-Operating	\$443,423.82
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$1,495.93
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$40.00
Total:	\$1,126,883.98

Building Inspector Report July 2019

8/30/2019

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4389	7/8/2019	MDR	Tom & Gale Strader	Shelby 1st	7	5A	517 Liberty Ave	zoning-mobile home	NA	36.00
4390	7/31/2019	LDR	Colton Brown	Aronow 1st	3	22&23	964 Teton Ave	zoning-home occupation	NA	24.00
4391	7/31/2019	MDR	Ron Speer	Shelby 1st	12	3&4	412 Rosebud St	zoning-mobile home	NA	24.00
									-	\$ 84.00
3 Permits issued this Month									Job Evaluation Totals	TOTALS

FISCAL YTD TOTALS	
Number of Permits	3
Permit Fees	\$ 84.00
Total Job Values	\$ -

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5564
FAX: (406) 434-2143

MEMO

TO: SHELBY CITY COUNCIL
FROM: ROB TASKER/JIM YEAGLEY
RE: CACTUS LANE CLOSURE
DATE: SEPTEMBER 2, 2019

FINDINGS OF FACT:

- The city of Shelby has received a request from Kolin and Nea Rice to close Cactus Lane, a dedicated city street.
- Cactus Lane is located south of Plum Street and is part of the Lyon Subdivision. It measures 40 feet by 120.14 feet (4805.6 square feet).
- The Lyon Subdivision consists of 15 lots and includes Lyon Boulevard, Cactus Lane and Tipton Lane and seven of the lots are on the south side of Lyon Boulevard.
- There is a sewer manhole at the intersection of Plum Street and Cactus Lane.

RECOMMENDATION:

THE CITY STAFF RECOMMENDATION IS: CACTUS LANE NOT BE CLOSED.

RATIONAL:

- Closing Cactus Lane will result in leaving only one access to Lyon Boulevard and limit access for emergency vehicles creating a "dead end."
- Closing Cactus Lane will also result in blocking the most efficient sewer route.



T44

T45

PLUM ST

2ND AVE

LYON

LYON

BLVD

TIPTON LN

CACTUS LN

7 6

5 4 2 3

1B 1A

25 24 23 22 21 20 19

8 9 10 11 12 13 14

359.03'

689.5'

157.18'

7' 30"

120.11'

65.72'

70'

120.1'

80'

75'

140'

75'

45.13'

120.14'

67.26'

68.77'

35'

35'

35'

35'

35'

35'

35'

120.1'

100'

100'

100'

100'

100'

100'

62.2'

120.1'

43.35'

164.71'

32.3'

751.7'

203.55'

180'

53.75'

133.4'

283.27'

250.5'

90'

100'

100'

90'

40'

62.5'

62.5'

62.5'

9'

8'

7'

6'

5'

4'

3'

2'

1'

65'

65'

65'

65'

65'

65'

65'

65'

65'

65'

70'

70'

80'

70'

70'

59.5'

30'

25'

25'

25'

25'

25'

25'

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3

4

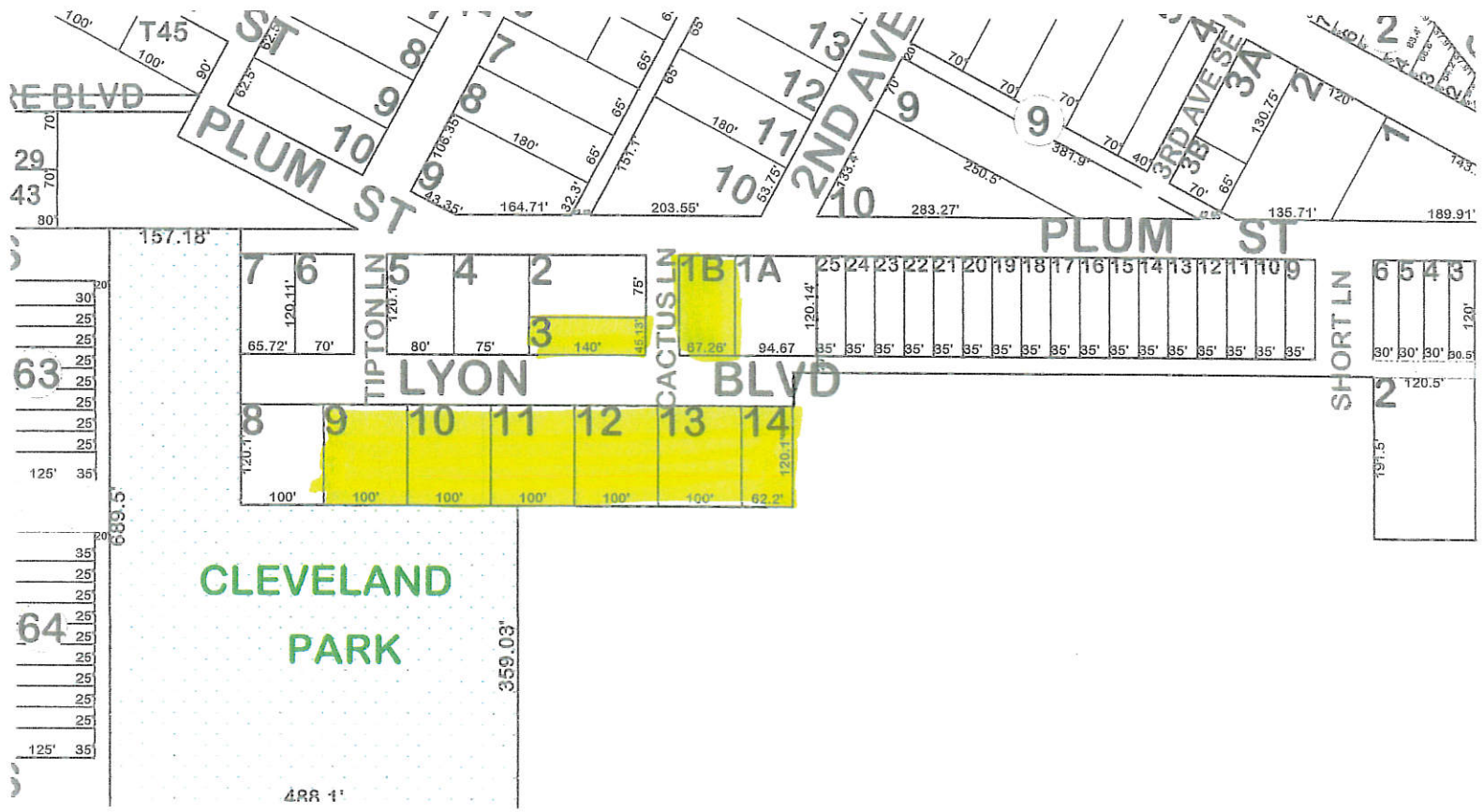
Nea Rice, 118 Plum St

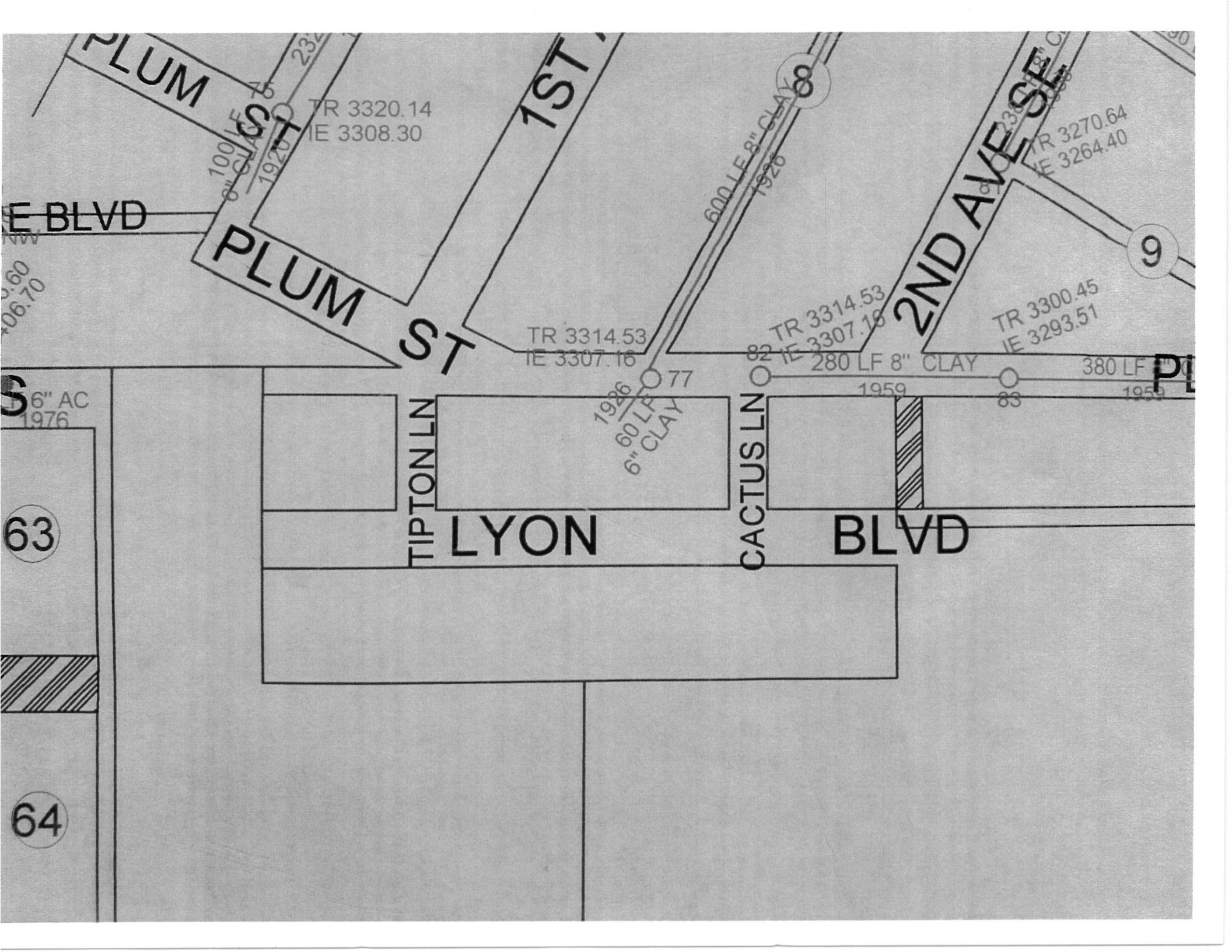
5-31-19

450-8404

nearice76@gmail.com
- interested in purchasing

Cactus Lane





PLUM

1ST

2ND AVE SE

PLUM ST

TIPTON LN

CACTUS LN

LYON

BLVD

E BLVD

TR 3320.14
IE 3308.30

TR 3314.53
IE 3307.16

TR 3314.53
IE 3307.16

TR 3300.45
IE 3293.51

TR 3270.64
IE 3264.40

6" AC
1976

1926
60 LF
6" CLAY

600 LF 8" CLAY
1926

280 LF 8" CLAY

380 LF

63

64

9

83

82

77

83

1959

1959

MINUTES OF THE PARK & RECREATION COMMITTEE

Held at Shelby City Hall

August 26, 2019

In attendance: Gary McDermott, Eric Tokerud, Jason Gray, Luis Correa, Jessi LaTray, guests – Heather and Kaden Haight, and Lorette Carter reporting.

Facility Manager Report:

Jessi LaTray, Civic Center manager reported on the following:

- **Camera System:** The current camera system is working, but she is working on a quote for a new system. With the ability to review the camera, she has found several people accessing the facility who do not have current passes. She has confronted several and will write letters to others requesting reimbursement and requiring they pay full price for access to the facility moving forward.
- **Television Access:** Three Rivers will be eliminating TV connection service soon. Jessi will send a quote from Dish TV to Jade for consideration.
- **Facility Improvements:** Jessi is looking at painting some walls in the facility and doing fundraisers to update some of the exercise equipment. She will also contact Malmstrom Airforce Base as they sell equipment on a regular basis. Luis noted his staff will lay weed barrier and rock in front of the facility next week. Lorette will price a directional sign to be placed at the corner of Oilfield Ave. and Sheridan Ave.
- **Teen Room:** Jessi reported the air hockey game is broken. Luis will get staff to remove it. She will seek donations for a Cornhole game; darts; chalkboard; and video games. Luis suggested a video game tournament or league to encourage more teens to use the facility. Heather also suggested dress up Poker nights. It was decided the Civic Center will send a questionnaire to the Shelby Junior High/High School to get ideas for the Teen Room and activities at the Civic Center. Eric will distribute through English classes.
- **Other:** Jessi asked about the potential to offer credit card payment or automatic deductions. She will need to speak with Jade and Sarah on those services as they are costly and require special programs and/or terminals. She also asked about weekend staffing which she will need to discuss with Jade as well. She is also looking for instructors to offer classes starting this fall.

City Facilities

- **Swimming Pool/Splash Park:** Luis reported a new roof has been installed and a ventilation system will be installed later this fall. Funding from the Land Water Conservation Fund will allow the city to install a new pool gutter system this year as well. Luis is currently monitoring the pool to gather information (water volume) for the gutter design/specs. The crew will also do some painting in the bath house during the off-season. The City is looking into a slide or diving board for the pool for next year.
The Splash Park had no issues this summer. The play structure was a big hit and the grounds were kept in good shape.
- **Meadowlark Park:** The park lawn looked good all summer. It was suggested the pet station/garbage can be moved to the Main Street side as it is not visible to travelers looking to run their pets.

Luis asked about the potential for a skate park in the old tennis courts. The city had previously applied for funding for a skate park to the Tony Hawk Foundation but were not funded. The cost estimate at that time was approximately \$100,000 to build a facility. There is also a company that sells portable tracks which are used like a skate park in that bikes, scooters, rollerblades, skates and skateboards can ride on. The portable track costs approximately \$60,000 to \$85,000. For now, the City has asked Luis to install the basketball standards that are at the City Shop in the old tennis courts to allow kids to play basketball in there.

Luis will have the city crew take out the picnic tables on the south side of the Historic Shelby High property and place at the baseball complex this fall.

- **Lake Shel-ooole Baseball Complex:** Tanner Tustian continues work on his Eagle Scout project to improve the complex. He and his helpers have painted the bathrooms and concession stands and cinderblock dug outs. They have also repaired fence lines, filled gopher holes and will paint the backstop poles. Lastly, they will construct new concession window covers and replace the concession door. Luis suggested the City create a fenced dog park on the east side of the baseball fields. He will look into this further.
- **Lake Shel-ooole Campground/Water Access:** Lorette reported the City is applying for funding from the Office of Tourism for new "Welcome to Shelby" signage and directional signage within the City. The first project will be a new "Welcome" sign at the Lake Shel-ooole Campground entrance. She also reported she will apply for funding to improve water access with a dock in Lake Shel-ooole through the Community Pond Grant offered by Montana Fish, Wildlife & Parks. The trees transplanted from the Wild Turkey Tree Farm are doing well.
- **Roadrunner Recreation Trail:** The weeds have been mowed along the trail. The City crew will complete crack sealing later this fall if time allows.

Tree Board

- **Community Planting:** The trees planted earlier this year are doing well.
- **East Entrance:** A Welcome sign has been purchased and Ryan Offe of Marias River Construction will begin work on installing the sign and planter in the coming weeks. Luis will check on the Poplar trees in the park as they are not looking great.

Other Business

Upcoming Civic Center blood draws: October 3, 2019 and December 12, 2019

Banners: The Shelby Merchant Association graciously purchased 12 new banners for Main Street and Central Avenue business districts. The City is working on purchasing new hardware for installing them.

Eagle Project – Kaden Haight: Kaden Haight presented the group his Eagle Scout project which is to install a monument sign at Champions Park using the donor bricks and stones purchased for the park. Kaden showed the group his sign idea using cut steel for the sign and the stones for the base with the bricks as the border. He will get some costs estimates and present his project to the City Council at the September 3rd meeting. Jason moved and Eric seconded to recommend to the City Council approval of Kaden's project.

Submitted by Lorette Carter

RESOLUTION NO. 1992

A RESOLUTION OF THE CITY OF SHELBY COUNCIL ESTABLISHING A FUNDING ASSISTANCE PROGRAM TO PARTIALLY DEFRAY THE PROPERTY OWNERS' COSTS OF SIDEWALK CONSTRUCTION, MAINTENANCE, AND REPAIR REQUIRED UNDER 10-2-2 SHELBY MUNICIPAL CODE

WHEREAS, the City of Shelby, Montana ("City") values accessible, durable, and well-maintained sidewalks, curbs, and gutters to ensure pedestrian safety and convenience as well as improve property values; and,

WHEREAS, the City of Shelby, Montana ("City") requires by ordinance that sidewalks, curbs, and gutters be installed within 180 days of substantial completion of all new construction, new dwelling, or new mobile home park (10-2-2 S.M.C.); and,

WHEREAS, the City recognizes the substantial cost to property owners for the installation, repair, and maintenance of sidewalks; and,

WHEREAS, the City desires to establish a funding assistance program ("Program") during Fiscal Year 2020 to help defray the costs to property owners for material for the installation of new sidewalks.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA THAT:

1. The City shall transfer \$_____ from the City's General Fund to fund created specifically for this purpose;
2. The City Council authorizes the Mayor and Chief Financial Officer to pay to a material supplier up to \$_____ per property for materials for the installation of new sidewalks or the replacement of old sidewalks completed in Fiscal Year 2020;
3. The Program shall provide assistance to property owners on a first-come-first-serve basis until the \$_____ is exhausted;
4. The property owner is responsible for material costs in excess of \$_____ and all labor costs;

5. The Program funds may be applied to sidewalk, curb, and gutter installation required by building permits issued within 2 years prior to Fiscal Year 2020, but not yet completed;
6. Any funds remaining at the end of Fiscal Year 2020 may be rolled over to Fiscal Year 2021.

PASSED **UNANIMOUSLY**, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 1995

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, LEVYING A SPECIAL ASSESSMENT TO DEFRAY THE COST OF THE MAINTENANCE OF ALL OF THE STREETS, AVENUES, AND ALLEYS IN STREET MAINTENANCE DISTRICT NUMBER 1 OF THE CITY OF SHELBY, MONTANA, PRESCRIBING THAT NOTICE OF THE PASSAGE OF THE RESOLUTION BE GIVEN

WHEREAS, the City Council of the City of Shelby, Montana, did on the 2nd day of May, 1994 duly pass and approve Resolution No. 1252, creating Street Maintenance District No. 1, defining the boundaries thereof; and, describing the streets, avenues and alleys constituting the district, and Ordinance No. 697 creating Street Maintenance District No. 1 for the maintenance of all the streets, avenues and alleys within the district; providing a method of doing said work and of paying for the same; defining the boundaries of the district and describing the streets, avenues, alleys and public places constituting the district; providing for the manner of assessment and payment thereof; and instructing the City Finance Officer to cause notice to be given; and,

WHEREAS, it is now necessary according to the laws of the State of Montana, Section 7-12-4425 MCA, to adopt a resolution specifying the district assessment option and levying and assessing all the property within the district with an amount equal to not less than 75% of the entire cost of said work for the fiscal year ending June 30, 2020.

NOW THEREFORE, be it resolved by the City Council of the City of Shelby, Montana:

SECTION I

That in order to defray the cost of maintenance in said Street Maintenance District No. 1 within the City of Shelby, the City Council of the City of Shelby does hereby make, levy and assess a special assessment as follows:

- (a) Computed on the basis of \$2.10 per lineal foot of each alley, avenue or street frontage (only one frontage shall be utilized, that particular frontage of such lot, piece or parcel, except where the lot is a corner lot, in which case the frontage, which is the shortest of such lot, shall be utilized), said sum being the total cost of said work and maintenance in Street Maintenance District No. 1 against all the property lying within the boundaries of Street Maintenance District No. 1 and so assessed as hereinafter set out in the Assessment Detail 2019, which property is hereby declared to be specially benefited by the work and maintenance to be done in the Street Maintenance District in which said property is located.

SECTION II

That a description of each lot, piece and parcel of land lying within the boundaries of said Street Maintenance District and benefited by the work and maintenance done therein together with the name of the owner of each such lot, piece and parcel of land when known; the area in lineal feet of each frontage of each lot, piece and parcel of land so lying within the boundaries of said Street Maintenance District; the total sum levied and assessed against each lot, piece and parcel of land, is set out in a list entitled "City of Shelby Street Maintenance District No. 1 Assessment Detail" which is available in the office of the City Finance Officer, 112 First Street South, Shelby, MT 59474.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 19TH DAY OF AUGUST, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 1996

A RESOLUTION LEVYING AN ASSESSMENT AGAINST EACH LOT OR PARCEL OF LAND IN THE CITY OF SHELBY'S PARK MAINTENANCE DISTRICT NO. 1

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT, each lot or parcel of land included in the city's Park Maintenance District No. 1 shall be assessed, for the fiscal year ending June 30, 2020, its proportionate cost against the property embraced within said maintenance district. The assessment is based on the taxable value times a fixed rate of .0131 for all benefited lots or parcels of land within the district, with a total annual billing not to exceed \$40,000.

This resolution shall be kept on file in the office of the city finance officer, for public inspection. Also on file shall be an Assessment Detail which lists the Tax ID, Name, Taxable Value and Amount Billed for each lot or parcel of land.

Notice of this levy and assessment shall be given pursuant to M.C.A. 7-12-4108.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 19TH DAY OF AUGUST, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 1997

A RESOLUTION LEVYING AN ASSESSMENT AGAINST
EACH LOT OR PARCEL OF LAND IN THE CITY OF SHELBY'S
2012 CURB, GUTTER AND SIDEWALK PROJECT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT, each lot or parcel of land included in the city's 2012 curb, gutter and sidewalk project shall be assessed its proportionate cost of the entire project considering said lot or parcel of land's degree of improvement under said project for the fiscal year ending June 30, 2020.

This resolution shall be kept on file in the office of the city finance officer, for public inspection. Also on file shall be a list in which shall be described the owner of each lot or parcel of land and the amount levied against said owner of each lot or parcel of land.

Notice of this levy and assessment shall be given pursuant to M.C.A. 7-14-4110.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY,
MONTANA, AND APPROVED BY THE MAYOR THIS 19TH DAY OF AUGUST, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

*SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF
SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.*

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 1998

A RESOLUTION LEVYING AND ASSESSING ALL THE PROPERTY IN SPECIAL IMPROVEMENT LIGHTING MAINTENANCE DISTRICT NO. 35 FOR ALL THE COST OF ELECTRICAL CURRENT AND MAINTENANCE FOR FISCAL YEAR ENDING JUNE 30, 2020

WHEREAS, Section 7-12-4321 M.C.A., provides that the portion of the entire cost of erecting and maintaining the posts, wires, pipes, conduits, lamps, and other suitable or necessary appliances for the purpose of lighting said streets or public highways and of the annual cost of supplying electrical current for and maintaining the lights thereon in such districts, all or any portion as shall be determined by the city or town council, shall be borne by the property embraced within said district.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That there is levied and assessed against each lot or parcel of land benefited by this lighting district, as listed on the City of Shelby Assessment Detail 2019 and incorporated herein by reference and made a part of this resolution and which is on file at City Hall, Shelby, Montana, and which lists the Tax ID, Name, Area and Amount Billed, which assessment has been computed on the basis of fifty one hundredths of one cent (.0050) per square foot, for the street lights and maintenance for the fiscal year ending June 30, 2020.

FIRST READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 19TH DAY OF AUGUST, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

SECOND AND FINAL READING PASSED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2003

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHELBY, MONTANA, FOR FISCAL YEAR ENDING JUNE 30, 2020, FIXING THE TAX LEVY FOR FISCAL YEAR ENDING JUNE 30, 2020, PROVIDING FOR COPIES OF THIS RESOLUTION TO BE SENT TO THE PROPERTY TAXING AUTHORITIES AND OTHER OFFICES, AND AUTHORIZING BUDGET AMENDMENT PROCEDURES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, THAT:

1. The budget is hereby approved and adopted as the official budget for the City of Shelby, Montana, for the fiscal year ending June 30, 2020, pursuant to the provisions of Title 7, Chapter 6, Part 40, M.C.A.

2. The city council of the City of Shelby, Montana, does hereby fix the tax levy as hereinafter set forth:

1000 - General All-Purpose Mill Levy	212.71
2190 - Comprehensive Liability	3.00
2260 - Disaster Flood Wlsn Park	2.00
2370 - PERS	5.00
2371 - Health Insurance	9.00
3035 - Firehall GO Bond	<u>31.25</u>

TOTAL TAX LEVY 262.96

3. A copy of this resolution shall be sent to the Montana Department of Revenue's Toole County Appraisal/Assessment Office; the Toole County Treasurer; and the Toole County Clerk & Recorder.

4. The proper taxing authorities are hereby requested to levy and collect a total of 262.96 mills, which are hereby determined to be necessary for the operation of the City of Shelby, Montana, for fiscal year ending June 30, 2020.

5. The following budget amendment procedures will be used pursuant to the provisions of M.C.A. 7-6-4031:

(1) That the governing body may transfer any part of an unencumbered balance of an appropriation to a purpose or object for which the appropriation for the current year is insufficient or may authorize a transfer to be made between items appropriated within the same fund.

(2) That the governing body hereby delegates budget amendment authority to the mayor for expenditure of funds from any or all of the following: debt service funds, enterprise funds, internal service funds, trust funds, federal and state grants accepted and approved by the governing body, special assessments, and donations, pursuant to the provisions of M.C.A. 7-6-4031.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3rd DAY OF SEPTEMBER 2019.

Gary MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2004

A RESOLUTION DECLARING IT TO BE THE INTENTION OF THE CITY COUNCIL TO APPROVE A CHANGE TO THE DAILY ASSESSMENT FEE OF THE SHELBY TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) FOR THE PURPOSE OF INCREASING SUPPORT OF LOCAL PROGRAMS AND PROJECTS THAT POSITIVELY IMPACT OVERNIGHT STAYS WITHIN THE CITY OF SHELBY, MONTANA

WHEREAS, the owners of existing Shelby lodging facilities, representing more than 60% of the area of the property proposed to increase the daily assessment from \$1.00 to \$2.00 for the purpose of supporting local programs and projects that positively impact overnight stays within the City of Shelby;

BE IT RESOLVED by the City Council of the City of Shelby (the "City"), Montana, as follows:

THAT Resolution No. 1819, Section 6, Assessable Area be amended to read as follows:

Section 6. Assessable Area. All lodging facilities, as defined in Section 3, that are within the boundaries of the District, as described in Section 2, are subject to collect and shall be assessed for their proportionate share of the costs of maintaining the activities of the TBID as prescribed in Section 7-12-1133 subsection (c), MCA. The TBID assessment shall be a flat fee collected by a lodging facility from the occupant at the time of payment for occupancy of the accommodation. The flat fee will be charged for each daily use that is also subject to a Lodging Facility Use and Sales Tax. The amount of the TBID assessment per daily use occupancy will be determined by the TBID Board of Trustees annually and in conjunction with the District's work plan and budget submission. Initially, the flat fee will be set at \$2 dollar per paid daily use. Any occupancy in a lodging facility within the District exempt from Lodging Facility Use Tax as prescribed under Montana Code Annotated 15-65-101 through 15-65-136 shall also be exempt from the TBID assessment, and conversely, any occupancy in a lodging facility subject to a Lodging Facility Use Tax is also subject to the TBID assessment. Existing corporate contracts shall not be subject to TBID assessment until such contracts expire or July 1, 2012, whichever occurs first. All TBID assessments collected by a lodging facility in the District shall be held in trust for the Shelby TBID until payment thereof is made to the City.

This flat fee increase will be effective January 1, 2020.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

RESOLUTION NO. 2005

A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND
ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Account created by HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and

WHEREAS, a description of the project to be funded is detailed in Appendix A; and,

WHEREAS, the local match of \$3,575.05 for the allocated funds has been budgeted from the City of Shelby's Street Maintenance Fund 2500.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA; that

1. The City of Shelby requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified in Appendix A.

2. That Gary McDermott, the Mayor of the City of Shelby is hereby empowered and authorized to execute such further documents as may be necessary to the distribution of said funds.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER, 2019.

GARY McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

APPENDIX A
RESOLUTION NO. 2005

BARSA

Central Plumbing & Heating, Inc.

3701 River Drive North
Great Falls, MT 59405
406.761.2557
406.452.9084 fax
www.centralph.com
The best people, the best results.

CITY OF SHELBY
112 2ND ST S
SHELBY, MT 59474

Invoice Number: 33482603
InvoiceDate: 8/29/2019
PO Number:

Customer Num CIOS00
Job Number: 19-9892
Job Shelby Road Reconstruct

Location: Shelby Road Reconstruct
12th Ave North
Shelby , MT

Description	Units	Price	Total
Reconstruct Lower End of 12th Ave North			117,868.42
		Amount Billed	\$117,868.42
		Tax	0.00
		Retainage	0.00
		Due This Invoice	117,868.42

RETURN TO: City of Shelby
112 1st St S
Shelby MT 59474

RESOLUTION NO. 2006

A RESOLUTION TO PLACE A LIEN UPON PROPERTY WITHIN THE MUNICIPAL LIMITS OF THE CITY OF SHELBY, ON WHICH THE CITY HAS REMOVED NOXIOUS WEEDS, BUT DESPITE DEMAND HAS NOT BEEN REIMBURSED FOR SAID WEED REMOVAL BY THE RESPECTIVE PROPERTY OWNERS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That the Toole County Treasurer shall place a lien upon and against the lots or parcels of land listed below and the Toole County Treasurer shall collect the amounts listed below in the same manner as other taxes; pursuant to Shelby Municipal Code 4-4-4.

<u>Legal Description</u>	<u>Owner Name/Property Address</u>	<u>Amount of Lien</u>
Tax ID #503709	Schmart LLC	539.00
Rosedale, B=51, L=10,11,12(pt)	Corner of 4 th St & 7 th Ave	
Tax ID #503709	Marlin Schmidt	522.50
Shelby Hts, B=87, L=3-4	827 9 th St S	
TOTAL LIENS		1,061.50

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 3RD DAY OF SEPTEMBER 2019.

GARY MCDERMOTT, Mayor

ATTEST:

JADE GOROSKI, Finance Officer

CITY OF SHELBY

PAYROLL EXPENSE BY DEPARTMENT - 8/2019

CITY HALL	27,147.59
ELECTED OFFICIALS (Mayor & Council)	9,380.13
PARK & RECREATION	14,451.07
PUBLIC WORKS	65,086.08
VOLUNTEERS (Animal Shelter & Firemen)	163.36
- Workers Comp expense only	
TOTAL PAYROLL EXPENSE	\$ 116,228.23

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box ,double click on individual department (City Hall, Elected, Park & Rec, Public Works and Volunteer), Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above