

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY

May 18, 2020

6:30 P.M.

CONFERENCE CALL INFORMATION: 406-467-1555 / CODE # 471023

ROLL CALL OF MEMBERS

PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Water Infrastructure Preliminary Engineering Report
- TSEP Grant Application & Environmental Review
- RRGL Grant Opportunity

APPROVAL OF MINUTES

- Regular Council Meeting, 05/04/20 (pgs 5-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLOSE PUBLIC HEARING

COMMITTEE REPORTS

- Law Enforcement Report

CITY ATTORNEY

- Resolution No. 2012 – A Resolution to Authorize Submission of TSEP/RRGL Applications (pg 8)
- Resolution No. 2013 – A Resolution Adopting the 2020 Water System Preliminary Engineering Report (PER) (pg 9)
- Resolution No. 2015 – A Resolution to Accept the Determination that a Categorical Exclusion is Appropriate for the City of Shelby Water Infrastructure Improvement Project (pg 10)
- Authorization to Submit Application to RRGL – Renewable Resource Grant and Loan Program (pg 11)

CITY FINANCE OFFICER

- City Judge's Report, April 2020 (pgs 12-22)
- Bank Account Report (pg 23), Budget Year to Date (pg 24), Vendor Summary (pgs 25), Enterprise Funds (pgs 26-29), Statement of Expenditures (pgs 30-54), Revenues (pgs 55-64), Cash Flow Report (pg 65), April 2020
- City of Shelby Delinquent Taxes, 4/30/2020 (pg 66)

CITY SUPERINTENDENT

OTHER MATTERS

- Vehicle purchase (pg 67-68)
- Lake Sheloole Bike Trail
- Civic Center

ADJOURN

**IF YOU HAVE ANY COMMENTS OR QUESTIONS TO AGENDA ITEMS, PLEASE EMAIL THEM
TO: lori@shelbymt.com**

CITY OF SHELBY MEETING SCHEDULE

May 18, 2020

6:30 p.m. Regular City Council Meeting

May 26, 2020 (Due to Memorial Day Holiday)

6:30 p.m. Park & Recreation Meeting
 (Mayor, Superintendent, Rec Director,
 Tustian, Kimmet)

June 1, 2020

6:00 p.m. Audit Committee
 (Mayor, Finance Officer, Clark, Tustian,
 Moritz)

6:30 p.m. Regular City Council Meeting

June 8, 2020

6:30 p.m. City-County Planning Board
 (Mayor, Deputy City Clerk, City Planner,
 Flesch, Clark)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 05/04/2020
2. Resolution No. 2012 re: A Resolution to Authorize Submission of TSEP/RRGL Applications
3. Resolution No. 2013 re: A Resolution Adopting the 2020 Water System Preliminary Engineering Report (PER)
4. Resolution No. 2015 re: A Resolution to Accept the Determination that a Categorical Exclusion is Appropriate for the City of Shelby Water Infrastructure Improvement Project
5. Authorization to Submit Application to RRGL - Renewal Resource Grant & Loan Program
6. City Judge's Report, April 2020
7. Bank Account Report, April 2020
8. Budget Year to Date, April 2020
9. Vendor Summary, April 2020
10. Enterprise Funds, April 2020
11. Statement of Expenditures, April 2020
12. Statement of Revenues, April 2020
13. Cash Flow Report, April 2020
14. City of Shelby Delinquent Taxes, 4/30/2020
15. 4/17/20 Email from Chad Larson re: Build Sheet for 2020 F-250 XL

C. Correspondence

1. Universal Exports LTD re: April 2020 Project Highlights

D. Reports

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS**

May 4, 2020

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Lyle Kimmet, Joe Flesch, Bill Moritz
and Aaron Heaton, Council Members; Bill Hunt, City Attorney;
Tammy Pederson, Deputy Clerk; Lorette Carter, Community
Development Director and Luis Correa, Superintendent.
Absent: Tustian.

Other citizens present: Logan Tweet, KLJ (via phone) and
Jennifer Van Heel, Shelby Promoter.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING - CDBG Program Income Revolving Loan Fund

Mayor McDermott opened the public hearing at 6:30 p.m.
The city council took action on this at the last meeting but
left it open for any other public comments.

REGULAR MEETING MINUTES, 4/20/2020

**MORITZ MADE A MOTION TO APPROVE THE 4/20/2020 MINUTES. SECONDED
BY FLESCH. VOTE AYES - CLARK, KIMMET, FLESCH, MORITZ, HEATON.
NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

APPEARANCE REQUESTS

Logan Tweet, KLJ (via phone) reviewed the stormwater project,
wastewater project and Humic project. Discussed the water line
service and maintenance to the Homesteader property owners. The
city will draft an agreement to all affected property owners
defining the city's responsibility and their responsibility.

CLAIMS REPORT, 4/30/2020

**MORITZ MADE A MOTION TO APPROVE THE 4/30/2020 CLAIMS REPORT.
SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FLESCH, MORITZ,
HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.**

BUILDING INSPECTOR

Three permits were issued for April with \$174,000 valuation and
\$1,462 permit fees.

CLOSE PUBLIC HEARING

Mayor McDermott closed the public hearing at 7:20 p.m. in regard
to the CDBG Program Income Revolving Loan Fund.

CITY ATTORNEY

1. Ballot Language-Prohibiting Hand Held Devices While Driving
MORITZ MADE A MOTION TO APPROVE THE BALLOT LANGUAGE. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FLESCHE, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

CITY SUPERINTENDENT

Three summer employees have been hired, some landfill netting is up, three out of four fire hydrants have been repaired, sweeping streets, 2 sinkholes filled and the pool is being painted.

COMMUNITY DEVELOPMENT DIRECTOR

- Tonight is a second public hearing in regard to the City of Shelby Revolving Loan Plan – CDBG Economic Development Program Plan. Toole County Forward is a partnership with multiple funding sources whose mission is to create a lending/grant to sustain our Toole County businesses. We are hosting a second opportunity to notify the public because the newspaper made a mistake and did not get the first public hearing published. This opportunity comes after council approval, but still allows for public comment. As of Thursday, the Foundation had nearly \$64,000.00 committed. The first applications have been received and the loan/grant committee will make recommendations on Wednesday for the first round of funding.
- MDT update: United Materials with the Shelby- Main Street and Shelby -North Oilfield Ave projects were delayed due to the refinery shut down for asphalt for paving. They will resume 5/18 with a 5-week project time frame. The sidewalk ramps will be completed by Century Paving. These are scheduled to begin at the end of May. This project should take approximately 6 weeks.
- KLJ has requested a quantity change to the Humic Growth water line extension project. The change order will include the extension of the 8" pipe after the construction is complete. The extension will include 320+ feet of 8" pipe; a 4" service tap; and gravel restoration. Confirmation to proceed with this work with the understanding that EDA intends to include this work within the funding package. A change order will be presented to Council when quantities are finalized and have EDA approval.
- The trees have been ordered as part of the Arbor Day and Urban Forestry Development grants. We will conduct tree planting in late May. We also hope to have a community wide cleanup at that time and offer tree pickup for residents as part of our grant scope of work.
- The dock for the Community Ponds Program Grant has been ordered and will be installed mid-June.
- I spoke with Cushing Terrell on the Preservation Plan which is being funded through the CDBG Planning Grant Program and Main Street Program.
- We are still waiting on the agreements with BNSF – City – and MDT for the rail safety improvements project. KLJ is in correspondence with BNSF.
- Welcome signs for the North entrance into Shelby at the Lake Shelby Campground/Baseball fields have arrived. The schedule for installation is in the next month.
- City, County, Medical, School and Law Enforcement will be holding a meeting to discuss summer activities within the community on Tuesday at 2:00 here at City Hall.
- I am working with the Chamber to host meetings with bar owners and restaurant owners in developing customer assurance plans moving forward. We will also discuss a marketing plan.

OTHER MATTERS

1. 106 Plum St - Waive Agreement and Lien to Install Sidewalks and/or Curb and Gutter - The property owner wants to put on an addition which requires a building permit and triggers curb, gutter and/or sidewalk.
KIMMET MADE A MOTION TO WAIVE THE SIDEWALK REQUIREMENT.
MOTION DIED DUE TO LACK OF A SECOND.

ADJOURN

AT 8:35 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY FLESCH. VOTE AYES - CLARK, KIMMET, FLESCH, MORITZ, HEATON. NOES - NONE. ABSENT - TUSTIAN. ABSTAIN - NONE.

Gary McDermott, Mayor

ATTEST:

Tammy Pederson, Deputy Clerk

RESOLUTION NO. 2012

A RESOLUTION TO AUTHORIZE SUBMISSION OF A TSEP APPLICATION

WHEREAS, the City of Shelby is applying to the Montana Department of Commerce for financial assistance from the Treasure State Endowment Program (TSEP) to address public water system improvements:

WHEREAS, the City of Shelby has the legal jurisdiction and authority to construct, finance, operate and maintain the Shelby Water System;

THAT the City of Shelby agrees to comply with all State laws and regulations and the requirements described in the TSEP Application Guidelines and those that will be described in the TSEP Project Administration Manual;

THAT the City of Shelby commits to provide the amount of matching funds as proposed in the TSEP application; and

THAT Gary McDermott, Mayor of Shelby, is authorized to submit this application to the Montana Department of Commerce, on behalf of the City of Shelby, to act on its behalf and to provide such additional information that may be required.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 18TH DAY OF MAY, 2020.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

RESOLUTION NO. 2013

A RESOLUTION ADOPTING THE 2020 WATER SYSTEM
PRELIMINARY ENGINEERING REPORT (PER)

WHEREAS, in 2020 the City of Shelby prepared a Water System Preliminary Engineering Report for the purpose of determining and prioritizing their water supply, treatment, storage, and distribution system improvements.

WHEREAS, this Preliminary Engineering Report will be reviewed and updated periodically as needs arise; and

WHEREAS, the City of Shelby Water System Preliminary Engineering Report may be adopted by formal resolution.

NOW, THEREFORE, BE IT RESOLVED that:

The 2020 City of Shelby Water System Preliminary Engineering Report is designated as the official document used to assess the City of Shelby's water system facility needs.

BE IT FURTHER RESOLVED that the above designation shall become effective on This 20th day of April, 2020.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 18TH DAY OF MAY, 2020.

Gary McDermott, Mayor

ATTEST:

Jade Goroski Finance Officer

RESOLUTION NO. 2015

A RESOLUTION TO ACCEPT THE DETERMINATION THAT A
CATEGORICAL EXCLUSION IS APPROPRIATE FOR THE CITY
OF SHELBY WATER INFRASTRUCTURE IMPROVEMENT PROJECT

WHEREAS, the City of Shelby has completed an assessment to identify potential environmental impacts to the improvement of the water infrastructure.

WHEREAS, the draft Environmental Assessment was made available for public comment and the findings were presented and reviewed at a public meeting.

WHEREAS, no substantive public comment was received.

WHEREAS, the City of Shelby has determined that the water infrastructure will not significantly affect the quality of the human environment and accordingly, the City of Shelby has determined an Environmental Assessment and EIS is not necessary.

NOW, THEREFORE, BE IT RESOLVED by the Shelby City Council as follows:

THAT Shelby, Montana adopts the final Environmental Assessment for the water infrastructure improvements.

PASSED AND ADOPTED by the city council of the City of Shelby, Montana, this 18th day of May, 2020.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Trent Tustian
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Luis Correa
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

AUTHORIZATION TO SUBMIT APPLICATION TO RRGL SHELBY WATER SYSTEM INFRASTRUCTURE IMPROVEMENTS

May 18, 2020

DNRC
Renewable Resource Grant & Loan Program
1539 11th Ave.
Helena, MT 50601

Dear RRGL staff,

On May 18, 2020 the Shelby City Council authorized the submission of a RRGL grant application for water system infrastructure improvements for the City of Shelby. The application will be made in partnership with a Treasure State Endowment Program grant application and Community Development Block Grant application to address a portion of the distribution system within an LMI area within the incorporated city limits and complete a leak study for the community's water system.

The project total is \$1,325,000.00 in which the City will apply for \$625,000 in TSEP funding; \$125,000 in RRGL funding; \$450,000 and the balance to be incurred by the City of Shelby Water Enterprise Fund.

We would greatly appreciate your support as we complete these critical water infrastructure projects for the benefit of our community now and for generations to come.

Sincerely,

Gary McDermott, Mayor

Cc: Shelby City Council

Shelby City Court
Cases by Filing Date
City
All Case Types
From 4/1/2020 to 4/30/2020
All Judges

User: BALEXANDER

Judge: Rapkoch, Peter

Case	Filed	Entered	Party	Status
FK-865-2020-0000063	4/3/2020	4/3/2020	Dayton, Dawn Leann, Defendant	Disposed
FK-865-2020-0000064	4/6/2020	4/6/2020	Mcgreg, Mark Edmond, Defendant	Pending
FK-865-2020-0000065	4/13/2020	4/13/2020	Gowdy, Dallas Rene, Defendant	Pending
FK-865-2020-0000066	4/13/2020	4/13/2020	Mcgreg, Mark Edmond, Defendant	Pending
FK-865-2020-0000067	4/13/2020	4/13/2020	Swenson, Chad Gregory, Defendant	Pending
FK-865-2020-0000068	4/27/2020	4/27/2020	Ingraham, Irvin Ronald, Defendant	Pending
FK-865-2020-0000069	4/30/2020	4/30/2020	Phillips, Clifton Leroy, Defendant	Pending

Total cases for Rapkoch, Peter : 7

Total cases for report: 7

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/4/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5918	03:21 PM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	85.00	.00
		Payor: Dayton, Dawn Leann									E-Payment transaction no.: 1708374892	
		TK-865-2020-0000063										
		Dayton, Dawn Leann		61-8-309(1)								
		50.00										
		Fine										
		15.00										
		Misdemeanor Surcharge										
		10.00										
		Technology Surcharge										
		10.00										
		Law Enforcement Academy										
		<u>85.00</u>										
Daily totals:			85.00	.00	.00	.00	.00	.00	.00	.00	85.00	.00
Miscellaneous:			.00									
Fine/fee:			85.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/9/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5919	10:44 AM	Criminal Payment Payor: Nice, Audrey Nicole	.00	.00	50.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2020-0000027 Nice, Audrey Nicole		61-6-302(2) [1st]	Fail To Carry Proof Or Exhibit/Insurance In Vehicle - Owner Or Operatc							
		50.00 Fine										
		50.00										
5920	03:17 PM	Criminal Payment Payor: Dolan, Hannah Marie	.00	.00	40.00	.00	.00	.00	.00	.00	.00	.00
		TK-865-2019-0000047 Dolan, Hannah Marie		16-3-304	After Hours Operation Of A Liquor Establishment (2 a.m. to 8 a.m.)							
		40.00 Fine										
		40.00										
Daily totals:			90.00	.00	.00	90.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			90.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Date: 4/30/2020
Time: 04:28 PM
Page 3 of 10

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/13/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5921	01:19 PM	Criminal Payment	.00	.00	.00	31.00	.00	.00	.00	.00	.00	.00
		Payor: Kimberly Kearney										
		TK-865-2019-0000172										
		ADAMS, DANIEL BURTON 61-8-344(3)										
			31.00	Fine								
			31.00									
		Check Number: 1009										
Daily totals:			31.00	.00	.00	.00	31.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			31.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/21/2020

[illegible]

Shelby City Court
 Receipts by Date
 City
 All Case Types
 From 4/1/2020 to 4/30/2020

User:
 BALEXANDER

All Judges

4/23/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5924	08:31 AM	Criminal Payment	.00	.00	45.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Dolan, Hannah Marie										
		TK-865-2019-0000047										
		Dolan, Hannah Marie		16-3-304								
		45.00 Fine										
		45.00										
Daily totals:			45.00	.00	.00	45.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			45.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/27/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5925	01:22 PM	Criminal Payment	.00	.00	.00	.00	.00	127.00	.00	.00	.00	.00
		Payor: Apoka, Michael Djoseph										
		TK-865-2019-0000129										
		Apoka, Michael Djoseph		61-8-406(1)(a) [1st]								
		Operating With Alcohol Concentration Of 0.08% BAC Or Greater - 1st										
		127.00 Fine										
		127.00										
		Check Number: 20823086081										
Daily totals:			127.00	.00	.00	.00	.00	127.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			127.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
 Receipts by Date
 City
 All Case Types
 From 4/1/2020 to 4/30/2020

User:
 BALEXANDER

All Judges

4/28/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5926	11:10 AM	Criminal Payment	.00	.00	25.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Howeth, Marvin Brownell Jr										
		TK-865-2019-0000050										
		Howeth, Marvin Brownell Jr 61-6-301(4) [1st]										
		25.00 Fine										
		<u>25.00</u>										
Daily totals:			25.00	.00	.00	25.00	.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			25.00									
Cash bond:			.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			.00									

Shelby City Court
 Receipts by Date
 City
 All Case Types
 From 4/1/2020 to 4/30/2020

User:
 BALEXANDER

All Judges

4/30/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5932	08:59 AM	Cash Bond	.00	.00	.00	85.00	.00	.00	.00	.00	.00	.00
		Payor: Anderson, Jimmy Lloyd										
		TK-865-2020-0000059										
		Anderson, Jimmy Lloyd										
		85.00 Cash bond										
		<u>85.00</u>										
		Check Number: 1605										
5933	09:00 AM	Bond Conversion	85.00	85.00	.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Anderson, Jimmy Lloyd										
		TK-865-2020-0000059										
		Anderson, Jimmy Lloyd										
		61-8-341 [1]										
		50.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										

Shelby City Court
Receipts by Date
City
All Case Types
From 4/1/2020 to 4/30/2020

User:
BALEXANDER

All Judges

4/30/2020

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5933	09:00 AM	Bond Conversion	85.00	85.00	.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Anderson, Jimmy Lloyd										
		TK-865-2020-0000059										
		Anderson, Jimmy Lloyd		61-8-341 [1]								
		10.00 Law Enforcement Academy										
		85.00										
Daily totals:			270.00	145.00	145.00	.00	125.00	.00	.00	.00	.00	.00
Miscellaneous:			.00									
Fine/fee:			.00									
Cash bond:			125.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			145.00									
Report totals:			715.00	145.00	145.00	160.00	171.00	.00	154.00	.00	85.00	.00
Miscellaneous:			15.00									
Fine/fee:			430.00									
Cash bond:			125.00									
Bond forfeiture:			.00									
Bond percent fee:			.00									
Bond conversion:			145.00									

City of Shelby

3718

Monthly Bank Report -4/30/20	
All Accounts	
First State Bank checking	987,998.64
BPCU resrticted/unrestricted	400,000.00
BPCU Savings unrestricted	10,778.72
MT Board of Investments STIP - unrestricted & restricted	3,052,614.98
First State Bank CD Energy Share Fund - restricted	93,364.06
First State Bank CD Disaster Relief Fund - restricted	93,364.06
Security State Bank Trust - Landfill - restricted	448,793.43
TOTAL	5,086,913.89

City of Shelby
4/30/2020

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	1,190,700.54	1,314,406.35	-123,705.81
2190	Comp Liability	10,365.14	15,582.02	-5,216.88
2260	Disaster-Flood Wlmsn Park	4,247.74	0.00	4,247.74
2310	Tax Increment Financing District	70,450.39	126,222.12	-55,771.73
2320	Economic Development	0.00	0.00	0.00
2370	PERS	18,526.10	0.00	18,526.10
2371	Health Insurance	39,199.62	0.00	39,199.62
2372	Permissive Levy	347.34	0.00	347.34
2395	Marias Valley Golf & Country Club	1,200.00	0.00	1,200.00
2396	Municipal Rec-Pass Fund	0.00	665.00	-665.00
2399	Revolving Loan Fund	6,052.20	0.00	6,052.20
2400	Street Lighting District	59,275.14	47,057.08	12,218.06
2500	Street Maintenance District	245,423.65	466,229.78	-220,806.13
2550	2012 Sidewalk SID	34,210.40	4,353.75	29,856.65
2600	Park Maintenance District	25,409.74	77,091.88	-51,682.14
2810	Police Pension & Training	5,111.00	0.00	5,111.00
2920	Trails Grant	0.00	0.00	0.00
2936	Williamson Bldg	267,528.43	13,420.14	254,108.29
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	66,250.56	3,977.50	62,273.06
510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
500	Capital Projects Fund	37,681.62	0.00	37,681.62
5210	Water	1,512,734.33	1,440,841.65	71,892.68
5310	Sewer	2,464,851.20	2,230,324.84	234,526.36
5410	Solid Waste	679,709.91	652,805.27	26,904.64
5720	Storm Drainage	1,699,803.90	2,028,078.46	-328,274.56
7060	Energy Share	984.30	0.00	984.30
7061	Disaster Relief	984.30	0.00	984.30
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	5,111.00	0.00	5,111.00
7199	Tourism Business Imp District (TBID)	40,607.00	0.00	40,607.00
7427	Specialty License Plate Fee	3,240.00	1,560.00	1,680.00
		\$ 8,490,005.55	\$ 8,422,615.84	67,389.71
S:\shared documents\Acctg-Bdgt\Reconcile\2020 4 Bank Rec.xlsx]Enterprise				
General Fund - \$58,000 scheduled transfers in at year end funds 2370,2371, 2372. \$58,100 in grant funds for				
for the gutters yet to be received. \$135,000 entitlement money coming in. \$18,000 rural fire dept rev to be received				
\$8812 left in exp for rural dept.				

05/14/20
13:02:49

CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 4/20 to 4/20

Page: 1 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01388 3 RIVERS COMMUNICATIONS INC	902.89	04/30/20
02337 ADVANCED TECHNOLOGY PRODUCTS INC	3,521.83	04/30/20
01137 AQUA TECH LABORATORY	100.00	04/30/20
01438 BARRY DAMSCHEN CONSULTING LLC	2,125.00	04/30/20
02334 BEN TAYLOR INC.	879.60	04/30/20
02527 CARNAHAN TOWING & REPAIR INC	225.00	04/30/20
00088 CARQUEST AUTO PARTS	258.70	04/30/20
01439 CONRAD BUILDING CENTER INC	242.80	04/30/20
02412 CORE & MAIN	17,500.00	04/30/20
01851 CT CLEANING	1,200.00	04/30/20
00001 DEPARTMENT OF REVENUE	3,364.70	04/30/20
02499 DISH	87.04	04/13/20
00343 ENERGY LABORATORIES INC	573.00	04/30/20
00111 FIRST STATE BANK	137.80	05/04/20
00312 HELENA SAND & GRAVEL INC	333,105.35	04/30/20
00213 HIGHLINE COMMUNICATIONS	625.00	04/30/20
01552 HOME DEPOT	49.97	04/09/20
01285 HUNT, WILLIAM E JR	4,684.50	04/30/20
01593 I-STATE TRUCK CENTER	8,612.01	04/30/20
01010 JERRYS RADIATOR SERVICE INC	195.00	04/30/20
01862 KENCO SECURITY AND TECHNOLOGY	6,181.61	04/30/20
01620 KLJ ENGINEERING LLC	48,884.39	04/30/20
0026 MARIAS RIVER ELECTRIC COOP INC	11,520.82	04/30/20
139 MARIAS VETERINARY CLINIC	245.00	04/30/20
01780 MONTANA BROOM & BRUSH	143.93	04/30/20
01448 MONTANA DEPARTMENT OF TRANSPORTATION	13,482.49	04/30/20
02045 NAPA AUTO PARTS	278.58	04/30/20
02069 NATIONAL LAUNDRY CO	47.94	04/30/20
02279 NORTH 40 OUTFITTERS	93.97	04/23/20
02355 NORTHWEST INDUSTRIAL SUPPLY CO	85.75	04/09/20
00037 NORTHWEST PIPE FITTINGS INC	75,465.58	04/30/20
02368 OPTUM	25.50	04/30/20
00144 POSTMASTER	297.35	04/23/20
00309 PREFERRED OFFICE EQUIPMENT	326.07	04/30/20
00117 QUILL CORPORATION	196.86	04/30/20
02485 RDO EQUIPMENT CO	105.76	04/02/20
00703 RECREATION SUPPLY CO	423.97	04/30/20
00043 SHELBY GAS ASSOCIATION	4,757.90	04/30/20
01866 SHELBY PAINT AND HARDWARE	680.96	04/30/20
00041 SHELBY PROMOTER	187.00	04/30/20
00119 SHELBY VOLUNTEER FIRE DEPT	1,008.96	04/30/20
01778 SUPERIOR MACHINE & WELDING	1,199.75	04/30/20
01483 SWS EQUIPMENT	219.46	04/30/20
02468 T-MOBILE	249.38	04/17/20
00263 THOMAS DEAN & HOSKINS INC	15,000.00	04/30/20
00048 TOOLE COUNTY CLERK & RECORDER	52,035.62	04/30/20
00276 TRI-CITY INTERLOCAL EQUIPMENT POOL	1,098.00	04/30/20
01486 USDA RURAL DEVELOPMENT	1,603.00	05/05/20
02389 WELLS FARGO VENDOR FIN SERV	127.70	04/30/20
02528 WHALEN TIRE	225.00	04/09/20

Grand Total: 614,588.49

2019-20
Enterprise Fund: ne, Expense

5/14/2020								
	Jan-20			Feb-20			Mar-20	
Water		notes	Water		notes	Water		notes
Income	106,377		Income	200,830		Income	131,173	
Expenses	-167,643	wellfield draw	Expenses	-60,617		Expenses	-107,556	Humic Draw
rev over/under	-61,267		rev over/under	140,213		rev over/under	23,617	
Sewer			Sewer			Sewer		
Income	121,316	scheduled payment from GF	Income	76,972		Income	76,237	
Expenses	-72,067		Expenses	-39,481		Expenses	-35,312	
rev over/under	49,249		rev over/under	37,491		rev over/under	40,925	
Solid Waste			Solid Waste			Solid Waste		
Income	65,687		Income	63,558		Income	80,763	
Expenses	-45,136		Expenses	-54,329		Expenses	-64,028	landfill trust deposit
rev over/under	20,551		rev over/under	9,229		rev over/under	16,735	
Storm Water			Storm Water			Storm Water		
Income	36,757		Income	26,056		Income	30,188	
Expenses	0		Expenses	-5,486		Expenses	-2,962	
rev over/under	36,757		rev over/under	20,570		rev over/under	27,226	
	Oct-19			Nov-19			Apr-20	
Water		notes	Water		notes	Water		notes
Income	109,996		Income	191,804		Income	108,301	
Expenses	-69,344		Expenses	-135,685		Expenses	-159,416	meter purchase & date of claims
rev over/under	40,653		rev over/under	56,118		rev over/under	-51,115	
Sewer			Sewer			Sewer		
Income	485,840		Income	79,135		Income	75,204	
Expenses	-62,155		Expenses	-245,659	4th cell draw	Expenses	-60,214	date of claims
rev over/under	423,684		rev over/under	-166,524		rev over/under	14,991	
Solid Waste			Solid Waste			Solid Waste		
Income	65,756		Income	66,997		Income	63,242	
Expenses	-60,993		Expenses	-68,674		Expenses	-66,975	date of claims
rev over/under	4,763		rev over/under	-1,676		rev over/under	-3,733	
Storm Water			Storm Water			Storm Water		
Income	506,950		Income	370,600		Income	19,665	
Expenses	-292,004		Expenses	-248,284	construcion draw	Expenses	-362,624	project draw
rev over/under	214,945		rev over/under	122,316		rev over/under	(342,959)	
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Water Fund				
Apr-20				
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	108,300.75	1,133,140.09	1,443,500.00	310,359.91
Misc	0.00	9,442.47	0.00	-9,442.47
Investment ROI	0.00	0.00	0.00	0.00
Total Revenue	108,300.75	1,142,582.56	1,443,500.00	300,917.44
Expenses				
Audit	0.00	10,518.75	11,000.00	481.25
Community Development	2,044.79	15,857.29	18,696.00	2,838.71
Public Safety	4,910.00	49,100.00	60,000.00	10,900.00
Public Works	116,225.29	343,063.52	377,321.00	34,257.48
Admin Council	3,320.98	27,982.11	42,751.00	14,768.89
Admin Mayor	4.74	359.90	9,990.00	9,630.10
Legal	1,171.13	14,405.14	18,000.00	3,594.86
Newsletter	0.00	605.88	1,000.00	394.12
City Hall	280.75	2,697.72	3,700.00	1,002.28
Accounting & Coll	12,955.62	102,042.76	129,874.00	27,831.24
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,582.02	15,317.00	-265.02
Total Operating Exp	140,913.30	589,715.09	695,149.00	105,433.91
Net Before Debt Service	-32,612.55	552,867.47	748,351.00	195,483.53
Debt Service				
Principal & Interest	0.00	279,764.25	545,607.00	265,842.75
Net After Debt	-32,612.55	273,103.22	202,744.00	
Other Revenue				
CDBG	0.00	50,059.31	435,500.00	385,440.69
EDA	0.00	94,068.41	570,000.00	475,931.59
ACE	0.00	15,600.66	300,000.00	284,399.34
TSEP	0.00	91,225.67	750,000.00	658,774.33
NCMRWA	0.00	119,197.72	625,000.00	505,802.28
Loans	0.00	0.00	0.00	0.00
Total	0.00	370,151.77	2,680,500.00	2,310,348.23
Capital Expenditures	18,502.71	571,362.31	2,890,000.00	2,318,637.69
Net After Capital Expenditures	-51,115.26	71,892.68		

Sewer Fund

Apr-20

	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	73,794.99	792,545.81	986,300.00	193,754.19
Misc	1,409.43	15,339.43	600.00	-14,739.43
Investment ROI	0.00	0.00	200.00	200.00
Total Revenue	75,204.42	807,885.24	987,100.00	179,214.76
Expenses				
Audit	0.00	10,518.75	11,000.00	481.25
Community Development	2,044.80	15,857.34	18,696.00	2,838.66
Public Safety	4,910.00	49,100.00	60,000.00	10,900.00
Public Works	15,341.21	132,873.05	171,568.00	38,694.95
Admin Council	3,320.98	25,696.46	43,351.00	17,654.54
Admin Mayor	4.74	359.90	9,990.00	9,630.10
Legal	1,171.12	14,405.12	18,000.00	3,594.88
Newsletter	0.00	605.87	1,000.00	394.13
City Hall	280.75	2,697.72	3,550.00	852.28
Accounting & Coll	12,018.98	94,581.78	120,282.00	25,700.22
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	0.00	15,582.02	15,317.00	-265.02
Total Operating Exp	39,092.58	369,778.01	480,254.00	110,475.99
Net Before Debt Service	36,111.84	438,107.23	506,846.00	68,738.77
Debt Service				
Principal & Interest	0.00	298,295.75	391,027.00	92,731.25
Net After Debt	36,111.84	139,811.48	115,819.00	
Other Revenue				
SRF Loan Proceeds	0.00	1,568,517.00	2,159,875.00	591,358.00
TSEP Grant	0.00	0.00		
Interfund Transfer in	0.00	88,448.96	88,449.00	0.04
Total				
Capital Expenditures	21,121.29	1,562,251.08	2,305,875.00	743,623.92
Net After Capital Expenditures bonds and transfer	14,990.55	234,526.36		

Solid Waste				
Apr-20				
	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	63,241.78	657,393.47	855,620.00	198,226.53
Misc	0.00	6,010.44	5,000.00	-1,010.44
Investment ROI	0.00	16,306.00	16,000.00	-306.00
Total Revenue	63,241.78	679,709.91	876,620.00	196,910.09
Expenses				
Audit	0.00	10,518.75	11,000.00	481.25
Community Development	2,044.80	15,849.27	18,696.00	2,846.73
Public Safety	4,910.00	49,100.00	60,000.00	10,900.00
Admin Council	3,320.98	27,982.12	43,351.00	15,368.88
Admin Mayor	4.74	359.90	9,990.00	9,630.10
Legal	1,171.12	14,405.12	18,000.00	3,594.88
Newsletter	0.00	605.87	1,000.00	394.13
City Hall	280.73	2,697.61	3,700.00	1,002.39
Garbage Collection	16,519.23	82,835.02	115,763.00	32,927.98
Landfill	25,768.49	237,034.38	283,691.00	46,656.62
Acct & Coll	12,954.51	104,125.75	129,847.00	25,721.25
Liability Ins	0.00	15,582.02	15,317.00	-265.02
Total Operating Exp	66,974.60	561,095.81	710,355.00	149,259.19
Net Before Debt Service	-3,732.82	118,614.10	166,265.00	47,650.90
Debt Service				
Principal & Interest	0.00	91,709.46	128,572.00	36,862.54
Net After Debt	-3,732.82	26,904.64		
Other Revenue				
Cat Loan	0.00	0.00	348,905.00	348,905.00
Interfund Transfer in	0.00	0.00	0.00	0.00
Total				
Landfill Capital Outlay	0.00	0.00	25,000.00	25,000.00
Capital Expenditures	0.00	0.00	0.00	0.00
Net After Capital Expenditures	-3,732.82	26,904.64		