

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
July 3, 2023
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Shelby Tourism Business Improvement District Work Plan 2023-24 (pgs. 5-8)

APPROVAL OF MINUTES

- Regular Council Meeting, 06/20/23 (pgs. 9-10)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLOSE PUBLIC HEARING

CLAIMS REPORT 06/30/23 (pgs. 11-26)

COMMITTEE REPORTS

- Shelby Park & Rec Committee Notes, 6/27/23 (pgs. 27-28)

CITY FINANCE OFFICER

- Resolution No. 2067 re: Robertson Lien (pg. 29)

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- Paving Bids (pgs. 30-32)
- Bitterroot House Award
- Public Safety Commission Appointment
- Purchase Authorization (pg. 33)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

July 3, 2023

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

July 10, 2023

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Flesch, Clark, Stratton)

July 17, 2023

- 6:30 p.m. **Regular City Council Meeting**

July 31, 2023

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

A. Agenda

B. Agenda Items

1. Shelby Tourism Business Improvement District Work Plan 2023-24
2. Minutes of Regular Council Meeting, 6/20/23
3. Claims Report, June 2023
4. Park & Rec Committee Notes, 6/27/23
5. Resolution No. 2067 re: Robertson Lien
6. Great Falls Redi Mix/Great Falls Sand & Gravel re: Paving Bids
7. 1/7/15 Memo from Larry J. Bonderud re: Purchases

C. Correspondence

1. 6/8/23 Letter from Governor Greg Gianforte re: 2023 Renewable Resource Grant Award
2. 6/20/23 Letter from Treva Nelson, Election Administrator re: Primary Election
3. 7/4/23 Letter to Champions Park Committee Member

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

Shelby Tourism Business Improvement District Work Plan 2023-2024



Shelby Tourism Business Improvement District

Tourism is a vital part of the Shelby economy. The Shelby Tourism Business Improvement District (TBID) is a tool which allows our community to actively pursue resident and non-resident tourists for local events, sporting venues, activities and conventions. The Shelby TBID is made up of the following lodging establishments: Comfort Inn of Shelby; Best Western Shelby Inns & Suites; and OYO Hotel.

Original participating establishments petitioned the City of Shelby for formation in 2011. The TBID was approved through Resolution No. 1817 with original members. Resolution No. 1831 brought in O'Haire Manor. Resolution No. 1859 brought in the Best Western Shelby Inn & Suites and Resolution No. 2053 replaced Glacier Motel with VATSHATS. The Shelby TBID has an executive committee; by-laws established November 8, 2011; and a yearly work plan.

The following lodging establishments are currently inactive in the TBID:

Sherlock Motel

Totem Motel

O'Haire Manor

VATSHATS

The Shelby TBID original resolution to create the group has been renewed as per Resolution No. 2063 on September 19, 2022.

Shelby TBID Estimated 2023-2024 Budget

Task	Percentage of Budget	Estimated Budget Amount
Administration/Insurance	6%	\$5,000.00
Marketing	25%	\$20,000.00
Event Sponsorship	38%	\$30,000.00
Other	31%	\$25,000.00
Total	100%	\$80,000.00

TBID Funding-

Account Balance of June 1, 2023	\$135,900.00
Projected Expenses	\$80,000.00
<i>Average Yearly Income (Assessments)</i>	<i>\$84,000.00</i>

The Office of Community Development completes the administration of the Shelby TBID. Lorette Carter oversees all communication, reporting, and draw requests. The assessment form and fees are due quarterly. The Shelby Community Development Director will remind lodging establishments of transmittal deadlines. The assessment form/fees will be due 30 days after the quarter deadline to the City of Shelby. The City of Shelby will collect and house the TBID fees for TBID disbursement.

Shelby TBID Executive Board

Election of officers took place at the TBID Board meeting held on June 22, 2023.

Cheri Hirst, Chair

Comfort Inn & Suites
(406) 434-2212

Justin Cooke, 1st Vice Chair

Best Western Shelby Inn & Suites
(406) 424-4560

Lorette Carter, Reporting

Office of Community Development
(406) 434-5222



Submitted by Lorette Carter

Shelby TBID 2023-2024 Estimated Expenditures

Task	Items	Expense	Total Estimated Expenditures
Administrative/Insurance			
Admin	Donation to City of Shelby	2,500.00	
Insurance	Liability/Board coverage	2,000.00	
Supplies	Stamps, envelopes, misc. office expenses	500.00	
Total Admin./Insurance			\$5,000.00
Marketing			
Central MT Tourism Region	Central Montana Planner/Central MT Tourism advertising opportunities	2,000.00	
Magazine	Vacation Travel Guide	1,000.00	
Local marketing	Web Fees ~ Shelby Chamber	1,000.00	
Regional marketing	Brochure (based on 20,000)/Design/Distribution	6,000.00	
Local Marketing	Shelby Billboards	1,500.00	
Misc.	Misc. Marketing	5,500.00	
Total Marketing			\$20,000.00
Event Sponsorship			
Shelby Public Schools	Shelby School Tournaments/Events	15,000.00	
Misc.	Misc. Event Sponsorship	15,000.00	
Total Event Sponsorship			\$30,000.00
Other			
Association Contribution/Dues	Voices of Tourism/Other associations	3,500.00	
Chamber Contribution/Dues	Shelby Chamber Contributions/Dues	19,500.00	
Donations	Misc. Community donations	2,000.00	
Total Other			\$25,000.00
Total Project Expenditures			\$80,000.00

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
June 20, 2023

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Lyle Kimmet, Pat Frydenlund (via phone), Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, Superintendent; Lorette Carter, Community Development Director. Absent & Excused: None.

Other citizens present: Tyler Foss and Tyler Padilla.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 6/5/2023
MORITZ MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS -
- NON-AGENDA ITEMS -

COMMITTEE REPORTS

- Law Enforcement - Tyler Foss & Tyler Padilla

BUILDING INSPECTOR

CITY FINANCE OFFICER

1. City Judge's Report, 5/31/2023
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 5/31/2023

KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Eric provided an update on the projects ongoing and plans for the next couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout.

OTHER MATTERS

- Stormwater Notice of Award
KIMMET MADE A MOTION TO APPROVE HELENA SAND & GRAVEL BID OF 3,567,550. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Stormwater Change Order No. 1
KIMMET MADE A MOTION TO APPROVE CHANGE ORDER NO. 1 REDUCING THE CONTRACT PRICE BY 736,000. SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

ADJOURN

AT 7:10 P.M. MORITZ MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY FLESCH VOTE AYES - CLARK, KIMMET, FRYDENLUND, FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

06/30/23
08:31:11

CITY OF SHELBY
Claim Details
For the Accounting Period: 6/23

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
220836	00343 ENERGY LABORATORIES INC		571.00					
3	559029 06/19/23 Lagoon Effluent Ecoli/BOD/TSS		279.00*		34438	5310 430600	300	101000
5	559030 06/19/23 Lagoon Effluent Ecoli/BOD/TSS		102.00*		34438	5310 430600	300	101000
6	559215 06/20/23 Lagoon Samples		190.00*		34444	5310 430600	300	101000
220837	00400 UTILITIES UNDERGROUND LOCATION		43.96					
2	3055103 05/31/23 20 Locates for 05/23		10.99*		34424	1000 430200	300	101000
3	3055103 05/31/23 20 Locates for 05/23		10.99		34424	5210 430500	300	101000
4	3055103 05/31/23 20 Locates for 05/23		10.99*		34424	5310 430600	300	101000
5	3055103 05/31/23 20 Locates for 05/23		10.99*		34424	5410 430840	300	101000
220838	294848 01201 U S BANK		46,800.00					
1	2316525 06/07/23 2012 Sidewalk SID-Principal		45,000.00			2550 490528	610	101000
2	2316525 06/07/23 2012 Sidewalk SID-Interest		1,800.00			2550 490528	620	101000
220839	294898 00144 POSTMASTER		417.54					
1	06/22/23 6/23 UB Postage		139.18*			5210 430570	310	101000
2	06/22/23 6/23 UB Postage		139.18*			5310 430670	310	101000
3	06/22/23 6/23 UB Postage		139.18*			5410 430870	310	101000
220840	00359 BLACK MOUNTAIN SOFTWARE		27,680.00					
1	29207 06/01/23 FY 22-23 cloud hosting		766.25*			1000 410550	300	101000
2	29207 06/01/23 FY 22-23 cloud hosting		766.25*			5210 430570	300	101000
3	29207 06/01/23 FY 22-23 cloud hosting		766.25*			5310 430670	300	101000
4	29207 06/01/23 FY 22-23 cloud hosting		766.25*			5410 430870	300	101000
5	29207 06/01/23 FY 22-23 accounting support		897.25*			1000 410550	300	101000
6	29207 06/01/23 FY 22-23 accounting support		897.25*			5210 430570	300	101000
7	29207 06/01/23 FY 22-23 accounting support		897.25*			5310 430670	300	101000
8	29207 06/01/23 FY 22-23 accounting support		897.25*			5410 430870	300	101000
9	29207 06/01/23 FY 22-23 check signer for acco		7.50*			1000 410550	300	101000
10	29207 06/01/23 FY 22-23 check signer for acco		7.50*			5210 430570	300	101000
11	29207 06/01/23 FY 22-23 check signer for acco		7.50*			5310 430670	300	101000
12	29207 06/01/23 FY 22-23 check signer for acco		7.50*			5410 430870	300	101000
13	29207 06/01/23 FY 22-23 budget prep support		378.50*			1000 410550	300	101000
14	29207 06/01/23 FY 22-23 budget prep support		378.50*			5210 430570	300	101000
15	29207 06/01/23 FY 22-23 budget prep support		378.50*			5310 430670	300	101000
16	29207 06/01/23 FY 22-23 budget prep support		378.50*			5410 430870	300	101000
17	29207 06/01/23 FY 22-23 payroll		1,014.00*			1000 410550	300	101000
18	29207 06/01/23 FY 22-23 payroll		1,014.00*			5210 430570	300	101000
19	29207 06/01/23 FY 22-23 payroll		1,014.00*			5310 430670	300	101000
20	29207 06/01/23 FY 22-23 payroll		1,014.00*			5410 430870	300	101000
21	29207 06/01/23 FY 22-23 ACH direct deposit		27.50*			1000 410550	300	101000
22	29207 06/01/23 FY 22-23 ACH direct deposit		27.50*			5210 430570	300	101000
23	29207 06/01/23 FY 22-23 ACH direct deposit		27.50*			5310 430670	300	101000

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CITY OF SHELBY
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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
24	29207 06/01/23 FY 22-23	ACH direct deposit	27.50*			5410 430870	300	101000
25	29207 06/01/23 FY 22-23	check signer payroll	7.50*			1000 410550	300	101000
26	29207 06/01/23 FY 22-23	check signer payroll	7.50*			5210 430570	300	101000
27	29207 06/01/23 FY 22-23	check signer payroll	7.50*			5310 430670	300	101000
28	29207 06/01/23 FY 22-23	check signer payroll	7.50*			5410 430870	300	101000
29	29207 06/01/23 FY 22-23	mini-human resources	130.00*			1000 410550	300	101000
30	29207 06/01/23 FY 22-23	mini-human resources	130.00*			5210 430570	300	101000
31	29207 06/01/23 FY 22-23	mini-human resources	130.00*			5310 430670	300	101000
32	29207 06/01/23 FY 22-23	mini-human resources	130.00*			5410 430870	300	101000
33	29207 06/01/23 FY 22-23	asset manager	427.50*			1000 410550	300	101000
34	29207 06/01/23 FY 22-23	asset manager	427.50*			5210 430570	300	101000
35	29207 06/01/23 FY 22-23	asset manager	427.50*			5310 430670	300	101000
36	29207 06/01/23 FY 22-23	asset manager	427.50*			5410 430870	300	101000
37	29207 06/01/23 FY 22-23	utility billing	986.67*			5210 430570	300	101000
38	29207 06/01/23 FY 22-23	utility billing	986.67*			5310 430670	300	101000
39	29207 06/01/23 FY 22-23	utility billing	986.67*			5410 430870	300	101000
40	29207 06/01/23 FY 22-23	ACH module	95.00*			5210 430570	300	101000
41	29207 06/01/23 FY 22-23	ACH module	95.00*			5310 430670	300	101000
42	29207 06/01/23 FY 22-23	ACH module	95.00*			5410 430870	300	101000
43	29207 06/01/23 FY 22-23	email bills	36.67*			5210 430570	300	101000
44	29207 06/01/23 FY 22-23	email bills	36.67*			5310 430670	300	101000
45	29207 06/01/23 FY 22-23	email bills	36.67*			5410 430870	300	101000
46	29207 06/01/23 FY 22-23	AMR interface neptune	85.67*			5210 430570	300	101000
47	29207 06/01/23 FY 22-23	AMR interface neptune	85.67*			5310 430670	300	101000
48	29207 06/01/23 FY 22-23	AMR interface neptune	85.67*			5410 430870	300	101000
49	29207 06/01/23 FY 22-23	SAM/SID	3,386.00*			1000 410550	300	101000
50	29207 06/01/23 FY 22-23	business license	1,229.00*			1000 410550	300	101000
51	29207 06/01/23 FY 22-23	cash receipting	383.25*			1000 410550	300	101000
52	29207 06/01/23 FY 22-23	cash receipting	383.25*			5210 430570	300	101000
53	29207 06/01/23 FY 22-23	cash receipting	383.25*			5310 430670	300	101000
54	29207 06/01/23 FY 22-23	cash receipting	383.25*			5410 430870	300	101000
55	29207 06/01/23 FY 22-23	rate analysis	10.01*			5210 430570	300	101000
56	29207 06/01/23 FY 22-23	rate analysis	10.00*			5310 430670	300	101000
57	29207 06/01/23 FY 22-23	rate analysis	10.00*			5410 430870	300	101000
58	29207 06/01/23 FY 22-23	TID manager	816.49*			1000 410550	300	101000
59	29207 06/01/23 FY 22-23	TID manager	816.49*			5210 430570	300	101000
60	29207 06/01/23 FY 22-23	TID manager	816.49*			5310 430670	300	101000
61	29207 06/01/23 FY 22-23	TID manager	816.49*			5410 430870	300	101000
220841	294855 00043	SHELBY GAS ASSOCIATION	2,185.00					
1	06/09/23 6/23	Gas Bill	18.80*			1000 411200	343	101000
2	06/09/23 6/23	Gas Bill	69.60*			1000 420400	343	101000
3	06/09/23 6/23	Gas Bill	69.60*			1000 420401	343	101000
4	06/09/23 6/23	Gas Bill	1,757.60*			1000 460445	343	101000
5	06/09/23 6/23	Gas Bill	35.60			1000 460442	343	101000

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CITY OF SHELBY
Claim Details
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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	FO #	Fund Org Acct	Object Proj	Cash Account
6	06/09/23 6/23 Gas Bill		32.10*			5410 430840	343	101000
7	06/09/23 6/23 Gas Bill		23.75*			1000 430200	343	101000
8	06/09/23 6/23 Gas Bill		23.75*			5210 430500	343	101000
9	06/09/23 6/23 Gas Bill		23.75*			5310 430600	343	101000
10	06/09/23 6/23 Gas Bill		23.75*			5410 430830	343	101000
11	06/09/23 6/23 Gas Bill		6.98*			1000 411202	343	101000
12	06/09/23 6/23 Gas Bill		6.98*			5210 430520	343	101000
13	06/09/23 6/23 Gas Bill		6.98*			5310 430620	343	101000
14	06/09/23 6/23 Gas Bill		6.96*			5410 430820	343	101000
15	06/09/23 6/23 Gas Bill		55.20*			5210 430500	343	101000
16	06/09/23 6/23 Gas Bill		14.60*			1000 460465	343	101000
17	06/09/23 6/23 Gas Bill		9.00			1000 470270	300	101000
220842	01851 CT CLEANING		1,200.00					
1	06/26/23 6/23 Janitorial Service		75.00*			1000 411202	390	101000
2	06/26/23 6/23 Janitorial Service		75.00*			5210 430520	390	101000
3	06/26/23 6/23 Janitorial Service		75.00*			5310 430620	390	101000
4	06/26/23 6/23 Janitorial Service		75.00*			5410 430820	390	101000
5	06/26/23 6/23 CC Janitorial Service		900.00*			1000 460442	300	101000
243	02368 OPTUM FINANCIAL INC		25.50					
1	1460031 06/15/23 HSA Service Fee		6.38*			1000 410550	300	101000
2	1460031 06/15/23 HSA Service Fee		6.38*			5210 430570	300	101000
3	1460031 06/15/23 HSA Service Fee		6.37*			5310 430670	300	101000
4	1460031 06/15/23 HSA Service Fee		6.37*			5410 430870	300	101000
220844	01862 MOUNTAIN ALARM		43.50					
1	3667536 07/01/23 07/23 Fire Alarm Monitoring		43.50*			1000 420401	300	101000
220845	02563 DPHHS-LABORATORY		24.00					
1	40176 05/31/23 NCMRWA Water Samples		24.00			5210 430500	300	101000
220846	00048 TOOLE COUNTY CLERK & RECORDER		55,561.83					
1	06/08/23 City Judge/Sec Wages		2,494.57*			1000 410360	100	101000
2	06/08/23 City Judge/Sec Medicare		35.67*			1000 410360	142	101000
3	06/08/23 City Judge/Sec SS		152.53			1000 410360	141	101000
4	06/08/23 City Judge/Sec Unemploy Ins		4.51*			1000 410360	145	101000
5	06/08/23 City Judge/Sec Workers Comp		17.83*			1000 410360	146	101000
6	06/08/23 City Judge/Sec PERS		115.51			1000 410360	143	101000
7	06/08/23 City Judge Health Insurance		200.50			1000 410360	147	101000
8	06/08/23 City Judge Supplies		76.45			1000 410360	200	101000
9	06/08/23 City Judge Phone		22.67*			1000 410360	344	101000
10	06/08/23 City Judge Travel & Education		441.59*			1000 410360	370	101000
11	06/08/23 Law Enforcement		37,270.00*			1000 420000	300	101000
12	06/08/23 Law Enforcement		4,910.00			5210 420100	300	101000

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
13	06/08/23	Law Enforcement	4,910.00			5310 420100	300	101000
14	06/08/23	Law Enforcement	4,910.00*			5410 420100	300	101000
220847	29487S	00026 MARIAS RIVER ELECTRIC COOP INC	12,755.96					
1	06/09/23	06/23 Electric Bill	129.24*			1000 411200	342	101000
2	06/09/23	06/23 Electric Bill	251.06*			1000 420400	342	101000
3	06/09/23	06/23 Electric Bill	251.05			1000 420401	342	101000
4	06/09/23	06/23 Electric Bill	55.54*			1000 411202	342	101000
5	06/09/23	06/23 Electric Bill	55.54*			5210 430520	342	101000
6	06/09/23	06/23 Electric Bill	55.54*			5310 430620	342	101000
7	06/09/23	06/23 Electric Bill	55.54*			5410 430820	342	101000
8	06/09/23	06/23 Electric Bill	102.31*			1000 430200	342	101000
9	06/09/23	06/23 Electric Bill	102.31*			5210 430500	342	101000
10	06/09/23	06/23 Electric Bill	102.31*			5310 430600	342	101000
11	06/09/23	06/23 Electric Bill	102.31*			5410 430830	342	101000
12	06/09/23	06/23 Electric Bill	45.50*			1000 440600	342	101000
13	06/09/23	06/23 Electric Bill	45.49*			1000 460430	342	101000
14	06/09/23	06/23 Electric Bill	74.92*			1000 460465	342	101000
15	06/09/23	06/23 Electric Bill	163.29*			1000 460439	342	101000
16	06/09/23	06/23 Electric Bill	702.09*			1000 460442	342	101000
17	06/09/23	06/23 Electric Bill	546.80*			1000 460445	342	101000
18	06/09/23	06/23 Electric Bill	3,899.49			2400 430263	342	101000
19	06/09/23	06/23 Electric Bill	5,414.89*			5210 430500	342	101000
20	06/09/23	06/23 Electric Bill	482.20*			5310 430600	342	101000
21	06/09/23	06/23 Electric Bill	41.59*			5410 430840	342	101000
22	06/09/23	06/23 Electric Bill	40.79*			1000 460430	342	101000
23	06/09/23	06/23 Electric Bill	36.16			1000 470270	300	101000
220848	01388	3 RIVERS COMMUNICATIONS INC	943.53					
1	06/01/23	06/23 Phone Bill	19.82*			1000 420500	344	101000
2	06/01/23	06/23 Phone Bill	40.89			1000 410550	344	101000
3	06/01/23	06/23 Phone Bill	40.88			5210 430570	344	101000
4	06/01/23	06/23 Phone Bill	40.89			5310 430670	344	101000
5	06/01/23	06/23 Phone Bill	40.89			5410 430870	344	101000
6	06/01/23	06/23 Phone Bill	18.23*			1000 430200	344	101000
7	06/01/23	06/23 Phone Bill	18.22*			5210 430500	344	101000
8	06/01/23	06/23 Phone Bill	18.22			5310 430600	344	101000
9	06/01/23	06/23 Phone Bill	18.22*			5410 430830	344	101000
10	06/01/23	06/23 Phone Bill	170.67*			1000 460442	344	101000
11	06/01/23	06/23 Phone Bill	71.46*			1000 420400	344	101000
12	06/01/23	06/23 Phone Bill	71.46*			1000 420401	344	101000
13	06/01/23	06/23 Phone Bill	7.22*			1000 410200	344	101000
14	06/01/23	06/23 Phone Bill	7.22*			5210 430512	344	101000
15	06/01/23	06/23 Phone Bill	7.22*			5310 430612	344	101000
16	06/01/23	06/23 Phone Bill	7.22*			5410 430812	344	101000

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17	06/01/23 06/23 Phone Bill		194.34			1000 460445	344	101000
18	06/01/23 06/23 Phone Bill		85.58			5310 430600	344	101000
19	06/01/23 06/23 Phone Bill		32.44*			5210 430500	344	101000
20	06/01/23 06/23 Phone Bill		32.44*			5210 430500	344	101000
220849	00309 PREFERRED OFFICE EQUIPMENT		2,054.21					
1	46260 06/15/23 06/23 Maintenance/Copies		47.25*			1000 411050	300	101000
2	46260 06/15/23 06/23 Maintenance/Copies		47.26*			1000 410550	300	101000
3	46260 06/15/23 06/23 Maintenance/Copies		47.26*			5210 430570	300	101000
4	46260 06/15/23 06/23 Maintenance/Copies		47.26*			5310 430670	300	101000
5	46260 06/15/23 06/23 Maintenance/Copies		47.26*			5410 430870	300	101000
6	46277 06/15/23 06/23 Maintenance/Copies Shop		9.41*			1000 430200	300	101000
7	46277 06/15/23 06/23 Maintenance/Copies Shop		9.41			5210 430500	300	101000
8	46277 06/15/23 06/23 Maintenance/Copies Shop		9.41*			5310 430600	300	101000
9	46277 06/15/23 06/23 Maintenance/Copies Shop		9.41*			5410 430840	300	101000
10	46277 06/15/23 06/23 Maintenance/Copies Shop		9.42*			1000 420500	300	101000
11	46248 06/15/23 06/23 Maintenance/Copies CC		72.86*			1000 460442	300	101000
12	46358 06/19/23 sharp digital copier		424.50			1000 410550	215	101000
13	46358 06/19/23 sharp digital copier		424.50			5210 430570	215	101000
14	46358 06/19/23 sharp digital copier		424.50			5310 430670	215	101000
15	46358 06/19/23 sharp digital copier		424.50			5410 430870	215	101000
220850	E 00111 FIRST STATE BANK		55.00					
1	06/30/23 FSB Billing ACH Origination		18.33*			5210 430570	300	101000
2	06/30/23 FSB Billing ACH Origination		18.33*			5310 430670	300	101000
3	06/30/23 FSB Billing ACH Origination		18.34*			5410 430870	300	101000
220851	02517 VALLI INFORMATION SYSTEMS INC		48.50					
1	88693 05/31/23 Express Pay Online Monthly Fee		15.00*			5210 430570	300	101000
2	88693 05/31/23 Express Pay Online Monthly Fee		15.00*			5310 430670	300	101000
3	88693 05/31/23 Express Pay Online Monthly Fee		15.00*			5410 430870	300	101000
4	88693 05/31/23 IVR Fee		1.17*			5210 430570	300	101000
5	88693 05/31/23 IVR Fee		1.17*			5310 430670	300	101000
6	88693 05/31/23 IVR Fee		1.16*			5410 430870	300	101000
220852	01137 AQUA TECH LABORATORY		175.00					
PWSID# MT0000328								
1	38202 06/08/23 Special Water Testing - North		75.00		34425	5210 430500	300	101000
2	38267 06/08/23 Monthly Coliform Water Testing		100.00		34429	5210 430500	300	101000

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220853	-98152E 01486	USDA RURAL DEVELOPMENT	1,603.00					
1	06/05/23	Fire Hall Improvement Loan	806.69			1000 490527	610	101000
2	06/05/23	Fire Hall Improvement Loan Int	796.31*			1000 490527	620	101000
220854	01137	AQUA TECH LABORATORY	25.00					
	PWSID# MT0000200							
1	38270 06/08/23	DWI Monthly Water Test	25.00		34429	5210 430500	300	101000
220855	01137	AQUA TECH LABORATORY	25.00					
	PWSID# MT0004936							
1	38269 06/08/23	NCMRWA Monthly Water Test	25.00		34429	5210 430500	300	101000
220856	29483S 02586	DIS TECHNOLOGIES	951.00					
1	11655 06/05/23	Monthly Managed Services	126.88*			1000 410550	300	101000
2	11655 06/05/23	Monthly Managed Services	126.88*			5210 430570	300	101000
3	11655 06/05/23	Monthly Managed Services	126.87*			5310 430670	300	101000
4	11655 06/05/23	Monthly Managed Services	126.87*			5410 430870	300	101000
5	11655 06/05/23	Monthly Managed Services	72.50*			1000 411050	300	101000
6	11655 06/05/23	Monthly Managed Services	72.50*			1000 460442	300	101000
7	11655 06/05/23	Monthly Managed Services	54.37*			1000 430200	300	101000
8	11655 06/05/23	Monthly Managed Services	54.37			5210 430500	300	101000
9	11655 06/05/23	Monthly Managed Services	54.38*			5310 430600	300	101000
10	11655 06/05/23	Monthly Managed Services	54.38			5410 430830	300	101000
11	11655 06/05/23	Monthly Microsoft 365	16.20*			1000 410550	300	101000
12	11655 06/05/23	Monthly Microsoft 365	16.20*			5210 430570	300	101000
13	11655 06/05/23	Monthly Microsoft 365	16.20*			5310 430670	300	101000
14	11655 06/05/23	Monthly Microsoft 365	16.20*			5410 430870	300	101000
15	11655 06/05/23	Monthly Microsoft 365	16.20*			1000 411050	300	101000
220857	01780	MONTANA BROOM & BRUSH	371.04					
1	292172 05/31/23	kitchen towels	37.32*			1000 460442	200	101000
2	292172 05/31/23	tissue/disinfectant	31.99*			1000 411202	200	101000
3	292172 05/31/23	tissue/disinfectant	31.99*			5210 430520	200	101000
4	292172 05/31/23	tissue/disinfectant	31.99*			5310 430620	200	101000
5	292172 05/31/23	tissue/disinfectant	31.99*			5410 430820	200	101000
6	294544 06/12/23	tissue/bleach/garbage bagsx2	146.82*		34079	1000 460442	200	101000
7	293605 06/16/23	towels	14.74*			1000 411202	200	101000
8	293605 06/16/23	towels	14.73*			5210 430520	200	101000
9	293605 06/16/23	towels	14.73*			5310 430620	200	101000
10	293605 06/16/23	towels	14.74*			5410 430820	200	101000

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220858	02595 PONDEROSA PUBLICATIONS LLC		53.00					
1	21600 05/31/23 234 Madison mobile home		13.00*			1000 420500	300	101000
2	06/07/23 shelby promotor subscription		10.00*			1000 410550	300	101000
3	06/07/23 shelby promotor subscription		10.00*			5210 430570	300	101000
4	06/07/23 shelby promotor subscription		10.00*			5310 430670	300	101000
5	06/07/23 shelby promotor subscription		10.00*			5410 430870	300	101000
220859	01180 CULLIGAN		23.00					
1	293X010670 05/31/23 CFD salt		23.00*			1000 420400	200	101000
220860	02623 SHELBY PAINT & HARDWARE		200.92					
1	15894 02/20/23 CFD tubing cutter/tape/pipe		60.97*			1000 420400	200	101000
2	15890 02/20/23 CFD pipe/copper		79.97*			1000 420400	200	101000
3	16370 03/06/23 CFD 1/2" copper pipe		59.98*			1000 420400	200	101000
220861	02633 ASHLEY DENNO		500.00					
	TBID approval via email 6.6.23							
1	06/07/23 TBID flower purchase/planting		500.00			7199 212500		101000
862	00076 MT LEAGUE OF CITIES & TOWNS		1,588.27					
1	ML00812 06/01/22 23-24 League Membership Dues		397.07*			1000 410100	300	101000
2	ML00812 06/01/22 23-24 League Membership Dues		397.07*			5210 430511	300	101000
3	ML00812 06/01/22 23-24 League Membership Dues		397.07*			5310 430611	300	101000
4	ML00812 06/01/22 23-24 League Membership Dues		397.06*			5410 430811	300	101000
220863	02623 SHELBY PAINT & HARDWARE		874.58					
1	75618 06/01/23 flowers for pool/city hall		25.50*			1000 460445	200	101000
2	75618 06/01/23 flowers for pool/city hall		6.38*			1000 411202	200	101000
3	75618 06/01/23 flowers for pool/city hall		6.38*			5210 430520	200	101000
4	75618 06/01/23 flowers for pool/city hall		6.37*			5310 430620	200	101000
5	75618 06/01/23 flowers for pool/city hall		6.37*			5410 430820	200	101000
6	75582 05/18/23 fertilizer/light bulbs		55.97		34435	1000 460430	200	101000
7	75578 05/18/23 simple green/vise grip/spray b		16.74*		34442	1000 430200	200	101000
8	75578 05/18/23 simple green/vise grip/spray b		16.74		34442	5210 430500	200	101000
9	75578 05/18/23 simple green/vise grip/spray b		16.73*		34442	5310 430600	200	101000
10	75578 05/18/23 simple green/vise grip/spray b		16.73*		34442	5410 430830	200	101000
11	75563 05/11/03 tamper/pry bar		54.99*		34442	1000 430200	200	101000
12	75509 05/15/23 caulk/gloves/brush/paint		125.35*		34442	1000 440600	200	101000
13	75509 05/11/23 scraper		9.99*		34442	1000 440600	200	101000
14	16552 05/15/23 screwdriver set/PVC/pliers		36.00*		34442	1000 460445	200	101000
15	75656 06/13/23 gallon pinesol		15.99*		34442	1000 460445	200	101000
16	75469 05/04/23 2 cycle oil/2 gall cans		113.81		34442	1000 460430	200	101000
17	75599 05/24/23 rakes/potting soil/rollers		344.54		34442	1000 460430	200	101000

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220864		02190 BAUMAN, CHRISTINE	82.00					
1	06/08/23 Haul Recycling Trailer to GF		82.00			1000 480100	200	101000
220865		02562 DIAMOND CONSTRUCTION INC	187,623.25					
1	7 06/06/23 Wellfield Improvements App #7		187,623.25			5210 430501	950 2285	101000
220866		00001 DEPARTMENT OF REVENUE	1,895.18					
1	7 06/06/23 App #7 Diamond Construction		1,895.18			5210 430501	950 2285	101000
220867		02603 BISHOP INC	23,426.57					
	Final retainage							
1	7 05/05/23 SE Front St Sewer Main App #7		23,426.57			5310 430601	950 2287	101000
220868		E 01963 DELOUXE	146.27					
1	9001543709 06/07/23 deposit slips		36.57*			1000 410550	200	101000
2	9001543709 06/07/23 deposit slips		36.57*			5210 430570	200	101000
3	9001543709 06/07/23 deposit slips		36.56*			5310 430670	200	101000
4	9001543709 06/07/23 deposit slips		36.57*			5410 430570	200	101000
220869	294888 00125 TOOLE COUNTY TREASURER		779.76					
	Subdivision ROS Rosedale Add							
	32N 02W 28 Rosedale Add, E2 of Rosedale Add, E2 of lot 9							
	Lot 009 Bloack 047							
	Rena Peterson							
1	07/07/23 Tax Settlement ID 503679		779.76			1000 470270	300	101000
220870		00034 NORMONT EQUIPMENT CO	2,479.00					
1	29759 06/06/23 asphalt emulsion		2,479.00*		34423	1000 430200	400	101000
220871		02337 ADVANCED TECHNOLOGY PRODUCTS INC	2,239.33					
1	36224 05/31/23 acid magic/clear blue		2,239.33*		34421	1000 460445	200	101000
220872		02045 NAPA AUTO PARTS	68.99					
1	193775 05/02/23 RFD battery		77.99		33999	1000 420401	200	101000
2	194001 05/04/23 RFD core credit		-9.00		33999	1000 420401	200	101000
220873		02335 CINTAS CORPORATION	459.44					
1	5160966724 06/01/23 RX box stock		40.31*			1000 430200	200	101000
2	5160966724 06/01/23 RX box stock		40.31			5210 430500	200	101000
3	5160966724 06/01/23 RX box stock		40.31*			5310 430600	200	101000
4	5160966724 06/01/23 RX box stock		40.31*			5410 430830	200	101000
5	5160966724 06/01/23 RX box stock		194.00*			1000 460445	200	101000
6	5160966724 06/01/23 RX box stock		104.20*			1000 460442	200	101000

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220874		00047 BEN TAYLOR INC	593.19					
1	1135 05/15/23 RFD-bolt cutter		209.50		34451	1000 420401	200	101000
2	151 05/09/23 RFD paint		8.81		34451	1000 420401	200	101000
3	414 05/11/23 RFD bolt cutter		41.59		34451	1000 420401	200	101000
4	99554 05/31/23 RFD fuel		333.29		34451	1000 420401	200	101000
220875		02589 CAT GRAPHICS INC	1,431.00					
1	21386 06/14/23 bird spikes for "SHELBY" sign		1,431.00*			7427 411850	200	101000
220876		02551 TRIPLE TREE ENGINEERING INC	7,535.00					
1	23-24-003 06/13/23 bitterroot engineering sire		7,535.00			7030 470000	900 2291	101000
220877		01161 USA BLUE BOOK	2,489.86					
1	21750 05/26/23 sewer jet nozzles/kit		2,489.86*			5310 430600	200	101000
220878		01713 FRONTLINE AG SOLUTIONS LLC	827.66					
1	1032964 06/12/23 V belts		168.19		34428	1000 460430	200	101000
2	1031794 06/08/23 V belt/blades		659.47		34428	1000 460430	200	101000
220879		02569 COLONIAL RESEARCH	4,075.65					
1	150696 06/07/23 copper sulfate		2,626.49*		34426	5310 430600	200	101000
2	150724 06/14/23 25lb lagoon enzymes		1,449.16*		34443	5310 430600	200	101000
220880		00047 BEN TAYLOR INC	10,933.64					
1	2293 05/23/23 screws/fasteners		0.54*		34431	1000 411200	200	101000
2	2582 05/24/23 screws		6.01*		34431	1000 411200	200	101000
3	2620 05/24/23 LED bulb		9.49*		34431	1000 411200	200	101000
4	667391 05/25/23 diesel fuel		759.33*		34431	5410 430840	230	101000
5	663139 05/08/23 diesel fuel		1,921.06*		34431	5410 430840	230	101000
6	171 05/09/23 black pipe		25.20*		34431	5410 430840	200	101000
7	2844 05/26/23 1.5" BRS ball valve		74.99		34431	5210 430500	200	101000
8	3389 05/31/23 1/2" coupler		5.49		34431	5210 430500	200	101000
9	2422 05/23/23 lubricant/screws		12.16*		34431	1000 460445	200	101000
10	402 05/11/23 2" quick cap		5.99*		34431	1000 460445	200	101000
11	5036 06/13/23 adapters		14.48*		34431	1000 460445	200	101000
12	2486 05/23/23 gravel premix		26.80*		34431	1000 430200	200	101000
13	4183 06/07/23 spring		16.98*		34431	1000 430200	200	101000
14	195 05/10/23 2" PVC call valve		21.99		34432	1000 460430	200	101000
15	1209 05/15/23 weed killer/grass seed		51.98		34432	1000 460430	200	101000
16	700 05/12/23 batteries/wire stripper		33.98		34432	1000 460430	200	101000
17	4383 06/08/23 screws/3/8" 16x12 steel rod		5.98		34432	1000 460430	200	101000
18	5174 06/14/23 tape/liner/enamel		114.80		34432	1000 460430	200	101000
19	3201 05/30/23 screws/fasteners		9.23		34432	1000 460430	200	101000
20	1434 05/17/23 paint		54.39		34432	1000 460430	200	101000

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21	1422 05/17/23 black pipe		27.50		34432	1000 460430	200	101000
22	2280 05/23/23 2 cycle oil		17.94		34432	1000 460430	200	101000
23	3160 05/30/23 oil/fuel		41.97		34432	1000 460430	200	101000
24	3291 05/30/23 rake		17.98		34432	1000 460430	200	101000
25	1225 05/15/23 brush set/1.2gal protector		50.97		34432	1000 460430	200	101000
26	2067 05/22/23 paint		27.99		34432	1000 460430	200	101000
27	1020 05/15/23 3pc blade set		19.99		34432	1000 460430	200	101000
28	4285 06/07/23 paint		3.48*		34433	1000 430200	200	101000
29	4285 06/07/23 paint		3.50		34433	5210 430500	200	101000
30	4285 06/07/23 paint		3.50*		34433	5310 430600	200	101000
31	4285 06/07/23 paint		3.50*		34433	5410 430840	200	101000
32	2551 05/24/23 welding supplies		14.52*		34433	1000 430200	200	101000
33	2551 05/24/23 welding supplies		14.51		34433	5210 430500	200	101000
34	2551 05/24/23 welding supplies		14.51*		34433	5310 430600	200	101000
35	2551 05/24/23 welding supplies		14.51*		34433	5410 430840	200	101000
36	246 05/10/23 keys		1.86*		34433	1000 430200	200	101000
37	246 05/10/23 keys		1.88		34433	5210 430500	200	101000
38	246 05/10/23 keys		1.88*		34433	5310 430600	200	101000
39	246 05/10/23 keys		1.88*		34433	5410 430840	200	101000
40	1566 05/18/23 mr clean pads		2.13*		34433	1000 430200	200	101000
41	1566 05/18/23 mr clean pads		2.15		34433	5210 430500	200	101000
42	1566 05/18/23 mr clean pads		2.15*		34433	5310 430600	200	101000
43	1566 05/18/23 mr clean pads		2.15*		34433	5410 430840	200	101000
44	2146 05/22/23 repel/gloves		9.48*		34433	1000 430200	200	101000
45	2146 05/22/23 repel/gloves		9.50		34433	5210 430500	200	101000
46	2146 05/22/23 repel/gloves		9.50*		34433	5310 430600	200	101000
47	2146 05/22/23 repel/gloves		9.50*		34433	5410 430840	200	101000
48	1534 05/18/23 60lb tube sand		9.99*		34433	1000 430200	200	101000
49	1534 05/18/23 60lb tube sand		9.99		34433	5210 430500	200	101000
50	1534 05/18/23 60lb tube sand		9.99*		34433	5310 430600	200	101000
51	1534 05/18/23 60lb tube sand		9.99*		34433	5410 430840	200	101000
52	4333 06/08/23 blade connector		2.49*		34433	1000 430200	200	101000
53	4333 06/08/23 blade connector		2.50		34433	5210 430500	200	101000
54	4333 06/08/23 blade connector		2.50*		34433	5310 430600	200	101000
55	4333 06/08/23 blade connector		2.50*		34433	5410 430840	200	101000
56	468 05/11/23 screws/fasteners		29.75*		34433	1000 460442	200	101000
57	183 05/10/23 foam sealant		20.97*		34433	1000 460442	200	101000
58	1056 05/15/23 1/4 hp sander		61.99*		34433	1000 460442	200	101000
59	1173 05/15/23 16oz titebond glue		11.99*		34433	1000 440600	200	101000
60	1046 05/15/23 deck screws		18.99*		34433	1000 440600	200	101000
61	688 05/12/23 foam sealer		35.98*		34433	1000 440600	200	101000
62	403 05/11/23 foam sealant		6.99*		34433	1000 440600	200	101000
63	CL99378 05/31/23 parks fuel		624.37*		34434	1000 460430	230	101000
64	CL99378 05/31/23 building fuel		115.85*		34434	1000 420500	230	101000
65	CL99378 05/31/23 garbage fuel		714.94		34434	5410 430830	230	101000

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CITY OF SHELBY
Claim Details
For the Accounting Period: 6/23

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
66	CL99378 05/31/23 streets fuel		367.17*		34434	2500 430200	230	101000
67	CL99378 05/31/23 streets fuel		743.64*		34434	2500 430200	230	101000
68	CL99378 05/31/23 water fuel		743.64*		34434	5210 430520	230	101000
69	CL99378 05/31/23 sewer fuel		743.65		34434	5310 430600	230	101000
70	4000 06/05/23 fuses		32.96*		34434	5310 430600	200	101000
71	673406 06/14/23 diesel fuel landfill		2,666.33*		34440	5410 430840	230	101000
72	755634 06/01/23 DEF		195.20*		34440	5410 430840	200	101000
73	673375 06/14/23 megaplex XD3#2		247.98*		34440	5410 430840	200	101000
220881	02589 CAT GRAPHICS INC		9,328.30					
1	21257 03/22/23 pmt 2/2 Sign Renovation balanc		9,328.30*			1000 460430	900	101000
220882	02097 FASTENAL COMPANY		168.72					
4	227982 05/30/23 XL/? black disposable gloves		42.18*		34436	1000 430200	200	101000
5	227982 05/30/23 XL/? black disposable gloves		42.18		34436	5210 430500	200	101000
6	227982 05/30/23 XL/? black disposable gloves		42.18*		34436	5310 430600	200	101000
7	227982 05/30/23 XL/? black disposable gloves		42.18*		34436	5410 430830	200	101000
220883	00088 CARQUEST AUTO PARTS		89.06					
1	355075 05/19/23 RFD 5w20 oil		68.94		34452	1000 420401	200	101000
2	354940 05/16/23 RFD washer/brush		20.12		34452	1000 420401	200	101000
220884	00329 SHELBY FIRE DEPARTMENT RELIEF		15,720.00					
1	06/19/23 CFD Retired Fireman Fund		7,860.00*			1000 420400	300	101000
2	06/19/23 RFD Retired Fireman Fund		7,860.00*			1000 420401	300	101000
220885	00357 APPELEY REPAIR		603.54					
1	10931 06/19/23 shift cable repair-on call tru		57.18*		3443	1000 430200	300	101000
2	10931 06/19/23 shift cable repair-on call tru		57.18*		34437	5210 430520	300	101000
3	10931 06/19/23 shift cable repair-on call tru		57.18*		34437	5310 430620	300	101000
4	10931 06/19/23 shift cable repair-on call tru		57.18*		34437	5410 430820	300	101000
5	10949 06/26/23 oil change/blower/winnng fix		374.82*		34446	1000 420500	300	101000
220886	00442 SHELBY AREA CHAMBER OF COMMERCE		883.00					
1	06/20/23 self watering hanging basket		883.00*			7427 411850	200	101000
220887	01947 MONTANA TAXPAYERS ASSOCIATION		60.00					
1	3108 06/15/22 Membership Dues		15.00*			1000 410550	300	101000
2	3108 06/15/22 Membership Dues		15.00*			5210 430570	300	101000
3	3108 06/15/22 Membership Dues		15.00*			5310 430670	300	101000
4	3108 06/15/22 Membership Dues		15.00*			5410 430870	300	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
220888		00083 MARIAS HEALTHCARE	210.00					
1	06/19/23 DOT Physical James		52.50*			1000 430200	300	101000
2	06/19/23 DOT Physical James		52.50			5210 430500	300	101000
3	06/19/23 DOT Physical James		52.50*			5310 430600	300	101000
4	06/19/23 DOT Physical James		52.50*			5410 430840	300	101000
220889		01946 ALL SEASON HEATING & AIR	267.50					
1	48388 06/26/23 CC A/C		267.50*			1000 460442	300	101000
220890		29490S 01329 CITY OF SHELBY	732.38					
1	06/26/23 Energy Share Assistance		732.38			7060 450138	710	101000
220891		0263 STUTZ, JENNIFER	3,500.00					
1	06/30/23 6/23 Legal Services		875.00			1000 411100	350	101000
2	06/30/23 6/23 Legal Services		875.00			5210 430513	350	101000
3	06/30/23 6/23 Legal Services		875.00			5310 430613	350	101000
4	06/30/23 6/23 Legal Services		875.00			5410 430813	350	101000
220892		00091 CLIFF'S TOWING	300.00					
1	7877 06/22/23 towing of 2 vehicles		200.00*		34441	1000 430200	300	101000
2	7848 06/22/23 service call - crane		100.00		34447	5410 430830	300	101000
220893		02546 ELAN CITY INC	6,499.00					
1	203263 04/13/23 2 solar powered radar spread si		6,499.00*		34439	1000 430200	200	101000
220894		29492S 01953 PHILADELPHIA INSURANCE COMPANIES	883.00					
1	06/26/23 TBID Non Profit Package		883.00			7199 212500		101000
220895		29493S 01953 PHILADELPHIA INSURANCE COMPANIES	912.00					
1	06/26/23 TBID Flexi plus Five		912.00			7199 212500		101000
220896		29494S 02584 VISA	5,128.75					
1	05/21/23 pool valve/santaprene 5pack		74.40*			1000 460445	200	101000
2	05/31/23 pool training-Hayes		350.00*			1000 460445	300	101000
3	06/01/23 mobile charge		25.95*			1000 420500	344	101000
4	06/01/23 mobile charge		75.66*			1000 411050	344	101000
5	06/01/23 mobile charge		47.32			1000 440600	344	101000
6	06/01/23 mobile charge		19.46*			1000 430200	344	101000
7	06/01/23 mobile charge		19.46*			5210 430500	344	101000
8	06/01/23 mobile charge		19.46			5310 430600	344	101000
9	06/01/23 mobile charge		19.47*			5410 430840	344	101000
10	06/07/23 lifeguard tees/lanyards/whistl		205.23*			1000 460445	200	101000
11	06/09/23 draw request mailed to DNRC		2.70			5210 430500	200	101000
12	06/11/23 CC Dish Network		136.09*			1000 460442	300	101000

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
13	06/15/23	Bitterroot Housing plans	1,630.00			7030 470000	900 2291	101000
14	0199683810 06/16/23	prestamped envelopes	88.20*		34177	1000 430200	200	101000
15	0199683810 06/16/23	prestamped envelopes	88.20		34177	5210 430500	200	101000
16	0199683810 06/16/23	prestamped envelopes	88.20*		34177	5310 430600	200	101000
17	0199683810 06/16/23	prestamped envelopes	88.20*		34177	5410 430840	200	101000
18	0199683810 06/16/23	prestamped envelopes	430.15*		34177	1000 411050	200	101000
19	0199683810 06/16/23	prestamped envelopes	430.15*		34177	1000 410550	200	101000
20	0199683810 06/16/23	prestamped envelopes	430.15*		34177	5210 430570	200	101000
21	0199683810 06/16/23	prestamped envelopes	430.15*		34177	5310 430670	200	101000
22	0199683810 06/16/23	prestamped envelopes	430.15*		34177	5410 430870	200	101000
220897	999998	ERIC J KARY	70.00					
1	5R2301471 05/01/23	reimbursement DEQ renewal	30.00			5210 430500	300	101000
2	5R2301471 05/01/23	reimbursement DEQ renewal	40.00*			5310 430600	300	101000
220898	00001	DEPARTMENT OF REVENUE	383.64					
1	06/30/23	Accom Tax Shel-oolle Campground	383.64			7110 212500		101000
220899	00001	DEPARTMENT OF REVENUE	41.16					
1	06/30/23	Accom Tax Williamson Park	41.16			7110 212500		101000
220900	00653	GREAT WEST ENGINEERING	5,391.00					
1	29613 06/23/23	Airport Tank Transmission Main	5,391.00			5210 430501	950 2286	101000
220901	00653	GREAT WEST ENGINEERING	1,398.50					
1	29615 06/23/23	Capital Improvements Plan	559.40*			1000 430200	350	101000
2	29615 06/23/23	Capital Improvements Plan	349.63*			5210 430500	350	101000
3	29615 06/23/23	Capital Improvements Plan	349.62*			5310 430600	350	101000
4	29615 06/23/23	Capital Improvements Plan	139.85*			5720 430246	350	101000
220902	02486	MARIAS RIVER CONTRACTING LLC	13,721.93					
1	1122 06/28/23	touch ups and finishing materi	13,721.93*			2940 470000	950 2290	101000
220903	02045	NAPA AUTO PARTS	298.49					
1	195885 06/07/23	cutting tip	4.63*		34445	1000 430200	200	101000
2	195885 06/07/23	cutting tip	4.62		34445	5210 430500	200	101000
3	195885 06/07/23	cutting tip	4.62*		34445	5310 430600	200	101000
4	195885 06/07/23	cutting tip	4.62*		34445	5410 430840	200	101000
5	196002 06/08/23	wire harness	9.49*		34445	1000 430200	200	101000
6	196002 06/08/23	wire harness	9.50		34445	5210 430500	200	101000
7	196002 06/08/23	wire harness	9.50*		34445	5310 430600	200	101000
8	196002 06/08/23	wire harness	9.50*		34445	5410 430840	200	101000
9	195995 06/08/23	pin clip	2.63*		34445	1000 430200	200	101000
10	195995 06/08/23	pin clip	2.62		34445	5210 430500	200	101000
11	195995 06/08/23	pin clip	2.62*		34445	5310 430600	200	101000

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CITY OF SHELBY
Claim Details
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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12	195995 06/08/23 pin clip		2.62*		34445	5410 430840	200	101000
13	195874 06/07/23 air filter		7.24*		34445	1000 430200	200	101000
14	195874 06/07/23 air filter		7.26		34445	5210 430500	200	101000
15	195874 06/07/23 air filter		7.26*		34445	5310 430600	200	101000
16	195874 06/07/23 air filter		7.26*		34445	5410 430840	200	101000
17	195387 05/30/23 napa filter		3.22*		34445	1000 430200	200	101000
18	195387 05/30/23 napa filter		3.21		34445	5210 430500	200	101000
19	195387 05/30/23 napa filter		3.21*		34445	5310 430600	200	101000
20	195387 05/30/23 napa filter		3.21*		34445	5410 430840	200	101000
21	195873 06/07/23 filters		13.18*		34445	1000 430200	200	101000
22	195873 06/07/23 filters		13.18		34445	5210 430500	200	101000
23	195873 06/07/23 filters		13.18*		34445	5310 430600	200	101000
24	195873 06/07/23 filters		13.18*		34445	5410 430840	200	101000
25	196735 06/21/23 filters		5.78*		34445	1000 430200	200	101000
26	196735 06/21/23 filters		5.80		34445	5210 430500	200	101000
27	196735 06/21/23 filters		5.80*		34445	5310 430600	200	101000
28	196735 06/21/23 filters		5.80*		34445	5410 430840	200	101000
29	196476 06/15/23 rags in box		13.49*		34445	5410 430830	200	101000
30	195936 06/07/23 air freshner/wipes		10.08*		34445	5410 430830	200	101000
31	195718 06/05/23 transmission cable		51.65*		34445	1000 430200	369	1010
32	195701 06/05/23 battery		38.53		34445	1000 460430	200	1010
220904	00088 CARQUEST AUTO PARTS		557.41					
1	356790 06/27/23 battery		133.32*		34448	1000 440600	200	101000
2	356779 06/27/23 DEF fluid		22.80*		34448	5310 430600	200	101000
3	355793 06/05/23 shifter cable		54.74*		34448	1000 430200	200	101000
4	355800 06/05/23 return of cable		-46.74*		34448	1000 430200	200	101000
5	355858 06/06/23 receiver pin/adhesive		40.83*		34448	1000 430200	200	101000
6	356501 06/20/23 grease fittings		6.43*		34448	1000 430200	200	101000
7	356770 06/27/23 fogger		7.29*		34448	1000 430200	200	101000
8	355887 06/07/23 rosebud for torch		29.93*		34448	1000 430200	200	101000
9	355887 06/07/23 rosebud for torch		29.92		34448	5210 430500	200	101000
10	355887 06/07/23 rosebud for torch		29.92*		34448	5310 430600	200	101000
11	355887 06/07/23 rosebud for torch		29.92*		34448	5410 430830	200	101000
12	355888 06/07/23 torch handle		52.01*		34448	1000 430200	200	101000
13	355888 06/07/23 torch handle		52.01		34448	5210 430500	200	101000
14	355888 06/07/23 torch handle		52.01*		34448	5310 430600	200	101000
15	355888 06/07/23 torch handle		52.01*		34448	5410 430830	200	101000
16	355956 06/08/23 trailer connector		1.31*		34448	1000 430200	200	101000
17	355956 06/08/23 trailer connector		1.30		34448	5210 430500	200	101000
18	355956 06/08/23 trailer connector		1.30*		34448	5310 430600	200	101000
19	355956 06/08/23 trailer connector		1.30*		34448	5410 430830	200	101000
20	355957 06/08/23 butt terminal		1.45*		34448	1000 430200	200	101000
21	355957 06/08/23 butt terminal		1.45		34448	5210 430500	200	101000
22	355957 06/08/23 butt terminal		1.45*		34448	5310 430600	200	101000

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* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
23	355957 06/08/23 butt terminal		1.45*		34448	5410 430830	200	101000
# of Claims		69	Total: 471,032.51					
Total Electronic Claims			1,804.27	Total Non-Electronic Claims		469228.24		

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CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 6/23

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$106,019.22
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,899.49
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$1,110.81
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$46,800.00
2940 CDBG HOUSING FUND	
101000 Cash-Operating	\$13,721.93
5210 WATER UTILITY	
101000 Cash-Operating	\$216,387.54
5310 SEWER UTILITY	
101000 Cash-Operating	\$46,807.54
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$21,214.95
5720 STORM DRAINAGE	
101000 Cash-Operating	\$139.85
7030 HOUSING FUND	
101000 Cash-Operating	\$9,165.00
7060 SHELBY ENERGY SHARE	
101000 Cash-Operating	\$732.38
7110 ACCOMMODATIONS TAX	
101000 Cash-Operating	\$424.80
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$2,295.00
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$2,314.00
Total:	\$471,032.51

Lori Stratton

pm: Lorette Carter
sent: Tuesday, June 27, 2023 10:28 AM
To: Ariel Weishaar; 'Brice Kluth'; Brook Weishaar; Dave Stevenson (1stchoiceplumbing.dave@gmail.com); Eric Tokerud (tokeklan@yahoo.com); garym@3rivers.net; Jade Goroski; Jayson Gray (jaysongray@live.com); Jennifer Hayes (jehayes11@gmail.com); Shelby Civic Center; Kim Suta Woodring; Kristen Russell (krussell@logan.org); Lori Stratton; Lyle Kimmet; Public Works (shelbypwd@3rivers.net); Tina Stevenson (1stchoiceplumbing.tina@gmail.com)
Subject: June 27th update for Parks & Rec Committee

Parks & Rec Updates
June 26, 2023

Civic Center: Jessi LaTray, Manager: Our Summer Class Schedule has arrived with a few new classes available!! Christie Rhoden is doing an "ALL" Ab Workout Class on Thursdays for anyone wanting to learn how to tighten up those tummy muscles!!

Then we have Bridger Ergenbright coming aboard to do an all-kids beginners Karate Class. This class will be for kids in the 3rd-6th grade. What a great addition to the Shelby Civic Center!!

High Fitness and Yoga will be held outside (weather depending). High Fitness will be at the Tennis Courts and Yoga will be held at Historic City Hall Park!!

Season Heating & Cooling had to come over because my AC wasn't working in my office. Kent found two evaporators and two furnaces in a twinned system both evaporators frozen solid blocks of ice tried to just run fan but it was not hooked up so he started to wire it up. He came back and got the AC going again but wants me to watch it to see if he has it all fixed or if he might have to do more.

Swimming Pool/Splash Park: Jennifer Hayes, Manager: Pool has been doing good, we've had some really busy days. We have had lots of kids do swim lessons and are pretty booked the rest of the summer. We will be closed July 4th. We continue to offer water Zumba Tuesday/Thursday mornings from 6-7am and Monday/Wednesday from 5-6pm. Thursday 5-6 is Baby and me, giving those little ones time to swim and get comfortable in the water in a quieter and calmer environment.

Eric: The sensor for the foot pad in the Splash Park should be here this week. The crew has left the water circulating during the day when people are using the Splash Pad. The buckets of one of the components is still on order. The crew is trying to fix the old buckets to put up until the new ones arrive.

Parks: Eric, City Supt.: The parks summer crew is down one. They are trying to find someone to fill this spot. Parks and city owned properties are getting mowed as best possible. The crew also has had a couple MOW NOTICES to complete each week, but for the most part, property owners have been responsive to the warning letters/phone calls/emails City Hall is sending out before the MOW NOTICE sign goes up.

Lake Shel-ooole Baseball Fields: The fields are being used for adult softball. The new garbage cans will be installed later this fall when cement can be poured to support them.

Roadrunner Recreation Trail: The crew is mowing the edges along the trail today (Tuesday).

Champions Park: Special thanks to Jonas Fertilizer of Great Falls. They gifted the city additional fertilizing and weed control at Champions Park in anticipation of the Dempsey Gibbons Centennial Celebration July 4th.

Meadowlark Park: The crew has installed the rules sign near the play structure and zip line. We are still waiting the start of the bathroom build.

Community Flowers: Ashley Denno and Alissa Besacon have initiated a community planting program. They and their families have planted flowers in several planters and in front of the Civic Center. The Shelby TBID gave them \$500 for plant materials and soil.

Please let me know if you have questions or concerns we should be addressing.

Thank you,
Lorette

Lorette Carter
City of Shelby
112 1st St. So.
Shelby, MT 59474
(406) 434-5222
lorette@shelbymt.com
www.shelbymt.com

RETURN TO: City of Shelby
112 1st St S
Shelby MT 59474

RESOLUTION NO. 2067

A RESOLUTION TO PLACE A LIEN UPON PROPERTY WITHIN THE MUNICIPAL LIMITS OF THE CITY OF SHELBY, ON WHICH THE CITY HAS CLEARED AND REMOVED DANGEROUS PROPERTY AND RUBBISH CONSIDERED A NUISANCE, BUT DESPITE DEMAND HAS NOT BEEN REIMBURSED FOR SAID COSTS BY THE RESPECTIVE PROPERTY OWNER

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

That the Toole County Treasurer shall place a lien upon and against the lots or parcels of land listed below and the Toole County Treasurer shall collect the amounts listed below in the same manner as other taxes; pursuant to Shelby Municipal Code 4-6-6.

<u>Legal Description</u>	<u>Owner Name/Property Address</u>	<u>Amount of Lien</u>
Tax ID #504263	Thomas L Robertson	13,520.00
Sullivans First Add	431 & 441 Park Ave	
Bk 29, Lots 16-19	Shelby MT 59474	

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA,
AND APPROVED BY THE MAYOR THIS 3rd DAY OF JULY, 2023.

GARY MCDERMOTT, Mayor

ATTEST:

JADE GOROSKI, Finance Officer

Fax

To: Great West Engineering

From: Jerry Gates

adeitchler@gretwesteng.com

Pages: 1

Phone: 406-495-6160

Date: 4-19-2023

Re: Shelby Storm Water Paving

CC:

Urgent

For Review

☐ **Please Comment**

☐ **Please Reply**

☐ **Please Recycle**

3" A/C PAVE:

1 ST STREET NORTH	8575 SY	\$ 28.80	\$246,960.00
4 TH AV & 2 ND STREET	5100 SY	\$ 29.45	\$150,195.00
1 ST AV	1550 SY	\$ 31.70	\$49,135.00

EACH PRICE IS FOR PAVING ON PREPARED SURFACE BY OTHERS

INCLUDES: TACK VERTICAL EDGES

MPWSS HOT MIXED ASPHALT, TYPE B WITH PG 58-28

HAUL

LABOR

MOBE

FUEL SURCHARGES

EXCLUDES: GRAVEL

GRAVEL WORK

IN PLACE TESTING

PREVAILING WAGES

Thank you, Jerry Gates

P.O. Box 1989, Great Falls, MT 59403
(406) 761-5400 Fax (406) 453-2931

**GF Redi Mix
GF Sand & Gravel**

Fax

To: Great West Engineering

From: Jerry Gates

Fax:

Pages: 1

adeitchler@greatwesteng.com

Phone:

Date: 5-9-2023

Re: Asphalt Milling Shelby

CC:

Urgent

For Review

☐ **Please Comment**

☐ **Please Reply**

☐ **Please Recycle**

MILL ASPHALT	PER SY	\$3.40
CONVEYED ONTO TRUCKS SUPPLIED BY OTHERS		
MARKED OUT BY OTHERS		
MOBE/DEMOBE MILL	EACH	\$1,623.60
NOTE: OUR MILL IS A 3FT WIDE CUT		

Thank you,

Jerry Gates

P.O. Box 1989, Great Falls, MT 59403
(406) 761-5400 Fax (406) 453-2931

**GF Redi Mix
GF Sand & Gravel**

Fax

To: Great West Engineering

From: Jerry Gates

Fax:

Pages: 1

adeitchler@greatwesteng.com

Phone:

Date: 6-8-2023

Re: Gravel Placement Shelby

CC:

Urgent

For Review

☐ **Please Comment**

☐ **Please Reply**

☐ **Please Recycle**

PLACE ROAD MIX GRAVEL DELIVERED TO SITE BY OTHERS

PER CY \$20.00

PER TON \$14.30

DOES NOT INCLUDE: IN PLACE TESTING

HAUL

SURVEY / STAKING

PREVAILING WAGES

Thank you,

Jerry Gates

CITY OF SHELBY
112 1ST ST S
SHELBY MT 59474
Phone (406) 434-5222
Fax (406) 434-2039

Memo

DATE: January 7, 2015
TO: Department Heads
FROM: Larry J. Bonderud, Mayor
RE: PURCHASES

No employee of the City may order or purchase any item exceeding \$350 (excluding bulk fuel) without first obtaining permission from the Mayor, except if the item ordered is needed in an emergency situation.

No employee of the City may order or purchase any item exceeding \$5,000 without prior approval from the Mayor and City Council.

OFFICE OF THE GOVERNOR
STATE OF MONTANA

GREG GIANFORTE
GOVERNOR



KRISTEN JURAS
LT. GOVERNOR

June 8, 2023

Gary McDermott
Shelby, City of
112 1st Street South
Shelby, MT 59474

Re: 2023 Renewable Resource Grant Award

Dear Gary,

Congratulations! On behalf of the State of Montana, it is my pleasure to notify you that \$125,000 in the DNRC Renewable Resource Grant and Loan Program (RRGL) funding has been awarded through House Bill 6 for your Wastewater Improvement project.

Projects such as yours help conserve, manage, develop, and protect Montana's renewable resources for future generations.

An RRGL grant manager will be contacting you shortly with more information. Please feel free to contact Lindsay Volpe, RRGL Program Manager, at 406-444-9766 or lmvolpe@mt.gov, if you have any questions.

Again, congratulations. I wish you great success in the completion of your project.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg", followed by a large, stylized star-like flourish.

Greg Gianforte
Governor

Mary Ann Harwood - Commission Chair
Terry Tomsheck - Commissioner
Terry Kimmet - Commissioner
Merle Raph - County Attorney
Dan B. Whitted - Coroner
Tyler Padilla - Sheriff



Debra Munson - Clerk of Court
Treva Nelson - Clerk & Recorder/
Election Administrator
Donna Whitt - Justice of the Peace
Boyd Jackson - Treasurer/Assessor/
Superintendent of Schools
Phyllis Robertson - Public Administrator

226 1ST Street South
Toole County Courthouse, Shelby, MT 59474
406-424-8300 www.toolecountymt.gov

June 20, 2023

Good morning,

Pursuant to 13-14-115(2) MCA, a primary election is not necessary and will not be held for the Town of Kevin, City of Shelby, or the Town of Sunburst.

The City/Town may pass a resolution requiring a primary election to be held. The deadline to pass such a resolution is June 29, 2023. 13-14-155(3), MCA.

For the General Election, only the city/town has the authority to cancel the election. The Election Administrator is required to notify the city/town that they have the option of canceling the General Election if there is no contested races. If there are no candidates and the general election is canceled the city/town will appoint to fill the positions.

Below are the candidates who have filed. The deadline to file as a write-in candidate for the General Election is September 5, 2023.

City of Shelby

Sanna Clark
Lyle Kimmet
Bill Moritz

Town of Kevin

Scott Widmar

Town of Sunburst

Shane Berthelote

Please let me know if you have questions.

Treva Nelson
Election Administrator
406-424-8307



July 4, 2023

Dear Champions Park Committee member,

Words cannot express our sincere thank you for the 20 + years of dedication and support in the design, fundraising and construction of Champions Park. You have made an incredible mark on Shelby in bringing its incredible history and heritage to life in Champions Park!

Your dedication and diligence have created a remarkable outdoor interpretive park that showcases the strength and courage of our forefathers who endured the difficult times to settle on the northern prairies of Montana. It also highlights our colorful past in hatching the fight scheme and incredible endurance to see the infamous bout to the "closing bell."

Shelby's colorful past has created an even brighter future and we thank you for your generous support and commitment to Shelby and Champions Park.

Gary McDermott, Mayor

Shelby City Council

Dempsey Gibbons Centennial Committee 2023