

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
August 7, 2023
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 07/17/23 (pgs. 5-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 07/31/23 (pgs. 8-23)

COMMITTEE REPORTS

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CITY FINANCE OFFICER

- 102 1st St SE & 201 1st Ave SE property
- Fire Truck Purchase

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

- Rainbow Hotel (pgs. 24-36)

OTHER MATTERS

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ADJOURN

CITY OF SHELBY MEETING SCHEDULE

August 7, 2023

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

August 14, 2023

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Flesch, Clark, Stratton)

August 21, 2023

- 6:30 p.m. **Regular City Council Meeting**

August 28, 2023

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

- A. Agenda
- B. Agenda Items
 - 1. Minutes of Regular Council Meeting, 7/17/23
 - 2. Claims Report, July 2023
 - 3. 7/18/23 A&E Design Proposal re: Rainbow Hotel Architectural Design & Master Plan
- C. Correspondence
 - 1. Shelby-Toole County Transportation Safety/DUI Task Force Committee Meeting, 7/27/2023
 - 2. 8/3/2023 Summary of Port of Northern Montana board meeting
 - 3. 8/9/2023 Regional Child Care Providers Encouraged to Expand Services to Shelby, Montana Meeting Information
 - 4. Mow Notice Information
 - 5.
- D. Reports
 - 1.
- E. Handouts
 - 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
July 17, 2023**

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Lyle Kimmet, Pat Frydenlund, Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, Superintendent. Absent & Excused: None.

Other citizens present: Tyler Foss.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 7/3/2023
FRYDENLUND MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCHE, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS -
- NON-AGENDA ITEMS -

CLAIMS REPORT FY 22-23 END OF YEAR

MORITZ MADE A MOTION TO APPROVE THE CLAIMS REPORT. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCHE, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

COMMITTEE REPORTS

- Law Enforcement - Tyler Foss

BUILDING INSPECTOR

CITY FINANCE OFFICER

1. City Judge's Report, 6/30/2023
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 6/30/2023
KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCHE, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Resolution No. 2068 re: Weed Liens
FLESCHE MADE A MOTION TO APPROVE RESOLUTION NO. 2068. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND,

- FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
4. NCMRWA GRANT AGREEMENT
FRYDENLUND MADE A MOTION TO APPROVE THE AGREEMENT PENDING NCMRWA APPROVING THE AGREEMENT. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
 5. GREAT WEST HYDRGEOLOGIC ANALYSIS
MORITZ MADE A MOTION TO APPROVE THE TASK ORDER PENDING NCMRWA APPROVAL OF THE GRANT AGREEMENT. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
 6. CONTAINER AND DUMPSTER PURCHASE
FRYDENLUND MADE A MOTION TO APPROVE THE SWS PURCHASE FOR \$37,318. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
 7. STORMWATER PROJECT - TASK ORDER NO. 6, AMENDMENT NO. 1
FLESCH MADE A MOTION TO APPROVE THE \$417,815 AMENDMENT. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
 8. MIDSTREAM LAND PURCHASE
MORITZ MADE A MOTION TO APPROVE THE SALE OF TRACT 1A-1 FOR \$38,130. SECONDED BY YARN. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Eric provided an update on the projects ongoing and plans for the next couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

ADJOURN

AT 7:50 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND,
FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN -
NONE.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

08/04/23
08:55:06

CITY OF SHELBY
Claim Details
For the Accounting Period: 7/23

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230000		00343 ENERGY LABORATORIES INC	3,210.80					
1	562834 07/05/23 Lagoon Effluent Ecoli/BOD/TSS		190.00		34354	5310 430600	300	101000
2	563033 07/06/23 Lagoon Effluent Ecoli/BOD/TSS		190.00		34359	5310 430600	300	101000
3	565347 07/17/23 Landfill Well Samples		2,737.80		34370	5410 430840	300	101000
4	565814 07/18/23 Lead & Copper Samples		93.00		34370	5210 430500	300	101000
230001		00400 UTILITIES UNDERGROUND LOCATION	57.46					
1	3065103 06/30/23 18 Locates for 06/23		28.26			5210 430500	300	101000
2	600314 07/10/23 21-22 locate fees		29.20			5210 430500	300	101000
230002	29566S 00144 POSTMASTER		419.57					
1	07/23/23 7/23 UB Postage		139.86			5210 430570	310	101000
2	07/23/23 7/23 UB Postage		139.86			5310 430670	310	101000
3	07/23/23 7/23 UB Postage		139.85			5410 430870	310	101000
230003	-98137E 01486 USDA RURAL DEVELOPMENT		93,629.00					
1	07/03/23 Multimodal USDA RD Series 2015		30,305.00			5210 490211	610	102210
2	07/03/23 Multimodal USDA RD Series 2015		63,324.00			5210 490211	620	102210
230004	-98136E 01486 USDA RURAL DEVELOPMENT		40,212.00					
1	07/03/23 Multimodal USDA RD Series 2015		13,616.00			5310 490211	610	102210
2	07/03/23 Multimodal USDA RD Series 2015		26,596.00			5310 490211	620	102210
230005	29565S 02440 WELLS FARGO BANK NA		47,875.88					
	2018 Caterpillar 963K Wheel Loader							
	Serial #0LBL00701							
Approved by Council 11/6/17								
1	5025809816 07/07/23 2018 Caterpillar 963K Load		41,338.63*			5410 490521	610	102210
2	5025809816 07/07/23 2018 Caterpillar 963K Load		6,537.25			5410 490521	620	102210
230006	29553S 00043 SHELBY GAS ASSOCIATION		1,541.00					
1	07/10/23 7/23 Gas Bill		13.20			1000 411200	343	101000
2	07/10/23 7/23 Gas Bill		19.55			1000 420400	343	101000
3	07/10/23 7/23 Gas Bill		19.55			1000 420401	343	101000
4	07/10/23 7/23 Gas Bill		1,291.40			1000 460445	343	101000
5	07/10/23 7/23 Gas Bill		53.10			1000 460442	343	101000
6	07/10/23 7/23 Gas Bill		32.80			5410 430840	343	101000
7	07/10/23 7/23 Gas Bill		10.80			1000 430200	343	101000
8	07/10/23 7/23 Gas Bill		10.80			5210 430500	343	101000
9	07/10/23 7/23 Gas Bill		10.80			5310 430600	343	101000
10	07/10/23 7/23 Gas Bill		10.80			5410 430830	343	101000
11	07/10/23 7/23 Gas Bill		2.25			1000 411202	343	101000
12	07/10/23 7/23 Gas Bill		2.25			5210 430520	343	101000
13	07/10/23 7/23 Gas Bill		2.25			5310 430620	343	101000

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14	07/10/23 7/23 Gas Bill		2.25			5410 430820	343	101000
15	07/10/23 7/23 Gas Bill		41.20			5210 430500	343	101000
16	07/10/23 7/23 Gas Bill		9.00			1000 460465	343	101000
17	07/10/23 7/23 Gas Bill		9.00*			2940 470000	950 2290	101000
230007	01851 CT CLEANING		1,200.00					
1	07/24/23 7/23 Janitorial Service		75.00			1000 411202	390	101000
2	07/24/23 7/23 Janitorial Service		75.00			5210 430520	390	101000
3	07/24/23 7/23 Janitorial Service		75.00			5310 430620	390	101000
4	07/24/23 7/23 Janitorial Service		75.00			5410 430820	390	101000
5	07/24/23 7/23 CC Janitorial Service		900.00			1000 460442	300	101000
230008	02623 SHELBY PAINT & HARDWARE		702.00					
1	75723 06/23/23 paint/windex/mop		61.80		34368	1000 430200	200	101000
2	75723 06/23/23 paint/windex/mop		61.80		34368	5210 430500	200	101000
3	75723 06/23/23 paint/windex/mop		61.79		34368	5310 430600	200	101000
4	75723 06/23/23 paint/windex/mop		61.79		34368	5410 430840	200	101000
5	75704 06/20/23 box fan/paint/shop rags		65.72		34368	1000 430200	200	101000
6	75704 06/20/23 box fan/paint/shop rags		65.72		34368	5210 430500	200	101000
7	75704 06/20/23 box fan/paint/shop rags		65.73		34368	5310 430600	200	101000
8	75704 06/20/23 box fan/paint/shop rags		65.73		34368	5410 430840	200	101000
9	75763 06/30/23 shop rags		6.25		34368	1000 430200	200	101000
10	75763 06/30/23 shop rags		6.25		34368	5210 430500	200	101000
11	75763 06/30/23 shop rags		6.25		34368	5310 430600	200	101000
12	75763 06/30/23 shop rags		6.24		34368	5410 430840	200	101000
13	75789 07/13/23 paint/brushes/rollers		28.48		34368	1000 430200	200	101000
14	75789 07/13/23 paint/brushes/rollers		28.48		34368	5210 430500	200	101000
15	75789 07/13/23 paint/brushes/rollers		28.47		34368	5310 430600	200	101000
16	75789 07/13/23 paint/brushes/rollers		28.48		34368	5410 430840	200	101000
17	75790 07/26/23 outlet covers		1.78		34368	1000 430200	200	101000
18	75790 07/26/23 outlet covers		1.77		34368	5210 430500	200	101000
19	75790 07/26/23 outlet covers		1.78		34368	5310 430600	200	101000
20	75790 07/26/23 outlet covers		1.78		34368	5410 430840	200	101000
21	75745 06/27/23 lysol		4.99		34368	1000 460445	200	101000
22	75758 06/29/23 hose clamps/trimmer string/fue		40.92		34368	1000 460430	200	101000
230009	-98150E 01200 U S BANK TRUST-SPA LOCKBOX		11,362.50					
	4th Cell-Loan 1							
1	2307572 07/03/23 SRF-18423 Wastewater-Prin		8,000.00			5310 490212	610	102210
2	2307572 07/03/23 SRF-18423 Wastewater-Int		3,362.50			5310 490212	620	102210

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230010	29564S	01125 MT DEQ/PERMITTING & COMPLIANCE	5,605.20					
1	07/01/23	Solid Waste Management Lic #83	5,605.20			5410 430840	300	101000
230011		02368 OPTUM FINANCIAL INC	25.50					
1	1471158	07/17/23 HSA Service Fee	6.38			1000 410550	300	101000
2	1471158	07/17/23 HSA Service Fee	6.38			5210 430570	300	101000
3	1471158	07/17/23 HSA Service Fee	6.37			5310 430670	300	101000
4	1471158	07/17/23 HSA Service Fee	6.37			5410 430870	300	101000
230012		00047 BEN TAYLOR INC	689.11					
1	5429	06/16/23 RFD bolts	19.92		34453	1000 420401	200	101000
2	7023	06/30/23 CFD paint	5.84		34453	1000 420400	200	101000
3	7031	06/30/23 CFD paint	21.57		34453	1000 420400	200	101000
4	1004	06/30/23 RFD fuel	641.78		34453	1000 420401	230	101000
230013	-98149E	01200 U S BANK TRUST-SPA LOCKBOX	10,225.00					
		Shelby ARRA-B						
1	2307575	07/03/23 Wastewater Improvements 10220	9,000.00			5310 490208	610	102210
2	2307575	07/03/23 Wastewater Improvements 10220	1,225.00			5310 490208	620	102210
230014	-98148E	01200 U S BANK TRUST-SPA LOCKBOX	23,787.50					
1	230770	07/03/23 WRF Ser03 drinking wtr 05062	23,000.00			5210 490204	610	102210
2	230770	07/03/23 WRF Ser03 drinking wtr 05062	787.50			5210 490204	620	102210
230015	-98147E	01200 U S BANK TRUST-SPA LOCKBOX	4,870.00					
1	2307702	07/03/23 DNRC2 08 Water Main Imp 09136	4,000.00			5210 490207	610	102210
2	2307702	07/03/23 DNRC2 08 Water Main Imp 09136	870.00			5210 490207	620	102210
230016	-98146E	01200 U S BANK TRUST-SPA LOCKBOX	22,470.00					
		Shelby ARRA-A						
		Loan C						
1	2307574	07/03/23 Wastewater Improvements 11266	18,000.00			5310 490208	610	102210
2	2307574	07/03/23 Wastewater Improvements 11266	4,470.00			5310 490208	620	102210
230017	-98145E	01200 U S BANK TRUST-SPA LOCKBOX	9,506.25					
		Shelby ARRA-B						
1	2307701	07/03/23 Water Sys Improvement 11226	9,000.00			5210 490209	610	102210
2	2307701	07/03/23 Water Sys Improvement 11226	506.25			5210 490209	620	102210

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230018	-98144E	01200 U S BANK TRUST-SPA LOCKBOX	91,375.00					
1	2307623	07/03/23 Storm Drainage System 17407	49,000.00			5720 490213	610	102210
2	2307623	07/03/23 Storm Drainage System 17407	42,375.00			5720 490213	620	102210
230019		01862 MOUNTAIN ALARM	43.50					
1	3747295	08/01/23 8/23 Fire Alarm Monitoring	43.50			1000 420401	300	101000
230020		02563 DPHHS-LABORATORY	24.00					
1	40783	06/30/23 NCMRWA Water Samples	24.00			5210 430500	300	101000
230021		00048 TOOLE COUNTY CLERK & RECORDER	55,262.17					
1	07/07/23	City Judge/Sec Wages	2,536.85			1000 410360	100	101000
2	07/07/23	City Judge/Sec Medicare	36.29			1000 410360	142	101000
3	07/07/23	City Judge/Sec SS	155.18			1000 410360	141	101000
4	07/07/23	City Judge/Sec Unemploy Ins	4.65			1000 410360	145	101000
5	07/07/23	City Judge/Sec Workers Comp	18.05			1000 410360	146	101000
6	07/07/23	City Judge/Sec PERS	119.30			1000 410360	143	101000
7	07/07/23	City Judge Health Insurance	226.25			1000 410360	147	101000
8	07/07/23	City Judge Supplies	142.92			1000 410360	200	101000
9	07/07/23	City Judge Phone	22.68			1000 410360	344	101000
11	07/07/23	Law Enforcement	37,270.00			1000 420000	300	101000
12	07/07/23	Law Enforcement	4,910.00			5210 420100	300	101000
13	07/07/23	Law Enforcement	4,910.00			5310 420100	300	101000
14	07/07/23	Law Enforcement	4,910.00			5410 420100	300	101000
230022	29554S	00026 MARIAS RIVER ELECTRIC COOP INC	13,081.25					
1	07/10/23	7/23 Electric Bill	105.45			1000 411200	342	101000
2	07/10/23	7/23 Electric Bill	213.37			1000 420400	342	101000
3	07/10/23	7/23 Electric Bill	213.37			1000 420401	342	101000
4	07/10/23	7/23 Electric Bill	58.83			1000 411202	342	101000
5	07/10/23	7/23 Electric Bill	58.82			5210 430520	342	101000
6	07/10/23	7/23 Electric Bill	58.82			5310 430620	342	101000
7	07/10/23	7/23 Electric Bill	58.82			5410 430820	342	101000
8	07/10/23	7/23 Electric Bill	116.01			1000 430200	342	101000
9	07/10/23	7/23 Electric Bill	116.01			5210 430500	342	101000
10	07/10/23	7/23 Electric Bill	116.01			5310 430600	342	101000
11	07/10/23	7/23 Electric Bill	116.01			5410 430830	342	101000
12	07/10/23	7/23 Electric Bill	51.17			1000 440600	342	101000
13	07/10/23	7/23 Electric Bill	51.17			1000 460430	342	101000
14	07/10/23	7/23 Electric Bill	57.46			1000 460465	342	101000
15	07/10/23	7/23 Electric Bill	254.28			1000 460439	342	101000
16	07/10/23	7/23 Electric Bill	786.95			1000 460442	342	101000
17	07/10/23	7/23 Electric Bill	695.68			1000 460445	342	101000
18	07/10/23	7/23 Electric Bill	3,901.45			2400 430263	342	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
19	07/10/23 7/23 Electric Bill		5,286.52			5210 430500	342	101000
20	07/10/23 7/23 Electric Bill		652.52			5310 430600	342	101000
21	07/10/23 7/23 Electric Bill		41.59			5410 430840	342	101000
22	07/10/23 7/23 Electric Bill		39.78			1000 460430	342	101000
23	07/10/23 7/23 Electric Bill		31.16			1000 470270	300	101000
230023	01388 3 RIVERS COMMUNICATIONS INC		864.07					
1	07/01/23 7/23 Phone Bill		19.82			1000 420500	344	101000
2	07/01/23 7/23 Phone Bill		40.89			1000 410550	344	101000
3	07/01/23 7/23 Phone Bill		40.89			5210 430570	344	101000
4	07/01/23 7/23 Phone Bill		40.89			5310 430670	344	101000
5	07/01/23 7/23 Phone Bill		40.89			5410 430870	344	101000
6	07/01/23 7/23 Phone Bill		18.23			1000 430200	344	101000
7	07/01/23 7/23 Phone Bill		18.23			5210 430500	344	101000
8	07/01/23 7/23 Phone Bill		18.23			5310 430600	344	101000
9	07/01/23 7/23 Phone Bill		18.22			5410 430830	344	101000
10	07/01/23 7/23 Phone Bill		170.67			1000 460442	344	101000
11	07/01/23 7/23 Phone Bill		71.46			1000 420400	344	101000
12	07/01/23 7/23 Phone Bill		71.45			1000 420401	344	101000
13	07/01/23 7/23 Phone Bill		7.22			1000 410200	344	101000
14	07/01/23 7/23 Phone Bill		7.22			5210 430512	344	101000
15	07/01/23 7/23 Phone Bill		7.22			5310 430612	344	101000
16	07/01/23 7/23 Phone Bill		7.21			5410 430812	344	101000
17	07/01/23 7/23 Phone Bill		114.88			1000 460445	344	101000
18	07/01/23 7/23 Phone Bill		85.58			5310 430600	344	101000
19	07/01/23 7/23 Phone Bill		32.44			5210 430500	344	101000
20	07/01/23 7/23 Phone Bill		32.43			5210 430500	344	101000
230024	00309 PREFERRED OFFICE EQUIPMENT		395.60					
1	46593 07/17/23 7/23 Maintenance/Copies		54.12			1000 411050	300	101000
2	46593 07/17/23 7/23 Maintenance/Copies		54.12			1000 410550	300	101000
3	46593 07/17/23 7/23 Maintenance/Copies		54.12			5210 430570	300	101000
4	46593 07/17/23 7/23 Maintenance/Copies		54.12			5310 430670	300	101000
5	46593 07/17/23 7/23 Maintenance/Copies		54.13			5410 430870	300	101000
6	46591 07/17/23 7/23 Maintenance/Copies Shop		8.81			1000 430200	300	101000
7	46591 07/17/23 7/23 Maintenance/Copies Shop		8.81			5210 430500	300	101000
8	46591 07/17/23 7/23 Maintenance/Copies Shop		8.81			5310 430600	300	101000
9	46591 07/17/23 7/23 Maintenance/Copies Shop		8.81			5410 430840	300	101000
10	46591 07/17/23 7/23 Maintenance/Copies Shop		8.82			1000 420500	300	101000
11	46592 07/17/23 7/23 Maintenance/Copies CC		80.93			1000 460442	300	101000

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230025		02537 MMIA-LIABILITY PROGRAM	59,431.00					
1	07/01/23 FY 22/23 Liability Assessment		14,857.75*			1000 510330	510	101000
2	07/01/23 FY 22/23 Liability Assessment		14,857.75*			5210 510330	510	101000
3	07/01/23 FY 22/23 Liability Assessment		14,857.75*			5310 510330	510	101000
4	07/01/23 FY 22/23 Liability Assessment		14,857.75*			5410 510330	510	101000
230026		02536 MMIA-PROPERTY PROGRAM	65,654.00					
1	07/01/23 FY 22/23 Property Assessment		16,413.50*			1000 510330	510	101000
2	07/01/23 FY 22/23 Property Assessment		16,413.50*			5210 510330	510	101000
3	07/01/23 FY 22/23 Property Assessment		16,413.50*			5310 510330	510	101000
4	07/01/23 FY 22/23 Property Assessment		16,413.50*			5410 510330	510	101000
230027	-98143E 01200 U S BANK TRUST-SPA LOCKBOX 4th Cell Loan 2		43,650.00					
1	2307573 07/03/23 SRF 19439 Wastewater		23,000.00			5310 490214	610	102210
2	2307573 07/03/23 SRF 19439 Wastewater		20,650.00			5310 490214	620	102210
230028		E 00111 FIRST STATE BANK	55.00					
1	07/30/23 FSB Billing ACH Origination		18.33			5210 430570	300	101000
2	07/30/23 FSB Billing ACH Origination		18.33			5310 430670	300	101000
3	07/30/23 FSB Billing ACH Origination		18.34			5410 430870	300	101000
230029		02517 VALLI INFORMATION SYSTEMS INC	51.00					
1	89157 06/30/23 Express Pay Online Monthly Fee		15.00			5210 430570	300	101000
2	89157 06/30/23 Express Pay Online Monthly Fee		15.00			5310 430670	300	101000
3	89157 06/30/23 Express Pay Online Monthly Fee		15.00			5410 430870	300	101000
4	89157 06/30/23 IVR Fee		2.00			5210 430570	300	101000
5	89157 06/30/23 IVR Fee		2.00			5310 430670	300	101000
6	89157 06/30/23 IVR Fee		2.00			5410 430870	300	101000
230030		01137 AQUA TECH LABORATORY	100.00					
	PWSID# MT0000328							
1	38395 07/06/23 Monthly Coliform Water Testing		100.00		34450	5210 430500	300	101000
230031		02634 GEORGE GIBSON ARCHITECTURE	9,521.00					
1	2440 07/03/23 CC addition		6,823.50*			7030 460442	950 2292	101000
2	2453 08/01/23 CC addition		2,697.50*			7030 460442	950 2292	101000
230032		01137 AQUA TECH LABORATORY	25.00					
	PWSID# MT0000200							
1	38398 07/06/23 DWI Monthly Water Test		25.00		34450	5210 430500	300	101000

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230033	01137 AQUA TECH LABORATORY		25.00					
	PWSID# MT0004936							
1	38397 07/06/23 NCMRWA Monthly Water Test		25.00		34450	5210 430500	300	101000
230034	-98142E 01200 U S BANK TRUST-SPA LOCKBOX		14,903.92					
	Wellfield							
1	WRF21489 07/03/23 WRF-21489 Wellfield		11,000.00			5210 490217	610	102210
2	WRF21489 07/03/23 WRF-21489 Wellfield		3,903.92*			5210 490217	620	102210
230035	-98141E 01200 U S BANK TRUST-SPA LOCKBOX		20,919.24					
	4th Cell-Loan 3							
1	SRF20472 07/03/23 SRF-20472 Wastewater Prin		12,000.00			5310 490215	610	102210
2	SRF20472 07/03/23 SRF-20472 Wastewater Int		8,919.24			5310 490215	620	102210
230036	-98140E 01200 U S BANK TRUST-SPA LOCKBOX		21,737.14					
	4th Cell-Loan 4							
1	SRF20473 07/03/23 SRF-20473 Wastewater Prin		16,000.00			5310 490216	610	102210
2	SRF20473 07/03/23 SRF-20473 Wastewater Int		5,737.14			5310 490216	620	102210
230037	-98139E 00111 FIRST STATE BANK		15.00					
1	07/03/23 Wire Fee for Loan Payments		3.75			1000 410550	300	101000
2	07/03/23 Wire Fee for Loan Payments		3.75			5210 430570	300	101000
3	07/03/23 Wire Fee for Loan Payments		3.75			5310 430670	300	101000
4	07/03/23 Wire Fee for Loan Payments		3.75			5410 430870	300	101000
230038	-98138E 01486 USDA RURAL DEVELOPMENT		1,603.00					
1	07/05/23 Fire Hall Improvement Loan		809.04			1000 490527	610	101000
2	07/05/23 Fire Hall Improvement Loan Int		793.96			1000 490527	620	101000
230039	29552S 02586 DIS TECHNOLOGIES		951.00					
1	11953 07/05/23 Monthly Managed Services		126.88			1000 410550	300	101000
2	11953 07/05/23 Monthly Managed Services		126.88			5210 430570	300	101000
3	11953 07/05/23 Monthly Managed Services		126.87			5310 430670	300	101000
4	11953 07/05/23 Monthly Managed Services		126.87			5410 430870	300	101000
5	11953 07/05/23 Monthly Managed Services		72.50			1000 411050	300	101000
6	11953 07/05/23 Monthly Managed Services		72.50			1000 460442	300	101000
7	11953 07/05/23 Monthly Managed Services		54.37			1000 430200	300	101000
8	11953 07/05/23 Monthly Managed Services		54.37			5210 430500	300	101000
9	11953 07/05/23 Monthly Managed Services		54.38			5310 430600	300	101000
10	11953 07/05/23 Monthly Managed Services		54.38			5410 430830	300	101000
11	11953 07/05/23 Monthly Microsoft 365		16.20			1000 410550	300	101000
12	11953 07/05/23 Monthly Microsoft 365		16.20			5210 430570	300	101000
13	11953 07/05/23 Monthly Microsoft 365		16.20			5310 430670	300	101000
14	11953 07/05/23 Monthly Microsoft 365		16.20			5410 430870	300	101000

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15	11953 07/05/23	Monthly Microsoft 365	16.20			1000 411050	300	101000
230040	00644	MONTANA MUNICIPAL CTFO	50.00					
1	07/01/23	MMCT FOA 22-23 Dues	12.50			1000 410550	300	101000
2	07/01/23	MMCT FOA 22-23 Dues	12.50			5210 430570	300	101000
3	07/01/23	MMCT FOA 22-23 Dues	12.50			5310 430670	300	101000
4	07/01/23	MMCT FOA 22-23 Dues	12.50			5410 430870	300	101000
230041	00117	QUILL CORPORATION	174.90					
1	33329698 07/05/23	fasteners/binders/copy paper	43.72		34178	1000 410550	200	101000
2	33329698 07/05/23	fasteners/binders/copy paper	43.72		34178	5210 430570	200	101000
3	33329698 07/05/23	fasteners/binders/copy paper	43.73		34178	5310 430670	200	101000
4	33329698 07/05/23	fasteners/binders/copy paper	43.73		34178	5410 430870	200	101000
230042	01329	CITY OF SHELBY	2,500.00					
1	07/10/23	TBID Admin Time Lorette Carter	2,500.00			7199 212500		101000
230043	02595	PONDEROSA PUBLICATIONS LLC	47.00					
1	23611 07/10/23	TBID annual work plan public h	13.00			7199 212500		101000
2	23367 06/21/23	Job opening - code enforcement	4.25			1000 430200	300	101000
3	23367 06/21/23	Job opening - code enforcement	4.25			5210 430500	300	101000
4	23367 06/21/23	Job opening - code enforcement	4.25			5310 430600	300	101000
5	23367 06/21/23	Job opening - code enforcement	4.25			5410 430830	300	101000
6	24285 06/28/23	Job opening - code enforcement	4.25			1000 430200	300	101000
7	24285 06/28/23	Job opening - code enforcement	4.25			5210 430500	300	101000
8	24285 06/28/23	Job opening - code enforcement	4.25			5310 430600	300	101000
9	24285 06/28/23	Job opening - code enforcement	4.25			5410 430830	300	101000
230044	01700	ORKIN, INC	19.98					
2	246711111 07/10/23	7/23 Service Water Tank	19.98			5210 430500	300	101000
230045	02635	GUSTAFSON LAW OFFICES	92.70					
1	5051 07/06/23	6/23 Legal Services	23.17			1000 411100	350	101000
2	5051 07/06/23	6/23 Legal Services	23.17			5210 430513	350	101000
3	5051 07/06/23	6/23 Legal Services	23.18			5310 430613	350	101000
4	5051 07/06/23	6/23 Legal Services	23.18			5410 430813	350	101000
230046	01093	BUILDING CODES BUREAU/BOILER	23.17					
1	07/10/22 22/23	Building Code Assessment	23.17			1000 420500	300	101000

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230047	00088 CARQUEST AUTO PARTS	10.98					
1	356980 07/01/23 RFD glass cleaner	10.98		34454	1000 420401	200	101000
230048	00047 BEN TAYLOR INC	7,949.42					
1	7224 07/03/23 safety glasses	13.99		34358	1000 430200	260	101000
3	7401 07/05/23 tape/spray bottle	36.97		34358	5210 430500	200	101000
4	5107 06/14/23 2 cycle oil	33.48		34357	1000 460430	200	101000
5	4060 06/06/23 rake/trash bags	38.98		34357	1000 460430	200	101000
6	5879 06/21/23 cone strainer	3.58		34357	1000 460430	200	101000
7	6757 06/29/23 trimmer line	20.99		34357	1000 460430	200	101000
8	6862 06/29/23 1" couplng/3/4 cap & plug	15.14		34357	1000 460430	200	101000
9	7517 07/06/23 1" couplng/ss clamp/T	25.32		34357	1000 460430	200	101000
10	4830 06/12/23 gate-industrial park	709.98		34357	1000 430200	200	101000
11	4913 06/13/23 rake	35.98		34357	1000 430200	200	101000
12	4936 06/13/23 spackle knife & k	43.96		34357	1000 430200	200	101000
13	6397 06/26/23 ball pein hammer	29.99		34357	5410 430840	200	101000
14	4153 06/06/23 paracord	3.49		34357	1000 430200	200	101000
15	4153 06/06/23 paracord	3.50		34357	5210 430500	200	101000
16	4153 06/06/23 paracord	3.50		34357	5310 430600	200	101000
17	4153 06/06/23 paracord	3.50		34357	5410 430840	200	101000
18	4760 06/12/23 20V 1/4" driver	42.49		34357	1000 430200	200	101000
19	4760 06/12/23 20V 1/4" driver	42.50		34357	5210 430500	200	101000
20	4760 06/12/23 20V 1/4" driver	42.50		34357	5310 430600	200	101000
21	4760 06/12/23 20V 1/4" driver	42.50		34357	5410 430840	200	101000
22	5721 06/20/23 42 gallong trash bags	20.99		34361	1000 460430	200	101000
23	450 05/11/23 cable ties	43.96		34361	1000 460430	200	101000
24	3492 06/01/23 3/8 rope/1/2x3 spring	33.48		34361	5210 430500	200	101000
25	6788 06/29/23 1 1/2 ball valve	64.99		34361	5210 430500	200	101000
26	5902 06/21/23 speedline/markng paint	20.48		34361	1000 430200	200	101000
27	3511 06/01/23 bolt cutter/padlock	17.73		34361	1000 430200	200	101000
28	3511 06/01/23 bolt cutter/padlock	17.75		34361	5210 430500	200	101000
29	3511 06/01/23 bolt cutter/padlock	17.75		34361	5310 430600	200	101000
30	3511 06/01/23 bolt cutter/padlock	17.75		34361	5410 430840	200	101000
31	3562 06/01/23 welding supplies	17.80		34361	1000 430200	200	101000
32	3562 06/01/23 welding supplies	17.80		34361	5210 430500	200	101000
33	3562 06/01/23 welding supplies	17.80		34361	5310 430600	200	101000
34	3562 06/01/23 welding supplies	17.80		34361	5410 430840	200	101000
35	829 06/30/23 fuel-parks	1,076.43		34360	1000 460430	230	101000
36	829 06/30/23 fuel-garbage	726.99		34360	5410 430830	230	101000
37	829 06/30/23 fuel-streets	70.43		34360	1000 430200	230	101000
38	829 06/30/23 fuel-water	930.08		34360	5210 430500	230	101000
39	829 06/30/23 fuel-streets	930.08		34360	1000 430200	230	101000
40	829 06/30/23 fuel-sewer	930.08		34360	5310 430600	230	101000
41	677511 06/27/23 propane-UV plant	441.50		34360	5210 430500	200	101000

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42	676977 06/27/23	tank rental UV	120.00		34360	5210 430500	200	101000
43	677386 06/28/23	credit extra herbicide	150.00		34360	1000 460430	200	101000
44	1126 05/15/23	2" male adapter	3.79		34360	1000 460430	200	101000
45	3580 06/01/23	paracord	13.99		34360	1000 460430	200	101000
46	3587 06/01/23	potting mix	34.98		34360	1000 460430	200	101000
47	4754 06/12/23	2 cycle oil	5.58		34360	1000 460430	200	101000
48	5106 06/14/23	fence posts	35.98		34360	1000 460430	200	101000
49	9647 07/24/23	screws/fasteners	2.95		34372	1000 440600	200	101000
50	9141 07/20/23	screws/fasteners	5.58		34372	1000 440600	200	101000
51	8916 07/18/23	screws/fasteners	13.99		34372	1000 440600	200	101000
52	8928 07/18/23	screws/eye bolts	24.35		34372	1000 440600	200	101000
53	9645 07/24/23	gasket maker	51.96		34371	5310 430600	200	101000
54	9081 07/19/23	poly tubing	44.10		34371	5210 430500	200	101000
55	681774 07/13/23	E2 herbicide	375.00		34371	1000 430200	200	101000
56	8728 07/17/23	MP cover/15/16 handle	40.96		34371	1000 430200	200	101000
57	680502 07/10/23	concrete mix	67.00		34371	5410 430840	200	101000
58	680344 07/10/23	concrete mix	67.00		34371	5410 430840	200	101000
59	680889 07/06/23	DEF	83.66		34371	5410 430840	200	101000
60	9196 07/20/23	1" nipple/couplings	11.27		34371	1000 460430	200	101000
61	8322 07/13/23	hacksaw/threaded rod	53.77		34371	1000 460445	200	101000
62	5902 06/21/23	marking paint/speedline	20.48		34371	1000 430200	200	101000
63	8867 07/18/23	cover/frame	25.47		34371	1000 430200	200	101000
64	8318 07/13/23	1/4 clamp/1" poly coupling	38.57		34371	1000 460430	200	101000
65	8408 07/13/23	drill pump parts	16.99		34371	5210 430500	200	101000
66	9558 07/24/23	welding supplies/ear plugs	4.49		34371	1000 430200	200	101000
67	9558 07/24/23	welding supplies/ear plugs	4.50		34371	5210 430500	200	101000
68	9558 07/24/23	welding supplies/ear plugs	4.50		34371	5310 430600	200	101000
69	9558 07/24/23	welding supplies/ear plugs	4.50		34371	5410 430840	200	101000
230049	01161 USA BLUE BOOK		755.42					
1	59325 06/29/23	pressure logger-hydrant	755.42		34362	5210 430500	200	101000
230050	00027 MARKS TIRE & ALIGNMENT		65.00					
1	73073 06/26/23	flat repair x2	50.00		34352	1000 440600	300	101000
2	72838 06/05/23	plug repair	15.00		34352	1000 430200	300	101000
230051	02069 NATIONAL LAUNDRY CO		77.90					
1	78897 06/07/23	credit	-15.11		34427	1000 430200	200	101000
2	78897 06/07/23	credit	-15.11		34427	5210 430500	200	101000
3	78897 06/07/23	credit	-15.11		34427	5310 430600	200	101000
4	78897 06/07/23	credit	-15.11		34427	5410 430840	200	101000
5	86987 07/05/23	red shop rags	34.59		34356	1000 430200	200	101000
6	86987 07/05/23	red shop rags	34.58		34356	5210 430500	200	101000
7	86987 07/05/23	red shop rags	34.58		34356	5310 430600	200	101000
8	86987 07/05/23	red shop rags	34.59		34356	5410 430840	200	101000

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230052		00049 TRACTOR & EQUIPMENT CO	217.64					
1	431318 07/07/23	hose/seals	217.64		34355	5410 430840	200	101000
230053		00037 NORTHWEST PIPE FITTINGS INC	2,855.92					
1	2956199 06/29/23	reducer/3/4" nipple/1" adapte	151.16		34351	5210 430500	200	101000
2	2958324 07/05/23	1" compression adapter	57.66		34351	5210 430500	200	101000
3	2958495 07/05/23	pipe insert	22.63		34351	5210 430500	200	101000
4	CM2956199 07/05/23	return of adapter	-80.08		34351	5210 430500	200	101000
5	2954905 06/27/23	hymaxes/3/4" poly pipe	1,437.20		34351	5210 430500	200	101000
6	2952567 07/11/23	2" meter/meter gaskets	1,170.39		34367	5210 430500	200	101000
7	2968310 07/20/23	6" PVC couplings	96.96		34367	5210 430500	200	101000
230054		00703 RECREATION SUPPLY CO	241.58					
1	506995 07/01/23	color Q pro tester	241.58		34353	1000 460445	200	101000
230055		00357 APPELEY REPAIR	1,044.53					
1	10971 07/11/23	repair work-welding truck	1,044.53*		34364	1000 430200	369	101000
230056		02097 FASTENAL COMPANY	15.88					
1	228468 06/27/23	cotter pins	3.97		34363	1000 430200	200	101000
2	228468 06/27/23	cotter pins	3.97		34363	5210 430500	200	101000
3	228468 06/27/23	cotter pins	3.97		34363	5310 430600	200	101000
4	228468 06/27/23	cotter pins	3.97		34363	5410 430840	200	101000
230057		02605 SYSTEMS NORTHWEST LLC	200.00					
1	14891 07/12/23	Duress System annual monitorin	50.00			1000 411202	200	101000
2	14891 07/12/23	Duress System annual monitorin	50.00			5210 430520	200	101000
3	14891 07/12/23	Duress System annual monitorin	50.00			5310 430620	200	101000
4	14891 07/12/23	Duress System annual monitorin	50.00			5410 430820	200	101000
230058		00702 MONTANA SIGN CO	275.00					
1	9921 07/14/23	donor thank you sign - Shelby	275.00*			7427 411850	200	101000
230059		00359 BLACK MOUNTAIN SOFTWARE	100.00					
1	29383 07/13/23	CASS Certification	25.00			1000 410550	300	101000
2	29383 07/13/23	CASS Certification	25.00			5210 430570	300	101000
3	29383 07/13/23	CASS Certification	25.00			5310 430670	300	101000
4	29383 07/13/23	CASS Certification	25.00			5410 430870	300	101000

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230060	E 02350 RAINDECK		1,290.77					
1	29390 06/22/23 splash park sensors/base gaske		1,290.77*		34366	1000 460445	369	101000
230061	00276 TRI-CITY INTERLOCAL EQUIPMENT		300.00					
1	07/13/23 vac truck rental 7.5 hrs		225.00		34365	5310 430600	200	101000
2	07/24/23 vac truck rental 2.5 hours		75.00		34369	5310 430600	200	101000
230062	00119 SHELBY VOLUNTEER FIRE DEPT		2,102.00					
1	07/18/23 CFD secretary wages 4-6/23		300.00			1000 420400	300	101000
2	07/18/23 CFD treasurer wages 4-6/23		300.00			1000 420400	300	101000
3	07/18/23 CFD officer/men 4-6/23		506.00			1000 420400	300	101000
4	07/18/23 RFD officer/men 4-6/23		996.00			1000 420401	300	101000
230063	02330 ULINE		1,758.30					
1	165662828 07/06/23 Dempsey-Gibbons trash cans		1,758.30*			7427 411850	200	101000
230064	02589 CAT GRAPHICS INC		3,801.00					
1	21253 07/20/23 TBID-electronic reader board		3,801.00			7199 212500		101000
230065	01742 NORTHERN TRANSIT INTERLOCAL		2,500.00					
1	07/17/23 Operational Costs Payment #2		2,500.00			1000 430200	300	101000
230066	00111 FIRST STATE BANK		28,692.87					
1	1 07/02/23 2022 Peterbilt Garbage Tk Prin		24,221.12*			5410 490534	610	102210
2	1 07/02/23 2022 Peterbilt Garbage Tk Int		4,471.75*			5410 490534	620	102210
230067	00039 PETTY CASHIER		17.01					
1	07/10/23 chamber - gas for generator		9.01			1000 460430	200	101000
2	07/20/23 TC C&R 7/23 Legal Filings		2.00			1000 410550	300	101000
3	07/20/23 TC C&R 7/23 Legal Filings		2.00			5210 430570	300	101000
4	07/20/23 TC C&R 7/23 Legal Filings		2.00			5310 430670	300	101000
5	07/20/23 TC C&R 7/23 Legal Filings		2.00			5410 430870	300	101000
230068	0263 STUTZ, JENNIFER		3,500.00					
1	07/24/23 7/23 Legal Services		875.00			1000 411100	350	101000
2	07/24/23 7/23 Legal Services		875.00			5210 430513	350	101000
3	07/24/23 7/23 Legal Services		875.00			5310 430613	350	101000
4	07/24/23 7/23 Legal Services		875.00			5410 430813	350	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230069	02551 TRIPLE TREE ENGINEERING INC		5,205.00					
1	2323001 07/19/23 Williamson Park survey		5,205.00			5210 430500	300	101000
230070	02045 NAPA AUTO PARTS		291.29					
1	197469 07/05/23 gloves-alex clothing allowance		9.49		34374	1000 430200	220	101000
2	197469 07/05/23 gloves-alex clothing allowance		9.50		34374	5210 430500	220	101000
3	197469 07/05/23 gloves-alex clothing allowance		9.50		34374	5310 430600	220	101000
4	197469 07/05/23 gloves-alex clothing allowance		9.50		34374	5410 430840	220	101000
5	198202 07/17/23 hose/fitting		16.27		34374	5410 430830	200	101000
6	198377 07/19/23 shop towels/glass cleaner		5.95		34374	1000 430200	200	101000
7	198377 07/19/23 shop towels/glass cleaner		5.97		34374	5210 430500	200	101000
8	198377 07/19/23 shop towels/glass cleaner		5.97		34374	5310 430600	200	101000
9	198377 07/19/23 shop towels/glass cleaner		5.97		34374	5410 430840	200	101000
10	198240 07/18/23 shop towels		3.72		34374	1000 430200	200	101000
11	198240 07/18/23 shop towels		3.74		34374	5210 430500	200	101000
12	198240 07/18/23 shop towels		3.74		34374	5310 430600	200	101000
13	198240 07/18/23 shop towels		3.74		34374	5410 430840	200	101000
14	197985 07/13/23 blue DEF		7.54		34374	1000 430200	200	101000
15	197985 07/13/23 blue DEF		7.54		34374	5210 430500	200	101000
16	197985 07/13/23 blue DEF		7.54		34374	5310 430600	200	101000
17	197985 07/13/23 blue DEF		7.54		34374	5410 430840	200	101000
18	197874 07/12/23 floor drill/filter		18.53		34374	1000 430200	200	101000
19	197874 07/12/23 floor drill/filter		18.52		34374	5210 430500	200	101000
20	197874 07/12/23 floor drill/filter		18.52		34374	5310 430600	200	101000
21	197874 07/12/23 floor drill/filter		18.52		34374	5410 430840	200	101000
22	197499 07/05/23 nitrile gloves		59.96		34374	5410 430830	200	101000
23	197794 07/11/23 fuse holder/trailer wire		34.02		34374	1000 460430	200	101000
230071	00088 CARQUEST AUTO PARTS		146.29					
1	358074 07/24/23 oil seal		3.18		34373	5310 430600	200	101000
2	357212 07/06/23 hydraulic hose/fitting		64.84		34373	5410 430840	369	101000
3	357896 07/20/23 hydraulic hose/wire tie		56.52		34373	5410 430830	200	101000
4	357416 07/11/23 bulb		5.24		34373	1000 430200	200	101000
5	357381 07/10/23 fuses		3.24		34373	1000 430200	200	101000
6	357379 07/10/23 fuse		3.24		34373	1000 430200	200	101000
7	357048 07/03/23 toggle switch/fuse		10.03		34373	1000 430200	200	101000
230072	02335 CINTAS CORPORATION		60.23					
1	5168471861 07/26/23 breakroom RX box		15.06			1000 410550	200	101000
2	5168471861 07/26/23 breakroom RX box		15.06			5210 430570	200	101000
3	5168471861 07/26/23 breakroom RX box		15.06			5310 430670	200	101000
4	5168471861 07/26/23 breakroom RX box		15.05			5410 430870	200	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230073		00653 GREAT WEST ENGINEERING	7,202.00					
1	29947 07/25/23	Airport Tank Transmission Main	7,202.00			5210 430501	950 2286	101000
230074		00653 GREAT WEST ENGINEERING	2,952.75					
1	29948 07/25/23	Capital Improvements Plan	1,181.10*			1000 430200	350	101000
2	29948 07/25/23	Capital Improvements Plan	738.19*			5210 430500	350	101000
3	29948 07/25/23	Capital Improvements Plan	738.19			5310 430600	350	101000
4	29948 07/25/23	Capital Improvements Plan	295.27*			5720 430246	350	101000
230075		00653 GREAT WEST ENGINEERING	62,098.45					
1	29946 07/25/23	Storm Water South Side	62,098.45			5720 430246	950 2288	101000
230076		02625 BETTER BODY FITNESS OF MONTANA	427.00					
1	30284 03/17/23	service and repair of equipmen	427.00		34082	1000 460442	300	101000
230077		01780 MONTANA BROOM & BRUSH	349.46					
1	300788 07/13/23	roll dispensers/foam/towel rol	250.46		34081	1000 460442	200	101000
2	300788 07/27/23	self locking roll dispenser x6	99.00		34083	1000 460442	200	101000
230078		02631 LETS GO FLOOR IT	5,975.00					
	Approved by council 5/15/23							
1	07/27/23	CC flooring balance	5,975.00			1000 460442	900	101000
230079		02637 TREETOP PRODUCTS INC.	9,781.44					
1	22702 07/07/23	PICNIC TABLES X10	9,781.44			1000 460430	200	101000
230080		02623 SHELBY PAINT & HARDWARE	640.47					
1	16536 07/12/23	RFD smoke alarms	472.57		34456	1000 420401	200	101000
2	16627 06/27/23	CFD smoke alarms	167.90		34456	1000 420400	200	101000
230081		02566 NORTHWEST FIRE SERVICES INC	867.14					
1	230630 06/30/23	CFD pump tests	867.14		34455	1000 420400	300	101000
230082		00119 SHELBY VOLUNTEER FIRE DEPT	2,513.33					
1	07/18/23	CFD airline tickets-ladder tru	2,236.50			1000 420400	300	101000
2	07/29/23	CFD dinner in Denver	77.39			1000 420400	300	101000
3	07/28/23	CFD dinner in Huntsville	88.56			1000 420400	300	101000
4	07/29/23	CFD breakfast @ Huntsville	10.90			1000 420400	300	101000
5	07/29/23	CFD parking	21.00			1000 420400	300	101000
6	06/02/23	CFD printer ink	78.98			1000 420400	200	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230083	02068 VOICES OF MONTANA TOURISM		3,500.00					
1	08/01/23 TBID support		3,500.00			7199 212500		101000
230084	02425 DRY FORK PLUMBING & HEATING INC		4,750.00					
1	3945 08/02/23 plumbing complete-100% of bid		4,750.00*			2940 470000	950 2290	101000
230085	02294 KANEFF EXCAVATING		2,000.00					
1	07/31/23 Demo 234 Madison St-Gottfried		2,000.00			1000 470270	300	101000
230086	02486 MARIAS RIVER CONTRACTING LLC		38,432.67					
1	1125 08/02/23 bitterroot materials & labor		38,432.67			7030 470000	900 2291	101000
230087	02486 MARIAS RIVER CONTRACTING LLC		36,078.30					
1	1124 08/02/23 2nd house materials & labor		36,078.30*			2940 470000	950 2293	101000
230088	02486 MARIAS RIVER CONTRACTING LLC		12,000.00					
1	1126 08/02/23 meadowlark bathroom		12,000.00			1000 460430	900 2294	101000
230089	02486 MARIAS RIVER CONTRACTING LLC		11,750.00					
1	1123 08/02/23 1st house labor		11,750.00*			2940 470000	950 2290	101000
# of Claims 90			Total: 944,775.45					
Total Electronic Claims			411,611.32	Total Non-Electronic Claims	533164.13			

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CITY OF SHELBY
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$128,755.56
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,901.45
2940 CDBG HOUSING FUND	
101000 Cash-Operating	\$52,587.30
5210 WATER UTILITY	
101000 Cash-Operating	\$62,511.57
102210 Cash-Revenue Bond Sinking & Interest	\$146,696.67
5310 SEWER UTILITY	
101000 Cash-Operating	\$41,471.42
102210 Cash-Revenue Bond Sinking & Interest	\$170,575.88
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$48,137.16
102210 Cash-Revenue Bond Sinking & Interest	\$76,568.75
5720 STORM DRAINAGE	
101000 Cash-Operating	\$62,393.72
102210 Cash-Revenue Bond Sinking & Interest	\$91,375.00
7030 HOUSING FUND	
101000 Cash-Operating	\$47,953.67
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$9,814.00
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$2,033.30
Total:	\$944,775.45



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Our Proposal

A&E Design
222 North Higgins Avenue
Missoula, MT 59802
ae.design

July 18, 2023

Lorette Carter
Community Development Director
City of Shelby
112 First Street South
Shelby, Montana 59474
lorette@shelbymt.com

Cc: Mayor Gary McDermott
Shelby City Council
garym@3rivers.net

RE: Rainbow Hotel Architectural Design & Master Plan

Dear Lorette

Thank you for the opportunity to collaborate with you on the Rainbow Hotel Architectural Design & Master Plan. This proposal outlines our team's process for creating an architectural plan of improvement and revitalization, along with specific action items and budget planning for the following options for the Rainbow Hotel:

- 1) Adaptive Reuse as City Hall and Community Offices
- 2) Restoration as a Boutique Hotel

Each phase integrates creativity, collaboration, and communication to shape a design unique to the building and use. The final Rainbow Hotel Architectural Design & Master Plan will allow you to move forward with future phases of work that include final Design Development, Construction Documents, and Construction.

As noted in our statement of qualifications, our core Design Team includes:

Architect / Preservation Architect	A&E Design
Structural Engineer	DCI Engineers
Mechanical Engineer	Axiom Engineering Group
Electrical Engineer	Modulus Consulting Engineers

As we work through this process with you, should Civil Engineering (WGM Group), Historic Tax Credit (Jackson), Revitalization/Development (Preserve Montana), Interiors (A&E Design), or Environmental Graphics Design (A&E Design) services be necessary, we will negotiate their additional fee based on the specific need.



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Our Proposal

Scope:

We propose the following scope breakdown:

Field Work – What We Have to Work With

This phase is all about collecting information on the existing building. A&E and DCI will be on-site to assess conditions and laser scan the building which we'll use to develop existing floor plans, elevations, and site plan, and investigate health and safety concerns, compliance issues, code deficiencies, ADA accessibility, and other deficiencies.

Deliverables

These documents include:

- Existing Building Floor Plan & Elevations
- Conceptual Site Plan
- Initial Building Program
- Narrative Summary of Findings & Recommendations

Programming – What are User Needs and Goals?

While we discussed it at our visit in June, we would meet with you to develop a formal building program based on the option you choose. This collaborative session is an opportunity to dream big so that all potential needs can be identified and satisfied.

Deliverables

These documents include:

- Preliminary Program
- Initial Site, Parking & Landscaping Improvements
- Functional Floor Plan Templates & Adjacencies
- Initial Accessibility / ADA Compliance
- Initial MEP Options
- Initial Building Code / Plumbing Fixture Summary
- Initial Structural Summary
- Initial *Secretary of the Interior's Standards (SOI) for Historic Rehabilitation* Compliance
- Initial Project Budget Estimate

Concept Design – What It Looks Like

In this phase, based on information gathered during previous phases, we'll develop concept plans and exterior elevation views that reflect the design vision that includes improvements that address accessible circulation, building code compliance, and other conditions specific to the option you choose. During this phase, we'll use the Functional Floor Plan Templates to develop Concept Designs that illustrate key features of program requirements.

Deliverables

These documents include:



What can we
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Our Proposal

- Preliminary Program
- Concept Site, Parking & Landscaping Improvements
- Conceptual Floor Plans – General Lay Out, Spatial Arrangements, Functional Adjacencies
- Accessibility / ADA Compliance
- Narrative MEP Recommendations
- Building Code / Plumbing Fixture Summary
- Structural Summary
- *Secretary of the Interior's Standards (SOI) for Historic Rehabilitation Compliance*
- Project Budget Estimate

Report Writing – What It Looks Like

We will prepare a final Development Document Report with narratives and illustrations that summarize the selected option, program, and findings including, handicap accessibility, building code compliance, and other recommendations. The report will address architectural structural and mechanical conditions and recommendations and include architectural renderings showing the exterior of the selected option. It will include a budget estimate and recommendations for further analysis, repair, and preservation and budget costs related to those efforts.

Deliverables

The documents include:

- Filed Work Deliverables
- Programming Deliverables
- Concept Design Deliverables
- Schedule
- Rough order of Magnitude Budget Costs
- Recommendations

Fees and Schedule

The following fee proposal is based on our current hourly rates for each team member's experience level and status. We propose to provide professional services for the fee indicted below.

ADAPTIVE REUSE - City Hall and Community Offices	FEE
Architectural	\$ 28,360.00
Structural	\$ 12,500.00
Mechanical	\$7,400.00
Electrical	\$ 7,200.00
Site Visits / Travel	\$ 2,420.00
Printing Allowance (Posters & Reports)	\$ 800.00
TOTAL	\$ 58,680.00



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Our Proposal

RESTORATION – Boutique Hotel	FEE
Architectural	\$ 25,930.00
Structural	\$ 12,500.00
Mechanical	\$ 6,500.00
Electrical and Fire & Life Safety	\$ 6,000.00
Site Visits / Travel	\$ 2,420.00
Printing Allowance (Posters & Reports)	\$ 800.00
TOTAL	\$ 53,150.00

The above fees do not include the professional services of a Civil Engineer, Interior Designer, Lighting Designer, or Environmental Graphic Designer. If any of those services are necessary in the future, we propose to negotiate them with you when the scope of their effort is better defined. Also, the fees do not, given the lack of mechanical and electrical systems in the building, include travel for the Mechanical or Electrical Engineer to the project site.

We recognize you may wish for us to continue to provide services that continue the development of your project, and we are available to assist you in the future as your project moves forward. Some of those future services could include the following:

Design Development – Perfecting the Plan

We'll continue to further refine the design to ensure the initial project feedback and goals are successfully reflected in the design solution that include but are not limited to grants and historic preservation tax credits. We'll incorporate coordinate reviews with the State Historic Preservation Office and comments and revisions relating to historic preservation, appearance, building systems, construction materials and finishes, and other essentials.

Construction Documents – How It All Goes Together

We'll create working drawings and schedules that describe in technical detail the construction contract work required to meet project goals.

Bidding and Negotiation – Arriving at a Price

Our team will attend the pre-bid meeting and prepare, for your distribution, information to address questions that arise during bidding.

Construction Administration – Building It

Our team provides in-house CA services, reducing the opportunity for errors and miscommunication to protect both your budget and schedule.

Attached to this proposal is a copy of our **General Terms and Conditions**, which are fully



What can we
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Our Proposal

incorporated herein through this reference. ***Please review our terms and conditions thoroughly, as they represent the guidelines governing our relationship throughout the course of your project, and will be binding upon acceptance of this proposal.*** Please note, this proposal will be deemed accepted upon any of the following conditions occurring: (1) execution of this proposal by you or your designated representative; (2) written authorization to commence the services identified herein (e.g. text, email, etc.); (3) acceptance of work product produced under this proposal; or (4) payment to A&E of any kind in relation to this proposal.

If you approve of this proposal, we will provide a contract specifying the design fee and scope of work agreed to for your project. Said contract, along with this proposal and its General Terms and Conditions, is intended to eliminate potential "surprises" throughout the project and creates a mutual understanding of the expectations for your project. Any/all subsequent contract between us is hereby incorporated and made part of this proposal. In the event of any conflict between this proposal and its General Terms and Conditions, and any subsequent agreement(s), the provisions of this proposal and its General Terms and Conditions shall take precedence. If you have any questions about what you've read in this proposal, don't hesitate to reach out for further discussion.

We are excited to help make your ideas into reality. Thank you for this opportunity!

Sincerely,

PAUL FILICETTI

AIA

preservation architect | associate

appendix of general terms and conditions.

GENERAL TERMS AND CONDITIONS

These general terms and conditions (the "Appendix"), along with the proposal provided by A&E Design, Inc.; a Montana Corporation ("A&E Design") to _____ on or about the _____ are effective upon any of the following:

- (1) Client or its representative's execution of the Proposal to which this Appendix is attached;
 - (2) Client's written authorization for A&E Design to commence the services identified in the Proposal;
 - (3) Client's acceptance of work product A&E Design produces pursuant to the Proposal; or
 - (4) Any payment made by Client to A&E Design in relation to the Proposal.
- A. This Appendix, which the Parties hereby incorporate into the Proposal in its entirety, includes the general terms and conditions not otherwise expressly set forth in the Proposal. All references herein to the "Proposal" shall include this Appendix.
 - B. Hereinafter when Client and A&E Design are referenced together they shall be identified as the "Parties".
 - C. Hereinafter the work / services provided by A&E Design and/or its sub consultants will be referred to as "Services".
 - D. Hereinafter Client's project located at: Billings Logan International Airport shall be referred to as the "Project".

STANDARD OF CARE FOR SERVICES

A&E Design represents that its services shall be performed in accordance with the generally accepted professional architectural standard of care then in effect on the Proposal date in the location the Services are to be rendered. Client acknowledges and agrees that the present standard of care in the field of architecture does not include, and A&E Design does not extend to Client, any warranty with respect to the work contemplated hereby.

SCOPE OF WORK; CLIENT REPRESENTATIVE; COMMUNICATION

All requirements of Client with respect to the Services shall be set forth in the Proposal and/or subsequent Contract, and A&E Design shall only be required to perform the Services as specifically listed and described therein. In the event Client desires additional services, the same may only be added by amending the Proposal and/or Contract in accordance with its terms.

No later than five business days after the Proposal Date, Client shall advise A&E Design in writing of the name, address, phone number, e-mail address and any other relevant contact information, of a representative of Client authorized to act on Client's behalf and bind Client with respect to all matters in conjunction with the Services (the "Client Representative"). In the event Client changes the Client Representative, Client shall advise A&E Design in writing of same within five business days of such change, and shall provide A&E Design with the contact information of the new Client Representative. A&E Design shall be entitled to rely on the authority of the Client Representative unless and until A&E Design receives such new contact information or has actual knowledge that the Client Representative is no longer authorized by Client to act on its behalf.

Client shall promptly and completely review all Information submitted to it by A&E Design and shall communicate with A&E Design concerning such review for the purpose of avoiding delay in the performance of the Services. In addition to any other remedies that may be available to A&E Design

at law or in equity, or under the Proposal, A&E Design may terminate the Proposal as a result of any delays caused by Client's failure to timely respond to A&E Design as contemplated by the Proposal.

INFORMATION SUPPLIED BY CLIENT

Client shall immediately notify A&E Design in writing of any data, information or knowledge in the possession of or known to Client relating to all conditions existing at the Site. Client represents and warrants that all information provided to A&E Design, whether before or after the Proposal date, is true, accurate and complete in all respects. Client acknowledges that A&E Design will not otherwise verify the accuracy of such information and Client agrees that A&E Design and A&E Design's subconsultants are entitled to rely upon any such information.

OWNERSHIP OF DATA AND DOCUMENTS; SAMPLES

All data, reports, project logs, field data, field notes, laboratory test data, calculations, estimates, recommendations, proposals, design criteria and other documents or memoranda, in any form whatsoever, prepared by A&E Design and/or its subconsultants (collectively, "Information") shall be and remain the property of A&E Design.

Notwithstanding the foregoing, Client shall have the right to review and use any Information provided to it by A&E Design; provided, however, such Information may not be used or relied upon by any party other than Client without the prior express written consent of A&E Design in each instance, such consent to be given at A&E Design's sole discretion, except as and only to the extent specifically required by, the design of, and/or licensing requirements relating to, the Site and the Project to which such Information relates. Any other use or disclosure of Information by Client is strictly prohibited.

Notwithstanding the foregoing, Client's right to the use Information as set forth above is expressly conditioned and contingent upon Client's prompt payment to A&E Design of all sums due under the Proposal and/or any subsequent agreement between the parties related to the Project. In the event of Client's nonpayment, partial or untimely payment of such amounts, Client shall not be permitted to, and shall not, use any Information for any purpose and shall immediately return such Information to A&E Design.

A&E Design shall retain Project records relating to A&E Design's services for a period of five years following substantial completion of the project. During this five-year period such records shall be made available to Client upon not less than five business days' written notice given by Client and upon payment to A&E Design of an amount sufficient to reimburse A&E Design for its expenses in making such records available.

PROJECT PHOTOGRAPHS

A&E Design shall have the right to photograph the interior and exterior spaces of the Project and use said photographs in A&E Design's marketing and promotional materials. This right shall continue irrespective of any ongoing dispute between Client and A&E Design. If the Project is complete, or A&E Design has been terminated from the Project, Client agrees to make reasonable accommodations for A&E Design to photograph the Project.

TERMINATION OF PROPOSAL

Except as otherwise provided in the Proposal, the Parties may terminate the Proposal upon seven days' written notice (a "Termination Notice") in the event of a substantial failure by the other Party to perform their respective obligations as set forth in the Proposal. Such termination shall not be effective if the failure set forth in such Termination Notice is cured within 10 business days after receipt thereof.

In the event the Proposal is terminated for any reason, Client shall pay A&E Design all sums due to A&E Design through the date of such Termination Notice, plus all actual and reasonable termination and demobilization costs and expenses.

TIME AND MATERIAL FEE ADJUSTMENT

If Client retains A&E Design on a Time and Material fee basis, Client agrees and understands A&E Design reserves the right to upwardly adjust, on an annual basis, the hourly rates it charges for its services. A&E Design will provide Client 30-day's notice prior to increasing its hourly rates.

RIGHT OF ENTRY

Client hereby authorizes A&E Design and any of A&E Design's subconsultants to enter upon the real property where services are to be performed by A&E Design and/or its subconsultants (the "Site"), and such other property as is necessary to allow A&E Design and/or its subconsultants to perform their Services. Client represents and warrants to A&E Design that Client has full legal right and authority to authorize such entry upon the Site by A&E Design and/or A&E Design's subconsultants.

HAZARDOUS WASTE, POLLUTION AND HEALTH HAZARD PROJECTS

Prior to the commencement of the Services, Client shall advise A&E Design, in writing, if on, about or near the work area at which any such services are to be performed dust, fumes, gases, noise, vibrations, microbial contamination (including, without limitation, mold) or other particulate or non-particulate matter are in the atmosphere that raise or could raise a potential or possible health hazard or nuisance to anyone working within such area. Client represents and warrants that it has advised A&E Design in writing, prior to the Proposal Date, of any such hazardous waste materials or conditions existing on or near the work area, such notice containing the identification of any such hazardous waste materials or conditions, including the nature and location thereof. Client agrees Client shall be solely responsible for the removal, disposal and/or remediation of any hazardous waste, pollution, health hazard or other hazardous conditions located on, about or near the work area, including, without limitation, those discovered after work commences on the Project. A&E Design will not be responsible for any Project delays arising from the discovery and/or removal of hazardous conditions at the Project Site.

JOBSITE SAFETY

A&E Design shall be responsible for its activities and that of its employees on the Site. This shall not be construed to relieve the Client, its general contractor and/or Client's subconsultant(s) of their respective obligations to maintain the Site in a safe condition.

Neither the performance of Services by A&E Design, nor the presence of A&E Design or its employees and/or subconsultants, shall be understood to condone unsafe Site conditions, nor shall it be construed to be an acceptance of the responsibility for maintenance of the Site in a safe condition or the safety of persons who enter upon the Site.

Client acknowledges and agrees that A&E Design shall not be responsible for, and will not be, directing, supervising, or laying out the work of Client's general contractor or any subconsultants unless such actions are specifically required by the Proposal. Client further acknowledges and agrees that the Services do not include a review or evaluation of the adequacy of any such contractor's safety measures on or near the Site unless specifically required by the Proposal.

EMERGENCIES

In an emergency affecting safety of persons or property, A&E Design shall act, at A&E Design's reasonable discretion, to prevent damage, injury or loss. Client Shall compensate A&E Design

or any additional work and time resulting from such an emergency. Said compensation shall be pursuant to the payment structure set forth in the Proposal.

INVOICES

A&E Design shall submit monthly invoices to Client each month and a final invoice shall be submitted within 30 business days of completion of the Services, unless otherwise specified in the Proposal. Client shall pay the full amount of each invoice within 30 days after receipt of same. If Client objects to all or any portion of any invoice, it shall so notify A&E Design in writing within 10 calendar days after the date Client receives such invoice and shall pay that portion of the invoice not in dispute. The Parties shall use their reasonable best efforts to informally resolve any disputes concerning any invoice.

If Client fails to timely make any payment due to A&E Design, then Client shall pay an additional monthly service charge equal to 1.5% of all amounts then unpaid and outstanding (the "Late Fee"). The Late Fee shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event Client fails to pay any undisputed amount to A&E Design when due, A&E Design may, in addition to any other remedies available to A&E Design at law or in equity, or under the Proposal, immediately cease work activities until such payment, together with all accrued and outstanding Late Fees from the due date, have been received. After any such failure by Client to timely remit payment, A&E Design may, at its sole option and discretion, terminate the Proposal in its entirety.

In the event that all or any portion of the Late Fee is deemed to be interest, then and in that event, such interest shall be limited to the maximum amount legally allowed by applicable law.

INDEMNIFICATION PROVISIONS

To the fullest extent permitted by law, A&E Design and Client hereby agree as follows:

- A. With regard to the professional services performed hereunder by or through A&E Design, A&E Design agrees to indemnify and hold Client harmless from any damages, liability or cost ("Claim(s)") to the proportionate extent that Claims are adjudicated to be caused by A&E Design's negligent services or willful misconduct. A&E Design shall have no upfront duty to defend but shall reimburse reasonably incurred defense fees and costs to the extent a Claim is determined, by a court of competent jurisdiction or arbitrator, to have been caused by the negligence or willful misconduct of A&E Design. The indemnity obligations provided under this section shall only apply to the extent such Claims are determined, by a court of competent jurisdiction or arbitrator, to have been caused by the negligence or willful misconduct of A&E Design. These indemnity obligations shall not apply to the extent said Claims arise out of, pertain to, or relate to the negligence of Client or Client's other agents, other servants, or other independent contractors, including the contractor, subcontractors of contractor or other consultants or Client, or others who are directly responsible to Client, or for defects in design or construction furnished by those persons; and
- B. With regard to any acts or omissions of A&E Design in connection with this Proposal which do not comprise professional services, A&E Design further agrees to indemnify, defend and hold harmless Client from and against any and all claims, demand actions, causes of action, losses, liabilities, costs reasonable attorneys' fees and litigation expense (all of the foregoing being hereinafter individually and collectively called "claims") provided that any such claims are attributable to bodily injury, death, or property damage (to property other than the Project itself) suffered or incurred by, or asserted against, the Indemnified Parties to the extent, but only to the extent, that the claims are adjudicated to be the result of a negligent act or omission by A&E Design, its consultants or subconsultants or anyone for whom A&E Design is responsible

under this agreement, excluding, however, bodily injury, death or property damage arising out of the rendering or failure to render any professional services by A&E Design (*which is covered by Section A above*).

- C. Client agrees, to the fullest extent permitted by law, to indemnify and hold A&E Design harmless from any damage, liability or cost arising out of or relating to Client's willful misconduct or negligent acts, errors or omissions and that of its Contractor, subcontractors and Client's other consultants. This indemnity obligation shall be binding upon Client's successors, assigns, legal representatives and any subsequent owners of the Project and/or subject property, and this indemnity obligation shall inure to the benefit of A&E Design, and its successors, assigns and legal representatives. Client shall obtain the express written agreement of any subsequent owner and/or purchaser of the Project and/or subject property to be bound by this provision, and shall provide A&E Design with a copy of such agreement. Should Client fail to obtain the express written agreement of the successor owner(s) or purchaser(s) or such successor owner(s) or purchaser(s) fail to perform the obligations herein, then Client shall remain responsible to indemnify, defend and hold harmless as set forth above.
- D. Neither Client nor A&E Design shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or willful misconduct.
- E. Client shall require in its agreement with their/its Project General Contractor that the Contractor shall indemnify and hold harmless Client, A&E Design, A&E Design's subconsultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself), arising out of or relating to the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

NO WARRANTIES

No warranty, express or implied, is extended by A&E Design by virtue of the Proposal or the services it provides thereunder. Client acknowledges and accepts that A&E Design does not, cannot, and will not provide, in any way, warranties in relation to the Project, and A&E Design shall in no way be responsible for or otherwise control the manner, means, or methods in which any work is performed by any third party.

STATUTE OF LIMITATIONS / REPOSE

The Parties agree that notwithstanding any statute, rule, case law precedent, or the like, to the contrary, any and all claims by and/or between the Parties, including but not limited to claims for professional negligence, breach of contract, and/or indemnity, shall be asserted via formal dispute resolution within two (2) years from substantial completion of the Project. Substantial completion of the Project shall be deemed to have occurred if any of the following has taken place: (1) A notice of substantial completion is issued by A&E Design to Client for the Project; (2) a Certificate of Occupancy is issued for the Project; (3) Client pays A&E Design's final invoice for the Project; or (4) A&E Design is terminated from the Project.

DISPUTE RESOLUTION

In the event of a dispute between the Parties, the Parties shall proceed with dispute resolution in the following order: (1) The party raising the issue(s) in dispute will provide written notice of the issue(s)

in dispute to the other party. (2) within 30 days of written notice of the issue(s) in dispute, the party receiving the notice shall respond with its position regarding the issue(s) in dispute. (3) The Parties will then meet to discuss the issue(s) in dispute in an effort to informally resolve the issue(s) in dispute. (4) If the Parties cannot informally resolve the issue(s) in dispute within sixty (60) days of the written notice regarding the issue(s) in dispute, the Parties shall mutually select a mediator to assist the Parties in resolving the issue(s) in dispute. (5) If the Parties cannot resolve the issue(s) in dispute through mediation, the Parties shall litigate their claims in the venue, and under the choice of law, identified herein.

ATTORNEY FEES

In any legal proceeding between the Parties relating to or arising out of this Proposal, the prevailing Party shall be entitled to recover its reasonable expenses, costs and attorney's fees from the other Party.

CONSEQUENTIAL DAMAGES WAIVER

In no event will either party be liable to the other party, under any circumstance, and the Parties expressly hereby waive, any/all special, indirect, punitive, incidental, exemplary or consequential damages or losses, including but not limited to, loss of profit, loss of use, increased material costs, financing costs, overhead costs, loss of rent, delay damages, loss of business opportunity or other similar damages resulting from or arising out of the Proposal, by statute, in tort or contract, under any indemnity provision, or otherwise.

CERTIFICATE OF MERIT

Client shall make no claim for professional negligence, either directly or by way of a crossclaim or counterclaim against A&E Design unless Client has first provided A&E Design with a written certification executed by an independent consultant currently practicing in the field of architecture and licensed in the state where the Project is located. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for an architect performing professional services under similar circumstances; and c) state in detail the basis for the certifiers opinion that such acts or omissions do not conform to the standard of care. This certificate shall be provided to A&E Design not less than thirty (30) calendar days prior to the presentation of any claim for resolution through mediation, or at least sixty (60) days prior to commencing litigation. This Certificate of Merit clause will take precedence over, or at least supplement any existing state law in force at the time of the claim, civil filing or demand for mediation or arbitration.

RELATIONSHIP OF THE PARTIES

A&E Design shall be, at all times during the performance of its obligations under the Proposal, an independent contractor of Client. No employer-employee relationship is created by the Proposal or by the performance of either Party of its obligations thereunder. Neither A&E Design nor Client has, and none of them shall represent itself as having, the power to make any contracts or commitments, or incur any liability, for or in the name of or binding on the other Party. A&E Design hereby acknowledges that Client is not obligated to make available to A&E Design's employees any worker's compensation insurance or any other insurance or other benefits made available by Client. A&E Design acknowledges and agrees that it shall be responsible for all employment matters with respect to its employees including, without limitation, all decisions relating to hiring, training, salary and benefits and for the payment of any and all federal and state payroll taxes and required withholdings.

SOLE REMEDY



Client and A&E Design agree the sole and exclusive remedy against the other for any claim, demand or suit shall be directed and/or asserted only against the business entities that are the parties to the Proposal, and not against any of Client or A&E Design's individual shareholders, employees, officers or directors, except for acts of willful misconduct or fraud, or unless otherwise prohibited by law. Notwithstanding the foregoing, if Client executes the Proposal in their personal capacity and Client is not a corporate entity, A&E Design reserves the right to assert claims arising under the Proposal against Client in their personal capacity.

PERFORMANCE; FORCE MAJEURE

Unless otherwise specified in the Proposal, A&E Design shall perform the Services within a commercially reasonable period of time. A&E Design shall not be responsible for delays in the completion of the Services created by reason of any cause unforeseeable by A&E Design, beyond its control or without its fault or negligence, including, without limitation, alterations to Client's schedule or work activities, acts of God or any public enemy, acts of the government of the United States or of the several states, or any foreign country, or any of them acting in their sovereign capacity, acts of any of Client's other contractors, fire, floods, epidemic/pandemic, riots, quarantine restrictions, strikes, civil insurrections, acts of terrorism, freight embargoes, or inclement weather.

Should completion of the Services or any portion of the project be delayed beyond the estimated date of completion set forth in the Proposal for any reason which is beyond A&E Design's control or not resulting from A&E Design's default or negligence, then, and in that event, Client and A&E Design shall mutually agree on the terms and conditions upon which the Services may be continued or terminated.

ASSIGNMENT

The Proposal shall not be assigned by either Party without the prior express written consent of the other Party in each and every instance.

NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Proposal shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or A&E Design. The Architect's services under the Proposal are being performed solely for Client's benefit, and no other party or entity shall have any claim against A&E Design because of the Proposal or the performance or nonperformance thereunder, and does not constitute a warranty or guarantee by A&E Design of services hereunder. Client and A&E Design agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

INTEGRATION AND INCORPORATION OF PROPOSAL

The Proposal (including this Appendix as incorporated therein) sets forth the entire understanding and agreement between the Parties relating to the matters contemplated in this Proposal and supersedes and replaces any and all prior proposals (whether written or oral), arrangements or understandings between the Parties with respect to the subject matter thereof or hereof and any such other proposals or understandings are hereby deemed terminated and of no further force and effect.

This Proposal shall be incorporated into any subsequent contract/agreement between the Parties in relation to the Project. If any terms or conditions of the Proposal are in conflict with any term or condition set forth in the subsequent contract/agreement the terms and conditions of the Proposal shall take precedence over any terms and/or conditions in the subsequent contract/agreement. If the subsequent agreement is silent with respect to a term or condition set forth herein, this Appendix shall be controlling.

SEVERABILITY

If any provision or provisions of the Proposal shall be held to be invalid, illegal or unenforceable for any reason whatsoever,

- (I) the validity, legality and enforceability of the remaining provisions of the Proposal (including, without limitation, all portions of any paragraphs thereof containing any such provision held to be invalid, illegal or unenforceable, that are not themselves invalid, illegal or unenforceable), shall not in any way be affected or impaired thereby, and
- (II) to the fullest extent possible, the provisions of the Proposal (including, without limitation, all portions of any paragraph thereof containing any such provision held to be invalid, illegal or unenforceable that are not themselves invalid, illegal or unenforceable), shall be construed so as to give effect to the intent manifested by the provisions held invalid, illegal or unenforceable

MODIFICATION AND WAIVER

No supplement, modification or amendment of the Proposal shall be binding unless executed in writing by both of the Parties. No waiver of or failure to require strict compliance with any provisions of the Proposal shall be deemed or constitute a waiver of any rights or remedies, or a waiver of any subsequent failure in the performance of or compliance with any terms of the Proposal.

NOTICES

All notices required or permitted to be given pursuant to the Proposal, including but not limited to A&E Design's Project invoices, shall be in writing and shall be deemed given

- (I) when delivered in person, on the first business day following delivery by a nationally recognized private overnight courier, or
- (II) three business days after being deposited in the United States mail, postage prepaid, registered or certified mail, or
- (III) upon sender's confirmation of successful transmission when delivered via electronic mail (email) provided that a copy is also sent via registered or certified mail, in each instance addressed as set forth in the Proposal.

GOVERNING LAW / JURISDICTION

The Proposal shall be governed by, construed, and enforced in accordance with the laws of the State of Montana, and any litigation arising from the Proposal shall be heard in Montana's 13th Judicial District Court, Billings, Montana.

FURTHER ASSURANCES

The Parties agree to execute and deliver any and all further Proposals, instruments or documents, and to take any and all such further action, as may be reasonably requested or required to carry into effect the purpose and intent of the Proposal.

Client Signature

Print Name

Date

A&E Design, Inc.

Date



Shelby – Toole County Transportation Safety/DUI Task Force

Committee Meeting

July 27, 2023

In attendance: Mayor Gary McDermott; Sheriff Tyler Padilla; Toole County Health Department -Shiloh Neal; Judge Donna Whitt; Commissioner Terry Tomsheck; DUI Task Force Coordinator Robyn Kimmet and new coordinator, Tiffany Ulayki; and Lorette Carter, City of Shelby.

I. Introductions

II. Strategies

Inattentive/Distracted Strategies

- 1. Community Referendum on Handheld Cell Phone Ban:** Sheriff Padilla noted his department is making more stops of adults from out of town than younger people texting and driving.
- 2. Employer Program on Risks of Distracted Driving:** The Committee continues to provide education resources to employers via the Chamber list serve, Pioneer Press, City Facebook page and/or through the Committee/Task Force list serve. Education has been distributed on the following subjects during the last quarter:
 - Let's Celebrate Cycling Safety During National Bicycle Safety Month;
 - Safe Driving Challenge Information/Winners Announced;
 - Memorial Weekend – Buckle up Montana!
 - 2023 July 4th – Drive Responsibly This Independence Day!
- 3. School Education Program:** The 2023 Safe Driving Challenge was a success with 5 teams submitting videos. Group #1 from North Toole County won the \$500 and Group #1 from Shelby won \$250. The videos are intended to promote good driving behavior – use of seatbelts and non-distracted driving.
- 4. SRO:** Sheriff Padilla reported the department has a meeting planned with Shelby schools in regard to plans for next school year. The team has met with Sunburst school officials and are planning an active shooter training in August.

Impaired Driving Strategy

1. **Designated Driver Program:** The educational information sent out via the list serve; and newspaper includes designated driver information.
2. **Responsible Alcohol Sales and Services:** Crissy Bauman, certified RASS trainer reported she had three in April; one in June and will have four in the August class.
3. **Law Enforcement Report:** Sheriff Padilla reported 7 of the 10 deputies have been certified in ARIDE – Advanced Roadside Detection Training. One officer has recently graduated from the Academy and another officer will be attending in September. Future training will include 1 to 2 deputies seeking certification in DRE – Drug Recognition Expert.

Padilla reported the department had 28 DUI's (which include drug impaired); 1042 traffic stops; 68 crashes; and 2 arrests for DUI thus far in 2023.

Sheriff Padilla reported the department made several traffic stops particularly on Main Street during the Marias Fair.

Judge Whitt offered kudos to law enforcement for their presence during the Sunburst All-Class Reunion.

Padilla reported the department has submitted their annual Stone Garden Grant for staffing, vehicles, fuel, maintenance, and additional equipment.

4. **School Education Program:** Please refer to Section 3 of Strategy I.

III. DUI Task Force:

The DUI Task Force has received \$200.00 in restitution fees and \$3,125.65 in undistributed funds from the State. The Task Force expended \$1,221.10 in the last quarter for the Safe Driving Challenge, Safe Routes to School water bottles for Shelby Elementary and Sheriff Department photo. The current balance is \$11,223.00.

Robyn submitted the Annual Coordination Plan and will work with Tiffany on the financial reporting and work moving forward. Again, I can't thank Robyn enough for her time and energy in serving the DUI Task Force! Thank you, Robyn!

Open Forum:

Alliance for Youth: The Toole County Health Department has taken over the contract for work with Alliance for Youth. Shiloh Neal will serve as the coordinator. Shilo reported National Night Out is Tuesday, August 1st from 6-8:00pm at Aronow Park. There will be information tables, food, games, and demonstrations. Alliance for Youth also has a grant in which to work with local School Resource officers on training and supplies to include Red Ribbon Week activities. They will also be working with Shelby Schools on the 2nd Step Program for Middle School age kids. They also plan to conduct a Town Hall on the affects of vaping for parents.

The Health Department has also received a grant and purchased 80 bicycles helmets. The plan is to conduct a bike rodeo in May of 2024. The department takes part in the Farmer's Market each Thursday and is working in partnership with Youth Dynamics on an Art in the Park event August 9th in City Park from 12-4pm.

Individual Reports:

Safe Routes to School: Lorette reported the Safe Routes to School – Walk N' Wheel Program will start up again September 6th and run until mid- October. Logan Health Shelby has asked to sponsor National Walk/Bike to School Day which is October 4th.

City Judge: Judge Whitt reported she has overseen 793 traffic/criminal/civil cases for Toole County including 20 DUI cases and 6 minor in possession year-to-date. She has overseen 237 traffic/criminal/city matters for the City of Shelby which include 2 DUI cases. Since January there has been 22 DUI cases and 6 MIP cases.

City of Shelby: Mayor McDermott reported on ongoing city projects including the storm water drainage project along 1st St. North; airport water line/tank/generator projects; restroom at Meadowlark Park; water wellfield capacity study; housing; civic center addition; Capital Improvement Plan; and city audit report.

Youth Dynamics: Tiffany reported Youth Dynamics is looking to fill the area manager position. She noted the 8 care managers oversee 120 kids from the Hi-Line region including Shelby, Conrad, Browning Heart Butte, Sunburst and Chester areas.

With no further business, the next meeting is planned for **Thursday, October 19 2023** at 10:00am at Shelby City Hall.

**Summary of Port of Northern Montana board meeting
August 3, 2023
Lorette Carter**

1. **Mountain View Reload:** Nothing to report.
2. **Calumet Lubricants, Co.:** They continue to move the refinery's wastewater to their facilities out of state.
3. **Hinrichs/Ardent Mills:** Ardent Mills is continuing negotiations on the lease amendment to include a \$200,000 capital contribution for the new track.
4. **Pat's Off-Road, Inc.:** On August 1st, there was an overflow of a railcar on Pat's Offroad site. The operator didn't notice anything substantial until August 2nd when DEQ was called. They calculate 10 barrels (approx. 400 gallons) of used non-hazardous oil spilled. The majority has been contained on the Pat's site, but some has made it to the culvert under the BNSF rail line. The process for cleanup is to dilute as it is rinsed and catch the remains. A second option is to remove and replace the soil affected. Curtis requested a meter at the fire hydrant on the site for the rinsing process.
5. **Savage Services Inc.:** Nothing to report.
6. **Pacific Steel & Recycling:** Nothing to report.
7. **Dick Irvin Inc.:** Curtis mentioned the TIFF/TED district and potential to extend track onto the city's former refinery site. One option would then be to move DII operations to this site.
8. **Bridge Agri/Anderson:** Curtis is continuing negotiations on the lease amendment to include the capital contribution.
9. **Data Center Feasibility:** Nothing to report.
10. **Montana HB 681:** The port has not submitted a first draw request. Board members would like firm commitments of the matching funds from port tenants involved in the new track expansion before a request is made and the grant is activated.

Action Items:

- The board took no action on the 2023-2024 budget as they had questions/suggestions for items to be included. Toole County will need to publish the budget by August 31st. Curtis will email the corrected budget for approval.

Other Items:

Regional Child Care Providers Encouraged to Expand Services to Shelby, Montana

Shelby Promoter – For publication August 9, 2023

In an effort to meet the growing demand for quality child care services in Shelby, Montana, local stakeholders are encouraging regional day care providers to consider expanding their operations to this vibrant community. With a range of compelling incentives, Shelby offers numerous opportunities for providers to contribute to the well-being and development of local children. Industry professionals are being urged to explore the following advantages:

1. Potential Partnership with First Baptist Church on Facility

Shelby presents an exciting potential for partnership with First Baptist Church to establish a facility that can accommodate the growing number of children in need of quality care. This collaborative effort can leverage the church's existing resources and infrastructure to provide a nurturing and secure environment that meets the highest standards of child care.

2. Grant Funding for Training and Amenities

Providers who choose to expand their services to Shelby may have access to grant funding aimed at supporting crucial training programs and improving necessary amenities. The grants can help providers enhance their staff's skills and qualifications, ultimately leading to a higher quality of care and a more enriching environment for children in their care.

3. MT DPHHS Child Care Scholarships

Parents seeking child care in Shelby can take advantage of the Montana State Department of Public Health and Human Services (DPHHS) child care scholarships. These scholarships aim to assist families by significantly reducing the financial burden associated with child care costs. Providers expanding to Shelby can benefit from the availability of these scholarships, attracting more families to their facilities.

4. State Rate Reimbursement is Higher than Local Rates

One of the most compelling reasons for child care providers to consider expanding their services to Shelby is the state rate reimbursement, which is higher than local rates. By offering competitive rates, providers can ensure their sustainability while providing high-quality care for children in the community. This opportunity enables providers to not only make a positive impact on the lives of children but also establish a viable business venture.

5. Family Connections Assistance

Family Connections, a local resource and referral agency, is dedicated to supporting families and child care providers. Providers that choose to expand their services to Shelby can benefit

from the guidance and assistance provided by Family Connections. They offer valuable resources, training, and ongoing support to ensure that providers can thrive and excel in their role.

Expanding child care services to Shelby holds great potential for providers to make a lasting impact on the community while addressing the growing demands of working parents. Interested providers are encouraged to explore the range of incentives available and consider the benefits of bringing their expertise to Shelby. For more information and to express interest, please contact the Office of Community Development ~ Lorette Carter at (406) 434-5222 or email lorette@shelbymt.com.

The Shelby Child Care Initiative was formed in partnership with Core Civic, School District #14, Logan Health, Marias Healthcare Services, First Baptist Church, Family Connections, Montana Child Care Business Connect, Zero To Five Montana and the City of Shelby. These stakeholders have been working diligently to research child care needs of the community and seek sustainable solutions for the benefit of our community. The goal and mission of the group is to meet the demand for child care services and provide a business opportunity that employs residents and most importantly, provides for the well-being and development of our children while parents work.

Contact:

Lorette Carter

Phone: (406) 434-5222

Email: lorette@shelbymt.com

Owner/Property	Billing Address	Notification/Date	Mow Notice Posted/Number	City Follow Up Action/Date	Before Photo	After Photo	Billing In.
Claire Abbott/ 536 2nd St. So.	Shelby	letter 5.22.23	completed				
Bull Shark LLC/ 536 1 St. So.	280 Willson Butte Rd		completed				
	Great Falls, MT 59405						
Plamer Properties/135 Main	1780 Lucy Ridget Ct.	letter 5.22.23	6.7.23 No. 5	City action	Mowed 6.14.23		
former Verizon office space	Chanhassen, MN 55317-7661						
Rajesh Mehta/230 10th Ave. So.	Shelby	phone call 5.22.23	completed				
Logan Health/Parking lot 2nd & 2nd	640 Park Drive, Shelby	email 5.22.23	completed				
Patti Warburton/820 5th St. So.							
Matt Clark - renter	820 5th St. So.	letter 5.31.23	completed				
Curt Oedewalt/825 6th. St. So.							
Richard & Robin Hambley -renter	Box 1038, Shelby	letter 5.31.23	completed				
Joe Hemmer/Corner of Ash/10th St. S.	925 Ash Ave.	letter 5.31.23	completed				
Barry Beaudoin/Corner of Ash &6th St. S.	1965 Scarpelli St.	letter 5.31.23	6.7.23 No.9	City action	Mowed 6.14.23		
	Walla Walla, WA 99362						
Julie Hafner/ 236 E. Cascade Ave.	Shelby	phone call 5.30.23	completed				
(509) 723-5271							
James Love/ 1035 Birch Ave.	Shelby	letter 6.1.23	completed				
Silver Key Properties/ 1030 Cedar Ave.	Box 156	email 6.1.23	completed				
	Great Falls, MT 59403						
Roy Rowland / 609 Ash Ave.	Rowland Seeds	phone 6.1.23	completed				
	(403) 223-8164						
Theresa Hall/609 6th St. So.	554 E. Broadway St.						
	Helena, MT 59601	letter 6.5.23	completed				
Janis Makiah/433 6th Ave. So.	Shelby	letter 6.5.23	completed				
Monica Mascarenas/511 6th Ave. So.	1200 SW 146 St.		6.13.23 No. 3	City action	Mowed 6.21.23		
	Burien, WA 98166-1466	letter 6.5.23					
Jose Castillo/1145 Sanders Ave.		letter 6.5.23	completed				
Renter Harprem Maan/ 1164 Sanders Ave. J	Joan Stewart 524 1st St. So.	letter 6.5.23	completed				
Renter - Ronni Seniga/1176 Sanders Ave.	Joan Stewart 524 1st St. So.	letter 6.5.23	completed				
Emily Minter/ 104 1st St. So.			completed				
Century 21 realtor (406) 788-3362		phone mess. 6.5.23					
101 1st St. So. - rental property	Samuel Jennings						
Glacier Property Management	glacierpg@gmail.com	email 6.5.23	completed				
Norm Seymour/300 block Mineral Street	325 Choteau St.	letter 6.5.23	completed				
Dave Bishop/ 730 Hill Ave.		letter 6.5.23					
Trae Steiner/231 Sheridan Ave.		letter 6.5.23	completed				
John Iverson/133 7th Ave. No.	Holly Hovland	message 6.7.23	completed				
John Iverson/135 7th Ave. No.	Holly Hovland	message 6.7.23	completed				
Chris Montgomery/237 E. Cascade		letter 6.12.23	completed				
221 E. Cascade	Betty Kanning	letter 6.12.23	completed				
	400 2nd St. So.						
1025 1st St. So./ Dylan Farrell	Brad Longcake	letter to Dylan 6.12.23	completed				
450-4511	55 Homsteader Clancy 59634	email to Brenda 6.8.23					
138 10th Ave. No /rental	Mark Newman(406)-253-9532	phone 6.13.23	completed				
	Cut Bank Design & Devel.						

VATSHATS		Vicki Weston		email 6.13.23	completed														
Corner of Main & 5th St. So.		Kim Hofstad- realtor		email 6.13.23	completed														
Elias York/ 214 E . Richland		206-779-1289		phone message 6.14.23	completed														
Mike Seaman/513 Choteau St.		253-5197/pshomes@centurytel.net		phone 6.14.23		6.27.23	No. 9 - following up with phone call 7.11.23												
417 Choteau St./ Kurt Holden		glacierpg@gmail.com		email 6.14.23	completed														
Julie Hafner corner Rosebud/E. Cascade		509-723 5271 Box 848		letter 6.14.23	completed														
Carl Clark corner of Cascade/Galena		Box 332		letter 6.15.23	completed														
200 5th St. So. Deb Anderson		Box 232		letter 6.20.23	completed														
912 2nd St. So. Dylan & Natacha Minor				letter 6.20.23		completed-	verbally threatened Tom when he picked up the sign.												
1005 Cedar -vacant lot Marlin Schmidt				letter 6.20.23		completed by neighbor Doug Habets													
126 5th Ave. So. -		Patrick Wilbur		phone call 6.20.23	completed														
		4237 4th Ave. N. GF 59405																	
		(540) 498-0675																	
134 W. Dawson Ave. rental units		Bull Shark 280 Willson Butte Rd		letter 6.21.23/email 6.	completed														
		Great Falls, MT 59405		(Kyle Stewart)															
402/416 Park Ave.		Gene Meek																	
		435 mineral Ave.		letter 6.21.23	completed														
331 Sheridan St.		Miriam Peterson				question on native grasses 6.27.23													
		Box 1022		letter 6.21.23															
Alley of the Larson Block Main Street		Stewart's		email 6.27.23	completed														
Alley of Pat Kimmert/Knickerbocker buildings				letters 6.27.23	completed														
450 Park Avenue/ Duke Gardipee		445 12th Ave. NO.		mail 6.27.23	completed														
923 1st St. So. Ken & Lyla Howard				mail returned	completed														
742 Oilfield Ave.		Tungsten Properties		mail 6.28.23	completed														
		712 Central Ave.																	
		Great Falls, MT 59404																	
534 Galena Ave. Sherman Isbister				Posted 7.3.23		Mow Notice No. 6				City Action 7.10.23									
119 2nd Ave. S. Promoter office		Ponderosa Publications		email	completed														
		Box 111 Deer Lodge 59722																	
Sports Club		Michael Payne		Posted 7.3.23						City Action 7.10.23									
Deer Lodge/Silver Bow Block		Merlin Frydenlund Box 391		mail 7.10.23															
Alley 11th Ave. N & 12th Ave. N.		Brenda Potter		mail 7.3.23	completed														
410 Jimmy Ave. Michael Howell				mail 7.10.23	completed														
308 11th Ave. No. Kevin & Stephanie Inman				mail 7.12.23	completed														
lot - 901 Birch		Jose G DeLeon 133 7th Ave. No		mail 7.18.23															
Cindy Meek - 920 Marias Ave.		bushes in alley		mail 7.27.23															
Busy Bee Day Care 103 W. Dawson		Box 863		mail 7.31.23															
101 9th Ave. S				mail 8.1.23															
Matthew Goebel - 709 Main Street				mail 8.1.23															
Kendall Dunn ~ 930 Main Street				mail 8.1.23															
Matt Clark ` 820 5th Ave. So.				mail 8.1.23															
Terry Seifert ~ 5th Ave. S.		Box 2607 Columbia Falls		mail 8.1.23															
Gene Meek - 125 E Richland		435 Mineral Street		mail 8.1.23															
Joseph Gottfried - 303 Madison		Box 631 Cut Bank		mail 8.1.23															
Park Tronson - 215 Montana Ave.		107 E. Dawson		mail 8.1.23															

Jamie Ruebel - 415 Glacier Ave.				mail 8.1.23									
Landon Roberts - 233 2nd Ave. SE	377 Bench Drive Kalispell			mail 8.1.23									
NAPA- 745 Oilfield Ave.				mail 8.1.23									
Terry Coons - Westood lot	Box 809			mail 8.1.23									
Tom O'Connell - 842 Marias Ave.				mail 8.1.23									
Valerie Pawlik - 816 Marias Ave.				mail 8.1.23									
James Love - 1035 Birch Ave.				mail 8.1.23									
605 Birch Ave.				mail 8.1.23									
Marthella Carlson - 139 10th Ave. So.	2626 Terry Ave. Billings												
	59102-4639			mail 8.1.23									