

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
May 3, 2021
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Fence Variance, Serrano 568 6th Ave S (pgs. 5-21)

APPROVAL OF MINUTES

- Regular Council Meeting, 04/19/21 (pgs. 22-24)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 04/30/21 (pgs. 25-37)

BUILDING INSPECTOR

- Building Inspector Report, April 2021 (pg. 38)

CLOSE PUBLIC HEARING

COMMITTEE REPORTS

- Park & Rec Committee Meeting Minutes, 4/26/21 (pgs. 39-42)

CITY ATTORNEY

- Resolution No. 2032 re: Resolution of Intent to Raise Landfill Rates (pgs. 43-45)
- Resolution No. 2033 re: Resolution of Intent to Raise Garbage Collection Rates (pgs. 46-48)

CITY FINANCE OFFICER

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- Shelby Front Street Lighting/ C&G Proposed Amendment 1 (pgs. 49-53)
- Property to be Donated
- Sullivan and Cowpath Dam Inspection, Proposed Task Order No. 3 (pgs. 54-56)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

May 3, 2021

- 6:00 p.m. **Audit Committee**
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

May 10, 2021

- 6:30 p.m. **City-County Planning Board**
(Mayor, Deputy Clerk, Bldg Inspector, Flesch, Clark)

May 17, 2021

- 6:30 p.m. **Regular City Council Meeting**

May 24, 2021

- 6:30 p.m. **Park & Recreation Meeting**
(Mayor, Superintendent, Civic Center Manager,
Frydenlund, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Fence Variance - Serrano, 568 6th Ave S
2. Minutes of Regular Council Meeting, 4/19/2021
3. Claims Report, 04/30/2021
4. Building Inspector Report, April 2021
5. Park & Rec Committee Meeting Minutes, 04/26/2021
6. Resolution No. 2032 re: Resolution of Intent to Raise Landfill Rates
7. Resolution No. 2033 re: Resolution of Intent to Raise Garbage Collection Rates
8. 4/19/21 Letter from Triple Tree Engineering re: Shelby Front Street Lighting/C&G, Proposed Amendment 1
9. 5/3/2021 Letter from Triple Tree Engineering re: Proposed Task Order No. 3, Sullivan and Cowpath Dam Inspection

C. Correspondence

1. Donation from and Thank you to the Three Buttes Auxiliary 2484

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

CITY OF SHELBY, MONTANA

APPLICATION FOR APPEAL BOARD OF ADJUSTMENT

Application No. _____


Name of Applicant Sally Serrano

Mailing Address 568 6th Ave S. Shelby mt 59474

Phone Number: Home ⁴⁰⁶ 214 8001 Business _____

The undersigned requests review of the decision by the zoning inspector of Application for Zoning Permit No. _____, denied on _____, _____. It is the applicant's contention that the following error was made in the determination of the zoning administrator: I am requesting a 6 FT Fence Permit for my property @ 568 6th Ave S. in shelby.

A 5 FT Fence would not offer me any privacy as most people are over 5 FT.


Appellant

=====

FOR OFFICIAL USE ONLY

Date Filed 3/29/21

Date of Notice to Parties in Interest 4/5/21

Date of Notice In Newspaper 4/7/21 & 4/14/21

Date of Public Hearing 4/19/21

Fee Paid \$ 50⁰⁰

Testimony at hearing:

NOTICE OF PUBLIC HEARING

SHELBY BOARD OF ADJUSTMENT

Notice is hereby given that the Shelby Board of Adjustment shall meet on April 19, 2021, at 6:30 P.M. at Shelby City Hall, Council Chambers, to discuss and to hear public comment for or against granting a variance to allow Sally Serrano to build a 6' fence around her property at 568 6th Ave. South, Shelby, MT 59474 .

A building permit was denied because Shelby City of Ord. 13-4-5-A which states " no fence shall be over 5' tall except for side and rear yards which may be 6' tall.".

This hearing will be the only opportunity for public comment. Any person may appear to speak either for or against the issuance of such variance or may submit written comments either for or against such a variance.

BY ORDER OF THE BOARD OF ADJUSTMENT

Jade Goroski, City Finance Officer

PUBLISH IN LEGAL SECTION: _

FURNISH AN AFFIDAVIT OF PUBLICATION

POSTED AT: Toole County Courthouse
City Hall
On Premises

COPIES TO: Building Inspector
Mayor
Board of Adjustment
Applicant for Variance
Board of Adjustment file





Fence PLAN

568 6th Ave S.

Shelby MT 59474

406-214-8001



MATERIALS for Construction: Metal Posts with Cedar Pickets. 6 FT.
- All sides adjacent to street will be 5 ft from curb.

We agree to this fence plan

Karen Jensen

Ron Jensen















CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5564
FAX: (406) 434-2143
www.shelbymt.com



Mayor: Gary McDermot
Council: Sanna Clark, Pat Frydenlund,
Bill Moritz, Lyle Kimmet,
Joe Flesch, Aron Heaton.
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
Building Inspector: Rob Tasker
City Planner: Jim Yeagley
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

Serrano Fence

A - Fence to be placed 5' from curb at 6' tall needs variance for height and a signed fence on boulevard agreement.

B – Fence to be placed at 12' from curb only needs a variance for height.

Both need to follow visibility at Intersections Ord.

13-5-2: VISIBILITY AT INTERSECTIONS:

A. Residential Districts: On a corner lot in any residential district, nothing may be erected, placed, planted, or allowed to grow in such a manner as materially to impede vision between a height of two and one-half feet ($2\frac{1}{2}'$) and ten feet (10') above the centerline grades of the intersecting streets in the area bounded by the street lines of such corner lots and a line joining points along said street lines thirty feet (30') from the point of intersection of the curb line adjacent to the property. (Ord. 669, 8-19-1991)

B. Interference Visibility Of Traffic Signs:

1. Prohibited: On a corner lot in any municipal district, or on any boulevard adjacent thereto, nothing may be allowed to grow in such a manner as to materially impede the vision of oncoming motorists from seeing traffic signs. All traffic signs must be clearly visible to oncoming traffic for a distance of a minimum of one hundred feet (100').

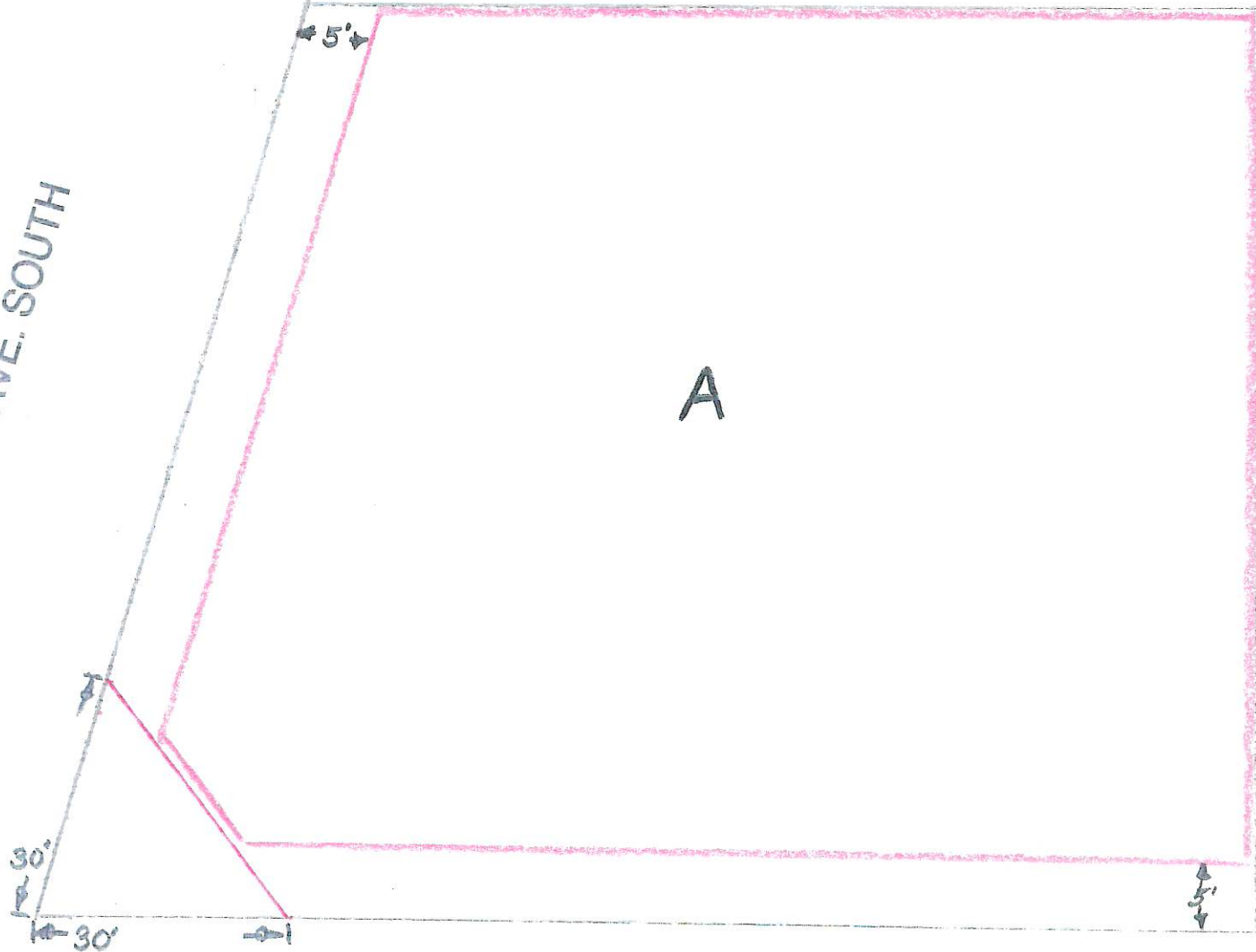
2. Trimming Or Removal Of Plants Or Trees: In the event that any plant or tree obstructs the vision of oncoming motorists from clearly seeing traffic signs for a distance of a minimum of one hundred feet (100') from said sign, then the city shall take appropriate action by having said plants or trees trimmed back or removed to provide for adequate visibility as hereinabove specified. (Ord. 621, 10-20-1986)

6TH AVE. SOUTH

A

5TH ST. SOUTH

— = 6' FENCE



6TH AVE. SOUTH

B

5TH ST. SOUTH

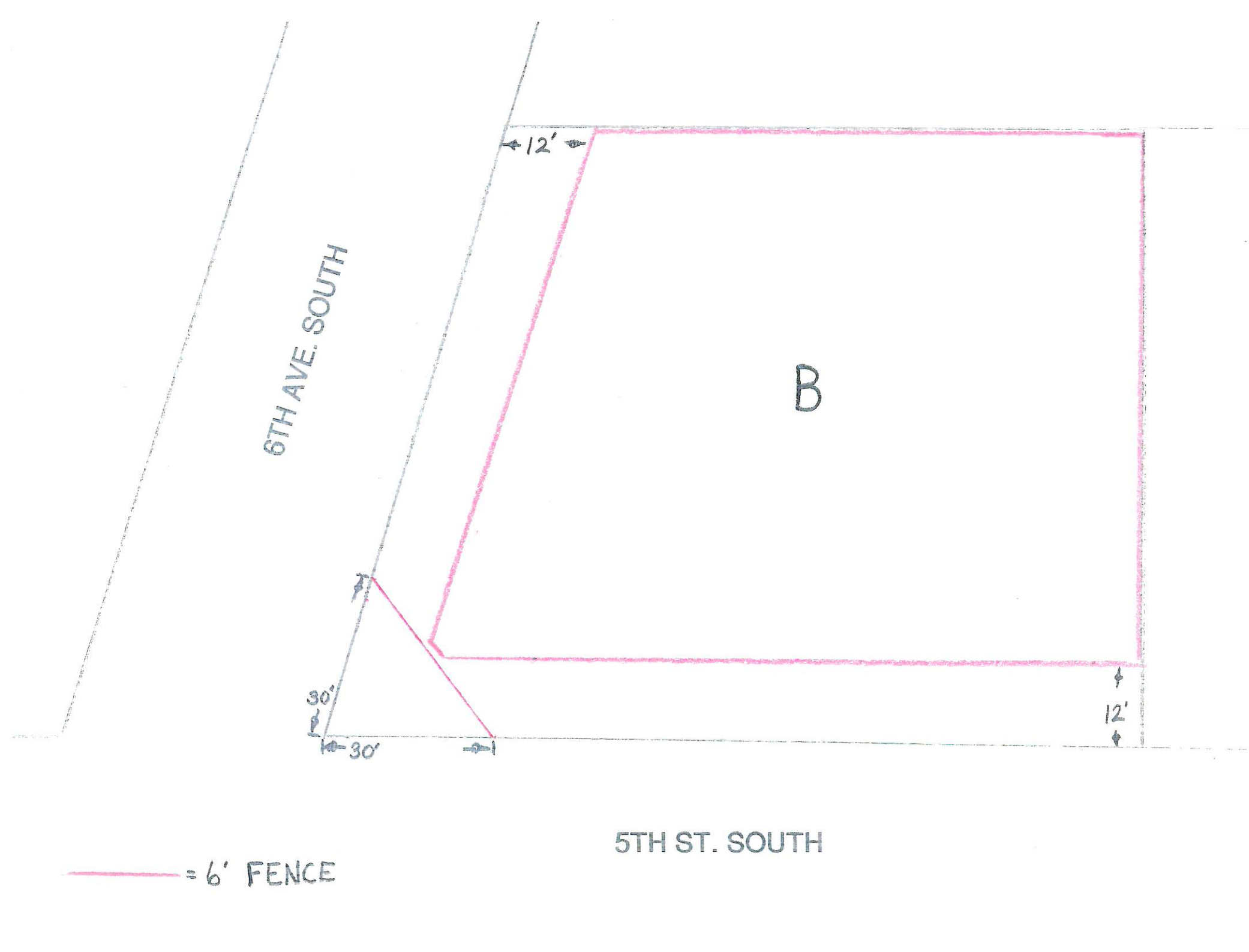
12'

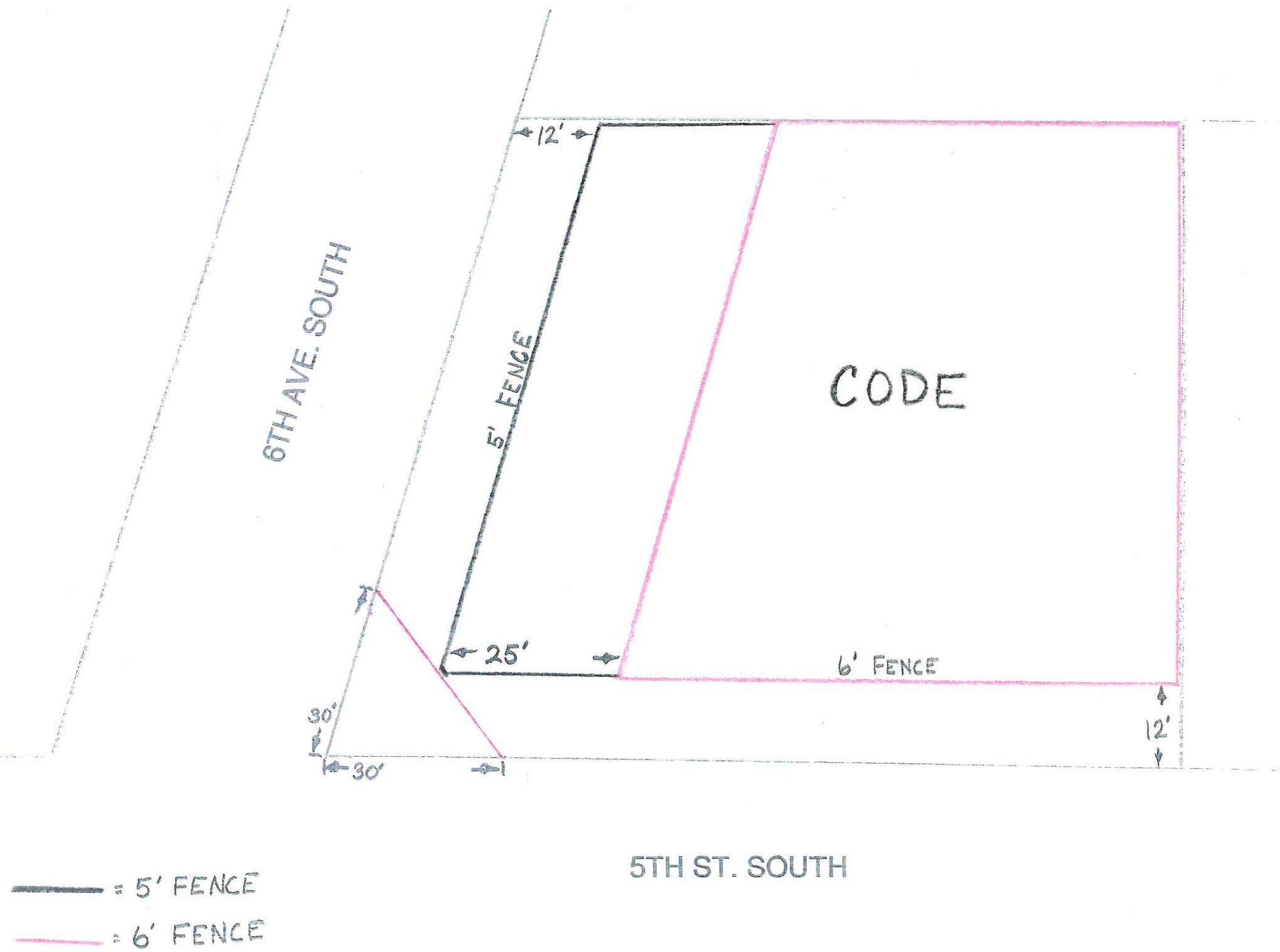
12'

30'

30'

= 6' FENCE





MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
April 19, 2021

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Aaron Heaton, Lyle Kimmet and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Luis Correa, City Superintendent and Rob Tasker, Building Inspector.

Other citizens present: Joe Serrano & Jesse Lamb.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

- Fence Variance, Serrano 586 6th Ave S
Mayor McDermott opened the public hearing at 6:31pm. Joe Serrano and Jesse Lamb both commented on the variance. After discussion, Rob Tasker will stake out the proposed fence for review and a decision will be made during the May 3, 2021 meeting.

REGULAR MEETING MINUTES 4/05/2021

HEATON MADE A MOTION TO APPROVE THE 4/05/2021 MINUTES. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items- N/A
- Non-Agenda Items - N/A

COMMITTEE REPORTS

- Law Enforcement Report - N/A
- City-County Planning Board Minutes, 4/12/21

CLOSE PUBLIC HEARING

Mayor McDermott continued the public hearing for discussion during the 5/3/2021 meeting.

BUILDING INSPECTOR

Rob provided an update on the projects he has been working on.

CITY ATTORNEY

- Resolution No. 2031 - Bond Resolution

MORITZ MADE A MOTION TO APPROVE RESOLUTION NO. 2031.
SECONDED BY HEATON. VOTE AYES - CLARK, FLESCHE, FRYDENLUND,
HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

CITY FINANCE OFFICER

1. City Judge's Report, 3/31/2021
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 3/31/2021
KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Luis provided an update on the last two weeks and what the crew will be working on over the next couple weeks.

OTHER MATTERS

1. Shelby Business Recreation Pass Program -
HEATON MADE A MOTION TO APPROVE THE REC PASS PROGRAM CHANGES. SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
2. HWY 2 Curb & Gutter Bid Recommendation -
PENDING BNSF APPROVAL FRYDENLUND MADE A MOTION TO APPROVE THE BASE BID OF \$415,652. SECONDED BY FLESCHE. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Violation of terms of Ground Lease and City Codes
There will be a public hearing to be held during the May 17th council meeting.
4. Shredder Materials Purchase
KIMMET MADE A MOTION TO APPROVE THE PURCHASE OF \$5,347. SECONDED BY CLARK. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

ADJOURN

AT 9:00 P.M. MORITZ MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND,
KIMMET, MORITZ. NOES - NONE. ABSENT - HEATON. ABSTAIN -
NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

04/29/21
13:34:09

CITY OF SHELBY
Claim Details
For the Accounting Period: 4/21

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200711		00343 ENERGY LABORATORIES INC	678.00					
1	385040	04/07/21 Lagoon Influent	107.00		33260	5310 430600	300	101000
2	387887	04/20/21 Lagoon Effluent	157.00		33278	5310 430600	300	101000
3	386054	04/13/21 Lagoon Effluent	257.00		33278	5310 430600	300	101000
4	389248	04/26/21 Lagoon Effluent	157.00		33295	5310 430600	300	101000
200712		00400 UTILITIES UNDERGROUND LOCATION	61.88					
1	1035099	03/31/21 34 Locates for 3/21	61.88		33263	5210 430500	300	101000
200713		01137 AQUA TECH LABORATORY	80.00					
1	34383	04/12/21 Monthly Coliform Water Testing	80.00		33280	5210 430500	300	101000
200714	-98334E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	04/05/21	Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	04/05/21	Fire Hall Improvement Loan-Int	231.53*			1000 490527	620	101000
200715	-98333E	00111 FIRST STATE BANK	147.40					
1	04/02/21	Monthly Bank Service Charge	36.85			1000 410550	300	101000
2	04/02/21	Monthly Bank Service Charge	36.85			5210 430570	300	101000
3	04/02/21	Monthly Bank Service Charge	36.85			5310 430670	300	101000
4	04/02/21	Monthly Bank Service Charge	36.85			5410 430870	300	101000
200716	27550S	00144 POSTMASTER	319.87					
1	04/23/21	4/21 UB Postage	106.62			5210 430570	310	101000
2	04/23/21	4/21 UB Postage	106.63			5310 430670	310	101000
3	04/23/21	4/21 UB Postage	106.62			5410 430870	310	101000
200717		01137 AQUA TECH LABORATORY	20.00					
1	34385	04/12/21 NCMRWA Monthly Water Test	20.00		33280	5210 430500	300	101000
200718		00048 TOOLE COUNTY CLERK & RECORDER	3,226.63					
1	03/31/21	City Judge/Sec Wages	2,131.72			1000 410360	100	101000
2	03/31/21	City Judge/Sec SS	130.33			1000 410360	141	101000
3	03/31/21	City Judge/Sec Medicare	30.48			1000 410360	142	101000
4	03/31/21	City Judge/Sec PERS	186.95			1000 410360	143	101000
5	03/31/21	City Judge/Sec Unemploy Ins	2.51			1000 410360	145	101000
6	03/31/21	City Judge/Sec Workers Comp	16.23			1000 410360	146	101000
7	03/31/21	City Judge Health Insurance	442.38			1000 410360	147	101000
8	03/31/21	City Judge Supplies	189.92			1000 410360	200	101000
9	03/31/21	City Judge Phone	21.11			1000 410360	344	101000
10	03/31/21	City Judge Travel & Education	75.00			1000 410360	370	101000

04/29/21
13:34:09

CITY OF SHELBY
Claim Details
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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200719		01285 HUNT, WILLIAM E JR	5,833.33					
1	04/27/21 4/21	Legal Services	1,458.34			1000 411100	350	101000
2	04/27/21 4/21	Legal Services	1,458.33			5210 430513	350	101000
3	04/27/21 4/21	Legal Services	1,458.33			5310 430613	350	101000
4	04/27/21 4/21	Legal Services	1,458.33			5410 430813	350	101000
200720	-98332E	02499 DISH	87.05					
1	04/12/21	Monthly TV at Civic Center	87.05*			1000 460442	300	101000
200721		01862 MOUNTAIN ALARM	35.00					
1	2409256 05/01/21 5/21	Fire Alarm Monitoring	35.00			1000 420401	300	101000
200722		00043 SHELBY GAS ASSOCIATION	2,577.80					
1	04/25/21 4/21	Gas Bill	96.50			1000 411200	343	101000
2	04/25/21 4/21	Gas Bill	344.35			1000 420400	343	101000
3	04/25/21 4/21	Gas Bill	344.35			1000 420401	343	101000
4	04/25/21 4/21	Gas Bill	512.30			1000 460445	343	101000
5	04/25/21 4/21	Gas Bill	109.80			1000 460442	343	101000
6	04/25/21 4/21	Gas Bill	194.50*			5410 430840	343	101000
7	04/25/21 4/21	Gas Bill	113.88			1000 430200	343	101000
8	04/25/21 4/21	Gas Bill	113.88			5210 430500	343	101000
9	04/25/21 4/21	Gas Bill	113.88			5310 430600	343	101000
10	04/25/21 4/21	Gas Bill	113.86			5410 430830	343	101000
11	04/25/21 4/21	Gas Bill	53.18			1000 411202	343	101000
12	04/25/21 4/21	Gas Bill	53.18			5210 430520	343	101000
13	04/25/21 4/21	Gas Bill	53.18			5310 430620	343	101000
14	04/25/21 4/21	Gas Bill	53.16			5410 430820	343	101000
15	04/25/21 4/21	Gas Bill	59.40			5210 430500	343	101000
16	04/25/21 4/21	Gas Bill	248.40			1000 460465	343	101000
200723		00026 MARIAS RIVER ELECTRIC COOP INC	10,908.62					
1	04/25/21 4/21	Electric Bill	96.80			1000 411200	342	101000
2	04/25/21 4/21	Electric Bill	242.25			1000 420400	342	101000
3	04/25/21 4/21	Electric Bill	242.25			1000 420401	342	101000
4	04/25/21 4/21	Electric Bill	53.24			1000 411202	342	101000
5	04/25/21 4/21	Electric Bill	53.24			5210 430520	342	101000
6	04/25/21 4/21	Electric Bill	53.24			5310 430620	342	101000
7	04/25/21 4/21	Electric Bill	53.22			5410 430820	342	101000
8	04/25/21 4/21	Electric Bill	119.37			1000 430200	342	101000
9	04/25/21 4/21	Electric Bill	119.37			5210 430500	342	101000
10	04/25/21 4/21	Electric Bill	119.37			5310 430600	342	101000
11	04/25/21 4/21	Electric Bill	119.36			5410 430830	342	101000
12	04/25/21 4/21	Electric Bill	67.34			1000 440600	342	101000
13	04/25/21 4/21	Electric Bill	67.34			1000 460430	342	101000

04/29/21
13:34:09

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
14	04/25/21 4/21 Electric Bill	406.61			1000 460465	342	101000	
15	04/25/21 4/21 Electric Bill	48.69			1000 460439	342	101000	
16	04/25/21 4/21 Electric Bill	787.38			1000 460442	342	101000	
17	04/25/21 4/21 Electric Bill	3,881.08			2400 430263	342	101000	
18	04/25/21 4/21 Electric Bill	3,752.41			5210 430500	342	101000	
19	04/25/21 4/21 Electric Bill	590.61			5310 430600	342	101000	
20	04/25/21 4/21 Electric Bill	35.45			5410 430840	342	101000	
200724	01851 CT CLEANING	1,200.00						
1	04/27/21 4/21 Janitorial Service	75.00			1000 411202	390	101000	
2	04/27/21 4/21 Janitorial Service	75.00			5210 430520	390	101000	
3	04/27/21 4/21 Janitorial Service	75.00			5310 430620	390	101000	
4	04/27/21 4/21 Janitorial Service	75.00			5410 430820	390	101000	
5	04/27/21 4/21 CC Janitorial Service	900.00*			1000 460442	300	101000	
200725	02368 OPTUM	21.25						
1	9510082128 04/15/21 HSA Service Fee	5.31			1000 410550	300	101000	
2	9510082128 04/15/21 HSA Service Fee	5.31			5210 430570	300	101000	
3	9510082128 04/15/21 HSA Service Fee	5.32			5310 430670	300	101000	
4	9510082128 04/15/21 HSA Service Fee	5.31			5410 430870	300	101000	
200726	02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	64648 03/31/21 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000	
2	64648 03/31/21 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000	
3	64648 03/31/21 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000	
200727	00309 PREFERRED OFFICE EQUIPMENT	377.56						
1	36956 04/16/21 4/21 Maintenance/Copies	45.05			1000 411050	300	101000	
2	36956 04/16/21 4/21 Maintenance/Copies	45.05			1000 410550	300	101000	
3	36956 04/16/21 4/21 Maintenance/Copies	45.06			5210 430570	300	101000	
4	36956 04/16/21 4/21 Maintenance/Copies	45.06			5310 430670	300	101000	
5	36956 04/16/21 4/21 Maintenance/Copies	45.05			5410 430870	300	101000	
6	36931 04/15/21 4/21 Maintenance/Copies CC	58.38*			1000 460442	300	101000	
7	36946 04/15/21 4/21 Maintenance/Copies Shop	46.95		33277	1000 430200	300	101000	
8	36946 04/15/21 4/21 Maintenance/Copies Shop	46.96*		33277	1000 420500	300	101000	
200728	01388 3 RIVERS COMMUNICATIONS INC	883.73						
1	04/01/21 4/21 Phone Bill	19.82			1000 420500	344	101000	
2	04/01/21 4/21 Phone Bill	48.99*			1000 410550	344	101000	
3	04/01/21 4/21 Phone Bill	48.99*			5210 430570	344	101000	
4	04/01/21 4/21 Phone Bill	49.00*			5310 430670	344	101000	
5	04/01/21 4/21 Phone Bill	49.00*			5410 430870	344	101000	
6	04/01/21 4/21 Phone Bill	19.71			1000 430200	344	101000	
7	04/01/21 4/21 Phone Bill	19.71			5210 430500	344	101000	
8	04/01/21 4/21 Phone Bill	19.71			5310 430600	344	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$				Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
9	04/01/21 4/21 Phone Bill	19.71			5410 430830	344	101000
10	04/01/21 4/21 Phone Bill	171.71			1000 460442	344	101000
11	04/01/21 4/21 Phone Bill	68.48			1000 420400	344	101000
12	04/01/21 4/21 Phone Bill	68.47			1000 420401	344	101000
13	04/01/21 4/21 Phone Bill	7.71*			1000 410200	344	101000
14	04/01/21 4/21 Phone Bill	7.71*			5210 430512	344	101000
15	04/01/21 4/21 Phone Bill	7.71*			5310 430612	344	101000
16	04/01/21 4/21 Phone Bill	7.71*			5410 430812	344	101000
17	04/01/21 4/21 Phone Bill	45.93			1000 460445	344	101000
18	04/01/21 4/21 Phone Bill	136.70			5310 430600	344	101000
19	04/01/21 4/21 Phone Bill	33.48			5210 430500	344	101000
20	04/01/21 4/21 Phone Bill	33.48			5210 430500	344	101000
200729	27548S 02468 T-MOBILE	249.52					
1	04/10/21 Mobile Charge	26.11			1000 420500	344	101000
2	04/10/21 Mobile Charge	47.61			1000 411050	344	101000
3	04/10/21 Mobile Charge	47.61			1000 440600	344	101000
4	04/10/21 Mobile Charge	19.58			1000 430200	344	101000
5	04/10/21 Mobile Charge	19.59			5210 430500	344	101000
6	04/10/21 Mobile Charge	19.58			5310 430600	344	101000
7	04/10/21 Mobile Charge	19.58			5410 430840	344	101000
8	04/10/21 Mobile Charge	12.46*			1000 410550	344	101000
9	04/10/21 Mobile Charge	12.47*			5210 430570	344	101000
10	04/10/21 Mobile Charge	12.47*			5310 430670	344	101000
11	04/10/21 Mobile Charge	12.46*			5410 430870	344	101000
200730	-98328E 02543 ARLO TECHNOLOGIES	9.99					
1	04/25/21 Subscription Sec Camera Shop	9.99			1000 430200	300	101000
200731	00088 CARQUEST AUTO PARTS	275.11					
1	2567321642 03/19/21 RFD Gasket/Antifreeze	81.74*		32894	1000 420401	200	101000
2	2567321674 03/20/21 RFD Hose/16G-16MP	148.15*		32894	1000 420401	200	101000
3	2567322045 03/29/21 CFD Air Chuck/Coupler	15.28*		32894	1000 420400	200	101000
4	2567322049 03/29/21 RFD Glass Cleaner	29.94*		32894	1000 420401	200	101000
200732	00047 BEN TAYLOR INC	719.75					
1	259444 03/02/21 RFD Poly Clear/Union/Cover	36.96*		32893	1000 420401	200	101000
2	260934 03/21/21 CFD Tape/Brush/Cover	34.38*		32893	1000 420400	200	101000
3	261438 03/26/21 RFD Union	39.99*		32893	1000 420401	200	101000
4	261515 03/27/21 CFD Paint	20.99*		32893	1000 420400	200	101000
5	715196 03/26/21 RFD Cap	20.73*		32893	1000 420401	200	101000
6	261560 03/28/21 CFD Screws	11.56*		32893	1000 420400	200	101000
7	261539 03/27/21 CFD Poly Foam Brushes	13.90*		32893	1000 420400	200	101000
8	260747 03/19/21 CFD Paint/Tray Set	44.95*		32893	1000 420400	200	101000
9	259752 03/07/21 CFD Paint	33.99*		32893	1000 420400	200	101000

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10	260206	03/12/21 CFD Tray Liner/Brushes	49.71*		32893	1000 420400	200	101000
11	260141	03/12/21 RFD Batteries	67.95*		32893	1000 420401	200	101000
12	27838	03/29/21 RFD 3/21 Fuel	344.62		32893	1000 420401	230	101000
200733		01866 SHELBY PAINT AND HARDWARE	943.01					
1	70483	03/29/21 Tide	12.99*		32648	1000 460442	200	101000
2	14936	04/21/21 (8)Caster	75.92*		32649	1000 460442	200	101000
3	14869	04/16/21 Batteries	10.99*		33352	1000 460442	200	101000
4	14874	04/22/21 Air Freshener/Swifter Pads	3.61		33206	1000 411202	200	101000
5	14874	04/22/21 Air Freshener/Swifter Pads	3.62		33206	5210 430520	200	101000
6	14874	04/22/21 Air Freshener/Swifter Pads	3.62		33206	5310 430620	200	101000
7	14874	04/22/21 Air Freshener/Swifter Pads	3.62		33206	5410 430820	200	101000
8	14980	04/26/21 Shelf/Brackets	30.97*		33353	1000 460442	200	101000
9	70461	03/22/21 Striping Paint	29.97		33287	1000 460430	200	101000
10	70491	03/30/21 Outlet Plugs	4.98*		33287	1000 460442	200	101000
11	70493	03/30/21 Clamps/CLR	117.93		33287	1000 460430	200	101000
12	70499	03/31/21 Batteries/Worklight/Lock	74.97*		33287	1000 460442	200	101000
13	70339	04/05/21 CLR	20.97		33287	1000 460445	200	101000
14	71309	04/05/21 Light Bulbs	8.49		33287	1000 430200	200	101000
15	71285	04/13/21 Paint/Brush	102.46		33287	1000 460445	200	101000
16	71294	04/14/21 Paint/Paint Brush	49.98		33287	1000 460445	200	101000
17	71344	04/19/21 Whiskey Barrels	99.98		33287	1000 460430	200	101000
18	71363	04/19/21 Floor Paint	287.94		33287	1000 460445	200	101000
200734		00091 CLIFF'S TOWING	1,500.00					
1	7300	04/06/21 11 Cars/1 Mobile Home Towed	1,300.00*		31050	1000 420500	300	101000
2	7101	04/27/21 Tow Trailer House	200.00*		33303	1000 420500	300	101000
200735		00485 BIG SKY FIRE EQUIPMENT	2,369.96					
1	500676	02/24/21 CFD Valves/Kits/Valve Parts	2,184.01*		32897	1000 420400	200	101000
2	500677	02/24/21 CFD 1" Swivel Joint	185.95*		32897	1000 420400	200	101000
200736		01920 AXMEN	225.92					
1	79267-01	03/26/21 CFD Spanner Wrenches	225.92*		32896	1000 420400	200	101000
200737		02045 NAPA AUTO PARTS	278.22					
1	149039	03/09/21 RFD Silicone Lubricant	14.09*		32895	1000 420401	200	101000
2	150363	03/31/21 RFD Filters	264.13*		32895	1000 420401	200	101000
200738		01439 CONRAD BUILDING CENTER INC	112.00					
1	2104008748	04/08/21 2x4x8' & 2x6x10'	112.00		33301	1000 460437	200	101000

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200739		01124 FIRST INTERSTATE BANK	924.55					
1	2103192951	03/19/21 Landfill Trust Qtly LF03CL	473.29			5410 430870	300	101000
2	2103192951	03/19/21 Landfill Trust Qtly LF03PO	451.26			5410 430870	300	101000
200740		01780 MONTANA BROOM & BRUSH	1,410.25					
1	1484846	04/07/21 Brite Bowl/Foaming Cleaner	67.61*		32650	1000 460442	200	101000
2	1484847	04/07/21 Cordless Hand Held Sprayer	300.00*		33351	1000 460442	200	101000
3	1484847	04/07/21 Disinfectant	37.00*		33351	1000 460442	200	101000
4	1487328	04/21/21 Cleaner/Liners/Toilet Paper	1,005.64		33274	1000 460430	200	101000
200741		02362 BARBER ELECTRIC	423.74					
1	1604	04/12/21 Installed Light Above Drive Up	105.93		33201	1000 411202	300	101000
2	1604	04/12/21 Installed Light Above Drive Up	105.94		33201	5210 430520	300	101000
3	1604	04/12/21 Installed Light Above Drive Up	105.94*		33201	5310 430620	300	101000
4	1604	04/12/21 Installed Light Above Drive Up	105.93		33201	5410 430820	300	101000
200742		01289 T & T DIESEL & AUTO REPAIR	777.40					
1	17346	03/17/21 White Garbage Truck Spring	777.40		33265	5410 430830	300	101000
200743		00016 GENERAL DISTRIBUTING CO	217.79					
1	978207	03/30/21 Cutting Wheel/Grinding Wheel	32.84		33266	1000 430200	200	101000
2	978205	03/30/21 Tip/Nozzle/Gas Diffuser	184.95		33266	1000 430200	200	101000
200744		00088 CARQUEST AUTO PARTS	86.99					
1	2567320969	03/05/21 Clear Top Coat	9.92		33264	5410 430840	200	101000
2	2567321430	03/16/21 Clear Top Coat	9.92		33264	5410 430840	200	101000
3	2567322969	04/21/21 Fitting	6.25		33284	1000 430200	200	101000
4	2567322670	04/14/21 Blade Wide Saddle	20.01		33284	1000 430200	200	101000
5	2567322629	04/13/21 Ear Plugs	5.26		33284	1000 430200	200	101000
6	2567322616	04/13/21 V-Belt	35.63		33284	5410 430840	200	101000
200745		02045 NAPA AUTO PARTS	1,121.01					
1	150365	03/31/21 Filters	42.11		33261	1000 430200	200	101000
2	148679	03/03/21 Floor Dri/Cable	311.16		33261	1000 430200	200	101000
3	148779	03/04/21 Universal Lift Support	44.96		33261	1000 430200	200	101000
4	152175	04/28/21 Cleaner	4.99		33285	1000 430200	200	101000
5	151967	04/26/21 Blower Motor	39.52*		33285	1000 420500	200	101000
6	151821	04/22/21 Sprayer/Armor All	8.48		33285	1000 430200	200	101000
7	152171	04/28/21 Cap	13.60		33285	1000 430200	200	101000
8	151696	04/21/21 Blower Motor	16.68*		33285	1000 420500	200	101000
9	151609	04/20/21 Fan Belt	51.14		33285	1000 430200	200	101000
10	151598	04/20/21 Whip Hose	2.42		33285	5410 430840	200	101000
11	151399	04/16/21 RETURN V-Belt	18.84		33285	1000 430200	200	101000
12	151396	04/16/21 Belt	48.46		33285	1000 430200	200	101000

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13	151394	04/16/21 V-Belts	33.76		33285	1000 430200	200	101000
14	151388	04/15/21 Feater Hose Assembly	72.67		33285	1000 430200	200	101000
15	151248	04/14/21 Knob/Wiper Blade	24.59		33285	5410 430840	200	101000
16	151575	04/19/21 Whip Hose/Non-Chlor Brak	68.36		33285	5410 430840	200	101000
17	151334	04/15/21 Disp Gloves/Marker	27.06*		33285	5410 430830	200	101000
18	151323	04/15/21 Air Freshener	3.49		33286	1000 430200	200	101000
19	151237	04/14/21 Battery	23.99		33286	1000 460430	200	101000
20	151106	04/12/21 Battery	134.08		33286	1000 430200	200	101000
21	151259	04/14/21 RETURN Wiper Blade	-15.68		33286	1000 430200	200	101000
22	151228	04/14/21 Filters	67.43		33286	1000 430200	200	101000
23	150804	04/07/21 Filter	13.97		33286	1000 430200	200	101000
24	150785	04/07/21 Shop Towel	43.72		33286	1000 430200	200	101000
25	152041	04/26/21 Oxygen	58.89		33286	1000 430200	200	101000
200746		01199 TENNANT	1,223.50					
1	917754734	03/23/21 Conveyor Cover	853.00		33262	2500 430200	200	101000
2	917763959	03/26/21 Conveyor Belt Parts	370.50		33262	2500 430200	200	101000
200747		00049 TRACTOR & EQUIPMENT CO	788.02					
1	400917	04/08/21 Bearing	237.01		33258	5410 430840	200	101000
2	400602	04/01/21 Seals/Bearing/Washer	551.01		33258	5410 430840	200	101000
200748		00037 NORTHWEST PIPE FITTINGS INC	324.21					
1	2491683	04/05/21 Service Saddle	92.06		33259	5210 430500	200	101000
2	2491683-1	04/12/21 Full Circle Repair Clamp HD	232.15		33282	5210 430500	200	101000
200749		01805 SYSTEMS	328.75					
1	39840	04/12/21 Domain Name Hosting Migration	70.31			1000 410550	300	101000
2	39840	04/12/21 Domain Name Hosting Migration	70.32			5210 430570	300	101000
3	39840	04/12/21 Domain Name Hosting Migration	70.31			5310 430670	300	101000
4	39840	04/12/21 Domain Name Hosting Migration	70.31			5410 430870	300	101000
5	39924	04/23/21 O365 Licenses	9.50			1000 411050	300	101000
6	39924	04/23/21 O365 Licenses	9.50			1000 410550	300	101000
7	39924	04/23/21 O365 Licenses	9.50			5210 430570	300	101000
8	39924	04/23/21 O365 Licenses	9.50			5310 430670	300	101000
9	39924	04/23/21 O365 Licenses	9.50			5410 430870	300	101000
200750	-98331E	00144 POSTMASTER	4.80					
1	123	04/12/21 Water Sample Postage	4.80		33270	5210 430500	300	101000

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200751	00047 BEN TAYLOR INC	4,289.53					
1	53053 03/10/21 UV Plant Propane	684.65			5210 430500	230	101000
2	259475 03/03/21 Premix Gravel	40.20		33267	1000 430200	200	101000
3	260542 03/17/21 Roundup Spray	27.99		33267	1000 430200	200	101000
4	259861 03/08/21 Bolts/Washers	9.72		33267	1000 430200	200	101000
5	259467 03/03/21 Premix Gravel	26.80		33267	1000 430200	200	101000
6	259447 03/02/21 Premix Gravel	13.40		33267	1000 430200	200	101000
7	260131 03/12/21 Gloves/Sanitizier/Screwdriver	108.93		33267	5310 430600	200	101000
8	260666 03/18/21 Rubber Gloves	69.98		33267	5310 430600	200	101000
9	259926 03/09/21 Recip B 9"/Mtl B 25pk/Bolts	18.71		33267	5310 430600	200	101000
10	260645 03/18/21 Hammer Handle/Torch/Plier	99.75		33267	1000 430200	200	101000
11	707190 03/10/21 Utility Knife	8.99		33267	1000 430200	200	101000
12	259962 03/10/21 Bleach	3.69		33267	1000 430200	200	101000
13	260456 03/16/21 Blue Enamel	5.49		33267	1000 430200	200	101000
14	259335 03/01/21 Caribeener	5.49		33267	1000 430200	200	101000
15	258931 03/01/21 Grit Flap/Wht Chp Bru	18.54		33267	1000 430200	200	101000
16	259103 03/01/21 Hasp/Key Ring/Keys	27.98		33268	1000 430200	200	101000
17	259104 03/01/21 Caulk Gun/Glue	57.64		33268	1000 430200	200	101000
18	258977 03/01/21 Std Thread Insert	7.99		33268	1000 430200	200	101000
19	714809 03/04/21 Diesel	61.67		33268	1000 430200	230	101000
20	260386 03/15/21 Ext Spring	4.79*		33268	5410 430830	200	101000
21	259850 03/08/21 Screws	4.50*		33268	5410 430830	200	101000
22	259430 03/02/21 Connector/Tee/Elbow	28.42*		33268	5410 430830	200	101000
23	260041 03/11/21 Keys	1.50		33268	5210 430500	200	101000
24	259405 03/02/21 Proof Chain	18.95		33268	5210 430500	200	101000
25	260539 03/17/21 Proof Chain	26.53		33268	1000 460430	200	101000
26	259016 03/01/21 Ice Melt	25.00		33268	1000 460430	200	101000
27	259865 03/08/21 Faucet/Batteries	43.98		33268	1000 460445	200	101000
28	260056 03/11/21 Caulk	6.58		33268	1000 460445	200	101000
29	259448 03/02/21 Conduit	30.00		33268	5410 430840	200	101000
30	259366 03/01/21 Coupling	15.92		33269	5410 430840	200	101000
31	259378 03/01/21 Screws/PVC	60.00		33269	5410 430840	200	101000
32	27648 03/29/21 3/21 Fuel	134.75		33271	1000 430200	230	101000
33	27648 03/29/21 3/21 Fuel	135.16		33271	1000 430200	230	101000
34	27648 03/29/21 3/21 Fuel	105.15		33271	5410 430840	230	101000
35	27648 03/29/21 3/21 Fuel	65.29		33271	1000 430200	230	101000
36	27648 03/29/21 3/21 Fuel	214.58		33271	1000 430200	230	101000
37	27648 03/29/21 3/21 Fuel	231.86		33271	5210 430500	230	101000
38	27648 03/29/21 3/21 Fuel	100.21		33271	1000 430200	230	101000
39	27648 03/29/21 3/21 Fuel	363.53		33271	5410 430830	230	101000
40	27648 03/29/21 3/21 Fuel	112.02		33271	1000 430200	230	101000
41	27648 03/29/21 3/21 Fuel	332.73		33271	5410 430830	230	101000
42	27648 03/29/21 3/21 Fuel	165.16		33271	1000 430200	230	101000
43	27648 03/29/21 3/21 Fuel	129.23		33271	1000 420500	230	101000

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44	27648	03/29/21 3/21 Fuel	160.88		33271	2500	430200	230		101000
45	27648	03/29/21 3/21 Fuel	85.26		33271	2500	430200	230		101000
46	27648	03/29/21 3/21 Fuel	185.19		33272	1000	430200	230		101000
47	27648	03/29/21 3/21 Fuel	160.61		33272	1000	430200	230		101000
48	27648	03/29/21 3/21 Fuel	44.14		33272	1000	440600	230		101000
200752	-98330E	02559 PITTSBURGH WATER COOLER SERVICE	28.70							
1	PWC-48071	04/15/21 Bottle Filler Wiring Harness	28.70*		33302	1000	460442	200		101000
200753	-98329E	01226 FAGENSTROM CO	28.32							
1	04/14/21	(2)24x24 Pads Champions Pk	28.32		33273	1000	460430	200		101000
200754		00041 SHELBY PROMOTER	64.50							
1	67228	04/08/21 CFD Copies	64.50*		32898	1000	420400	200		101000
200755		02551 TRIPLE TREE ENGINEERING INC	11,755.02							
1	2042005	04/10/21 Hydraulic Study	3,575.76			5720	430246	950	2283	101000
2	2042005	04/10/21 Highway 2 Lighting Project	8,179.26			2400	430263	900		101000
200756		00398 FRYDENLUND, MYRON	57.00							
1	661966	04/06/21 Rekey Historic City Hall	57.00			1000	411200	300		101000
200757		00119 SHELBY VOLUNTEER FIRE DEPT	6,831.52							
1	04/09/21	CFD (120)Folding Chairs	3,480.00*			1000	420400	200		101000
2	04/14/20	CFD Fan Motor	212.73*			1000	420400	200		101000
3	04/09/21	CFD (12)Tables	3,158.79*			1000	420400	215		101000
200758		02335 CINTAS CORPORATION	155.33							
1	5059332157	04/20/21 Restock Medicine Cabinet	24.59*		33205	1000	410550	200		101000
2	5059332157	04/20/21 Restock Medicine Cabinet	24.60*		33205	5210	430570	200		101000
3	5059332157	04/20/21 Restock Medicine Cabinet	24.60*		33205	5310	430670	200		101000
4	5059332157	04/20/21 Restock Medicine Cabinet	24.59*		33205	5410	430870	200		101000
5	5059332180	04/20/21 Restock Medicine Cabinet S	56.95		33279	1000	430200	200		101000
200759		02388 DEERE & COMPANY	23,868.22							
Council Approved 2/1/21 - Z950M ZTrak #1TC950MGCMTO90316										
Z950M ZTrak #1TC950MGVMT090356										
1	117082144	04/06/21 John Deere Z950M Mower	11,934.11		33275	1000	460430	900		101000
2	117082144	04/06/21 John Deere Z950M Mower	11,934.11		33275	1000	460430	900		101000

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200760		00147 MID AMERICAN RESEARCH CHEMICAL	224.17					
1	0729352	04/14/21 Inverted Paint Green & Blue	224.17		33283	1000 430200	200	101000
200761		02069 NATIONAL LAUNDRY CO	17.18					
1	66286	04/14/21 Red Shop Towels	17.18		33276	1000 430200	300	101000
200762		999998 MATTHEW E JAMES	237.96					
		Water Operator Exam Review - Kalispell, MT - April 21 & 22						
1	04/23/21	Mileage/Meals Matthew James	237.96			5210 430500	370	101000
200763		00144 POSTMASTER	353.33					
1	04/23/21	5/21 Newsletter - 1166	88.33			1000 410240	310	101000
2	04/23/21	5/21 Newsletter - 1166	88.33			5210 430514	310	101000
3	04/23/21	5/21 Newsletter - 1166	88.34			5310 430614	310	101000
4	04/23/21	5/21 Newsletter - 1166	88.33			5410 430814	310	101000
200764		01345 STERLING CODIFIERS	426.00					
1	7605 03/31/21	S-3 Supplement Ord 840-844	106.50			1000 410550	300	101000
2	7605 03/31/21	S-3 Supplement Ord 840-844	106.50			5210 430570	300	101000
3	7605 03/31/21	S-3 Supplement Ord 840-844	106.50			5310 430670	300	101000
4	7605 03/31/21	S-3 Supplement Ord 840-844	106.50			5410 430870	300	101000
200765	275518	00512 MT DEPARTMENT OF ADMINISTRATION	1,700.00					
1	04/26/21	2020 AFR Filing Fee	425.00			1000 410550	300	101000
2	04/26/21	2020 AFR Filing Fee	425.00			5210 430570	300	101000
3	04/26/21	2020 AFR Filing Fee	425.00			5310 430670	300	101000
4	04/26/21	2020 AFR Filing Fee	425.00			5410 430870	300	101000
200766	-98327E	01994 BEST BUY	26.99					
1	8064494815	04/22/21 TV Wall Mount	26.99*		33207	1000 460442	200	101000
200767		01866 SHELBY PAINT AND HARDWARE	265.25					
1	14917 03/22/21	CFD Paint	71.98*		32899	1000 420400	200	101000
2	14927 03/29/21	CFD Brushes/Paint Tray/Paint	85.41*		32899	1000 420400	200	101000
3	14929 03/30/21	RFD Primer/Tape/Cover/Filters	107.86*		32899	1000 420401	200	101000
200768	-98326E	02444 GREAT FALLS FENCE	56.00					
1	04/27/21	Roll of Wire	56.00		33296	5410 430840	200	101000

04/29/21
13:34:10

CITY OF SHELBY
Claim Details
For the Accounting Period: 4/21

Page: 11 of 13
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200769		00653 GREAT WEST ENGINEERING	10,926.56					
1	23863	04/23/21 Wellfield Improvements	10,926.56			5210 430501	950 2285	101000
200770		00039 PETTY CASHIER	19.99					
1	2907	04/09/21 Jessi Latray - Tide	19.99*			1000 460442	200	101000
200771		01215 SCHOOL DISTRICT #14	2,750.00					
1	04/28/21	TBD Golf Tournament Sponsor	2,750.00			7199 212500		101000
200772	-98325E	02443 ALIBI	126.50					
1	54567	04/16/21 Tri City Dinner	63.25		33293	1000 430200	200	101000
2	54567	04/16/21 Tri City Dinner	63.25		33293	5310 430600	200	101000
200773	-98324E	01230 ALBERTSONS	16.94					
1	04/15/21	Tri City Napkins/Drinks/Forks	16.94		33294	1000 430200	200	101000
200774	-98323E	01566 RED LION HOTEL	101.36					
		Water Operator Exam Review - Kalispell, MT - April 21 & 22						
1	248985	04/22/21 Lodging-James	101.36		33290	5210 430500	370	101000
200775		01338 BALLANTYNE WELDING	187.50					
1	7170	03/31/21 Repair Garbage Tk Brackets	187.50		33292	5410 430830	300	101000
200776		00703 RECREATION SUPPLY CO	2,256.93					
1	414951	04/24/21 Underwater Lights/Paint	2,256.93		33289	1000 460445	200	101000
200777		02285 KANN MANUFACTURING CORP	251.43					
1	2104116	04/21/21 Threaded Cable	54.41*		33291	5410 430830	200	101000
2	2104171	04/28/21 Threaded Cable/Cable	197.02*		33291	5410 430830	200	101000
200778		02486 MARIAS RIVER CONTRACTING LLC	2,824.00					
1	1066	04/23/21 Concrete Alley Repair	2,824.00		33288	1000 430200	300	101000
200779	-98322E	02540 HARBOR FREIGHT TOOLS	74.95					
1	162163	04/23/21 Pliers/Pipe Wrench/Pry Bar	74.95		33298	1000 430200	200	101000
200780	-98321E	02279 NORTH 40 OUTFITTERS	19.96					
1	04/23/21	Giant Destroyer	19.96		33297	1000 460430	200	101000

04/29/21
13:34:10

CITY OF SHELBY
Claim Details
For the Accounting Period: 4/21

Page: 12 of 13
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$	Cash				
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
<hr/>									
200781		01019 BOUMA TRUCK SALES INC	13,514.77						
Council Approved 12/7/20									
Fabrication of 1999 Peterbilt 330 Daycab - ISC Cummins - 10 spd Trans									
Serial #1NPNLZ9XOXS514343									
1	33040	03/10/21 Fabrication 1999 Peterbilt	3,378.69		33299	1000	430200	900 101000	
2	33040	03/10/21 Fabrication 1999 Peterbilt	3,378.69*		33299	5210	430501	900 101000	
3	33040	03/10/21 Fabrication 1999 Peterbilt	3,378.70		33299	5310	430601	900 101000	
4	33040	03/10/21 Fabrication 1999 Peterbilt	3,378.69*		33299	5410	430831	900 101000	
# of Claims		71	Total:	125,896.52					
Total Electronic Claims			2,331.96	Total Non-Electronic Claims			123564.56		

04/29/21
13:34:11

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 4/21

Page: 13 of 13
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$64,255.97
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$12,060.34
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$1,469.64
5210 WATER UTILITY	
101000 Cash-Operating	\$22,975.31
5310 SEWER UTILITY	
101000 Cash-Operating	\$8,069.02
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$10,740.48
5720 STORM DRAINAGE	
101000 Cash-Operating	\$3,575.76
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$2,750.00
Total:	\$125,896.52

Building Inspector Report April 2021

4/29/2021

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
---	4/6/2021	LDR	Sally Serrano	Nob Hill	53	8&9	568 6th Ave S	zoning-fence variance hearing	-	50.00
4428	4/28/2021	MDR	Todd Gianarelli	Johnson 2nd	8	14	327 9th Ave N	zoning-fence on blvd	-	36.00
									\$ -	\$ 86.00
1 Permits issued this Month									Job Evaluation Totals	TOTALS

FISCAL YTD TOTALS	
Number of Permits	16
Permit Fees	\$ 7,197.00
Total Job Values	\$ 894,000.00

MINUTES OF THE PARK & RECREATION COMMITTEE

April 26, 2021

In attendance: Gary McDermott, Pat Frydenlund, Lyle Kimmet, Luis Correa, Jessi LaTray, Eric Tokerud and Lorette Carter reporting.

Civic Center:

Jessi reported the TV has been installed and toys purchased for the little ones in the Fun Zone (new name of the Teen Room). An email was received from Ariel Weishaar thanking the City for the beautiful new toys, kids chairs and table. She said the room is very welcoming and the little kids are thoroughly enjoying the new space and toys.

Our Saturday attendant Michelle White's last Saturday is May 1st.

Summer activities at the Civic Center will include movie days on the 1st and 3rd Wednesday of each month and roller skating will be Tuesdays and Thursdays from 1:00 p.m. to 3:00 p.m.

Classes will continue through the summer with some changes to hours as the summer is less busy.

Swim team signups will be Tuesday, April 29th at the Civic Center. Swimmers will also need to purchase a monthly pool pass.

Jessi will begin advertising if someone wants to play walleyball or basketball over the weekend, they can check out the walleyball net and balls from the office and return on Mondays. This creates a system to track who is responsible for the equipment.

Rob is still working with Ian Odden to get the lockers for the hallway and install coat hooks.

City Facilities:

Roadrunner Recreation Trail: Word has been received on the RTP grant application for a single-track mountain bike trail. Fish Wildlife & Parks awarded the City \$29,840.00 which is half of the estimated construction cost of the trail build (\$59,680.00). City officials will participate in a conference call with FWP grant specialists in early May to complete the start-up documentation.

The Shelby Lions Club moved the Diabetes Awareness Walk from June to September because of conflicts.

This spring or early summer the City crew will initiate a trail sealing project to extend the life to the asphalt.

Krysko Skate Park: Lorette reported the Montana State Parks Land Water Conservation Fund application was not submitted to the National Park Service for April funding as the MT LWCF 2019 funds still needed to be distributed. The Shelby City Council approved \$30,600.00 in which to complete concrete work, irrigation and sod this spring. Lorette rewrote the LWCF grant application to reflect the work that will be completed and requested funding to construct the play structure in Meadowlark Park and the amenities for Krysko Park. The city crew is currently tearing out the concrete

on the west side and will bring in good fill dirt before other work begins. LWCF award announcement will be in late summer. The cameras have been purchased for the skate park and will be installed in the coming weeks.

Swimming Pool: City staff has been working at the pool painting locker rooms and doors on the interior and exterior. A new sign will be installed at the gate entrance of the Splash Park and the funder sign will be installed on the pool exterior leading into the Splash Park. The pool inspection was conducted and our pool is too shallow as per regulations for a diving board. The inspector did suggest seeking a variance. Luis will look into the variance. He will also work with Lexy on staff scheduling and a cell phone usage policy for lifeguards. City Hall will work on internet capacity to streamline the purchase of passes.

Kristen Russell emailed the following: "Swim team sign-ups are scheduled for Tuesday, April 27th at the Shelby Civic Center. This will make it easier for purchasing of pool passes for the summer. We are still hoping to start practice in the pool by May 31st. Our Shelby Swim Meet is scheduled for Saturday, June 5th. It will most likely be a one-day meet, but if that changes, we will let Lexy know ASAP."

It was suggested the City offer a free day of swimming, possibly the first week of June in the evenings before school lets out. Lexy can make that decision with her lifeguards if they need training days.

The Splash Park components will be installed in mid-May as weather permits.

Shelby Park System: Luis reported he will have 5 seasonal park employees this summer. The Shelby baseball bathrooms have been opened for the summer. The campground bathrooms will follow. Terry will make improvements to the campground bathroom this summer.

An application to AARP was submitted for the creation of a dog park at Lake Shelby Campground Area.

The City has purchased park signs in the same color/design as the welcome signs.

Rob Tasker will begin installing the signs later in May.

The City also received word they have been awarded funding for a third welcome sign for the west entrance into Shelby.

Historic Shelby High: Luis reported the ditch that was trenched on the back side of the grass area of the property will be repaired.

Champions Park: Work continues at Champions Park on the lighting. Pat Barber said he should have it complete by mid-May. The Champions Park Committee has ordered another sponsored bench from Blue Imp of Medicine Hat. The bench is in honor of Theo and Herb Kluth. Deb Clark, committee member, has sold an additional 20 homesteader stones. The Committee will collect field stones and get them to Glacier Monuments in the next month. The Committee hopes to complete the monument sign this summer. The Committee has also scheduled a centennial celebration for July 4, 2023 at the Park.

Tree Board:

Tree Amigos of Great Falls will be in Shelby, May 11th to remove 10 Green Ash trees as part of the Hazardous Tree Removal Grant. The trees will be removed from the former Bitterroot School – south side and Historic Shelby High – east side. The City has ordered new trees as part of the Montana Community Urban Forestry Grant, Arbor Day Grant and Urban Forestry Development Grant. They will be planted in late May.

New Business:

Main Street vacant store fronts: City Attorney Bill Hunt is working on an agreement for the artists – City and property owners for displaying artwork in vacant store front windows. Erin Wanken has several local artists lined up to display personal artwork. Eric Tokerud, committee member, has also connected the City with the SHS art teacher to see if there are students interested in painting windows.

Arbor Day: Friday, April 30th is Arbor Day. Shelby students and staff will be cleaning around the school campus; sports complex; Aronow Park; and several other public areas within our community Thursday, April 29th. Other groups cleaning an area of the community include: Marias Medical Center; Marias Heritage Center; Leavitt Group; St. William's Youth Group; Chamber; Toole County 4-H Ambassadors; Shelby Swim Team; and Shelby Baseball Association.

Spring Clean Up ~ April 19th – 29th: The City has been collecting garbage this week as part of Clean Up Week. If residents don't have a means to get large items to the landfill they can always call the City Shop to assist in picking up items.

Mountains of Cans Challenge: The Shelby Recycling Association is hosting the 5th annual aluminum collection event with Shelby Elementary students. Students will bring their aluminum cans before school on the morning of Friday, May 14th. Each class will have a section of the parking lot to drop off crushed cans. The grade with the largest volume of cans will win a roller-skating party compliments of the City. They will also receive recycling bags from the Shelby Recycling Association. Mr. Tokerud's students will help transfer the cans to the aluminum trailer. Recycling member, Crissy Bauman will then transport the trailer to Steel Etc., Great Falls. In past years, students have brought over 1,000 pounds of aluminum cans.

With no further business, the next meeting is scheduled for Monday, May 24, 2021.

Attachments: Summer Activities (from May Newsletter)

Reported by Lorette Carter

What's there to do this summer? LOTS!!!

With summer almost here, the City hopes you and your family will have a great summer taking part in all there in to do in and around Shelby. The following is a list of kid's activities we are aware of:

Activity	Location	Dates	Age Group	Cost	Contact
JUNE					
Shelby School District Summer Food Program	Locations will be determined at a later date.	June – September	School age		District Office 424-8910 Ext. 1
Shelby Civic Center	669 Park Avenue	Open daily	All ages	Yes	Civic Center 434-5114
Civic Center Summer Movie Series	669 Park Avenue	1 st & 3 rd Wednesday of the month – June, July & August	All ages	Yes	Civic Center 434-5114
Civic Center Roller Skating	669 Park Avenue	Tuesdays & Thursdays 1:00 to 3:00pm	All ages	Yes	Civic Center 434-5114
Shelby Swimming Pool/Splash Park	121 12 th Avenue No.	June 7 th – August	All ages	Yes	Shelby Pool 434-5311
Shelby Swim Team	Shelby Pool 121 12 th Ave. No.	June – August 7 th	4-18 years	Yes	B. Blevins 424-5864
Shelby Basketball Camp	Shelby Schools	June 7-9 th	1 st -4 th grade 10:00-11:30am 5 th – 8 th 2:00 – 4:00pm	Yes	T. Reynolds 424-8910 Ext. 2
Toole County Library Summer Program- Tales & Tails	229 2 nd Ave. So.	June 4 th – June 30 th Weekly scavenger hunts June 28 th – Arts & Crafts July 5 th – Annamae class	K-5 th grade	No	Toole County Library 424-8345
Toole County Library Story Hour	229 2 nd Ave. So.	Thursdays at 10:00 in June	Pre-school	No	Toole County Library 424- 8345
Shelby Volleyball Camp	Shelby High School	June 14-16 th	3 rd -8 th grade	Yes	L. Fisher 262-3413
Shelby Wrestling Camp	Shelby Elementary School	TBD	K-12 th grade	Yes	T. White 424-8910 Ext. 3
Open mat wrestling	Shelby Elementary Gym	TBD	5-12 th grade	No	T. White 424-8910 Ext. 3

RESOLUTION NO. 2032

RESOLUTION OF INTENTION OF THE CITY OF SHELBY TO
INCREASE LANDFILL RATES FOR RESIDENTIAL AND
COMMERCIAL USERS EFFECTIVE JUNE 2021 BILLING

WHEREAS, the City of Shelby, Montana (the "City") owns and operates a landfill to dispose of garbage; and,

WHEREAS, the City also provides a garbage collection service which collects garbage from residential and commercial customers; and,

WHEREAS, the City owns and operates equipment to properly dispose of garbage at the landfill; and,

WHEREAS, the City pays its employees to dispose of garbage in and maintain the landfill; and,

WHEREAS, the City has certain other financial obligations associated with the landfill such as contributing to a fund to close it after its useful life and debt service; and,

WHEREAS, the funds for providing garbage collection and landfill come from the City's Solid Waste Fund; and,

WHEREAS, the City has not increased its garbage collection and landfill rates since November, 2014; and

WHEREAS, it is necessary to increase the landfill rates in order to provide for sufficient funds to operate and maintain the landfill; and,

WHEREAS, the City proposes to enact an ordinance increasing the rates for garbage collection and landfill incrementally with landfill rates increasing effective June 2021 billing and garbage collection increasing effective June 2022 billing.

WHEREAS, the City is providing notice and a public hearing prior to the passage or enactment of an ordinance or resolution imposing, establishing, changing or increasing rates, fees, or charges for landfill rates.

NOW, THEREFORE, BE IT RESOLVED by the City Council (the "Council") of the City as follows:

Section 1. Reason for Proposed Increase in Landfill Rates. It is the intent of the City to implement a rate increase for users of the landfill as set forth herein. The reason for the proposed increase in rates is that the City will need to increase rates in order to pay for cost of service, recent repairs, current and future maintenance, inflation and debt service.

Section 2. Existing Rate Charge. The City currently imposes a rate charge on the landfill which is not sufficient to the amount necessary to pay the costs of maintaining the landfill, cost of service and debt service. The current Rate Charge for customers are:

Current Charge

1 time per week pickup

Minimum Charge	\$14.50
1 ½ Yard Container	\$31.00
2 Yard Container	\$46.00
3 Yard Container	\$62.00
4 Yard Container	\$92.00

20 Yard Container

1 time a week pickup	\$115.00*
2 times a week pickup	\$230.00*
3 times a week pickup	\$345.00*
4 times a week pickup	\$460.00*

*minimum weekly charge

Section 3. Proposed New Rates. The new Rate Charge for all customers will be:

Proposed Charge

1 time per week pickup

Minimum Charge	\$17.50
1 ½ Yard Container	\$37.50
2 Yard Container	\$55.50
3 Yard Container	\$75.00
4 Yard Container	\$111.00

20 Yard Container

1 time a week pickup	\$138.75*
2 times a week pickup	\$277.50*
3 times a week pickup	\$416.25*
4 times a week pickup	\$555.00*

*minimum weekly charge

Section 4. Public Hearing. A public hearing on the rate increase will be held on May 17, 2021, commencing at 6:30 pm at the Shelby City Hall, 112 1st Street South, Shelby Montana 59474. For further information, contact Jade Goroski, City Finance Officer, at 406-434-5222, Shelby City Hall, 112 1st Street South, Shelby Montana 59474.

If approved, the Proposed New Rates will be effective June 2021 billing.

Section 5. Notice. The Clerk is hereby authorized and directed to provide notice of this proposed rate increase and public hearing pursuant Montana Code Annotated Section 7-1-4127 by publication in the approved newspaper two times with at least 6 days separating each publication between no more than 28 days prior to the hearing and no less than 3 days prior to the hearing; and by mail to all customers at least 7 days and not more than 30 days prior to the hearing. The notice must contain the estimated amount of increase; the date, time, and place of hearing; a brief statement of the proposed action; and the address and telephone number of a person who may be contacted for further information regarding the hearing.

This Notice and the Notice for the Garbage Collection Rate hearing may be combined into one notice.

Publish in The Shelby Promoter 5/5/21 and 5/12/21.

Passed and approved this 3rd day of May, 2021.

Gary McDermott, Mayor

Attest:

Jade Goroski, Finance Officer

RESOLUTION NO. 2033

RESOLUTION OF INTENTION OF THE CITY OF SHELBY TO
INCREASE GARBAGE COLLECTION RATES
FOR RESIDENTIAL AND COMMERCIAL USERS
EFFECTIVE JUNE 2022 BILLING

WHEREAS, the City of Shelby, Montana (the "City") provides a garbage collection service that picks up garbage from residential and commercial customers;

WHEREAS, the City disposes the garbage it collects in the landfill which is a separate service; and,

WHEREAS, to provide the garbage collection service, the City owns garbage trucks, containers and other equipment which require ongoing maintenance, service, repair, periodic replacement, fuel and other costs; and,

WHEREAS, the City pays for its employees to operate, maintain, service and repair its garbage trucks, containers and other garbage collection equipment; and,

WHEREAS, the funds for providing garbage collection and landfill come from the City's Solid Waste Fund which has some debt; and,

WHEREAS, the costs of providing garbage collection service has increased and will continue to increase; and,

WHEREAS, the City has not increased its garbage collection and landfill rates since November 2014; and

WHEREAS, the City must increase the garbage rates for its garbage collection service in order to collect sufficient revenues to in order to the pay costs associated with garbage collection and debt services; and,

WHEREAS, the City proposes to enact an ordinance increasing the rates for garbage collection and landfill incrementally with landfill rates increasing effective June 2021 billing and garbage collection increasing effective June 2022 billing.

WHEREAS, the City is providing notice and a public hearing prior to the passage or enactment of an ordinance or resolution imposing, establishing, changing or increasing rates, fees, or charges for garbage collection rates.

NOW, THEREFORE, BE IT RESOLVED by the City Council (the "Council") of the City as follows:

Section 1. Reasons for Proposed Increase in Garbage Rates. It is the intent of the City to implement a rate increase for users of the garbage service as set forth herein. The reason for the proposed increase in rates is that the City will need to increase rates in order to pay for cost of service, recent repairs, current and future maintenance, future replacement of garbage trucks and containers, inflation, and debt service.

Section 2. Existing Rate Charge. The City currently imposes a rate charge on the garbage services which is not sufficient to the amount necessary to pay the costs of maintaining the cost of service, and debt service. The current Rate Charge for customers are:

Current Charge

1 time per week pickup

Minimum Charge	\$14.50
1 ½ Yard Container	\$26.00
2 Yard Container	\$38.00
3 Yard Container	\$52.00
4 Yard Container	\$76.00

20 Yard Container

1 time a week pickup	\$95.00*
2 times a week pickup	\$190.00*
3 times a week pickup	\$285.00*
4 times a week pickup	\$380.00*

*minimum weekly charge

Section 3. Proposed New Rates. The new Rate Charge for all customers will be:

Proposed Charge

1 time per week pickup

Minimum Charge	\$17.50
1 ½ Yard Container	\$31.50
2 Yard Container	\$46.00
3 Yard Container	\$63.00
4 Yard Container	\$92.00

20 Yard Container

1 time a week pickup	\$115.00*
2 times a week pickup	\$230.00*
3 times a week pickup	\$345.00*
4 times a week pickup	\$460.00*

*minimum weekly charge

Section 4. Public Hearing. A public hearing on the rate increase will be held on May 17, 2021, commencing at 6:30 pm at the Shelby City Hall, 112 1st Street South, Shelby Montana 59474. For further information, contact Jade Goroski, City Finance Officer, at 406-434-5222, Shelby City Hall, 112 1st Street South, Shelby Montana 59474.

If approved, the Proposed New Rates will be effective June 2022 billing.

Section 5. Notice. The Clerk is hereby authorized and directed to provide notice of this proposed rate increase and public hearing pursuant Mont. Code Ann. Section 69-7-111 by publication in the approved newspaper 3 times with at least 6 days separating each publication between no more than 28 days prior to the hearing and no less than 3 days prior to the hearing; and by mail to all customers at least 7 days and not more than 30 days prior to the hearing. The notice must contain the estimated amount of increase, the date, time, and place of hearing; a brief statement of the proposed action; and the address and telephone number of a person who may be contacted for further information regarding the hearing.

Publish in The Shelby Promoter 5/5/21 and 5/12/21.

Passed and approved this 3rd day of May, 2021.

Gary McDermott, Mayor

Attest

Jade Goroski, Finance Officer

TRIPLE TREE ENGINEERING



April 19, 2021

Mayor and City Council
City of Shelby
112 1st Street South
Shelby, MT 59474

**RE: Shelby Front Street Lighting/C&G (PN 20-42)
Proposed Amendment 1**

Dear Mayor and City Council:

We would like to request an amendment for additional work completed on the Shelby Front Street Lighting/C&G project. The original project included survey, design, and construction engineering for the following:

1. Curb and Gutter along the north side of Highway 2 from 7th Avenue to Wilson Avenue
2. 340 feet of sidewalk along the south side of Highway 2 between 7th and 8th Avenue
3. Drainage issue along the west side of 9th Avenue near entrance to MRE office
4. Drainage issue at the intersection of 12th Avenue and Marias Valley Road
5. Lighting along both sides of Highway 2

In addition, the following items were also completed for the project:

1. Survey and design of the drainage issue at the intersection of 6th Avenue and Highway 2
2. Survey and design of 100 feet of sidewalk along the south side of Highway 2 between 5th and 6th Ave.
3. Survey and design of 380 feet of sidewalk and approach between 6th Avenue and 7th Avenue
4. Survey and design of 535 feet of sidewalk between 9th and 11th Avenue
5. Survey and design of 560 feet of sidewalk and approaches between 12th Avenue and Harding Avenue
6. Survey of 480 feet of sidewalk between Harding Avenue and Wilson Avenue
7. Re-design of the lighting and analysis to utilize lighting only on the north side of Highway 2 when business owners did not accept lighting on the south side of Highway 2
8. Asphalt improvements along Marias Valley Road
9. Hydraulic analysis for curb and gutter and inlets along the north side of Highway 2 from Marias Valley Road to Wilson Avenue as required by MDT

Exhibit A includes the original agreement items shown in green and the additional items shown in purple.

Our budget for the project is \$68,500 and we have currently expended \$77,075.05 at a rate of \$125/hour for Engineer III and \$105 for Engineer I through design and bidding. The remaining work includes construction engineering, which we will limit as much as possible, while providing oversight to see that the project is constructed in accordance with the plans and specifications.

TRIPLE TREE ENGINEERING



Due to the additional work noted above, we are currently over budget by $\$77,075.05 - \$68,500 = \$8,575.05$. We anticipate an additional $\$14,900$ to perform construction engineering for the project and incorporate laydown curb into the project as requested. We would like to respectfully request an amendment for $\$8,575.05 + \$14,900 = \$23,475$. Although the project has been adjusted to only construct some of the items that were designed, the work completed can be utilized for the upcoming TA grant applications along with construction of the project in the future.

If the approved, please sign the attached amendment. Or, please let me know if you would like us to make any changes. Thank you for considering the amendment, and please call me anytime at (406) 461-0692 if you have any questions or need additional information.

Sincerely,

Triple Tree Engineering, Inc.

A handwritten signature in black ink that reads "Bradley Koon". The signature is written in a cursive, flowing style.

Brad Koon, P.E.

Encl: Proposed Engineering Amendment – Shelby Front Street Lighting/C&G (PN 20-42)

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services – Task Order Edition** dated July 6, 2020.

Amendment to Task Order No. 1 – Shelby Front Street Lighting/C&G (PN 20-42)

1. Background Data:

- a. Effective Date of Task Order: November 16, 2020
- b. Owner: City of Shelby
- c. Engineer: Triple Tree Engineering, Inc.
- d. Specific Project: Design and construction engineering services for street lighting, curb and gutter, and sidewalk along Highway 2 in Shelby Montana

2. Description of Modifications

- a. Engineer shall perform the following Additional Services:
 - *Reference attached amendment request letter dated April 19, 2021.*
- b. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: [REDACTED]
- c. The responsibilities of Owner with respect to the Task Order are modified as follows: [REDACTED]
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
 - **\$23,475**
- e. The schedule for rendering services under this Task Order is modified as follows: [REDACTED]
- f. Other portions of the Task Order (including previous amendments, if any) are modified as follows: [REDACTED]

3. Task Order Summary (Reference only)

a.	Original Task Order amount:	\$68,500.00
b.	Net change for prior amendments:	\$0.00
c.	This amendment amount:	\$23,475.00
d.	Adjusted Task Order amount:	\$91,975.00

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

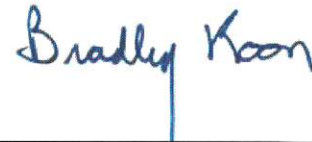
Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is May 3, 2021.

OWNER: City of Shelby

ENGINEER: Triple Tree Engineering, Inc.

By:

By:



Title: Mayor

Title: Project Manager

Date
Signed: _____

Date 4/19/2021
Signed: _____

TRIPLE TREE ENGINEERING



May 3, 2021

Mayor and City Council
City of Shelby
112 1st Street South
Shelby, MT 59474

**RE: Proposed Task Order No. 3
Sullivan and Cowpath Dam Inspection**

Dear Mayor and City Council:

Per your request, please reference the attached proposed task order to perform the 5-year dam inspection on the Sullivan and Cowpath Dams as required by the Montana Department of Natural Resources. We propose to complete the inspection and report in accordance with DNRC Water Resources Division Dam Safety Rules (ARM 36.14.603) on a time and materials basis not to exceed \$5,000. As required by the DNRC, the inspection will be completed no later than June 9, 2021 and the report will be submitted no later than 90 days thereafter.

The task order has been prepared with reference to the Task Order Agreement between the City of Shelby and Triple Tree Engineering, Inc. dated July 6, 2020. Please review and if you approve, sign and email a scanned copy of the agreement back to me. Please call me anytime at (406) 461-0692 if you have any questions or need additional information.

Thank You!

Sincerely,

Triple Tree Engineering, Inc.

Brad Koon, P.E.

Encl: Proposed Task Order No. 3 – Sullivan and Cowpath Dam Inspection

TASK ORDER

This is Task Order No. 3,
consisting of 2 pages.

Task Order – Sullivan and Cowpath Dam Inspection (PN 21-24)

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated July 6, 2020 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: May 3, 2021
- b. Owner: City of Shelby
- c. Engineer: Triple Tree Engineering, Inc.
- d. Specific Project (title): Sullivan and Cowpath Dam Inspection
- e. Specific Project (description): Perform inspection and report for the Sullivan and Cowpath Dams in accordance with the Montana Department of Natural Resources (DNRC) Water Resources Division Dam Safety Rules (ARM 36.14.603).

2. Services of Engineer

The operation permits for the Cowpath and Sullivan dams are up for renewal. The State's Dam Safety Act requires completion of a formal inspection of the dams every five years by a professional engineer.

A. The specific services to be provided or furnished by Engineer under this Task Order are as follows:

- 1. Visit the Sullivan and Cowpath Dams and perform a visual inspection
 - a. Document the inspection with notes and photos.
 - b. Coordinate the inspection with Anthony Moritz (Engineering Analyst (DNRC))
- 2. Complete the DNRC Dam Safety Checklist
- 3. Prepare an inspection report and submit to the City of Shelby and DNRC

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B.

4. Task Order Schedule

- A. Perform Dam Inspection no later than June 9, 2021.
- B. Prepare and submit Dam Inspection Report no longer than 90 days after the date of the inspection

5. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order utilizing the Standard Hourly Rates plus Expenses basis of compensation not to exceed \$5,000.
- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

6. Consultants retained as of the Effective Date of the Task Order: None

Task Order Form

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and American Society of Civil Engineers. All rights reserved.

7. Other Modifications to Agreement and Exhibits: None

8. Attachments: None

9. Other Documents Incorporated by Reference: Agreement Between Owner and Engineer for Professional Services – Task Order Edition dated July 6, 2020.

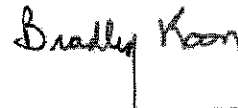
10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is May 3, 2021.

OWNER: City of Shelby
By:

ENGINEER: Triple Tree Engineering, Inc.
By:



Print Name: Gary Mc Dermott

Print Name: Brad Koon

Title: Mayor

Title: President

Engineer License or Firm's
Certificate No. (if required): 14124
State of: Montana

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jade Goroski

Name: Brad Koon

Title: Finance Officer

Title: Project Manager

Address: 112 1st St. South
Shelby, MT 59474

Address: 3102 Old Broadwater Ln.
Helena, MT 59601

E-Mail
Address: jade@shelbymt.com

E-Mail
Address: bkoon@tripletreemt.com

Phone: (406) 434-5222

Phone: (406) 461-0692

Task Order Form

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Page 2

Auxiliary Ladies,

On behalf of the City
of Shelby, thank you so
much for the contribution
to the pool recreation
pass fund. There are
so many children who will
be able to enjoy the pool
this summer because of
your wonderful generosity.

Thank you!

City of Shelby



First State Bank
P.O. BOX 913
of Shelby 406/434-5567
SHELBY, MONTANA 59474-0913

Pay to the order of *City of Shelby*

One hundred seventy and 00/100

\$ *370.00*

THREE BUTTES AUXILIARY 2484
SHELBY, MT 59474

4-21-91

93-227/929 *1424*

3 Buttes VFW Ladies Auxiliary 2484
want to say thank you for all you
do for our community. We know how
important the pool is to our children.
Thank you for your support of our
auxiliary through the years.

Donna Spencer
Cathy Snyder
Donna Spencer
Laurie Gamm
Rosalie Marley

Sherry Cullen
Shirley Hardner