

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**

June 3, 2019  
6:30 P.M.

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**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 5/20/19 (pgs 5-8)

**APPEARANCE REQUESTS**

- Agenda Items – Tanner Tustian, Eagle Scout Project
- Non-Agenda Items

**CLAIMS REPORT 5/31/19 (pgs 9-25)**

**BUILDING INSPECTOR**

- Building Inspector Report, 05/31/19 (pg 26)

**COMMITTEE REPORTS**

- Minutes of Park & Recreation Committee, 5/28/19 (pgs 27-31)

**CITY ATTORNEY**

- Resolution No. 1992 re: Sidewalk Funding Assistance Program (pgs 32-33)

**CITY FINANCE OFFICER**

- Payroll Expense by Department, May 2019 (pg 34)

**CITY SUPERINTENDENT**

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**COMMUNITY DEVELOPMENT DIRECTOR**

- Community Development Director Report (pg 35)

**OTHER MATTERS**

- Pool Bid Award – Ventilation (pgs 36-47)
- Mary Allison Park – Irrigation Bids (pgs 48-49)
- Shelby Carousel Parking Lot Use
- MDT Construction Agreement (pgs 50-71)
- CAT Scraper Tires (pg 72)
- Tanner Tustian Eagle Scout Project – Lake Shelby Baseball Complex
- 5/8" Water Meter Purchase (pg 73)
- 2" Water Meter Purchase (pg 73)

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### June 3, 2019

6:00 p.m.      **Audit Committee**  
                                 (Mayor, Finance Officer,  
                                 Clark, Tustian, Moritz)  
6:30 p.m.      **Regular City Council Meeting**

### June 10, 2019

6:30 p.m.      **City-County Planning Board**  
                                 (Mayor, Deputy City Clerk, City Planner,  
                                 Flesch, Clark)

### June 17, 2019

6:30 p.m.      **Regular City Council Meeting**

### June 24, 2019

6:30 p.m.      **Park & Recreation Meeting**  
                                 (Mayor, Superintendent, Rec Director,  
                                 Tustian, Kimmet)

## CITY COUNCIL PACKET LISTING

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### A. Agenda

#### B. Agenda Items

1. Minutes of Regular Council Meeting, 5/20/19
2. Claims Report, 05/31/19
3. Building Inspector Report, 05/31/19
4. Minutes of Park & Recreation Committee Meeting, 5/28/19
5. Resolution No. 1992 re: Sidewalk Funding Assistance Program
6. Payroll Expense by Department Report, May 2019
7. 6/3/19 Notes from Lorette Carter, Community Development Director
8. 4/19/19 All Season Heating & Air Conditioning Proposal re: Pool Ventilation
9. 4/30/19 Bid from Jonas Sprinklers & Fertilizer re: Mary Allison Park
10. 5/13/19 Bid from Dew Drop Sprinklers re: Mary Allison Park
11. 3/25/19 Letters & Information re: MDT Construction Agreement
12. 5/17/19 Estimate from Mark's Tire re: CAT Scraper Tires
13. 5/30/19 Quote from Northwest Pipe Fittings, Inc re: Water meters

#### C. Correspondence

1. 5/23/19 City of Shelby Grant Requests & Grant Funding
2. Toole County Health Department - Community Health Assessment
- 3.

#### D. Reports

- 1.

#### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.



**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
May 20, 2019**

Mayor McDermott called the meeting to order at 6:30 p.m. Present were: Debbie Clark, Lyle Kimmet, Joe Flesch, Trent Tustian, Bill Moritz and Aaron Heaton, Council Members; Bill Hunt, City Attorney; Tammy Pederson, Deputy Clerk; Luis Correa, Superintendent; Rob Tasker, Building Inspector; Lorette Carter, Community Development Director. Absent and Excused: None.

Other citizens present: Lance Hoover, Donna Whitt, Logan Tweet, Robert Luquette and Michael Luquette.

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC HEARING**

This is a variance request for Robert Luquette to build a 6' tall fence along the front of his property located at 806 5<sup>th</sup> St S.

**APPROVAL OF MINUTES**

**KIMMET MADE A MOTION TO APPROVE THE 5/06/2019 MINUTES. SECONDED BY MORITZ. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

**APPEARANCE REQUESTS**

1. Landfill Expansion - Barry Damschen, the city's landfill engineer, presented a site plan, sequence and base contour plan and detail sheet that will extend the overall life.
2. Community Decay - Building Inspector Tasker is working on properties at 735 Teton Ave, 420 Sheridan St, 323 Galena St, 321 7<sup>th</sup> Ave S and 341 7<sup>th</sup> Ave S.

**COMMITTEE REPORTS**

- Law Enforcement Report

**CLOSE PUBLIC HEARING**

**MORITZ MADE A MOTION TO APPROVE THE VARIANCE REQUEST. SECONDED BY HEATON. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

**CITY ATTORNEY**

1. Ordinance No. 838, 2<sup>nd</sup> rdg  
*AN ORDINANCE AMENDING THE CITY'S NOTICE OF VIOLATION PROCEDURE UNDER TITLE 4, CHAPTER 6, SUBPART, 6 ABATEMENT AND MITIGATION OF PUBLIC NUISANCE*  
**KIMMET MADE A MOTION TO APPROVE ORDINANCE NO. 838 2<sup>ND</sup> READING. SECONDED BY FLESCHE. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

2. Resolution No. 1991

*AUTHORIZATION TO SUBMIT TSEP INFRASTRUCTURE PLANNING GRANT APPLICATION*

This grant would be used to finance a new Water Infrastructure System Preliminary Engineering Report (PER).

**MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 1991. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

**CITY FINANCE OFFICER**

1. City Judge's Report, April 2019

2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, Project Budgets, 4/30/2019

**KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE: AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

3. City of Shelby Delinquent Taxes, 4/30/2019

**CITY SUPERINTENDENT**

Bids were received for the pool ventilation system and the Mary Allison Park irrigation. Getting ready to bring on summer parks crews and lifeguards. The ADA play structures are done at the Splash Park. There was a leak at Lake Shelby that was repaired. Crews are removing fencing at Meadowlark Park. City employee Postma will be leaving so will advertise the job opening.

**COMMUNITY DEVELOPMENT DIRECTOR**

- In the packet is Resolution 1991 - Authorization to Submit TSEP Infrastructure Planning Grant Application. The application is to update the 2016 Water System Preliminary Engineering Report. I have attached the draft narrative for your review. The TSEP grant is a 1:1 match which the City would apply for \$14,500 and match with water funds. The application is to be awarded during the 2021 legislative biennium.
- The water line extension project east with Sandry Construction is set to proceed May 29<sup>th</sup> with the pre-construction meeting which the City will give notice to proceed.
- Phase II of the storm water project is included in your packet with the Notice to Award for Central Excavation of Great Falls. Once CDBG has released the grant funds we will set a pre-construction meeting. The contractors hope to begin work the first week of June.
- I am waiting for a cost break down of Forde Nursery's cost estimate for the east end park. Luis does have a cost estimate for irrigation from a local business and I have an estimate of \$400.00 for the actual sign from Montana Sign Company.
- I attended the Joint Rail Passengers Association Northwest Division Regional meeting in Cut Bank on May 18<sup>th</sup>. None of our Congressmen were able to attend but I did give each of their field representatives a copy of the local petitions to man our depots that have been circulating within the community with our letter of concern.

- Our Shelby Citizen Volunteer Corp met Tuesday, May 14<sup>th</sup> and cleaned the concrete planters along Oilfield Avenue. We will try and clean the Roosevelt Highway planters Tuesday evening depending on the weather.
- Trees purchased under our Arbor Day and Urban Forestry grants have been purchased and we have all of them except for the east entrance park trees. Dave Horner of Transa-Tree will be here Wednesday to plant these trees and transplant trees from our tree farm into area around Lake Sheloole Campground.
- Tuesday, May 21<sup>st</sup> is Shelby Merchant Association meeting at 8:00am at the Griddle.
- Tuesday, May 21<sup>st</sup> at 9:00 AM, we have a conference call with KLJ on the wellfield improvement project.
- Tuesday, May 21<sup>st</sup> is the Local Emergency Planning Committee at 9:45 am at the Senior Center.
- Tuesday, May 21<sup>st</sup> is the Shelby Market & Music committee meeting at noon at the Toole County Extension Office.
- Our weekly storm water construction meeting is Wednesday at 10:00 AM.
- The Parks & Rec Committee will meet Tuesday, May 28<sup>th</sup> at 6:30 PM because of the Monday holiday.

Councilmember Tustian arrived.

#### **OTHER MATTERS**

1. Summer Mowing Crew Hires - Superintendent Correa recommended hiring Tabris Correa, Tyler Larson, Landon Omdahl and Alex Stratton.  
**FLESCH MADE A MOTION TO APPROVE THE ABOVE HIRES. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, FLESCH, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
2. Urban Supervisor Board Reappointment - The Toole County Conservation District made a recommendation to reappoint Elisha Dempsey to another three year term.  
**KIMMET MADE A MOTION TO APPROVE THE ABOVE REAPPOINTMENT. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, FLESCH, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
3. Stormwater Improvements Project Phase 2 Bid Award - KLJ made a recommendation to award the bid to Central Excavation, 3701 River Dr N, Great Falls, MT 59405.  
**KIMMET MADE A MOTION TO APPROVE THE ABOVE BID AWARD. SECONDED BY TUSTIAN. VOTE: AYES - CLARK, KIMMET, FLESCH, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
4. MDT Construction Agreement for ADA Upgrades - After discussion it was agreed to table the issue and ask MDT if we could trade the ADA ramps already done on Oilfield Avenue for sidewalk along the Shelby Gas/MRE property on Roosevelt Highway.

5. Sidewalk Replacement Program - Discussed starting a program to assist property owners with the expense of installing sidewalks, curbs and gutters. An estimated budget would be set at \$15,000 per fiscal year. City Attorney Hunt will draft up something to present at the next council meeting.
6. Wellfield Improvements Task Order No. 6 - This \$10,000 amendment is for additional engineering time necessary to evaluate issues and present potential solutions.  
**MORITZ MADE A MOTION TO APPROVE TASK ORDER NO. 6. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
7. Swimming Pool Roofing Repair - American Roofing gave a \$11,082 bid proposal for roof coating for the two roofs off of the main building.  
**FLESCHE MADE A MOTION TO APPROVE THE BID PROPOSAL. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**
8. Stormwater Improvements Change Order No. 5 - This \$44,600.87 increase due to increased material costs and design changes.  
**KIMMET MADE A MOTION TO APPROVE CHANGE ORDER NO. 5. SECONDED BY HEATON. VOTE: AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**

**ADJOURN**

**AT 9:05 P.M. FLESCHE MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY TUSTIAN. VOTE: AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.**

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Gary McDermott, Mayor

ATTEST:

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Tammy Pederson, Deputy Clerk

05/31/19  
08:54:44

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/19

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
180804	01806 ALARM SERVICE INC	35.00						
1	R 96823 05/21/19 6/19 Fire Alarm Monitoring	35.00			1000 420401	300	101000	
180805	00343 ENERGY LABORATORIES INC	405.00						
1	233485 05/16/19 Lagoon Effluent	135.00		32102	5310 430600	300	101000	
2	235240 05/24/19 Lagoon Effluent	135.00		32114	5310 430600	300	101000	
3	236182 05/29/19 Lagoon Effluent	135.00		32122	5310 430600	300	101000	
180806	00400 UTILITIES UNDERGROUND LOCATION	45.50						
1	9045096 04/30/19 25 Locates for 4/19	45.50		32104	1000 430200	300	101000	
180807	01137 AQUA TECH LABORATORY	80.00						
1	30996 05/06/19 Monthly Coliform Water Testing	80.00		32101	5210 430500	300	101000	
180808	00539 YEAGLEY, JAMES H	600.00						
1	05/24/19 5/19 Planning Services	600.00			1000 411030	350	101000	
180809	-98630E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	05/06/19 Fire Hall Improvement Loan	1,371.47*			1000 490527	610	101000	
2	05/06/19 Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000	
180810	00039 PETTY CASHIER	80.00						
1	2855 05/30/19 TC Treasurerer Specialty Plates	80.00			7427 411850	800	101000	
180811	01285 HUNT, WILLIAM E JR	5,000.00						
1	05/28/19 5/19 Legal Services	1,250.00			1000 411100	350	101000	
2	05/28/19 5/19 Legal Services	1,250.00			5210 430513	350	101000	
3	05/28/19 5/19 Legal Services	1,250.00			5310 430613	350	101000	
4	05/28/19 5/19 Legal Services	1,250.00			5410 430813	350	101000	
180812	-98632E 00111 FIRST STATE BANK	132.10						
1	05/02/19 Monthly Bank Service Charge	33.02			1000 410550	300	101000	
2	05/02/19 Monthly Bank Service Charge	33.02			5210 430570	300	101000	
3	05/02/19 Monthly Bank Service Charge	33.03			5310 430670	300	101000	
4	05/02/19 Monthly Bank Service Charge	33.03			5410 430870	300	101000	
180813	00043 SHELBY GAS ASSOCIATION	3,527.00						
1	05/25/19 5/19 Gas Bill	48.20			1000 411200	343	101000	
2	05/25/19 5/19 Gas Bill	231.30			1000 420400	343	101000	
3	05/25/19 5/19 Gas Bill	231.30			1000 420401	343	101000	
4	05/25/19 5/19 Gas Bill	1,001.80			1000 460445	343	101000	
5	05/25/19 5/19 Gas Bill	101.00*			1000 460442	343	101000	
6	05/25/19 5/19 Gas Bill	56.20			5410 430840	343	101000	
7	05/25/19 5/19 Gas Bill	141.10			1000 430200	343	101000	

05/31/19  
08:54:44

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
8	05/25/19 5/19 Gas Bill	141.10			5210 430500	343	101000	
9	05/25/19 5/19 Gas Bill	141.10			5310 430600	343	101000	
10	05/25/19 5/19 Gas Bill	141.10			5410 430830	343	101000	
11	05/25/19 5/19 Gas Bill	33.85			1000 411202	343	101000	
12	05/25/19 5/19 Gas Bill	33.85			5210 430520	343	101000	
13	05/25/19 5/19 Gas Bill	33.85			5310 430620	343	101000	
14	05/25/19 5/19 Gas Bill	33.85			5410 430820	343	101000	
15	05/25/19 5/19 Gas Bill	54.60			5210 430500	343	101000	
16	05/25/19 5/19 Gas Bill	846.80			1000 460465	343	101000	
17	05/25/19 5/19 Gas Bill	256.00			2936 460463	343	101000	
180814	00026 MARIAS RIVER ELECTRIC COOP INC	10,525.52						
1	05/25/19 5/19 Electric Bill	69.01			1000 411200	342	101000	
2	05/25/19 5/19 Electric Bill	146.75			1000 420400	342	101000	
3	05/25/19 5/19 Electric Bill	146.74			1000 420401	342	101000	
4	05/25/19 5/19 Electric Bill	48.59			1000 411202	342	101000	
5	05/25/19 5/19 Electric Bill	48.59			5210 430520	342	101000	
6	05/25/19 5/19 Electric Bill	48.59			5310 430620	342	101000	
7	05/25/19 5/19 Electric Bill	48.57			5410 430820	342	101000	
8	05/25/19 5/19 Electric Bill	96.86			1000 430200	342	101000	
9	05/25/19 5/19 Electric Bill	96.86			5210 430500	342	101000	
10	05/25/19 5/19 Electric Bill	96.86			5310 430600	342	101000	
11	05/25/19 5/19 Electric Bill	96.84			5410 430830	342	101000	
12	05/25/19 5/19 Electric Bill	37.33			1000 440600	342	101000	
13	05/25/19 5/19 Electric Bill	37.33			1000 460430	342	101000	
14	05/25/19 5/19 Electric Bill	74.88*			1000 460465	342	101000	
15	05/25/19 5/19 Electric Bill	67.61			1000 460439	342	101000	
16	05/25/19 5/19 Electric Bill	524.49			1000 460442	342	101000	
17	05/25/19 5/19 Electric Bill	152.04			1000 460445	342	101000	
18	05/25/19 5/19 Electric Bill	3,873.66			2400 430263	342	101000	
19	05/25/19 5/19 Electric Bill	3,702.52			5210 430500	342	101000	
20	05/25/19 5/19 Electric Bill	408.52			5310 430600	342	101000	
21	05/25/19 5/19 Electric Bill	336.18			2936 460463	342	101000	
22	05/25/19 5/19 Electric Bill	366.70*			5410 430840	342	101000	
180815	01851 CT CLEANING	1,200.00						
1	05/28/19 5/19 Janitorial Service	70.00			1000 411202	390	101000	
2	05/28/19 5/19 Janitorial Service	70.00			5210 430520	390	101000	
3	05/28/19 5/19 Janitorial Service	70.00			5310 430620	390	101000	
4	05/28/19 5/19 Janitorial Service	70.00			5410 430820	390	101000	
5	05/28/19 5/19 CC Janitorial Service	800.00			1000 460442	300	101000	
6	05/28/19 5/19 Williamson Bldg Service	120.00*			2936 460463	300	101000	



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Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
<hr/>								
180816		01388 3 RIVERS COMMUNICATIONS INC	957.16					
1	05/01/19	5/19 Phone Bill	12.39*			1000 420500	344	101000
2	05/01/19	5/19 Phone Bill	34.42			1000 410550	344	101000
3	05/01/19	5/19 Phone Bill	34.42			5210 430570	344	101000
4	05/01/19	5/19 Phone Bill	34.42			5310 430670	344	101000
5	05/01/19	5/19 Phone Bill	34.42			5410 430870	344	101000
6	05/01/19	5/19 Phone Bill	24.38			1000 430200	344	101000
7	05/01/19	5/19 Phone Bill	24.38*			5210 430500	344	101000
8	05/01/19	5/19 Phone Bill	24.38			5310 430600	344	101000
9	05/01/19	5/19 Phone Bill	24.38			5410 430830	344	101000
10	05/01/19	5/19 Phone Bill	96.76			1000 460465	300	101000
11	05/01/19	5/19 Phone Bill	163.96			1000 460442	344	101000
12	05/01/19	5/19 Phone Bill	64.60			1000 420400	344	101000
13	05/01/19	5/19 Phone Bill	64.60			1000 420401	344	101000
14	05/01/19	5/19 Phone Bill	4.73			1000 410200	344	101000
15	05/01/19	5/19 Phone Bill	4.74			5210 430512	344	101000
16	05/01/19	5/19 Phone Bill	4.74			5310 430612	344	101000
17	05/01/19	5/19 Phone Bill	4.74			5410 430812	344	101000
18	05/01/19	5/19 Phone Bill	45.93			1000 460445	344	101000
19	05/01/19	5/19 Phone Bill	136.70			5310 430600	344	101000
20	05/01/19	5/19 Phone Bill	33.48*			5210 430500	344	101000
21	05/01/19	5/19 Phone Bill	51.11*			5210 430500	344	101000
22	05/01/19	5/19 Phone Bill	33.48*			5210 430500	344	101000
180817	25845S	00144 POSTMASTER	292.30					
1	05/22/19	5/19 UB Postage	97.43			5210 430570	310	101000
2	05/22/19	5/19 UB Postage	97.43			5310 430670	310	101000
3	05/22/19	5/19 UB Postage	97.44			5410 430870	310	101000
180818		00048 TOOLE COUNTY CLERK & RECORDER	52,449.64					
1	04/30/19	Animal Control-cell phone	23.05*			1000 440600	344	101000
2	04/30/19	City Judge & Sec-Wages	2,387.34			1000 410360	100	101000
3	04/30/19	City Judge&Sec-Social Security	146.09			1000 410360	141	101000
4	04/30/19	City Judge & Sec-Medicare	34.17			1000 410360	142	101000
5	04/30/19	City Judge & Sec-PERS	204.60*			1000 410360	143	101000
6	04/30/19	City Judge&Sec-UnemploymentIns	6.09			1000 410360	145	101000
7	04/30/19	City Judge & Sec-Worker's Comp	18.26			1000 410360	146	101000
8	04/30/19	City Judge-Health Insurance	356.50			1000 410360	147	101000
9	04/30/19	City Judge-Supplies	12.59			1000 410360	200	101000
10	04/30/19	City Judge-Phone	19.63			1000 410360	344	101000
11	04/30/19	Law Enforcement	34,370.00			1000 420000	300	101000
12	04/30/19	Law Enforcement	4,910.00			5210 420100	300	101000
13	04/30/19	Law Enforcement	4,910.00			5310 420100	300	101000
14	04/30/19	Law Enforcement	4,910.00			5410 420100	300	101000

05/31/19  
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CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/19

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
15	04/30/19	Supt/Foreman/Shop On-call cell	28.20			1000 430200	344	101000
16	04/30/19	Supt/Foreman/Shop On-call cell	28.20*			5210 430500	344	101000
17	04/30/18	Supt/Foreman/Shop On-call cell	28.20			5310 430600	344	101000
18	04/30/19	Supt/Foreman/Shop On-call cell	28.19			5410 430830	344	101000
19	04/30/19	Water Department-cell phone	28.53*			5210 430500	344	101000
180819		02368 OPTUM	12.75					
1	9510014233	05/15/19 HSA Service Fee	3.18			1000 410550	300	101000
2	9510014233	05/15/19 HSA Service Fee	3.19			5210 430570	300	101000
3	9510014233	05/15/19 HSA Service Fee	3.19			5310 430670	300	101000
4	9510014233	05/15/19 HSA Service Fee	3.19			5410 430870	300	101000
180820		02389 WELLS FARGO VENDOR FIN SERV	127.70					
Serial #6507270X								
1	69654293	05/19/19 5/19 Sharp MX-350 Copier-Sho	63.85*		32118	1000 430200	200	101000
2	69654293	05/19/19 5/19 Sharp MX-350 Copier-Sho	63.85*		32118	1000 420500	200	101000
180821		00309 PREFERRED OFFICE EQUIPMENT	524.35					
1	29275	05/15/19 5/19 Maintenance & Copies	67.57*			1000 411050	300	101000
2	29275	05/15/19 5/19 Maintenance & Copies	63.57			1000 410550	300	101000
3	29275	05/15/19 5/19 Maintenance & Copies	63.58			5210 430570	300	101000
4	29275	05/15/19 5/19 Maintenance & Copies	63.58			5310 430670	300	101000
5	29275	05/15/19 5/19 Maintenance & Copies	63.58			5410 430870	300	101000
6	29275	05/15/19 5/19 Maintenance & Copies	28.23			1000 410240	300	101000
7	29275	05/15/19 5/19 Maintenance & Copies	28.23			5210 430514	300	101000
8	29275	05/15/19 5/19 Maintenance & Copies	28.22			5310 430614	300	101000
9	29275	05/15/19 5/19 Maintenance & Copies	28.22			5410 430814	300	101000
10	29295	05/15/19 5/19 Maintenance & Copies-Shop	44.79		32109	1000 430200	300	101000
11	29275	05/15/19 5/19 Maintenance & Copies-Shop	44.78*		32109	1000 420500	300	101000
180822	25838S	02190 BAUMAN, CHRISTINE	60.00					
1	05/06/19	Haul Recycling Trailer to GF	60.00			1000 480100	200	101000
180823	25839S	01993 WILKENS INDUSTRIES INC	763.24					
1	31117	04/29/19 GearCushion Foot Leg/Crosstube	763.24		32088	5410 430840	200	101000
180824		00119 SHELBY VOLUNTEER FIRE DEPT	2,263.23					
1	04/17/19	RFD-911 Lights F53	488.00			1000 420401	200	101000
2	04/17/19	RFD-911 Lights FW1	411.00			1000 420401	200	101000
3	04/17/19	RFD-Air Cleaner	51.55			1000 420401	200	101000
4	05/04/19	RFD-Dump Valve	52.14			1000 420401	200	101000
5	05/17/19	RFD-Spring Repair/Replacement	1,260.54			1000 420401	300	101000



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180825	00047 BEN TAYLOR INC	855.97							
1	17900 04/29/19 RFD-4/19 Fuel	855.97		31866	1000 420401	230	101000		
180826	00041 SHELBY PROMOTER	115.20							
1	1915008 04/10/19 CFD-Fish Fry Ad	57.60*		31868	1000 420400	300	101000		
2	1916008 04/17/19 CFD-Fish Fry Ad	57.60*		31868	1000 420400	300	101000		
180827	02334 BEN TAYLOR INC.	283.56							
1	654322 04/01/19 RFD-Oil	211.86		31867	1000 420401	200	101000		
2	654412 04/22/19 RFD-Oil	71.70		31867	1000 420401	200	101000		
180828	00213 HIGHLINE COMMUNICATIONS	72.00							
1	79914 04/01/19 RFD-Antenna Repair	72.00		31865	1000 420401	300	101000		
180829	01866 SHELBY PAINT AND HARDWARE	109.84							
1	13082 04/09/19 CFD-(2)Smoke Alarms	13.98		31870	1000 420400	200	101000		
2	13252 04/19/19 CFD-(2)Knives/(12)Smoke Alarms	95.86		31870	1000 420400	200	101000		
180830	-98631E 02460 ADVANCED REPORTING LLC	69.37							
1	2019040200 04/02/19 Background Check	17.34			1000 430200	300	101000		
2	2019040200 04/02/19 Background Check	17.35			5210 430500	300	101000		
3	2019040200 04/02/19 Background Check	17.34			5310 430600	300	101000		
4	2019040200 04/02/19 Background Check	17.34			5410 430840	300	101000		
180831	00041 SHELBY PROMOTER	122.00							
1	SL191802 05/01/19 CDBG Historic Preservation	26.00*			1000 411050	300	101000		
2	SL192001 05/15/19 RFQ Audits	12.00			1000 410550	300	101000		
3	SL192001 05/15/19 RFQ Audits	12.00			5210 430570	300	101000		
4	SL192001 05/15/19 RFQ Audits	12.00			5310 430670	300	101000		
5	SL192001 05/15/19 RFQ Audits	12.00			5410 430870	300	101000		
6	SL192002 05/15/19 Fence Variance Robert Luquet	48.00*			1000 420500	300	101000		
180832	25840S 02442 AMERICAN ROOFING LLC	16,897.50							
	Council Approved 5/6/19								
	6,820 sq ft								
1	18272 04/19/19 50% Down Foam/Coat Pool Roof	16,897.50			2600 460400	900	101000		
180833	00030 MT MUNICIPAL INTERLOCAL	1,500.00							
1	419017 05/09/19 Deduct Recovery-Scarborough	187.50*			2190 510330	815	101000		
2	419017 05/09/19 Deduct Recovery-Scarborough	187.50*			5210 510330	815	101000		
3	419017 05/09/19 Deduct Recovery-Scarborough	187.50*			5310 510330	815	101000		
4	419017 05/09/19 Deduct Recovery-Scarborough	187.50*			5410 510330	815	101000		
5	419017 05/09/19 Deduct Recovery-Doughty	187.50*			2190 510330	815	101000		
6	419017 05/09/19 Deduct Recovery-Doughty	187.50*			5210 510330	815	101000		

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7	419017	05/09/19 Deduct Recovery-Doughty	187.50*			5310 510330	815	101000
8	419017	05/09/19 Deduct Recovery-Doughty	187.50*			5410 510330	815	101000
180834	-98629E	02471 ALL ABOARD WASHINGTON	60.00					
1	05/07/19	Rail Conference Registration	60.00*			1000 411050	300	101000
180835	-98628E	02472 BRICKS 'R US	164.60					
1	CISHM2	05/06/19 8-Bricks (Champions Park)	164.60			1000 460430	200	101000
180836		999998 JADE M GOROSKI	568.60					
MMCT & FOA Institute - Bozeman, MT - 5/7-5/9/19								
Funding Workshop - Helena, MT - 5/13/19								
1	05/10/19	Mileage/Meals-Goroski	86.23			1000 410550	370	101000
2	05/10/19	Mileage/Meals-Goroski	86.23*			5210 430570	370	101000
3	05/10/19	Mileage/Meals-Goroski	86.23			5310 430670	370	101000
4	05/10/19	Mileage/Meals-Goroski	86.23			5410 430870	370	101000
5	05/14/19	Mileage/Meals-Goroski	55.92			1000 410550	370	101000
6	05/14/19	Mileage/Meals-Goroski	55.92*			5210 430570	370	101000
7	05/14/19	Mileage/Meals-Goroski	55.92			5310 430670	370	101000
8	05/14/19	Mileage/Meals-Goroski	55.92			5410 430870	370	101000
180837		01201 U S BANK	90,762.50					
New Fire Hall Bonds								
1	1404939	05/09/19 G O Bonds. Ser06 - Prin	85,000.00			3035 490100	610	101000
2	1404939	05/09/19 G O Bonds. Ser06 - Int	5,762.50			3035 490100	620	101000
180838		01201 U S BANK	44,593.75					
1	1043679	05/09/19 2012 Sidewalk SID-Principal	40,000.00			2550 490528	610	101000
2	1043679	05/09/19 2012 Sidewalk SID-Interest	4,593.75			2550 490528	620	101000
180839	-98627E	01721 HAMPTON INN	207.30					
MMCT & FOA Institute - Bozeman, MT 5/7-5/9/19								
1	370673 A	05/09/19 MMCT & FOA Lodging-Goroski	51.83			1000 410550	370	101000
2	370673 A	05/09/19 MMCT & FOA Lodging-Goroski	51.83*			5210 430570	370	101000
3	370673 A	05/09/19 MMCT & FOA Lodging-Goroski	51.82			5310 430670	370	101000
4	370673 A	05/09/19 MMCT & FOA Lodging-Goroski	51.82			5410 430870	370	101000
180840	-98626E	01545 AMAZON.COM	158.94					
1	1117847293	05/09/19 Pickleball Paddles & Balls	158.94		31572	1000 460442	200	101000

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180841	25841S	02442 AMERICAN ROOFING LLC	16,897.50					
		Council Approved 5/6/19						
		6,820 sq ft						
1	18272	04/19/19 Balance Foam/Coat Pool Roof	16,897.50			1000 460445	900	101000
180842		999998 LORETTE MARIE CARTER	58.00					
		Northern Transit Interlocal - Conrad, MT						
		Rail Passenger Regional Meeting - Cut Bank, MT						
1	05/14/19	Mileage-Carter	30.16			1000 411050	370	101000
2	05/18/19	Mileage-Carter	27.84			1000 411050	370	101000
180843		01805 SYSTEMS	240.00					
1	33908	05/03/19 Technician Services	13.13			1000 410550	300	101000
2	33908	05/03/19 Technician Services	13.13			5210 430570	300	101000
3	33908	05/03/19 Technician Services	13.12			5310 430670	300	101000
4	33908	05/03/19 Technician Services	13.12			5410 430870	300	101000
5	33909	05/03/19 Server Refresh	46.87			1000 410550	300	101000
6	33909	05/03/19 Server Refresh	46.87			5210 430570	300	101000
7	33909	05/03/19 Server Refresh	46.88			5310 430670	300	101000
8	33909	05/03/19 Server Refresh	46.88			5410 430870	300	101000
180844	25847S	02395 LAMERE, CINDY	1,250.00					
1	1010	05/30/19 5-Red Cross Lifeguard Training	1,250.00			1000 460445	300	101000
180845		00649 LARSON CLOTHING COMPANY	70.00					
1	05/01/19	Service Award-Correa	17.50*			1000 410100	200	101000
2	05/01/19	Service Award-Correa	17.50*			5210 430511	200	101000
3	05/01/19	Service Award-Correa	17.50*			5310 430611	200	101000
4	05/01/19	Service Award-Correa	17.50*			5410 430811	200	101000
180846		01780 MONTANA BROOM & BRUSH	402.16					
1	1357034	05/15/19 Liners 30x36	30.00			2936 460463	200	101000
2	1354385	05/01/19 Paper Towels	25.00		32109	2936 460463	200	101000
3	1359605	05/29/19 Pine-Sol/Bleach/Roll Towel	347.16		32121	1000 460445	200	101000
180847		00512 MT DEPARTMENT OF ADMINISTRATION	170.00					
1	8830	05/07/19 Late AFR Filing Fee FY 2018	42.50			1000 410550	300	101000
2	8830	05/07/19 Late AFR Filing Fee FY 2018	42.50			5210 430570	300	101000
3	8830	05/07/19 Late AFR Filing Fee FY 2018	42.50			5310 430670	300	101000
4	8830	05/07/19 Late AFR Filing Fee FY 2018	42.50			5410 430870	300	101000

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180848	01620 KADRMAS, LEE & JACKSON INC.	17,051.25						
1	10117109 05/14/19 Humic Water Main Extension	17,051.25			5210 430501	950 2284	101000	
180849	01620 KADRMAS, LEE & JACKSON INC.	15,367.89						
1	10117110 05/14/19 Rail Safety-Prelim/FinalDesi	14,752.20			1000 470120	790	101000	
2	10117110 05/14/19 Rail Safety-Bidding	615.69			1000 470120	790	101000	
180850	25843S 02442 AMERICAN ROOFING LLC	5,541.25						
	Council Approved 5/20/19							
	4,433 sq ft							
1	18273 04/19/19 50% Down TPO Coat Pool Roof	5,541.25			2600 460400	900	101000	
180851	25844S 02442 AMERICAN ROOFING LLC	5,541.25						
	Council Approved 5/20/19							
	4,433 sq ft							
1	18273 04/19/19 Balance TPO Coat Pool Roof	5,541.25			1000 460445	900	101000	
180852	01620 KADRMAS, LEE & JACKSON INC.	19,735.96						
1	10117098 05/14/19 Storm Water-Survey	3,575.34			5720 430246	950 2283	101000	
2	10117098 05/14/19 Storm Water-Construction Adm	3,213.74			5720 430246	950 2283	101000	
3	10117098 05/14/19 Storm Water-RPR	9,515.14			5720 430246	950 2283	101000	
4	10117098 05/14/19 Storm Water-Additional Servi	3,431.74			5720 430246	950 2283	101000	
180853	01620 KADRMAS, LEE & JACKSON INC.	5,778.19						
1	10117097 05/14/19 Storm Water Phase II-Design	481.04			5720 430246	950 2283	101000	
2	10117097 05/14/19 Storm Water Phase II-Bidding	5,297.15			5720 430246	950 2283	101000	
180854	01620 KADRMAS, LEE & JACKSON INC.	46,777.16						
	NCMRWA Grant							
1	10117099 05/14/19 Wellfield Improvements	46,777.16			5210 430501	950 2285	101000	
180855	25846S 02468 T-MOBILE	1,162.00						
1	05/10/19 Cell Phone 4/10-5/9/19	179.41*			1000 420500	344	101000	
2	05/10/19 Cell Phone 4/10-5/9/19	200.91			1000 411050	344	101000	
3	05/10/19 Cell Phone 4/10-5/9/19	193.15*			1000 440600	344	101000	
4	05/10/19 Cell Phone 4/10-5/9/19	147.13			1000 430200	344	101000	
5	05/10/19 Cell Phone 4/10-5/9/19	147.14*			5210 430500	344	101000	
6	05/10/19 Cell Phone 4/10-5/9/19	147.13			5310 430600	344	101000	
7	05/10/19 Cell Phone 4/10-5/9/19	147.13			5410 430840	344	101000	

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180856	999998 MATTHEW E JAMES	41.45							
1	05/14/19 CDL Reimbursement James	41.45			1000 430200	300	101000		
180857	02335 CINTAS CORPORATION	75.83							
1	5013617699 05/20/19 Restock Medicine Cabinet	18.95			1000 410550	200	101000		
2	5013617699 05/20/19 Restock Medicine Cabinet	18.96			5210 430570	200	101000		
3	5013617699 05/20/19 Restock Medicine Cabinet	18.96			5310 430670	200	101000		
4	5013617699 05/20/19 Restock Medicine Cabinet	18.96			5410 430870	200	101000		
180858	00088 CARQUEST AUTO PARTS	378.73							
1	2567293400 04/08/19 RFD-6G 6MP/6MPX	31.08		31871	1000 420401	200	101000		
2	2567293726 04/16/19 CFD-6G 6MPX/6MP/Hyd Hose	347.65		31871	1000 420400	200	101000		
180859	00026 MARIAS RIVER ELECTRIC COOP INC	12,493.16							
1	1930 05/22/19 Run Line to Humic Pump Station	12,493.16			5210 430501	950 2284	101000		
180860	00398 FRYDENLUND, MYRON	950.00							
1	335425 05/14/19 Replace Locks at City Shop	950.00		32094	1000 430200	369	101000		
180861	01125 MT DEQ/PERMITTING & COMPLIANCE	140.00							
	Correa #8300 - Roark #5129								
1	5R1901278 04/29/19 Drinking Water Renewal-Corr	30.00		32093	5210 430500	300	101000		
2	5R1901278 04/29/19 Wastewater Renewal-Correa	40.00		32093	5310 430600	300	101000		
3	5R1900123 04/29/19 Drinking WaterRenewal-Roark	30.00		32093	5210 430500	300	101000		
4	5R1900123 04/29/19 Wastewater Renewal-Roark	40.00		32093	5310 430600	300	101000		
180862	00049 TRACTOR & EQUIPMENT CO	3,361.02							
1	375310 05/08/19 Cutting Edges/Bolts/Nuts	1,525.00*		32090	1000 430200	200	101000		
2	375309 05/08/19 Cap Screws	78.66		32090	5410 430840	200	101000		
3	375359 05/09/19 Pins	50.17		32090	5410 430840	200	101000		
4	375252 05/07/19 Filters	29.18		32090	5410 430840	200	101000		
5	92080 05/16/19 Repairs 633D(Scraper)	2,044.73		32090	5410 430840	369	101000		
6	04/30/19 Credit Per Statement	-366.72			5410 430840	200	101000		
180863	00034 NORMONT EQUIPMENT CO	3,631.00							
1	19878 05/07/19 Emulsion	2,560.00		32092	2500 430200	400	101000		
2	19961 05/15/19 Emulsion	1,071.00		32092	2500 430200	400	101000		
180864	02285 KANN MANUFACTURING CORP	2,033.63							
1	29223 05/15/19 Manual Latch Asy	2,033.63*		32091	5410 430830	200	101000		

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180865		999998 LOCKE MELLOTT	46.27						
1	05/23/19	Lawn Mower Gas-Mellott	46.27			1000 460430	230	101000	
180866		00047 BEN TAYLOR INC	4,038.59						
1	46379 04/03/19	UV Plant Propane	737.63			5210 430500	230	101000	
2	17685 04/29/19	4/19 Fuel	398.51	32086	1000	430200	230	101000	
3	17685 04/29/19	4/19 Fuel	104.73	32086	1000	430200	230	101000	
4	17685 04/29/19	4/19 Fuel	156.40*	32086	5310	430600	230	101000	
5	17685 04/29/19	4/19 Fuel	235.66*	32086	5310	430600	230	101000	
6	17685 04/29/19	4/19 Fuel	191.15	32086	5210	430500	230	101000	
7	17685 04/29/19	4/19 Fuel	147.14	32086	5210	430500	230	101000	
8	17685 04/29/19	4/19 Fuel	371.23	32086	1000	430200	230	101000	
9	17685 04/29/19	4/19 Fuel	57.74	32086	1000	430200	230	101000	
10	17685 04/29/19	4/19 Fuel	257.13	32086	5210	430500	230	101000	
11	17685 04/29/19	4/19 Fuel	87.88*		1000	420500	230	101000	
12	17685 04/29/19	4/19 Fuel	104.12	32086	1000	440600	230	101000	
13	17685 04/29/19	4/19 Fuel	99.07	32086	5410	430840	230	101000	
14	17685 04/29/19	4/19 Fuel	163.50	32086	1000	430200	230	101000	
15	196968 04/05/19	Clothing Allowance-Bentley	2.99	32111	1000	430200	220	101000	
16	196968 04/05/19	Clothing Allowance-Bentley	3.00	32111	5210	430500	220	101000	
17	196968 04/05/19	Clothing Allowance-Bentley	3.00	32111	5310	430600	220	101000	
18	196968 04/05/19	Clothing Allowance-Bentley	3.00	32111	5410	430840	220	101000	
19	198689 04/26/19	Keys/Rake/Sifter/Rake	39.77	32111	1000	430200	220	101000	
20	196695 04/01/19	Towels/Brush/Paint/Cage Frame	550.41	32111	1000	460445	200	101000	
21	198659 04/25/19	Premix Gravel Bags	11.40	32111	1000	460445	200	101000	
22	196362 04/01/19	Screws/Fasteners	1.20*	32111	1000	430200	200	101000	
23	197798 04/16/19	Adhesive/Shop Towels	9.66	32111	2936	460463	200	101000	
24	197842 04/16/19	Tub/Tile Seal	3.79	32111	2936	460463	200	101000	
25	197070 04/05/19	Dig Multime/Battery	44.48	32111	5310	430600	200	101000	
26	197409 04/11/19	Form a Gsk	29.97	32111	5310	430600	200	101000	
27	196805 04/03/19	Teflon Tape/Hex Bush	7.28	32111	5210	430500	200	101000	
28	198494 04/23/19	Sawz Blade/PVC Pipe	25.79	32111	5210	430500	200	101000	
29	197269 04/09/19	Wht Marking Paint	5.99	32111	5210	430500	200	101000	
30	196676 04/01/19	TV 5gal	4.79*	32111	1000	430200	200	101000	
31	198548 04/24/19	Litter Box/Cat Litter	37.98*	32111	1000	430200	200	101000	
32	197928 04/17/19	Paint	30.59	32112	1000	460445	200	101000	
33	690084 04/10/19	462 Moly	34.54*	32112	1000	430200	200	101000	
34	692149 04/08/19	Blades	21.99*	32112	1000	430200	200	101000	
35	675494 03/27/19	Fuel	55.08	32112	1000	430200	230	101000	

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08:54:44

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/19

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\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$					Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
180867		00485 BIG SKY FIRE EQUIPMENT	13.95						
1	125894	05/20/19 Lens/Screen Wipes	13.95*		32110	1000 430200	200	101000	
180868		02069 NATIONAL LAUNDRY CO	137.39						
1	85052	05/15/19 Red Shop Towels	68.70		32108	5410 430840	300	101000	
2	85052	05/15/19 Red Shop Towels	68.69		32108	1000 430200	300	101000	
180869		01725 2M COMPANY INC	945.00						
1	20049689	05/15/19 (60)Pop Up Sprinklers	945.00		32106	1000 460430	200	101000	
180870		00025 HILINE REDI-MIX LLC	90.00						
1	SH31384	05/01/09 Return Concrete Truck Charge	90.00		32103	1000 460445	369	101000	
180871		01946 ALL SEASON HEATING & AIR	4,727.14						
1	34338	05/03/19 Demo Existing Duct Over Pool	4,413.39		32100	1000 460445	369	101000	
2	34494	05/21/19 Start Up Boiler at Pool	313.75		32115	1000 460445	300	101000	
180872		00019 HEMMER PLUMBING & HEATING	456.77						
1	9493	05/06/19 Repair Pool Water Heater	456.77		32099	1000 460445	369	101000	
180873		02444 GREAT FALLS FENCE	4,760.00						
Council Approved 4/1/19									
1	1269	05/16/19 Bal Due New Gate Package	1,175.00		32098	1000 430200	900	101000	
2	1269	05/16/19 Bal Due New Gate Package	1,175.00		32098	5210 430501	900	101000	
3	1269	05/16/19 Bal Due New Gate Package	1,175.00*		32098	5310 430601	900	101000	
4	1269	05/16/19 Bal Due New Gate Package	1,175.00		32098	5410 430841	900	101000	
5	1259	05/07/19 (3)Hole Doweled Line Post	60.00*		32098	1000 430200	200	101000	
180874		02430 TRANSA TREE	600.00						
1		05/22/19 Tree Transplanting	600.00		32097	1000 460430	300	101000	
180875		02337 ADVANCED TECHNOLOGY PRODUCTS INC	2,051.10						
1	21696	05/15/19 (9)Acid Magic 15 Gal Drum	2,051.10		32096	1000 460445	200	101000	
180876		01866 SHELBY PAINT AND HARDWARE	317.31						
1	65518	04/24/19 Keys/CLR/Hose Spray/Lime Away	35.95		32095	1000 460430	200	101000	
2	65433	04/29/19 Batteries	9.99		32095	1000 460430	200	101000	
3	65534	04/29/19 Bath Faucet	29.99		32095	1000 460430	200	101000	
4	65557	05/07/19 Spade/Batteries	30.94		32095	1000 460430	200	101000	
5	65627	05/08/19 Allen Wrench/Tool Bag	31.98*		32095	1000 420500	200	101000	
6	65578	05/15/19 Detain Brush	2.99*		32095	1000 430200	200	101000	
7	65662	05/13/19 Flush Lever	5.49		32095	1000 460442	200	101000	
8	65700	05/14/19 Marker	4.99		32095	5410 430840	200	101000	
9	65705	05/14/19 ADA Toilet	164.99		32095	1000 460442	200	101000	

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CITY OF SHELBY  
Claim Details  
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\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
180877	01137 AQUA TECH LABORATORY	20.00							
1	30998 05/06/19 NCMRWA Monthly Water Test	20.00		32101	5210 430500	300	101000		
180878	-98625E 01571 KIEFER	91.36							
1	1000024520 05/16/19 Lanyards/Whistles/Guard Te	91.36		32113	1000 460445	200	101000		
180879	01724 RAILROAD MANAGEMENT COMPANY III	235.41							
8"	Water Pipeline Crossing Rent 8/1/19-7/31/20 License #304431								
1	395906 04/29/19 8" Water Pipeline Cross Rent	235.41		32105	5210 430500	300	101000		
180880	02473 JONAS SPRINKLERS & FERTILIZER	1,949.45							
1	05/14/19 PrePay Select Champions Park	550.65		32089	1000 460430	300	101000		
2	05/14/19 PrePay Select Care Splash Park	927.40		32089	1000 460430	300	101000		
3	05/14/19 PrePay Pro Four Meadowlark Pk	471.40		32089	1000 460430	300	101000		
180881	00312 HELENA SAND & GRAVEL INC	403,468.86							
1	6 05/28/19 Storm Water App #6	403,468.86			5720 430246	950 2283	101000		
180882	00001 DEPARTMENT OF REVENUE	4,075.44							
1	6 05/28/19 App #6 Helena Sand & Gravel	4,075.44			5720 430246	950 2283	101000		
180883	02293 SUPPLYWORKS	283.15							
1	489020867 04/24/19 Terry Towels/Latex Gloves	204.84		31568	1000 460442	200	101000		
2	489457481 04/26/19 Return - Terry Towels	-185.20			1000 460442	200	101000		
3	491133799 05/07/19 Twl Hard Roll/Virex/Endbac	263.51		31573	1000 460442	200	101000		
180884	02045 NAPA AUTO PARTS	511.38							
1	04/30/19 Credit per Statement	-361.94*			1000 430200	200	101000		
2	113605 05/01/19 Drill Press	669.99*		32116	1000 430200	200	101000		
3	114929 05/22/19 Oxygen/Hazmat	62.46*		32116	1000 430200	200	101000		
4	114372 05/13/19 Fluid	6.99*		32116	1000 430200	200	101000		
5	115157 05/28/19 Battery	30.20		32116	2500 430200	200	101000		
6	113906 05/06/19 Flat/CableTie/Fuse Holder/Wire	37.83*		32116	1000 430200	200	101000		
7	114505 05/15/19 Air Filter	11.51*		32116	1000 430200	200	101000		
8	114921 05/22/19 Rotary File Kit	54.34*		32116	1000 430200	200	101000		
180885	00088 CARQUEST AUTO PARTS	8.99							
1	2567294729 05/13/19 Gear Oil	8.99*		32117	5410 430830	200	101000		



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CITY OF SHELBY  
Claim Details  
For the Accounting Period: 5/19

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\* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash	
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
180886		02418 THE CART GUY LLC	193.70						
1	1700	05/28/19 Roll Out Freight	193.70		32120	5410 430830	300	101000	
# of Claims			83	Total:	825,393.31				
Total Electronic Claims			2,486.67	Total Non-Electronic Claims	822906.64				

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CITY OF SHELBY  
Claims on Hold  
For the Accounting Period: 5/19

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\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
*** Claim from another period ( 3/18) ****								
170676	01620 KADRMAS, LEE & JACKSON INC.	21,061.71						
1	10097598 03/09/18 Rail Safety-Project Initiati	17,385.64			1000 470120	790	101000	
2	10097598 03/09/18 Rail Safety-Prelim/FinalDesi	3,676.07			1000 470120	790	101000	
*** Claim from another period ( 4/18) ****								
170779	01620 KADRMAS, LEE & JACKSON INC.	9,748.69						
1	10098779 04/11/18 Rail Safety-Prelim/FinalDesi	9,748.69			1000 470120	790	101000	
*** Claim from another period ( 5/18) ****								
170837	01620 KADRMAS, LEE & JACKSON INC.	6,345.97						
1	10099826 05/09/18 Rail Safety-Project Initiati	54.66			1000 470120	790	101000	
2	10099826 05/09/18 Rail Safety-Prelim/FinalDesi	6,291.31			1000 470120	790	101000	
*** Claim from another period ( 6/18) ****								
170922	01620 KADRMAS, LEE & JACKSON INC.	5,162.76						
1	10101218 06/11/18 Rail Safety-Project Initiati	1,404.51			1000 470120	790	101000	
2	10101218 06/11/18 Rail Safety-Prelim/FinalDesi	3,758.25			1000 470120	790	101000	
*** Claim from another period ( 7/18) ****								
180038	01620 KADRMAS, LEE & JACKSON INC.	1,591.85						
1	10102477 07/05/18 Rail Safety-Project Initiati	774.69			1000 470120	790	101000	
2	10102477 07/05/18 Rail Safety-Prelim/FinalDesi	817.16			1000 470120	790	101000	
*** Claim from another period ( 8/18) ****								
180132	01620 KADRMAS, LEE & JACKSON INC.	1,108.87						
1	10103967 08/09/18 Rail Safety-Project Initiati	803.91			1000 470120	790	101000	
2	10103967 08/09/18 Rail Safety-Prelim/FinalDesi	304.96			1000 470120	790	101000	
*** Claim from another period ( 9/18) ****								
180222	01620 KADRMAS, LEE & JACKSON INC.	1,780.03						
1	10105368 09/10/18 Rail Safety-Project Initiati	457.79			1000 470120	790	101000	
2	10105368 09/10/18 Rail Safety-Prelim/FinalDesi	1,322.24			1000 470120	790	101000	
*** Claim from another period (12/18) ****								
180463	01620 KADRMAS, LEE & JACKSON INC.	909.21						
1	10109338 12/05/18 Rail Safety-Project Initiati	602.78			1000 470120	790	101000	
2	10109338 12/05/18 Rail Safety-Prelim/FinalDesi	306.43			1000 470120	790	101000	
*** Claim from another period ( 2/19) ****								
180610	01620 KADRMAS, LEE & JACKSON INC.	7,766.18						
1	10113058 02/13/19 Rail Safety-Project Initiati	1,893.02			1000 470120	790	101000	
2	10113058 02/13/19 Rail Safety-Prelim/FinalDesi	5,873.16			1000 470120	790	101000	
*** Claim from another period ( 3/19) ****								
180685	01620 KADRMAS, LEE & JACKSON INC.	4,497.14						
1	10113959 03/06/19 Rail Safety-Prelim/FinalDesi	4,497.14			1000 470120	790	101000	
*** Claim from another period ( 4/19) ****								
180766	01620 KADRMAS, LEE & JACKSON INC.	7,976.51						
1	10115543 04/10/19 Rail Safety-Prelim/FinalDesi	7,976.51			1000 470120	790	101000	

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CITY OF SHELBY  
Claims on Hold  
For the Accounting Period: 5/19

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\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org Acct	Object Proj	Account		
180849		01620 KADRMAS, LEE & JACKSON INC.	15,367.89						
1	10117110	05/14/19 Rail Safety-Prelim/FinalDesi	14,752.20		1000 470120	790	101000		
2	10117110	05/14/19 Rail Safety-Bidding	615.69		1000 470120	790	101000		
		# of Claims 83	Total: 83,316.81						

Claim from Another Period Cancelled in this Period  
For the Accounting Period: 5/19

Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$							Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$	PO #	Fund	Org	Acct	Object	Proj	Account
*** Cancelled in 5/19 ***		*** Claim from another period ( 8/18) ****								
180172		02449 SINCLAIR, ALEX	15.84							
Alex sold house 8/16/18.										
102019.00										
Check was returned from post office - unable to forward										
Phone number 720-400-5057 is disconnected.										
1		08/16/18 Overpayment on UB Account	15.84		5210		214100			101000
*** Cancelled in 5/19 ***		*** Claim from another period (12/18) ****								
180441		02452 BNSF RAILWAY COMPANY	8,837.27							
Cancelled 5/16/19 Per Matt Keim of BNSF										
1		90180497 12/05/18 Flagging Charges Storm Water	8,837.27		5720		430246	950	2283	101000
# of Claims		2	Total:	8,853.11						

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CITY OF SHELBY  
Fund Summary for Claims  
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$110,058.63
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	\$375.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.66
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$3,661.20
2550 2012 CURB GUTTER & SIDEWALK SID	
101000 Cash-Operating	\$44,593.75
2600 PARK MAINTENANCE DISTRICT #1	
101000 Cash-Operating	\$22,438.75
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$780.63
3035 2006 FIRE HALL G.O.B.	
101000 Cash-Operating	\$90,762.50
5210 WATER UTILITY	
101000 Cash-Operating	\$90,906.99
5310 SEWER UTILITY	
101000 Cash-Operating	\$10,426.72
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$14,361.19
5720 STORM DRAINAGE	
101000 Cash-Operating	\$424,221.18
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$80.00
Total:	\$816,540.20

# Building Inspector Report May 2019

5/29/2019

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4385	5/8/2019	LDR	Don & Linda Lee	Coyote Hills	2	2	960 Eagle Dr	zoning-fence permit	NA	24.00
4386	5/14/2019	LDR	Vanessa Doane	Johnsons 2nd	18	11-13	123 10th Ave S	zoning-fence permit	NA	24.00
4387	5/28/2019	MDR	Rob Laine	Sullivans 1st	28	11&12	529 Park Ave	house remodel & addition	29,000.00	432.00
4388	5/28/2019	MDR	Robert Luquette	Shelby Heights	57	1&2	806 5th St S	zoning-fence permit	-	24.00
									\$ 29,000.00	\$ 504.00
<b>4 Permits issued this Month</b>									<b>Job Evaluation Totals</b>	<b>TOTALS</b>

FISCAL YTD TOTALS	
Number of Permits	24
Permit Fees	\$ 17,892.00
Total Job Values	\$ 828,000.00

**MINUTES OF THE PARK & RECREATION COMMITTEE**  
**Held at Shelby City Hall**  
**May 28, 2019**

In attendance: Gary McDermott, Lyle Kimmet, Eric Tokerud, Trent Tustian, Jessi LaTray, guest – Tanner Tustian and Lorette Carter reporting.

**Minutes:** The minutes of the April 22, 2019 were included for review.

**Facility Manager Report:**

Jessi La Tray, Civic Center manager reported the plumbing issues have been resolved. She is working with Luis on getting 2 or the 3 wrestling mats moved to Historic Shelby High stage. Trent and Jessi will look into a wall mount for the remaining mat or price new smaller, lightweight mats for the Civic Center.

She noted the gutters were clogged and with all the rain were pulling away from the building. She will talk with Luis about cleaning them out and reinforcing them on the building. The inside back door striker plate near the Sagebrush Food Pantry needs to be adjusted. Jessi will talk with Rob Tasker about that.

She said pickle ball went well the first week. Melissa Flesch hopes to take the lessons out to the tennis courts with the warmer weather. Jessi will work with Melissa and the city on painting pickle ball boundaries on the court.

**City Facilities**

- **Historic Shelby High (old Middle School):** Mayor McDermott reported no additional work has been done in the gym area.
- **Swimming Pool/Splash Park:** Lorette reported the pool will be open June 3 – 6<sup>th</sup> in the evening from 4-7:00pm; closed Friday and Saturday for the Shelby Swim Meet and then open for a free swim day on Sunday, June 9<sup>th</sup>. The pool will open with summer hours on Monday, June 10<sup>th</sup>. Attached is the 2019 pool schedule.  
Lorette reported the play structure has been completed and Splash Park is ready for the summer season. Some of the larger concrete planters were removed as they were in bad shape and/or blocked a pathway for those of limited mobility to get to the new ADA play structure. Jonas Sprinklers of Great Falls will start a summer weed care and fertilization schedule for the Splash Park as well as Champions Park and Meadowlark Park. We will use these parks as a test to see the difference in using a professional company. The hope is to do a couple parks each year if results are good.  
The City Council will vote on a company to complete the air exchange project at the pool on June 3<sup>rd</sup>. American Roofing will be completing a roofing project at the swimming pool as well.
- **Meadowlark Park:** The fence has come down at Meadowlark Park and 4 new trees planted as part of the City's forestry grant program. Two benches have been placed in the park as well. The Committee will recommend to City Supt. Luis Correa to move the two picnic tables on the south side of Historic Shelby High over to Meadowlark Park where more people can use them.
- **Lake Shel-ooole Baseball Complex:** Eagle Scout candidate Tanner Tustian presented his Eagle Scout project idea to the Committee. He would like to make repairs and improvements to the Lake Shel-ooole Baseball Complex. His list of projects include fence repair and painting of posts;

painting of dugouts and team benches; replacement of wood trim and window covers and painting of the concession stand; repairing/painting signage; weed control; and filling gopher holes. Tanner has enlisted the help of his church family; Shelby Soccer Association; Shelby Baseball Association; high school students; and fellow scouts. He will begin work on June 14<sup>th</sup> and hopes to complete it by the end of June. It was suggested he contact the Shelby TBID for financial assistance. He will also present the project to the Shelby City Council and seek additional financial support. Lorette will ask Luis about spraying for weeds around the complex. After the meeting, Eric Tokerud offered to pay for weed spraying for the infields. Thank you very much to Eric and Tokerud Rentals for the contribution to the project.

- **Roadrunner Recreation Trail:** No report.
- **Tennis Courts:** Jessi reported Melissa hopes to offer pickle ball lessons on the tennis courts now that the weather is warmer. Jessi will work with Melissa and the City on painting pickle ball boundaries.

#### **Tree Board**

- **Community Planting:** The City of Shelby purchased and planted 7 trees at Shelby City Hall and Meadowlark Park. With the help of Transa-Tree of Great Falls, they were also able to transplant 6 pine trees from the Wild Turkey Tree Farm to Lake Shel-oole Campground. Six more trees are being reserved at Forde Nursery for the east entrance project.
- **East Entrance:** Forde Nursery has provided a cost estimate for the signage pergola and masonry work on the columns. The city has also sought bids for irrigation and sod. City officials will meet June 10<sup>th</sup> to finalize a plan for the park.

#### **Other Business**

- **Summer Activity List:** Lorette has compiled a list (attached) and will send to Shelby Elementary for student distribution.

#### **New Business**

- Shelby Soccer Association plans to run the soccer program the last two weeks of August and first two weeks of September.
- The Shelby Citizen Volunteer Corp met once in May to clean the planters along Oilfield Avenue. They will try to clean the Roosevelt Highway planters in June if property owners can't get to them.
- Trent Tustian gave an update on Teagan's Eagle project. He asked about the wood that was committed to the project for the horseshoe pits at Aronow Park. The former superintendent had said there was wood at the City Shop for the backstops. Lorette will follow up with Luis on the wood and removal the large dead branch in the horseshoe pit area.
- Lorette sent a Facebook post reminding people of shared used of parts (archery and 3 Rivers) of the Roadrunner Trail and pet etiquette.

**The Committee has agreed to take a summer break and meet in August or September dependent on business to conduct.**

**Submitted by Lorette Carter**



# Civic Center • Swim Pool

MONTHLY PASS PRICE \*prices are prorated by the day so check for daily cost.

	Child (3-8)	Student (9-17)	Adult (18 & over)	Family
Civic Center or Pool	\$30.00	\$35.00	\$40.00	\$45.00
Civic Center & Pool	\$45.00	\$50.00	\$55.00	\$60.00
Walking Pass	\$30.00 per year			

## CIVIC CENTER HOURS

669 Park Ave • 434-5114

Monday - Thursday 2-7 pm

Friday 2-6 pm

Weight Room • Gym • Teen Center

2 Cardio Rooms • 2 Racquetball Courts

Monthly Passes Available or \$4 per Use Fee

## SWIM POOL HOURS

121 12th Ave N • 434-5311

Call to schedule a party & for info on swim lessons!

HOURS	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AM 6:00-7:00		CLOSED (CLEANING)	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	LAP SWIMMING/ AEROBICS	
7:30-10:30		CLOSED (CLEANING)	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	
10:30-12:00		CLOSED	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	SWIM LESSONS	
PM 12:00-1:00	OPEN SWIM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	CLOSED SWIM TEAM	OPEN SWIM
1:00-5:00	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM
5:00-6:00	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
6:00-8:00	CLOSED	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	OPEN SWIM	CLOSED

## SPLASH PARK HOURS

OPEN DAILY • 8 AM - 8 PM



**What's there to do this summer? LOTS!!!**

**With summer almost here, the City hopes you and your family will have a great summer taking part in all there in to do in and around Shelby. The following is a list of kid's activities we are aware of:**

Activity	Location	Dates	Age Group	Cost	Contact
<b>JUNE</b>					
Shelby Baseball	Lake Shel-oole Baseball Complex	Mid-April ~ June	5-13 yrs.	Yes	Dave & Tina Stevenson 424-8781
Shelby Civic Center	669 Park Avenue	Open daily	All ages	Yes	434-5114
Summer Matinee Series	Roxy Theatre	June 13 – Aug. 8 Thursdays at 1:00pm	All ages	Yes	434-2181
Shelby Swimming Pool/Splash Park	121 12 <sup>th</sup> Avenue No.	June 10 – August	All ages – lessons available throughout the summer.	Yes	434-5311
Shelby Basketball Camp	Shelby Schools	June 10-12	1-8 grade	Yes	Tom Reynolds 424-8910
Toole County Library Summer Program—A Universe of Stories	229 2nd Ave. So.	June 10 – July 1 Mondays at 2:00pm	K-8 grade	No	424-8345
Shelby Swim Team	Shelby Pool	June – Aug. 3	4-18 yrs.	Yes	Bridget Blevins 424-5864
Open mat wrestling	Shelby Schools	All summer	7-12 grade	No	T. White 424-8910
FFA Alumni Leadership Camp	Highwood Mountains	June 13-16	9-12 grade	Yes	T. White 424-8910
Shelby Kite Festival	Shelby Airport	June 15	All ages	No	Kiwanis Club 424-2358
MT Range Days	Dillon, MT	June 17-19	7-12 grade	No	Thad White 424-8910
Marias Valley Junior Golf	Marias Valley Golf Course	June 17-19	5- 18 yrs.	Yes	434-5940
Shelby Wrestling Camp	Shelby Schools	?	K-12 grade	Yes	T. White 424-8910
<b>JULY</b>					
Marias Fair	Marias Fairgrounds	July 17-21	All ages	Yes	434-2692



Shelby Market & Music	Shelby City Park	July 10-September 26 Thursdays 4:00 to 6:00pm	All ages		424-8350
First Baptist Vacation Bible School	First Baptist Church	July 22-25	K-8		434-5383
St. Luke's Vacation Bible School	St. Luke's Church	July 29 – August 2	K-8		424-8500
Coyote Football Camp	Shelby Schools	July 29-31	K-12/Boys & Girls	Yes	Mike White 424-8910
<b>AUGUST</b>					
Shelby Street Fair	Main Street	Date has not been confirmed			Chamber 434-7184
Shelby Soccer	Lake Sheloole	August 19 – Sept. 13 <sup>th</sup>		Yes	Trent Tustian

RESOLUTION NO. 1992

A RESOLUTION OF THE CITY OF SHELBY COUNCIL ESTABLISHING A  
FUNDING ASSISTANCE PROGRAM TO PARTIALLY DEFRAY THE PROPERTY OWNERS' COSTS OF  
SIDEWALK CONSTRUCTION, MAINTENANCE, AND REPAIR REQUIRED UNDER 10-2-2, 9-1-6, AND  
9-1-9 SHELBY MUNICIPAL CODE

WHEREAS, the City of Shelby, Montana ("City") values accessible, durable, and well-maintained sidewalks, curbs, and gutters to ensure pedestrian safety and convenience as well as improve property values; and,

WHEREAS, the City of Shelby, Montana ("City") requires by ordinance that sidewalks, curbs, and gutters be installed within 180 days of substantial completion of all new construction, new dwelling, or new mobile home park (10-2-2 S.M.C.); and,

WHEREAS, the City Council may order sidewalks, curbs, and gutters in front of any lot or parcel without forming a special improvement district (9-1-6 S.M.C.); and,

WHEREAS, the City requires by ordinance that existing sidewalks be maintained and kept in good repair which may require removing and replacing portions of sidewalks (9-1-9 S.M.C.); and,

WHEREAS, the City recognizes the substantial cost to property owners for the installation, repair, and maintenance of sidewalks; and,

WHEREAS, the City desires to establish a funding assistance program ("Program") during Fiscal Year 2019-20 to help defray the costs to property owners for material for the installation of new sidewalks or the replacement of existing sidewalks.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA THAT:

1. The City shall transfer **\$15,000** from the City's General Fund to the City's **Sidewalk, Curb, and Gutter Fund as created by 1-8B-1 S.M.C.**;
2. The City Council authorizes the Mayor and Chief Financial Officer to pay to a material supplier up to **\$1000** per property for materials for the installation of new sidewalks or the replacement of old sidewalks completed in Fiscal Year 2019-20;

3. The Program shall provide assistance to property owners on a first-come-first-serve basis until the \$15,000 is exhausted;
4. The property owner is responsible for material costs in excess of \$1000 and all labor costs;
5. The Program funds are not to be applied to sidewalk installations and repairs made prior to Fiscal Year 2019-20;
6. Any Program funds remaining at the end of Fiscal Year 2020 shall be returned to the General Fund.

PASSED UNANIMOUSLY, WITH ALL MEMBERS PRESENT AND VOTING, BY THE CITY COUNCIL OF THE CITY OF SHELBY, AND APPROVED BY THE MAYOR THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
GARY McDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

## CITY OF SHELBY

**PAYROLL EXPENSE BY DEPARTMENT - 5/2019 (3 paydays)**

CITY HALL	39,732.50
ELECTED OFFICIALS (Mayor & Council)	10,602.26
PARK & RECREATION	2,655.43
PUBLIC WORKS	85,586.59
VOLUNTEERS (Animal Shelter & Firemen )	143.01
- Workers Comp expense only	
<b>TOTAL PAYROLL EXPENSE</b>	<b>\$ 138,719.79</b>

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box, uncheck Skip Volunteers box, double click by individual department, Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above

## **Council Notes:**

**June 3, 2019**

- The pre-construction meeting for the water line extension project east with Sandry Construction was May 29<sup>th</sup> with the Notice to Proceed awarded. Residents and commercial businesses have been notified of the surveying and start of construction.
- Phase II of the storm water project pre-construction meeting will be June 5<sup>th</sup>. Central Excavation of Great Falls is the contractor on the project.
- City staff will meet on Monday, June 10<sup>th</sup> to finalize plans for the East entrance park.
- Trees purchased under the Arbor Day and Urban Forestry grants have been planted except for the trees for the east entrance project. Dave Horner of Transa-Tree has also completed the transplanting of 6 pine trees from the tree farm to Lake Sheloole Campground.
- Thank you to the Shelby Merchant Association who graciously agreed to purchase 15 new Shelby banners for our business district. They have been ordered and should be here around mid-June.
- The Parks & Rec Committee met Tuesday, May 28<sup>th</sup>. The committee had an Eagle Scout project request of Tanner Tustian for improvements to the Lake Sheloole Baseball Complex.
- Thank you to the City of Shelby for providing 3 pool passes and the Shelby/Toole County DUI Task Force for fun sunglasses for all students of Shelby Elementary for their year-end award assembly. The project is part of the Safe Routes to School Program.
- The Shelby Market & Music Committee met. Marian Sharples will manage the market on a weekly basis. The market will run July 11<sup>th</sup> through September. We hope to have music each Thursday in July and August (until school starts) except for July 18<sup>th</sup>. We don't want to compete with the Marias Fair. If anyone knows of musicians who might like to perform or food vendors, please contact Lorette or Kim Woodring at the Toole County Extension Office.



# Proposal

Page: 1 of 1

## ALL SEASON HEATING & AIR CONDITIONING, LLC

Box 870  
Shelby, Montana 59474  
(406)-434-7990 Office  
(406) 434-7085 Fax

PROPOSAL SUBMITTED TO: City of Shelby		PHONE: Work Luis: 750-2952	DATE: 4/19/2019
STREET:		JOB NAME: Shelby Pool Exhaust System	
CITY-STATE and ZIP CODE:		JOB LOCATION	
ARCHITECT: luis@3rivers.net	DATE OF PLANS:	Lance: 450-8051	JOB PHONE:

We hereby submit specifications and estimates for:

### Base Bid:

We propose to furnish and install a exhaust sytem for the main pool area including: demo/salvage of existing exhaust unit/duct to wall/louver through wall, frame in opening from louver to fit new outdoor wall mounted exhaust fan, mount fan/backdraft damper, hangers, install (1) exhaust main down west wall of pool with (2) saddle taps up high and (3) to run down wall to 12" off finished floor, seal duct, install (1) motorized damper for intake air including duct transition and elbow (reuse existing north end louver)(see alternate to run intake air to east wall for better air flow, duct fabrication, labor, startup, cleanup, permits, and all materials to complete this scope of work.

\*\*Farron (Premier Electric) will wire in new fan/motorized damper/humidistat using most of the existing conduit and wire from the existing system under this bid.

Total Bid= **\$17,050.00**

**\*\*See drawing and specs for more information on install.**

### Base Bid plus Alternate #1:

Base bid plus fabrication/install of duct across north wall for better air flow across pool (depends on windows).

Total Base + Alt #1= **\$19,525.00**

We Propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:

**Mark option you want above, sign, and return with payment if you accept this bid.** \_\_\_\_\_ dollars. ()

payment to be made as follows:

**Half Down, Pay in Full Upon Completion.**

**Please sign, and return with payment if you accept this bid.**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature

*Peder Underdal*  
Peder Underdal

Note: This proposal may be  
withdrawn by us if not accepted within 30 days.

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Signature** \_\_\_\_\_

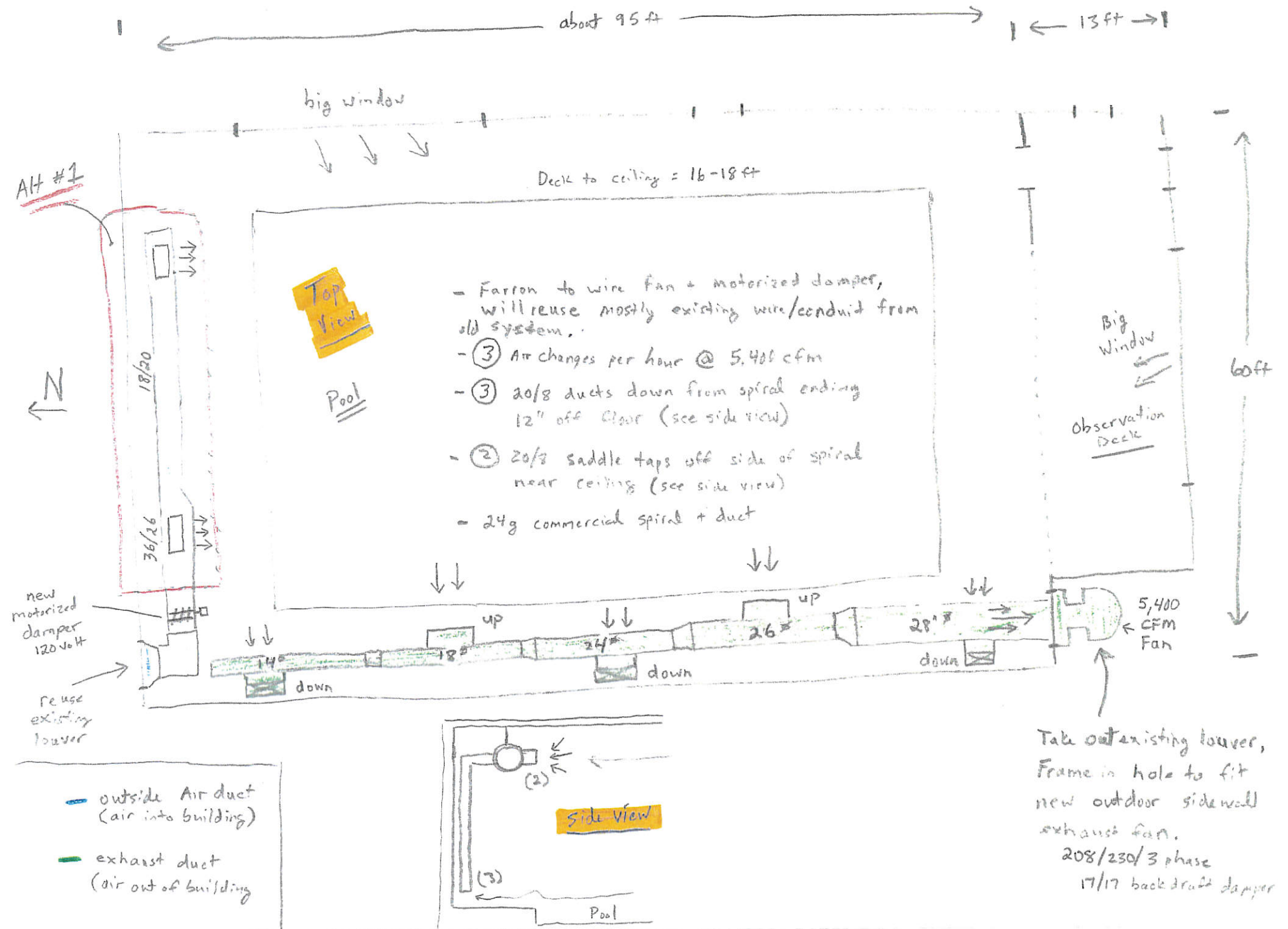
Signature \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

\* If we come in under what a bid, All Season will amend the final bill to reflect the credit. Peder

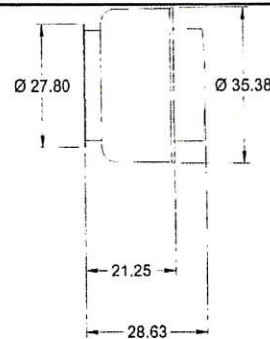


# Shelby Pool Exhaust



## Model: CW-200-B

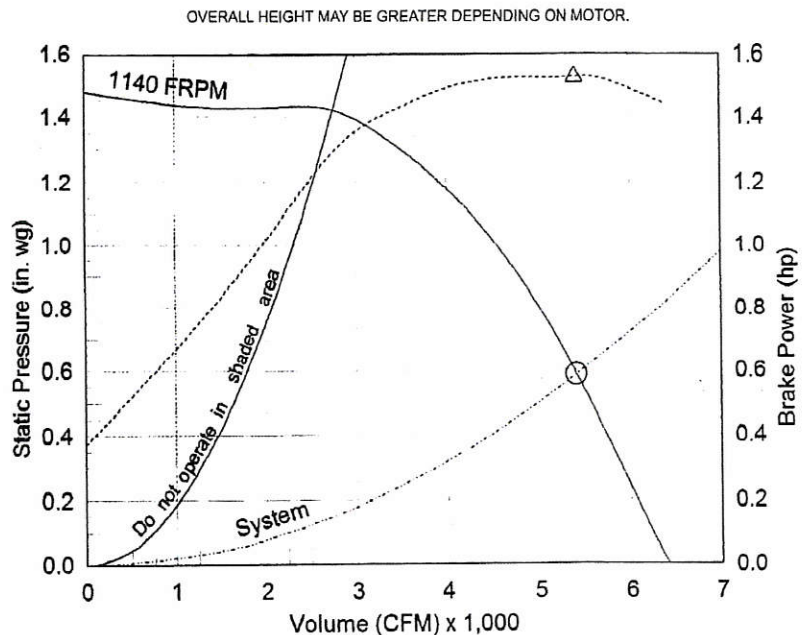
Direct Drive Centrifugal Sidewall Exhaust Fan



Dimensional	
Quantity	1
Weight w/o Acc's (lb)	170
Weight w/ Acc's (lb)	178
Max T Motor Frame Size	184
Optional Damper (in.)	17 x 17
Wall Opening (in.)	17.5 x 17.5

Performance	
Requested Volume (CFM)	5,000
Actual Volume (CFM)	5,408
Total External SP (in. wg)	0.585
Fan RPM	1140
Operating Power (hp)	1.52
Elevation (ft)	3,707
Airstream Temp. (F)	70
Air Density (lb/ft <sup>3</sup> )	0.065
Tip Speed (ft/min)	6,379
Static Eff. (%)	33

Motor	
Motor Mounted	Yes
Size (hp)	2
Voltage/Cycle/Phase	208/60/3
Enclosure	ODP
Motor RPM	1140
Windings	1



- △ Operating Bhp point
- Operating point at Total External SP
- Fan curve
- - - System curve
- ..... Brake horsepower curve

### Static Pressure Calculations

External SP	0.5 in. wg
Direct Drive RPM Adjustment	0.085 in. wg
Total External SP	0.585 in. wg

### Sound Power by Octave Band

Sound Data	62.5	125	250	500	1000	2000	4000	8000	LwA	dBA	Sones
Inlet	80	84	90	80	73	74	70	63	84	73	22

### Notes:

All dimensions shown are in units of in.  
\*Please consult factory for actual motor amp draw  
LwA - A weighted sound power level, based on ANSI S1.4  
dBA - A weighted sound pressure level, based on 11.5 dB  
attenuation per Octave band at 5 ft - dBA levels are not  
licensed by AMCA International  
Sones - calculated using AMCA 301 at 5 ft



## Model: CW-200-B

Direct Drive Centrifugal Sidewall Exhaust Fan

### Standard Construction Features:

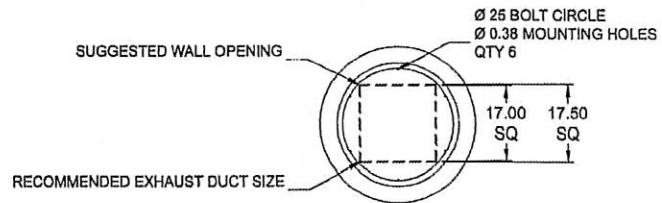
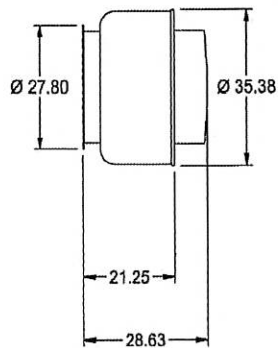
- Aluminum housing - Backward inclined composite (sizes 60-95) or aluminum (sizes 99-300) wheel - Removable mounting plate - Birdscreen mounted to the discharge perimeter - Ball bearing motors (sizes 85-200 and all Vari Green), sleeve bearing motors (sizes 60-80) - Motors isolated on shock mounts - Corrosion resistant fasteners

### Selected Options & Accessories:

UL/cUL 705 Listed - "Power Ventilators"  
Switch, NEMA-1, Toggle, Shipped with Unit  
Junction Box Mounted & Wired  
Damper Shipped Loose, WD-330-PB-17X17, Gravity Operated, Not Coated  
Birdscreen: Aluminum  
Unit Warranty: 1 Yr (Standard)

## Assembly Drawing

Type: Direct Drive Centrifugal Sidewall Exhaust Fan



DUCT DIMENSIONS ARE LARGEST POSSIBLE DUCT TO FIT THROUGH CURB.  
CONSULT SYSTEM DESIGN ENGINEER FOR RECOMMENDED DUCT SIZE.

OVERALL HEIGHT MAY BE GREATER DEPENDING ON MOTOR.

Notes: All dimensions shown are in units of in..

## VCD-40 Extruded Airfoil Blade Volume Control Damper

### APPLICATION & DESIGN

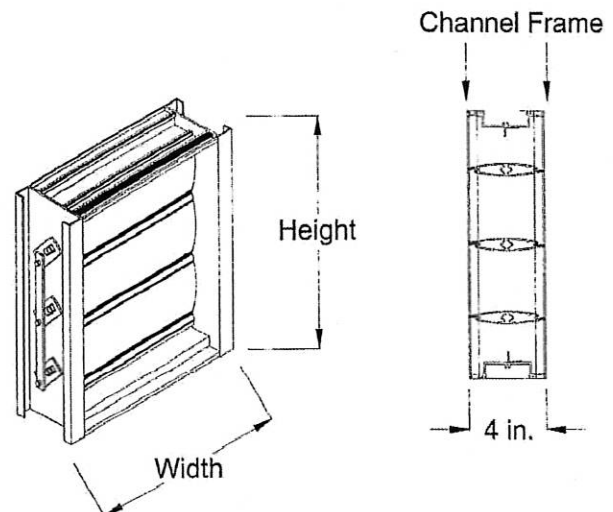
The VCD-40 is a low leakage high performance control damper with extruded aluminum airfoil blades. The blades are completely contained within the frame allowing the damper to be directly mounted to a louver, filter frame or similar application with no blade interference. Smooth profile extruded aluminum airfoil blades insure the lowest resistance to airflow in HVAC systems.

### RATINGS

Pressure: Up to 6 in. wg - pressure differential  
 Velocity: Up to 6,000 ft/min  
 Leakage: 4 CFM @ 4 in. wg or  
 2 CFM @ 1 in. wg  
 Temperature: Up to 250 F

### PRODUCT DETAILS

Frame Type: Channel  
 Frame Thickness: 0.125 in.  
 Material: Aluminum  
 Blade Action: Opposed  
 Blade Seal Material: TPE  
 Axle/Linkage Material: Steel  
 Axle Bearings: Synthetic  
 Jamb Seal Material: Stainless Steel  
 Damper Temp. Rating: 180 F  
 Jackshafting: No Preference  
 Actuator Sizing: Default SqFt  
 Sizing: Nominal



### ACTUATOR INFORMATION

Actuator Type: 120 VAC  
 Actuator Mounting: External  
 Actuator Location: Left Side  
 Operating Mode: TwoPosition  
 Actuator Operation: Spring Return  
 Fail Position: Closed  
 NEMA Enclosure: 4  
 Auxiliary Switches: No

- Width and height furnished approximately 0.250 in. undersize.
- Installation instructions available at [www.greenheck.com](http://www.greenheck.com).

### CODES APPROVED

IECC (International Energy Conservation Code) compliant  
 The AMCA Certified Ratings Seal applies to Air Performance



### OPTIONS & ACCESSORIES

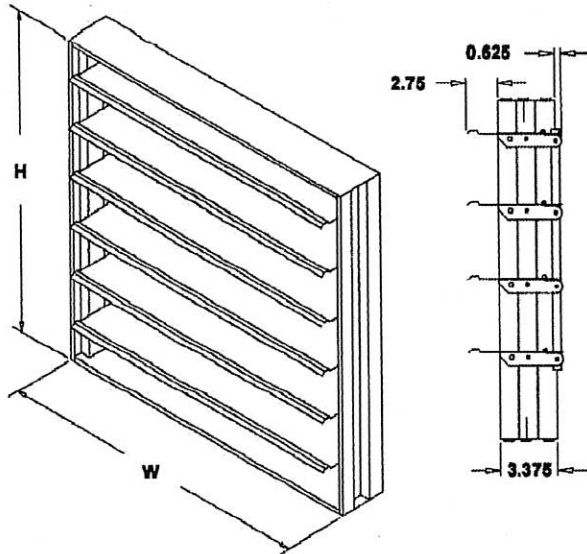
Union Label: No Preference

### SUMMARY

ID #	TAG	QTY	Width	Height	CONFIGURATION			
1-1		1	72.000 in.	36.000 in.	Drive Arrangement: Drive- CC-21-1FEL-1 Act. Orientation: N/A	Actuator Mfr: Belimo	Actuator Model: AFBUP	Actuator Qty: 1

## Vertical Mount Exhaust Damper

Model: WD-330



### Standard Construction Features:

- Model WD-330 is a vertical mount exhaust damper and is constructed of galvanized steel with pre-punched mounting holes - Damper blades are 0.025 in. roll formed aluminum with vinyl seals on the closing edge - Steel axles are 0.188 in. diameter zinc plated steel - Nylon type bushings

### Damper Configuration:

ID #:	Tag:	Quantity:	W (in.):	H (in.):	Act Qty:	Actuator Model:
2	Fan	1	17	17	0	

Notes: All dimensions shown are in units of in.  
Width And height furnished approximately 0.125 in. undersize

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Damper Drive Arrangements Job Summary -Start-

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Drive Arrangement: Drive-CC-21-1FEL-1



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Damper Drive Arrangements Job Summary -End-

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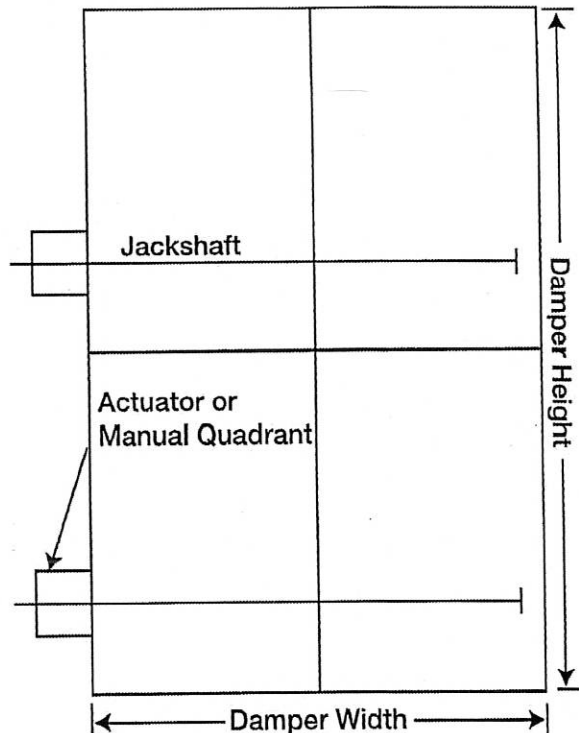
# Drive Arrangement Definition

On multi-blade dampers (except vertical blade and Face & Bypass), they are given a drive arrangement code that helps describe the construction of the damper. The following breaks down what each number and letter represents.

## 22-2FEL-2

① ② ③ ④ ⑤ ⑥ ⑦

- ① Number of sections wide
- ② Number of sections high
- ③ Number of actuators or manual quadrants
- ④ Who supplies the actuators or manual quadrants  
F - Factory  
C - Customer Supplied (field mounted)
- ⑤ Actuator or manual quadrant mounting  
E - External  
I - Internal  
B - Both internal and external
- ⑥ Actuator or manual quadrant location  
L - Left hand drive  
R - Right hand drive  
B - Both right and left
- ⑦ Number of jackshafts



Vertical blade and face & bypass dampers are given a configuration ID number that helps describe the construction of the damper. See the following examples:

Model	Drive Arrangement Prefix
AMD-23, 33, 42	AMD
AMD-42V	VB
DFD-210, 230; DFDAF-310; DFDAF-330; SEDFD-210	MLS
FBH & FBV	FB
FSD, OFSD, CFSD, SMD, SEFSD, SSFSD, SESMD, SSSMD series (except vertical blade models)	MLS
FSD-311V, SMD-301V	VB
GFSD series	GFSD
ICD series	CC
IMO series	MLS
MBD-15 & VCD series (except vertical blade models)	CC
VCD-xxV (vertical blade models)	VB



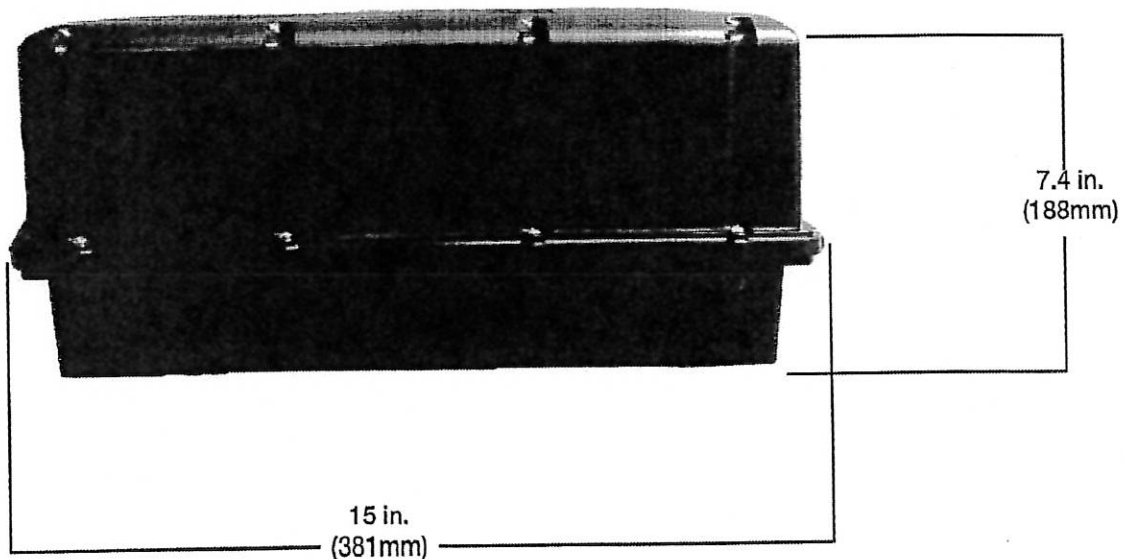
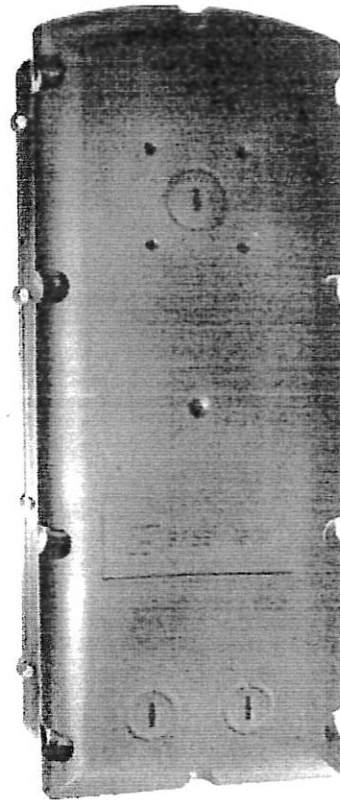
## Nema 4/4X Enclosure

Nema 4 enclosure are constructed for either indoor or outdoor use to provide protection against falling dirt, rain, sleet, snow, windblown dust, splashing water, and hose directed water.

Nema 4X enclosure includes all NEMA 4 protection plus corrosion protection.

Nema 4/4X enclosure is designed to be used on Belimo, Siemens or Honeywell direct drive actuators. This enclosure can be used on internal or external mount actuators.

Temperature: Maximum 200°F (93°C)



# INDOOR AQUATIC FACILITIES

## DESIGN GUIDE



Enclosures with very high sensible loads, or single-story spaces with high dehumidification loads or air volume (such as therapy pools), can require more air changes to provide an acceptable supply air temperature.

### Room volume

$$95 \times 60 \times 16 = 91,200 \text{ cu ft}$$

$$4 \text{ ACH} = 91,200 / 15 \text{ min} = 6080 \text{ cfm}$$

### DETERMINING THE SUPPLY AIR DELIVERY RATE

The supply air delivery rate that provides the ventilation, air distribution, dehumidification, and heating and cooling requirements of these spaces is defined by ASHRAE in air changes per hour (ACH), which can also be converted to cubic feet per minute (cfm).

$$\text{Supply air delivery rate in cfm} = (\text{Room volume in ft}^3 \times \text{Number of air changes/hr}) / 60 \text{ min/hr}$$

The total amount of supply air delivered to a pool space includes outdoor air and recirculated air.

$$\text{Supply air delivery rate} = \text{Outdoor air} + \text{Recirculated air}$$

**Note:** The amount of outdoor air required to maintain a healthy and non-corrosive indoor environment is explained starting on page 8.

### Start with a supply air delivery rate of 6 air changes per hour

To meet air distribution requirements, ASHRAE recommends a supply air delivery rate of 4-6 ACH for recreational pools and 6-8 ACH for competition pools with spectators. Innovent recommends starting with a supply air delivery rate of 6 ACH. If you are confident that the air distribution requirements can be met with less than 6 ACH, this amount can be reduced to a minimum of 4 ACH for recreational pools.

### Adjust supply air delivery rate to meet temperature requirements

Enclosures with very high sensible loads (such as facilities with large amounts of glass in the enclosure), or single-story spaces with high dehumidification loads or air volume (such as therapy pools) can require more air changes to provide an acceptable supply air temperature. This is especially important for occupants wearing wet bathing suits who could become chilled when out of the water.


Therapy pool water temperatures are often above 90 °F (32.2 °C), which normally requires a high space temperature (max. 86 °F [30 °C]) to keep swimmers comfortable and reduce water heating and chemical treatment costs. However, there are often clothed occupants in pool therapy spaces that would be too warm in an 86 °F (30 °C) space. A compromise is designing for a space temperature of 84 °F (28.8 °C) with a higher air change rate to help keep clothed occupants more comfortable.

Sign Out

Fri, 11:36 pm

## Folders

 **INBOX** (1)

 Drafts

 Sent

 Trash [Purge](#)

## Calendar

<	April						>
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					

## Viewing a text attachment - [View message](#)

[View Unsafe Images](#) | [Download this as a file](#)

Luis

See attachment and comments from Curt below. We have decided to go with 4 air changes per hour instead of 3.

I'll keep the price the same since it is not much of a material difference and the labor will be the same. Call me if you have questions.

Thanks

Peder

----- Forwarded message -----

From: Curt <[curt@soundairinc.com](mailto:curt@soundairinc.com)>

Date: Fri, Apr 19, 2019 at 1:54 PM

Subject: Ventilation-and-air-distribution-in-indoor-aquatic-facilities.pdf

To: Peder Underdal <[punderdal@gmail.com](mailto:punderdal@gmail.com)>

Page 3 recommendations -

6080 cfm. We could increase the fan to 6080 cfm and increase the duct a couple of inches and we'll be good.

# BID

Mary Allison Park Shelby

<u>36</u>	HUNTER PRO SPRAY PRS40-CV WITH MP ROATOR	
<u>6</u>	RAINDBIRD DVF100 VALVES	
<u>4</u>	ROLLS 1" CENTENNIAL PROTURF BLUE HDPE 100 PSI POLY PIPE	
<u>7</u>	STATION HUNTER PRO C CONTROLLER	
<u>X</u>	HUNTER WIRELESS SOLAR SYNC SENSOR	
<u>\$ 175.00</u>	HUNTER WIRELESS ROAM CONTROLLER REMOTE	ADD TO BID PRICE

The Property owner is responsible for any underground pipes, wires, etc. with exception of local main utilities.

Any alteration or deviation from the quoted specification of the bid price may include additional costs, which will be the responsibility of the property owner and will only be completed upon written request and authorization by the customer. The system will be warranty against craftsmanship for one year plus the warranty of product manufacture. "see attached"

The customer agrees to pay 25% of a down payment to schedule the job and the remaining full amount of the estimated price, and any additional changes made to the original price, upon completion. The customer hereby authorizes Jonas Sprinklers and Fertilizer to perform the specified work. Late payments will result in an 18% annual interest charge or 1.5% per month. Estimate is good for 60 days, or a signed contract is accepted.

**BID PRICE**      **\$ 4,935.00**

DOWN PAYMENT      **\$ 1,233.75**

Jonas Sprinklers and Fertilizer

Home Owner

Date:

4-30-15

Date:

Dew Drop Sprinklers

P.O. Box 908

Shelby, MT. 59474

May 13, 2019

Bid for City of Shelby – Mary Allison Park

Sprinkler system & sod

Hunter sprinkler system – 6 zones with zone for drip to flowers, new controller, valves & XC hybrid controller. All Hunter parts are guaranteed for 3 years.

Total price for system: \$4100

Sod – Approx. 10,000 sq. ft. delivered & laid

Total price: \$4000