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Fund	Account	Received	Revenue			%
		Current Month	Received YTD	Estimated Revenue	To Be Received	Received
1000 GENERAL						
310000 TAXES						
311010	Real Prop-Current	0.00	360,035.63	495,000.00	134,964.37	73 %
311021	Mobile Home-Current	197.26	243.51	2,500.00	2,256.49	10 %
311022	Pers Prop-Current	0.00	13,907.61	15,000.00	1,092.39	93 %
311040	Centrally Assessed	0.00	30,169.60	48,000.00	17,830.40	63 %
311510	Real Prop-Delinquent	7,845.47	85,327.52	80,000.00	-5,327.52	107 %
311521	Mobile Home-Delinquent	49.44	1,697.14	1,200.00	-497.14	141 %
311522	Pers Prop-Delinquent	0.00	6,019.74	400.00	-5,619.74	*** %
312000	Pen & Int on Delinq & Protested Taxes	20.05	1,575.73	2,000.00	424.27	79 %
314140	Local Option Tax	5,837.24	69,925.31	65,000.00	-4,925.31	108 %
	Account Group Total:	13,949.46	568,901.79	709,100.00	140,198.21	80 %
320000 LICENSES AND PERMITS						
321010	Motor Vehicle Plate Fees	0.00	0.00	500.00	500.00	0 %
322010	Alcoholic Beverage Licenses	624.96	4,412.32	4,000.00	-412.32	110 %
322020	Business Licenses/Permits	87.50	2,012.50	6,000.00	3,987.50	34 %
322030	Itinerant & Transient Licenses	0.00	25.00	130.00	105.00	19 %
322050	Franchise Cable TV	0.00	0.00	4,000.00	4,000.00	0 %
323010	Building Permits & Related Permits	554.00	17,942.00	14,000.00	-3,942.00	128 %
323030	Dog Lic/Pnd Fees/Rabies Shots	110.00	4,781.00	5,500.00	719.00	87 %
	Account Group Total:	1,376.46	29,172.82	34,130.00	4,957.18	85 %
330000 INTERGOVERNMENTAL REVENUES						
331053	FRA USDOT GRANT	67,948.90	67,948.90	953,954.00	886,005.10	7 %
331092	Recycling Program Grant	238.60	965.85	0.00	-965.85	** %
334132	Urban Forestry Grant	0.00	0.00	17,750.00	17,750.00	0 %
334140	Cultural Trust Grant	0.00	0.00	3,500.00	3,500.00	0 %
335040	Gasoline Tax Apportionment	7,499.19	116,409.96	92,000.00	-24,409.96	127 %
335065	Oil & Gas Distribution	0.00	0.00	10,000.00	10,000.00	0 %
335120	Permits-Video Gaming Machine	250.00	12,150.00	13,000.00	850.00	93 %
335230	State Entitlement Share	0.00	390,214.95	515,000.00	124,785.05	76 %
338001	Toole Cty for Fire Department	18,000.00	36,000.00	36,000.00	0.00	100 %
338002	School Dist #14 - NW ballfield at Shel-oole	0.00	1,000.00	0.00	-1,000.00	** %
	Account Group Total:	93,936.69	624,689.66	1,641,204.00	1,016,514.34	38 %
340000 CHARGES FOR SERVICES						
341010	Sale of Maps, Photocopies, etc.	0.00	25.00	1,000.00	975.00	3 %
341013	Lawn Mowing-Residents	0.00	2,912.00	1,500.00	-1,412.00	194 %
343010	Street Charges for Services	60.00	9,633.47	4,000.00	-5,633.47	241 %
343018	Sale of Materials	0.00	0.00	100.00	100.00	0 %
346010	Civic Center User Fees	414.00	4,052.00	6,000.00	1,948.00	68 %
346011	Civic Center Fund Raiser Proceeds	0.00	0.00	4,000.00	4,000.00	0 %
346012	Recreation Passes	4,691.00	38,296.50	45,000.00	6,703.50	85 %
346016	Pool Splash Park Fund Raiser Proceeds	0.00	1,000.00	5,000.00	4,000.00	20 %
346030	Swimming Pool User Fees	0.00	2,222.00	5,000.00	2,778.00	44 %
346041	Williamson Park Camping Fees	28.04	233.65	1,000.00	766.35	23 %
346042	Lake Shel-oole Camping Fees	186.91	4,288.72	7,000.00	2,711.28	61 %
	Account Group Total:	5,379.95	62,663.34	79,600.00	16,936.66	79 %
350000 FINES AND FORFEITURES						

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Fund	Account	Received	Received YTD	Estimated Revenue	Revenue	% Received
		Current Month			To Be Received	
1000 GENERAL						
351030	Fines & Forfeitures	2,453.40	18,191.15	16,000.00	-2,191.15	114 %
	Account Group Total:	2,453.40	18,191.15	16,000.00	-2,191.15	114 %
360000 MISCELLANEOUS REVENUE						
361003	Land Rental-Industrial Park	0.00	8,579.50	9,800.00	1,220.50	88 %
361008	Historic City Hall & Land Rent-Chamber of	250.00	2,750.00	3,000.00	250.00	92 %
361012	Food Pantry Lease-Civic Center	0.00	12.00	12.00	0.00	100 %
361014	Property Sales	0.00	6,000.00	15,000.00	9,000.00	40 %
362002	Miscellaneous	1,690.80	7,804.93	20,000.00	12,195.07	39 %
362003	Cash Over/Short	0.00	-49.75	0.00	49.75	** %
362004	MRE/SG Capital Credit	0.00	6,192.61	10,000.00	3,807.39	62 %
362005	Weed Abatement	0.00	3,782.35	1,500.00	-2,282.35	252 %
363040	Special Assessments-P&I (Penalty & Interest)	0.00	214.36	213.00	-1.36	101 %
365000	Contributions & Donations	0.00	5,500.00	0.00	-5,500.00	** %
	Account Group Total:	1,940.80	40,786.00	59,525.00	18,739.00	69 %
370000 INVESTMENT AND ROYALTY EARNINGS						
371002	Gain on Investment Hot Mix Plant	0.00	356.02	1,500.00	1,143.98	24 %
371010	Interest Earnings	204.09	4,580.07	15,000.00	10,419.93	31 %
	Account Group Total:	204.09	4,936.09	16,500.00	11,563.91	30 %
380000 OTHER FINANCING SOURCES						
383006	Transfer In from other funds	0.00	0.00	77,000.00	77,000.00	0 %
	Account Group Total:	0.00	0.00	77,000.00	77,000.00	0 %
	Fund Total:	119,240.85	1,349,340.85	2,633,059.00	1,283,718.15	51 %
2190 COMPREHENSIVE LIABILITY						
310000 TAXES						
311010	Real Prop-Current	0.00	5,003.20	7,416.00	2,412.80	67 %
311021	Mobile Home-Current	2.74	3.38	10.00	6.62	34 %
311022	Pers Prop-Current	0.00	193.36	287.00	93.64	67 %
311040	Centrally Assessed	0.00	419.25	981.00	561.75	43 %
311510	Real Prop-Delinquent	109.02	1,185.98	819.00	-366.98	145 %
311521	Mobile Home-Delinquent	0.69	23.61	12.00	-11.61	197 %
311522	Pers Prop-Delinquent	0.00	83.69	12.00	-71.69	697 %
312000	Pen & Int on Delinq & Protested Taxes	0.28	21.91	80.00	58.09	27 %
314140	Local Option Tax	0.00	0.00	832.00	832.00	0 %
	Account Group Total:	112.73	6,934.38	10,449.00	3,514.62	66 %
330000 INTERGOVERNMENTAL REVENUES						
339000	PILT (Healthcare & Ambulance bldg)	0.00	0.00	50.00	50.00	0 %
	Account Group Total:	0.00	0.00	50.00	50.00	0 %
360000 MISCELLANEOUS REVENUE						
362002	Miscellaneous	0.00	0.00	2,912.00	2,912.00	0 %
	Account Group Total:	0.00	0.00	2,912.00	2,912.00	0 %

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	Fund Total:		112.73	6,934.38	13,411.00	6,476.62	52 %
2260 DISASTER-FLOOD WLMSN PARK							
310000 TAXES							
311010	Real Prop-Current		0.00	3,438.52	5,000.00	1,561.48	69 %
311021	Mobile Home-Current		1.88	2.33	0.00	-2.33	** %
311022	Pers Prop-Current		0.00	134.75	0.00	-134.75	** %
311040	Centrally Assessed		0.00	288.20	0.00	-288.20	** %
311510	Real Prop-Delinquent		74.93	820.02	0.00	-820.02	** %
311521	Mobile Home-Delinquent		0.48	16.60	0.00	-16.60	** %
311522	Pers Prop-Delinquent		0.00	58.32	0.00	-58.32	** %
312000	Pen & Int on Delinq & Protested Taxes		0.19	15.34	0.00	-15.34	** %
	Account Group Total:		77.48	4,774.08	5,000.00	225.92	95 %
	Fund Total:		77.48	4,774.08	5,000.00	225.92	95 %
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)							
310000 TAXES							
311022	Pers Prop-Current		0.00	3,359.58	0.00	-3,359.58	** %
	Account Group Total:		0.00	3,359.58	0.00	-3,359.58	** %
360000 MISCELLANEOUS REVENUE							
363010	Maint. Assess-Current		0.00	63,797.24	150,000.00	86,202.76	43 %
	Account Group Total:		0.00	63,797.24	150,000.00	86,202.76	43 %
	Fund Total:		0.00	67,156.82	150,000.00	82,843.18	45 %
2320 ECONOMIC DEVELOPMENT							
330000 INTERGOVERNMENTAL REVENUES							
331043	EDA		0.00	0.00	33,000.00	33,000.00	0 %
	Account Group Total:		0.00	0.00	33,000.00	33,000.00	0 %
	Fund Total:		0.00	0.00	33,000.00	33,000.00	0 %
2370 P.E.R.S.-EMPLOYER CONTRIBUTION							
310000 TAXES							
311010	Real Prop-Current		0.00	7,891.82	11,804.00	3,912.18	67 %
311021	Mobile Home-Current		4.32	5.33	80.00	74.67	7 %
311022	Pers Prop-Current		0.00	305.19	475.00	169.81	64 %
311040	Centrally Assessed		0.00	661.32	1,352.00	690.68	49 %
311510	Real Prop-Delinquent		171.97	1,871.20	400.00	-1,471.20	468 %
311521	Mobile Home-Delinquent		1.08	37.22	18.00	-19.22	207 %
311522	Pers Prop-Delinquent		0.00	132.10	14.00	-118.10	944 %
312000	Pen & Int on Delinq & Protested Taxes		0.44	34.61	98.00	63.39	35 %
314140	Local Option Tax		0.00	0.00	1,313.00	1,313.00	0 %

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2370 P.E.R.S.-EMPLOYER CONTRIBUTION						
	Account Group Total:	177.81	10,938.79	15,554.00	4,615.21	70 %
330000 INTERGOVERNMENTAL REVENUES						
339000	PILT (Healthcare & Ambulance bldg)	0.00	0.00	60.00	60.00	0 %
	Account Group Total:	0.00	0.00	60.00	60.00	0 %
	Fund Total:	177.81	10,938.79	15,614.00	4,675.21	70 %
2371 HEALTH INSURANCE-EMPLOYER CONTRIBUTION						
310000 TAXES						
311010	Real Prop-Current	0.00	15,216.45	23,342.00	8,125.55	65 %
311021	Mobile Home-Current	8.34	10.29	31.00	20.71	33 %
311022	Pers Prop-Current	0.00	588.15	903.00	314.85	65 %
311040	Centrally Assessed	0.00	1,275.09	3,087.00	1,811.91	41 %
311510	Real Prop-Delinquent	331.58	3,607.31	1,500.00	-2,107.31	240 %
311521	Mobile Home-Delinquent	2.09	72.00	34.00	-38.00	212 %
311522	Pers Prop-Delinquent	0.00	254.57	19.00	-235.57	*** %
312000	Pen & Int on Delinq & Protested Taxes	0.85	66.74	159.00	92.26	42 %
314140	Local Option Tax	0.00	0.00	2,616.00	2,616.00	0 %
	Account Group Total:	342.86	21,090.60	31,691.00	10,600.40	67 %
330000 INTERGOVERNMENTAL REVENUES						
339000	PILT (Healthcare & Ambulance bldg)	0.00	0.00	100.00	100.00	0 %
	Account Group Total:	0.00	0.00	100.00	100.00	0 %
	Fund Total:	342.86	21,090.60	31,791.00	10,700.40	66 %
2372 PERMISSIVE MEDICAL LEVY						
310000 TAXES						
311510	Real Prop-Delinquent	0.00	8.08	0.00	-8.08	** %
311521	Mobile Home-Delinquent	0.00	15.38	0.00	-15.38	** %
312000	Pen & Int on Delinq & Protested Taxes	0.00	5.60	0.00	-5.60	** %
	Account Group Total:	0.00	29.06	0.00	-29.06	** %
380000 OTHER FINANCING SOURCES						
383006	Transfer In from other funds	0.00	0.00	11,279.00	11,279.00	0 %
	Account Group Total:	0.00	0.00	11,279.00	11,279.00	0 %
	Fund Total:	0.00	29.06	11,279.00	11,249.94	0 %

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2395 MARIAS VALLEY GOLF & COUNTRY CLUB						
360000 MISCELLANEOUS REVENUE						
362002	Miscellaneous	0.00	1,200.00	1,200.00	0.00	100 %
	Account Group Total:	0.00	1,200.00	1,200.00	0.00	100 %
	Fund Total:	0.00	1,200.00	1,200.00	0.00	100 %
2396 REC FACILITIES PASS (DONATIONS)						
360000 MISCELLANEOUS REVENUE						
365005	City Recreation Pass Donations	0.00	510.00	1,000.00	490.00	51 %
	Account Group Total:	0.00	510.00	1,000.00	490.00	51 %
	Fund Total:	0.00	510.00	1,000.00	490.00	51 %
2399 REVOLVING LOAN						
360000 MISCELLANEOUS REVENUE						
362002	Miscellaneous	0.00	0.00	2,091.00	2,091.00	0 %
362015	Home Grant Lien Payoff	0.00	0.00	9,053.00	9,053.00	0 %
	Account Group Total:	0.00	0.00	11,144.00	11,144.00	0 %
370000 INVESTMENT AND ROYALTY EARNINGS						
373020	Principal on USARD	504.35	9,547.85	5,913.00	-3,634.85	161 %
	Account Group Total:	504.35	9,547.85	5,913.00	-3,634.85	161 %
	Fund Total:	504.35	9,547.85	17,057.00	7,509.15	56 %
2400 STREET LIGHTING DISTRICT NO. 35						
360000 MISCELLANEOUS REVENUE						
363010	Maint. Assess-Current	0.00	35,370.00	72,000.00	36,630.00	49 %
363040	Special Assessments-P&I (Penalty & Interest)	31.90	393.26	399.00	5.74	99 %
363510	Maint. Assess-Delinquent	679.60	14,640.10	6,500.00	-8,140.10	225 %
	Account Group Total:	711.50	50,403.36	78,899.00	28,495.64	64 %
	Fund Total:	711.50	50,403.36	78,899.00	28,495.64	64 %
2500 STREET MAINTENANCE DISTRICT NO. 1						
360000 MISCELLANEOUS REVENUE						
363010	Maint. Assess-Current	0.00	130,383.63	195,000.00	64,616.37	67 %
363040	Special Assessments-P&I (Penalty & Interest)	99.80	1,329.41	2,382.00	1,052.59	56 %
363510	Maint. Assess-Delinquent	2,692.36	43,677.67	19,000.00	-24,677.67	230 %
	Account Group Total:	2,792.16	175,390.71	216,382.00	40,991.29	81 %
380000 OTHER FINANCING SOURCES						

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2500 STREET MAINTENANCE DISTRICT NO. 1						
383006	Transfer In from other funds	0.00	0.00	23,746.00	23,746.00	0 %
	Account Group Total:	0.00	0.00	23,746.00	23,746.00	0 %
	Fund Total:	2,792.16	175,390.71	240,128.00	64,737.29	73 %
2550 2012 CURB GUTTER & SIDEWALK SID						
360000 MISCELLANEOUS REVENUE						
363030	CGS Assessments-Current	0.00	12,856.93	34,978.00	22,121.07	37 %
363040	Special Assessments-P&I (Penalty & Interest)	0.00	55.54	0.00	-55.54	** %
363530	CGS Assessments-Delinquent	0.00	4,186.91	7,432.00	3,245.09	56 %
	Account Group Total:	0.00	17,099.38	42,410.00	25,310.62	40 %
380000 OTHER FINANCING SOURCES						
383006	Transfer In from other funds	0.00	0.00	96,892.00	96,892.00	0 %
	Account Group Total:	0.00	0.00	96,892.00	96,892.00	0 %
	Fund Total:	0.00	17,099.38	139,302.00	122,202.62	12 %
2600 PARK MAINTENANCE DISTRICT #1						
330000 INTERGOVERNMENTAL REVENUES						
334125	Fish, Wildlife & Parks Grant	10,000.00	13,545.00	75,000.00	61,455.00	18 %
	Account Group Total:	10,000.00	13,545.00	75,000.00	61,455.00	18 %
360000 MISCELLANEOUS REVENUE						
363010	Maint. Assess-Current	0.00	22,073.18	40,089.00	18,015.82	55 %
363040	Special Assessments-P&I (Penalty & Interest)	337.18	431.21	223.00	-208.21	193 %
363510	Maint. Assess-Delinquent	2,897.12	7,739.04	5,524.00	-2,215.04	140 %
	Account Group Total:	3,234.30	30,243.43	45,836.00	15,592.57	66 %
370000 INVESTMENT AND ROYALTY EARNINGS						
371010	Interest Earnings	0.00	0.00	200.00	200.00	0 %
	Account Group Total:	0.00	0.00	200.00	200.00	0 %
	Fund Total:	13,234.30	43,788.43	121,036.00	77,247.57	36 %
2810 POLICE PENSION & TRAINING (3RD CLASS CITIES)						
330000 INTERGOVERNMENTAL REVENUES						
335050	Insurance Premium Apportionment (Fire Dept)	0.00	5,057.00	5,224.00	167.00	97 %
	Account Group Total:	0.00	5,057.00	5,224.00	167.00	97 %
	Fund Total:	0.00	5,057.00	5,224.00	167.00	97 %

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2920 TRAILS GRANT						
330000 INTERGOVERNMENTAL REVENUES						
334125	Fish, Wildlife & Parks Grant	0.00	0.00	76,000.00	76,000.00	0 %
Account Group Total:		0.00	0.00	76,000.00	76,000.00	0 %
Fund Total:		0.00	0.00	76,000.00	76,000.00	0 %
2936 WILLIAMSON BLDG RENOVATIONS						
360000 MISCELLANEOUS REVENUE						
361014	Property Sales	0.00	0.00	350,000.00	350,000.00	0 %
362002	Miscellaneous	5,850.00	55,076.00	50,000.00	-5,076.00	110 %
Account Group Total:		5,850.00	55,076.00	400,000.00	344,924.00	14 %
Fund Total:		5,850.00	55,076.00	400,000.00	344,924.00	14 %
3035 2006 FIRE HALL G.O.B.						
310000 TAXES						
311010	Real Prop-Current	0.00	53,300.47	75,599.00	22,298.53	71 %
311021	Mobile Home-Current	29.20	36.19	96.00	59.81	38 %
311022	Pers Prop-Current	0.00	2,104.71	2,833.00	728.29	74 %
311040	Centrally Assessed	0.00	4,467.78	9,960.00	5,492.22	45 %
311510	Real Prop-Delinquent	1,161.46	12,747.81	3,500.00	-9,247.81	364 %
311521	Mobile Home-Delinquent	7.48	255.78	630.00	374.22	41 %
311522	Pers Prop-Delinquent	0.00	910.99	77.00	-833.99	*** %
312000	Pen & Int on Delinq & Protested Taxes	2.98	237.72	700.00	462.28	34 %
Account Group Total:		1,201.12	74,061.45	93,395.00	19,333.55	79 %
Fund Total:		1,201.12	74,061.45	93,395.00	19,333.55	79 %
4000 CAPITAL PROJECTS FUND						
370000 INVESTMENT AND ROYALTY EARNINGS						
371010	Interest Earnings	4,224.11	32,593.12	0.00	-32,593.12	** %
Account Group Total:		4,224.11	32,593.12	0.00	-32,593.12	** %
Fund Total:		4,224.11	32,593.12	0.00	-32,593.12	** %
5210 WATER UTILITY						
330000 INTERGOVERNMENTAL REVENUES						
331043	EDA	0.00	44,634.36	0.00	-44,634.36	** %
334120	TSEP Grant	0.00	0.00	750,000.00	750,000.00	0 %
337100	NCMRWA GRANT	26,214.01	84,118.52	0.00	-84,118.52	** %
Account Group Total:		26,214.01	128,752.88	750,000.00	621,247.12	17 %

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5210 WATER UTILITY						
340000 CHARGES FOR SERVICES						
343021	Metered Water Charges	109,287.28	1,222,809.53	1,417,000.00	194,190.47	86 %
343023	Bulk Water Sales (dispenser)	6.00	943.00	2,500.00	1,557.00	38 %
343026	Water Tapping Permit	0.00	16,633.34	8,000.00	-8,633.34	208 %
343027	Miscellaneous Revenue	255.00	1,257,457.00	1,512,000.00	254,543.00	83 %
343028	Utility Billing Late Fees	648.00	6,755.00	7,775.00	1,020.00	87 %
	Account Group Total:	110,196.28	2,504,597.87	2,947,275.00	442,677.13	85 %
360000 MISCELLANEOUS REVENUE						
362002	Miscellaneous	57.00	843.70	9,000.00	8,156.30	9 %
363050	Special Assessments-Enterprise Fund	0.00	0.00	790.00	790.00	0 %
	Account Group Total:	57.00	843.70	9,790.00	8,946.30	9 %
370000 INVESTMENT AND ROYALTY EARNINGS						
371010	Interest Earnings	0.00	0.00	100.00	100.00	0 %
	Account Group Total:	0.00	0.00	100.00	100.00	0 %
380000 OTHER FINANCING SOURCES						
380101	CDBG/EDA	0.00	0.00	1,072,000.00	1,072,000.00	0 %
	Account Group Total:	0.00	0.00	1,072,000.00	1,072,000.00	0 %
	Fund Total:	136,467.29	2,634,194.45	4,779,165.00	2,144,970.55	55 %
5310 SEWER UTILITY						
340000 CHARGES FOR SERVICES						
343031	Sewer Service Charges	63,077.51	728,689.73	835,000.00	106,310.27	87 %
343033	Sewer Tapping Permits	0.00	14,320.00	7,000.00	-7,320.00	205 %
343037	Miscellaneous Revenue	5.00	20.00	300.00	280.00	7 %
343038	Utility Billing Late Fees	216.00	2,315.00	2,620.00	305.00	88 %
	Account Group Total:	63,298.51	745,344.73	844,920.00	99,575.27	88 %
360000 MISCELLANEOUS REVENUE						
362002	Miscellaneous	0.00	220.00	0.00	-220.00	** %
	Account Group Total:	0.00	220.00	0.00	-220.00	** %
380000 OTHER FINANCING SOURCES						
381073	SRF Loan Proceeds	0.00	1,490,125.00	3,650,000.00	2,159,875.00	41 %
383002	Interfund Operating Transfers In from General	0.00	88,448.96	88,449.00	0.04	100 %
	Account Group Total:	0.00	1,578,573.96	3,738,449.00	2,159,875.04	42 %
	Fund Total:	63,298.51	2,324,138.69	4,583,369.00	2,259,230.31	51 %

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CITY OF SHELBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 19

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Fund	Account	Received	Received YTD	Estimated Revenue	Revenue	%
		Current Month			To Be Received	Received
5410 SOLID WASTE UTILITY						
340000 CHARGES FOR SERVICES						
341030	Junk Vehicle Disposal	0.00	1,846.00	422.00	-1,424.00	437 %
343041	Garbage Collection Charges	27,310.10	297,413.62	320,000.00	22,586.38	93 %
343042	Landfill Disposal Charges	39,182.48	433,394.50	480,000.00	46,605.50	90 %
343044	Dump Permits	0.00	5,047.00	17,000.00	11,953.00	30 %
343047	Miscellaneous Revenue	5.00	20.00	35.00	15.00	57 %
343048	Utility Billing Late Fees	216.00	2,315.00	2,600.00	285.00	89 %
	Account Group Total:	66,713.58	740,036.12	820,057.00	80,020.88	90 %
360000 MISCELLANEOUS REVENUE						
361010	Pasture Lease (land by landfill)	0.00	200.00	0.00	-200.00	** %
362002	Miscellaneous	636.54	79,952.38	65,000.00	-14,952.38	123 %
	Account Group Total:	636.54	80,152.38	65,000.00	-15,152.38	123 %
370000 INVESTMENT AND ROYALTY EARNINGS						
371010	Interest Earnings	0.00	16,004.00	16,000.00	-4.00	100 %
	Account Group Total:	0.00	16,004.00	16,000.00	-4.00	100 %
380000 OTHER FINANCING SOURCES						
381071	Loan/New Equipment	0.00	0.00	348,905.00	348,905.00	0 %
	Account Group Total:	0.00	0.00	348,905.00	348,905.00	0 %
	Fund Total:	67,350.12	836,192.50	1,249,962.00	413,769.50	67 %
5720 STORM DRAINAGE						
310000 TAXES						
311020	Pers Prop-Current (rolled over to 311022)	0.00	6,904.29	0.00	-6,904.29	** %
	Account Group Total:	0.00	6,904.29	0.00	-6,904.29	** %
330000 INTERGOVERNMENTAL REVENUES						
334040	MDOT Grant	0.00	42,336.56	112,821.00	70,484.44	38 %
334120	TSEP Grant	0.00	549,860.48	577,839.00	27,978.52	95 %
	Account Group Total:	0.00	592,197.04	690,660.00	98,462.96	86 %
340000 CHARGES FOR SERVICES						
343010	Street Charges for Services	19,643.84	208,362.33	220,000.00	11,637.67	95 %
	Account Group Total:	19,643.84	208,362.33	220,000.00	11,637.67	95 %
360000 MISCELLANEOUS REVENUE						
363010	Maint. Assess-Current	668.38	32,925.51	60,000.00	27,074.49	55 %
363040	Special Assessments-P&I (Penalty & Interest)	0.00	205.44	0.00	-205.44	** %
363510	Maint. Assess-Delinquent	0.00	11,349.88	0.00	-11,349.88	** %
	Account Group Total:	668.38	44,480.83	60,000.00	15,519.17	74 %
380000 OTHER FINANCING SOURCES						
381070	Loan/Bond Proceeds	0.00	574,019.00	3,091,143.00	2,517,124.00	19 %
	Account Group Total:	0.00	574,019.00	3,091,143.00	2,517,124.00	19 %

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CITY OF SHELBY
Statement of Revenue Budget vs Actuals
For the Accounting Period: 5 / 19

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Report ID: B110C

Fund	Account	Received		Estimated Revenue	Revenue	
		Current Month	Received YTD		To Be Received	% Received
	Fund Total:	20,312.22	1,425,963.49	4,061,803.00	2,635,839.51	35 %
7060 SHELBY ENERGY SHARE						
370000 INVESTMENT AND ROYALTY EARNINGS						
	371010 Interest Earnings	0.00	981.60	1,200.00	218.40	82 %
	Account Group Total:	0.00	981.60	1,200.00	218.40	82 %
	Fund Total:	0.00	981.60	1,200.00	218.40	82 %
7061 LOCAL DISASTER RELIEF						
370000 INVESTMENT AND ROYALTY EARNINGS						
	371010 Interest Earnings	0.00	981.60	1,200.00	218.40	82 %
	Account Group Total:	0.00	981.60	1,200.00	218.40	82 %
	Fund Total:	0.00	981.60	1,200.00	218.40	82 %
7120 FIRE RELIEF						
330000 INTERGOVERNMENTAL REVENUES						
	335050 Insurance Premium Apportionment (Fire Dept)	0.00	5,057.00	5,224.00	167.00	97 %
	Account Group Total:	0.00	5,057.00	5,224.00	167.00	97 %
	Fund Total:	0.00	5,057.00	5,224.00	167.00	97 %
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)						
310000 TAXES						
	315200 TBID Assessment Collections	984.00	48,379.00	45,000.00	-3,379.00	108 %
	Account Group Total:	984.00	48,379.00	45,000.00	-3,379.00	108 %
	Fund Total:	984.00	48,379.00	45,000.00	-3,379.00	108 %
7427 SPECIALTY LICENSE PLATES (SHELBY)						
360000 MISCELLANEOUS REVENUE						
	362002 Miscellaneous	160.00	3,080.00	5,000.00	1,920.00	62 %
	Account Group Total:	160.00	3,080.00	5,000.00	1,920.00	62 %
	Fund Total:	160.00	3,080.00	5,000.00	1,920.00	62 %
	Grand Total:	437,041.41	9,203,960.21	18,798,318.00	9,594,357.79	49 %

**City of Shelby
Cash Flow Report
2017-2018 2018-2019**

2017-2018		July	August	September	October	November	December	January	February	March	April	May	June
Beginning Cash		3,408,134	2,848,084	2,862,919	3,044,712	3,274,059	3,044,203	3,422,380	3,437,627	3,500,056	3,640,634	3,787,692	3,813,199
Receipts		338,319	365,123	415,564	595,960	695,489	939,497	401,575	315,020	440,717	423,878	410,200	1,078,211
Disbursements		(898,369)	(350,288)	(234,212)	(366,162)	(925,345)	(559,326)	(386,327)	(252,591)	(300,139)	(276,819)	(384,694)	(472,360)
Cash Balance		2,848,084	2,862,919	3,044,272	3,274,509	3,044,203	3,424,374	3,437,627	3,500,056	3,640,634	3,787,692	3,813,199	4,419,050
Outstanding Warrants		(208,848)	(99,188)	(138,811)	(579,195)	(265,735)	(64,242)	(40,011)	(180,885)	(229,244)	(231,758)	(281,956)	(157,317)
Balance		2,639,235.93	2,763,731.56	2,905,460.66	2,695,314.20	2,778,468.44	3,360,132.63	3,397,615.83	3,319,171.81	3,411,389.42	3,555,934.05	3,531,243.27	4,261,733.02
General Fund Balance		1,080,270	1,042,860	1,106,918	1,169,166	1,128,799	1,146,586	1,317,293	1,285,537	1,344,812	1,245,577	1,192,451	1,641,365
2018-2019		July	August	September	October	November	December	January	February	March	April	May	June
Beginning Cash		4,545,239	4,002,930	4,621,160	4,082,070	4,138,156	3,957,924	5,452,284	3,892,458	4,788,939	4,168,252	4,281,716	0
Receipts		375,995	1,597,468	484,474	445,124	869,519	2,637,857	1,846,586	1,159,509	471,301	353,400	465,121	0
Disbursements		(918,303)	(979,239)	(1,023,564)	(332,637)	(1,049,751)	(1,018,858)	(3,406,411)	(263,028)	(1,107,992)	(239,937)	(484,364)	0
Cash Balance		4,002,930	4,621,160	4,082,070	4,194,556	3,957,924	5,576,923	3,892,458	4,788,939	4,152,248	4,281,716	4,262,472	0
Outstanding Warrants		(779,543)	(1,227,342)	(478,157)	(1,513,849)	(878,576)	(540,968)	(1,104,877)	(1,173,673)	(316,035)	(357,381)	(895,659)	0
Balance		3,223,386.90	3,393,818.00	3,603,913.11	2,680,707.49	3,079,348.42	5,035,954.90	2,787,580.83	3,615,266.20	3,836,213.33	3,924,334.93	3,366,813.19	0.00
General Fund Balance		1,521,243	1,453,823	1,547,143	1,483,128	1,380,175	1,702,509	1,645,795	1,579,644	1,655,797	1,573,888	1,479,275	0
Reserved for Debt Service Ent Funds		588644											
Reserved for Closure/post closure		404010											
Energy Relief Restricted		93364											
Disaster Relief Restricted		93364											
1000	1,479,275.18	4000	44,967.49										
2175	902.72	5210	421,558.28										
2190	19,758.89	5310	537,001.94										
2260	123.66	5410	454,499.32										
2310	67,382.97	5720	-118,537.95										
2320	0.00	7040	4,823.17										
2370	10,939.46	7060	99,688.49										
2371	21,123.11	7061	104,989.10										
2372	12,102.46	7110	264.69										
2395	44,226.91	7120	10,102.00										
2396	1,072.50	7199	44,449.48										
2399	271,114.11	7427	5,045.60										
2400	197,745.13	7910	27,267.70										
2500	319,956.94	7930	895,658.50	4,262,471.69									
2550	-92,489.24												
2600	40,440.95												
2810	20,097.00												
2920	47,756.92												
2935	762.95												
2936	-780,821.53												
2956	0.00												
3015	12,520.53												
3035	35,345.50												
3410	1,356.76												
3510	0.00												

CITY OF SHELBY, FY 2018-19
PROJECT BUDGETS
MAY 2019

6/13/2019

PROJECT NUMBER	NAME & ACCOUNTING	Committed Current Month	Committed YTD	ORIGINAL BUDGET	CURRENT BUDGET	AVAILABLE BUDGET	% Committed
<u>2209</u>	<u>WALKING TRAIL</u> 2920-460443-950-2209	\$ -	\$ -	\$ -	\$ 76,000.00	\$ 76,000.00	0%
<u>2242</u>	<u>CHAMPIONS PARK</u> 1000-460441-950-2242	\$ -	\$ -	\$ -	\$ 25,500.00	\$ 25,500.00	0%
<u>2279</u>	<u>PARK MAINTENANCE - PARK & REC (Pool)</u> 2600-460400-950-2279 (Land Water Grant)	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00	0%
<u>2282</u>	<u>4TH CELL SEWER LAGOON</u> 5310-430601-950-2282	\$ -	\$ 1,468,318.28	\$ -	\$ 4,200,000.00	\$ 2,731,681.72	35%
<u>2283</u>	<u>STORM DRAINAGE</u> 5720-430246-950-2283	\$ 424,221.18	\$ 1,637,890.17	\$ -	\$ 4,233,000.00	\$ 2,595,109.83	39%
<u>2284</u>	<u>WATER IMPROVEMENTS (Booster Station)</u> 5210-430501-950-2284 (\$750,000 = Loan) (\$1,072,000 = CDBG/EDA)	\$ 29,544.41	\$ 156,808.70	\$ -	\$ 1,822,000.00	\$ 1,665,191.30	9%
<u>2285</u>	<u>WELLFIELD IMPROVEMENTS</u> 5210-430501-950-2285	\$ 46,777.16	\$ 136,636.66	\$ -	\$ -	\$ (136,636.66)	#DIV/0!
		\$ 500,542.75	\$ 3,399,653.81	\$ -	\$ 10,431,500.00	\$ 7,031,846.19	2%

**CITY OF SHELBY
DELINQUENT TAXES
As of 5/31/2019**

6/4/2019

City Fund	TC District	TC Fund	FUND NAME	# of Taxpayers	DELINQUENT ONLY \$
CITY	0910	7850	City of Shelby	311	357,795.77
3410	9980	7853	Curb, Gutter & Sidewalk-1992	16	83,135.10
2550	9986	7856	Curb, Gutter & Sidewalk-2012	8	9,172.94
5210	9984	7857	Curb Stop	1	656.15
1000	9981	7854	Junk Removal	7	51,684.02
2400	9840	7851	Lighting District #35	254	39,083.04
2600	9860	7881	Park Maintenance #1	278	5,839.08
5720	9845	7886	Storm Drainage-Developed	46	13,112.28
5720	9835	7884	Storm Drainage-Undeveloped	49	2,675.17
2500	9983	7855	Street Maintenance #1	253	106,180.10
2310	5910	7351	TED TIFD		-
1000	9970	7852	Weeds	21	24,655.33
1000	9975	7883	Weeds-2011, 2012	2	880.00
1000	9971	7885	Weeds-2016	4	803.00
					\$ 695,671.98

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MAY 20 2019
CITY OF SHELBY



Proposal for Audit Services
For the Years Ended
June 30, 2019, 2020, and 2021

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Tyler S. Bryant, CPA, CFE	
Amanda L. Manuel, CPA	
Paul Sam Fallang, CPA	



ACCOUNTING
AUDIT
TAX
EMPLOYEE BENEFITS
SPECIALIZED SERVICES

May 17, 2019

City of Shelby, Montana
Audit Selection Committee
112 1st St. South
Shelby, MT 59474

LETTER OF TRANSMITTAL

We appreciate the opportunity to submit this proposal to serve as the independent certified public accountants for the City of Shelby, Montana. This proposal addresses the audit and tax services for the years ending June 30, 2019, 2020, and 2021. Due to our involvement with your organization over the years, we fully understand the work to be performed and we wish to emphasize our ongoing commitment to meeting all of the City of Shelby, Montana's requirements.

Junkermier, Clark, Campanella, Stevens, P.C. (JCCS) is one of the oldest and largest local firms in Montana. Founded in 1946, we celebrate 70 years of providing innovative solutions and extending excellent service to our clients. We have the technical abilities and expertise to assist the City of Shelby, Montana with the implementation of various accounting pronouncements as they become effective, as well as other difficult accounting matters that may arise. We have the resources, experience, reputation, and enthusiasm to serve the City of Shelby, Montana in an outstanding manner.

I, Tyler Bryant, am authorized to make representations for JCCS and can be reached at tyler.bryant@jccscpa.com or (406) 442-6901. We welcome the opportunity to meet with you to discuss this proposal and answer any further questions you might have. Again, we appreciate the opportunity to submit this proposal.

Respectfully submitted,

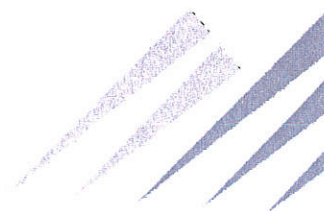
A handwritten signature in blue ink, appearing to read "Tyler Bryant", with a long horizontal line extending to the right.

Tyler S. Bryant, CPA, CFE
Shareholder

JUNKERMIER, CLARK, CAMPANELLA, STEVENS, P.C.
Certified Public Accountants and Business Advisors

501 Park Dr S / Great Falls, MT 59405

Office: (406) 761-2820 / Fax: (406) 761-2825 / jccscpa.com



About Junkermier, Clark, Campanella, Stevens PC

Our firm is one of the oldest and largest local firms in Montana. Founded in 1946, we celebrate 70 years of extending excellent service to our clients and providing them with industry expertise. We have six offices across the state of Montana located in Great Falls, Hamilton, Helena, Missoula, Kalispell, and Whitefish. In total, these six offices employ over one-hundred twenty individuals. Our statewide audit division is currently comprised of thirty highly qualified professionals.

As a firm, JCCS qualifies as a small business under the definition established by the Small Business Administration under 13 CFR 121.201 for offices of certified public accountants. Although we are a small business, we have resources and professional expertise comparable to the largest accounting firms in the state of Montana matched with the personalized service of a small firm.



Our firm offers professional accounting and business advisory services to cover nearly all of our clients' financial and operational needs. Our expertise includes working with both for-profit and not-for-profit entities of all sizes in accounting, auditing, financial reporting, and taxation. Although the Great Falls office will be directly responsible for this engagement, our firm structure allows us access to statewide expertise from all of our branch offices.

Employees of JCCS will perform all of the work on this engagement. In every case possible the same staff will be provided in subsequent years in order to facilitate continuity and efficiency in the delivery of our accounting services. Furthermore, a substantial portion of our work will be performed directly by a shareholder of our firm. We believe providing you with highly experienced personnel on a consistent basis is essential in providing you truly effective and efficient accounting services.

The selected audit team will consist of the following professionals:

Engagement Shareholder: Tyler Bryant, CPA, CFE

Manager: Amanda Manuel, CPA

Senior: Sam Fallang, CPA

Resumes for the above individuals are included in Appendix (B) to this proposal.

The JCCS Difference

We understand that you deserve more than a “typical accountant” and we are anything but typical. Excellence is demanded in everything we do and from all of our employees. We pride ourselves on providing value-added services to our clients. We look at the delivery of accounting services as a way to learn your organization’s business and help you meet your goals, not just to help you satisfy compliance requirements. Furthermore, our approach to delivery facilitates an efficient and unobtrusive engagement to help you get back to your everyday business.

Our professionals are available year-round to help with any accounting related issues that may come up throughout the year. We take communication with our clients seriously and respond to all inquiries in a timely manner. As a firm, we have a “twenty-four hour rule” when it comes to client contact; that is, we respond to all client inquiries within twenty-four hours. It is through this continued and effective communication that we serve as close business advisors to our clients; not just accountants.

Of course we think highly of the services we provide, but don’t take our word for it. Please take time to discuss our services and personnel with the audit references outlined on page 6.

Firm Qualifications and Quality Assurance

We are committed to providing high-quality professional personnel at all levels. Our shareholders, supervisory personnel and staff-level team members are fully qualified to render the required audit procedures. We will ensure that our staff members are closely supervised, technically qualified, independent, and use due professional care in the performance of their duties. A shareholder of our firm will be directly involved in all aspects of the audit engagement. We believe this is an important component of our supervision and quality assurance.



As a member of the Private Companies Practice Section of the American Institute of Certified Public Accountants Division for CPA Firms, our clients can be assured that our personnel are committed to professional development. It is because of this devotion to excellence that we have successfully completed eight consecutive Peer Reviews with unqualified reports; the highest level of report available. For your consideration, a copy of our most recent Peer Review report is presented as Appendix (A) to this proposal.

There have been no complaints issued against the personnel assigned to this engagement levied by the Montana Board of Public Accountants or any other regulatory agency.

Experience and Professional References

Our firm has a long history of experience conducting audits of governmental organizations. Services to those clients include financial statement audit services, A-133 compliance audits, and agreed upon procedures on local building code enforcement program, car rental concession fees and customer facility charges, and bond certification.

Due to our prior experience auditing the City of Shelby, Montana, we have developed specific expertise regarding your operations, internal control structure, compliance requirements, and funding. This established expertise will significantly reduce the time required by the City of Shelby, Montana personnel during the audit and will result in a more efficient and effective engagement overall.

The following is a short sample of audit engagements performed by our firm. You are welcome to contact anyone on the list.

Entity	Contact Name	Telephone #
City of Great Falls, Montana (over 10 years)	Melissa Kinzler	(406) 455-8476
City of Billings, Montana (8 years)	Andrew Zoeller	(406) 657-8209

In addition to the entities listed above, we perform audits of local special districts. These entities and their contact information are available upon request.

As our experience indicates, we clearly understand the scope of services to be provided. You can be assured that we will design your audits specific to City of Shelby, Montana to ensure compliance with all applicable standards and ensure you receive high-quality, efficient, and effective audit services. JCCS is independent with respect to City of Shelby, Montana as defined by Generally Accepted Auditing Standards and Government Auditing Standards and no conflicts of interest exist.

Scope of Services

The audits will be performed in accordance with:

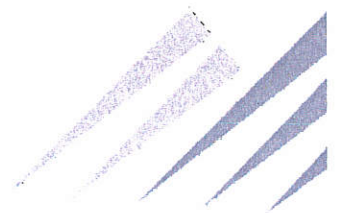
- Generally Accepted Auditing Standards as prescribed by the American Institute of Certified Public Accountants
- Government Auditing Standards issued by the Comptroller General of the United States
- The requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)
- Montana Code Annotated as specified by the Montana Department of Administration Local Government Services Bureau
- Montana Single Audit Act

Audit Purpose

The primary purpose of our audit will be to express our opinion that the general purpose financial statements, as a whole, present fairly, in all material respects, the financial position, results of operations and cash flows of the City of Shelby, Montana in conformity with GAAP. The audit is subject to the inherent risk that errors or irregularities may occur and not be detected. If, for any reason, we feel it necessary to give other than an unmodified opinion, we would clearly state the reason for the qualification and discuss it with you prior to issuing the report.

Risk Based Audit Approach

Our audit procedures are based upon our risk assessment of the significant elements of the financial statements as identified by the needs and expectations of the users of the financial statements. In addition, we will assess what assertions are relevant over the identified significant elements, what type of controls should be in place, document the controls in place, test the controls, and then develop analytical audit procedures to be used during preliminary review of the financial statements. Based upon the results of the preliminary analytical procedures, we will determine the nature, timing, and extent of audit procedures that will enable us to gather sufficient audit evidence to issue an audit opinion. Our approach allows us to demand less of your time by focusing our work on the significant elements.



Workpapers

Upon request, we will provide a copy of the workpapers pertaining to any findings determined during the audit. The workpapers will be concise and provide the basis for the finding as well as an analysis of the problem. Our workpapers are also available for examination by the cognizant federal or state agency, the GAO, and the City of Shelby, Montana. Our audit workpapers are maintained for a minimum of five years after the report release date.

Supervision

Our audit procedures will ensure that our staff members are closely supervised, technically qualified, independent, and use due professional care in the performance of their duties. A shareholder of JCCS will be directly involved in every stage of the audit, including planning, fieldwork and reporting.

Required Communications Letter

At the conclusion of our engagement, we will issue a required communications letter which is addressed to the City of Shelby, Montana Mayor and City Council. This letter discusses our observations during the audit and our recommendations for improving operations, internal controls, the accounting system, and other aspects we may notice. We consider this letter to be an important by-product of an audit to help us communicate important information gathered from the audit that would not otherwise be rendered from the financial statements alone. Before publishing our required communications letter, we will review it with appropriate City personnel so that we can solicit their comments and cooperation in making any needed changes. In the event any of our services were to disclose fraud or other irregularities, we will promptly advise the City of Shelby, Montana Mayor and City Council.

Confidentiality

At JCCS, we take the confidentiality of our clients seriously. We will not publish, reproduce, or otherwise divulge information obtained in any manner. Only JCCS employees on the audit engagement team will have access to the information obtained during the audit. Furthermore, we utilize a secure file sharing program to facilitate encrypted transmission and receipt of all electronic documents.

Value-Added Services

At JCCS, we pride ourselves on providing value-added services for our clients. We provide analysis and recommendations for issues that come to our attention relating to efficiencies in your operations, internal controls, and accounting processes. In addition, when you are a client of JCCS you have access to our personnel all year to assist with issues that arise throughout the year. Furthermore, we conduct no-cost personalized presentations to help educate our clients on various topics including business practices, recent pronouncements, compliance, and other technical accounting topics.



Proposed Schedule for Completion of Audit

The timing of the audit schedule is dependent upon the preparedness of your year-end accounting records. Provided the accounting records are ready and available, the expected timeline for the City of Shelby, Montana audit would be as follows:

- Beginning of August — JCCS provides a list of information needed for planning the audit
- Beginning of September — City of Shelby, Montana provides Trial Balance to JCCS
- September/October — Perform fieldwork
- November — JCCS review financial statements prepared by City of Shelby, Montana; JCCS provide draft audit reports for review by City of Shelby, Montana
- December 31 — Issue final audit reports

Fieldwork dates are general and the actual dates will be scheduled based on your availability. Please note that we strive to exceed stated deadlines in all cases possible.

Our Commitment

We understand completely the work to be performed. Our current level of staffing is more than sufficient to ensure that you receive timely, efficient audits. As we previously stated, in every case possible the same staff will be provided in subsequent years in order to facilitate continuity and efficiency in your audit engagement. Tyler Bryant, Shareholder, is authorized to make representations on behalf of JCCS and bind JCCS to this engagement.

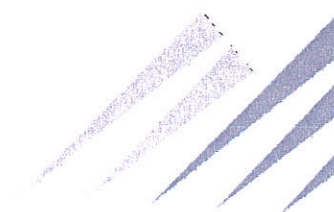
Engagement Price

We propose the following fees for a financial statement audit for the fiscal years ended June 30, 2019 through 2021:

June 30, 2019	\$23,000
June 30, 2020	\$23,750
June 30, 2021	\$24,500

The above fees do not include a single audit or preparation of the financial statements. Should the City of Shelby, Montana require a single audit in any of the above fiscal years, we propose an additional \$2,500 per major program audited with regard to the Uniform Guidance. In addition, should the City of Shelby, Montana need the auditor to prepare the financial statements, we propose an additional fee ranging between \$2,500 to \$3,500 per year for that service.

There will be no additional out of pocket expenses charged for the proposed work. The proposed fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before additional costs are incurred.







First Financial Bank Building
Montana Society of Certified Public Accountants
1000 13th Avenue, Suite 200, Helena, MT 59601
www.mt.cpa.org

Report on the Firm's System of Quality Control

November 28, 2017

To the Shareholders of Junkermier, Clark, Campanella, Stevens, P.C.
and the Peer Review Committee of the Montana Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Junkermier, Clark, Campanella, Stevens, P.C. (the firm) in effect for the year ended June 30, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Junkermier, Clark, Campanella, Stevens, P.C. in effect for the year ended June 30, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Junkermier, Clark, Campanella, Stevens, P.C. has received a peer review rating of *pass*.

Davis Kinard & Co, PC

Certified Public Accountants



TYLER BRYANT

Certified Public Accountant, Certified Fraud Examiner



Present Position Shareholder, Branch Manager, Helena

Experience Mr. Bryant has experience in auditing and accounting with an emphasis in the governmental, non-profit, private businesses, and credit union industries. He also prepares financial statements, including analysis, adjustment, and related comments. His tax experience includes preparation of individual, non-profit, corporation, and partnership federal and state tax returns. In addition, he serves on the JCCS Audit Committee and is the branch manager of the JCCS Helena office.

Education Master of Professional Accountancy
Montana State University, Bozeman, MT

B.S. Business Administration, Major in Accounting
Montana State University, Bozeman, MT

Continuing education courses through Montana Society of Certified Public Accountants (MSCPA), American Institute of Certified Public Accountants (AICPA) sponsored courses. Mr. Bryant has met all educational requirements required by the Montana Board of Public Accountants and the AICPA.

Community Mr. Bryant is an alumni of the Leadership Helena program, a member of the Helena Chapter of the MSCPA, the past President of the Great Falls Society of CPAs, former Treasurer for the Confero Sports Foundation, and formerly a member of the Financial Literacy Committee for the Montana Society of CPAs.

AMANDA MANUEL

Certified Public Accountant



Present Position Manager, Great Falls

Experience Ms. Manuel has experience in auditing and accounting with an emphasis in the governmental, non-profit, private businesses, and credit union industries. She also prepares financial statements, including analysis, adjustments, and related comments. Her tax experience includes preparation of individual, corporation, and partnership federal and state tax returns. Her bookkeeping experience includes various construction entities.

Education Master of Professional Accountancy
Montana State University, Bozeman, MT

B.S. Business Administration, Major in Accounting
Montana State University, Bozeman, MT

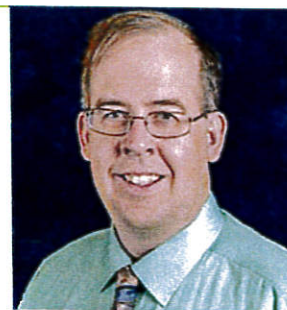
Continuing education courses through Montana Society of Certified Public Accountants (MSCPA), American Institute of Certified Public Accountants (AICPA) sponsored courses. Ms. Manuel has met all educational requirements required by the Montana Board of Public Accountants and the AICPA.

Community Ms. Manuel is a past President of the Great Falls Chapter of CPAs, is a member of the AICPA, a member of the MSCPA, and a member of the Great Falls Chapter of CPAs, and works in the Great Falls community as a volunteer in various capacities.



SAM FALLANG

Certified Public Accountant



Present Position Senior II, Great Falls

Experience Mr. Fallang has experience in auditing and accounting with an emphasis in the governmental and non-profit industries. He also prepares financial statements, including analysis, adjustments, and related comments. His tax experience includes preparation of individual, corporation, and partnership federal and state tax returns.

Education Bachelor of Business Administration, Concentration in Accounting
Walla Walla University, College Place, WA

Continuing education courses through Montana Society of Certified Public Accountants (MSCPA), American Institute of Certified Public Accountants (AICPA) sponsored courses. Mr. Fallang has met all educational requirements required by the Montana Board of Public Accountants and the AICPA.

Community Mr. Fallang is a member of the AICPA, member of the MSCPA, and member of the Great Falls Chapter of CPAs, a volunteer on the supervisory committee for Embark Credit Union, and volunteers as the Treasurer for the Great Falls Seventh-day Adventist Church.

Shelby Tourism Business Improvement District Work Plan 2019-2020



Shelby Tourism Business Improvement District

Tourism is a vital part of the Shelby economy. The Shelby Tourism Business Improvement District (TBID) is a tool which allows our community to actively pursue resident and non-resident tourists for local events, sporting venues, activities and conventions. The Shelby TBID is made up of the following lodging establishments: Comfort Inn; Crossroads Inn; Glacier Motel; Totem Motel; O'Haire Manor; Best Western Shelby Inns & Suites; and Sherlock Motel Inc. These participating establishments petitioned the City of Shelby for formation in 2011. The TBID was approved through Resolution No. 1817 with original members. Resolution No. 1831 brought in O'Haire Manor. Resolution No. 1859 brought in the Best Western Shelby Inn & suites and Resolution No. 1878 included the Sherlock Motel. They have an executive committee; by-laws established November 8, 2011; and a yearly work plan.

The following lodging establishments are currently inactive in the TBID:

Sherlock Motel

Totem Motel

O'Haire Manor

Shelby TBID Estimated 2019-2020 Budget

Task	Percentage of Budget	Estimated Budget Amount
Administration/Insurance	7%	\$5,000.00
Marketing	30%	\$22,000.00
Event Sponsorship	44%	\$32,000.00
Other	19%	\$13,500.00
Total	100%	\$72,500.00

TBID Funding-

Account Balance of May, 2019	\$44,449.48
Projected Expenses	\$72,500.00
<i>Average Yearly Income (Assessments)</i>	<i>\$50,000.00</i>

The Office of Community Development completes the administration of the Shelby TBID. Lorette Carter oversees all communication, reporting, and draw requests. The assessment form and fees are due quarterly. The Shelby Community Development Director will remind lodging establishments of transmittal deadlines. The assessment form/fees will be due 30 days after the quarter deadline to the City of Shelby. The City of Shelby will collect and house the TBID fees for TBID disbursement.

Shelby TBID Executive Board

Election of officers took place at the last regular meeting of the fiscal year which was May 16, 2019.

Cheri Hirst, Chair

Comfort Inn & Suites
(406) 434- 2212

Rachel Sullivan, 1st Vice Chair

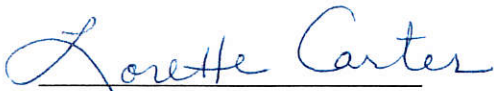
Best Western Shelby Inn & Suites
(406) 424-4560

Jean McFee, 2nd Vice Chair

Glacier Motel
(406) 434-5181

Lorette Carter, Reporting

Office of Community Development
(406) 434-5222



Submitted by Lorette Carter

June 17, 2019

Shelby TBID 2019-2020 Estimated Expenditures

Task	Items	Expense	Total Estimated Expenditures
Administrative/Insurance			
Admin	Donation to City of Shelby	2,500.00	
Insurance	Liability ~ Board coverage	2,000.00	
Supplies	Stamps, envelopes, misc. office expenses	500.00	
Total Admin./Insurance			5,000.00
Marketing			
	Central Montana Planner/Shows	2,500.00	
	Vacation Travel Guide	1,000.00	
	Shelby Crossroads Magazine	1,300.00	
	Other tourism marketing	3,200.00	
<i>Sub Total</i>			<i>8,000.00</i>
	Brochure (based on 20,000)/Distribution	6,000.00	
	Web	1,600.00	
	VIC Staffing	6,000.00	
	Other advertising	400.00	
<i>Sub Total</i>			<i>14,000.00</i>
Total Marketing			22,000.00
Event Sponsorship			
	Marias Valley Golf Course	7,500.00	
	Next Generation Conference	2,000.00	
	SHS Coyote Classic Basketball Tournament	12,000.00	
	Marias Valley Archery Winter Shoot	1,500.00	
	SHS 10C Basketball Tournament	3,500.00	
	Tourism Training Workshop	1,000.00	
	Other event sponsorship	4,500.00	
Total Event Sponsorship			32,000.00
Other			
Association contribution	Voices of Tourism	3,500.00	
Donations	Community donations	10,000.00	
Total Other			13,500.00
Total Project Expenditures			\$72,500.00

PLANNING ASSISTANCE CONTRACT

between
JAMES H. YEAGLEY
and
THE CITY OF SHELBY

This contract made and entered into this 1st day of July, 2019, by and between the CITY OF SHELBY, MONTANA, a subdivision of the State of Montana, Shelby, MT 59474, acting by and through its duly elected Mayor (hereinafter referred to as the City), and JAMES H. YEAGLEY, 705 Central Avenue, Great Falls, MT 59401 (hereinafter referred to as the Planner).

WITNESSETH THAT:

WHEREAS, the City desires to engage the Planner to render certain technical or professional service hereafter described in connection with and undertaking to be financed by the City.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

EMPLOYMENT: The City hereby agrees to engage the Planner as contractor who hereby agrees to perform the services hereinafter set forth in connection with this contract. Planner will complete the Independent Contractor Checklist, attached as Exhibit A.

AREA COVERED: The Planner shall perform all the necessary services provided under this contract in connection with the City's jurisdictional area.

SCOPE OF SERVICE: The Planner shall do, perform and carry out in a satisfactory and proper manner, as determined by the City, the following functions and services:

- Assist the City-County Planning Board and the City Council in incorporating the Shelby Comprehensive Plan in local land use decisions.
- Update the City's capital improvements plan and growth policy.
- Review and make recommendations on subdivision proposals and zoning matters for the planning board.
- Miscellaneous planning services as required.

PERSONNEL: The Planner will perform all of the services required hereunder, and the Planner engaged in work shall be fully qualified to perform such services.

TIME OF PERFORMANCE: The services of the Planner are to commence after the execution of this contract, and shall be undertaken and completed in such a sequence as to assure their expeditious completion.

COMPENSATION: The City agrees to pay the Planner \$25.00 per hour, up to a maximum of \$600.00 per month.

METHOD OF PAYMENT: The Planner shall submit a bill monthly with a detailed breakdown of date, time and work performed, as listed above in the Scope of Service, to the City.

TERMINATION OF CONTRACT: This contract shall be terminated on June 30, 2020.

CHANGES: The City may, from time to time, require changes in the Scope of Services to be performed hereunder or the Planner may, from time to time, request changes in the Scope of Services to be performed hereunder. Such changes, which are mutually agreed upon by and between the Planner and the City, shall be incorporated in written amendments to this contract.

FINDINGS CONFIDENTIAL: Any reports, information, data, etc., given to or prepared or assembled by the Planner under this contract, which the City requires be kept confidential, shall not be made available to any individual or organization by the Planner without prior written approval by the City.

INDEPENDENT CONTRACTOR: Planner is an independent contractor with respect to the City and nothing in this agreement is intended nor shall be construed to create between the City and Planner an employer/employee relationship, a joint venture relationship, a principal/agent relationship, a partnership or to allow the City to exercise control or direction over the manner or method by which the Planner provided his professional services; provided always that such services shall be provided in a manner consistent with the professional standards governing such services and all laws, rules and regulatory requirements applicable thereto. Planner understands and agrees that (1) the City will not pay or withhold on behalf of Planner any sum for income tax, unemployment insurance, social security, worker's compensation, or any other withholding pursuant to any law or requirement of any governmental body, and (2) all of such payments and withholdings are the sole responsibility of Planner, and (3) Planner will hold harmless, indemnify and defend the City against any claim arising out of its failure to withhold any amount from Planner's compensation. None of the benefits provided by the City to its employees shall be available to Planner unless specifically provided herein.

ABSENCES, INABILITY TO PERFORM AND TERMINATION: This agreement may be terminated on the occurrence of any of the following events:

a) If Planner or the City fails to fully abide by the terms of this agreement, provided, however, that the non-breaching party shall first give the breaching party notice in writing of the breach(s) or default(s) claimed, and provided, further, that the breaching party shall have thirty (30) days from delivery of the notice to cure and correct the breach or default claimed. Any notice given shall be delivered to the City at the offices of the City, Shelby, Montana, and to Planner at his address above set forth, or such other address as he shall furnish to the Mayor of Shelby in writing. The notice shall be effective on mailing as evidenced by the post office cancellation.

b) Immediately, if Planner fails to maintain and uphold the standards and ethics of his profession.

c) Immediately, on death or disability of Planner. For purposes of this agreement, disability shall be defined as the inability or unwillingness of Planner to practice his profession or to perform his obligations under this contract by reason of physical, mental or emotional sickness, injury or impairment for a period of thirty (30) consecutive days or for a period of forty-five (45) days in the aggregate during the term of this agreement.

d) Either party shall have the right and privilege to terminate this contract at any time by submitting written notice of intent to terminate this contract at least ninety (90) days prior to the designated termination date. This notification need not include the reason for termination.

RECORDS: Planner shall keep and maintain, at his office in the City of Shelby, all records and documents applicable to the performance of his duties under this contract along with any other documents, records and reports that may be legally required by any law, rule or regulation of the State of Montana. All of said documents and records shall be and remain the property of the City of Shelby and shall be available, unless specifically prohibited by Montana rule or code, for inspection and utilization, as necessary, by authorized officers and departments of the City of Shelby.

PRIOR AGREEMENT & AMENDMENT: This agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof and there are no agreements or representations between the parties relating to the subject matter hereof other than those expressly contained herein. This agreement may not be modified orally and no attempt at modification or amendment shall be binding unless it is in writing and signed by the parties hereto.

ASSIGNMENT PROHIBITED: Neither this agreement nor any interest or claim hereunder shall be assigned or transferred by either party.

INTERPRETATION OF CONTRACT: The entire agreement between the parties with respect to the subject matter herein is contained in this contract which shall be governed by the laws of the State of Montana, and, unless expressly provided herein to the contrary, is solely for the benefit of parties hereto. Any court of competent jurisdiction of the State of Montana shall have exclusive jurisdiction over the subject matter of this agreement and over the parties hereto.

SEVERABILITY: Each of the provisions of this contract shall be severable, one from the other, and if any part or portion thereof shall be held invalid by any court of competent jurisdiction, the other part and portions hereof shall, nevertheless, for all purposes, remain in full force and effect.

IN WITNESS OF the City of Shelby and James H. Yeagley have executed this agreement
as of the date first above written.

JAMES H. YEAGLEY, Planner

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

EXHIBIT A
INDEPENDENT CONTRACTOR CHECKLIST

Any Contractor who is an individual, or a company without a separate federal identification number for tax purposes, must answer the questions and sign the form. This form must be attached to the Contract.

Name of proposed independent contractor: _____

Federal Tax ID# _____

I certify that the following is true and I will comply:

	YES	NO
I provide similar services to other clients and/or businesses.		
I engage in entrepreneurial activities in an established trade, occupation or business and am at risk for profit or loss.		
I will receive little or no training, supervision, or instruction from the City of Shelby, other than conveying the scope of service desired.		
I am not a current employee of the City of Shelby.		
I will be responsible for determining means and methods to use in performing the services at my own expense and on my own time.		
I will provide my own transportation vehicle, office space, computer, supplies, equipment, training, certifications, or conferences necessary to perform services.		
I will maintain worker's compensation coverage OR provide a copy of exemption from worker's compensation coverage under MCA Section 39-71-401.		
I will set my own priorities on time, amount of effort, and hours of work, to accomplish the services within stated time frame.		
I will be paid in a manner consistent with others in the same trade, occupation, profession or business.		
I will comply with all Montana laws including but not limited to the requirements of the Montana Department of Labor & Industry regarding independent contractor exemption certificates.		

Information regarding this requirement may be found <http://erd.dli.mt.gov/workers-comp-regulations/montana-contrator/independent-contractor-central-unit.html> or by contacting Montana Department of Labor and Industry at (406) 444-9029.

Provide a detailed explanation of any of the above questions that are answered "no."

Contractor Printed Name and Signature

Date

LEASE OF BUSINESS PROPERTY

THIS LEASE made and entered into on the ____ day of _____, 2019, by and between the CITY OF SHELBY whose address is 112 1st St S, Shelby, Montana 59474, hereinafter collectively to as LESSOR and the SHELBY FOOD PANTRY, whose address is PO Box 393, Shelby, Montana 59474, hereinafter referred to as LESSEE.

WITNESSETH:

In consideration of their mutual covenants hereinafter contained, the parties agree as follows:

1. **Demise, Use & Description of Premises:** LESSOR hereby demises, leases and lets unto LESSEE and LESSEE hires from LESSOR, that certain premises with all improvements thereon more particularly described as Areas D and J located in the Shelby Civic Center at 669 Park Drive, Shelby, Montana, as indicated in Exhibit A, attached hereto and made a part hereof for all purposes.

2. **Term:** This term of this lease shall be for sixty (60) months commencing the 1st day of July, 2019, and concluding on the 30th day of June, 2024.

3. **Rentals:** LESSEE shall pay to LESSOR as rent for the demised premises the sum of \$1.00 per month during the term of this lease. LESSEE shall not be required to pay to LESSOR a deposit.

Each monthly rental shall be paid in advance of the month commencing with the beginning of this lease and on the same day of each month thereafter, provided, however, that monthly rental payments shall not be considered delinquent so long as they are received by the agent of the LESSOR by the 5th day of each month.

4. **Purpose & Restrictions on Use:** LESSEE shall use the demised premises as a business premises and shall in no event conduct any activity that is unlawful, ultra-hazardous or that would increase the premiums for any fire, casualty or liability insurance carried by LESSOR.

5. **Carpets:** LESSEE shall be responsible for having all carpets therein professionally cleaned before surrendering the demised at the expiration of this lease.

6. **Indemnification:** LESSEE agrees to indemnify and hold harmless the LESSOR from any and all claims, suits, judgments or liabilities for any property damage, personal injury or death, including costs, expenses and attorney's fees which may arise from or out of LESSEE'S occupation of the demised premises or from any act or omission by them, their agents, employees, successors, assigns, licensees and invitees.

LESSEE agrees to repair all damage to the demised premises caused by its use and upon surrendering the demised premises, personal property, furniture and fixtures, agrees to leave same in as good a condition and repair as they were when they took possession, allowance being made for ordinary wear and tear and or resulting from acts of LESSOR or its agents or employees. LESSEE shall care for and use in a conservative manner the demised premises and the improvements thereon and the appliances leased hereunder.

LESSEE shall not make any alterations, additions or improvements to the demised premises without the written consent of LESSOR.

LESSEE shall at no time suffer any mechanic's lien, construction lien or other lien or encumbrances to attach to the demised premises that may be superior to LESSOR'S title and should any such lien or encumbrance attach to the demised premises, same, at the option of LESSOR, may

be paid by it for the benefit of LESSEE and any such amount so paid by LESSOR for the benefit of LESSEE shall bear interest at the rate of 10% per annum from and after the date of payment.

7. **Destruction or Damage to the Demised Premises:** In the event of damage to the demised premises by fire, windstorm or other insured casualty, and such damage is so extensive as to render the demised premises totally uninhabitable, and if LESSOR shall within thirty (30) days thereafter decide not to rebuild, this lease shall cease and terminate, and any rent shall be apportioned to the date of the damage. In all other cases where the leased premises are damaged by fire, windstorm or other insured casualty, LESSOR shall repair the damage with reasonable dispatch after written notice of such damage, and if such damage has rendered the premises uninhabitable in whole or in part, then the rent shall abate during those periods when the premises is uninhabitable. In determining what constitutes reasonable dispatch, consideration shall be given to delays caused by weather, adjustment of insurance and other causes beyond LESSOR'S control.

In no case shall LESSOR be liable to LESSEE for any costs, fees, damages, or consequential damages for property loss, personal injury or death resulting from fire, damage, casualty, the elements, or from termination of this lease.

8. **Reasonable Access:** LESSOR shall have reasonable access to the demised premises during business hours for the purpose of examining or inspecting the same, making the required alterations or repairs, or maintaining the demised premises in accordance with the terms of this agreement.

9. **Quiet and Peaceful Possession:** LESSOR covenants with LESSEE that upon LESSEE paying the rental herein provided and performing the covenants for which they are obligated herein, LESSEE shall quietly have, hold and peacefully enjoy the demised premises during the term hereof.

10. **Assignment and Subletting:** LESSEE shall not assign this lease or any portion thereof or sublet the demised premises or any portion thereof without the express written approval and consent of LESSOR.

11. **Notices:** All notices given by either party to this agreement shall be as follows: To LESSOR at 112 1st St S, Shelby, MT 59474; to LESSEE at PO Box 393, Shelby, MT 59474.

Such notices shall be by certified mail, postage prepaid, return receipt requested, and the time of giving such notice shall be the time that such notices are mailed as evidenced by the post office cancellation thereon. At the option of the party giving the notice, same may be served by personal service by the Sheriff's Department in the county in which the party receiving the said notice resides at the time same is served, and the time of giving said notice shall, in that case, be evidenced by the return of the Sheriff as to the day and hour same was served.

12. **Default:** The following events shall be deemed to be events of default by LESSEE under this lease:

- (a) The vacation or abandonment of the premises by LESSEE.
- (b) If LESSEE shall fail to pay any installment of rent or to make any other payments required to be made by them hereunder, where such failure continues after the 5th business day of the month in which the rental installment was due.
- (c) If LESSEE shall fail to comply with any term, provision or covenant of this lease, other than the payment of rent, and shall not cure such failure within thirty (30) days after written notice thereof to LESSEE, provided, however, that if by the nature of such default, same

cannot reasonably be cured within such 30-day period, LESSEE shall not be deemed to be in default if it shall within such period commence to cure and thereafter diligently prosecute the same to completion.

(d) If LESSEE shall make an assignment for the benefit of creditors, or a trustee or receiver shall be appointed for LESSEE under the laws of any state wherein possession is not restored to LESSEE within thirty (30) days.

(e) If LESSEE shall file a petition under any subsection or chapter of the BANKRUPTCY CODE, as amended, or under such similar law or statute of the United States or any state thereof; or LESSEES shall be adjudged bankrupt or insolvent in proceedings filed against LESSEE hereunder.

(f) The attachment, execution or other judicial seizure of substantially all of LESSEE'S assets or LESSEE'S interest in this lease where such seizure is not discharge within thirty (30) days.

13. **Remedies:** Upon the occurrence of any event or default by LESSEE, LESSOR shall have the option to pursue any right or remedy available to them under the laws of the State of Montana and LESSOR shall have the right to enter the demised premises and take full and absolute possession of same, and to remove all persons and property from the demised premises without such re-entry working a forfeiture of the rents to be paid or the covenants to be performed by LESSEE hereunder for the full term of this lease or any renewal thereof.

In case of a suit by LESSOR or by LESSEE hereunder to enforce or interpret the provisions hereof, the party ultimately prevailing shall be awarded reasonable attorneys fees, costs and expenses of such suit.

14. **Examination of Premises:** LESSEE acknowledges that it has examined the demised premises prior to execution of this lease and that the demised premises is in satisfactory condition and suitable for occupation and the uses intended. Further, LESSEE acknowledges that LESSOR has made no representations to them relating to the condition of the demised premises and personal property except as provided in this agreement. LESSOR is leasing the demised premises and personal property "AS IS" and "WHERE IS" and LESSEE accepts the demised premises and personal property in that condition.

15. **Waiver & Severability:** No waiver by LESSOR of any provision of this agreement shall be deemed to be a waiver of any other provision hereof or of any subsequent breach by LESSEE of the same or any other provision. Each of the provisions of this agreement shall be severable, one from the other, and if any part or portion thereof shall be held invalid by any court of competent jurisdiction, the other part and portions hereof shall, nevertheless, for all purposes, remain in full force and effect.

16. **Time Is Of Essence:** Time is of the essence with respect to the performance of every provision of this agreement in which time of performance is a factor.

17. **Binding Upon Successors and Assigns:** All of the covenants and agreements herein contained shall be binding upon and shall inure to the benefit of the parties, their legal representatives, successors and assigns.

18. **Early Termination:** Either party may terminate this lease for any reason prior to the time specified herein with a 90-day notice to the other party.

19. **Prior Agreement:** This agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof and there are no agreements or representations between the parties relating to the subject matter hereof other than those expressly contained herein. This agreement may not be modified orally and no attempt at modification or amendment shall be binding unless it is in writing and signed by the parties hereto.

20. **Headings:** Paragraph captions contained in this agreement are for convenience only and shall not be considered in the construction or interpretation of any provisions hereof.

21. **Gender and Tense:** For purposes of interpretation, in this lease the singular shall include the plural; the plural shall include the singular; the masculine shall include the feminine, the feminine shall include the masculine; and the neuter shall include the masculine and the feminine.

22. **Governing Law and Jurisdiction:** This lease shall be interpreted and enforced in accordance with the laws of the State of Montana, and the Ninth Judicial District Court of the State of Montana in and for the County of Toole shall have exclusive jurisdiction over the subject matter of this lease and personal jurisdiction over the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this lease on the day and year first above written.

CITY OF SHELBY

GARY MCDERMOTT, Mayor
Representative of LESSOR

SHELBY FOOD PANTRY

Print Name: _____
Representative

of

LESSEE

LEASE OF BUSINESS PROPERTY (FOOD PANTRY)



CITY - Maintenance Areas		JUNE				
	LOCATION	2-8	9-15	16-22	23-30	
1	Blue Warehouse - 1736 SE Front St					
2	Industrial Park Vacant Lots - Tract 7A-1A (W of Stene bldg) and Tract 10A (W of Marias Vet Clinic)					
3	Sewer Lift Station (triangle tract) - Plum St					
4	Mary Allison Park - 133 E Main St					
5	Historic City Hall & Park - 120 E Main St					
6	Parking Lot Turn-a-Round - 120 Main St					
7	Andy Anderson Park - 16 1st St S					
8	Williamson Bldg Parking Lot - 221 1st St S					
9	Parking Lot - 300blk 1st St S (behind First State Bank)					
10	Rainbow Complex - 401 Main St					
11	Rainbow Complex parking lot - 411 Main St					
12	Pat Irvin Park - 142 5th Ave N (Albertson's corner)					
13	Vacant Lots (5) - 1st St N & 6th Ave N corner (behind Subway)					
14	Fire Hall & Meadowlark Park - 634 1st St S					
15	Historic Shelby High Complex - 133 6th Ave S					
16	Sewer Lift Station (by Shopko) - Roosevelt Hwy					
17	Sewer Lift Station (by Dixie Inn) - Roosevelt Hwy					
18	Champions Park - 448 12th Ave N					
19	Johnson Park & Pool -121 12th Ave N					
20	Vacant Lot - corner of 4th St S & 6th Ave S					
21	Lincoln Park - 1000 Birch Ave					
22	Vacant Lots (5) - 613 Teton Ave (NW side of viaduct)					
23	Kenneally Park (water dispenser station) - 201 Mineral St					
24	Vacant Lots (3) - 532 Liberty Ave					
25	Bitterroot Complex & Park- 622 Granite Ave					
26	Civic Center - 669 Park Ave (grass, alley, parking lot area)					
27	Coyote Hills Canal - along Spirit Dr					
28	Vacant Lot - strip along Prairie St					
29	Aronow Park - 700 Valley St (park, skating & pit area)					
30	Lake Shel-oole Campground - 1210 Oilfield Ave (entrance, ballfields, camping area)					

Lori Stratton

From: Gary McDermott <garym@3rivers.net>
Sent: Wednesday, June 12, 2019 3:44 PM
To: Lori Stratton
Cc: Jade Goroski; Bill Hunt; shbcdc@3rivers.net
Subject: FW: Hazardous Intersection

Lori: I am forwarding Sheriff Donna's recommendation for inclusion in the Council packet.
Gary

From: Sheriff Donna Whitt [mailto:tcsheriff1@3rivers.net]
Sent: Wednesday, June 12, 2019 2:21 PM
To: Gary McDermott; Lorette Carter
Subject: Hazardous Intersection

Good Afternoon,

I wanted to let you know that I did follow-up on the issue brought up at our Public Safety Commission meeting last week. Dan Whitted expressed concern regarding an intersection near his residence that he believes to be a hazard. This intersection is located at 2nd Street South and 5th Avenue South.

On two separate occasions I did drive this area, entering the intersection from each direction. Currently there is one traffic control (stop sign) located on 2nd Street South, on the south west corner. It is my recommendation that a STOP SIGN be placed on the north east corner, requiring the east/west traffic to stop at this intersection. I would also recommend that the bushes that have grown over the sidewalk at that intersection on 5th Avenue South, Southeast side of roadway be cut back allowing better visibility.

One of the main reasons for this recommendation is that when traveling on 5th Avenue South, the slope (whether going north or south) of the roadway may cause an issue for drivers during the winter months, therefore I believe this is the safest option.

As I was already out looking at visibility around intersections in Shelby, I did note that there are several areas throughout town that bushes have overgrown and cover or partially cover the sidewalk. This does cause visibility problems, by requiring drivers to roll into an intersection and checking for oncoming traffic before safely entering the intersection.

Hope this is helpful, Donna

Donna Whitt, Sheriff
Toole County Sheriff's Office
Shelby, Montana

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Lori Stratton

From: Luke LaLiberty <luke.laliberty@kljeng.com>
Sent: Tuesday, June 11, 2019 2:47 PM
To: Gary McDermott
Cc: Luis Correa; shbcdc@3rivers.net; Jade Goroski; Lori Stratton
Subject: RE: Shelby Well Field, 95% Drawings

Gary,

These upgrades would fall under the SCADA improvements scope, so I think grant money would apply. Right now, the project budget is pretty tight so it will depend upon bids whether or not there is enough funding to cover the additional upgrades.

Luke.

Luke LaLiberty
KLJ - Helena
406-447-3358

From: Gary McDermott <garym@3rivers.net>
Sent: Tuesday, June 11, 2019 2:43 PM
To: Luke LaLiberty <luke.laliberty@kljeng.com>
Cc: Luis Correa <luis@3rivers.net>; shbcdc@3rivers.net; Jade Goroski <jade@shelbymt.com>; Lori Stratton <lori@shelbymt.com>
Subject: RE: Shelby Well Field, 95% Drawings

Luke: I will need to have Lori add this to our June 17th meeting agenda for the Council to decide. Can grant money cover this upgrade?

Gary

From: Luke LaLiberty [<mailto:luke.laliberty@kljeng.com>]
Sent: Tuesday, June 11, 2019 2:09 PM
To: Gary McDermott
Subject: FW: Shelby Well Field, 95% Drawings

Gary,

Have you had an opportunity to consider this yet? Would the City like to upgrade the equipment as part of the project?

Luke.

Luke LaLiberty
KLJ - Helena
406-447-3358

From: Luke LaLiberty
Sent: Tuesday, May 28, 2019 11:47 AM
To: Gary McDermott <garym@3rivers.net>
Cc: McKenzie Butcher <McKenzie.Butcher@kljeng.com>; Logan Tweet <Logan.Tweet@kljeng.com>; Jade Goroski <jade@shelbymt.com>; Lorette Carter <shbcdc@3rivers.net>
Subject: FW: Shelby Well Field, 95% Drawings

Gary,

Please see below from our controls subcontractor. He is proposing an upgrade to several communication units at a total cost of \$60,000. The existing hardware is adequate for our proposed modifications, but it is no longer being manufactured. An upgrade isn't necessary at this time, but is looming.

Let me know if you'd like to include upgrades to these devices in the Wellfield project.

Thanks!

Luke.

Luke LaLiberty
KLJ - Helena
406-447-3358

From: Mike Uthe <mike@advpump.com>

Sent: Friday, May 24, 2019 3:45 PM

To: Logan Tweet <Logan.Tweet@kljeng.com>

Cc: Luke LaLiberty <luke.laliberty@kljeng.com>; McKenzie Butcher <McKenzie.Butcher@kljeng.com>; matt huggins <matt@advpump.com>

Subject: Re: Shelby Well Field, 95% Drawings

Logan,

We looked into what Dana has sent over and the current equipment will be able to cover the modifications that are proposed. The catch is that the existing equipment is obsolete and no longer being manufactured. Microcomm and APE both stock products and will ensure usability, but eventually you will want to upgrade the equipment, and the best time to do that may be now while the work there is being done?

The existing hardware utilizes 900MHz radios manufactured by G3 Technologies. The wellfield uses two models of radios: Xtreme 900Mhz radios and G303 900Mhz radio with I/O.

We would like to propose upgrading the existing G3 Technology radios with Microwave-Data Systems (MDS) 900Mhz Orbit radio network (cut sheet attached). Following are the well site hardware and recommended upgrades:

1. UV Station (Master 900Mhz radio communicating to the wellfield remote units):

Existing: Xtreme Radio and S4500 PLC

Upgrade: Replace Xtreme radio with MDS Orbit radio, new coax and antenna.

2. Storage Tank and Booster Pump Station:

Existing: Xtreme Radio and S4500 PLC

Upgrade: Replace Xtreme radio with MDS Orbit radio, new coax and antenna.

3. Well House #2:

Existing: Xtreme Radio and S4500 PLC

Upgrade: Replace Xtreme radio with MDS Orbit radio, new coax and antenna.

4. Well Houses #5, #7 and #8:

Existing: G303 (I/O 900Mhz Radio)

Upgrade: Replace G303 with a new enclosure including MDS Orbit Radio, M1600/S4500 PLC, new coax and antenna.

Total rough estimated upgrade cost (Materials and Start-up): \$60,000.

If you would like to look at doing these upgrades now I can get a formal proposal together next week, I first wanted to see your thoughts as it is not absolutely necessary at this point.

Have a great Memorial Day Weekend,

On Wed, May 22, 2019 at 4:30 PM Dana Lund <dana@dplundco.com> wrote:

Good Afternoon:

Please find my 95% drawing set for the well field, and an updated controls coordination document.

I need to complete the drawings for the UV station and the booster station. I'm hoping to have this complete by end of day Friday.

I look forward to your comments.

-Dana Lund



D.P. LUND COMPANY
CONSULTING ELECTRICAL ENGINEERS

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MISSOULA, MT 59804

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