

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
April 5, 2021
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 03/15/21 (pgs. 5-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 03/31/21 (pgs. 8-22)

BUILDING INSPECTOR

- Building Inspector Report, March 2021 (pg. 23)
- Dangerous Building, 233 2nd Ave SE (pgs. 24-32)

COMMITTEE REPORTS

- Park & Rec Committee Meeting Minutes, 3/29/21 (pgs. 33-38)

CITY ATTORNEY

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CITY FINANCE OFFICER

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- City of Shelby Landfill Engineering Consulting Services (pg. 39)
- Krysko Skate Park (pgs. 40-44)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

April 5, 2021

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

April 12, 2021

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Deputy Clerk, Bldg Inspector, Flesch, Clark)

April 19, 2021

- 6:30 p.m. **Regular City Council Meeting**

April 26, 2021

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Civic Center Manager,
 Frydenlund, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 03/15/2021
2. Claims Report, 03/31/2021
3. Building Inspector Report, March 2021
4. 3/30/21 Letter from Rob Tasker re: Dangerous Building
5. Park & Rec Committee Meeting Minutes, 03/29/2021
6. Amendment No. 22 - City of Shelby Landfill Engineering Consulting Services
7. Krysko Skate Park pictures and estimates

C. Correspondence

1. 3/25/21 Toole County Alliance for Youth BG Board Minutes
2. 3/30/21 Letter to Senator Butch Gillespie & Representative Llew Jones re: Shelby Project List
3. 3/31/21 Shelby Area Chamber of Commerce Member Meeting Minutes
4. 4/1/2021 Summary of Port of Northern Montana board meeting
5. City Election Information Added to Shelby Website

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
March 15, 2021**

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Aaron Heaton, Lyle Kimmet and Bill Moritz, Council Members; Tammy Pederson, Deputy Clerk; Luis Correa, City Superintendent and Rob Tasker, Building Inspector.

Other citizens present: Ryan Larson, Toole County Sheriff's Department.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 3/01/2021

MORITZ MADE A MOTION TO APPROVE THE 3/01/2021 MINUTES. SECONDED BY HEATON. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

COMMITTEE REPORTS

- Law Enforcement Report

CITY FINANCE OFFICER

1. City Judge's Report, 2/28/2021
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 2/28/2021
(KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Landfill Closure & Post-Closure Cost Estimates - Barry Damschen Consulting provided a total estimated cost of \$974,742 with a Closure Cost of \$535,221 and Post-Closure Cost of \$439,521. As of December 31, 2020, there was \$464,253.72 on deposit with the trustee leaving a balance of \$510,488 unfunded estimated costs for the remaining life of the landfill (31 years). On April 1st the City will deposit \$16,469 to the landfill trust (\$974,742 - \$464,254 = \$510,488 ÷ 31 years = \$16,469).
MORITZ MADE A MOTION TO APPROVE THE ABOVE ANNUAL LANDFILL DEPOSIT. SECONDED BY CLARK. VOTE AYES - CLARK, FLESCHE, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

A stop sign was installed on the corner of 2nd St S and 5th Ave S. Crews have been busy blading streets and sweeping streets. A new security camera was installed at the shop and landfill.

OTHER MATTERS

1. Historic Shelby High Roof Repairs - Total Bid is \$46,312.
Bid #1, \$21,512, is for roof coating for two foam roofs off the main building. Bid #2, \$24,800, is for roof coating for the TPO roof of the main building.
MORITZ MADE A MOTION TO APPROVE BOTH BIDS. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
2. Wellfield Project Notice to Award - There were five bidders with the engineers recommending the bid of \$1,499,442 be awarded to Diamond Construction from Helena.
MORITZ MADE A MOTION TO AWARD THE WELLFIELD PROJECT TO DIAMOND CONSTRUCTION. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Wellfield Project Notice to Proceed
MORITZ MADE A MOTION TO APPROVE THE WELLFIELD PROJECT NOTICE TO PROCEED FOR DIAMOND CONSTRUCTION. SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
4. Fire Hall and Krysko Skate Park Security System - Received a \$6,971.64 bid from Mountain Alarm Fire & Security from Great Falls for cameras, video recorder and monitor. The recurring cloud-based service would be \$240/year.
KIMMET MADE A MOTION TO APPROVE THE BID FOR A SECURITY SYSTEM FOR THE FIRE HALL AND KRYSKO SKATE PARK. SECONDED BY HEATON. VOTE AYES - CLARK, FLESCH, FRYDENLUND, HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

ADJOURN

AT 8:00 P.M. MORITZ MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, FRYDENLUND,
HEATON, KIMMET, MORITZ. NOES - NONE. ABSENT - NONE. ABSTAIN
- NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

TAMMY PEDERSON, DEPUTY CLERK

04/01/21
09:31:57

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/21

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200616	27481S	01124 FIRST INTERSTATE BANK Landfill Trust Annual - Closure & Post Closure	16,469.00					
1	03/09/21	Landfill Trust Closure	9,600.00*			5410 430840	581	101000
2	03/09/21	Landfill Trust Post Closure	6,869.00*			5410 430840	581	101000
200617		00343 ENERGY LABORATORIES INC	107.00					
1	378076	03/02/21 Lagoon Influent	107.00		33179	5310 430600	300	101000
200618		00400 UTILITIES UNDERGROUND LOCATION	10.92					
1	1025098	02/28/21 6 Locates for 2/21	10.92		33178	5210 430500	300	101000
200619		01137 AQUA TECH LABORATORY	80.00					
1	34223	03/08/21 Monthly Coliform Water Testing	80.00		33181	5210 430500	300	101000
200620	-98361E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	03/05/21	Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	03/05/21	Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000
200621	-98362E	00111 FIRST STATE BANK	133.00					
1	03/02/21	Monthly Bank Service Charge	33.25			1000 410550	300	101000
2	03/02/21	Monthly Bank Service Charge	33.25			5210 430570	300	101000
3	03/02/21	Monthly Bank Service Charge	33.25			5310 430670	300	101000
4	03/02/21	Monthly Bank Service Charge	33.25			5410 430870	300	101000
200622	27484S	00144 POSTMASTER	318.36					
1	03/24/21	3/21 UB Postage	106.12			5210 430570	310	101000
2	03/24/21	3/21 UB Postage	106.12			5310 430670	310	101000
3	03/24/21	3/21 UB Postage	106.12			5410 430870	310	101000
200623		01137 AQUA TECH LABORATORY	20.00					
1	34225	03/08/21 NCMRWA Monthly Water Test	20.00		33181	5210 430500	300	101000
200624		00048 TOOLE COUNTY CLERK & RECORDER	3,031.43					
1	02/28/21	City Judge/Sec Wages	2,161.06			1000 410360	100	101000
2	02/28/21	City Judge/Sec SS	133.42			1000 410360	141	101000
3	02/28/21	City Judge/Sec Medicare	31.20			1000 410360	142	101000
4	02/28/21	City Judge/Sec PERS	189.52			1000 410360	143	101000
5	02/28/21	City Judge/Sec Unemploy Ins	2.59			1000 410360	145	101000
6	02/28/21	City Judge/Sec Workers Comp	16.40			1000 410360	146	101000
7	02/28/21	City Judge Health Insurance	438.63			1000 410360	147	101000
8	02/28/21	City Judge Phone	21.11			1000 410360	344	101000
9	02/28/21	City Judge Travel & Education	37.50			1000 410360	370	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200625	01285 HUNT, WILLIAM E JR	5,833.33						
1	03/30/21 3/21 Legal Services	1,458.34			1000 411100	350	101000	
2	03/30/21 3/21 Legal Services	1,458.33			5210 430513	350	101000	
3	03/30/21 3/21 Legal Services	1,458.33			5310 430613	350	101000	
4	03/30/21 3/21 Legal Services	1,458.33			5410 430813	350	101000	
200626	-98344E 02499 DISH	87.05						
1	03/15/21 Monthly TV at Civic Center	87.05			1000 460442	300	101000	
200627	01862 KENCO SECURITY AND TECHNOLOGY	35.00						
1	2379280 04/01/21 4/21 Fire Alarm Monitoring	35.00			1000 420401	300	101000	
200628	00043 SHELBY GAS ASSOCIATION	3,358.30						
1	03/25/21 3/21 Gas Bill	101.40			1000 411200	343	101000	
2	03/25/21 3/21 Gas Bill	388.10			1000 420400	343	101000	
3	03/25/21 3/21 Gas Bill	388.10			1000 420401	343	101000	
4	03/25/21 3/21 Gas Bill	581.60			1000 460445	343	101000	
5	03/25/21 3/21 Gas Bill	122.40			1000 460442	343	101000	
6	03/25/21 3/21 Gas Bill	200.80*			5410 430840	343	101000	
7	03/25/21 3/21 Gas Bill	179.33			1000 430200	343	101000	
8	03/25/21 3/21 Gas Bill	179.33			5210 430500	343	101000	
9	03/25/21 3/21 Gas Bill	179.33			5310 430600	343	101000	
10	03/25/21 3/21 Gas Bill	179.31			5410 430830	343	101000	
11	03/25/21 3/21 Gas Bill	70.85			1000 411202	343	101000	
12	03/25/21 3/21 Gas Bill	70.85			5210 430520	343	101000	
13	03/25/21 3/21 Gas Bill	70.85			5310 430620	343	101000	
14	03/25/21 3/21 Gas Bill	70.85			5410 430820	343	101000	
15	03/25/21 3/21 Gas Bill	62.20			5210 430500	343	101000	
16	03/25/21 3/21 Gas Bill	513.00			1000 460465	343	101000	
200629	00026 MARIAS RIVER ELECTRIC COOP INC	11,807.75						
1	03/25/21 3/21 Electric Bill	105.60			1000 411200	342	101000	
2	03/25/21 3/21 Electric Bill	243.56			1000 420400	342	101000	
3	03/25/21 3/21 Electric Bill	243.55			1000 420401	342	101000	
4	03/25/21 3/21 Electric Bill	64.88			1000 411202	342	101000	
5	03/25/21 3/21 Electric Bill	64.88			5210 430520	342	101000	
6	03/25/21 3/21 Electric Bill	64.88			5310 430620	342	101000	
7	03/25/21 3/21 Electric Bill	64.86			5410 430820	342	101000	
8	03/25/21 3/21 Electric Bill	119.34			1000 430200	342	101000	
9	03/25/21 3/21 Electric Bill	119.34			5210 430500	342	101000	
10	03/25/21 3/21 Electric Bill	119.34			5310 430600	342	101000	
11	03/25/21 3/21 Electric Bill	119.33			5410 430830	342	101000	
12	03/25/21 3/21 Electric Bill	65.67			1000 440600	342	101000	
13	03/25/21 3/21 Electric Bill	65.66			1000 460430	342	101000	

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object Proj	Account
14	03/25/21	3/21 Electric Bill	494.52			1000	460465	342	101000
15	03/25/21	3/21 Electric Bill	48.69			1000	460439	342	101000
16	03/25/21	3/21 Electric Bill	824.18			1000	460442	342	101000
17	03/25/21	3/21 Electric Bill	3,881.08			2400	430263	342	101000
18	03/25/21	3/21 Electric Bill	4,299.03			5210	430500	342	101000
19	03/25/21	3/21 Electric Bill	763.84			5310	430600	342	101000
20	03/25/21	3/21 Electric Bill	35.52			5410	430840	342	101000
200630		01851 CT CLEANING	1,200.00						
1	03/30/21	3/21 Janitorial Service	75.00			1000	411202	390	101000
2	03/30/21	3/21 Janitorial Service	75.00			5210	430520	390	101000
3	03/30/21	3/21 Janitorial Service	75.00			5310	430620	390	101000
4	03/30/21	3/21 Janitorial Service	75.00			5410	430820	390	101000
5	03/30/21	3/21 CC Janitorial Service	900.00			1000	460442	300	101000
200631		02368 OPTUM	25.50						
1	9510079893	03/15/21 HSA Service Fee	6.38			1000	410550	300	101000
2	9510079893	03/15/21 HSA Service Fee	6.38			5210	430570	300	101000
3	9510079893	03/15/21 HSA Service Fee	6.37			5310	430670	300	101000
4	9510079893	03/15/21 HSA Service Fee	6.37			5410	430870	300	101000
632		02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	64114	02/28/21 Express Pay Online Monthly Fee	15.00			5210	430570	300	101000
2	64114	02/28/21 Express Pay Online Monthly Fee	15.00			5310	430670	300	101000
3	64114	02/28/21 Express Pay Online Monthly Fee	15.00			5410	430870	300	101000
200633		00309 PREFERRED OFFICE EQUIPMENT	343.28						
1	36599	03/16/21 3/21 Maintenance/Copies	45.88			1000	411050	300	101000
2	36599	03/16/21 3/21 Maintenance/Copies	45.89			1000	410550	300	101000
3	36599	03/16/21 3/21 Maintenance/Copies	45.89			5210	430570	300	101000
4	36599	03/16/21 3/21 Maintenance/Copies	45.89			5310	430670	300	101000
5	36599	03/16/21 3/21 Maintenance/Copies	45.88			5410	430870	300	101000
6	36567	03/15/21 3/21 Maintenance/Copies CC	69.29			1000	460442	300	101000
7	36583	03/15/21 3/21 Maintenance/Copies Shop	22.28		33185	1000	430200	300	101000
8	36583	03/15/21 3/21 Maintenance/Copies Shop	22.28*		33185	1000	420500	300	101000
200634		01388 3 RIVERS COMMUNICATIONS INC	891.45						
1	03/01/21	3/21 Phone Bill	19.82			1000	420500	344	101000
2	03/01/21	3/21 Phone Bill	49.47*			1000	410550	344	101000
3	03/01/21	3/21 Phone Bill	49.47*			5210	430570	344	101000
4	03/01/21	3/21 Phone Bill	49.48*			5310	430670	344	101000
5	03/01/21	3/21 Phone Bill	49.48*			5410	430870	344	101000
6	03/01/21	3/21 Phone Bill	21.16			1000	430200	344	101000
7	03/01/21	3/21 Phone Bill	21.16			5210	430500	344	101000
8	03/01/21	3/21 Phone Bill	21.16			5310	430600	344	101000

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CITY OF SHELBY
Claim Details
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* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$				Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
9	03/01/21	3/21 Phone Bill	21.16			5410 430830	344	101000
10	03/01/21	3/21 Phone Bill	171.71			1000 460442	344	101000
11	03/01/21	3/21 Phone Bill	68.48			1000 420400	344	101000
12	03/01/21	3/21 Phone Bill	68.47			1000 420401	344	101000
13	03/01/21	3/21 Phone Bill	7.71*			1000 410200	344	101000
14	03/01/21	3/21 Phone Bill	7.71*			5210 430512	344	101000
15	03/01/21	3/21 Phone Bill	7.71*			5310 430612	344	101000
16	03/01/21	3/21 Phone Bill	7.71*			5410 430812	344	101000
17	03/01/21	3/21 Phone Bill	45.93			1000 460445	344	101000
18	03/01/21	3/21 Phone Bill	136.70			5310 430600	344	101000
19	03/01/21	3/21 Phone Bill	33.48			5210 430500	344	101000
20	03/01/21	3/21 Phone Bill	33.48			5210 430500	344	101000
200635	27483S	02468 T-MOBILE	245.76					
1	03/10/21	Mobile Charge	26.10			1000 420500	344	101000
2	03/10/21	Mobile Charge	47.60			1000 411050	344	101000
3	03/10/21	Mobile Charge	47.60			1000 440600	344	101000
4	03/10/21	Mobile Charge	18.48			1000 430200	344	101000
5	03/10/21	Mobile Charge	18.49			5210 430500	344	101000
6	03/10/21	Mobile Charge	18.48			5310 430600	344	101000
7	03/10/21	Mobile Charge	18.49			5410 430840	344	101000
8	03/10/21	Mobile Charge	12.63*			1000 410550	344	101000
9	03/10/21	Mobile Charge	12.63*			5210 430570	344	101000
10	03/10/21	Mobile Charge	12.63*			5310 430670	344	101000
11	03/10/21	Mobile Charge	12.63*			5410 430870	344	101000
200636		01866 SHELBY PAINT AND HARDWARE	672.98					
1	14782	02/01/21 CFD Coat Hooks	24.95		32888	1000 420400	200	101000
2	14821	03/01/21 CFD Paint/Tape/Paint Brush	385.73		32892	1000 420400	200	101000
3	14842	03/09/21 CFD Paint/Roller/Scraper	132.36		32892	1000 420400	200	101000
4	14901	03/12/21 RFD Batteries	79.96*		32892	1000 420401	200	101000
5	14902	03/12/21 CFD Primer	49.98		32892	1000 420400	200	101000
200637		00047 BEN TAYLOR INC	874.67					
1	256740	02/01/21 CFD Cartridge Filter	35.99		32887	1000 420400	200	101000
2	257437	02/06/21 CFD Impact Driver	46.99		32887	1000 420400	200	101000
3	257439	02/06/21 CFD Chuckmas Drill	13.99		32887	1000 420400	200	101000
4	258141	02/15/21 RFD Alum Drain	23.98*		32887	1000 420401	200	101000
5	258332	02/17/21 CFD Drop Cloth	3.79		32887	1000 420400	200	101000
6	258525	02/19/21 RFD Acid/Simple Green	17.48*		32887	1000 420401	200	101000
7	258618	02/20/21 CFD Primer/Paint/Tray Liner	109.37		32887	1000 420400	200	101000
8	258626	02/20/21 CFD Cage Frame	4.98		32887	1000 420400	200	101000
9	258670	02/21/21 CFD Brush/Outlet Cover	16.57		32887	1000 420400	200	101000
10	257441	02/06/21 CFD Suction Hose	14.00		32887	1000 420400	200	101000
11	258553	02/19/21 RFD Enamel/Brush	37.96*		32887	1000 420401	200	101000

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Claim Details
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
12	258713	02/21/21 RFD Coupling/Brush/Cord		31.76*		32887	1000 420401	200	101000
13	27437	02/24/21 RFD 2/21 Fuel		517.81		32887	1000 420401	230	101000
200638		00442 SHELBY AREA CHAMBER OF COMMERCE		495.00					
1	03/02/21	TBID Chamber Dues		75.00			7199 212500		101000
2	03/02/21	TBID Office Supplies		420.00			7199 212500		101000
200639		01438 BARRY DAMSCHEN CONSULTING LLC		2,125.00					
1	4 02/22/21	10/20-12/20 Consult & Monitor		2,125.00			5410 430840	350	101000
200640		00041 SHELBY PROMOTER		104.00					
1	SL210903	03/03/21 Wellfield Improvements		104.00			5210 430501	950 2285	101000
200641		00653 GREAT WEST ENGINEERING		16,368.70					
1	23517	03/02/21 Wellfield Improvements		9,516.70			5210 430501	950 2285	101000
2	23651	03/24/21 Wellfield Improvements		6,852.00			5210 430501	950 2285	101000
200642		02551 TRIPLE TREE ENGINEERING INC		13,028.24					
1	20-42-004	03/10/21 Curb & Gutter Layout Design		8,142.50			5720 430246	950 2283	101000
2	20-42-004	03/10/21 Highway 2 Lighting Project		4,885.74			2400 430263	900	101000
200643		02551 TRIPLE TREE ENGINEERING INC		2,730.00					
1	21-1-001	03/10/21 Rail Safety		2,730.00			1000 470120	790	101000
200644		02537 MMIA-LIABILITY PROGRAM		300.00					
1	DR1005080	03/02/21 Deductible		75.00			2190 510330	815	101000
2	DR1005080	03/02/21 Deductible		75.00			5210 510330	815	101000
3	DR1005080	03/02/21 Deductible		75.00			5310 510330	815	101000
4	DR1005080	03/02/21 Deductible		75.00			5410 510330	815	101000
200645		00139 MARIAS VETERINARY CLINIC		276.50					
2	81618	02/28/21 Exam Cartwright (Twix)		46.50			1000 440600	300	101000
4	81618	02/28/21 Boarding		130.50			1000 440600	300	101000
5	81618	02/28/21 Kennel Cough Annual Oral		20.00			1000 440600	300	101000
6	81618	02/28/21 6-Way		33.00			1000 440600	300	101000
7	81618	02/28/21 Short Exam		27.50			1000 440600	300	101000
8	81618	02/28/21 Rabies 1yr		19.00			1000 440600	300	101000
200646	-98360E	01994 BEST BUY		119.98					
1	8064296948	03/02/21 Chromecast with Google		49.99*		33037	1000 460442	200	101000
2	8064296948	03/02/21 LG Blu-ray Player		69.99*		33037	1000 460442	200	101000

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200647	-98359E 01994 BEST BUY	229.99						
1	8064296948 03/02/21 Toshiba 43" Class LED TV	229.99		33039	1000 460442	215	101000	
200648	-98358E 01994 BEST BUY	53.99						
1	8064296948 03/02/21 7-Port USB Hub	13.50*		33038	1000 410550	200	101000	
2	8064296948 03/02/21 7-Port USB Hub	13.50*		33038	5210 430570	200	101000	
3	8064296948 03/02/21 7-Port USB Hub	13.50*		33038	5310 430670	200	101000	
4	8064296948 03/02/21 7-Port USB Hub	13.49*		33038	5410 430870	200	101000	
200649	-98357E 00144 POSTMASTER	10.75						
1	750 03/03/21 Mail Belt Clip to NW Pipe	10.75			5210 430500	300	101000	
200650	-98356E 00144 POSTMASTER	8.55						
1	745 03/03/21 Preservation Grant Main St	8.55			1000 411050	300	101000	
200651	00117 QUILL CORPORATION	261.23						
1	15050258 03/03/21 Virex	101.98*		33040	1000 460442	200	101000	
2	15050258 03/03/21 Purell	6.00		33040	1000 411202	200	101000	
3	15050258 03/03/21 Purell	6.00		33040	5210 430520	200	101000	
4	15050258 03/03/21 Purell	6.00		33040	5310 430620	200	101000	
5	15050258 03/03/21 Purell	5.99		33040	5410 430820	200	101000	
6	15050547 03/03/21 Disp Face Mask	2.50		33040	1000 411202	200	101000	
7	15050547 03/03/21 Disp Face Mask	2.50		33040	5210 430520	200	101000	
8	15050547 03/03/21 Disp Face Mask	2.50		33040	5310 430620	200	101000	
9	15050547 03/03/21 Disp Face Mask	2.49		33040	5410 430820	200	101000	
10	15655693 03/29/21 Pentel Pencil Lead	4.18*		33202	1000 410550	200	101000	
11	15655693 03/29/21 Pentel Pencil Lead	4.18*		33202	5210 430570	200	101000	
12	15655693 03/29/21 Pentel Pencil Lead	4.18*		33202	5310 430670	200	101000	
13	15655693 03/29/21 Pentel Pencil Lead	4.18*		33202	5410 430870	200	101000	
14	15658286 03/29/21 Pentel Pencil Lead	0.38*		33202	1000 410550	200	101000	
15	15658286 03/29/21 Pentel Pencil Lead	0.38*		33202	5210 430570	200	101000	
16	15658286 03/29/21 Pentel Pencil Lead	0.38*		33202	5310 430670	200	101000	
17	15658286 03/29/21 Pentel Pencil Lead	0.38*		33202	5410 430870	200	101000	
18	15655353 03/29/21 Partition Folders/Copy Paper	26.76*		33202	1000 410550	200	101000	
19	15655353 03/29/21 Partition Folders/Copy Paper	26.76*		33202	5210 430570	200	101000	
20	15655353 03/29/21 Partition Folders/Copy Paper	26.76*		33202	5310 430670	200	101000	
21	15655353 03/29/21 Partition Folders/Copy Paper	26.75*		33202	5410 430870	200	101000	
200652	01866 SHELBY PAINT AND HARDWARE	257.94						
1	14824 03/03/21 Paper Towels	19.98*		32646	1000 460442	200	101000	
2	70265 02/24/21 Scissors	12.99		33252	5410 430840	200	101000	
3	70273 02/25/21 Ice Melt	95.94		33252	1000 430200	200	101000	
4	70350 03/01/21 Straps/Screws/Nut Setters	46.65		33252	5410 430840	200	101000	
5	70355 03/02/21 Tape/Sandpaper	27.97		33252	1000 430200	200	101000	

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6	14853 03/04/21 Hose Clamps	11.97		33252	1000 430200	200	101000	
7	70369 03/03/21 Cat Litter	7.49		33252	1000 430200	200	101000	
8	70379 03/04/21 Tide	6.99		33252	1000 430200	200	101000	
9	70392 03/08/21 Batteries	10.99		33252	1000 430200	200	101000	
10	70402 03/09/21 Wire Brush/Wire Brush Set	5.98		33252	5310 430600	200	101000	
11	70440 03/18/21 Combination Switch	10.99		33252	5310 430600	200	101000	
200653	02045 NAPA AUTO PARTS	86.53						
1	147420 02/10/21 RFD-Filters	86.53*		32890	1000 420401	200	101000	
200654	00041 SHELBY PROMOTER	45.00						
1	67149 02/18/21 CFD Case of Paper	45.00		32889	1000 420400	200	101000	
200655	01095 PETTY CASHIER-PUBLIC WORKS	52.10						
1	2845 11/16/20 Postage	8.70			5310 430600	300	101000	
2	2846 12/07/20 Postage	8.70			5310 430600	300	101000	
3	2847 12/11/20 Postage	8.25			5310 430600	300	101000	
4	2848 12/15/20 Postage	8.70			5310 430600	300	101000	
5	2849 01/12/21 Postage	8.70			5310 430600	300	101000	
6	2850 02/09/21 Postage	9.05			5310 430600	300	101000	
200656	999998 JADE M GOROSKI	192.64						
	Wellfield Bid Opening - Helena, MT							
1	03/09/21 Mileage-Goroski	192.64			5210 430570	370	101000	
200657	01946 ALL SEASON HEATING & AIR	4,347.08						
1	40074 03/08/21 Install Navien Water Heater	4,112.09		33180	1000 460442	300	101000	
2	40107 03/15/21 Service Civic Center Furnace	234.99		33251	1000 460442	300	101000	
200658	00027 MARKS TIRE & ALIGNMENT	20.00						
1	63751 02/03/21 Flat Repair	20.00		33177	5410 430830	300	101000	
200659	-98355E 02526 EGOV.COM	35.00						
1	991673 03/02/21 Boiler License Correa	35.00		33171	1000 460465	300	101000	
200660	02045 NAPA AUTO PARTS	1,866.23						
1	147175 02/08/21 Power Service	41.94*		33173	5410 430830	200	101000	
2	147175 02/08/21 Power Service	41.94		33173	5410 430840	200	101000	
3	147899 02/17/21 Cable	32.89*		33173	5410 430830	200	101000	
4	148310 02/24/21 Filters	104.35		33173	1000 430200	200	101000	
5	148325 02/24/21 Return-Filters	-109.86		33173	1000 430200	200	101000	
6	148489 02/26/21 Dryer Cartridge	22.75		33173	1000 430200	200	101000	
7	148347 02/24/21 Rivets	2.93		33173	5410 430840	200	101000	
8	148390 02/25/21 Socket Set	130.98		33173	1000 430200	200	101000	
9	148459 02/26/21 Oil	14.98		33173	1000 460430	200	101000	

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10	148337 02/24/21 Argon/Hazmat	121.95		33173	5410 430840	200	101000	
11	535750 02/25/21 Lamp	103.77*		33173	5410 430830	200	101000	
12	535750 02/25/21 Lamp	103.77*		33195	5410 430830	200	101000	
13	148785 03/04/21 Sandpaper	4.05		33195	1000 430200	200	101000	
14	148718 03/03/21 Cable	274.00*		33195	5410 430830	200	101000	
15	148700 03/03/21 Air Hose	43.97		33195	5410 430840	200	101000	
16	148698 03/03/21 8M2TXREEL/8G 8MP	48.81		33195	1000 430200	200	101000	
17	148564 03/01/21 Filler/Spreader/Tape	17.05		33195	1000 430200	200	101000	
18	148729 03/03/21 Filter	11.43		33195	1000 430200	200	101000	
19	148992 03/09/21 Fuse	5.38		33195	1000 430200	200	101000	
20	148753 03/03/21 Filter	5.08		33195	1000 430200	200	101000	
21	149213 03/11/21 Fuse	5.38		33195	1000 430200	200	101000	
22	149607 03/18/21 Stanadyne	9.02		33195	1000 430200	200	101000	
23	149806 03/22/21 Cables/Cable Tie	37.86		33195	1000 430200	200	101000	
24	149520 03/17/21 Filters	38.40*		33195	5410 430830	200	101000	
25	149642 03/18/21 Radiator Caps/Filters	19.99		33195	5410 430840	200	101000	
26	149953 03/24/21 Ball Joint/Control Arm	432.16		33196	1000 430200	200	101000	
27	149940 03/24/21 Filters/Floor Dri	128.87		33196	1000 430200	200	101000	
28	150045 03/25/21 Wiper Blade/Shop Towel	35.96*		33196	5410 430830	200	101000	
29	150050 03/25/21 Ball Joint	149.79		33196	1000 430200	200	101000	
30	149888 03/23/21 Impact Socket	18.49		33196	1000 430200	200	101000	
31	150058 03/25/21 Ball Joint	92.96		33196	1000 430200	200	101000	
32	150058 03/25/21 Return Ball Joint	-136.68		33196	1000 430200	200	101000	
33	150099 03/25/21 Arm Bolt	11.88		33196	1000 430200	200	101000	
34	150099 03/25/21 Return Coil Spring	-40.98		33196	1000 430200	200	101000	
35	150098 03/25/21 Coil Spring	40.98		33196	1000 430200	200	101000	
200661	02334 BEN TAYLOR INC.	399.56						
1	709583 03/10/21 DEF	58.50*		33172	5410 430830	200	101000	
2	709583 03/10/21 DEF	58.50		33172	5410 430840	200	101000	
3	709629 03/23/21 Megaplex	282.56		33189	5410 430840	200	101000	
200662	02334 BEN TAYLOR INC.	3,825.66						
1	257109 02/02/21 Screws	6.75		33172	1000 430200	200	101000	
2	256728 02/01/21 Nylon Rope	11.99		33172	1000 460430	200	101000	
3	257079 02/02/21 Form a Gasket	29.97		33172	5310 430600	200	101000	
4	257889 02/11/21 20x25x1 True Value Flt	4.58		33172	1000 460445	200	101000	
5	258359 02/18/21 Cart Fuse	25.47		33172	5410 430840	200	101000	
6	258491 02/19/21 Paint	43.92		33172	5410 430840	200	101000	
7	258356 02/18/21 Propane	16.42		33172	5210 430500	200	101000	
8	258176 02/16/21 Primer/PVC Pipe	15.48		33172	5210 430500	200	101000	
9	258783 02/22/21 Pipe Cable	47.99		33172	1000 460465	200	101000	
10	258305 02/17/21 Coupling	9.49		33172	1000 460465	200	101000	
11	258260 02/17/21 Check Valve/Disconnect	73.27		33172	1000 460465	200	101000	
12	257644 02/09/21 Nail/Staples	11.99*		33172	1000 460442	200	101000	

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13	257268 02/04/21 Drill Bit/Cons La 60pk	63.98*		33172	1000 460442	200	101000	
14	257188 02/03/21 Screws	8.88*		33174	1000 460442	200	101000	
15	258889 02/23/21 Fiber Cloth/Fiber Resin	30.48		33174	5410 430840	200	101000	
16	258906 02/23/21 Paint/Brush/Fiber Resin	93.72		33174	5410 430840	200	101000	
17	258493 02/19/21 Chain	16.56		33174	5410 430840	200	101000	
18	258519 02/19/21 Chain	27.93		33174	5410 430840	200	101000	
19	257918 02/12/21 Paint	82.95		33174	5410 430840	200	101000	
20	258859 02/23/21 Grit/Grinding Point	11.68		33174	5410 430840	200	101000	
21	258319 02/17/21 Bolts/Nuts	2.53		33174	1000 430200	200	101000	
22	257733 02/10/21 Square/Wire Plier	83.35		33174	5410 430840	200	101000	
23	257721 02/10/21 Flap Disc/Zircro F Dis	94.10		33174	1000 430200	200	101000	
24	257581 02/08/21 Teflon Tape	3.87		33174	1000 430200	200	101000	
25	258384 02/18/21 Nails/Staples	21.68		33174	1000 430200	200	101000	
26	27254 02/24/21 2/21 Fuel	35.46		33175	1000 430200	230	101000	
27	27254 02/24/21 2/21 Fuel	220.65		33175	1000 430200	230	101000	
28	27254 02/24/21 2/21 Fuel	342.49		33175	5410 430840	230	101000	
29	27254 02/24/21 2/21 Fuel	61.43		33175	1000 430200	230	101000	
30	27254 02/24/21 2/21 Fuel	166.34		33175	1000 430200	230	101000	
31	27254 02/24/21 2/21 Fuel	230.06		33175	1000 430200	230	101000	
32	27254 02/24/21 2/21 Fuel	125.57		33175	1000 430200	230	101000	
33	27254 02/24/21 2/21 Fuel	525.25		33175	5410 430830	230	101000	
34	27254 02/24/21 2/21 Fuel	136.00		33175	5410 430830	230	101000	
35	27254 02/24/21 2/21 Fuel	144.07		33175	1000 430200	230	101000	
36	27254 02/24/21 2/21 Fuel	112.12		33175	1000 420500	230	101000	
37	27254 02/24/21 2/21 Fuel	168.23		33175	1000 430200	230	101000	
38	27254 02/24/21 2/21 Fuel	108.35		33175	1000 440600	230	101000	
39	27254 02/24/21 2/21 Fuel	144.71		33175	1000 430200	230	101000	
40	53135 02/08/21 UV Propane	465.90			5210 430500	230	101000	
200663	01863 PURE BLISS CYCLE INC	95.63						
1	46539 02/17/21 Plow Skid Kit	95.63		33176	1000 430200	200	101000	
200664	27482S 01376 ESTOP BUSINESS LICENSES	280.00						
1	UID#30902 03/31/21 2021 Scale License Renewal	280.00		33182	5410 430840	300	101000	
200665	01780 MONTANA BROOM & BRUSH	175.82						
1	1480396 03/10/21 Roll Towel	113.36*		32647	1000 460442	200	101000	
2	1480396 03/10/21 Spray Bottle	2.00*		32647	1000 460442	200	101000	
3	1480396 03/10/21 Foaming Cleaner	41.29*		32647	1000 460442	200	101000	
4	1480396 03/10/21 Sure Bet II	19.17*		32647	1000 460442	200	101000	

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200666	01125 MT DEQ/PERMITTING & COMPLIANCE	1,500.00						
1	5L2101340 03/02/21 MT0031488 - Outfall Charge	1,500.00			5310 430600	300	101000	
200667	02010 SULLIVAN EXCAVATION LLC	2,000.00						
	Florence Murray							
1	7182 02/02/21 Demo 209 Sheridan St	2,000.00*			1000 470270	300	101000	
200668	-98354E 01978 USPS POSTAL STORE	1,563.30						
1	o156306401 03/22/21 Stamped Envelopes	78.16		33050	1000 430200	200	101000	
2	o156306401 03/22/21 Stamped Envelopes	78.17		33050	5210 430500	200	101000	
3	o156306401 03/22/21 Stamped Envelopes	78.17		33050	5310 430600	200	101000	
4	o156306401 03/22/21 Stamped Envelopes	78.16*		33050	5410 430830	200	101000	
5	o156306401 03/22/21 Stamped Envelopes	312.66*		33050	1000 411050	200	101000	
6	o156306401 03/22/21 Stamped Envelopes	234.49*		33050	1000 410550	200	101000	
7	o156306401 03/22/21 Stamped Envelopes	234.50*		33050	5210 430570	200	101000	
8	o156306401 03/22/21 Stamped Envelopes	234.50*		33050	5310 430670	200	101000	
9	o156306401 03/22/21 Stamped Envelopes	234.49*		33050	5410 430870	200	101000	
200669	02370 JUNKERMIER, CLARK, CAMPANELLA,	10,000.00						
1	835949 02/28/21 Progress Billing 6/30/20	2,500.00			1000 410530	350	101000	
2	835949 02/28/21 Progress Billing 6/30/20	2,500.00			5210 410530	350	101000	
3	835949 02/28/21 Progress Billing 6/30/20	2,500.00			5310 410530	350	101000	
4	835949 02/28/21 Progress Billing 6/30/20	2,500.00			5410 410530	350	101000	
200670	02340 SCOTT COMPANY TRAVEL GUIDE	897.50						
1	112505 03/10/21 TBID Vacation Travel Guide Ad	897.50			7199 212500		101000	
200671	-98353E 02386 TARGET.COM	114.46						
1	6880980483 03/09/21 Magna Tiles/Nursery Set	114.46*		33041	1000 460442	200	101000	
200672	-98352E 02386 TARGET.COM	22.99						
1	6853789086 03/10/21 Baby Doll Set	22.99*		33042	1000 460442	200	101000	
200673	-98351E 02386 TARGET.COM	38.24						
1	6873284441 03/10/21 Kid's Lounge Chair	38.24*		33043	1000 460442	200	101000	
200674	-98350E 02386 TARGET.COM	51.07						
1	6863709443 03/10/21 Building Blocks/Train Cars	51.07*		33044	1000 460442	200	101000	

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200675	-98349E	02386 TARGET.COM	59.99					
1	6881185388	03/10/21 Hot Wheels Trackset	59.99*		33045	1000 460442	200	101000
200676	-98348E	02386 TARGET.COM	60.00					
1	6873287545	03/10/21 (2)Bean Bag Chairs	60.00*		33046	1000 460442	200	101000
200677	-98347E	02557 MACY'S	42.99					
1	2206450512	03/10/21 Horse Inflatable Bounce Ri	42.99*		33047	1000 460442	200	101000
200678	-98346E	02557 MACY'S	42.99					
1	2206450512	03/10/21 Horse Inflatable Bounce Ri	42.99*		33048	1000 460442	200	101000
200679	-98345E	02554 SAM'S CLUB	155.96					
1	6446494217	03/09/21 Lifetime 4' Folding Table	55.98*		33049	1000 460442	200	101000
2	6446494217	03/09/21 Children's Stack Chair 4pk	99.98*		33049	1000 460442	200	101000
200680	-98343E	02312 TOWN PUMP	7.99					
1	31556	03/15/21 3ft Cable	7.99			5210 430500	200	101000
581		01736 MUNICIPAL EMERGENCY SERVICES INC	3,409.04					
1	1559368	03/16/21 CFD Flow Test Air Packs	1,704.52*		32891	1000 420400	300	101000
2	1559368	03/16/21 RFD Flow Test Air Packs	1,704.52		32891	1000 420401	300	101000
200682		02442 AMERICAN ROOFING LLC	10,756.00					
Council Approved 3/15/21 8,142 sq ft								
1	18311	02/05/21 50% Down Recoat Foam HSH	10,756.00*			1000 460465	900	101000
200683		02442 AMERICAN ROOFING LLC	10,756.00					
Council Approved 3/15/21 8,142 sq ft								
1	18311	02/05/21 Balance Recoat Foam HSH Roof	10,756.00*			1000 460465	900	101000
200684		02442 AMERICAN ROOFING LLC	12,400.00					
Council Approved 3/15/21 8,000sq ft								
1	18312	02/05/21 50% Down Coat TPO HSH Roof	12,400.00*			1000 460465	900	101000
200685		02442 AMERICAN ROOFING LLC	12,400.00					
Council Approved 3/15/21 8,000sq ft								
1	18312	02/05/21 Balance Coat TPO HSH Roof	12,400.00*			1000 460465	900	101000

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09:31:57

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200686		00276 TRI-CITY INTERLOCAL EQUIPMENT	92.00					
1	03/25/21	I-46 Jet Truck	57.00		33190	5310 430600	300	101000
2	03/25/21	1-15 Bucket Truck	35.00		33190	5410 430840	300	101000
200687		02376 MOBILE TWI LLC	130.00					
1	021821A	02/18/21 Pre-Employment DOT Urine Drug	130.00		33188	1000 430200	300	101000
200688		01996 AMBIENTE H2O INC	963.33					
1	V201368	03/16/21 Sleeve, 1/2sq x 9 7/16 Lg	963.33		33187	5310 430600	200	101000
200689		00016 GENERAL DISTRIBUTING CO	5.70					
1	974373	03/12/21 Nozzle Insulator	5.70		33186	1000 430200	200	101000
200690	27485S	01862 KENCO SECURITY AND TECHNOLOGY	3,602.12					
		Council Approved 3/15/21						
1	03/25/21	1/2 Down Security System Skate	3,602.12			1000 460430	900	101000
200691		01373 DIEBOLD, INC	220.28					
1	502523411	03/19/21 Repair Mic Drive-Up Window	55.07		33201	1000 411202	300	101000
2	502523411	03/19/21 Repair Mic Drive-Up Window	55.07		33201	5210 430520	300	101000
3	502523411	03/19/21 Repair Mic Drive-Up Window	55.07*		33201	5310 430620	300	101000
4	502523411	03/19/21 Repair Mic Drive-Up Window	55.07		33201	5410 430820	300	101000
200692	-98342E	00144 POSTMASTER	7.00					
1	049	03/25/21 Certified Mail Landon Roberts	7.00*			1000 420500	300	101000
200693		01805 SYSTEMS	47.50					
1	39694	03/25/21 0365 Licenses	9.50			1000 410550	300	101000
2	39694	03/25/21 0365 Licenses	9.50			5210 430570	300	101000
3	39694	03/25/21 0365 Licenses	9.50			5310 430670	300	101000
4	39694	03/25/21 0365 Licenses	9.50			5410 430870	300	101000
5	39694	03/25/21 0365 Licenses	9.50			1000 411050	300	101000
200694	-98341E	02543 ARLO TECHNOLOGIES	9.99					
1	03/25/21	Subscription Sec Camera Shop	9.99			1000 430200	300	101000
200695		02444 GREAT FALLS FENCE	109.80					
1	2490	03/23/21 (20)' 1.33 Nucor T-Post	109.80		33192	5410 430840	200	101000

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CITY OF SHELBY
Claim Details
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200696	02362 BARBER ELECTRIC	4,063.33						
1	1598 03/17/20 Wired Pump Well #13	530.77		33193	5210 430500	300	101000	
2	1599 03/31/21 Wired Control Panel Shredder	3,532.56		33255	5310 430601	900	101000	
200697	00119 SHELBY VOLUNTEER FIRE DEPT	2,341.00						
1	03/29/21 RFD Officer/Men 1/21-3/21	1,353.00			1000 420401	300	101000	
2	03/29/21 CFD Officer/Men 1/21-3/21	388.00*			1000 420400	300	101000	
3	03/29/21 CFD Treasurer Wage 1/21-3/21	300.00*			1000 420400	300	101000	
4	03/29/21 CFD Secretary Wage 1/21-3/21	300.00*			1000 420400	300	101000	
200698	00039 PETTY CASHIER	58.25						
1	2905 03/02/21 TCTreas 99 Peterbilt 330 Plate	40.69			5410 430840	300	101000	
2	2906 03/09/21 Lori Stratton - Cat Litter	17.56			1000 430200	200	101000	
200699	02069 NATIONAL LAUNDRY CO	138.98						
1	59007 03/17/21 Red Shop Towels	138.98		33197	1000 430200	300	101000	
200700	00034 NORMONT EQUIPMENT CO	3,030.67						
1	24600 03/19/21 Filter/Ball Valve/Spray Nozzle	881.56		33198	2500 430200	200	101000	
2	24616 03/24/21 EZ Street Cold Patch	1,120.00		33198	2500 430200	200	101000	
3	24579 03/17/21 Tube Broom/Gutter Broom	1,029.11		33198	2500 430200	200	101000	
200701	00037 NORTHWEST PIPE FITTINGS INC	92.06						
1	2491468 03/24/21 Service Saddle	92.06		33199	5210 430500	200	101000	
200702	-98340E 01545 AMAZON.COM	44.50						
1	1126081517 03/21/21 Zud Cream Cleanser	44.50		33200	1000 460445	200	101000	
200703	-98339E 01545 AMAZON.COM	14.92						
1	1124622548 03/21/21 Zud Cream Cleanser	14.92		33200	1000 460445	200	101000	
200704	00088 CARQUEST AUTO PARTS	359.77						
1	2567321208 03/11/21 Shocks	110.48		33194	1000 460430	200	101000	
2	2567320997 03/05/21 Air Freshener	3.51		33194	1000 430200	200	101000	
3	2567320973 03/05/21 Starter Sol/Ant FXAB53	77.87		33194	1000 430200	200	101000	
4	2567320963 03/05/21 Starter Sol	36.07		33194	1000 430200	200	101000	
5	2567320932 03/04/21 Washer Cap	3.11		33194	1000 430200	200	101000	
6	2567320930 03/04/21 Coolant Cap	5.58		33194	1000 430200	200	101000	
7	2567321761 03/23/21 Gear Oil	29.42		33194	1000 430200	200	101000	
8	2567321737 03/22/01 Cable Ties	13.99		33194	1000 430200	200	101000	
9	2567321599 03/19/21 Worklight/Magnetic Retrieval	74.15*		33194	5410 430830	200	101000	
10	2567321808 03/23/21 Mini Bulb	5.59*		33194	5410 430830	200	101000	

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CITY OF SHELBY
Claim Details
For the Accounting Period: 3/21

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* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200705	-98338E 02558 CLARK'S FAMILY RESTAURANT	45.00						
1	31858 03/24/21 Superintendent Lunch Meeting	45.00		33255	1000 430200	300	101000	
200706	00213 HIGHLINE COMMUNICATIONS	1,200.32						
1	81794 03/29/21 3-Used Radios/2-Speakers	300.08		33257	1000 430200	200	101000	
2	81794 03/29/21 3-Used Radios/2-Speakers	300.08		33257	5210 430500	200	101000	
3	81794 03/29/21 3-Used Radios/2-Speakers	300.08		33257	5310 430600	200	101000	
4	81794 03/29/21 3-Used Radios/2-Speakers	300.08		33257	5410 430840	300	101000	
200707	-98337E 01477 GO DADDY SOFTWARE	422.64						
	www.shelbysmt.com							
1	1846857031 03/30/21 3yr Web Hosting & Security	105.66		33203	1000 410550	300	101000	
2	1846857031 03/30/21 3yr Web Hosting & Security	105.66		33203	5210 430570	300	101000	
3	1846857031 03/30/21 3yr Web Hosting & Security	105.66		33203	5310 430670	300	101000	
4	1846857031 03/30/21 3yr Web Hosting & Security	105.66		33203	5410 430870	300	101000	
200708	-98336E 02522 MACON SUPPLY INC	57.00						
1	986393 03/30/21 Waterstop 50lb Pail	57.00		33254	1000 460445	200	101000	
200709	-98335E 00144 POSTMASTER	35.00						
1	061 03/30/21 Dangerous Property Letters	35.00*			1000 420500	300	101000	
200710	00649 LARSON CLOTHING COMPANY	37.00						
1	03/26/21 Clothing Allowance Pickering	9.25			1000 430200	220	101000	
2	03/26/21 Clothing Allowance Pickering	9.25			5210 430500	220	101000	
3	03/26/21 Clothing Allowance Pickering	9.25			5310 430600	220	101000	
4	03/26/21 Clothing Allowance Pickering	9.25			5410 430840	220	101000	
# of Claims 95		Total: 178,390.58						
Total Electronic Claims		5,077.34	Total Non-Electronic Claims	173313.24				

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CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 3/21

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$88,230.74
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	\$75.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$8,766.82
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$3,030.67
5210 WATER UTILITY	
101000 Cash-Operating	\$28,048.20
5310 SEWER UTILITY	
101000 Cash-Operating	\$12,863.84
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$27,840.31
5720 STORM DRAINAGE	
101000 Cash-Operating	\$8,142.50
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$1,392.50
Total:	\$178,390.58

Building Inspector Report March 2021

2021

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4424	3/16/2021	HB	Leading Tech Developmt	Interstate		Par C	1980 W Roosevelt Hy	demo 2,942sf bldg	-	-
4425	3/17/2021	HB	Leading Tech Developmt	Interstate		Par C	1980 W Roosevelt Hy	bldg 10,532sf bldg	650,000.00	3,946.00
4426	3/18/2021	CB2	Robert & Carolyn Burns	Shelby 2nd	5	14-17	431 1st St S	build garage addition	15,000.00	251.00
4427	3/22/2021	LDR	Kevin Short	Johnson 2nd	19	1-4	1130 Main St	zoning-fence permit	-	24.00
4 Permits issued this Month									\$ 665,000.00	\$ 4,221.00
									Job	TOTALS
									Evaluation	
									Totals	

FISCAL YTD TOTALS	
Number of Permits	15
Permit Fees	\$ 7,111.00
Total Job Values	\$ 894,000.00

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5564
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Garry McDermott
Council: Sanna Clark, Pat Frydenlund,
Bill Moritz, Lyle Kimmet,
Joe Flesch, Aaron Heaton
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkotch

"NOTICE TO ABATE DANGEROUS BUILDING"

March 30, 2021

Darryl J. Vande Kop
P.O. box 403
Shelby, MT 59474

Landon Roberts
377 Bench Drive
Kalispell MT 59901

Jimmy L. Anderson
461 Main Street
Shelby MT 59474

Jack Cox
377 Bench Drive
Kalispell MT 59901

Michael Payne
PO Box 638
Columbia Falls MT 59912

RE: NOTICE TO ABATE OR SHOW CAUSE HEARING
Abatement of 233 2nd Ave. S.E. Shelby, MT 59474 (mobile home & property)
Lot 13; Block 8; Guth First Add

Dear Sir:

The Shelby City Attorney, Bill Hunt, has identified you as a person who has an interest in the above-referenced property. Your interest may be as the beneficiary of a trust indenture, owner of record, or as having a purchaser's interest under a contract for deed. I am sending you this notice as this action may adversely affect your interest in the property.

I have inspected the above-referenced premises. This was done in accordance with the provisions outlined in Section 15.28.040 (Duties of the Building Inspector) Shelby Municipal Code (S.M.C.).

Statement of Particulars:

1. The property in question is lot within the City of Shelby boundaries with a mobile home.
2. The water service leaks and requires repair.
3. The sewer service is inoperable and sewage is running into the yard.

The overall condition of the water and sanitary sewer system constitutes unsafe, unsanitary and dangerous conditions which enables me to make the determination this building is a dangerous building as defined by Chapter 15.28 of the Shelby Municipal Code (S.M.C).

Section 15.28.040 S.M.C. states "Nuisances. All dangerous buildings within the terms of Section 15.28.010 are declared to be public nuisances and shall be repaired, vacated or demolished as hereinbefore and hereinafter provided."

You are hereby ordered to repair or demolish this structure

In accordance with Section 15.28.040 S.M.C., "The mortgagee, agent or other person having an interest in the building may at his own risk repair, vacate, or demolish the building or have such work or act done; provided, that any person notified under this section to repair, vacate or demolish any building shall be given such reasonable time not exceeding **thirty (30)** days of the date of this Notice, as may be necessary to do, or have done, the work or act required by the notice provided for herein."

If the property is not repaired or demolished within thirty (30) days of the date of this Notice, the City Council will hold a Show Cause Hearing, pursuant to 10-5-5 S.M.C. on **May 3, 2021 at 6:30 pm in the City Council Chambers** at Shelby City Hall located at 112 1st Street South, Shelby. The purpose of a Show Cause Hearing is hear testimony from witnesses and consider other evidence to determine whether the property is a nuisance and, if so, what actions should be taken. Actions may include ordering the City to make the necessary repairs and/or demolition and placing a lien upon the property to recover its costs.

The City's ordinances are available at City Hall during normal business hours, online at https://codelibrary.amlegal.com/codes/shelbymt/latest/shelby_mt/0-0-0-1, or from the City Attorney's office

If you have any questions, feel free to contact me at City Hall.

BY ORDER OF THE CITY OF SHELBY

DATED THIS 30th day of March, 2021

Rob Tasker, Building Inspector

cc: Mayor (via e-mail)
City Attorney (via e-mail)
County Sanitarian (via e-mail)

CHAPTER 5

DANGEROUS BUILDINGS

SECTION:

10-5-1: Definition

10-5-2: Standards For Repair, Vacation Or Demolition

10-5-3: Nuisances

10-5-4: Duties Of Building Inspector

10-5-5: Duties Of City Council

10-5-6: Disregarding Notices Or Orders; Penalty

10-5-7: Duties Of City Attorney

10-5-8: Emergency Cases

10-5-9: Owner Absent From City

10-5-10: Liability

10-5-11: Duties Of Fire Department

10-5-12: Duties Of Law Enforcement Agency

10-5-1: DEFINITION:

All buildings or structures which have any or all of the following defects shall be deemed "dangerous buildings":

A. Plumb Line: Those whose interior walls or other vertical structural members list, lean or buckle to such an extent that a plumb line passing through the center of gravity falls outside of the middle one-third ($\frac{1}{3}$) of its base;

B. Damage Or Deterioration Of Supporting Members: Those which, exclusive of the foundation, show thirty three percent (33%) or more of damage or deterioration of the supporting member or members, or fifty percent (50%) of damage or deterioration of the nonsupporting enclosing or outside walls or covering;

C. Improperly Distributed Loads: Those which have improperly distributed loads upon the floor or roof or in which the same are overloaded, or which have insufficient strength to be reasonably safe for the purpose used;

D. Damage By Fire, Wind Or Other Causes: Those which have been damaged by fire, wind or other causes so as to have become dangerous to life, safety, morals or the general health and welfare of the occupants or the people of the city;

E. Dilapidated, Decayed, Unsafe, Or Unsanitary: Those which have become or are so dilapidated, decayed, unsafe, unsanitary, or which so utterly fail to provide the amenities essential to decent living that they are unfit for human habitation, or are likely to cause sickness or disease, so as to work injury to the

health, morals, safety or general welfare of those living therein;

F. Inadequate Light, Air And Sanitation Facilities: Those having light, air and sanitation facilities which are inadequate to protect the health, morals, safety or general welfare of human beings who may live therein; (1975 Code § 15.28.010)

G. Inadequate Egress: Those having inadequate facilities for egress in case of fire or panic or those having insufficient stairways, elevators, fire escapes or other means of escape; (1975 Code § 15.28.010; amd. 2008 Code)

H. Attached Parts That May Fall: Those which have parts thereof which are so attached that they may fall and injure members of the public or property;

I. Dangerous: Those which, because of their condition, are unsafe, unsanitary or dangerous to the health, morals, safety or general welfare of the people of this city;

J. In Violation Of Building Code: Those buildings existing in violation of any provision of the building code of the city, or any provision of the fire prevention code, or other ordinances of this city. (1975 Code § 15.28.010)

10-5-2: STANDARDS FOR REPAIR, VACATION OR DEMOLITION:

The following standards shall be followed in substance by the building inspector in ordering repair, vacation or demolition:

A. Repaired: If the dangerous building can reasonably be repaired so that it will no longer exist in violation of the terms of this chapter, it shall be ordered repaired.

B. Vacated: If the dangerous building is in such condition as to make it dangerous to the health, morals, safety or general welfare of its occupants, it shall be ordered to be vacated.

C. Demolished: In any case where a dangerous building is fifty percent (50%) damaged or decayed, or deteriorated from its original value or structure, it shall be demolished, and in all cases where a building cannot be repaired so that it will no longer exist in violation of the terms of this chapter, it shall be demolished. In all cases where a dangerous building is a fire hazard existing or erected in violation of the terms of this chapter or any ordinance of this city or statute of the state, it shall be demolished. (1975 Code § 15.28.020)

10-5-3: NUISANCES:

All dangerous buildings within the terms of section 10-5-1 of this chapter are declared to be public nuisances and shall be repaired, vacated or demolished as hereinbefore and hereinafter provided. (1975 Code § 15.28.030)

10-5-4: DUTIES OF BUILDING INSPECTOR:

The building inspector shall:

A. Inspect Complaints: Inspect any building, wall or structure about which complaints are filed by any person to the effect that a building, wall or structure is or may be existing in violation of this chapter;

B. Inspect Probable Violations: Inspect any building, wall or structure reported (as hereinafter provided for) by the fire or law enforcement agencies of the city as probably existing in violation of the terms of this chapter;

C. Notify Owner: Notifying, in writing, the owner, occupant, lessee, mortgagee, agent and all other persons having an interest in the building or any building found by him to be a dangerous building within the standards set forth in section 10-5-1 of this chapter, that:

1. The owner must vacate, repair or demolish the building in accordance with the terms of the notice

and this chapter,

2. The occupant or lessee must vacate the building or may have it repaired in accordance with the notice and remain in possession,

3. The mortgagee, agent or other person having an interest in the building may at his own risk repair, vacate, or demolish the building or have such work or act done; provided, that any person notified under this section to repair, vacate or demolish any building shall be given such reasonable time not exceeding thirty (30) days, as may be necessary to do, or have done, the work or act required by the notice provided for herein;

D. Contents Of Notice: Set forth in the notice provided for in subsection C of this section, a description of the building, or structure deemed unsafe, a statement of particulars which make the building or structure a dangerous building and an order requiring the same to be put in such condition as to comply with the terms of this chapter within such length of time, not exceeding thirty (30) days, as is reasonable.

E. Report Noncompliance: Report to the city council any noncompliance with the notice provided for in subsections C and D of this section.

F. Post Notice: Place a notice on all dangerous buildings reading as follows:

This building has been found to be dangerous building by the building inspector. This notice is to remain on this building until it is repaired, vacated, or demolished in accordance with the notice which has been given the owner, occupant, lessee, mortgagee, or agent of this building, and all other persons having an interest in said building. It is unlawful to remove this notice until such notice is complied with.

(1975 Code § 15.28.040)

10-5-5: DUTIES OF CITY COUNCIL:

The city council shall:

A. Notice To Show Cause: Upon receipt of a report of the building inspector as hereinabove provided for, give written notice to the owner, occupant, mortgagee, lessee, agent and all other persons having an interest in the building to appear before the city council on the date specified in the notice to show cause why the building or structure reported to be a dangerous building should not be repaired, vacated or demolished in accordance with the statement of particulars set forth in the building inspector's notice provided for in subsection 10-5-4C of this chapter;

B. Hearing: Hold a hearing and hear such testimony as the building inspector or the owner, occupant, mortgagee, lessee or any other person having an interest in the building shall offer relative to the dangerous building;

C. Determination Of Fact: Make a determination of fact from the testimony offered pursuant to subsection B of this section as to whether or not the building in question is a dangerous building within the terms of section 10-5-1 of this chapter;

D. Issue Order: Issue an order based upon findings of fact made pursuant to subsection C of this section commanding the owner, occupant, mortgagee, lessee, agent and all other persons having an interest in the building to repair, vacate or demolish any building found to be a dangerous building within the terms of this chapter and provided that any person so notified, except the owners, shall have the privilege of either vacating or repairing the dangerous building; or any person not the owner of the dangerous building but having an interest in the building may demolish the dangerous building at his own risk to prevent the acquiring of a lien against the land upon which the dangerous building stands by the city as provided in subsection E of this section;

E. Failure To Comply; Lien: If the owner, occupant, mortgagee or lessee fails to comply with the order provided for in subsection D of this section within ten (10) days, the city council shall cause such building

or structure to be repaired, vacated or demolished as the facts may warrant, under the standards hereinbefore provided for in section 10-5-2 of this chapter, and shall, with the assistance of the city attorney, cause the costs of such repairs, vacation or demolition to be charged against the land on which the building exists as a lien upon the property or cause such costs to be added to the taxes upon the property as an assessment, or be recovered in a suit at law against the owner; provided that in cases where such procedure is desirable and any delay thereby caused will not be dangerous to the health, morals, safety or general welfare the people of the city, the city council shall notify the city attorney to take legal action to force the owner to make all the necessary repairs or demolish the building;

F. Report Names To City Attorney: Report to the city attorney the names of all persons not complying with the orders provided for in this chapter. (1975 Code § 15.28.050)

10-5-6: DISREGARDING NOTICES OR ORDERS; PENALTY:

A. Owner: The owner of any dangerous building who fails to comply with any notice or order to repair, vacate or demolish the building given by any person authorized by this chapter to give such notice or order is guilty of a misdemeanor and, upon conviction thereof, shall be subject to penalty as provided in section 1-4-1 of this code.

B. Occupant Or Lessee: The occupant or lessee in possession who fails to comply with any notice to vacate and who fails to repair the building in accordance with any notice given as provided for in this chapter is guilty of a misdemeanor and, upon conviction, shall be subject to penalty as provided in section 1-4-1 of this code. (1975 Code § 15.28.060; amd. 2008 Code)

10-5-7: DUTIES OF CITY ATTORNEY:

The city attorney shall:

A. Prosecute Violations: Prosecute all persons failing to comply with the terms of the notices and orders provided for in this chapter;

B. Appear At Hearings: Appear at all hearings before the city council in regard to dangerous buildings;

C. Bring Suit To Collect: Bring suit to collect all liens, assessments or costs incurred by the city in repairing or causing to be vacated or demolished dangerous buildings;

D. Take Other Legal Action: Take such other legal action as is necessary to carry out the provisions of this chapter. (1975 Code § 15.28.070)

10-5-8: EMERGENCY CASES:

In cases where it reasonably appears that there is immediate danger to the life or safety of any person unless a "dangerous building" as defined herein is immediately repaired, vacated or demolished, the building inspector shall report such facts to the city council and the city council shall cause the immediate repair, vacation or demolition of such dangerous building. The cost of such emergency repair, vacation or demolition of such dangerous building shall be collected in the same manner as provided above. (1975 Code § 15.28.080)

10-5-9: OWNER ABSENT FROM CITY:

In cases, except emergency cases, where the owner, occupant, lessee or mortgagee is absent from the city, all notices or orders provided for herein shall be sent by registered mail to the owner, occupant, mortgagee, lessee and all other persons having an interest in the building to the last known address of each, and a copy of such notice shall be posted in a conspicuous place on the dangerous building to which it relates. Such mailing and posting shall be deemed adequate service. (1975 Code § 15.28.090)

10-5-10: LIABILITY:

No officer, agent or employee of the city shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this chapter. Any suit brought against any officer, agent or employee of the city as a result of any

act required or permitted in the discharge of his duties under this chapter shall be defended by the city attorney until the final determination of the proceedings therein. (1975 Code § 15.28.100)

10-5-11: DUTIES OF FIRE DEPARTMENT:

The employees of the fire department shall make a report, in writing, to the city council of all buildings or structures which are, may be, or are suspected to be dangerous buildings within the terms of this chapter. (1975 Code § 15.28.110)

10-5-12: DUTIES OF LAW ENFORCEMENT AGENCY:

All employees of the law enforcement agency shall make a report, in writing, to the city council of any buildings or structures which are, may be, or are suspected to be dangerous buildings within the terms of this chapter. (1975 Code § 15.28.120)





MINUTES OF THE PARK & RECREATION COMMITTEE

March 29, 2021

In attendance: Gary McDermott, Lyle Kimmet, Luis Correa and Lorette Carter, reporting.

Civic Center:

Jessica was unable to attend. Luis reported the toddler room is transitioning into the teen room. New toys have been purchased and the old pool table has been removed. It might be appropriate that the room should now be called the "KID" room.

In a follow up, Rob reported the old toddler room will become a storage room for exercise equipment and the room across the hall will become the maintenance room for tools, supplies and a work bench for maintenance purposes. Rob will be completing handrails in the gym, painting doors and installation of lockers/coat hooks in the entry way.

Lorette will follow up with Jessica on a system to allow adults to access the walleyball net/ball and basketballs during hours when the office is not staffed. A lock system for one of the lockers was suggested as well as a check out system prior to the weekend.

City Facilities:

Roadrunner Recreation Trail: No word on the RTP grant application for a single-track mountain bike trail. The Shelby Lions Club is planning a Diabetes Awareness Walk for June 19th from 8:00am to 1:00pm on the trail.

Krysko Skate Park: No word on the Montana State Parks Land Water Conservation Fund application. The cameras have been purchased for the skate park and will be installed in the coming weeks. If LWCF is not awarded, the City will need to have a Plan B for completing the park.

Swimming Pool: Luis reported the State Inspector for pools will be in Shelby Thursday, April 1st. She will need to measure the depth of the pool in order to approve a diving board. Lexy Fisher will supervise the pool again this summer. Lexy sent an email that the lifeguard positions have been posted. There are 6 guards returning from last year. Luis will work with Lexy on staff scheduling and a cell phone usage policy for lifeguards. City Hall will work on internet capacity to streamline the purchase of passes.

City staff are currently cleaning the pool/bathhouse and painting the locker room floors. Lockers will also be installed.

Kristen Russell emailed the following: The Shelby Swim Meet is scheduled for Saturday, June 5th. It is currently planned as a one-day meet, but they will let us know as soon as possible if something changes. The team hopes to start practicing the last week of school, beginning, Monday, May 31st. Coaches are Alyssa Edwards and Mary Sanchez. They have not set a date for sign-ups yet, but may try an on-line version initially. They will work with Lexy on pool pass purchases for swim team members.

Shelby Park System: Luis reported the city staff will start inspecting the play structures in all the parks in the coming week. Two new riding mowers have been purchased. Two older mowers have been serviced and 3 old mowers are available if needed. Luis will be meeting with CFO Jade Goroski in the coming weeks to determine the additional parks crew to be hired this spring.

Historic Shelby High: Luis reported the council has approved the new roof for the building. A schedule has not been finalized when work is to begin.

Champions Park: Lorette reported the final steps in park completion are the lighting and installation of donor pavers and homesteader stones as the base of the monument sign. Champions Park Committee member, Deb Clark is working on additional donations for benches to finance the masonry work on the monument sign. The City is working with Pat Barber on addressing the lighting.

Tree Board:

The bid solicitation for tree removal, planting materials and the planting process have been completed. Tree Amigos of Great Falls will complete the 10-tree removal of old Green Ash at the former Bitterroot School and Historic Shelby High. Forde Nursery was awarded the planting materials contract and Transa-Tree will assist the City with spade equipment to plant new trees.

New Business:

Main Street vacant store fronts: Lorette is working with Erin Wanken to line up local artists to paint the windows or display artwork in the windows of empty store fronts on Main Street.

Arbor Day: Friday, April 30th is Arbor Day in Shelby. Lorette has reached out to Shelby Schools to participate in a community cleanup day. A news article will be published in the Shelby Promoter as well as Facebook posts and emails sent to area businesses, organizations and groups to take part in community cleanup efforts as part of Arbor Day celebrations.

Spring Clean Up ~ April 19th – 29th: The City will hold its annual spring clean up beginning April 19th when citizens can call the City Shop to have landfill items placed on the pick-up list. All items will then be picked up the week of April 26th through 29th. Items not eligible for pick up are tires, refrigerators, freezers and air conditioners. They can be disposed of at the landfill; but people should call City Shop for associated costs and freon removal information.

With no further business, the next meeting is scheduled for Monday, April 26, 2021.

Attachments:

- Tree Care Information
- City of Shelby March Newsletter (front page)

PRUNING YOUNG TREES

DECIDUOUS TREES:

The intent is to create a canopy that allows in more light ~ that improves the stability of the tree ~ that reduces maintenance over the years ~ and extends the life of the tree.

Steps:

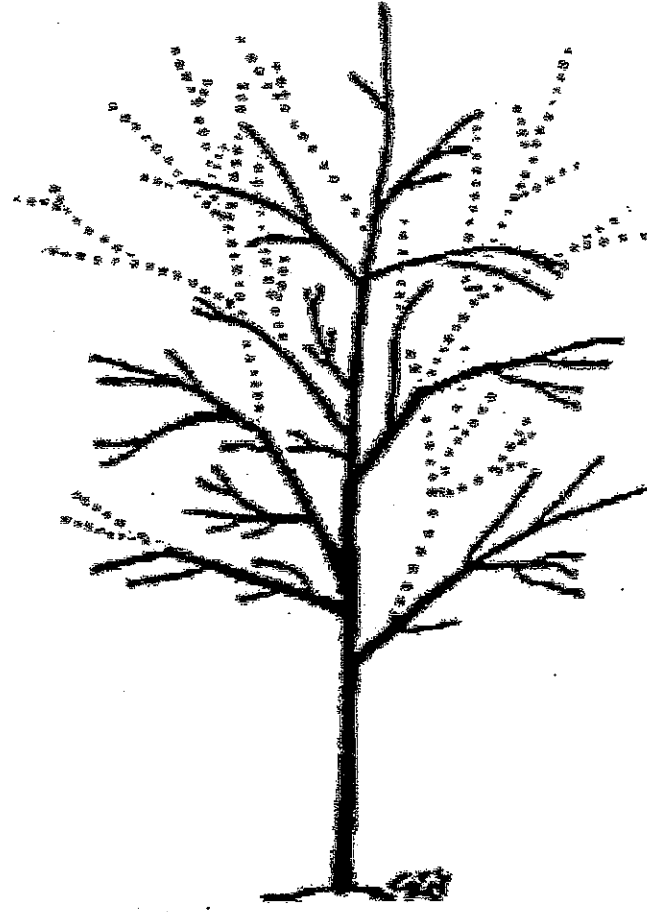
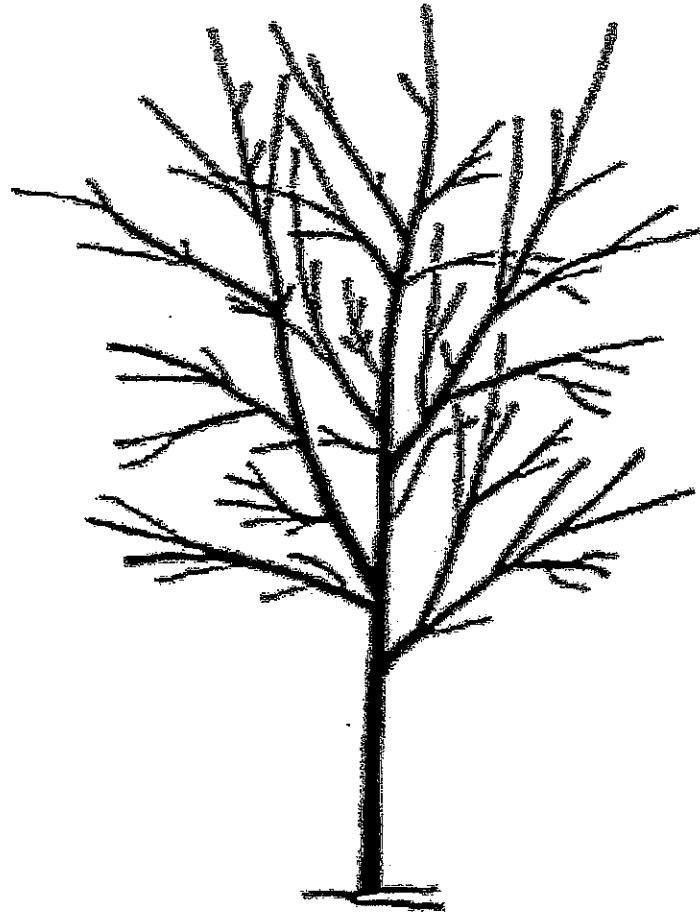
1. Remove all broken, injured, diseased and dying branches;
2. Select a central leader branch and remove or cut back any competing leaders. If a leader is broken, re-establish a new leader branch.
3. Establish the lowest permanent branch. The branch should be half the size of the trunk. Label if necessary, to remember this branch. A new lowest permanent branch may be established as the trees ages. The lowest permanent branch should take into consideration the location of the tree. In a city street boulevard; near sidewalks; residential; etc.
4. Select scaffold branches above the lowest permanent branch. These are main branches that are spaced evenly to give good balance to the tree – experts say 18" apart.
5. Select temporary branches below the lowest permanent branch. These should be cut back.

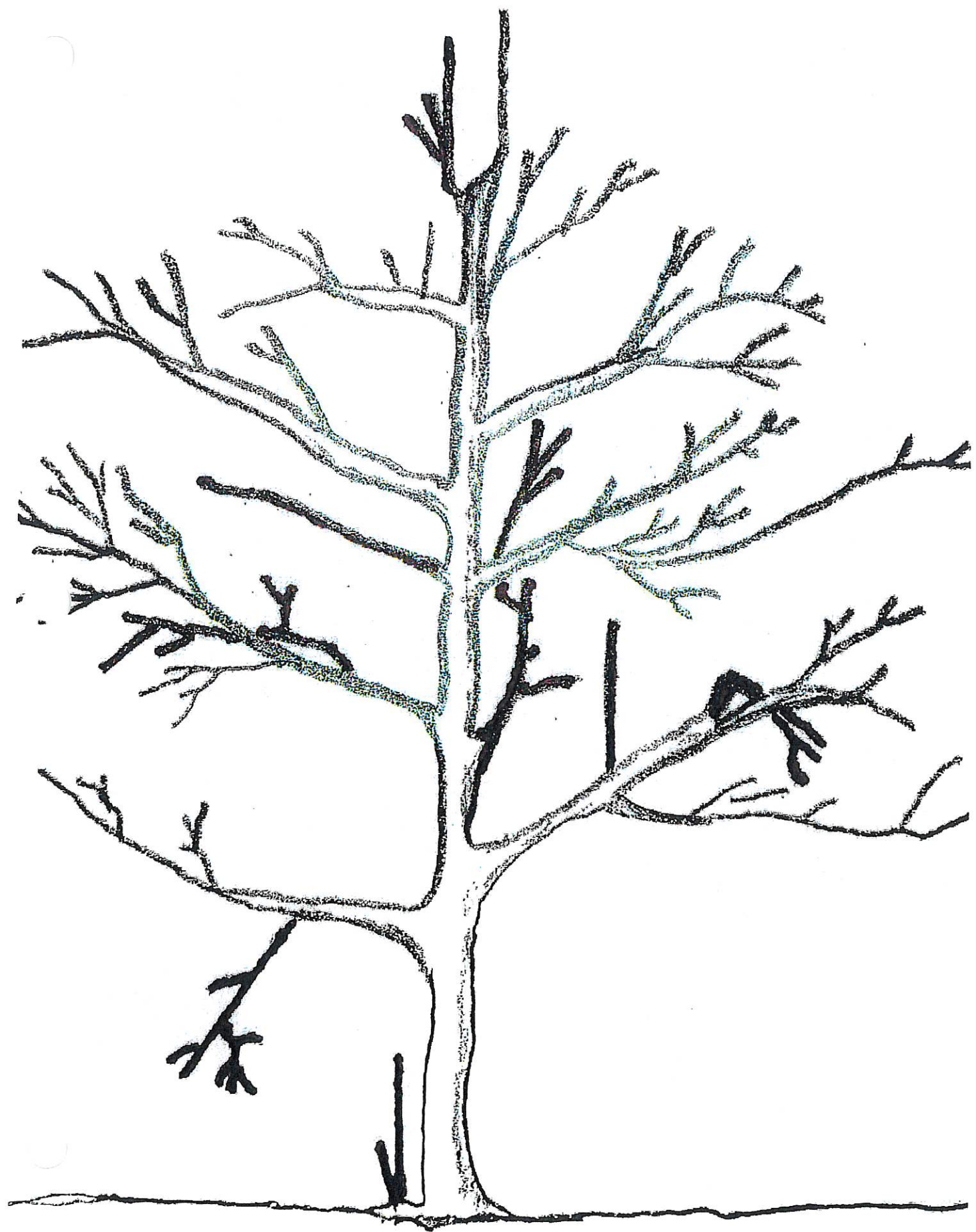
Prune no more than 25% of the canopy each year. Most young trees should be pruned 5-10% annually after the first year. In the first year, only remove broken or injured limbs. The best time to prune is winter when branches are dormant ~ November to March.

CONIFERS:

Steps:

1. Remove broken, injured, diseased and dying branches;
2. Establish a central leader branch;
3. Establish the lowest permanent branch;
4. Remove weak scaffold branches;
5. Remove temporary branches below the lowest permanent branch.







City of Shelby

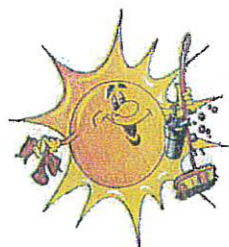
March 2021 Newsletter

Special points of interest:

- Water Report
- Tree Populations



Citations are now being issued for all delinquent dog & cat licenses. They were delinquent as of January 31st.



SPRING CLEAN UP APRIL 19TH - 29TH

Please call the City Shop at 434-5564 the week of April 19th through April 23rd to have landfill items placed on the pick-up list. All items will be picked up the week of April 26th through the 29th. Items not eligible for pick up are tires, refrigerators, freezers and air conditioners. They can be disposed of at the landfill, but please call the City Shop for associated costs and freon removal information. Any items to be picked up should be placed in the alley or an agreed location with city staff.

DEAR SHELBY RESIDENT,

With spring around the corner, the City kicks off our Annual Spring Clean Up. This year you can call City Shop at 434-5564 the week of April 19th to have your items placed on the pick-up list. All items will then be picked up the week of April 26th. Friday, April 23rd is Arbor Day in Shelby. Each year organizations, groups, businesses and individuals give a little of their time to plant a tree or clean a park, street or public area within the community. If you would like to help, please contact Lorette Carter at 434-5222 or shbcdc@3rivers.net. Together we can improve our neighborhoods, parks and public areas!

This newsletter contains our annual water report. Our system is tested monthly to ensure quality of drinking water. We thank our city crew for their care and maintenance as we have an outstanding water system providing good, clean water to the people of North Central Montana.

As always, you can find city information, resources and meeting news on the City of Shelby webpage at www.shelbymt.com or follow us on Facebook at *Shelby Montana*. We post a weekly "This Week in Shelby" as well as daily posts related to city activities. Most important, please feel free to call City Hall if you have questions or concerns. Our number is 434-5222. Happy Spring!



2021 ALL-SCHOOL REUNION. . . Sadly, many community activities and events were cancelled last year. Plans are now in the works to host a 2021 All-School Reunion July 9th through July 11th. The Reunion Committee will focus on trying to provide for a great weekend, ever mindful of health and safety concerns. Those that are not feeling well or show COVID symptoms will be asked to forgo the weekend for the safety and wellbeing of others.

The committee is planning the bulk of events out-of-doors to encourage social distancing. Events include an Alumni Golf Scramble at Marias Valley Golf Course; Friday Night Homecoming; Alumni Car Show; School Tour; Street Dance; and Farewell Brunch.

The Committee has been in contact with the Toole County Health Department and will move forward with caution. Please be looking for details and updates at the Shelby-Montana All-School Reunion 2021 Facebook page. **MAROON AND GOLD ... NEVER GROW OLD!**

DUST OFF YOUR RAKES AND SHOVELS...ARBOR DAY 2021!

It's the time of year again when communities throughout the nation dust off their shovels and rakes and participate in Arbor Day activities that improve neighborhoods, brighten city parks, clean roadways and foster care and concern for the communities in which they live.

Friday, April 23rd has been declared as Arbor Day in Shelby. Through care and commitment, the community of Shelby has been named a Tree City USA for 20 years thanks to city employees, local organizations, businesses, students and individuals who each year initiate projects to care for and maintain community parks and public areas through tree planting and clean up.

The City of Shelby encourages groups, businesses, organizations and students to join in this year's Arbor Day celebration. If you'd like to select a city park, fence line, roadway or other area of the community to clean, please call Lorette Carter at 434-5222 or email shbcdc@3rivers.net. Schedules do not always allow for cleanup to take place on that day, but the City would greatly appreciate your participation as your schedule allows.

Trees have made a positive impact in Shelby creating a much more walkable, bikeable, welcoming and inviting community. Help us continue to make Shelby a great place to live, work and raise our families.

RECYCLE SHELBY - Thanks to the efforts of the entire community, recycling continues to be strong in Shelby. The Recycle Shelby program recycles the following at the recycling site located at 514 1st St. No. behind Subway and the Toole County Transit Center.

ALUMINUM TRAILER: All aluminum should be crushed. Crushed cans take up less space.
• Please don't mix the aluminum and tin. Separate bins are available on the site for tin and excessive aluminum. Just check the signs.
• The excessive aluminum bin is on the ground at the site for those people who are unable to reach the trailer bins to dump their own aluminum or if the trailer bins are full. Check the signs.
• No bags, sacks or boxes in the aluminum trailer...**CRUSHED CANS ONLY!**

TIN BIN: (Located beside the trailer) A large metal bin is available beside the trailer for tin.

• Tin cans must be washed. Dirty cans contaminate the entire bin. Labels and lids can be left on.
• Please leave your tin in bags or boxes as it is easier to empty the bins for transport to the recycling center by volunteers.

CARDBOARD BIN: Corrugated Cardboard Only

Only sturdy shipping boxes. • No food boxes, paper rolls or paper. • Please don't leave plastic bags or trash in bin.

Please don't use the containers for garbage, plastic or glass. There is a dumpster on site. Please keep our recycling containers and site clean. And please don't leave other items at the site. We can only accept aluminum, tin and cardboard at this time.

Be looking for the Annual Mountain of Cans Challenge with Shelby Elementary School students coming in May!

And PLEASE... **REDUCE - REUSE - RECYCLE**



AMENDMENT NO. 22

**CITY OF SHELBY LANDFILL
ENGINEERING CONSULTING SERVICES**

The Original Consultant Agreement for Professional Services ("Agreement") between the City of Shelby, ("Owner") and Barry Damschen Consulting, LLC ("Consultant") for the period of January 1, 2003 through December 31, 2003 shall be amended to provide the same consulting services for the period of January 1, 2021 through December 31, 2021.

FEE

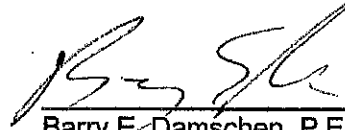
The Consultant shall conduct the work for the Lump Sum Fee of \$8,700.00. The Consultant shall invoice the Owner one fourth of the total fee on a quarterly basis.

This Owner and Consultant hereby agree to this Amendment.

City of Shelby, Montana

Barry Damschen Consulting, LLC

Mayor



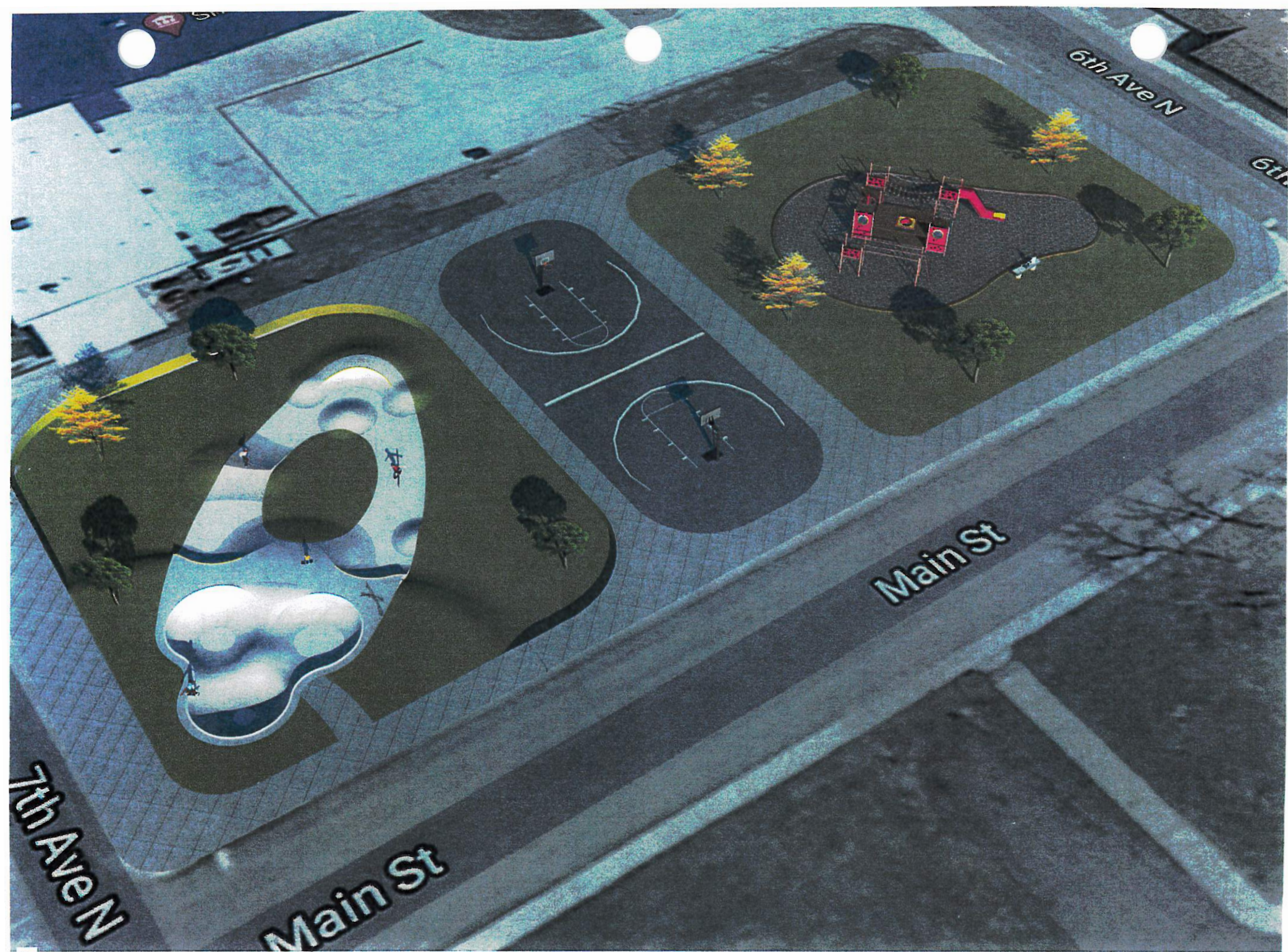
Barry E. Damschen, P.E.
Owner

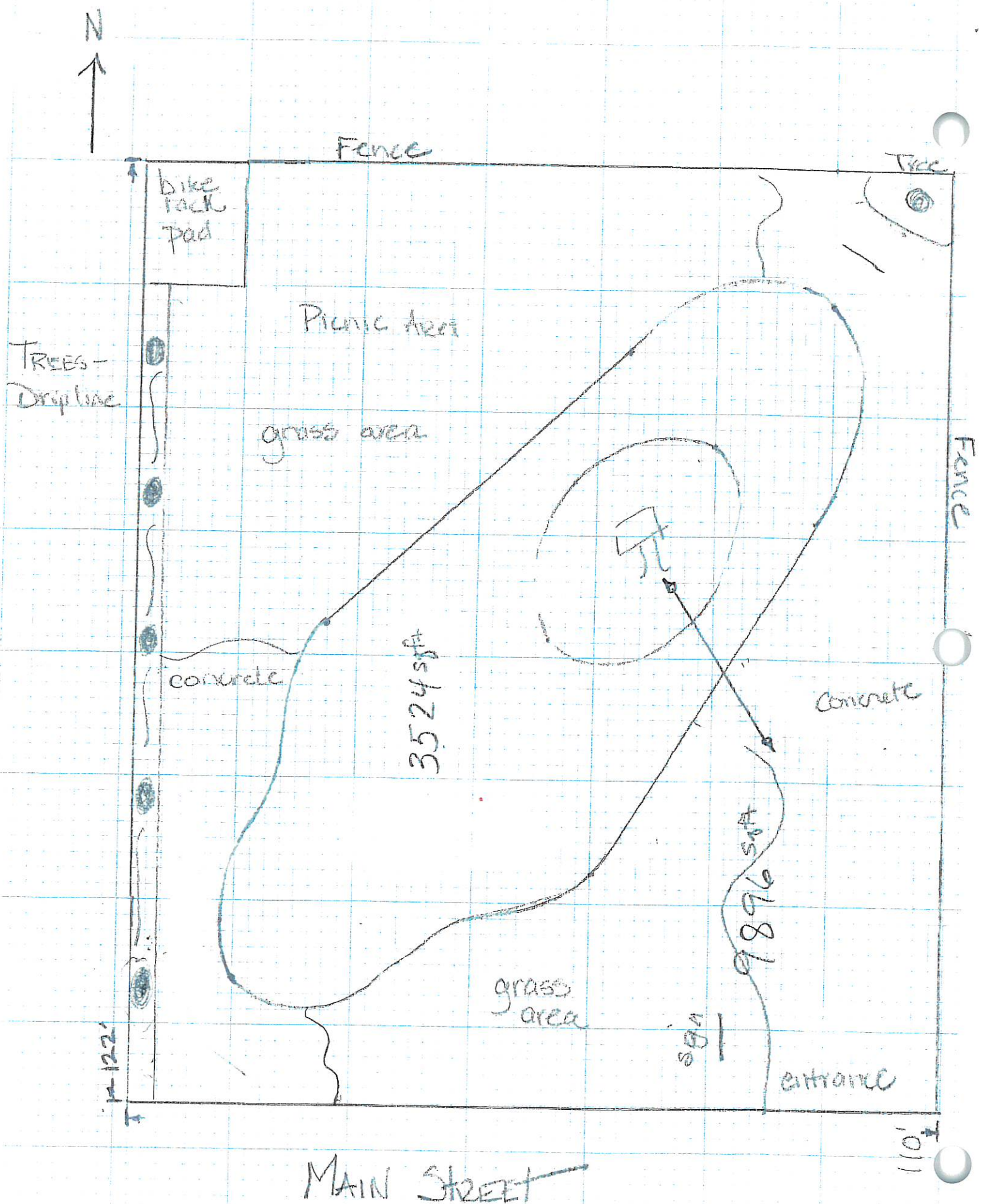
Attest

3-1-21

Date

Date





Dew Drop Sprinklers
P.O. Box 908 Shelby, MT 59474
406-460-9978 406-460-1448

January 8, 2020

Landscaping bid: Shelby Skate Park

Dew Drop Sprinklers will install an underground sprinkler system and lay sod at the Shelby Skate Park for the amount of \$12,285.00.

An agreement with the city supervisor has been tentatively reached stating that the city will be responsible for preparing the sub surface for sod and sprinklers. Louis has also agreed to assist in the laying of sod with city workers. This bid is contingent on this verbal agreement.

Dew Drop uses Hunter Industries parts which are guaranteed for three years. All workmanship is guaranteed.

Please call with any questions. Thank you.

A handwritten signature in blue ink, appearing to read "David Christians".

Dew Drop Sprinklers

Marias River Contracting LLC
677 Benton Ave
Shelby, MT 59474 US
+1 4064508497
mariasrivercontracting@gmail.com

Estimate

ADDRESS

City of Shelby
112 1st Street South
Shelby, Mt 59474

ESTIMATE # 1071

DATE 01/06/2021

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	Pour approximately 1520sqft of new concrete at skate park.	1,520	8.00	12,160.00

Estimate is to grade area around skate park and prep for concrete. It includes rebar, grading, and pouring/finishing new concrete. The city will be required to supply road base material for grading. If you need a more detailed estimate please let me know.

TOTAL

\$12,160.00

Accepted By

Accepted Date

Marias River Contracting LLC

677 Benton Ave

Shelby, MT 59474 US

+1 4064508497

mariasrivercontracting@gmail.com

Estimate

ADDRESS

City of Shelby

112 1st Street South

Shelby, Mt 59474

ESTIMATE # 1072**DATE** 01/11/2021

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	Additional concrete work at skate park.	720	8.00	5,760.00

Estimate is for additional concrete to be poured in center of skate park.

TOTAL**\$5,760.00**

Accepted By

Accepted Date

TOOLE COUNTY ALLIANCE FOR YOUTH

BG BOARD MINUTES

MARCH 25, 2021

TOOLE COUNTY SHERIFF'S OFFICE

IN ATTENDANCE: Lori Postma, Kevin Youth Advocate; Lorette Carter, Shelby Community Development Director; Mary Miller, Alliance for Youth, Erica Postma, Youth Dynamics; Blair Tomscheck, Toole County Health Nurse; Stephanie Hurley, Toole County Victim's Advocate.

Board was informed on the progress of the Sober Life HI-Line Group and the prevention activities/community events that have occurred. Group was awarded a \$100.00 scholarship from KW Insurance.

DEA Take Back Day was discussed and is scheduled for Saturday, April 24, 2021 from 11:00 a.m., to 12:30 p.m. Location is Northtown Drug, and all necessary paperwork has been filed with the DEA. This year they are accepting vaping devices without batteries. Mary placed a call to DEA to make sure the devices go in the same box as the drugs. An officer will be there during the time of Take Back, and a \$20.00 Coffee Gift Card, has been given by Main Street Convenience, to award the resident who drops off the highest weight of unused medications. Mary is attempting to have the Sober Life Hi-Line Group do a community car wash, and the monies would be donated to the REACT Group at Shelby High School. A news article will appear in the Shelby Promoter and PSA's will be used.

Partnership discussed between TCAFY and the Toole County SRO Officer rolling out WhyTry, Evidenced Based Resiliency Curriculum in Sunburst went for 9th and 10th graders. A solid partnership was formed, which will enable the grant and the SRO Officer to build a prevention bridge for the students. The Toole County DUI Task Force rewarded each student for completion of course, with a \$5.00 certificate from a local establishment in Sunburst. A Letter of Recommendation on the roll out of WhyTry, was sent to Shelby High School Principal, Kyle Fisher, to help promote the curriculum in Shelby.

Board discussed progress for our 2021 Health Rocks Camp, and where we are in the planning process. Some issues were discussed, and suggestions were made by the BG Board to address those issues. Mary informed the board, that she is working on the insurance for the camp and securing the Blanket Policy for the bus. An email has been sent off to Mr. Crump, asking permission to use the bus for transportation to and from camp. Board was informed that Mary has applied for two scholarships for \$500.00 from 3Rivers Communications and \$600.00 from Sunburst Community Foundation.

Board was informed that we have youth from Sunburst to attend the camp and serve as Jr. Counselors. Mary is planning on getting applications out in April.

Board was shown the proof for the Wristbands that the grant is purchasing (1000) to keep alcohol sales in compliance during the 2020/2021 Shelby All School Reunion. These are Tyvek Wristbands that cannot be altered or reused and are waterproof. Mary suggested to the board that they have one or two people at each door, and their job is to check ID's, before participants order a drink, to free up the bar tenders and stay in compliance for underage drinking.

PaxTools was discussed and we are not getting much interest from the community or partners to offer this Evidenced Based Parenting Program.

Community Easter Egg Scavenger Hunt was discussed, and ParentingMT Materials will be offered and resources available during Hunt.

Board was informed that Mary has arranged for a RASS Trainer (John Hayes) to come up from Great Falls, to hold a class at Marias Golf Course in April. This is to keep the community in compliance for training requirements of alcohol service and training.

Board was informed, that Lori Tokerud, Shelby High School Science and Pre-Med Teacher has asked TCAFY to bring in a speaker to address the vaping issue in the Shelby Jr. & Sr. High School. Mary was able to get Dr. Henry Clay, who was previously involved with presentations in the DARE Program, to do a 20-minute speech at an assembly at the High School in April. He will present around the medical effects of vaping and how vaping effects their life and life choices.

Mary presented to the board the budget and what we have drawn down of funds per Quarters 1 & 2.

Board discussed sending out Graduation Letters again to each Senior Parent in our schools, addressing underage drinking during graduation.

Erica Postma, Youth Dynamics would like to partner with the grant, and provide prevention activities on a weekly basis, to youth in Toole County, during this Summer. Mary and Erica will work on this and report out to the Board.

Lori Postma, Kevin Youth Advocate, discussed using some of her grant monies, to possibly send some Kevin At-Risk Youth to Health Rocks Camp this year, from Kevin.

There being no further business to discuss, meeting was adjourned.

Next meeting is scheduled for April 29, 2021 at 3:30 p.m., Toole County Sheriff's Office.



3/30/2021

To: Senator Butch Gillespie and Representative Llew Jones

From: City of Shelby

Re: Shelby Project List

Good Day Senator Gillespie and Representative Jones,

On behalf of the citizens of Shelby, we thank you for your service to our State, our region and our city. We know you have a difficult job ahead in determining the parameters of recovery funding. We felt it important to give you an idea of the tremendous needs of our community.

Listed below are the "shovel ready" projects which are of top priority for the City of Shelby as to their critical nature and benefit to the community now and for generations to come:

Shovel Ready Projects

*Continuation of Stormwater project impacting safety, street maintenance and wastewater infiltration remediation. **\$4,000,000 – \$4,500,000***

*De-sludge Sewer Lagoon Cells 1,2,3 – **\$2,000,000 – \$3,000,000***

*Bank restoration of Cells 1-3 - **\$150,000 - \$200,000***

*Control valves and piping between Cells - **\$100,000***

*Control gate – Cell 3 - **\$75,000***

*North Water Line – replace aging infrastructure – **\$1,300,000** 2020 Water PER*

*Shop Tank Transmission Main - **\$1,785,000** 2020 Water PER*

*Transportation Corridor Crossing - **\$1,788,000** 2020 Water PER*

*Shelby Heights Booster Station Improvements **\$790,000** 2020 Water PER*

Well Field Booster Station **\$340,000** 2020 Water PER

Treatment Building Backup Power Supply **\$170,000** 2020 Water PER— Shelby supplies water to Cut Bank, Devon, Oilmont & 9 Mile. Backup power is a critical piece of infrastructure to ensure regional water delivery.

Airport Tank Transmission Main - **\$808,000** 2020 Water PER

Well Field Flow Measurement - **\$666,000** 2020 Water PER

Metering outlying Communities - **\$315,000** 2020 Water PER

Shelby Heights Valve Replacement - **\$256,000** 2020 Water PER

Clearwell tank - **\$750,000**

Airport Tank - **\$1,500,000**

Street Improvements

13th Street – Provides access into the multi modal facility. We continue to see increased traffic on 13th street and requires continual maintenance on the gravel road. This would facilitate an alternate route into the facility. This was included as part of the master plan for the multi modal facility that was funded with a \$10,000,000 TIGER grant and a \$5,600,000 USDA bond. Total cost is estimated to be **\$1,750,000 - \$2,000,000**

If you have additional questions, please feel free to contact me or Jade Goroski, City of Shelby Chief Finance Officer. I can be reached at (406) 450-1173 and Jade can be reached at Shelby City Hall (406) 434-5222.

Thank you and all the best,

Gary McDermott, Mayor

City of Shelby

Cc: Shelby City Council

March 31, 2021 Member Meeting Minutes
Shelby Area Chamber of Commerce

The Shelby Area Chamber of Commerce serves to promote a positive business environment as a voice and resource in partnership with business, education, agriculture, civic and community organizations throughout Shelby and Toole County.

CALL TO ORDER: Our meeting was held at Pizza Hut and was called to order by Executive Director Ashley at 12:07pm. Members present: Elliot Crump, Renae Manley, Doreen Mckelvey, Lena Tronson, Rachel Manzanaro, Barbie Alvestad, Nicki Anderson, Erin Wanken, Shana Lee, Lorette Carter and Cheri Hirst

REPORTS:

City of Shelby:

- The City of Shelby Annual Clean up Week is April 19th through April 29th. Beginning April 19th, citizens can call the City Shop to have landfill items placed on the pick-up list. All items will then be picked up the week of April 26th through 29th. Items not eligible for pick up are tires, refrigerators, freezers and air conditioners. They can be disposed of at the landfill, but people should call City Shop for associated costs and freon removal information.
- We will celebrate Arbor Day, Friday, April 30th. We hope to have organizations, businesses and individuals participate in clean-up of public areas within the community and planting trees. An article will be in the newspaper next week and I will reach out to past participants. Shelby High School has approved doing community service on that day. I will also send a letter to Shelby Elementary to encourage teachers to participate in creating Arbor Day posters which I will display here at City Hall. I will randomly choose 3 students to receive a 1-month pool pass.
- The Shelby Elementary Mountains of Cans Challenge will be Friday, May 14th. The Shelby Recycling Association sets up cones/candles in the SHS gym parking lot with each grade level recognized. Students bring bags of cans that morning and places them by the appropriate cone. The grade level with the largest volume, taking into consideration weight will be awarded a roller-skating party. The Association brings over the aluminum recycling trailer to load the cans after with the help of Mr. Tokerud and the SHS National Honor Society. In past years, we have collected over 1,000 pounds of cans.
- Erin Wanken and I have reached out to local artists and property owners on addressing vacant store front windows. Erin has several local artists lined up who are willing to display their artwork. We also have a message out on Facebook to find artists who would like to paint on windows.
- Bid solicitations have been accepted for certified arborist, Tree Amigos to complete the 10 Green Ash tree removal at the former Bitterroot School and Historic Shelby High. Forde Nursery was given the bid for the new tree planting and Transa-Tree will do the planting with their spade equipment.

Toole County: No Report

School District #14: See Attachment

Marias Medical Center/Heritage Center:

- Hiring Part-time and Fulltime positions but stressed specifically the need for Housekeepers
- April 7th – first drawing of Trip of the Month for 2021
- April 15th – MCC Auxiliary Scholarship Applications are due. This scholarship is open to not just current students/ graduating seniors but ANYONE who is furthering their career in the medical field.
- May 21st - 22nd "Spring Fling" Rummage Sale is set and will be held at the Lutheran Church! Proceeds will fund new Patio furniture for the Heritage Center.
- June 13 - Parade of Homes and Parade of Gardens date has been set! If you would like to participate reach out to Erin Wanken.
- There are still tickets available for the Trip of the Month fundraiser; Erin will continue to have tickets with her at meetings!

Marias Care Center: No Report

Core Civic: No Report

OLD BUSINESS:

- **Chamber After Hours:** Ashley encouraged that businesses who are interested to sign up for a Chamber After Hours slot. The first CAH at the VIC went well! There were 8 attendees, good food and great conversation. Val Moench won the How Well Do You Know Shelby Trivia game & will be receiving 2 comped tickets to the Fall Banquet. April's Chamber After Hours will be hosted by the Marias Valley Golf & Country Club from 5:30p – 7:00p! If you are interested in hosting a Chamber After Hours, please sign up for a slot as the signup goes though the end of 2021.
<https://www.signupgenius.com/go/10C0C4CACA829A1F5C70-chamber>
- **Board Nominations & Elections:** Ashley passed out hard copy ballots to those who were at meeting. There are 6 candidates & 6 Board positions to be filled. Ashley pointed out that even though it may be silly to vote unopposed candidates we need to do it for formality reasons. Ballots are due March 31, 2021, no later than 6pm.
- **Enrollment Update for 2021:** Ashley reported that we have had 65 Members enroll for the 2021-2022 Chamber year. We have welcomed 3 Brand New Members; Stiletto's Salon, McQueen's Auto, & Big D's Espresso. Today was the deadline to get those in to the Chamber office and Ashley reminded that as of April 1, 2021 you will no longer receive information from the chamber until Membership is paid. She will be going around to the remaining past members as a final reminder this next week.
- **April Showers Bring Main Street Flowers:** Ashley is waiting on confirmation from one last sponsor & hopes to have tangible calendars out by Monday. We have 30 major sponsors and have received an enormous amount of donations from our generous local businesses

and craftsman. Ashley requested that we have volunteers to help sell calendars throughout the month of April outside of the board. Erin, Lorette, Lena, Nicki, Cheri, & Barbie said they would be willing to help. Calendars will be \$25 and we will be drawing every day in the month of May for a Cash/ Tangible prize package, all valued over \$100. Proceed will go towards the fresh flower displays on Main Street throughout the Spring & Summer.

NEW BUSINESS:

- **Chamber Email Update:** Beginning April 1, 2021 the primary email address for the Chamber will be shelbymtcoc@gmail.com please note this change & update your contact information to stay in touch. Ashley will continue to check the old email for the next few months.
- **RASS Training:** Responsible Alcohol Sales & Service Training is available to anyone in need of their certification on April 8, 2021 at 9am at the Marias Valley Golf and Country Club. The Training will be \$15 and will certify you for 3 years to be able to serve alcohol at events.
- **"Chamber Chatter":** Ashley is working on a weekly newsletter to try and minimize the amount of emails being received from the chamber. This will hopefully be up and running in the next few weeks!

Open Forum:

- **Ashley:** Wanted to say thank you to the City crew for taking time to help fix the reader board in front of Albertsons this week!
- **The Angel Tree -** Lena Tronson reminded about Angel Tree applications. To obtain applications or more information please contact with her at (406) 470-4717

Next Member Meeting: Wednesday April 28, 2021 at 7:45a at The Griddle

Adjournment: Our meeting adjourned at 1:02p Reported by Ashley Lampert.

3.31.21 Update - Pizza Hut

Review:

- 3/5-3/6 - State Wrestling in Shelby
- 3/9 - Board Meeting - Approved the surfacing of the Track
- 3/11-13 - State Basketball in Billings
- 3/15 - Spring Sports Practice Begins
- 3/17 - 3rd Grade Field Trip to Well Done Visitor Center
- 3/18 - Vaccination Clinic at the School for School Staff
- 3/22 - Key Club Blood Drive
- 3/23 - ACT for Juniors

Upcoming:

- School Play is going to be produced (no confirmed date yet)
- Scheduling and completing interviews to fill open positions (English Closes on 4/6)
- 4/1-5 - Spring Break
- 4/13 - Board Meeting
 - Teacher Renewals
 - COVID Guidelines Evaluation
 - Graduation Plans
- 4/15 - Second Dose Vaccination
- 4/24 - Prom
- 4/30 - No School - PD will involve staff wellness program "Healthy is Wellness"

Summary of Port of Northern Montana board meeting

April 1, 2021

Lorette Carter

1. **Calumet Lubricants, Co.:** Calumet is working with the Port Authority and Savage Services on the potential of increasing storage car numbers in the facility.
2. **Hinrich's Trading Company:** Nothing to report.
3. **Pat's Off-Road, Inc.:** Pat's is still waiting on the weather to bring in another large storage tank.
4. **Savage Services Inc.:** Nothing to report.
5. **Pacific Steel & Recycling:** Nothing to report.
6. **Dick Irvin Inc.:** The agreement to move to a new location is on hold until other projects within the facility trigger the move.
7. **Data Center Feasibility:** The Port Authority continues work on identifying fiber networks. Director Bonderud anticipates a project to be finalized in 2022.
8. **Bridge Agri Partners:** Bridge Agri has had some wind damage to their facility.
9. **Kiros Energy Marketing:** The Port Authority entered into an agreement with this Calgary company to store up to 75 cars in the Port facility. Kiros is a trans loader of natural gas liquids (NGL) and crude oil.

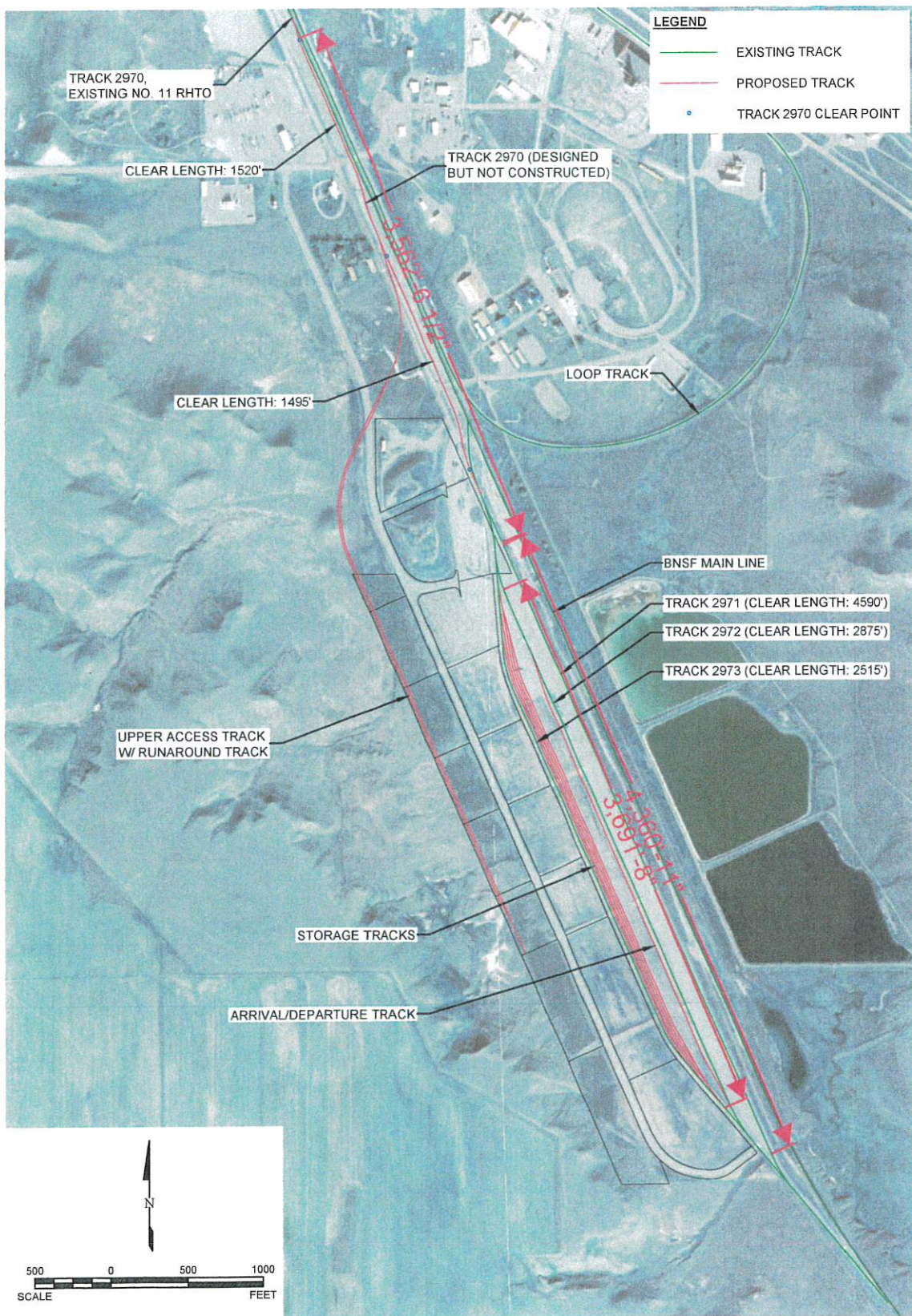
Other business:

Redwood Group: Jillian Streit reported they are working diligently with the Montana legislature on potential agriculture (HB681) and infrastructure funding to help with the build of the facility. They are also working with Senator Daines and Senator Tester's offices on federal funding.

Master Plan: Curtis Shuck spoke on the current capacity of the multi-modal facility and potential to expand. He mentioned the refinery site as potential for additional track.

In a side note, Larry mentioned Berkshire Hathaway has purchased the MATL line.

A map of proposed track expansion is included.



City Elections

Municipal primary elections, if necessary, take place every odd-numbered year on the first Tuesday after the second Monday in September. Municipal general elections are held every odd-numbered year on the first Tuesday after the first Monday in November.

The Shelby City Council is composed of six council members with two elected from each of the three city wards identified. Council members are responsible for and responsive to the citizens who elected them. The council performs the following functions:

- Review and approve the annual budget;
- Establish long- and short-term objectives and priorities;
- Oversee effectiveness of city programs;
- Pass ordinances and resolutions;
- Regulate land use through zoning laws;
- Regulate business activity through licensing;
- Regulate public health and safety;
- Communicate policies and programs to residents;
- Respond to constituent needs and complaints; and
- Represent the community to other levels of government.

The Shelby City Council meets the first and third Monday of each month to conduct business on behalf of the citizens of Shelby. Council members also serve on sub-committees which include Audit Committee; Board of Adjustment/Zoning; Community Development/Housing Task Force Advisory; Fire Committee; Parks & Recreation; Planning Board; Public Safety Committee; and Tri-City Interlocal. The committees meet at various times within each month or as needed.

2021 Information

Positions open are for Mayor and one council member from Ward 1, 2 and 3. Candidate filing opens April 22nd and closes June 21st. Candidates need to complete a Declaration of Nomination (available at the Toole County Clerk & Records Office or online at sos.mt.gov) and file it at the Clerk & Records office at the Toole County Courthouse by 5 pm on June 21, 2021. After filing the Declaration of Nomination, the candidate must file paperwork with the Commissioner of Political Practices within 5 days. The filing fee for the Mayor's position is \$150.61 and \$65.09 for the council member positions.

The Municipal Primary Election will be held on September 14, 2021 and the Municipal General Election will be held on November 2, 2021.