

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
June 7, 2021  
6:30 P.M.

**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC HEARING**

- Northern Montana Storage Fence (pgs. 5-27)
- Notice to Abate Dangerous Building, 233 2<sup>nd</sup> Ave SE (pgs. 28-42)

**APPROVAL OF MINUTES**

- Regular Council Meeting, 05/17/21 (pgs. 43-45)

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**CLAIMS REPORT 05/31/21 (pgs. 46-59)**

**BUILDING INSPECTOR**

- Building Inspector Report, May 2021 (pg. 60)

**CLOSE PUBLIC HEARING**

**COMMITTEE REPORTS**

- Park & Rec Committee Meeting Minutes, 5/24/21 (pgs. 61-68)

**CITY ATTORNEY**

- Ordinance No. 845 (2nd rdg) re: Landfill Rate Increase (pgs. 69-70)
- Ordinance No. 846 (2nd rdg) re: Garbage Collection Rate Increase (pgs. 71-72)

**CITY FINANCE OFFICER**

•

**CITY SUPERINTENDENT**

•

**COMMUNITY DEVELOPMENT DIRECTOR**

•

**OTHER MATTERS**

- Pick up Purchase (pgs. 73-75)
- HWY 2 Curb and Gutter & Intersection Improvements Change Order 1 (pgs. 76-78)

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### June 7, 2021

- 6:00 p.m.      **Audit Committee**  
                    (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m.      **Regular City Council Meeting**

### June 14, 2021

- 6:30 p.m.      **City-County Planning Board**  
                    (Mayor, Deputy Clerk, Bldg Inspector, Flesch, Clark)

### June 21, 2021

- 6:30 p.m.      **Regular City Council Meeting**

### June 28, 2021

- 6:30 p.m.      **Park & Recreation Meeting**  
                    (Mayor, Superintendent, Civic Center Manager,  
                    Frydenlund, Kimmet)

## CITY COUNCIL PACKET LISTING

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### A. Agenda

### B. Agenda Items

1. Northern Montana Storage Fence Information
2. Notice to Abate Dangerous Building, 233 2<sup>nd</sup> Ave SE Information
3. Minutes of Regular Council Meeting, 05/17/2021
4. Claims Report, 05/31/2021
5. Building Inspector Report, May 2021
6. Park & Rec Committee Meeting Minutes, 05/24/2021
7. Ordinance No. 845 (2<sup>nd</sup> rdg) re: Landfill Rate Increase
8. Ordinance No. 846 (2<sup>nd</sup> rdg) re: Garbage Collection Rate Increase
9. Northern Ford Build Sheets for the 2021 F-150
10. 5/14/21 HWY 2 Curb and Gutter & Intersection Improvements Change Order No. 1

### C. Correspondence

1. 5/11/21 Northern Transit Interlocal Minutes
2. 5/25/21 Letter from Glacier Motel & RV Park re: Commitment for Sidewalk on Hwy 2.
3. 5/26/21 Shelby Area Chamber of Commerce Minutes
4. Letter to Shelby Main Street Business Owners re: "Company's Coming"
5. Thank you and donation from Opal Larson

### D. Reports

- 1.

### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.



# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5564  
FAX: (406) 434-2143  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermot  
**Council:** Sanna Clark, Pat Frydenlund,  
Bill Moritz, Lyle Kimmet,  
Joe Flesch, Aron Heaton.  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**City Planner:** Jim Yeagley  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch

Northern Montana Storage – 30' from building to curb, 1' from fence to curb,  
Back fence 24' from storage units, storage units to storage units 24'  
Marias Veterinary Clinic – 10' from fence to curb  
Cigarette Warehouse – 12' from paved surface  
South Industrial Park Rd – 60' right-of-way, 40' of paved surface, 10' of right-of-way each side

9-3-3 Permit Required  
9-3-4 Structural Obstructions (no construction on public place)  
13-4-5-E & G Fences and Barriers  
9-1-4-1 Width and Slope (Business District 8' wide)

ADA sidewalk requirements

— CURRENT PLACEMENT

— CODE

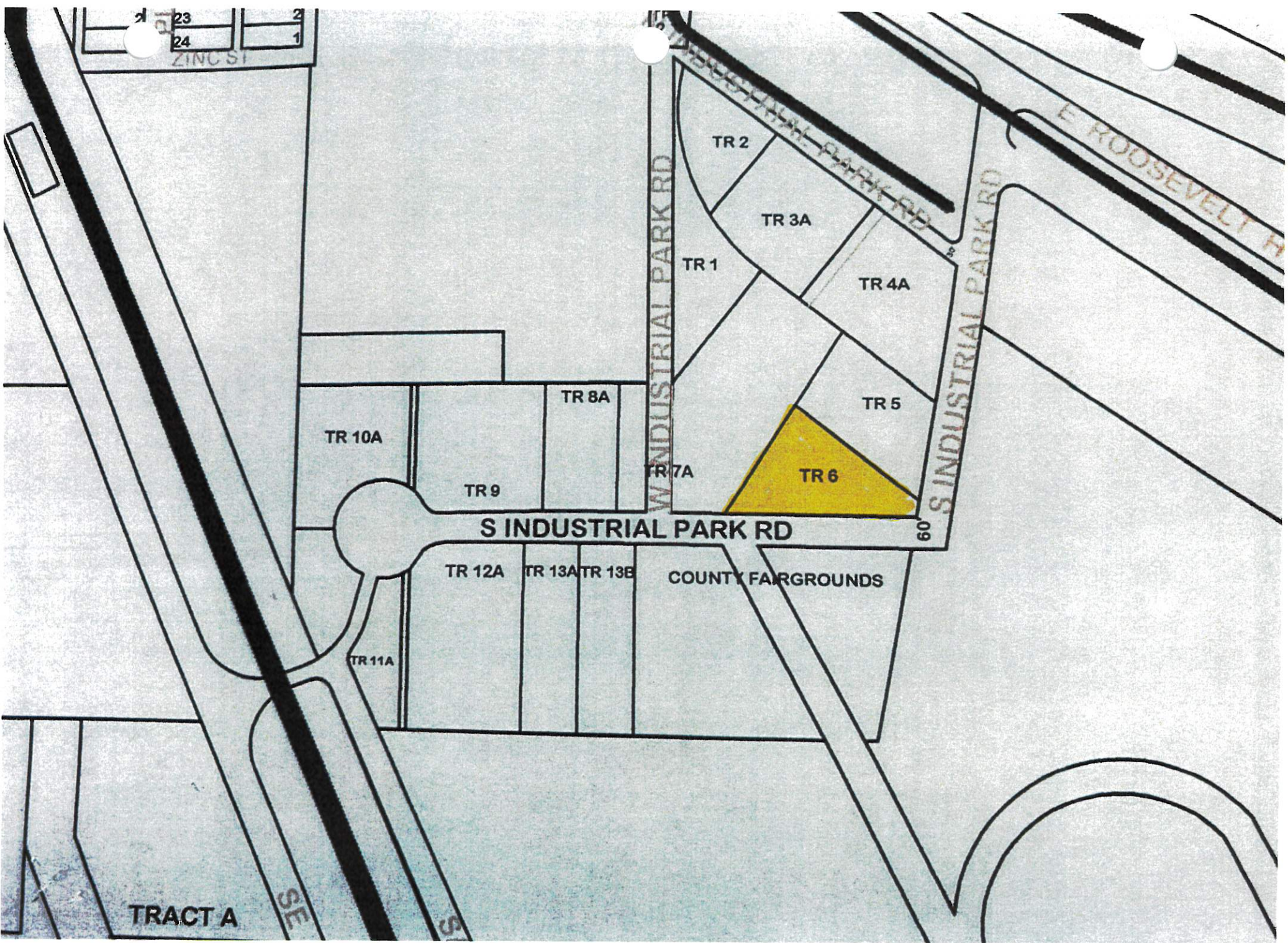
TR 6

E. INDUSTRIAL PARK RD.

S. INDUSTRIAL PARK RD.

18'













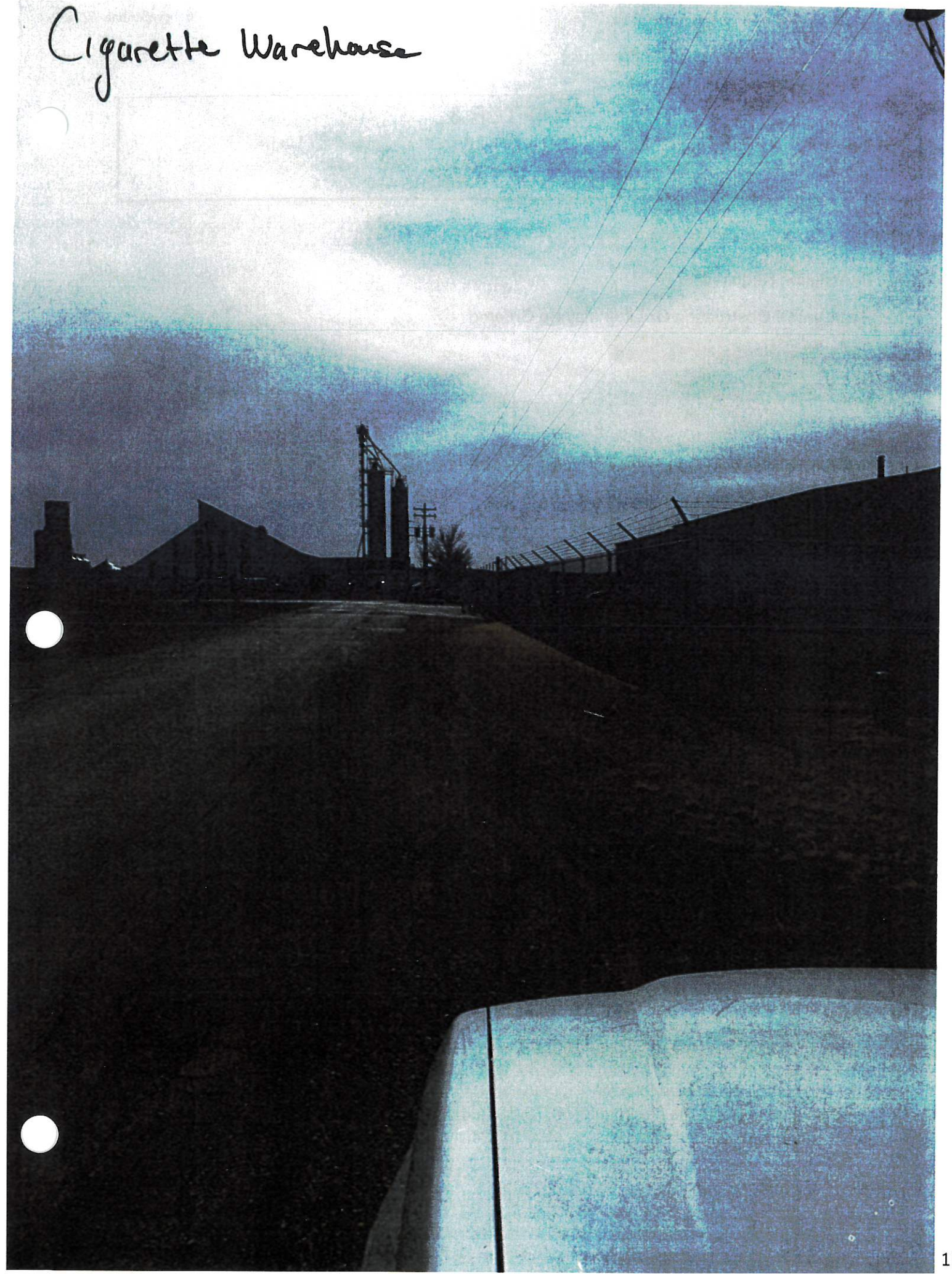


# Marias Vet Clinic





# Cigarette Warehouse





## CHAPTER 3

### OBSTRUCTIONS <sup>1</sup>

#### SECTION:

#### 9-3-1: Permission Required

#### 9-3-2: Removal Of Obstruction Or Litter May Be Ordered

#### 9-3-3: Signs, Fences; Permit Required

#### 9-3-4: Structural Obstructions

#### 9-3-5: Notice To Remove

#### 9-3-6: Refusal To Remove; Court Order; Removal By City Abatement

#### 9-3-7: Putting Glass Or Harmful Substances On Street

#### Notes

- <sup>1</sup> 1. See section 4-1-5 of this code for general offense of dumping garbage or other debris in streets.

#### 9-3-1: PERMISSION REQUIRED:

No person shall encumber or obstruct or cause to be encumbered or obstructed any street, avenue, sidewalk or alley or other public place in the city or place therein or thereon any building materials, trash, vehicle, earth, garbage, rubbish, debris or accumulated snow and ice removed from an adjoining private premises, without first having obtained permission, in writing, from the city finance officer or other responsible city official. (1975 Code § 12.20.010)

#### 9-3-2: REMOVAL OF OBSTRUCTION OR LITTER MAY BE ORDERED:

The superintendent of streets or the law enforcement agency is authorized to order any article or thing of the kind mentioned in section 9-3-1 of this chapter which encumbers, litters or obstructs any street, avenue, or alley or other public place within the city to be removed. If such removal shall not be made within six (6) hours after notice to the owner or person in charge thereof, or if the owner cannot be readily found for the purposes of such notice, the city shall cause the same to be removed to some suitable place to be designated by such official, at the expense of the person responsible therefor. (1975 Code § 12.20.020)

#### 9-3-3: SIGNS, FENCES; PERMIT REQUIRED <sup>1</sup> :

No person shall place or maintain any shafts of wood, iron or other material, billboards, signs, fences, poles, rods, tables or wires in any of the streets, avenues or alleys or public places of the city without first having obtained a permit from the city council. (1975 Code § 12.20.030)

#### Notes



A. **Prohibited:** No person shall maintain a building, fence, porch, steps, gallery or other structure upon any street, avenue, alley or public place within the city.

C. Order To Remove:

3. Interference, Resistance Or Obstruction: Any person who interferes with, resists or obstructs by acts or threats, the removal of any such obstruction is guilty of a violation of this chapter. (1975 Code § 12.20.040)

Notice to remove obstructions described in sections 9-3-3 and 9-3-4 of this chapter specifying the same, and the place and extent of the same, shall be given to the occupant or owner of the land involved or to the person owning or causing such obstruction. Notice shall be given by leaving it at the place of residence of the person to be served, if he resides in the city, or by posting it on the obstruction, if such person does not reside in the city. (1975 Code § 12.20.060)

A. Abatement As A Nuisance: If the obstruction required to be removed by notice of section 9-3-5 of this chapter is denied, and the owner, occupant or other person controlling the matter or thing charged with being an obstruction refuses either to remove or permit the removal thereof, the municipality shall commence in the proper court and action to abate the same as a nuisance; and if the municipality recovers judgment, it may, in addition to having the same abated, recover ten dollars (\$10.00) for every day such nuisance remained after such notice, and also costs in the action.

B. Removal By Law Enforcement Agency: The city council may, at any time, order the law enforcement agency to forthwith remove any such obstruction without commencing an action. (1975 Code § 12.20.070)

A. Prohibited: No person shall throw or deposit upon any street, avenue, alley or public place any glass bottle, glass, nails, tacks, wire, cans or any other substance likely to injure any person, animal or vehicle upon such street, avenue, alley or public place.

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13

C. Wrecked Or Damaged Vehicle, Removal Of Glass: Any person removing a wrecked or damaged vehicle from a street shall remove any glass or other injurious substance dropped upon the street from such vehicle. (1975 Code § 12.20.080)

## CHAPTER 4

### GENERAL REQUIREMENTS

#### SECTION:

#### 13-4-1: Yard Measurement

#### 13-4-2: Additional Yard Sizes

#### 13-4-3: Buffers And Screening

#### 13-4-4: Moving Of Existing Buildings

#### 13-4-5: Fences And Barriers

##### 13-4-1: YARD MEASUREMENT:

All measurements shall be made from the property line. (1975 Code § 17.12.010)

A. Front Yards: Depth of required front yards is measured at right angles to a straight line joining the foremost points of the side lot lines. The foremost point of the side lot line, in the case of rounded property corners at street intersections, will be assumed to be the point at which the side and front lot lines would have met without such rounding. Front and rear yard lines will be parallel. (1975 Code § 17.12.020)

B. Side Yards: Width of a required side yard is measured in such a manner that the yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the side lot line. (1975 Code § 17.12.030)

C. Rear Yards: Depth of a required rear yard is measured in such a manner that the yard established is a strip of the minimum width required by district regulations with its inner edge parallel with the rear lot line. (1975 Code § 17.12.040)

##### 13-4-2: ADDITIONAL YARD SIZES:

Additional yard sizes may be required as provided in the international building codes. (1975 Code § 17.12.050)

##### 13-4-3: BUFFERS AND SCREENING:

A. Required: Whenever a nonresidential use of off street parking area abuts a residential use, the nonresidential use must not be less than forty feet (40') from such property. The use shall be effectively screened at the property line on all sides which adjoin or face the residential district or institutional use by an acceptable designed, sight obscuring wall, fence or planting screen.

B. Specifications: Such fence, wall or planting screen shall be not less than four feet (4') nor more than six feet (6') in height and shall be maintained in good condition.

C. Off Street Parking: When off street parking is provided within the forty foot (40') buffer area, the screen shall be five feet (5') from the property line as required in subsection 13-4-5C of this chapter.

D. Exception: In the event that terrain or other natural features are such that the erection of such fence, wall or planting screen will not serve the intended purpose, then no such wall, fence or planting screen shall be required. (1975 Code § 17.12.060)

##### 13-4-4: MOVING OF EXISTING BUILDINGS:



The movement of any type of building from one location to another shall be permitted provided the following conditions are complied with:

A. Written Consent: Written consent of the owners of not less than seventy five percent (75%) of all the property owners within a distance of two hundred feet (200') of the lot upon which the proposed establishment is to be erected; provided, that the real estate occupied by the moved building within the two hundred foot (200') distance shall not count either for or against such consent.

B. Permits: The necessary building, zoning and moving permits shall be acquired. (1975 Code § 17.12.070)

C. Publication Of Notice:

1. Required: Upon compliance with subsection A of this section, but prior to the granting of any zoning or moving permits, the city shall cause to be published a notice to the general public that a permit or permits have been applied for to move an existing building onto property located within the municipal limits of the city as a conditional use. Such notice shall be published one time in a local newspaper and shall notify any interested party that within seven (7) days, excluding the date of publication, they must make a written protest to the granting of a permit to locate the existing building on the desired premises.

2. Written Protest: Such written protest must be made within the seven (7) days stated above and must be directed to the building inspector of the City.

3. Hearing; Decision Of Board: If a written protest is timely made, then a public hearing shall be set before the Board of Adjustment. Upon hearing public opinion and evidence, the board shall make the decision as to whether or not the required permits shall be granted pursuant to section 13-12-3 of this title. (Ord. 617, 8-4-1986)

D. Exception:

1. Definition: For the purpose of this subsection, a "newly constructed dwelling" is defined as a building or structure never previously utilized or occupied for residential or business purposes.

2. Newly Constructed Dwellings: The provisions of subsections A and C of this section shall not apply to Medium Density Residential Districts when the building inspector determines that the new dwelling proposed to be moved is a newly constructed dwelling and that the dwelling conforms to the international building codes as adopted by the City, and the manufacturer of said new building is listed by the State of Montana on its list of FBB (factory built buildings) manufacturers that are certified by the State of Montana. (Ord. 736, 2-16-1999, eff. 3-18-1999)

#### **13-4-5: FENCES AND BARRIERS:**

A. Low Or Medium Density Residential Districts: No fence or barrier exceeding five feet (5') in height shall be constructed in Low Density or Medium Density Residential Districts except in the rear or side yard, where the fence may be six feet (6') in height. (Ord. 828, 11-21-2016)

B. Rural Residential Districts: No fence or barrier exceeding eight feet (8') in height shall be constructed in Rural Residential Districts.

C. Fences Within Five Feet Of Adjoining Property Line: When any fence encloses the side yard in any district and is within five feet (5') of the adjoining property line, there shall be filed with the building inspector a signed statement of approval by the property owner of the adjoining property.

D. Natural Growth Barriers: Natural growth barriers may exceed the height regulations.

E. Sidewalks Placed Next To Street Curb: In districts where sidewalks are placed next to the street curb, a fence may be placed on public property at the edge of the sidewalk.

F. Corner Lot: On a corner lot, a six foot (6') fence is permissible along the side yard that fronts a

street, with a thirty foot (30') setback from the curb on the street parallel to the alley and a thirty foot (30') setback from the alley.

**G. Placement At Edge Of Sidewalk On Public Property:** A property owner placing a fence at the edge of a sidewalk on public property does so **at his own risk**, and any future modifications, removal, etc., by order of the City Council will be accomplished at the property owner's expense. Any property owner who places a fence at the edge of a sidewalk on public property shall sign a fence agreement with the City as a condition of obtaining a fence permit. (Ord. 717, 11-6-1996)



## CHAPTER 2

### SIDEWALK, CURB AND GUTTER

#### SECTION:

#### 10-2-1: Definitions

#### 10-2-2: Installation Required

#### 10-2-3: Frontages Where Required

#### 10-2-4: Noncompliance

#### 10-2-5: Adjustments In Time Schedule

#### 10-2-6: Exemptions

#### 10-2-1: DEFINITIONS:

As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

**DWELLING:** The common definition of dwelling and shall include, but shall not be limited to, the placement of new or used trailers or new or used modular homes or new or used buildings, whether requiring construction or not, within the municipal limits of the city of Shelby.

**SUBSTANTIAL COMPLETION:** The date of expiration of the building permit and any extensions thereof. (Ord. 719, 4-16-1997)

#### 10-2-2: INSTALLATION REQUIRED:

Within one hundred eighty (180) days of the substantial completion of **all new construction** and/or the substantial completion of the placement of any new dwelling and/or the substantial completion of any new mobile home park as defined by section 12-2-2 of this code, whether commercial or residential, within the municipal limits, the owner or owners of said property shall install sidewalk, curb and gutter according to the specifications as provided them by the city superintendent. (Ord. 799, 5-3-2010)

#### 10-2-3: FRONTAGES WHERE REQUIRED:

For the purpose of this chapter the frontages upon which curb, gutter and sidewalk shall be placed or repaired shall be those frontages of lots common to and described in a single deed which is of record at the office of the clerk and recorder of Toole County, Montana. (Ord. 719, 4-16-1997)

#### 10-2-4: NONCOMPLIANCE:

A. Notice Of Noncompliance: In the event of noncompliance with this chapter in the one hundred eighty (180) days stated above, the city council shall instruct the city attorney to give notice to said owner or owners of said noncompliance, by certified mail, return receipt requested, or by personal service from the sheriff's office, or by publication in the event such owner or owners cannot be personally located, ordering said installation of sidewalk, curb and gutter within thirty (30) days of receipt of said notice.

B. Installation By City; Lien: If noncompliance exists at the end of the thirty (30) days hereinabove mentioned, the city shall have the right to install said sidewalk, curb and gutter and shall bill the owner or owners of said property the actual cost of said installation as set forth in Montana Code Annotated subsection 7-14-4109(4). If said installation is not paid for in full within thirty (30) days of billing, the city shall have the right to place a lien upon the property for which the installation was provided in an amount

equal to the cost of the installation, plus filing fees, plus any interest allowable by law. The city reserves the right to foreclose on said lien pursuant to Montana statute pertaining to the foreclosure of liens. (Ord. 719, 4-16-1997)

#### **10-2-5: ADJUSTMENTS IN TIME SCHEDULE:**

A. Adverse Weather Conditions: The city council may adjust the time schedule hereinabove set in order to accommodate adverse weather conditions.

B. Extension For Corner Lots: In addition, the owner or owners of corner lots who are required by this chapter to install sidewalk, curb and gutter may, at their option, complete all sidewalk, curb and gutter within the timetable set forth herein, or request the city council to allow them an extension of time to complete a portion of the installation, and the city council, in its sole discretion, may extend the time to complete such portion of the installation by up to three hundred sixty five (365) days. (Ord. 719, 4-16-1997)

#### **10-2-6: EXEMPTIONS:**

The following shall be exempt from this chapter:

A. New construction and/or dwellings in areas zoned rural residential and/or in areas zoned industrial. (Ord. 799, 5-3-2010)

B. New construction of one-story detached accessory buildings used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed two hundred (200) square feet. (Ord. 818, 12-15-2014)

C. Open decks (no walls or roofs).

D. Fences. (Ord. 799, 5-3-2010)

## TITLE 9

### PUBLIC WAYS AND PROPERTY

#### CHAPTER 1

#### SIDEWALK CONSTRUCTION AND MAINTENANCE <sup>1</sup>

##### SECTION:

**9-1-1: Permit Required**

**9-1-2: Supervision By Superintendent**

**9-1-3: Established Grade**

**9-1-4: Width And Slope**

**9-1-5: Curb Cuts, Curbs And Gutters**

**9-1-6: Construction Of Curbs And Gutters Without Formation Of Special Improvement District**

**9-1-7: Construction Or Repair By City Or Contract**

**9-1-8: Wheelchair Ramp Specifications**

**9-1-9: Maintenance And Repair**

##### Notes

- <sup>1</sup> 1. See title 10, chapter 2 of this code for provisions regarding sidewalk, curb and gutter for new construction.

##### **9-1-1: PERMIT REQUIRED:**

A. Permit Required: No person shall build, construct, reconstruct or alter any sidewalk, curb and/or gutter, or any combination thereof, in any street, avenue or alley or build or construct any boulevarding or parking or any improvement of any nature whatsoever in any street, avenue or alley unless the same be constructed strictly in accordance with the ten (10) current standard specifications and plans for such work and under the supervision of an employee of the city. No improvement mentioned in this section shall be made without first obtaining a permit from the city. The permit can be obtained upon written application to and approval of the superintendent of streets of the city. (1975 Code § 12.04.010)

B. Application: An applicant for permit hereunder shall file with the city finance officer or superintendent of streets an application showing:

1. Name and address of the owner or agent in charge of the property abutting the proposed work area;



2. Name and address of the party doing the work;
3. Location of the work area;
4. Attached plans showing details of the proposed construction, reconstruction or alteration;
5. Estimated cost of the alteration;

6. Such other information as the superintendent finds reasonably necessary to the determination of whether a permit should issue hereunder. (1975 Code § 12.04.020)

C. Fees <sup>1</sup>:

1. Permit Fee: A fee as determined from time to time by resolution of the city council will be charged for the issuance of each permit. (1975 Code § 12.04.030; amd. 2008 Code)

2. Inspection And Engineering Fees: The superintendent shall charge a fee for all inspection and engineering services done in behalf of an applicant or permittee hereunder. The inspection and engineering fee shall be computed from a schedule of charges based upon anticipated actual costs. Such schedule shall be posted for public inspection in the office of the city finance officer. (1975 Code § 12.04.040)

D. Standards For Issuance: The superintendent shall issue a permit hereunder when he finds that:

1. The work shall be done according to the standard specifications of the city for public works of like character;

2. The operation will not unreasonably interfere with vehicular or pedestrian traffic, the demand and necessity for parking spaces, the means of egress to and from the property affected and adjacent properties; and

3. The health, welfare and safety of the public will not be unreasonably impaired. (1975 Code § 12.04.050)

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Notes

- <sup>1</sup> 1. See section 1-12-5 of this code for fees.

**9-1-2: SUPERVISION BY SUPERINTENDENT:**

All operations for which a permit is granted hereunder shall be under the direction and supervision of the superintendent of streets. (1975 Code § 12.04.060)

**9-1-3: ESTABLISHED GRADE:**

Sidewalk construction on improved or graded streets must conform with the established street grade and sidewalk line. On all other streets, sidewalks must be laid to the proper sidewalk line, and otherwise to the satisfaction of the superintendent of streets. (1975 Code § 12.04.070; amd. 2008 Code)

**9-1-4: WIDTH AND SLOPE:**

A. Width: All sidewalks hereafter constructed shall be of the following width or as otherwise ordered by the council:

1. Business District: On all streets and avenues used for business purposes, eight feet (8') wide, or match the existing width of the existing sidewalk, whichever is greater for the purpose of this section.

2. Residential And Other Districts: On all residential and other streets and avenues, five feet (5') wide

or match existing width, whichever is greater. For the purpose of this section, such "residential and other streets and avenues" shall be defined as all streets and avenues of the city of Shelby not named in the above mentioned business district.

3. Alleys: In all alleys, a two foot (2') width may be constructed and laid in such a manner that it will not interfere with traffic.

B. Slope: All sidewalks shall rise one-fourth inch ( $\frac{1}{4}$ ") to the foot from the curb grade to the property line.

C. Permit; Compliance: Anyone who shall construct a sidewalk in the city shall first obtain a permit and shall comply with all requirements and restrictions set forth therein.

D. Noncompliance:

1. Notice Of Noncompliance: In the event of noncompliance with this section, the city council shall instruct the city building inspector to give notice to said owner or owners of said noncompliance, by certified mail, return receipt requested, ordering said sidewalk to conform to this section, along with a description of such nonconformance.

2. City's Right To Take Action: If noncompliance exists at the end of the thirty (30) days herein above mentioned, the city shall have the right to take such action as is necessary to bring the nonconforming sidewalk into compliance with this section, including, but not limited to, tearing out and reinstalling said sidewalk and shall bill the owner or owners of said property the actual costs of such work expended in realizing compliance.

3. Lien: If said installation is not paid for in full within thirty (30) days of billing, the city shall have the right to place a lien upon the property for which the action was taken to bring the sidewalk into compliance in an amount equal to the actual cost of such work, plus filing fees, plus any interest allowed by law. The city reserves the right to foreclose on said lien pursuant to Montana statute pertaining to foreclosure of liens.

E. Adverse Weather Conditions: The city council may adjust the time schedule hereinabove set in order to accommodate adverse weather conditions. (Ord. 701, 8-15-1994)

#### **9-1-5: CURB CUTS, CURBS AND GUTTERS:**

Curb cuts, curbs and gutters, or any combination thereof shall be constructed strictly in accordance with the then current standard specifications and plans for such work. (1975 Code § 12.04.090)

#### **9-1-6: CONSTRUCTION OF CURBS AND GUTTERS WITHOUT FORMATION OF SPECIAL IMPROVEMENT DISTRICT:**

A. Order For Construction: The city council may order sidewalks, curbs and gutters or any combination thereof constructed in front of any lot or parcel of land without the formation of a special improvement district, and whenever the council orders any such sidewalk, curb and gutter or any combination thereof constructed, such order shall be entered upon the minutes of the council and shall name the street along which the sidewalk, curb and gutter or any combination thereof is to be constructed.

B. Notice: After the making of such order, written notice thereof shall be given the owner or agent of such property in such manner as the council may direct. If personal service cannot be obtained, then the notice shall be published in a permanently displayed advertisement once a week for four (4) successive weeks in a newspaper in the municipality.

C. Failure To Comply; Construction By City; Lien: If the owner or agent of such lot or parcel of land fails or neglects for a period of thirty (30) days after the date of service of such notice to cause such sidewalk, curb and gutter, or any combination thereof, to be constructed, the city may construct or cause such sidewalk, curb and gutter, or any combination thereof, to be constructed, and shall assess the cost

thereof, including engineering costs and the costs enumerated in Montana Code Annotated title 7, chapters 7, 12, and 14, against the property in front of which the same is constructed.

D. **Payment For Construction:** Where any such sidewalk, curb and gutter, or any combination thereof, is constructed by or under direction of the city council, payment for the construction thereof shall be made by special warrants in such form as may be prescribed by ordinance, drawn against a fund to be known as the special sidewalk, curb and gutter fund, and the council may provide for the payment of the interest annually.

E. **Assessments:** The payment of assessments to defray the cost of construction of the sidewalks, curbs and gutters or any combination thereof may be spread over a term of not to exceed eight (8) years, payment to be made in equal annual installments.

F. **Levy Of Assessment:** The city council shall annually, and before the first Monday of October of each year, pass and adopt a resolution levying an assessment and tax against each lot or parcel of land in front of which sidewalks, curbs and gutters, or any combination thereof, have been constructed under orders of the city council. The resolution levying such assessment shall be in every manner prepared and certified the same as resolutions levying assessments for the making of improvements in special improvement districts. (1975 Code § 12.04.100)

#### **9-1-7: CONSTRUCTION OR REPAIR BY CITY OR CONTRACT:**

The construction or repair of sidewalks, curbs and gutters or any combination thereof as provided in section 9-1-2 of this chapter shall be done by the city, or it can be done by contract, the same to be let to the lowest responsible bidder and in accordance with the specifications prepared by the authorized representative of the city council. (1975 Code § 12.04.110)

#### **9-1-8: WHEELCHAIR RAMP SPECIFICATIONS:**

No person shall build, construct, reconstruct or alter any sidewalk, curb and gutter, or any combination thereof, in or at any intersection within the corporate limits of the city unless the same include and conform to the wheelchair ramp specifications attached to ordinance 586 as exhibit A on file in the office of the city finance officer and incorporated herein by this reference with the same full force and effect as if set forth at length herein. (1975 Code § 12.04.120)

#### **9-1-9: MAINTENANCE AND REPAIR:**

A. **Duty To Repair; Safety Measures:** It shall be the duty of the owners and tenants of any premises within the limits of the city to keep the sidewalk, curb and gutter, or any combination thereof, in front of and adjoining their premises, in good, safe and substantial condition, and the owners and tenants shall see that all breaks or unsoundness resulting from natural deterioration, or from any cause whatever, be repaired with all possible dispatch, and when by reason of the construction or repairs of sidewalks, curbs and gutters, or any combination thereof, from any cause whatsoever, any sidewalk, curb and gutter or section thereof is removed or rendered dangerous or impassable to the public, such spaces or openings shall be securely fenced and from dark until sunrise red lights shall be maintained thereon, while such dangerous condition exists ; and a plank walk not less than two inches (2") in thickness and not less than three feet (3') in width shall be constructed around such construction or dangerous walk, the same to extend from sidewalk to sidewalk, curb to curb and gutter to gutter, on each side of the opening or obstruction. (1975 Code § 12.08.010)

B. **Failure To Repair:** Any sidewalk, curb and gutter or any combination thereof which is now or may, by reason of natural deterioration or decay, or by unevenness, steps, rapid slopes or from any cause whatsoever, be dangerous to the public safety, may be condemned by the city council, and may be, by order of the city council, immediately removed, remodeled, rebuilt, repaired or newly built, as in the city council's judgment to be most expedient. The cost thereof shall be a lien upon the lot abutting upon such sidewalk, curb and gutter, or any combination thereof, and may be recovered by a suit before any court of competent jurisdiction against the owner or may be assessed and collected as a special tax against the lot. (1975 Code § 12.08.020)

## ARTICLE G. GENERAL INDUSTRIAL DISTRICT

### SECTION:

13-3G-1: Purpose

13-3G-2: Permitted Principal Uses

13-3G-3: Conditional Uses

13-3G-4: Accessory Uses

13-3G-5: Temporary Uses

13-3G-6: Minimum Lot Size

13-3G-7: Yard Requirements

13-3G-8: Height Requirements

13-3G-9: Parking And Loading Requirements

13-3G-10: Signs

13-3G-11: Buffers And Screening

13-3G-12: Fencing

13-3G-13: Lighting

13-3G-14: Protective Covenants

### 13-3G-1: PURPOSE:

The general industrial district is established to provide for industries which generally require specially selected locations in the community. These activities require reasonable access to arterial highways, may have extensive open storage and service areas, and generate heavy traffic. The requirements for the district are intended to ensure reasonable standards of community safety and acceptability consistent with industrial purposes. (1975 Code § 17.56.010)

### 13-3G-2: PERMITTED PRINCIPAL USES:

Permitted principal uses in the general industrial district are as follows:

Airports or heliports.

Auto repair and body shops.

Beverage bottling and distributing.

Building equipment and materials, wholesale and retail sales including storage yards.

Cement products including mixing plants for concrete or paving materials.

Cleaning and dyeing establishments.

Electric equipment, assembly and repair.

Feed and seed sales, wholesale and retail.

Freight terminals, truck or rail.

Grain elevators.

Laboratories (analytical, experimental, testing research and development).

Laboratories (industrial processes).

Law enforcement agency or fire stations.

Manufacturing or processing:

A. Any processing or the manufacturing of any products from any material (including, but not limited to, animal or vegetable matter, chemicals, glass, metal, minerals, stones, or earth).

B. Fabrication or assembly of products from prestructured materials or compounds.

C. Manufacture of foodstuff, textiles, electrical components, fabrication of wood, leather, paper, or plastic products.

Motor vehicles, including mobile homes, travel trailers, agricultural implements, or heavy machinery, sale, repair, rental or storage.

Service stations complying with the rules and regulations promulgated by the Montana department of justice, fire marshal bureau, current rules and regulations attached as exhibits A and B to ordinance 673 on file in the office of the city finance officer.

Shipping containers.

Signs (off site).

Storage yards, bulk material.

Utilities, public or private.

Welding or sheet metal working.

Wholesale storage or sales, or storage services. (1975 Code § 17.56.020; amd. Ord. 673, 11-4-1991; Ord. 822, 10-19-2015)

### **13-3G-3: CONDITIONAL USES:**

The following uses must comply with additional requirements as listed in section 13-7-1 of this title and secure approval from the board of adjustment in accordance with the conditions specified in section 13-12-3 of this title:

Agriculture (grazing and tillage).

Auto wrecking yards, building material salvage yards, general salvage yards, scrap metal processing yards.

Feedlots, meatpacking plants, rendering plants, slaughterhouses.

Flammable liquids or gases, bulk storage above ground complying with the rules and regulations promulgated by the Montana department of justice, fire marshal bureau, current rules and regulations attached as exhibits A and B to ordinance 673 on file in the office of the city finance officer.

Quarries or other extractive industries.



Veterinary office/hospital. (1975 Code § 17.56.030; amd. Ord. 673, 11-4-1991)

#### **13-3G-4: ACCESSORY USES:**

Permitted accessory uses in the general industrial district are as follows: accommodations for caretakers, watchmen or custodians, off street parking and loading, on site signs, outdoor storage of merchandise or inventory usually carried in stock, or other use or structure judged by the zoning administrator to be clearly incidental and subordinate to the principal use or structure. (1975 Code § 17.56.040)

#### **13-3G-5: TEMPORARY USES:**

Permitted temporary uses in the general industrial district are as follows: temporary structures, mobile homes, and storage areas on construction sites; temporary structures on sites of grading operations; temporary signs; the use of open land for meetings, circuses or carnivals, or the sale of Christmas trees, baked goods, or collected clothing or the like, if no permanent structure is erected. These temporary structures shall be removed when building construction is completed or activity is finished. (1975 Code § 17.56.050)

#### **13-3G-6: MINIMUM LOT SIZE:**

Where public water supply and sewerage are available and connection approved, there shall be no minimum lot size. (1975 Code § 17.56.060)

#### **13-3G-7: YARD REQUIREMENTS:**

- A. Front Yard: A fifty foot (50') front yard must be provided on all frontages.
- B. Side Yards: Side yards abutting interior lot lines may be not less than twenty five feet (25').
- C. Rear Yard: Depth of rear yard may not be less than twenty feet (20'). (1975 Code § 17.56.070)

#### **13-3G-8: HEIGHT REQUIREMENTS:**

There is no height requirement in the general industrial district. (1975 Code § 17.56.080)

#### **13-3G-9: PARKING AND LOADING REQUIREMENTS:**

Parking and loading facilities must be provided in compliance with the provisions of title 7, chapter 3, article C of this code. (1975 Code § 17.56.090)

#### **13-3G-10: SIGNS:**

On site signs as accessory uses, off site signs as a principal use, and temporary signs must comply with the provisions of chapter 9 of this title. (1975 Code § 17.56.100)

#### **13-3G-11: BUFFERS AND SCREENING:**

Buffers and screening must be provided in compliance with chapter 4 of this title. (1975 Code § 17.56.110)

#### **13-3G-12: FENCING:**

The following uses must be shielded by protective fence not less than six feet (6') in height:

- A. Outdoor storage of materials or equipment;
- B. Aboveground storage of flammable liquids, gases, or other material; and
- C. Electrical substations, gas regulator stations, and microwave reflectors. (1975 Code § 17.56.120)

#### **13-3G-13: LIGHTING:**

In no event may an illuminated sign or lighting device be placed or directed so that the beams and illumination therefrom cause glare or reflection that may constitute a traffic hazard or nuisance. (1975 Code § 17.56.130)

### **13-3G-14: PROTECTIVE COVENANTS:**

For those general industrial businesses locating in the city industrial park, the "declaration of protective covenants, Shelby industrial park" must be observed. (1975 Code § 17.56.140)

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5564  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Garry McDermott  
**Council:** Sanna Clark, Pat Frydenlund,  
Bill Moritz, Lyle Kimmet,  
Joe Flesch, Aaron Heaton  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkotch

## "NOTICE TO ABATE DANGEROUS BUILDING"

May 4, 2021

Darryl J. Vande Kop  
P.O. box 403  
Shelby, MT 59474

Landon Roberts  
377 Bench Drive  
Kalispell MT 59901

VIA CERTIFIED MAIL

Jimmy L. Anderson  
461 Main Street  
Shelby MT 59474

Jack Cox  
377 Bench Drive  
Kalispell MT 59901

Michael Payne  
PO Box 638  
Columbia Falls MT 59912

**RE: NOTICE TO ABATE OR SHOW CAUSE HEARING**  
Abatement of 233 2<sup>nd</sup> Ave. S.E. Shelby, MT 59474 (mobile home & property)  
Lot 13; Block 8; Guth First Add

Dear Sir:

On March 30, 2021, the City of Shelby Building Inspector sent you a letter regarding the above-mentioned property. The letter specified some issues that need to be abated or the City Council will hold a show cause hearing on May 3, 2021. The issues appeared to be abated so the City dismissed the show cause hearing and dropped the matter.

However, the City received another complaint on the property today. The Mayor and I personally inspected the property. We found a person actually living in the mobile home. We have also received credible reports of children living there. The condition of the inside of the mobile home is intolerable- it is full of garbage, junk, food waste, and human waste. The conditions are grossly unsanitary- the stench of human waste is overwhelming. The woman residing in the home told me that the sewer has not been functioning since sometime in January. According to her, the residents have been using a bucket as a toilet and disposing of the waste in a dumpster. The conditions of this property are a Dangerous Building under 10-5-1, S.M.C. and Public Nuisance under 4-6-1, S.M.C.



PAGE 2  
233 2nd Ave SE Shelby  
NOTICE TO ABATE OR SHOW CAUSE

Civil- Dangerous Building

Under the City's Community Decay and Notice to Abate codes, I have to give you thirty (30) days to abate the violations or order you to show cause as to why the City cannot abate the problems and put the costs as a lien on the property. I must send the notice to all persons who have an interest in the property and who may suffer a loss if the City takes action.

This letter is your notice that the problem needs to be abated or cause must be shown as to why the City should grant an extension or the issues do not rise to a public nuisance.

**If the property is not repaired or demolished within thirty (30) days of the date of this Notice**, the City Council will hold a Show Cause Hearing, pursuant to 10-5-5 S.M.C. on **June 7, 2021 at 6:30 pm in the City Council Chambers** at Shelby City Hall located at 112 1st Street South, Shelby. The purpose of a Show Cause Hearing is hear testimony from witnesses and consider other evidence to determine whether the property is a nuisance and, if so, what actions should be taken. Actions may include ordering the City to make the necessary repairs and/or demolition and placing a lien upon the property to recover its costs.

Criminal- Public Nuisance

Maintaining a Public Nuisance is a misdemeanor criminal offense under Shelby's codes punishable by a fine of up to \$500 and/or 6 months in the county jail for each day the condition of the offense exists. See, Title 4, Chapter 1 S.M.C.

I am considering misdemeanor criminal charges against the persons I have identified as having an actual property ownership interest. At this time, I have identified Mr. Roberts and Mr. Cox as having ownership interests. I do not have to wait 30 days or any other period of time to file charges. I am currently exercising my discretion to not pursue criminal charges. I will visit the property again around May 18 and may reconsider at that time depending on any changes in the condition of the property.

The City's ordinances are available at City Hall during normal business hours, online at [https://codelibrary.amlegal.com/codes/shelbymt/latest/shelby\\_mt/0-0-0-1](https://codelibrary.amlegal.com/codes/shelbymt/latest/shelby_mt/0-0-0-1), or from the City Attorney's office.

Feel free to call and discuss this matter with me. However, I am not empathetic to any claims that the person(s) occupying the property were evicted, not tenants, currently trespassing, etc. My position is that it is the property owners' responsibility to keep a property in good condition. Other persons with interest in the property such as a mortgagee or contract note holder assume the risks that the buyer(s) allow waste and ruin.

PAGE 3

233 2nd Ave SE Shelby

NOTICE TO ABATE OR SHOW CAUSE

BY ORDER OF THE CITY OF SHELBY

DATED THIS 4<sup>th</sup> day of April, 2021

A handwritten signature in blue ink, appearing to read "W. E. Hunt, Jr.", is written over a horizontal line.

William E. Hunt, Jr., City Attorney

Huntlaw@3rivers.net

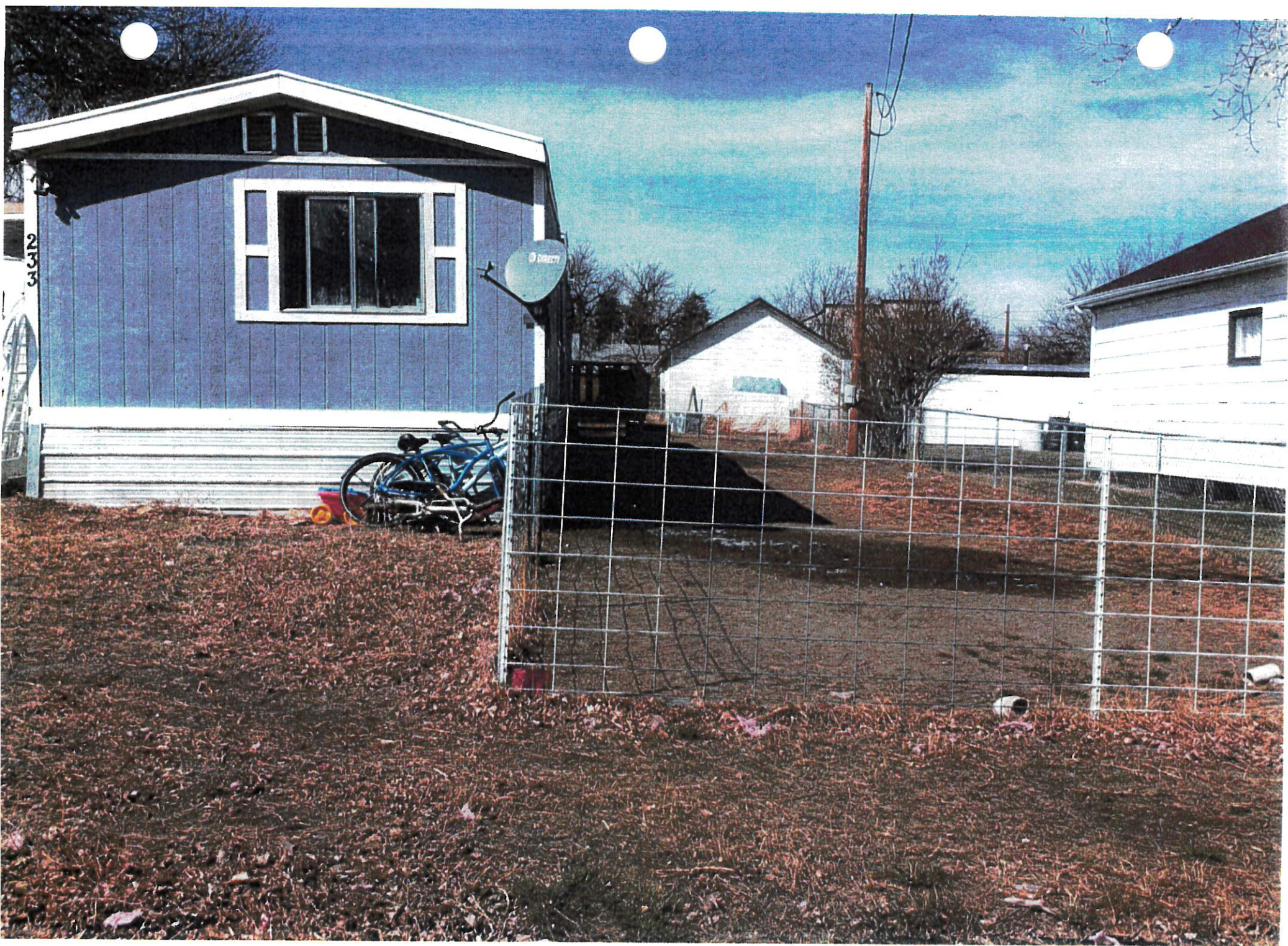
(406) 434-3900

cc: Mayor (via email)  
City Hall (via email)









2555





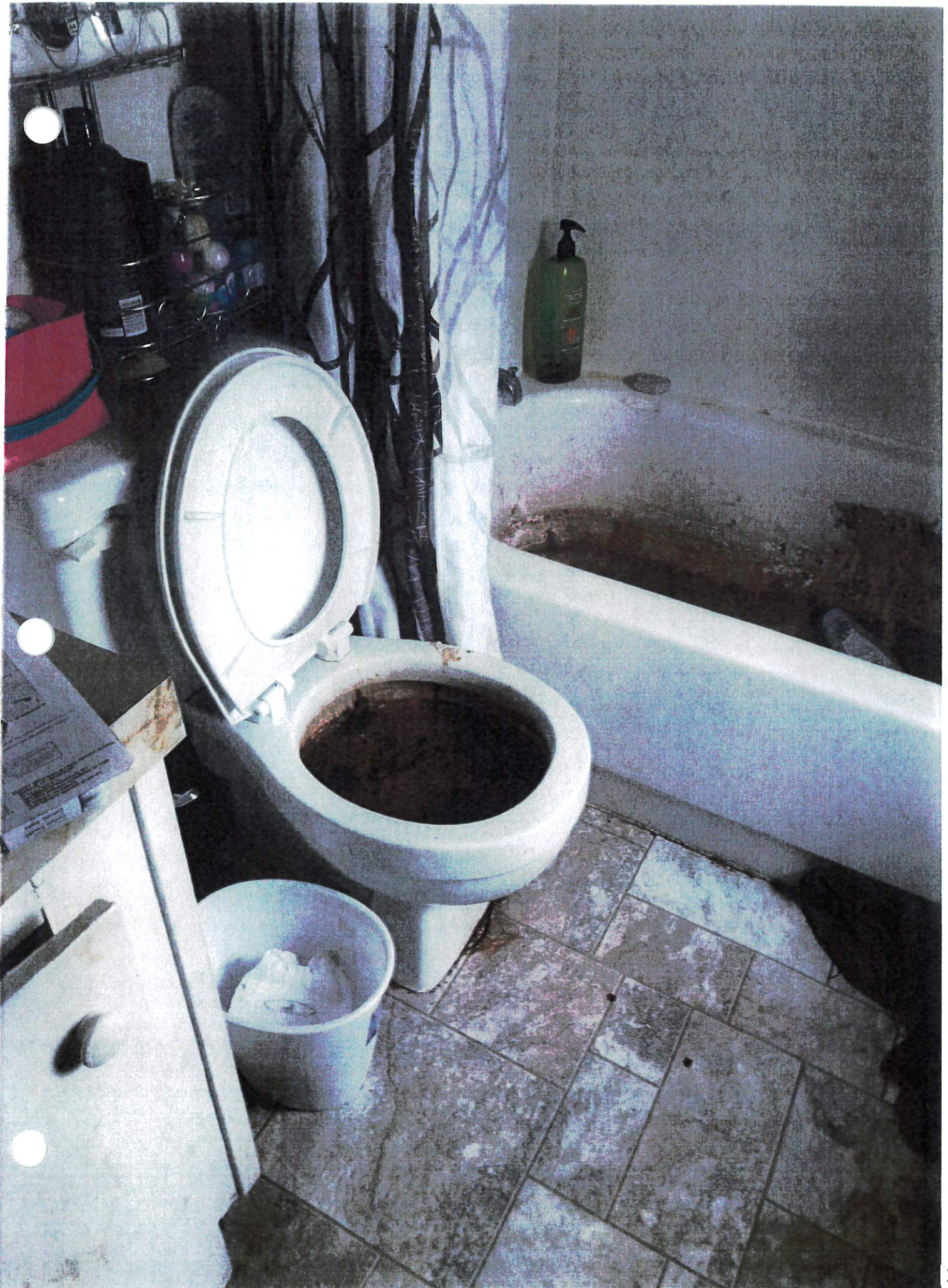






















4-5-21





4-5-21



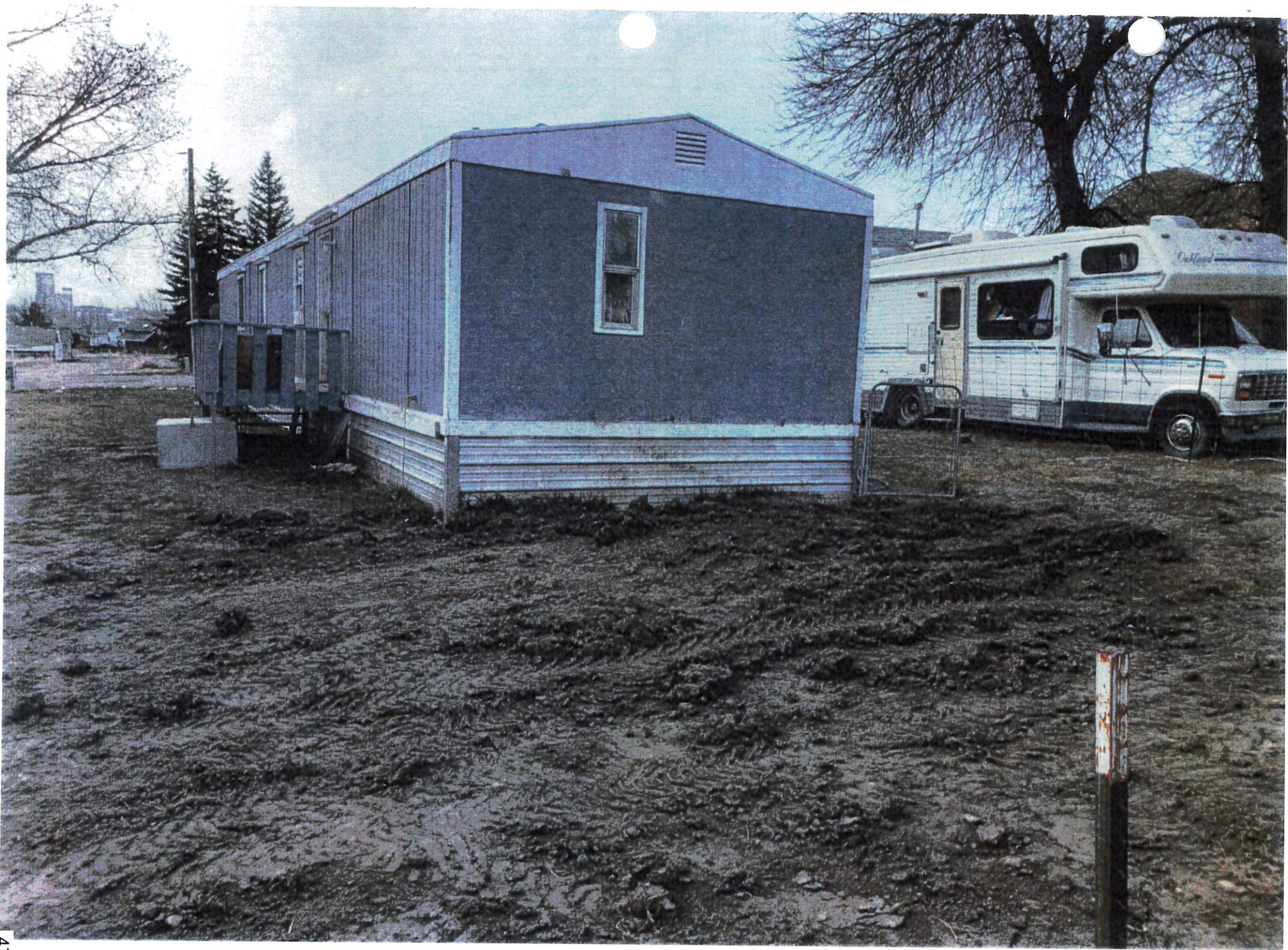
233

DIRECTV











MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
May 17, 2021

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Joe Flesch, Pat Frydenlund, Aaron Heaton, Lyle Kimmet and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Luis Correa, City Superintendent and Rob Tasker, Building Inspector.  
Absent & Excused: Sanna Clark.

Other citizens present: Donna Whitt.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- Landfill Rates
- Garbage Collection Rates

Mayor McDermott opened the public hearing at 6:31pm.

REGULAR MEETING MINUTES 5/03/2021

MORITZ MADE A MOTION TO APPROVE THE 5/03/2021 MINUTES. SECONDED BY KIMMET. VOTE AYES -FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items- N/A
- Non-Agenda Items - N/A

COMMITTEE REPORTS

- Law Enforcement Report - Sheriff Donna Whitt

CLOSE PUBLIC HEARING

After no public comment Mayor McDermott closed the public hearing at 7:40pm.

BUILDING INSPECTOR

Rob provided an update on the projects he has been working on.

CITY ATTORNEY

- Ordinance No. 845 (1<sup>st</sup> rdg) re: Landfill Rate Increase  
MORITZ MADE A MOTION TO APPROVE ORDINANCE NO. 845.  
SECONDED BY KIMMET. VOTE AYES -FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

- Ordinance No. 846 (1<sup>st</sup> rdg) re: Garbage Collection Rate Increase  
KIMMET MADE A MOTION TO APPROVE ORDINANCE NO. 846.  
SECONDED BY MORITZ. VOTE AYES -FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

#### CITY FINANCE OFFICER

1. City Judge's Report, 4/30/2021
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 4/30/2021  
MORITZ MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY KIMMET. VOTE AYES -FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

#### CITY SUPERINTENDENT

Luis provided an update on the last two weeks and what the crew will be working on over the next couple weeks.

#### OTHER MATTERS

1. Street Paving Bids -  
FLESCH MADE A MOTION TO APPROVE THE BID RECEIVED FROM GREAT FALLS SAND & GRAVEL FOR \$460,926. SECONDED BY MORITZ. VOTE AYES -FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.
2. CDBG HOUSING STABILIZATION GRANT MATCH COMMITMENT -  
FRYDENLUND MADE A MOTION TO APPROVE THE \$50,000 MATCH FROM FUND 2399. SECONDED BY MORITZ. VOTE AYES -FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

#### ADJOURN

AT 8:15 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES -FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.



Shelby City Council Minutes  
May 17, 2021  
Page 3 of 3

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GARY MCDERMOTT, MAYOR

ATTEST:

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JADE GOROSKI, FINANCE OFFICER

06/03/21  
13:21:35

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/21

Page: 1 of 14  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200785	00343 ENERGY LABORATORIES INC	411.00						
1	391210 05/05/21 Lagoon Effluent	137.00		33458	5310 430600	300	101000	
2	392400 05/12/21 Lagoon Effluent	137.00		33474	5310 430600	300	101000	
3	394043 05/18/21 Lagoon Effluent	137.00		33486	5310 430600	300	101000	
200786	00400 UTILITIES UNDERGROUND LOCATION	40.04						
1	1045100 04/30/21 22 Locates for 4/21	40.04			5210 430500	300	101000	
200787	01137 AQUA TECH LABORATORY	180.00						
1	34469 05/03/21 Monthly Coliform Water Testing	80.00		33479	5210 430500	300	101000	
2	34516 05/10/21 Wells 1,2,3,5,13 Coliform Test	100.00		33473	5210 430500	300	101000	
200788	-98319E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	05/05/21 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	05/05/21 Fire Hall Improvement Loan Int	231.53*			1000 490527	620	101000	
200789	00039 PETTY CASHIER	113.99						
1	2908 05/12/21 Reimburse Evans for Flashlight	99.99			1000 430200	200	101000	
2	2909 05/20/21 TC C&R 5/21 Legal Filings	3.50			1000 410550	300	101000	
3	2909 05/20/21 TC C&R 5/21 Legal Filings	3.50			5210 430570	300	101000	
4	2909 05/20/21 TC C&R 5/21 Legal Filings	3.50			5310 430670	300	101000	
5	2909 05/20/21 TC C&R 5/21 Legal Filings	3.50			5410 430870	300	101000	
200790	-98320E 00111 FIRST STATE BANK	134.80						
1	05/04/21 Monthly Bank Service Charge	33.70			1000 410550	300	101000	
2	05/04/21 Monthly Bank Service Charge	33.70			5210 430570	300	101000	
3	05/04/21 Monthly Bank Service Charge	33.70			5310 430670	300	101000	
4	05/04/21 Monthly Bank Service Charge	33.70			5410 430870	300	101000	
200791	27611S 00144 POSTMASTER	324.72						
1	05/25/21 5/21 UB Postage	108.24			5210 430570	310	101000	
2	05/25/21 5/21 UB Postage	108.24			5310 430670	310	101000	
3	05/25/21 5/21 UB Postage	108.24			5410 430870	310	101000	
200792	01137 AQUA TECH LABORATORY	20.00						
1	34471 05/03/21 NCMRWA Monthly Water Test	20.00		33479	5210 430500	300	101000	
200793	00048 TOOLE COUNTY CLERK & RECORDER	3,155.47						
1	04/30/21 City Judge/Sec Wages	2,267.92			1000 410360	100	101000	
2	04/30/21 City Judge/Sec SS	138.77			1000 410360	141	101000	
3	04/30/21 City Judge/Sec Medicare	32.46			1000 410360	142	101000	
4	04/30/21 City Judge/Sec PERS	198.90			1000 410360	143	101000	
5	04/30/21 City Judge/Sec Unemploy Ins	2.85			1000 410360	145	101000	
6	04/30/21 City Judge/Sec Workers Comp	15.02			1000 410360	146	101000	



06/03/21  
13:21:35

CITY OF SHELBY  
Claim Details  
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Page: 2 of 14  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
7	04/30/21 City Judge Health Insurance	442.38			1000 410360	147	101000	
8	04/30/21 City Judge Supplies	36.01			1000 410360	200	101000	
9	04/30/21 City Judge Phone	21.16			1000 410360	344	101000	
200794	01285 HUNT, WILLIAM E JR	5,833.33						
1	05/30/21 5/21 Legal Services	1,458.34			1000 411100	350	101000	
2	05/30/21 5/21 Legal Services	1,458.33			5210 430513	350	101000	
3	05/30/21 5/21 Legal Services	1,458.33			5310 430613	350	101000	
4	05/30/21 5/21 Legal Services	1,458.33			5410 430813	350	101000	
200795	-98317E 02499 DISH	87.05						
1	05/12/21 Monthly TV at Civic Center	87.05*			1000 460442	300	101000	
200796	01862 MOUNTAIN ALARM	5,199.52						
	Council Approved 10/5/20							
1	2437108 06/01/21 6/21 Fire Alarm Monitoring	38.50*			1000 420401	300	101000	
2	2410060 04/21/21 City Shop Security Cameras	1,282.00		33457	1000 430200	900	101000	
3	2410060 04/21/21 City Shop Security Cameras	1,282.00*		33457	5210 430501	900	101000	
4	2410060 04/21/21 City Shop Security Cameras	1,282.02		33457	5310 430601	900	101000	
5	2410060 04/21/21 City Shop Security Cameras	1,282.00*		33457	5410 430841	900	101000	
6	2405000 05/01/21 Access Control 5/1-7/31/21	33.00		33457	5410 430840	300	101000	
200797	00043 SHELBY GAS ASSOCIATION	2,346.10						
1	05/25/21 5/21 Gas Bill	62.20			1000 411200	343	101000	
2	05/25/21 5/21 Gas Bill	253.35			1000 420400	343	101000	
3	05/25/21 5/21 Gas Bill	253.35			1000 420401	343	101000	
4	05/25/21 5/21 Gas Bill	921.80			1000 460445	343	101000	
5	05/25/21 5/21 Gas Bill	173.50			1000 460442	343	101000	
6	05/25/21 5/21 Gas Bill	156.70*			5410 430840	343	101000	
7	05/25/21 5/21 Gas Bill	77.48			1000 430200	343	101000	
8	05/25/21 5/21 Gas Bill	77.48			5210 430500	343	101000	
9	05/25/21 5/21 Gas Bill	77.48			5310 430600	343	101000	
10	05/25/21 5/21 Gas Bill	77.46			5410 430830	343	101000	
11	05/25/21 5/21 Gas Bill	42.33			1000 411202	343	101000	
12	05/25/21 5/21 Gas Bill	42.33			5210 430520	343	101000	
13	05/25/21 5/21 Gas Bill	42.33			5310 430620	343	101000	
14	05/25/21 5/21 Gas Bill	42.31			5410 430820	343	101000	
15	05/25/21 5/21 Gas Bill	34.90			5210 430500	343	101000	
16	05/25/21 5/21 Gas Bill	11.10			1000 460465	343	101000	

06/03/21  
13:21:35

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/21

Page: 3 of 14  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
200798		00026 MARIAS RIVER ELECTRIC COOP INC	10,961.40					
1	05/25/21	5/21 Electric Bill	102.55			1000 411200	342	101000
2	05/25/21	5/21 Electric Bill	186.22			1000 420400	342	101000
3	05/25/21	5/21 Electric Bill	186.22			1000 420401	342	101000
4	05/25/21	5/21 Electric Bill	55.97			1000 411202	342	101000
5	05/25/21	5/21 Electric Bill	55.97			5210 430520	342	101000
6	05/25/21	5/21 Electric Bill	55.97			5310 430620	342	101000
7	05/25/21	5/21 Electric Bill	55.95			5410 430820	342	101000
8	05/25/21	5/21 Electric Bill	71.31			1000 430200	342	101000
9	05/25/21	5/21 Electric Bill	71.31			5210 430500	342	101000
10	05/25/21	5/21 Electric Bill	71.31			5310 430600	342	101000
11	05/25/21	5/21 Electric Bill	71.29			5410 430830	342	101000
12	05/25/21	5/21 Electric Bill	57.70			1000 440600	342	101000
13	05/25/21	5/21 Electric Bill	57.70			1000 460430	342	101000
14	05/25/21	5/21 Electric Bill	442.25			1000 460465	342	101000
15	05/25/21	5/21 Electric Bill	93.80			1000 460439	342	101000
16	05/25/21	5/21 Electric Bill	752.32			1000 460442	342	101000
17	05/25/21	5/21 Electric Bill	44.75			1000 460445	342	101000
18	05/25/21	5/21 Electric Bill	3,881.08			2400 430263	342	101000
19	05/25/21	5/21 Electric Bill	3,824.11			5210 430500	342	101000
20	05/25/21	5/21 Electric Bill	514.74			5310 430600	342	101000
21	05/25/21	5/21 Electric Bill	308.88			5410 430840	342	101000
200799		01851 CT CLEANING	975.00					
1	05/25/21	5/21 Janitorial Service	75.00			1000 411202	390	101000
2	05/25/21	5/21 Janitorial Service	75.00			5210 430520	390	101000
3	05/25/21	5/21 Janitorial Service	75.00			5310 430620	390	101000
4	05/25/21	5/21 Janitorial Service	75.00			5410 430820	390	101000
5	05/25/21	5/21 CC Janitorial Service	675.00*			1000 460442	300	101000
200800		02368 OPTUM	25.50					
1	9510085374	05/15/21 HSA Service Fee	6.38			1000 410550	300	101000
2	9510085374	05/15/21 HSA Service Fee	6.38			5210 430570	300	101000
3	9510085374	05/15/21 HSA Service Fee	6.37			5310 430670	300	101000
4	9510085374	05/15/21 HSA Service Fee	6.37			5410 430870	300	101000
200801		02517 VALLI INFORMATION SYSTEMS INC	45.00					
1	65179	04/30/21 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000
2	65179	04/30/21 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000
3	65179	04/30/21 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000



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200802	00309 PREFERRED OFFICE EQUIPMENT	428.09						
1	37281 05/17/21 5/21 Maintenance/Copies	63.05			1000 411050	300	101000	
2	37281 05/17/21 5/21 Maintenance/Copies	63.05			1000 410550	300	101000	
3	37281 05/17/21 5/21 Maintenance/Copies	63.06			5210 430570	300	101000	
4	37281 05/17/21 5/21 Maintenance/Copies	63.05			5310 430670	300	101000	
5	37281 05/17/21 5/21 Maintenance/Copies	63.05			5410 430870	300	101000	
6	37280 05/17/21 5/21 Maintenance/Copies CC	63.40*			1000 460442	300	101000	
7	37279 05/17/21 5/21 Maintenance/Copies Shop	24.72		33489	1000 430200	300	101000	
8	37279 05/17/21 5/21 Maintenance/Copies Shop	24.71*		33489	1000 420500	300	101000	
200803	01388 3 RIVERS COMMUNICATIONS INC	880.74						
1	05/01/21 5/21 Phone Bill	19.82*			1000 420500	344	101000	
2	05/01/21 5/21 Phone Bill	49.36*			1000 410550	344	101000	
3	05/01/21 5/21 Phone Bill	49.35*			5210 430570	344	101000	
4	05/01/21 5/21 Phone Bill	49.36*			5310 430670	344	101000	
5	05/01/21 5/21 Phone Bill	49.36*			5410 430870	344	101000	
6	05/01/21 5/21 Phone Bill	18.60			1000 430200	344	101000	
7	05/01/21 5/21 Phone Bill	18.60			5210 430500	344	101000	
8	05/01/21 5/21 Phone Bill	18.60			5310 430600	344	101000	
9	05/01/21 5/21 Phone Bill	18.60			5410 430830	344	101000	
10	05/01/21 5/21 Phone Bill	171.71			1000 460442	344	101000	
11	05/01/21 5/21 Phone Bill	68.48			1000 420400	344	101000	
12	05/01/21 5/21 Phone Bill	68.47			1000 420401	344	101000	
13	05/01/21 5/21 Phone Bill	7.71*			1000 410200	344	101000	
14	05/01/21 5/21 Phone Bill	7.71*			5210 430512	344	101000	
15	05/01/21 5/21 Phone Bill	7.71*			5310 430612	344	101000	
16	05/01/21 5/21 Phone Bill	7.71*			5410 430812	344	101000	
17	05/01/21 5/21 Phone Bill	45.93			1000 460445	344	101000	
18	05/01/21 5/21 Phone Bill	136.70			5310 430600	344	101000	
19	05/01/21 5/21 Phone Bill	33.48			5210 430500	344	101000	
20	05/01/21 5/21 Phone Bill	33.48			5210 430500	344	101000	
200804	27610S 02468 T-MOBILE	249.52						
1	05/10/21 Mobile Charge	26.11*			1000 420500	344	101000	
2	05/10/21 Mobile Charge	47.61			1000 411050	344	101000	
3	05/10/21 Mobile Charge	47.61			1000 440600	344	101000	
4	05/10/21 Mobile Charge	19.58			1000 430200	344	101000	
5	05/10/21 Mobile Charge	19.58			5210 430500	344	101000	
6	05/10/21 Mobile Charge	19.59			5310 430600	344	101000	
7	05/10/21 Mobile Charge	19.58			5410 430840	344	101000	
8	05/10/21 Mobile Charge	12.46*			1000 410550	344	101000	
9	05/10/21 Mobile Charge	12.47*			5210 430570	344	101000	
10	05/10/21 Mobile Charge	12.47*			5310 430670	344	101000	
11	05/10/21 Mobile Charge	12.46*			5410 430870	344	101000	



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200805	-98315E 02543 ARLO TECHNOLOGIES	9.99						
1	05/25/21 Subscription Sec Camera Shop	9.99			1000 430200	300	101000	
200806	00047 BEN TAYLOR INC	4,257.47						
1	52886 04/20/21 UV Plant Propane	402.68		33451	5210 430500	230	101000	
2	28056 04/27/21 4/21 Fuel	33.86		33451	1000 430200	230	101000	
3	28056 04/27/21 4/21 Fuel	224.54		33451	1000 430200	230	101000	
4	28056 04/27/21 4/21 Fuel	43.85		33451	1000 430200	230	101000	
5	28056 04/27/21 4/21 Fuel	260.89		33451	1000 430200	230	101000	
6	28056 04/27/21 4/21 Fuel	161.84		33451	5210 430500	230	101000	
7	28056 04/27/21 4/21 Fuel	43.19		33451	1000 430200	230	101000	
8	28056 04/27/21 4/21 Fuel	65.33		33451	5410 430830	230	101000	
9	28056 04/27/21 4/21 Fuel	36.92		33451	1000 430200	230	101000	
10	28056 04/27/21 4/21 Fuel	511.52		33451	5410 430830	230	101000	
11	28056 04/27/21 4/21 Fuel	179.09		33451	1000 430200	230	101000	
12	28056 04/27/21 4/21 Fuel	136.31*		33451	1000 420500	230	101000	
13	28056 04/27/21 4/21 Fuel	426.01		33451	5410 430830	230	101000	
14	28056 04/27/21 4/21 Fuel	154.81		33451	1000 430200	230	101000	
15	28056 04/27/21 4/21 Fuel	145.18		33451	1000 430200	230	101000	
	28056 04/27/21 4/21 Fuel	199.09		33452	1000 430200	230	101000	
	28056 04/27/21 4/21 Fuel	48.73		33452	1000 430200	230	101000	
18	28056 04/27/21 4/21 Fuel	76.94		33452	1000 430200	230	101000	
19	28056 04/27/21 4/21 Fuel	40.01		33452	1000 440600	230	101000	
20	261598 04/01/21 Screws	4.46		33453	1000 430200	200	101000	
21	261891 04/01/21 Safety Snap	5.49		33453	5410 430840	200	101000	
22	261805 04/01/21 Trowel	4.99		33453	5210 430500	200	101000	
23	261875 04/01/21 Hose Clamps/PVC Pipe	104.14		33453	5310 430600	200	101000	
24	262182 04/05/21 Screws	6.90		33453	1000 460465	200	101000	
25	717540 04/19/21 Valve	115.00*		33453	1000 460430	200	101000	
26	263138 04/15/21 Bolts/Washers	23.34*		33453	1000 460430	200	101000	
27	262945 04/13/21 Tape/Screws/Seal/Crimp	46.65		33453	1000 460445	200	101000	
28	262860 04/12/21 Skid Tex Additive/2pk Mpsel	64.20		33453	1000 460445	200	101000	
29	261691 04/01/21 Sponge/Disp Gloves	34.97		33453	1000 460445	200	101000	
30	263398 04/19/21 Cat Litter	18.99		33453	1000 430200	200	101000	
31	263994 04/26/21 Disp Gloves	59.98		33453	1000 430200	200	101000	
32	263526 04/20/21 Hose Fitting	7.16		33453	1000 430200	200	101000	
33	263850 04/23/21 Bleach/Pine Sol	27.90		33453	1000 430200	200	101000	
34	262849 04/12/21 Shovel	77.97		33454	1000 430200	200	101000	
35	261863 04/01/21 Chick Dry Cat	24.99		33454	1000 430200	200	101000	
36	262267 04/06/21 Key Ring/Keys	11.49		33454	1000 430200	200	101000	
37	261948 04/02/21 Chick Dry Cat	24.99		33454	1000 430200	200	101000	
38	261792 04/01/21 Reb Ty	29.98		33454	5410 430840	200	101000	
39	261687 04/01/21 Galv Nipples/Coupling	17.77		33454	1000 430200	200	101000	
40	261682 04/01/21 Adapter/Brackets	41.21		33454	1000 430200	200	101000	

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41	261695 04/01/21 Dust Cap/Dust Plug	36.70		33454	1000 430200	200	101000	
42	261746 04/01/21 Pipe Cutter/Mptx Barb	18.48		33454	1000 430200	200	101000	
43	261649 04/01/21 Tubing/Mptx Barb/Clr Rein	151.97*		33454	1000 460430	200	101000	
45	261656 04/01/21 Hose Shank/Mptx Barb	48.98*		33454	1000 460430	200	101000	
46	261622 04/01/21 Recip B	19.99*		33454	1000 460430	200	101000	
47	262410 04/07/21 Cable Cutter	37.99*		33454	1000 460430	200	101000	
200807	01805 SYSTEMS	2,548.50						
1	39996 04/28/21 4/21-6/21 Quarterly Fee	386.46			1000 410550	300	101000	
2	39996 04/28/21 4/21-6/21 Quarterly Fee	386.46			5210 430570	300	101000	
3	39996 04/28/21 4/21-6/21 Quarterly Fee	386.49			5310 430670	300	101000	
4	39996 04/28/21 4/21-6/21 Quarterly Fee	386.49			5410 430870	300	101000	
5	39996 04/28/21 4/21-6/21 Quarterly Fee	222.60*			1000 460442	300	101000	
6	39996 04/28/21 4/21-6/21 Quarterly Fee	222.60			1000 411050	300	101000	
7	39996 04/28/21 4/21-6/21 Quarterly Fee	96.21			1000 430200	300	101000	
8	39996 04/28/21 4/21-6/21 Quarterly Fee	96.21			5210 430500	300	101000	
9	39996 04/28/21 4/21-6/21 Quarterly Fee	96.24			5310 430600	300	101000	
10	39996 04/28/21 4/21-6/21 Quarterly Fee	96.24			5410 430830	300	101000	
11	40087 05/19/21 0365 Licenses	9.50			1000 410550	300	101000	
12	40087 05/19/21 0365 Licenses	9.50			5210 430570	300	101000	
13	40087 05/19/21 0365 Licenses	9.50			5310 430670	300	101000	
14	40087 05/19/21 0365 Licenses	9.50			5410 430870	300	101000	
15	40087 05/19/21 0365 Licenses	9.50			1000 411050	300	101000	
16	40087 05/19/21 DNS Server Changes	31.25			1000 410550	300	101000	
17	40087 05/19/21 DNS Server Changes	31.25			5210 430570	300	101000	
18	40087 05/19/21 DNS Server Changes	31.25			5310 430670	300	101000	
19	40087 05/19/21 DNS Server Changes	31.25			5410 430870	300	101000	
200808	00117 QUILL CORPORATION	498.46						
1	16477242 05/03/21 Dab n Seal/Paper/Tape	8.03*		33209	1000 410550	200	101000	
2	16477242 05/03/21 Dab n Seal/Paper/Tape	8.03*		33209	5210 430570	200	101000	
3	16477242 05/03/21 Dab n Seal/Paper/Tape	8.03*		33209	5310 430670	200	101000	
4	16477242 05/03/21 Dab n Seal/Paper/Tape	8.03*		33209	5410 430870	200	101000	
5	16477626 05/03/21 (4)4" 3-Ring Binders	20.10*		33209	1000 410550	200	101000	
6	16477626 05/03/21 (4)4" 3-Ring Binders	20.10*		33209	5210 430570	200	101000	
7	16477626 05/03/21 (4)4" 3-Ring Binders	20.10*		33209	5310 430670	200	101000	
8	16477626 05/03/21 (4)4" 3-Ring Binders	20.10*		33209	5410 430870	200	101000	
9	16643350 05/10/21 Medium Binder Clips	1.18*		33212	1000 410550	200	101000	
10	16643350 05/10/21 Medium Binder Clips	1.18*		33212	5210 430570	200	101000	
11	16643350 05/10/21 Medium Binder Clips	1.18*		33212	5310 430670	200	101000	
12	16643350 05/10/21 Medium Binder Clips	1.18*		33212	5410 430870	200	101000	
13	16642913 05/10/21 Dymo Label Writer/Avery Tabs	35.81*		33212	1000 410550	200	101000	
14	16642913 05/10/21 Dymo Label Writer/Avery Tabs	35.82*		33212	5210 430570	200	101000	
15	16642913 05/10/21 Dymo Label Writer/Avery Tabs	35.82*		33212	5310 430670	200	101000	
16	16642913 05/10/21 Dymo Label Writer/Avery Tabs	35.82*		33212	5410 430870	200	101000	



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17	17084777 05/28/21 HP 61XL Ink	80.88*		33214	1000 440600	200	101000	
18	17084777 05/28/21 Thermal Rolls/Copy Paper	39.26*		33214	1000 410550	200	101000	
19	17084777 05/28/21 Thermal Rolls/Copy Paper	39.27*		33214	5210 430570	200	101000	
20	17084777 05/28/21 Thermal Rolls/Copy Paper	39.27*		33214	5310 430670	200	101000	
21	17084777 05/28/21 Thermal Rolls/Copy Paper	39.27*		33214	5410 430870	200	101000	
200809	-98318E 01994 BEST BUY	251.99						
1	8064530915 05/04/21 Lenovo Chromebook Flex 11.	251.99		33210	1000 460445	200	101000	
200810	01201 U S BANK	43,353.75						
1	1767824 05/10/21 2012 Sidewalk SID Principal	40,000.00			2550 490528	610	101000	
2	1767824 05/10/21 2012 Sidewalk SID Interest	3,353.75			2550 490528	620	101000	
200811	02334 BEN TAYLOR INC.	78.41						
1	709679 04/05/21 CFD 4/21 Fuel	78.41		33401	1000 420400	230	101000	
200812	00088 CARQUEST AUTO PARTS	417.33						
1	2567322174 04/01/21 CFD Car Wash Soap	10.00*		33402	1000 420400	200	101000	
2	2567322222 04/03/21 RFD Bristle Brush/Surface	34.94*		33402	1000 420401	200	101000	
3	2567322232 04/03/21 RFD Windshields	193.46*		33402	1000 420401	200	101000	
4	2567322238 04/03/21 RFD Surface Disc	8.94*		33402	1000 420401	200	101000	
5	2567322305 04/05/21 RFD Battery	169.99*		33402	1000 420401	200	101000	
200813	01866 SHELBY PAINT AND HARDWARE	965.18						
1	15000 05/04/21 Batteries	10.99*		33354	1000 460442	200	101000	
2	14889 05/24/21 Paper Towels/Vacuum Bags	41.98*		33357	1000 460442	200	101000	
3	71381 04/22/21 Double Sided Tape	8.49		33481	1000 430200	200	101000	
4	71412 04/26/21 Paint	191.96		33481	1000 460445	200	101000	
5	71427 04/30/21 Paint/Nozzle	80.97		33481	1000 460445	200	101000	
6	71440 05/03/21 Glad Bags	8.98		33481	5310 430600	200	101000	
7	71465 05/03/21 Lawn Mower/Chain Saw Chain	427.98*		33481	1000 460430	200	101000	
8	70554 05/13/21 Shower Head/Ballast	55.97*		33481	1000 460442	200	101000	
9	71485 05/13/21 Switch/Bulbs/Fixture	25.76*		33481	1000 460430	200	101000	
10	70562 05/14/21 Drain Spade	29.99		33481	5210 430500	200	101000	
11	71497 05/17/21 Safety Glasses	35.65		33481	1000 430200	200	101000	
12	41423 04/29/21 PVC Cement/Primer	23.47		33481	5310 430600	200	101000	
13	70553 05/13/21 Toilet Valve	22.99		33481	1000 411202	200	101000	
200814	01780 MONTANA BROOM & BRUSH	117.86						
1	1489476 05/04/21 Roll Towel/Tissue	88.33*		33355	1000 460442	200	101000	
2	1484854 04/07/21 Towel Multifold	29.53		33491	1000 430200	200	101000	

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200815	00041 SHELBY PROMOTER	456.00						
1	SL211802 05/05/21 Asphalt Bids	24.00			1000 430200	300	101000	
2	2118014 06/05/21 Garbage Rate Increase	216.00			5410 430830	300	101000	
3	2118014 06/05/21 Landfill Rate Increase	216.00			5410 430840	300	101000	
200816	00034 NORMONT EQUIPMENT CO	1,491.02						
1	24963 05/06/21 Emulsion	1,280.00		33464	2500 430200	400	101000	
2	25057 05/20/21 Nozzle Heater Assembly Parts	211.02		33485	1000 430200	200	101000	
200817	00554 TORGERSON'S LLC	76.39						
1	P66995 04/28/21 Diaphragm/Nzl/Valve	76.39*		33463	1000 460430	200	101000	
200818	02045 NAPA AUTO PARTS	914.48						
1	152038 04/26/21 Battery	13.12		33465	1000 430200	200	101000	
2	153075 05/12/21 Bench Seat Cover	259.14		33499	1000 430200	200	101000	
3	153209 05/14/21 Battery	108.20		33499	1000 430200	200	101000	
4	153241 05/14/21 Filter	4.19		33499	1000 430200	200	101000	
5	153253 05/14/21 Filter	20.53		33499	1000 430200	200	101000	
6	153405 05/18/21 Orings	13.60		33499	5410 430840	200	101000	
7	153412 05/18/21 Floor Dri	28.95		33499	5410 430840	200	101000	
8	153458 05/18/21 Battery	109.70		33499	1000 430200	200	101000	
9	153487 05/19/21 Filters/Floor Dri	43.35		33499	1000 430200	200	101000	
10	153519 05/19/21 Hydraulic Hose/Seal	59.96*		33499	5410 430830	200	101000	
11	153520 05/19/21 Hydraulic Hose/Cable Tie	29.69*		33499	5410 430830	200	101000	
12	153536 05/19/21 Hydraulic Hoses	49.01*		33499	5410 430830	200	101000	
13	153888 05/26/21 Antifreeze	46.08*		33499	5410 430830	200	101000	
14	153893 05/26/21 Acetylene	19.99		33499	1000 430200	200	101000	
15	154083 05/28/21 Transmission Fluid	5.58*		33499	1000 460430	200	101000	
16	152862 05/10/21 Wiper Blades	21.18*		33500	1000 420500	200	101000	
17	152038 04/26/21 9V Battery	13.12		33500	1000 430200	200	101000	
18	152452 05/03/21 Glass Cleaner/Round Mirror	39.11		33500	1000 430200	200	101000	
19	152861 05/10/21 Wiper Blade	23.20*		33500	1000 420500	200	101000	
20	152696 05/06/21 Air Fresheners	6.78		33500	1000 430200	200	101000	
200819	01969 GREAT FALLS SAND & GRAVEL INC	2,048.20						
1	40407 04/22/21 Asphalt	1,024.10		33462	2500 430200	400	101000	
2	40404 04/21/21 Asphalt	1,024.10		33462	2500 430200	400	101000	
200820	02376 MOBILE TWI LLC	275.00						
1	042921D 04/29/21 Breath/Urine Drug Screens	275.00		33466	1000 430200	300	101000	



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200821		00147 MID AMERICAN RESEARCH CHEMICAL	2,532.92						
1	0730715	04/30/21 Super-Zyme/Bacterial Booster	1,110.50		33459	5310 430600	200	101000	
2	0732463	05/20/21 Fog Eliminator	880.00		33475	5310 430600	200	101000	
3	0732464	05/20/21 Super-Zyme	318.25		33496	5310 430600	200	101000	
4	0732753	05/21/21 Green Spray Paint	224.17		33496	5310 430600	200	101000	
200822		00037 NORTHWEST PIPE FITTINGS INC	7,909.18						
Council Approved 4/19/21									
1	2503353	05/03/21 Shredder Materials	3,903.61		33460	5310 430601	900	101000	
2	2492070	05/24/21 {9}1" Procoder Inside Meters	3,455.82		33478	5210 430500	200	101000	
3	2521642	05/17/21 Couplings/Tees/Caps/End Pipe	306.43*		33478	1000 460430	200	101000	
4	35146090	05/28/21 3" Procoder Reg	243.32		33478	5210 430500	200	101000	
200823		01099 SHELBY PUBLIC SCHOOLS	400.00						
1	05/12/21	TBID FFA BBQ Cookoff	400.00			7199 212500		101000	
200824		02334 BEN TAYLOR INC.	4,990.62						
1	709680	04/05/21 Diesel	1,484.45		33461	5410 430840	230	101000	
2	709839	05/17/21 T5X 10W	311.25		33468	5410 430840	200	101000	
3	709852	05/19/21 Powerdrive 10W	221.83*		33490	5410 430830	200	101000	
4	709852	05/19/21 Powerdrive 10W	221.83		33490	5410 430840	200	101000	
5	709852	05/19/21 Powerdrive 10W	221.84		33490	1000 430200	200	101000	
6	709790	05/03/21 DEF/Megaplex	294.40*		33497	5410 430830	200	101000	
7	709869	05/27/21 Diesel	2,235.02		33497	5410 430840	230	101000	
200825		00329 SHELBY FIRE DEPARTMENT RELIEF	16,462.00						
1	05/03/21	CFD Retired Fireman Fund	8,231.00*			1000 420400	300	101000	
2	05/03/21	RFD Retired Fireman Fund	8,231.00*			1000 420401	300	101000	
200826	-98316E	01618 SPORTSMITH	64.28						
1	WS4610778	05/12/21 Crankshaft/Bearings/Bolts	64.28*		33304	1000 460442	200	101000	
200827		02560 ODDEN, IAN	582.00						
1	167 04/29/21	Locker Paint	582.00*			1000 460442	200	101000	
200828		02455 NELSON, MAGDA	157.50						
1	167 05/16/21	Compile FY20 AFR Package	39.37			1000 410550	300	101000	
2	167 05/16/21	Compile FY20 AFR Package	39.37			5210 430570	300	101000	
3	167 05/16/21	Compile FY20 AFR Package	39.38			5310 430670	300	101000	
4	167 05/16/21	Compile FY20 AFR Package	39.38			5410 430870	300	101000	

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\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
200829	01963 DELUXE	113.25							
1	2049372641 05/04/21 300 Deposit Slips	28.31*		33211	1000 410550	200	101000		
2	2049372641 05/04/21 300 Deposit Slips	28.32*		33211	5210 430570	200	101000		
3	2049372641 05/04/21 300 Deposit Slips	28.31*		33211	5310 430670	200	101000		
4	2049372641 05/04/21 300 Deposit Slips	28.31*		33211	5410 430870	200	101000		
200830	02551 TRIPLE TREE ENGINEERING INC	14,318.40							
1	20-42-006 05/10/21 Plan/Profile Edits/Permits	14,318.40			5720 430246	950 2283	101000		
200831	01920 AXMEN	170.24							
1	420004 04/26/21 RFD 3"x25' Hose	170.24*		33403	1000 420401	200	101000		
200832	01870 KUSTOM SERVICES	4,900.00							
1	265 05/10/21 CFD Fire Truck Water Tank	4,900.00*		33405	1000 420400	369	101000		
200833	02045 NAPA AUTO PARTS	488.89							
1	151674 04/21/21 RFD Filters	207.30*		33404	1000 420401	200	101000		
2	151675 04/21/21 RFD Filters	102.10*		33404	1000 420401	200	101000		
3	151676 04/21/21 RFD Filter	25.27*		33404	1000 420401	200	101000		
4	151677 04/21/21 RFD Filters	140.28*		33404	1000 420401	200	101000		
5	151893 04/23/21 RFD Lamp	13.94*		33404	1000 420401	200	101000		
200834	02190 BAUMAN, CHRISTINE	80.00							
1	05/18/21 Haul Recycling Trailer to GF	80.00*			1000 480100	200	101000		
200835	00617 FORDE NURSERY & LANDSCAPING	4,092.00							
1	131700 05/17/21 (6)Crab Spring Snow	1,110.00			1000 460430	221	101000		
2	131700 05/17/21 (5)Poplar Lanceleaf	925.00			1000 460430	221	101000		
3	131700 05/17/21 (4)Honeylocust Skyline	840.00			1000 460430	221	101000		
4	131700 05/17/21 (6)Elm Prairie Expedition	888.00			1000 460430	221	101000		
5	131700 05/17/21 Linden Greenspire	185.00			1000 460430	221	101000		
6	133869 05/28/21 Tree Wrap	144.00			1000 460430	221	101000		
200836	01438 BARRY DAMSCHEN CONSULTING LLC	2,175.00							
1	1 05/24/21 1/21-3/21 Consult & Monitor	2,175.00			5410 430840	350	101000		
200837	999998 JADE M GOROSKI	367.86							
	Montana Rural Water Conference - Great Falls, MT								
1	05/24/21 Mileage/Meals/Lodging Goroski	91.96			1000 410550	370	101000		
2	05/24/21 Mileage/Meals/Lodging Goroski	91.97			5210 430570	370	101000		
3	05/24/21 Mileage/Meals/Lodging Goroski	91.97			5310 430670	370	101000		
4	05/24/21 Mileage/Meals/Lodging Goroski	91.96			5410 430870	370	101000		



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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200838		02090 CERTIFIED FOLDER DISPLAY SERVICE	1,539.82					
1	05/24/21	TBID Brochure Distribution	1,539.82			7199 212500		101000
200839		01125 MT DEQ/PERMITTING & COMPLIANCE	100.00					
		Correa #8300 - James #9095						
1	5R2101142	05/10/21 Drinking Water Renewal Corr	30.00		33469	5210 430500	300	101000
2	5R2101142	05/10/21 Wastewater Renewal Correa	40.00		33469	5310 430600	300	101000
3	5R2101537	05/10/21 Drinking Water Renewal Jame	30.00		33469	5210 430500	300	101000
200840		02476 NUTRIEN AG SOLUTIONS INC	1,753.22					
1	45274980	05/14/21 Esplanade	670.72*		33471	1000 460430	200	101000
2	45274980	05/14/21 E-2	420.00*		33471	1000 460430	200	101000
3	45274980	05/14/21 Milestone	662.50*		33471	1000 460430	200	101000
200841		01724 RAILROAD MANAGEMENT COMPANY III	284.85					
		8" Water Pipeline Crossing Rent 8/1/21-7/31/22 License #304431						
1	438350	04/28/21 8" Water Pipeline Cross Rent	284.85		33477	5210 430500	300	101000
200842		00522 KRONEBUSCH ELECTRIC INC	177.50					
	2349	05/14/21 Inspect Main St Lights Wiring	177.50*		33472	2400 430263	300	101000
200843		02337 ADVANCED TECHNOLOGY PRODUCTS INC	3,244.55					
1	28828	05/06/21 Acid Magic/Accu-Tab Cal Hypo	3,244.55		33476	1000 460445	200	101000
200844		01866 SHELBY PAINT AND HARDWARE	84.98					
1	14972	04/23/21 RFD Sawzall Blade/Ball Valve	84.98*		33406	1000 420401	200	101000
200845		00653 GREAT WEST ENGINEERING	18,299.41					
1	24032	05/24/21 Wellfield Improvements	18,299.41			5210 430501	950 2285	101000
200846		02561 COPPER CREEK CONSTRUCTION	63,068.05					
1	1	05/24/21 Curb/Gutter/Intersection HWY 2	63,068.05			5720 430246	950 2283	101000
200847		00001 DEPARTMENT OF REVENUE	637.05					
1	1	05/24/21 App #1 Copper Creek Construct	637.05			5720 430246	950 2283	101000
200848		02562 DIAMOND CONSTRUCTION INC	120,653.14					
1	1	05/18/21 Wellfield Improvements App #1	120,653.14			5210 430501	950 2285	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200849	00001 DEPARTMENT OF REVENUE	1,218.72						
1	1 05/18/21 App #1 Diamond Construction	1,218.72			5210 430501	950 2285	101000	
200850	999998 MATTHEW E JAMES	186.70						
	Montana Rural Water Conference - Great Falls, MT							
1	05/27/21 Mileage/Meals James	93.35			5210 430500	370	101000	
2	05/27/21 Mileage/Meals James	93.35			5310 430600	370	101000	
200851	02491 THE HOME DEPOT PRO	267.89						
1	616760740 05/12/21 CFD Vectra Finish 5gal	197.12*		33213	1000 420400	200	101000	
2	616760740 05/12/21 CFD Floor Pad	52.20*		33213	1000 420400	200	101000	
3	617852058 05/18/21 CFD Surface Prep Pad	18.57*		33213	1000 420400	200	101000	
200852	-98314E 00144 POSTMASTER	111.45						
1	948 05/26/21 Stamps	27.50			1000 410550	300	101000	
2	948 05/26/21 Stamps/Postage Water Draw	28.95			5210 430570	310	101000	
3	948 05/26/21 Stamps	27.50			5310 430670	310	101000	
4	948 05/26/21 Stamps	27.50			5410 430870	310	101000	
200853	00091 CLIFF'S TOWING	100.00						
1	7308 06/01/21 Tow Toyota Prius	100.00*		33305	1000 420500	300	101000	
200854	00016 GENERAL DISTRIBUTING CO	134.74						
1	999099 05/28/21 33# Spool/BB Hose	134.74		33492	1000 430200	200	101000	
200855	00712 BILLMANS TRUE VALUE	599.90						
1	560039 05/25/21 (2) Husqvarna Pro Trimmer	599.90*		33483	1000 460430	200	101000	
200856	00049 TRACTOR & EQUIPMENT CO	2,354.92						
1	402853 05/21/21 Battery	608.76		33484	5410 430840	200	101000	
2	99620 05/19/21 963K Repairs	1,746.16*		33484	5410 430840	369	101000	
200857	-98313E 01721 HAMPTON INN	239.44						
	Montana Rural Water Conference - Great Falls, MT							
1	53739135 05/21/21 Lodging Correa	239.44		33482	5310 430600	370	101000	
200858	-98312E 01721 HAMPTON INN	239.44						
	Montana Rural Water Conference - Great Falls, MT							
1	53738587 05/21/21 Lodging James	239.44		33482	5210 430500	370	101000	



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CITY OF SHELBY  
Claim Details  
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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200859		02351 POLLARDWATER	804.45					
1	191291	05/13/21 (2)4x15 Fire Hose	804.45		33487	5210 430500	200	101000
200860		02563 DPHHS-LABORATORY	24.00					
1	26790	04/30/21 NCMRW Water Samples	24.00		33488	5210 430500	300	101000
200861		02285 KANN MANUFACTURING CORP	276.12					
1	2105113	05/24/21 Controller	276.12		33480	5410 430840	200	101000
200862		02564 LIBERTY COUNTY WEED CONTROL	50.00					
1	052621-14	05/26/21 Spray Recertification Train	50.00			1000 460430	300	101000
200863		02409 ABIGAIL ST. LAWRENCE	650.00					
1	482	06/01/21 DNRC Permitting	650.00			5210 430500	300	101000
200864		01400 CHEMICAL MONTANA CO	525.00					
1	26961	05/26/21 Sodium Hypochlorite	160.00		33495	1000 460445	200	101000
2	26961	05/26/21 Calcium Hypochlorite	365.00		33495	1000 460445	200	101000
65		00027 MARKS TIRE & ALIGNMENT	115.00					
1	64263	03/31/21 Alignment	90.00		33494	1000 430200	300	101000
2	64757	05/13/21 Dismount/Mount	25.00		33494	5410 430830	300	101000
200866		02412 CORE & MAIN	31.28					
1	0094938	04/22/21 SS Insert	31.28		33493	5210 430500	200	101000
200867		00088 CARQUEST AUTO PARTS	26.46					
1	2567323954	05/14/21 Top Terminal	5.35		33498	1000 430200	200	101000
2	2567323546	05/04/21 HD Latex	21.11*		33498	1000 460430	200	101000
200868		01494 DEW DROP SPRINKLER SYSTEMS	100.00					
1	2559	05/21/21 Mike Waite Back Flow Preventer	100.00			5210 430500	300	101000
200869		01713 FRONTLINE AG SOLUTIONS LLC	656.96					
1	839790	05/28/21 Bearings/Blower Fan/Sweeper	656.96*		33502	1000 460430	200	101000
200870		02430 TRANSA TREE	500.00					
1	06/03/21	Move 4hr Tree Time/Road Time	500.00			1000 460430	300	101000

# of Claims 86 Total: 369,633.48

Total Electronic Claims 2,741.44 Total Non-Electronic Claims 366892.04

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CITY OF SHELBY  
Fund Summary for Claims  
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$55,555.52
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$4,058.58
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$3,328.20
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$43,353.75
5210 WATER UTILITY	
101000 Cash-Operating	\$155,139.73
5310 SEWER UTILITY	
101000 Cash-Operating	\$12,223.42
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$16,010.96
5720 STORM DRAINAGE	
101000 Cash-Operating	\$78,023.50
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$1,939.82
Total:	\$369,633.48



# Building Inspector Report May 2021

2021

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4428a	5/25/2021	LDR	Myron Frydelund	Sullivans 1st	21	3	115 W Richland Ave	demo 824 sf house	-	-
0 Permits issued this Month									\$ -	\$ -
									Job Evaluation Totals	TOTALS

FISCAL YTD TOTALS	
Number of Permits	16
Permit Fees	\$ 7,197.00
Total Job Values	\$ 894,000.00

## MINUTES OF THE PARK & RECREATION COMMITTEE

May 24, 2021

In attendance: Gary McDermott, Lyle Kimmet, Jessi LaTray, Jason Gray, Eric Tokerud and Lorette Carter, reporting.

### **Civic Center:**

Jessi reported several church groups have been using the facility the last Wednesday of the month. The Sober Life group also uses the facility the last Friday of the month. The facility will be rented out for a June 12<sup>th</sup> wedding. She is also renting the tables and chairs for another wedding this summer. She would like to purchase additional tables and chairs which she will work with Finance Officer, Jade Goroski.

The kid's movie series will start in June on the first and third Wednesdays. Classes will be continuing with the potential for an outdoor CrossFit class this summer.

Jessi noted the stalls are loose in both bathrooms. She will work with Rob to get them braced or new fixtures installed. Rob will also be installing lockers in the gym entrance and will put coat hooks on the railing behind the short bleachers on the south/east side of the gym.

Ariel Weishaar was not able to attend, but passed on a request to purchase play equipment from the former Bitterroot School if the City is getting rid of it. The City will maintain the play area as a public park, so no equipment will be removed from the property. An environmental assessment is taking place in the Bitterroot building to determine quantities of contaminants – asbestos and lead based paint. When finished, the City will conduct remediation of the building and demolish for potential housing.

Ariel also asked about the age policy in the cardio/weight rooms. The current policy is 16 years and older to use those rooms. This has been the policy of the City out of concern and care for younger kids who might get hurt on and around the machines and equipment. The policy is stated in the liability form signed by all passholders of the facility.

### **City Facilities:**

**Roadrunner Recreation Trail:** The trail will be seal-coated this summer to extend the life of the pavement. The mountain bike trail project will begin in the next month. Bo Trails of Bozeman will be the contractor on the project.

**Krysko Skate Park:** Lorette reported the concrete and irrigation/sod contractors have the park on their calendars and will get busy as soon as possible. The grand opening is set for Saturday, July 10<sup>th</sup> at 3:00pm as part of the All-School Reunion. Elisha Dempsey has offered to cook hot dogs and hamburgers for the celebration. There will also be a few giveaways/prizes.

**Swimming Pool:** The City has secured internet capacity to streamline the purchase of passes. Lexy and Jessi will work together on the new system. Pool manager, Lexy Fisher reported the following dates:

May 26<sup>th</sup>: 3<sup>rd</sup> grade pool party

May 27<sup>th</sup>: 5<sup>th</sup> grade pool party



May 28<sup>th</sup> – June 4<sup>th</sup>: Swim team practice (Time to be determined)

June 2<sup>nd</sup>: 8<sup>th</sup> grade grad party

June 3<sup>rd</sup> or 4<sup>th</sup>: Set up for Swim Meet

June 5<sup>th</sup>: Shelby Swim Meet

June 7 & 8<sup>th</sup>: New lifeguard training

June 9<sup>th</sup>: Open to the public

Kristen Russell emailed the following: "We are starting swim team practice on May 31<sup>st</sup>, with our one-day meet scheduled for Saturday, June 5<sup>th</sup>. We have been in communication with Lexy and Luis regarding the pool schedule and swim team practices, and I am planning on meeting with Jessi LaTray hopefully sometime next week to see which families may still need to purchase pool passes. We have around 50 swimmer signed up this year, and are looking forward to a great swim season. Thank you to Luis for getting the pool filled and ready so quickly and Lexy for all her help and flexibility with scheduling for swim. And thanks to the city overall for supporting the continued tradition of our great Shelby Water Otters!"

Kristen also asked to get the tennis court nets up this summer. She noted only one net was completely up last summer and it was saggy. She appreciated how beautiful the City keeps the parks! "It's fun to be able to play tennis as a family activity." Another committee member asked if the weeds could be pulled inside the tennis courts as well. Lorette will follow up with Luis on this.

**Shelby Park System:** Jason Gray complimented the work of new city employee, Pat Kline in cleaning and caring for our city parks this spring. The rest of the parks crew will be coming on in the next week.

**Historic Shelby High:** Mayor McDermott reported American Roofing has begun roofing work on the former school.

**Champions Park:** Work continues at Champions Park on the lighting which should be completed this month. The Champions Park Committee has ordered another sponsored bench in honor of Theo and Herb Kluth. The committee is working to complete the monument sign with homesteader stones and donor pavers.

**Lake Shelby Complex:** Luis has met with Dave and Tina Stevenson who oversee the Shelby Baseball Association Program. They would like to start working on new backstops and in-field resurfacing.

#### **Tree Board:**

Tree Amigos of Great Falls has nearly finished tree removal. They will return to grind stumps at the former Bitterroot School. The City has ordered 22 trees as part of the Montana Community Urban Forestry Grant; Arbor Day Grant and Urban Forestry Development Grant. They will be transported from Forde Nursery – Great Falls on May 27<sup>th</sup> and planted June 3<sup>rd</sup>. Trees will be planted in the skate park; Meadowlark Park; and other areas where trees need to be replaced.

#### **Other Business**

**Arbor Day:** Arbor Day was a great success with Shelby's students and staff cleaning around the school campus; sports complex; Aronow Park; and several other public areas within our community. Other groups cleaning included: Marias Medical Center; Marias Heritage Center; Leavitt Group; Lee family; St. William's Youth Group; Chamber; Toole County 4-H Ambassadors; Shelby Swim Team; and Shelby Baseball Association.

**Mountains of Cans Challenge:** The Shelby Recycling Association hosted the 5<sup>th</sup> annual aluminum collection event with Shelby Elementary students. Students brought well over 1,000 pounds of aluminum. Mr. Buck's 5<sup>th</sup> grade class and Ms. Wiederrick's 4<sup>th</sup> grade class were the winners receiving recycling bags, bracelets and a pool party for Mr. Buck's class. Mr. Tokerud's students did a great job transferring the cans to the aluminum trailer and hauling the trailer to the recycling site. Recycling member, Crissy Bauman made two trips to transport the trailer to Steel Etc., Great Falls.

**JMG Student Project:** Mr. Tokerud mentioned his JMG students completed the striping of the HS parking lot with the assistance of the City in equipment.

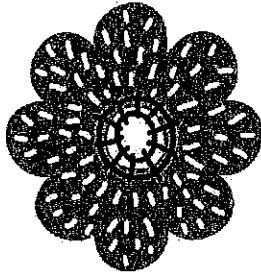
**Senior Activities:** Lorette noted a resident called to ask about senior citizen activities. Lorette has given her information on the Senior Center; Farmers Market; Civic Center walking pass; and Swimming Pool aerobic hour. She commented there are no discounts for Seniors living on fixed incomes. City officials will consider senior pricing for activity passes.

**With no further business, the next meeting is scheduled for Monday, August 30, 2021.**

Attachments:

- May newsletter





# CITY OF SHELBY

## MAY 2021 NEWSLETTER

### Dear Shelby Residents,

As we get closer to summer, the City begins to ramp up for infrastructure projects as well as repairs and upgrades that support and improve our public works and community services for all residents. Plans are being finalized to complete the curb/gutter along the north side of Roosevelt Highway before MDT begins their resurfacing project along that stretch of highway. There will be lane closures during this time, so please be extra cautious in this area and choose alternative routes if possible.

Work will also begin soon in Krysko Skate Park to install a sprinkler system, sod and concrete walkway. The park has been an incredible gift to our community and we are truly excited to host a Grand Opening, Saturday, July 10<sup>th</sup> during the All-School Reunion. We hope to have Larry Krystkowiak and Jeff Ament here to celebrate the park's official opening.

We are so thankful to all the students and staff of Shelby Schools as well as the numerous groups, organizations, businesses and individuals who gave of their time and energy to help Shelby shine as part of our annual Arbor Day cleanup. You are truly stewards of our community in continuing to make Shelby a great place to live, work and raise our families.

As always, please contact City Hall or City Shop with questions or concerns you may have. City Hall can be reached at 434-5222 and the City Shop is 434-5564.

Happy summer!

### Special points of Interest

- Building Permits
- Business/Recreation Pass Program
- Rec Pass Fund
- Walk n' Wheel
- Shelby Bloom
- Thank You
- Trees
- Summer Activities
- Pool & Civic Center
- Schedule



**MAROON and GOLD NEVER GROW OLD!** Plans are in full swing for the 2021 All-School Reunion which will take place July 9-11<sup>th</sup>. The event will kick off with a Golf Scramble and Corn Hole Tournament Friday afternoon at Marias Valley Golf Course. Friday Night Homecoming will be at Shelby City Park with music and refreshments. Saturday morning at 10:00am will be an

Alumni Car Show on Main Street until 3:00pm. Shelby High School tours will begin at 1:00pm and the Grand Opening celebration at Krysko Skate Park will be at 3:00pm. The festivities will carry into the evening with a Main Street - street dance beginning at 7:00pm. Sunday morning from 10:00 to 12:00 will be a light send-off breakfast.

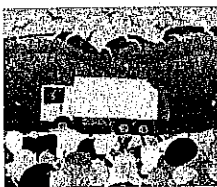
It's sure to be a great weekend in Shelby and we hope you invite your family, friends and old neighbors to **COME HOME** to Shelby this summer!



### IRRIGATION RATES ARE ON!

### LANDFILL & GARBAGE RATE INCREASE

The costs of disposing and picking up garbage are ever increasing and we find we must make rate increases. In June 2021, our residential landfill fees will increase \$3 per month and an identical percentage increase to our commercial and rural customers will take affect. The following year, June 2022 we



will then raise our garbage rates \$3 for residential with an identical percentage increase to our commercial customers. No one likes to raise fees for any services but it is prudent that we do so. As always we appreciate your thoughts and input.



### Mow Notice

The City of Shelby weed ordinance requires that all vegetation on property be kept below six inches. If vegetation is in excess of this you are in violation of the ordinance. The ordinance is on the City of Shelby website ([www.shelbymt.com](http://www.shelbymt.com)). Unsightly weeds and vegetation are a

continued problem in our community and the City Council wishes to eliminate the annual problem. Trees, hedges and bushes at intersections must be no higher than 2 1/2 feet within 30 feet of the street corner. The City of Shelby weed ordinance provides for crews to mow weeds on your property if you fail to comply with the weed ordinance without any notice.

## BUILDING OR MOVING SOMETHING?



The City of Shelby wishes to remind everyone that a building/zoning permit is required for construction work done within the Shelby city limits. A permit is required for work done to commercial buildings as well as single-family dwellings. Work such as a deck, front steps with a landing, or any addition to your home (a roof change, structural changes, and any new building over 200 square feet in area) require a permit. Exempt items to single-family dwellings are: reroofing, residing and a remodel without a structural change. Permits are also required for the placement of mobile homes, fences and conventional frame buildings of all uses onto private lots within the city. Moving a mobile home into a state licensed mobile home court is exempt. However, it does require a Toole County moving permit. The Building Inspector's office is located at the City Shop (66 City Shop Road, 434-5564).

## CITY OF SHELBY BUSINESS RECREATION PASS PROGRAM ~ NEW RATE STRUCTURE

The rising cost of health insurance has many companies investing in wellness programs for their employees. These programs can and do have a positive impact on health insurance premiums. Here in Shelby and Toole County we are very fortunate area businesses have the opportunity to offer health and wellness opportunities through the City of Shelby Business Recreation Program.



The Shelby City Council has approved a rate schedule adjusted to the number of employees each business employs. Businesses that have 10 or less employees can purchase the recreation pass for \$50.00/month; 11-49 employees - \$75.00/month; 50-99 employees - \$100.00/month; and 100 and over employees - \$150.00/month.

This entitles your employees and their immediate families to purchase monthly passes at half price. Families would only pay \$30.00/month for a pool and civic center pass and individuals would receive a reduced rate of \$27.50 to use both facilities.

The City of Shelby encourages area businesses to consider participating in the Recreation Pass Program. Government, offices, retail businesses and churches have taken advantage of this opportunity and we hope others will too. The Civic Center is a wonderful facility that offers great amenities including fitness rooms; weight room; racquetball; basketball; kid's room; and fitness classes. The Shelby Swimming Pool is fun for the entire family all summer long!

This is a wonderful way to make a commitment to your employees in providing great recreation and wellness opportunities as well as have a positive impact on your insurance premiums. Please call Shelby City Hall at 434-5222 to sign up and receive details on the program.

## RECREATION PASS FUND



Each year the City of Shelby tries to maintain a Recreation Pass Fund for the children of Shelby. The fund provides financial assistance to those kids who cannot afford swimming pool passes. If you would like to contribute to this fund please contact Shelby City Hall at 434-5222 or send your donation to the City of Shelby Recreation Pass Fund - 112 1<sup>st</sup> St. South. Let's make sure every child has the opportunity to enjoy a summer of fun & exercise at our Shelby Swimming Pool.

## IT'S TIME FOR WALK N' WHEEL WEDNESDAY & FIT FRIDAYS IN SHELBY!

After a year's absence, Walk n' Wheel Wednesdays and Fit Fridays are returning to Shelby Elementary School! With school board approval, the Shelby School District #14 Safe Routes to School Program will begin the walking/biking program Wednesday, May 5<sup>th</sup> in conjunction with National Bike to School Day. The Shelby SRTS Task Force has been working for over 15 years to create a fun, educational program encouraging our young people to walk and/or bike to school.

Adults will be stationed at two locations...the former Shelby Middle School and intersection of Oilfield and Sheridan Avenues leaving the Middle School at 7:35 am and intersection at 7:45 am. Students biking **MUST** wear a helmet. Shelby City Hall does have a few helmets to give away if kids are in need. Students who participate are entered into drawings at the end of the school year for prizes included Shelby Coyote apparel and Shelby Swimming Pool passes and every student receives a gift thanks to the Toole County DUI Task Force.

The Shelby/ School District #14 Task Force encourages parents to join their children while saving a little fuel. The Task Force is looking for more parent/grandparents/guardians to walk. What better way to spend a few additional minutes with your children enjoying the fresh air and getting a little exercise along the way.



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## Let's make Shelby "BLOOM" this summer!



The City of Shelby is very grateful to the Shelby Merchants and Shelby Area Chamber of Commerce in their efforts to fund raise each year for the beautiful flowers that fill our baskets that line Main Street and Central business district. The flowers provide an inviting welcome to all who visit our community.

The City is also very thankful to all those who give tirelessly to our community in picking up garbage; cleaning tree lines and public areas; and planting and maintaining our green spaces. We encourage and welcome anyone who might like to help in weeding the concrete planters that line Roosevelt Highway and Oilfield Avenue in anticipation of planting. We are also looking for volunteers to plant and care for several concrete planters along these roadways which need a "green thumb"! The City provides water to the planters throughout the summer, but volunteers to plant and weed the planters would be greatly appreciated. If you would like to share a little of your time, please email Lorette Carter at [shbcdc@shelbymt.com](mailto:shbcdc@shelbymt.com) or call her at Shelby City Hall - 434-5222.



As a Tree City USA for 21 years, the City of Shelby is very grateful for all those who continually volunteer their time; donate to our forestry program with the gift of trees; and ultimately serve as good stewards of the community. Together we are making progress in caring for our tree population and improving tree species while also keeping our community clean and cared for.

Special thanks to all the students and staff of Shelby Public Schools, local organizations, area businesses, church groups, families and individuals who participated in the 2021 Arbor Day celebration and Shelby Clean Up Week. Community efforts like these cannot happen without the support of all these wonderful people. YOU ARE ALL GREAT EXAMPLES OF COMMUNITY SPIRIT AND PRIDE! That's what community is all about! THANK YOU!

### TREES ARE AN INVESTMENT IN THE COMMUNITY!



Trees contribute so much to a community. They clean our air, protect our drinking water, provide shade and shelter and create a healthy community. The cost to replace trees just in Shelby's public spaces would cost over 3 million dollars! Each year the city applies for Arbor Day and Urban Forestry Development funds to purchase and plant more trees within our public spaces. This investment is diversifying our tree population, beautifying our parks and public areas and enhancing our community. The city hopes homeowners will follow municipal codes in investing in their trees.

Title 9 - Chapter 7 of the City's municipal codes addresses TREES which includes trees, shrubs, bushes and other woody vegetation. Of utmost importance is their care & maintenance. Here are some important sections to reference when planting and pruning trees.

#### 9-7-4: Spacing:

B. Curbs & Sidewalks: The distance trees may be planted from curbs or curb lines and sidewalks will be in accordance with the three (3) species size classes listed in section 9-7-3, and no trees may be planted closer than two feet (2') for small trees and three feet (3') for medium or large trees to any curb or sidewalk.

C. Street Corners: No street tree shall be planted within thirty-five feet (35') of any street corner, measured from the point of nearest intersecting curbs or curb lines.

D. Fireplug: No street tree shall be planted within ten feet (10') of any fireplug.

E. Utilities: No street trees other than those species accepted as small trees by the city council may be planted under, or within ten feet (10') of any overhead utility wire. (Ord. 749, 8-21-2000)

#### 9-7-8: Pruning and Corner Clearance:

A. Pruning Required: Every owner of any tree overhanging any street or right of way within the city shall prune the branches so that such branches shall not severely obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of thirteen feet (13') above the street surface or eight feet (8') above the sidewalk surface.

B. Removal Required: Such owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs which constitute a menace to the safety of the public.

C. City's Right to Prune: The city shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a streetlight, or interferes with visibility of any traffic control device or sign or sight triangle intersections.

#### 9-7-9: Dead or Diseased Trees:

A. City's Right to Cause Removal: The city shall have the right to cause the removal of any dead or diseased trees on private property within the city, when such trees constitute a hazard to life and property, or harbor insects or disease, which constitute a potential threat to other trees within the city.

B. Notice to Owner: The city council will notify, in writing, the owners of such trees. Removal shall be done by said owners at their own expense within sixty (60) days after the date of service of notice.

C. Failure to Comply: In the event of failure of owners to comply with such provisions, the city shall have the authority to remove such trees and charge the cost of removal on the owner's property tax notice. (Ord. 749, 8-21-2000)

For the complete version, please visit the city website at [www.shelbymt.com](http://www.shelbymt.com) and click on the Resources tab and Codes & Ordinances section.

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## WHAT'S THERE TO DO THIS SUMMER? LOTS!!!

With summer almost here, the City hopes you and your family will have a great summer taking part in all there is to do in and around Shelby. The following is a list of kid's activities we are aware of:

Activity	Location	Date	Age Group	Cost	Contact
<b>JUNE</b>					
Shelby School District Summer Food Program	Locations will be determined at a later date.	June – September	School age		District Office 424-8910 Ext. 1
Shelby Civic Center	669 Park Avenue	Open daily	All ages	Yes	Civic Center 434-5114
Civic Center Summer Movie Series	669 Park Avenue	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday of the month – June, July & August	All ages	Yes	Civic Center 434-5114
Civic Center Roller Skating	669 Park Avenue	Tuesdays & Thursdays 1:00 to 3:00pm	All ages	Yes	Civic Center 434-5114
Shelby Swimming Pool/ Splash Park	121 12 <sup>th</sup> Avenue No.	June 7 <sup>th</sup> – August	All ages	Yes	Shelby Pool 434-5311
Shelby Swim Team	Shelby Pool 121 12 <sup>th</sup> Ave. No.	June – August 7 <sup>th</sup>	5-18 years	Yes	Shelby Water Otter Swim Team Facebook page
Shelby Basketball Camp	Shelby Schools	June 7-9 <sup>th</sup>	1 <sup>st</sup> -4 <sup>th</sup> grade 10:00-11:30am 5 <sup>th</sup> – 8 <sup>th</sup> 2:00 – 4:00pm	Yes	T. Reynolds 424-8910 Ext. 2
Toole County Library Summer Program- Tales & Tails	229 2 <sup>nd</sup> Ave. So.	June 4 <sup>th</sup> – June 30 <sup>th</sup> Weekly scavenger hunts June 28 <sup>th</sup> – Arts & Crafts July 5 <sup>th</sup> – Annamæe class	K-5 <sup>th</sup> grade	No	Toole County Library 424-8345
Toole County Library Story Hour	229 2 <sup>nd</sup> Ave. So.	Thursdays at 10:00 In June	Pre-school	No	Toole County Library 424-8345
Shelby Volleyball Camp	Shelby High School	June 14-16 <sup>th</sup>	3 <sup>rd</sup> -8 <sup>th</sup> grade	Yes	L. Fisher 262-3413
Shelby Wrestling Camp	Shelby Elementary School	TBD	K-12 <sup>th</sup> grade	Yes	T. White 424-8910 Ext. 3
Open mat wrestling	Shelby Elementary Gym	TBD	5-12 <sup>th</sup> grade	No	T. White 424-8910 Ext. 3
Shelby Kite Festival	Shelby Airport	June 12 <sup>th</sup>	All ages	No	Kiwanis Club 424-2358
MT Range Days	Dillon, MT	June 14-16 <sup>th</sup>	7-12 <sup>th</sup> grade	No	T. White 424-8910 Ext. 3
Shelby High Volleyball Camp	Shelby High	June 28-July 1	9-12 <sup>th</sup> grades	Yes	L. Fisher 262-3413
<b>JULY</b>					
Shelby All-School Reunion		July 9-11 <sup>th</sup>	All ages	No	L. Carter City of Shelby 434-5222
Shelby Market & Music	Shelby City Park	July 15- September 23 Thursdays 4:00 to 6:00pm	All ages		K. Woodring Toole Co. Extension Office 424-8350
Marias Fair	Marias Fairgrounds	July 21-25	All ages	Yes	Marias Fair Manager 434-2692
Shelby Barbacoa (BBQ Cookoff)	Marias Fairgrounds	July 23	All ages		T. White 424-8910 Ext. 3
First Baptist Vacation Bible School	First Baptist Church	July 26-30 <sup>th</sup>	K-8 <sup>th</sup> grade	No	Church Office 434-5383
St. Luke's Vacation Bible School	St. Luke's Church	July 26-30 <sup>th</sup>	K-8 <sup>th</sup> grade	No	Church Office 424-8500
Coyote Football Camp	Shelby Schools	July 26-28 <sup>th</sup>	K-12/Boys & Girls	Yes	M. White 424-8910 Ext. 3
<b>AUGUST</b>					
Shelby Street Fair	Main Street	TBD	Family Fun	No	Chamber 434-7184

No dates have been confirmed, but be looking for announcement of swim lessons at Shelby Swimming Pool and possibly, a junior golf program at Marias Valley Golf Course. Please don't forget the Shelby Carousel and Shelby Safari for lots of family fun!

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# CIVIC CENTER • SWIM POOL

## SUMMER SCHEDULE

MONTHLY PASS PRICE \*prices are prorated by the day so check for daily cost:

	Child (3-8)	Student (9-17)	Adult (18 & over)	Family
Civic Center or Pool	\$30.00	\$35.00	\$40.00	\$45.00
Civic Center & Pool	\$45.00	\$50.00	\$55.00	\$60.00
Walking Pass	\$30.00 per year			
Lap/Water Aerobics Pass	\$20.00 per month			

### Civic Center

669 Park Ave • 434-5114

Monthly Passes Available or \$4 per Use Fee

Weight Room • Gym • Teen Center • Cardio Rooms • Racquetball Courts

## Swim Pool

121 12th Ave N • 434-5311 • Call to schedule a party & for info on swim lessons!

HOURS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM		CLOSED (CLEANING)	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	
7:30-10:30		CLOSED	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	
10:30-12:00		CLOSED	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	
PM	OPEN SWIM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	OPEN SWIM
12:00-1:00	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM
1:00-5:00	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM
5:00-6:00	CLOSED	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	OPEN SWIM	CLOSED
6:00-8:00	CLOSED	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	CLOSED



## Park Hours

OPEN DAILY 8 AM - 8 PM

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**ORDINANCE NO. 845**

**AN ORDINANCE AMENDING TITLE 1-ADMINISTRATION,  
CHAPTER 12-SCHEDULE OF FEES  
PART 3- LANDFILL COLLECTION RATES**

WHEREAS, the City of Shelby owns and operates a landfill for residents and other customers; and,

WHEREAS, the City's costs of associated with the landfill have increased substantially in the last several years; and,

WHEREAS, the City needs to increase the rate charged to residents and customers to cover increased costs; and,

WHEREAS, the City Council published public notice as required by Montana Law and held an open public hearing on May 17, 2021,

WHEREAS, the City considered public comments and voted to increase the rates effective for June 2021 billing monthly cycle, as follows:

**LANDFILL RATES- Resolution No. 2032**

	CURRENT RATE	PROPOSED RATE Effective June 24, 2021
Size	1 time per week pickup	1 time per week pickup
Minimum Charge	\$14.50	\$17.50
1 ½ Yard Container	\$31.00	\$37.50
2 Yard Container	\$46.00	\$55.50
3 Yard Container	\$62.00	\$75.00
4 Yard Container	\$92.00	\$111.00

Size	Rates	1x/week pickup	2x/week pickup	3x/week pickup	4x/week pickup
20 Yard Container	CURRENT RATE	\$115.00*	\$230.00*	\$345.00*	\$460.00*
	PROPOSED RATE	\$138.75*	\$277.50*	\$416.25*	\$555.00*

\*Minimum weekly charge

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, MONTANA that the following sections of the Shelby Municipal Code shall be amended as follows and in full force and effect in the City of Shelby, Montana.

1-12-3 4. Rate Table: LANDFILL COLLECTION RATES

**LANDFILL RATES**

	CURRENT RATE	PROPOSED RATE Effective June 24, 2021
Size	1 time per week pickup	1 time per week pickup
Minimum Charge	\$14.50	\$17.50
1 ½ Yard Container	\$31.00	\$37.50



2 Yard Container	\$46.00	\$55.50
3 Yard Container	\$62.00	\$75.00
4 Yard Container	\$92.00	\$111.00

Size	Rates	1x/week pickup	2x/week pickup	3x/week pickup	4x/week pickup
20 Yard Container	CURRENT RATE	\$115.00*	\$230.00*	\$345.00*	\$460.00*
	PROPOSED RATE	\$138.75*	\$277.50*	\$416.25*	\$555.00*

\*Minimum weekly charge

1-12-3 B. Rates for Non-City of Shelby Residential and Business Customers Located Outside of the Municipal Limits

1. Toole County Residential and Commercial Customers Located Outside of the Municipal Limits: Except as provided in subsection A of this section, the fee for Toole County residential and commercial customers who are located outside of the municipal limits of the city of Shelby is two hundred ten dollars (\$210.00) per year for up to one ton of garbage.

Unless amended by this ordinance, all other parts of 1-12-3 remain unchanged and in effect.

FIRST, passed and approved by the Council of the City of Shelby, Montana this 17<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Gary W. McDermott, Mayor

Attest:

\_\_\_\_\_  
Jade Goroski, Finance Officer

*FINALLY, passed and approved by the Council of the City of Shelby, Montana this 7<sup>th</sup> day of June, 2021.*

\_\_\_\_\_  
Gary W. McDermott, Mayor

Attest:

\_\_\_\_\_  
Jade Goroski, Finance Officer

**ORDINANCE NO. 846**

**AN ORDINANCE AMENDING TITLE 1-ADMINISTRATION,  
CHAPTER 12-SCHEDULE OF FEES,  
PART 3-GARBAGE COLLECTION RATES**

WHEREAS, the City of Shelby provides garbage collection for residential and commercial customers; and,

WHEREAS, the City's costs of providing garbage collection have increased substantially in the last several years; and,

WHEREAS, the City needs to increase the rate charged to customers to cover increased costs; and,

WHEREAS, the City Council published public notice as required by Montana Law and held an open public hearing on May 17, 2021,

WHEREAS, the City considered public comments and voted to increase the rates effective for June 2022 billing monthly cycle, as follows:

**GARBAGE COLLECTION RATES- Resolution No. 2033**

	CURRENT RATE	PROPOSED RATE Effective June 24, 2022
Size	1 time per week pickup	1 time per week pickup
Minimum Charge	\$14.50	\$17.50
1 ½ Yard Container	\$26.00	\$31.50
2 Yard Container	\$38.00	\$46.00
3 Yard Container	\$52.00	\$63.00
4 Yard Container	\$76.00	\$92.00

Size	Rates	1x/week pickup	2x/week pickup	3x/week pickup	4 times a week pickup
20 Yard Container	CURRENT RATE	\$95.00*	\$190.00*	\$285.00*	\$380.00*
	PROPOSED RATE	\$115.00*	\$230.00*	\$345.00*	\$460.00*

\*Minimum weekly charge

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, MONTANA that the following sections of the Shelby Municipal Code shall be amended as follows and in full force and effect in the City of Shelby, Montana.

1-12-3 4. Rate Table: S.M.C. GARBAGE COLLECTION RATES

**GARBAGE COLLECTION RATES**

	CURRENT RATE	PROPOSED RATE Effective June 24, 2022
Size	1 time per week pickup	1 time per week pickup
Minimum Charge	\$14.50	\$17.50
1 ½ Yard Container	\$26.00	\$31.50



2 Yard Container	\$38.00	\$46.00
3 Yard Container	\$52.00	\$63.00
4 Yard Container	\$76.00	\$92.00

Size	Rates	1x/week pickup	2x/week pickup	3x/week pickup	4 times a week pickup
20 Yard Container	CURRENT RATE	\$95.00*	\$190.00*	\$285.00*	\$380.00*
	PROPOSED RATE	\$115.00*	\$230.00*	\$345.00*	\$460.00*

\*Minimum weekly charge

Unless amended by this ordinance, all other parts of 1-12-3 remain unchanged and in effect.

FIRST, passed and approved by the Council of the City of Shelby, Montana this 17<sup>th</sup> day of May, 2021.

\_\_\_\_\_  
Gary W. McDermott, Mayor

Attest:

\_\_\_\_\_  
Jade Goroski, Finance Officer

FINALLY, passed and approved by the Council of the City of Shelby, Montana this 7<sup>th</sup> day of June, 2021.

\_\_\_\_\_  
Gary W. McDermott, Mayor

Attest:

\_\_\_\_\_  
Jade Goroski, Finance Officer



Preview Order 0001 - X1E - 4x4 SuperCab: Order Summary Time of Preview: 05/05/2021 13:55:13

Dealership Name: Northern Ford

Sales Code : F74668

Dealer Rep. Chad Larson	Type Stock	Vehicle Line F-150	Order Code 0001
Customer Name	Priority Code 80	Model Year 2021	Price Level 135

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB - 163	\$38930	.265/70R 17 OWL ALL-TERRAIN	\$0
163.7 INCH WHEELBASE	\$0	3.31 RATIO REGULAR AXLE	\$0
OXFORD WHITE	\$0	7150# GVWR PACKAGE	\$0
CLOTH 40/20/40 FRONT SEAT	\$0	FRONT LICENSE PLATE BRACKET	\$0
MEDIUM DARK SLATE	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
EQUIPMENT GROUP 101A	\$2280	ENGINE BLOCK HEATER	\$90
.XL SERIES	\$0	50 STATE EMISSIONS	\$0
.XL POWER EQUIPMENT GROUP	\$0	CLASS IV TRAILER HITCH	\$205
.CRUISE CONTROL	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.REVERSE SENSING SYSTEM	\$0	FLEX FUEL VEHICLE	\$0
.17" SILVER STEEL WHEELS	\$0	FUEL CHARGE	\$0
5.0L V8 ENGINE	\$0	PRICED DORA	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	DESTINATION & DELIVERY	\$1695
TOTAL BASE AND OPTIONS			MSRP \$44045
XL HIGH DISCOUNT			\$-750
TOTAL			\$43295

Customer Name:  
Customer Address:

Customer Email:  
  
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*





Preview Order 0001 - X1E - 4x4 SuperCab: Order Summary Time of Preview: 05/05/2021 13:56:57

Dealership Name: Northern Ford

Sales Code : F74668

Dealer Rep.	Chad Larson	Type	Stock	Vehicle Line	F-150	Order Code	0001
Customer Name		Priority Code	80	Model Year	2021	Price Level	135

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCAB - 163	\$38930	3.31 RATIO REGULAR AXLE	\$0
163.7 INCH WHEELBASE	\$0	7150# GVWR PACKAGE	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
CLOTH 40/20/40 FRONT SEAT	\$0	BLACK PLATFORM RUNNING BOARDS	\$250
MEDIUM DARK SLATE	\$0	ENGINE BLOCK HEATER	\$90
EQUIPMENT GROUP 101A	\$2280	50 STATE EMISSIONS	\$0
.XL SERIES	\$0	TRAILER TOW PACKAGE	\$1090
.XL POWER EQUIPMENT GROUP	\$0	.INTEGRATED TRAILER BRAKE CONT	\$0
.CRUISE CONTROL	\$0	BEDLINER-TOUGHBED SPRAYIN*ACCY	\$595
.REVERSE SENSING SYSTEM	\$0	FLEX FUEL VEHICLE	\$0
.17" SILVER STEEL WHEELS	\$0	FUEL CHARGE	\$0
5.0L V8 ENGINE	\$0	PRICED DORA	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	DESTINATION & DELIVERY	\$1695
.265/70R 17 OWL ALL-TERRAIN	\$0		
			MSRP
TOTAL BASE AND OPTIONS			\$44930
XL HIGH DISCOUNT			\$-750
TOTAL			\$44180

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*



Jade Goroski &lt;jade.goroski@gmail.com&gt;

W:

1 message

Chad Larson <chaddyhaddy@yahoo.com>  
Reply-To: Chad Larson <chaddyhaddy@yahoo.com>  
To: Jade Goroski <jade.goroski@gmail.com>

Wed, May 5, 2021 at 2:22 PM

**Chad Larson**  
**Northern Ford**  
406-873-5541  
406-471-0735 (cell)

----- Forwarded Message -----

**From:** "mailer-daemon@yahoo.com" <mailer-daemon@yahoo.com>  
**To:** "chaddyhaddy@yahoo.com" <chaddyhaddy@yahoo.com>  
**Sent:** Wednesday, May 5, 2021, 02:13:58 PM MDT  
**Subject:** Failure Notice

Sorry, we were unable to deliver your message to the following address.

<jade@shelbymt.com>:

50: The mail server could not deliver mail to jade@shelbymt.com. The account or domain may not exist, they may be blacklisted, or missing the proper dns entries.

----- Forwarded message -----

Hey Jade

Attached you will find the build sheets for the 2021 F-150. I bid it two ways one with just the Class IV Trailer Hitch and one with the Trailer Tow Package. I would suggest getting the Trailer Tow Package because it adds Class IV Trailer Hitch, 4-pin/7-pin wiring harness, smart trailer tow connector, trailer brake controller, and trailer hook up lamp.

MSRP-\$43,295 with Class IV hitch only  
Sell Price with fleet discount-\$31,041  
Documentation Fee-\$299  
Total-\$31,340

MSRP-\$44,180 with Trailer Tow Package  
Sell Price with fleet discount-\$31,926  
Documentation Fee-\$299  
Total-\$32,225

Please let me know if you have any questions.  
Thanks for the opportunity!!

**Chad Larson**  
**Northern Ford**  
406-873-5541



# Change Order

## No. 1

Date of Issuance: 5/14/2021

Effective Date: 5/14/2021

Project: HWY 2 Curb and Gutter & Intersection Improvements	Owner: City of Shelby	Owner's Contract No.: NA
Contract: HWY 2 Curb and Gutter & Intersection Improvements		Date of Contract: 5/3/2021
Contractor: Copper Creek Construction, LLC		Engineer's Project No.: 20-42

### The Contract Documents are modified as follows upon execution of this Change Order:

- Remove and replace existing asphalt in accordance with the contract documents where rutting is occurring from the north end of the mill and overlay area shown on plan sheet 7, extending 50 feet north. The width of the existing asphalt is 30.5 feet, and 2 feet along the east side is already included in the base bid. The revised area is therefore  $28.5' \times 50' = 1,425$  square feet.  
Asphalt Removal = 1,425 SF  
Crushed Base Course = 53 CY  
Asphalt Concrete Pavement Patch = 1,425 SF
- Mill and overlay an additional 2,105 square feet of asphalt from the north end of the "Remove and Replace" area noted above to the south edge of highway 2.  
2" Asphalt Mill = 2,105 SF  
2" Thickness Asphalt Concrete Pavement Overlay = 2,105 SF
- There is a crack in the existing valley gutter at the intersection of 12<sup>th</sup> Avenue and Marias Valley Road 2 feet past the removal limit included in the plan. Remove an additional 2 feet of valley gutter and 2 feet of asphalt on each side.  
Concrete Removal = 6 SF  
Valley Gutter 2' x 3' wide = 6 SF  
Asphalt Removal = 8 SF  
Asphalt Concrete Pavement Patch = 8 SF  
Gravel = 0.5 CY
- Remove and replace 30' x 4 feet = 120 SF of asphalt in accordance with the contract documents adjacent to the proposed valley gutter at the entrance to Marias River Electric on 9<sup>th</sup> Avenue to address asphalt cracking.  
Asphalt Removal = 120 SF  
Asphalt Concrete Pavement Patch = 120 SF  
Crushed Base Course = 4.5 CY
- Remove seeding from the project. \$1,300 in erosion control was included in the bid item and is still required, resulting in a reduction in the bid price for seeding of  $\$13,671 - \$1,300 = \$12,371$ .
- The additional work in Marias Street will require closure of the street for a longer period of time resulting in additional rental charges for detour signs. An additional \$550 is included to cover these costs.

**Attachments:**

The attached spreadsheet documents the quantity and cost changes.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$415,652.00	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>June 30, 2021</u> Ready for final payment (days or date): <u>July 30, 2021</u>
[Increase] [Decrease] from previously approved Change Orders.  \$0.00	[Increase] [Decrease] from previously approved Change Orders No. <u>N/A</u> to No. <u>N/A</u> :  Substantial completion (days): <u>0</u> Ready for final payment (days): <u>0</u>
Contract Price prior to this Change Order:  \$415,652.00	Contract Times prior to this Change Order: Substantial completion (days or date): <u>June 30, 2021</u> Ready for final payment (days or date): <u>July 30, 2021</u>
Increase of this Change Order:  \$23,932.50	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>0</u> Ready for final payment (days or date): <u>0</u>
Contract Price incorporating this Change Order:  \$439,584.50	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>June 30, 2021</u> Ready for final payment (days or date): <u>July 30, 2021</u>

RECOMMENDED:

By: Bradley Koon  
Engineer (Authorized Signature)  
Date: May 14, 2021

ACCEPTED:

By: \_\_\_\_\_

Owner (Authorized Signature)  
Date: \_\_\_\_\_

ACCEPTED:

By: T&S

Contractor (Authorized  
Date: 5-14-2021





**Highway 2 Curb and Gutter and Intersection Improvements  
Change Order No. 1**

Shelby Highway 2 Curb and Gutter and Intersection Improvements				Copper Creek LLC	
Item No.	Description	Qty	Unit	Unit Price	Total Price
1150.1	Mobilization		LS	\$ 60,000.00	\$ -
1150.2	Traffic Control		LS	\$ 15,000.00	\$ -
	Traffic Control CO1	1	LS	\$ 550.00	\$ 550.00
1150.3	Asphalt Removal	1,553	SF	\$ 5.00	\$ 7,765.00
1150.4	Concrete Removal	6	SF	\$ 4.00	\$ 24.00
1150.5	1.5" Minus Crushed Base Course	58	CY	\$ 75.00	\$ 4,350.00
1150.6	Asphalt Concrete Pavement Patch, Grade PG 58-28	1,553	SF	\$ 9.00	\$ 13,977.00
1150.7	2" Thickness of Asphalt Concrete Pavement Overlay, Grade PG 58-28	2,105	SF	\$ 2.50	\$ 5,262.50
1150.8	6" Concrete Pavement		SF	\$ 50.00	\$ -
1150.9	Concrete Curb and Gutter		LF	\$ 33.00	\$ -
1151.10	Concrete Valley Gutter	6	SF	\$ 27.50	\$ 165.00
1151.11	Concrete Sidewalk		SF	\$ 25.00	\$ -
1151.12	Seeding	-1,519	LS	\$ 9.00	\$ (13,671.00)
	Seeding CO 1	1	LS	\$ 1,300.00	\$ 1,300.00
1151.13	2" Asphalt Mill	2,105	SF	\$ 2.00	\$ 4,210.00
	<b>Change Order No. 1 Total</b>				<b>\$ 23,932.50</b>

5/14/2021



P.O. Box 246, 226 1<sup>st</sup> Street South

Shelby, Montana 59474

Phone (406)470-0727 email: [tctransit@gmail.com](mailto:tctransit@gmail.com)

[www.northern.rural-transit.com](http://www.northern.rural-transit.com)

Northern Transit Interlocal

<http://northern.transit-rural.com>

Golden Triangle Transportation Advisory Committee (TAC) [www.northern.rural-transit.com](http://www.northern.rural-transit.com).

May 11, 2021

**In attendance:** Sarah Converse, Sweetgrass Development – Executive Director; Dale Siefert, Pondera County Commissioner; Doreen Mckelvey – NTI Promotions Director; John Shevlin – Vice President TAC – City of Conrad; David Cates – City of Conrad Councilman; Don Hartwell – Toole County Commissioner and David Irvin, Transit Director.

**In attendance via Zoom:** Ron Widhelm, City of Conrad; Page Nagy – Toole County; Terry Tomscheck – Toole County Commissioner; and Mandi Bird Kennerly – Glacier County Clerk & Recorder.

**Minutes:** The minutes from February 9<sup>th</sup>, 2021 TAC meeting were reviewed & approved – John Shevlin made the motion and Dave Cates seconded to approve meeting minutes. Motion Carried

**Treasury Report:** Northern Transit Interlocal (NTI) has expended 58% of fiscal year budget. David reported he needed to meet with Toole County Clerk & Recorder Treva Nelson to adjust the actual budgeted amounts for the Cares Act projects. With these adjustments David reported NTI Budget has used 76% of its budget with two months remaining in the Fiscal Year. David also reported NTI will replace Pondera County Transit's bus with a 19-Passenger Cut Away bus. David also reported he will be invoicing the second half of the counties & cities commitment to NTI. NTI has reached its \$2500.00 budget for donation collection. The recent influx of Canadian Riders has boosted the donation amount.

**Glacier County Transit (GCT)** – David reported he has been working with Mandi Kennerly on getting the reimbursements owed to GCT & the expenditures owed to NTI. With the reimbursements included, GCT will end the fiscal year 10% under the budgeted amount.

**Pondera County Transit (PCT)** – David reported PCT is 66% under the Fiscal Year expenditure budget. By Fiscal Year end PCT will be 24% under budget.

**Toole County Transit (TCT)** – David reported that cutting back the transits service two days a week has saved TCT a considerable amount in expenses. Currently TCT has used 56% of its fiscal year budget and should finish the fiscal year 30% under the budgeted amount.

John Shevlin made the motion to accept the Transit's Financials as reported and Dale Siefert Seconded the motion. Motion Carried





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**New Business:** David provided employee reviews for 3 employees of the transit to be reviewed approved by the TAC board.

Randy Shepherd – Transit Lead Driver – As of January 4, 2021 Randy has been with the transit's of PCT & NTI. David recommended a raise from \$15.15 per hour to \$16.15 per hour. Upon the boards review John Shevlin made a motion to approve the raise and David Cates seconded the motion. Motion Carried

John Whitney – Transit Driver – John has drove for NTI, TCT & GCT since 12/31/2019. David recommended a raise from \$13.39 per hour to \$14.39 per hour. Upon the boards review Dale Siefert made a motion to approve the raise and John Shevlin seconded the motion. Motion Carried

Irma Smrcka – Transit Driver – Irma has been with GCT for several years. Page Nagy reported Irma had worded for GCT prior to David hiring her back 4 years 3months ago. Irma has been at the same wage as a beginner driver \$13.39. David reported the important role Irma has as a driver for GCT. David recommended a raise from \$13.39 per hour to \$15.15 per hour. Upon the boards review Dale Siefert made a motion to approve the raise and John Shevlin seconded the motion. Motion Carried.

Don Hartwell commented that MACO insurance has recommended to Toole County to not have employee reviews. The board discussed this issue and David stated he would contact McKenzie with MACO and see what the Transit should do and will report back to the board.

**Ridership Reports:** David reviewed the individual system ridership numbers, and all the transit's have seen an increase in ridership over the past 3 months.

**Northern Transit Interlocal (NTI):** NTI has seen a major increase in ridership due to the influx of Canadian riders going from Great Falls to the Sweet Grass/Coutts border. 476 riders in March compared to the transit's record ridership year of 591 passengers during the same month. Local ridership has also seen an increase in riders.

**Glacier County Transit (GCT):** GCT gave 85 more rides in March that it did a year ago.

**Toole County Transit (TCT):** TCT has seen a major increase in riders due to the Canadian riders coming in from Great Falls, boarding with TCT to go onto the border.

**Pondera County Transit (PCT):** Pondera County has smaller ridership numbers, but Valier ridership has increased.

**Minor Rider Policy:** David reported he has met with the drivers and by making the drivers more aware of minor riders and indicators that they may question as safe. If a driver feels there is an issue in the slightest to contact the parents of the rider with the rider's permission, making sure it ok for them to ride. Obviously if a rider refuses to give the driver the contact information, the rider will not be able to board our transit system. Bi-Monthly Employee meetings with the drivers, keeping them informed and alert of this especially important issue.



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#### Other Business

David reported that Northern Transit Interlocal, Glacier County Transit, Pondera County Transit, & Toole County Transit are up for MTA Rural Transit of The Year & Outstanding Safety Record Award. This is the second time NTI, GCT, PCT & TCT have been nominated for Transit System of the Year, winning the distinguished award in 2018.

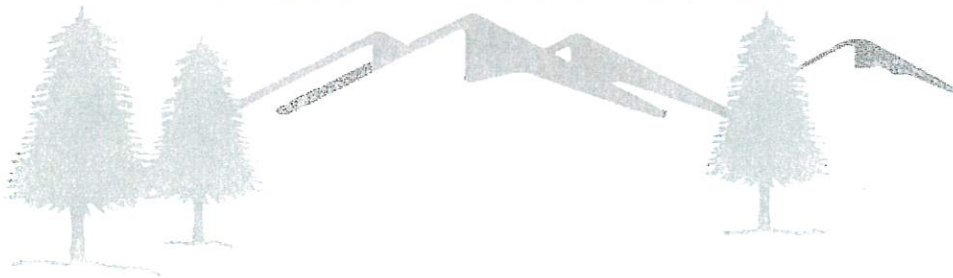
David reported that the two Concrete Paving Entry ways should be completed by the end of the month by Marias River Contracting.

John Shevlin has been a board member and an important innovator in getting the transit system off the ground over 12 years ago. Sadly, John stated he wishes to retire from the TAC Board of Directors. Everyone is so appreciative of the years of service John has given to our transit. He will surely be missed.

The next board meeting is scheduled for August 10<sup>th</sup>, 2021 @ the Pondera Senior Center in Conrad, Montana at 10:00 am

With no other business, Dale Siefert made a motion to adjourn the meeting, and John Shevlin seconded the motion. Motion Carried

Doreen Mckelvey and David R. Irvin Reporting





GLACIER MOTEL & RV PARK  
744 W. ROOSEVELT HWY.  
SHELBY, MT 59474  
PHONE # (406) 434-5181

May 25, 2021

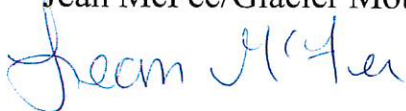
To The Mayor and the City Council of Shelby MT

This letter is in reference to the Commitment for Sidewalk on Hwy. 2. I understand the City of Shelby is applying for MDOT funding to complete the sidewalk sections on Hwy. 2. Even with this grant the property owners and/or the City of Shelby will need to pay the remaining 13.42%. As a property owner directly affected by this project *I can not give my approval of the construction on my property.*

As a business, in Shelby, we have consistently seen increases in water, sewer, etc. with more increases to come. An astronomical amount of money was spent recently on the storm drainage project, which has added significantly to the monthly bill from the City of Shelby along with added charges to the yearly property taxes. Because of the strain of COVID-19, the down turn in the economy, and the previous mentioned increases from the city; I believe this project is inappropriate at this time. I understand the need to beautify Shelby but not on the backs of business owners who can not afford the cost. The city needs less of these types of projects when the monies that would be spent on them would be better utilized on the repair of existing infrastructure such as our poorly maintained streets. Also, we need to recruit new business to the area so there is a tax base to draw from. Some of these basic needs should be met before committing the city to more monies being spent on projects such as this.

I believe by signing the letter to the MT Dept. of Commerce, giving my approval to access my property if funded, it would give my approval of the project which I will not do. Further more, *I am unable and unwilling to pay for any part of this project either in direct payments or in property taxes.*

Respectfully,  
Jean McFee/Glacier Motel



## **May 26, 2021 Member Meeting Minutes**

### **Shelby Area Chamber of Commerce**

The Shelby Area Chamber of Commerce serves to promote a positive business environment as a voice and resource in partnership with business, education, agriculture, civic and community organizations throughout Shelby and Toole County.

**CALL TO ORDER:** Our meeting was held at Clarks and was called to order by Executive Director Ashley at 8:05a. Members present: Barbie Alvestad, Cheri Hirst, Ward VanWichen, and Jack Widmar

### **REPORTS:**

**City of Shelby: No Report**

**Toole County: No Report**

**School District #14: No Report**

**Marias Medical Center/Heritage Center:**

- Ward discussed that the transition process with Logan Health is still rolling along. Things are official but branding will take a little longer!
- Hiring Part-time and Fulltime positions but stressed specifically the need for Housekeepers
- June 13 - Parade of Homes and Parade of Gardens date has been set! If you would like to participate reach out to Erin Wanken.

**Marias Care Center: No Report**

**Core Civic: No Report**

### **OLD BUSINESS:**

- **Chamber After Hours:** The May CAH was at Northtown and was great! Thank you to Anne Clark for hosting and for providing attendees with both samples and for dinners! It was a good turn out and good conversation! We are going to put CAH on pause for the summer season and will resume with Northern Transit Interlocal on September 7, 2021!
- **April Showers Brings Main Street Flowers Wrap up**
- **#WHYShelby** – Ashley is hoping to begin posting this campaign either today or the following week! She has received a few individual responses and is hoping to get some from the school aged kids/ classes so that we have a few weeks worth before we get rolling.
- **#FindaJobFriday** – Ashley stated that this program seems to be working out fairly well for the most part. Ward inquired on if we have a way to track how successful the program truly is and if people are really being referred to positions from these postings. Ashley stated that as we get the new website up to include job postings as well we should be able to be able to track more thoroughly. She also stated that maybe down the road we could include the Chamber as a “referral option” on applications for those companies that have the ability to do so. Cheri presented the idea that maybe the Chamber can offer an incentive that if the person is referred to a position by the Chamber job board and makes their probationary period they can receive some sort of “Chamber Hiring Bonus”, something like Chamber/ Shelby bucks!



**May 26, 2021 Member Meeting Minutes  
Shelby Area Chamber of Commerce**

The Shelby Area Chamber of Commerce serves to promote a positive business environment as a voice and resource in partnership with business, education, agriculture, civic and community organizations throughout Shelby and Toole County.

- **2021 Fall Banquet** – We as a board decided to keep the 2021 Fall Banquet date set for October 2, 2021 and are working between two different options for our venue, we will hopefully have that set here in the next few week!

**NEW BUSINESS:**

- **Chamber Email Update:** Beginning April 1, 2021 the primary email address for the
- **Vacant Board Position:** Nea Rice notified the board of her resignation at the May 5th meeting as she will be moving. This leaves ONE vacancy on the board to be filled in the very near future. We have had one member show interest in the position but want to make the member base aware that there is a position open if there are others interested in taking a seat in that position. We will be accepting nominations throughout the month of June to be voted on at the July board meeting. If you would like to nominate yourself or another Chamber Business member please contact Ashley at the Chamber office at 406-434-7184 or by email at shelbymtcoc@gmail.com
- **Main & Kiddie Fair Parades 2021:** Some have reached out regarding theme. We have the ball rolling for permitting/closure/ etc. and will be voting as a board on June 2 on the official theme and Grand Marshalls for this year's Main parade (Saturday).
- **VIC "Staffing" Solution:** The board is working diligently to get this program up and running but are hitting snafus along the way. We are hopeful that we can find the proper avenue to finalize this program. Ashley is also working to set a meeting with both Gray McDermott and Shawn Matteson (Carousel Board) to discuss some additional options for the Visitor Center in the future.

**Open Forum:**

- **Kite Festival** – Jack spoke about the Kite festival as well as handed out the fliers for the upcoming event. He voiced a need for volunteers to help with making kites the day of the event. Ward suggested that he inquire if there are any able bodied senior residents that would be

**Next Member Meeting: Wednesday June 30, 2021 at 11:45a at Pizza Hut**

**Adjournment:** Our meeting adjourned at 1:02p Reported by  
Ashley Lampert.



TO: Shelby Main Street Business Owners  
FROM: City of Shelby and Shelby Area Chamber of Commerce  
RE: **"COMPANY'S COMING!"**

Dear Main Street Businesses,

As you are aware, July 9-10-11<sup>th</sup> is the Shelby All School Reunion! We are excited to welcome the hundreds of Shelby's alumni and their families back home. We are also hosting the Montana State Fire Fighter's Conference June 11-13<sup>th</sup> which will bring several hundred fire fighters and their families to Shelby and we can't forget the 80<sup>th</sup> Annual Marias Fair! We are very fortunate to have a vibrant Main Street business community. You, our shop owners, offices, restaurateurs and after-hour establishments work hard to make our business district friendly and welcoming. Part of the effort is making entrances, sidewalks and storefronts inviting. **Daily sweeping, clean windows and doors and removing garbage and weeds not only provide a measure of safety for shoppers, but also says "welcome" and "we appreciate your business"!**

We also reiterate the need for employers and employees to **park off Main Street and free up parking spots for customers**. National studies show each space in a Main Street shopping district is worth approximately \$20,000 per year in retail sales. This is a tremendous amount of potential sales volume for our downtown merchants that is lost when employees and/or business owners park in front of their establishments or those of their neighboring businesses.

We want Shelby to SHINE this summer! Our community's success lies in the strength of our business community. Together let's all work to make our Main Street business district accessible, inviting, friendly and **"Open for Business"!**

**REMEMBER...COMPANY'S COMING! LET'S MAKE SHELBY SHINE!**

City of Shelby  
Shelby Area Chamber of Commerce



City of Shelby -

I would like to thank you for  
watering my trees on the north side  
of the Heritage Center. They are  
beautiful with blooms and doing  
so well. Thank you!

Sincerely

Opal Larson

\$200.00 gift received