

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
April 1, 2024
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 3/18/24 (pgs. 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 3/31/24 (pgs. 7-20)

COMMITTEE REPORTS

-

CITY FINANCE OFFICER

-
-
-

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

-

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

April 1, 2024

- 6:00 p.m. **Audit Committee**
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

April 8, 2024

- 6:30 p.m. **City-County Planning Board**
(Mayor, Flesch, Clark)

April 15, 2024

- 6:30 p.m. **Regular City Council Meeting**

April 29, 2024

- 6:30 p.m. **Park & Recreation Meeting**
(Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

- A. Agenda
- B. Agenda Items
 - 1. Minutes of Regular Council Meeting, 3/18/24
 - 2. Claims Report, March 2024
- C. Correspondence
 - 1. 3/19/24 Toole County LEPC Minutes
 - 2. 3/27/24 Letter to Sagebrush Food Pantry re: Civic Center Lease Agreement
 - 3. Northern Transit Interlocal April 2024 Newsletter
- D. Reports
 - 1.
- E. Handouts
 - 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
March 18, 2024

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Pat Frydenlund, Lyle Kimmet, Sanna Clark, Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, City Superintendent. Absent & Excused: None.

Other citizens present: Amy Deitchler & Tyler Foss.

PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Closing Alley 1201 Oilfield Ave. - Mayor McDermott opened the public hearing at 6:30pm.

APPROVAL OF MINUTES

- Regular Council Meeting, 3/4/2024
MORITZ MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY FLESCH. VOTE AYES - FRYDENLUND, CLARK, FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS - Great West review of the CIP
- NON-AGENDA ITEMS -

CLOSE PUBLIC HEARING

Mayor McDermott closed the public hearing at 7:11pm.

COMMITTEE REPORTS

- Law Enforcement - Tyler Foss

CITY FINANCE OFFICER

1. City Judge's Report, 2/29/2024
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 2/29/2024
MORITZ MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, CLARK, FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Resolution No. 2088 re: Close Alley, 1201 Oilfield Ave
FLESCH MADE A MOTION TO APPROVE RESOLUTION NO. 2088. SECONDED BY FRYDENLUND. VOTE AYES - FRYDENLUND, CLARK,

FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

CITY SUPERINTENDENT

Eric provided an update of projects the crew has ongoing and upcoming.

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- CIP Review - Great West

ADJOURN

AT 7:46 P.M. FLESCH MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY MORITZ. VOTE AYES - VOTE AYES - FRYDENLUND, CLARK,
FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 1 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230661		00343 ENERGY LABORATORIES INC	904.00					
1	618684 03/20/24 Lagoon Effluent Ecoli/BOD/TSS		190.00*		34746	5310 430600	300	101000
2	616651 03/11/24 NorthCentral lead & copper		143.00*		34746	5210 430500	300	101000
3	617928 03/16/24 Lagoon Effluent oil & grease		292.00*		34746	5310 430600	300	101000
4	617406 03/13/24 Sewer Influent & Effluent test		279.00*		34746	5310 430600	300	101000
230662		00400 UTILITIES UNDERGROUND LOCATION	10.32					
1	4025109 02/29/24 6 Locates for 2/24		10.32*		34743	5210 430500	300	101000
230663	30184S	00144 POSTMASTER	409.39					
1	03/22/24 3/24 UB Postage		136.46			5210 430570	310	101000
2	03/22/24 3/24 UB Postage		136.46			5310 430670	310	101000
3	03/22/24 3/24 UB Postage		136.47			5410 430870	310	101000
230664	30182S	00043 SHELBY GAS ASSOCIATION	6,341.55					
1	03/10/24 3/24 Gas Bill		122.90			1000 411200	343	101000
2	03/10/24 3/24 Gas Bill		707.03			1000 420400	343	101000
3	03/10/24 3/24 Gas Bill		707.02			1000 420401	343	101000
4	03/10/24 3/24 Gas Bill		670.30			1000 460445	343	101000
	03/10/24 3/24 Gas Bill		343.05			1000 460442	343	101000
o	03/10/24 3/24 Gas Bill		329.45*			5410 430840	343	101000
7	03/10/24 3/24 Gas Bill		333.88			1000 430200	343	101000
8	03/10/24 3/24 Gas Bill		333.88			5210 430500	343	101000
9	03/10/24 3/24 Gas Bill		333.88			5310 430600	343	101000
10	03/10/24 3/24 Gas Bill		333.86			5410 430830	343	101000
11	03/10/24 3/24 Gas Bill		101.28			1000 411202	343	101000
12	03/10/24 3/24 Gas Bill		101.28			5210 430520	343	101000
13	03/10/24 3/24 Gas Bill		101.28			5310 430620	343	101000
14	03/10/24 3/24 Gas Bill		101.26			5410 430820	343	101000
15	03/10/24 3/24 Gas Bill		119.50			5210 430500	343	101000
16	03/10/24 3/24 Gas Bill		1,099.20*			1000 460465	343	101000
17	03/10/24 3/24 Gas Bill		502.50			1000 470270	300	101000
230665		01851 CT CLEANING	1,200.00					
1	03/19/24 3/24 Janitorial Service		75.00			1000 411202	390	101000
2	03/19/24 3/24 Janitorial Service		75.00			5210 430520	390	101000
3	03/19/24 3/24 Janitorial Service		75.00			5310 430620	390	101000
4	03/19/24 3/24 Janitorial Service		75.00			5410 430820	390	101000
5	03/19/24 3/24 CC Janitorial Service		900.00*			1000 460442	300	101000

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13:03:52

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Page: 2 of 14
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230666		02368 OPTUM FINANCIAL INC	4.25					
1	1569627 03/14/24 HSA Service Fee		1.06			1000 410550	300	101000
2	1569627 03/14/24 HSA Service Fee		1.06			5210 430570	300	101000
3	1569627 03/14/24 HSA Service Fee		1.06			5310 430670	300	101000
4	1569627 03/14/24 HSA Service Fee		1.07			5410 430870	300	101000
230667		01862 MOUNTAIN ALARM	53.50					
1	4459533 04/01/24 4/24 Fire Alarm Monitoring		53.50			1000 420401	300	101000
230668		02563 DPHHS-LABORATORY	25.00					
1	46052 02/29/24 NCMRWA Water Samples		25.00*			5210 430500	300	101000
230669		00048 TOOLE COUNTY CLERK & RECORDER	56,192.76					
1	03/07/24 City Judge/Sec Wages		3,108.78			1000 410360	100	101000
2	03/07/24 City Judge/Sec Medicare		44.59*			1000 410360	142	101000
3	03/07/24 City Judge/Sec SS		190.64			1000 410360	141	101000
4	03/07/24 City Judge/Sec Unemploy Ins		4.56			1000 410360	145	101000
5	03/07/24 City Judge/Sec Workers Comp		13.55			1000 410360	146	101000
6	03/07/24 City Judge/Sec PERS		165.39			1000 410360	143	101000
7	03/07/24 City Judge Health Insurance		434.50			1000 410360	147	101000
8	03/31/24 City Judge Supplies		210.06*			1000 410360	200	101000
9	03/07/24 City Judge Phone		20.69			1000 410360	344	101000
11	03/07/24 Law Enforcement		37,270.00			1000 420000	300	101000
12	03/07/24 Law Enforcement		4,910.00			5210 420100	300	101000
13	03/07/24 Law Enforcement		4,910.00			5310 420100	300	101000
14	03/07/24 Law Enforcement		4,910.00			5410 420100	300	101000
230670		301835 00026 MARIAS RIVER ELECTRIC COOP INC	14,768.56					
1	03/10/24 3/24 Electric Bill		167.55*			1000 411200	342	101000
2	03/10/24 3/24 Electric Bill		326.36			1000 420400	342	101000
3	03/10/24 3/24 Electric Bill		326.36			1000 420401	342	101000
4	03/10/24 3/24 Electric Bill		48.90			1000 411202	342	101000
5	03/10/24 3/24 Electric Bill		48.90			5210 430520	342	101000
6	03/10/24 3/24 Electric Bill		48.90			5310 430620	342	101000
7	03/10/24 3/24 Electric Bill		48.89			5410 430820	342	101000
8	03/10/24 3/24 Electric Bill		172.88*			1000 430200	342	101000
9	03/10/24 3/24 Electric Bill		172.88			5210 430500	342	101000
10	03/10/24 3/24 Electric Bill		172.88			5310 430600	342	101000
11	03/10/24 3/24 Electric Bill		172.89*			5410 430830	342	101000
12	03/10/24 3/24 Electric Bill		84.07*			1000 440600	342	101000
13	03/10/24 3/24 Electric Bill		84.06*			1000 460430	342	101000
14	03/10/24 3/24 Electric Bill		360.53*			1000 460465	342	101000
15	03/10/24 3/24 Electric Bill		54.04*			1000 460439	342	101000
16	03/10/24 3/24 Electric Bill		1,157.80			1000 460442	342	101000

03/28/24
13:03:52

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Page: 3 of 14
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17	03/10/24 3/24	Electric Bill	71.04*			1000 460445	342	101000
18	03/10/24 3/24	Electric Bill	4,133.13			2400 430263	342	101000
19	03/10/24 3/24	Electric Bill	5,572.75			5210 430500	342	101000
20	03/10/24 3/24	Electric Bill	1,344.66			5310 430600	342	101000
21	03/10/24 3/24	Electric Bill	50.11			5410 430840	342	101000
22	03/10/24 3/24	Electric Bill	56.35*			1000 460430	342	101000
23	03/10/24 3/24	Electric Bill	92.63			1000 470270	300	101000
230671	01388	3 RIVERS COMMUNICATIONS INC	864.07					
1	03/01/24 3/24	Phone Bill	19.82			1000 420500	344	101000
2	03/01/24 3/24	Phone Bill	40.89			1000 410550	344	101000
3	03/01/24 3/24	Phone Bill	40.88			5210 430570	344	101000
4	03/01/24 3/24	Phone Bill	40.89			5310 430670	344	101000
5	03/01/24 3/24	Phone Bill	40.89			5410 430870	344	101000
6	03/01/24 3/24	Phone Bill	18.23			1000 430200	344	101000
7	03/01/24 3/24	Phone Bill	18.23			5210 430500	344	101000
8	03/01/24 3/24	Phone Bill	18.23			5310 430600	344	101000
9	03/01/24 3/24	Phone Bill	18.23			5410 430830	344	101000
10	03/01/24 3/24	Phone Bill	170.67			1000 460442	344	101000
11	03/01/24 3/24	Phone Bill	71.46			1000 420400	344	101000
	03/01/24 3/24	Phone Bill	71.45			1000 420401	344	101000
	03/01/24 3/24	Phone Bill	7.22			1000 410200	344	101000
14	03/01/24 3/24	Phone Bill	7.22			5210 430512	344	101000
15	03/01/24 3/24	Phone Bill	7.22			5310 430612	344	101000
16	03/01/24 3/24	Phone Bill	7.21			5410 430812	344	101000
17	03/01/24 3/24	Phone Bill	114.88*			1000 460445	344	101000
18	03/01/24 3/24	Phone Bill	85.58			5310 430600	344	101000
19	03/01/24 3/24	Phone Bill	32.44			5210 430500	344	101000
20	03/01/24 3/24	Phone Bill	32.43			5210 430500	344	101000
230672	00309	PREFERRED OFFICE EQUIPMENT	454.41					
1	49450 03/15/24 3/24	Maintenance/Copies	57.05			1000 411050	300	101000
2	49450 03/15/24 3/24	Maintenance/Copies	57.05			1000 410550	300	101000
3	49450 03/15/24 3/24	Maintenance/Copies	57.05			5210 430570	300	101000
4	49450 03/15/24 3/24	Maintenance/Copies	57.04			5310 430670	300	101000
5	49450 03/15/24 3/24	Maintenance/Copies	57.05			5410 430870	300	101000
6	49458 03/15/24 3/24	Maintenance/Copies Shop	12.30			1000 430200	300	101000
7	49458 03/15/24 3/24	Maintenance/Copies Shop	12.30*			5210 430500	300	101000
8	49458 03/15/24 3/24	Maintenance/Copies Shop	12.30*			5310 430600	300	101000
9	49458 03/15/24 3/24	Maintenance/Copies Shop	12.29*			5410 430840	300	101000
10	49458 03/15/24 3/24	Maintenance/Copies Shop	12.30			1000 420500	300	101000
11	49441 03/15/24 3/24	Maintenance/Copies CC	79.18*			1000 460442	300	101000
12	49285 03/15/24 3/24	Maintenance/Copies	5.70			1000 411050	300	101000
13	49285 03/15/24 3/24	Maintenance/Copies	5.70			1000 410550	300	101000
14	49285 03/15/24 3/24	Maintenance/Copies	5.70			5210 430570	300	101000

03/28/24
13:03:52

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Page: 4 of 14
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15	49285 03/15/24 3/24	Maintenance/Copies	5.70			5310 430670	300	101000
16	49285 03/15/24 3/24	Maintenance/Copies	5.70			5410 430870	300	101000
230673	E 00111	FIRST STATE BANK	55.00					
1	03/30/24	FSB Billing ACH Origination	18.33			5210 430570	300	101000
2	03/30/24	FSB Billing ACH Origination	18.33			5310 430670	300	101000
3	03/30/24	FSB Billing ACH Origination	18.34			5410 430870	300	101000
230674	02517	VALLI INFORMATION SYSTEMS INC	45.25					
1	93183 02/29/24	Express Pay Online Monthly Fee	15.00			5210 430570	300	101000
2	93183 02/29/24	Express Pay Online Monthly Fee	15.00			5310 430670	300	101000
3	93183 02/29/24	Express Pay Online Monthly Fee	15.00			5410 430870	300	101000
4	93183 02/29/24	IVR Fee	0.08			5210 430570	300	101000
5	93183 02/29/24	IVR Fee	0.08			5310 430670	300	101000
6	93183 02/29/24	IVR Fee	0.09			5410 430870	300	101000
230675	0263	STUTZ, JENNIFER	3,500.00					
1	03/27/24 3/24	legal services	875.00			1000 411100	350	101000
2	03/27/24 3/24	legal services	875.00			5210 430513	350	101000
3	03/27/24 3/24	legal services	875.00			5310 430613	350	101000
4	03/27/24 3/24	legal services	875.00			5410 430813	350	101000
230676	01137	AQUA TECH LABORATORY	100.00					
	PWSID# MT0000328							
1	39560 03/05/24	Monthly Coliform Water Testing	100.00*		34740	5210 430500	300	101000
230677	01137	AQUA TECH LABORATORY	25.00					
	PWSID# MT0000200							
1	39563 03/05/24	DWI Monthly Water Test	25.00*		34740	5210 430500	300	101000
230678	01137	AQUA TECH LABORATORY	25.00					
	PWSID# MT0004936							
1	39562 03/05/24	NCMRWA Monthly Water Test	25.00*		34740	5210 430500	300	101000
230679	02045	NAPA AUTO PARTS	1,442.02					
1	952678 03/07/24	ait filter/yamaha	99.57		34816	1000 460430	200	101000
2	211172 03/14/24	battery	72.34		34816	1000 460430	200	101000
3	211190 03/14/24	oil filters	17.98		34816	1000 460430	200	101000
4	210341 02/28/24	battery-mower	49.06		34816	1000 460430	200	101000
5	211741 03/26/24	heavy duty cables	47.98*		34816	1000 430200	200	101000
6	210723 03/07/24	cross member cable	421.50*		34816	5410 430830	200	101000
7	210617 03/05/24	piston ring compressor	13.00*		34816	1000 430200	200	101000
8	211575 03/21/24	argon gas	30.21*		34816	1000 430200	200	101000
9	211575 03/21/24	argon gas	30.22		34816	5210 430500	200	101000
10	211575 03/21/24	argon gas	30.22*		34816	5310 430600	200	101000

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11	211575 03/21/24	argon gas	30.22*		34816	5410 430840	200	101000
12	211720 03/25/24	brake cleaner	10.17*		34816	1000 430200	200	101000
13	211720 03/25/24	brake cleaner	10.17		34816	5210 430500	200	101000
14	211720 03/25/24	brake cleaner	10.17*		34816	5310 430600	200	101000
15	211720 03/25/24	brake cleaner	10.17*		34816	5410 430840	200	101000
16	211016 03/13/24	filter restock	43.37*		34816	1000 430200	200	101000
17	211016 03/13/24	filter restock	43.38		34816	5210 430500	200	101000
18	211016 03/13/24	filter restock	43.38*		34816	5310 430600	200	101000
19	211016 03/13/24	filter restock	43.38*		34816	5410 430840	200	101000
20	210743 03/07/24	welding helmet	11.99*		34816	1000 430200	200	101000
21	210743 03/07/24	welding helmet	12.00		34816	5210 430500	200	101000
22	210743 03/07/24	welding helmet	12.00*		34816	5310 430600	200	101000
23	210743 03/07/24	welding helmet	12.00*		34816	5410 430840	200	101000
24	210648 03/06/24	filters	5.47*		34816	1000 430200	200	101000
25	210648 03/06/24	filters	5.48		34816	5210 430500	200	101000
26	210648 03/06/24	filters	5.48*		34816	5310 430600	200	101000
27	210648 03/06/24	filters	5.48*		34816	5410 430840	200	101000
28	210579 03/05/24	flexzilla tape	3.13*		34816	1000 430200	200	101000
29	210579 03/05/24	flexzilla tape	3.12		34816	5210 430500	200	101000
30	210579 03/05/24	flexzilla tape	3.12*		34816	5310 430600	200	101000
	210579 03/05/24	flexzilla tape	3.12*		34816	5410 430840	200	101000
	210658 03/06/24	welding wire	23.74*		34816	1000 430200	200	101000
33	210658 03/06/24	welding wire	23.75		34816	5210 430500	200	101000
34	210658 03/06/24	welding wire	23.75*		34816	5310 430600	200	101000
35	210658 03/06/24	welding wire	23.75*		34816	5410 430840	200	101000
36	211821 03/27/24	grease joints/reducer	21.82*		34817	1000 430200	200	101000
37	211821 03/27/24	grease joints/reducer	21.82		34817	5210 430500	200	101000
38	211821 03/27/24	grease joints/reducer	21.82*		34817	5310 430600	200	101000
39	211821 03/27/24	grease joints/reducer	21.82*		34817	5410 430840	200	101000
40	210713 03/07/24	argon gas	30.21*		34817	1000 430200	200	101000
41	210713 03/07/24	argon gas	30.22		34817	5210 430500	200	101000
42	210713 03/07/24	argon gas	30.22*		34817	5310 430600	200	101000
43	210713 03/07/24	argon gas	30.22*		34817	5410 430840	200	101000
230680	-98117E 01486	USDA RURAL DEVELOPMENT	1,603.00					
1	03/05/24	Fire Hall Improvement Loan	828.12			1000 490527	610	101000
2	03/05/24	Fire Hall Improvement Loan Int	774.88*			1000 490527	620	101000
230681	30180S 02586	DIS TECHNOLOGIES	964.93					
1	13414 03/05/24	Monthly Managed Services	126.88			1000 410550	300	101000
2	13414 03/05/24	Monthly Managed Services	126.88			5210 430570	300	101000
3	13414 03/05/24	Monthly Managed Services	126.87			5310 430670	300	101000
4	13414 03/05/24	Monthly Managed Services	126.87			5410 430870	300	101000
5	13414 03/05/24	Monthly Managed Services	72.50			1000 411050	300	101000
6	13414 03/05/24	Monthly Managed Services	72.50*			1000 460442	300	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 6 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7	13414 03/05/24	Monthly Managed Services	54.37			1000 430200	300	101000
8	13414 03/05/24	Monthly Managed Services	54.37*			5210 430500	300	101000
9	13414 03/05/24	Monthly Managed Services	54.38*			5310 430600	300	101000
10	13414 03/05/24	Monthly Managed Services	54.38			5410 430830	300	101000
11	13414 03/05/24	Monthly Microsoft 365	18.99			1000 410550	300	101000
12	13414 03/05/24	Monthly Microsoft 365	18.99			5210 430570	300	101000
13	13414 03/05/24	Monthly Microsoft 365	18.99			5310 430670	300	101000
14	13414 03/05/24	Monthly Microsoft 365	18.98			5410 430870	300	101000
15	13414 03/05/24	Monthly Microsoft 365	18.98			1000 411050	300	101000
230682	02412	CORE & MAIN	952.12					
1	520871 03/19/24	CVSI shuttle valve	952.12		34813	5210 430500	200	101000
230683	00037	NORTHWEST PIPE FITTINGS INC	5,935.80					
1	285990 02/26/24	repair bands (2)	577.74		34737	5210 430500	200	101000
2	297053 03/21/24	6" pvc sch40 pipe	468.00		34811	5210 430500	200	101000
3	285997 03/06/24	6" repair clamps (3)	866.61		34811	5210 430500	200	101000
4	291410 03/11/24	shuttle valves - wellfield (3)	1,291.68		34811	5210 430500	200	101000
5	291363 03/07/24	curb box lids 1.25, 1.5, 2"	251.27		34811	5210 430500	200	101000
6	294002 03/13/24	clay couplers/sewer pipes	2,480.50*		34811	5310 430600	200	101000
230684	01438	BARRY DAMSCHEN CONSULTING LLC	4,084.00					
2024 monitoring services include equipment rental and mileage accrued prior to February 17, 2024 notice of service no longer being needed.								
1	4 02/22/24 10/1-12/31/2023	Consult & Moni	2,350.00*			5410 430840	350	101000
2	02/22/24 2/8/24	monitoring	1,734.00*			5410 430840	350	101000
230685	30181S	01376 ESTOP BUSINESS LICENSES	280.00					
1	UID#30902 02/24/24	2024 Scale License Renewal	280.00*		34736	5410 430840	300	101000
230686	02639	BTI MONTANA	138.04					
1	CL15768 02/29/24	RFD fuel	138.04		34493	1000 420401	230	101000
230687	00016	GENERAL DISTRIBUTING CO	593.04					
1	1351512 03/07/24	220 ext cords/welding jacket	128.74*		34738	1000 430200	200	101000
2	1351512 03/07/24	220 ext cords/welding jacket	128.74		34738	5210 430500	200	101000
3	1351512 03/07/24	220 ext cords/welding jacket	128.74*		34738	5310 430600	200	101000
4	1351512 03/07/24	220 ext cords/welding jacket	128.74*		34738	5410 430840	200	101000
5	1352860 03/13/24	gas diffuser/contact tip/weld	19.52*		34803	1000 430200	200	101000
6	1352860 03/13/24	gas diffuser/contact tip/weld	19.52		34803	5210 430500	200	101000
7	1352860 03/13/24	gas diffuser/contact tip/weld	19.52*		34803	5310 430600	200	101000
8	1352860 03/13/24	gas diffuser/contact tip/weld	19.52*		34803	5410 430830	200	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 7 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230688	00034	NORMONT EQUIPMENT CO	3,817.57					
1	31303 03/07/24	cold mix-56 bags	1,232.00		34739	2500 430200	400	101000
2	31328 03/13/24	sweeper brushes 1 middle 2 sid	1,353.57*		34747	1000 430200	200	101000
3	31303 03/07/24	ez street cold mix-pallet	1,232.00*		34802	1000 430200	400	101000
230689	02336	360 OFFICE SOLUTIONS	617.19					
1	1369186 02/27/24	pine-sol	27.18*		34741	1000 430200	200	101000
2	1369186 02/27/24	pine-sol	27.18		34741	5210 430500	200	101000
3	1369186 02/27/24	pine-sol	27.18*		34741	5310 430600	200	101000
4	1369186 02/27/24	pine-sol	27.18*		34741	5410 430830	200	101000
5	1369070 03/04/24	detergent/comet cleaner	9.59*		34741	1000 430200	200	101000
6	1369070 03/04/24	detergent/comet cleaner	9.59		34741	5210 430500	200	101000
7	1369070 03/04/24	detergent/comet cleaner	9.59*		34741	5310 430600	200	101000
8	1369070 03/04/24	detergent/comet cleaner	9.60*		34741	5410 430840	200	101000
9	1369070 02/28/24	soap	3.50*		34741	1000 430200	200	101000
10	1369070 02/28/24	soap	3.50		34741	5210 430500	200	101000
11	1369070 02/28/24	soap	3.50*		34741	5310 430600	200	101000
12	1369070 02/28/24	soap	3.50*		34741	5410 430830	200	101000
13	1366439-1 03/05/24	foam cleaner	63.84*		34741	1000 460442	200	101000
	1373832 03/07/24	disinfectant/towel/bleach	228.25*		34098	1000 460442	200	101000
	1369070-3 03/13/24	comet cleaner	19.04*		34750	1000 430200	200	101000
16	1369070-3 03/13/24	comet cleaner	19.04		34750	5210 430500	200	101000
17	1369070-3 03/13/24	comet cleaner	19.04*		34750	5310 430600	200	101000
18	1369070-3 03/13/24	comet cleaner	19.04*		34750	5410 430830	200	101000
19	1380051 03/20/24	nitril glove/facial tissue	87.85*		34099	1000 460442	200	101000
230690	00300	AMERICAN PIPE & SUPPLY CO	6,580.53					
1	32726 02/28/24	2 3/8 tubine	2,612.53*		34742	5410 430840	200	101000
2	32734 03/01/24	2x6 tubing	1,984.00*		34742	5410 430840	200	101000
3	32739 03/11/24	2x6 tubing - landfill screens	1,984.00*		34807	5410 430840	200	101000
230691	02335	CINTAS CORPORATION	245.42					
1	5201546073 03/11/24	Restock Medicine Cabinet	23.19			1000 410550	200	101000
2	5201546073 03/11/24	Restock Medicine Cabinet	23.19			5210 430570	200	101000
3	5201546073 03/11/24	Restock Medicine Cabinet	23.19			5310 430670	200	101000
4	5201546073 03/11/24	Restock Medicine Cabinet	23.20			5410 430870	200	101000
5	5201546040 03/11/24	med cabinet restock	38.16*		34812	1000 430200	200	101000
6	5201546040 03/11/24	med cabinet restock	38.16		34812	5210 430500	200	101000
7	5201546040 03/11/24	med cabinet restock	38.16*		34812	5310 430600	200	101000
8	5201546040 03/11/24	med cabinet restock	38.17*		34812	5410 430840	200	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 8 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230692	02601	NORTHERN PLAINS ELECTRIC LLC	6,782.01					
	labor - trim out house							
	materials - fixture oackage, outlet plates, toggle switches, CO+smoke alarm etc.							
1	1656 03/13/24	materials & labor - deerborn#2	6,782.01*			2940 470000	950 2293	101000
230693	01663	SHELBY GLASS & DOOR INC	862.50					
	food pantry will reimburse us							
1	25932 03/08/24	food pantry door-replace glass	862.50*			1000 460442	300	101000
230694	00117	QUILL CORPORATION	295.09					
1	37652102 03/11/24	coin envelopes	75.72*		34653	1000 460442	200	101000
2	37652102 03/11/24	coin envelopes	18.93		34653	1000 410550	200	101000
3	37652102 03/11/24	coin envelopes	18.93		34653	5210 430570	200	101000
4	37652102 03/11/24	coin envelopes	18.93		34653	5310 430670	200	101000
5	37652102 03/11/24	coin envelopes	18.93		34653	5410 430870	200	101000
6	37650093 03/11/24	32#paper/packing tape/boxes/	27.22		34653	1000 410550	200	101000
7	37650093 03/11/24	32#paper/packing tape/boxes/	27.22		34653	5210 430570	200	101000
8	37650093 03/11/24	32#paper/packing tape/boxes/	27.22		34653	5310 430670	200	101000
9	37650093 03/11/24	32#paper/packing tape/boxes/	27.22		34653	5410 430870	200	101000
10	37922195 03/27/24	3 boxes of fasteners	8.69		34654	1000 410550	200	101000
11	37922195 03/27/24	3 boxes of fasteners	8.70		34654	5210 430570	200	101000
12	37922195 03/27/24	3 boxes of fasteners	8.69		34654	5310 430670	200	101000
13	37922195 03/27/24	3 boxes of fasteners	8.69		34654	5410 430870	200	101000
230695	02656	STAHLY ENGINEERING & ASSOCIATES,	595.75					
	General Consulting - .5 hours land surveyor 1							
	Subdivision Regulation Updates - 3.75 hours land surveyor 1							
1	3 03/12/24	Ncb Hill subdiv	595.75			1000 410550	300	101000
230696	02655	A&E	3,453.39					
1	2321802 03/04/24	HP Grant Assistance	3,453.39*			1000 460465	300	101000
230697	02551	TRIPLE TREE ENGINEERING INC	1,250.00					
	survey3 - update survey to submit, redline & send for review, submit for review and fill out MFE to mail out - 10hours							
1	24-001-003 03/15/24	bitterroot boundary adjust	1,250.00			7030 470000	900 2291	101000
230698	02605	SYSTEMS NORTHWEST LLC	200.00					
1	16160 03/05/24	Duress System annual monitorin	200.00			1000 460442	215	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 9 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Act	Object Proj	Cash Account
230699		02638 JONES LEGAL SERVICES	4,460.00					
1	5578 03/01/24 2/2-28/24 Legal Services		971.25			1000 411100	350	101000
2	5521 02/01/24 2/2/28/24 Legal Services		971.25			5210 430513	350	101000
3	5578 03/01/24 2/2-28/24 Legal Services		971.25			5310 430613	350	101000
4	5578 03/01/24 2/2-28/24 Legal Services		971.25			5410 430813	350	101000
5	5638 03/04/24 2/29/24 Legal Services		143.75			1000 411100	350	101000
6	5638 03/04/24 2/29/24 Legal Services		143.75			5210 430513	350	101000
7	5638 03/04/24 2/29/24 Legal Services		143.75			5310 430613	350	101000
8	5638 03/04/24 2/29/24 Legal Services		143.75			5410 430813	350	101000
230700		02595 PONDEROSA PUBLICATIONS LLC	48.00					
	Pleasant View Tr Add (SD14)							
1	40805 03/13/24 hearing to close alley		48.00			1000 430200	300	101000
230701		02655 A&E	1,745.10					
	Montana Main Street program							
	Contract #MT-MMS-PL-23-004							
	architectrual design & master plan							
	2308503 03/14/24 Rainbow Development Plan		1,745.10			1000 411050	300	101000
230702		02068 VOICES OF MONTANA TOURISM	3,500.00					
1	03/19/24 TBID support		3,500.00			7199 212500		101000
230703		999998 JADE M GOROSKI	113.90					
1	03/21/24 WASACT training mileage		28.47			1000 410550	370	101000
2	03/21/24 WASACT training mileage		28.47			5210 430570	370	101000
3	03/21/24 WASACT training mileage		28.48			5310 430670	370	101000
4	03/21/24 WASACT training mileage		28.48			5410 430870	370	101000
230704		02623 SHELBY PAINT & HARDWARE	549.98					
1	03/21/24 TBID-grill for chamber banquet		549.98*			7199 460301	701	101000
230705		00039 PETTY CASHIER	24.00					
1	3025 03/21/24 3/24 legal filings		6.00			1000 410550	300	101000
2	3025 03/21/24 3/24 legal filings		6.00			5210 430570	300	101000
3	3025 03/21/24 3/24 legal filings		6.00			5310 430670	300	101000
4	3025 03/21/24 3/24 legal filings		6.00			5410 430870	300	101000
230706		02586 DIS TECHNOLOGIES	3,977.16					
1	13545 03/20/24 server		994.29			1000 410550	900	101000
2	13545 03/20/24 server		994.29			5210 430570	900	101000
3	13545 03/20/24 server		994.29			5310 430670	900	101000
4	13545 03/20/24 server		994.29			5410 430870	900	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 10 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230707		01517 SULLIVAN BROS CONSTRUCTION INC	10,189.05					
1	7706 03/24/24 sewerline dig/repair-meadowlar		10,189.05*		34745	5310 430600	300	101000
230708		01161 USA BLUE BOOK	5,505.86					
1	302385 03/12/24 hydraulic shoring/pimp/oil		2,752.93*		34744	5210 430500	260	101000
2	302385 03/12/24 hydraulic shoring/pimp/oil		2,752.93*		34744	5310 430600	260	101000
230709		00276 TRI-CITY INTERLOCAL EQUIPMENT	399.00					
1	03/18/24 jet truck rental-7.3hrs		219.00*		34749	5310 430600	200	101000
2	03/15/24 jet truck rental-6hrs		180.00*		34749	5310 430600	200	101000
230710		01903 1ST CHOICE PLUMBING LLC	375.00					
1	800347 03/11/24 camera line-meadowlark bathroo		375.00*		34748	5310 430600	300	101000
230711		999998 MATTHEW E JAMES	227.80					
1	03/25/24 MT rural water mileage		113.90			5210 430500	370	101000
2	03/25/24 MT rural water mileage		113.90			5310 430600	370	101000
230712		02590 SHELBY KIWANIS	500.00					
1	03/25/24 TBID kite festival sponsorship		500.00*			7199 460301	701	101000
230713		E 01226 FAGENSTROM CO	275.00					
1	1025 03/20/24 36" ID x 12" tall manhole		275.00*		34801	5310 430600	200	101000
230714		00147 MID AMERICAN RESEARCH CHEMICAL	1,561.00					
1	813568 03/07/24 super zyme		597.50*		34804	5310 430600	200	101000
2	813568 03/07/24 wipe out/saturate pints		963.50		34804	1000 460430	200	101000
230715		02097 FASTENAL COMPANY	77.49					
1	232189 02/27/24 xl gloves/clearflexhst		19.37*		34805	1000 430200	200	101000
2	232189 02/27/24 xl gloves/clearflexhst		19.37		34805	5210 430500	200	101000
3	232189 02/27/24 xl gloves/clearflexhst		19.37*		34805	5310 430600	200	101000
4	232189 02/27/24 xl gloves/clearflexhst		19.38*		34805	5410 430830	200	101000
230716		02069 NATIONAL LAUNDRY CO	72.01					
1	58219 03/13/24 red shop towles/laundry		18.00*		34808	1000 430200	200	101000
2	58219 03/13/24 red shop towles/laundry		18.00		34808	5210 430500	200	101000
3	58219 03/13/24 red shop towles/laundry		18.00*		34808	5310 430600	200	101000
4	58219 03/13/24 red shop towles/laundry		18.01*		34808	5410 430830	200	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 11 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230717	02609 DE NORA WATER TECHNOLOGIES LLC		2,168.40					
1	9200086645 03/14/24 uv lamps/spacer plate/term		2,168.40		34809	5210 430500	200	101000
230718	00049 TRACTOR & EQUIPMENT CO		261.20					
1	440054 03/13/24 yellow paint/adapter		261.20*		34810	5410 430840	200	101000
230719	02664 ARCHER INSTRUMENTS LLC		191.00					
	North Central billed							
1	6038 02/26/24 ejector body/pm kit		191.00		34806	5210 430500	200	101000
230720	02548 STREET DECOR INC		3,296.37					
1	35479 03/13/24 christmas lights-snowflake/poi		3,296.37*		34814	1000 430200	200	101000
230721	02623 SHELBY PAINT & HARDWARE		1,131.28					
1	8395 02/29/24 hardware		1.48*		34820	1000 430200	200	101000
2	8395 02/29/24 hardware		1.50		34820	5210 430500	200	101000
3	8395 02/29/24 hardware		1.50*		34820	5310 430600	200	101000
4	8395 02/29/24 hardware		1.50*		34820	5410 430830	200	101000
5	8495 03/01/24 lights		17.25*		34820	1000 430200	200	101000
	8495 03/01/24 lights		17.24		34820	5210 430500	200	101000
	8495 03/01/24 lights		17.24*		34820	5310 430600	200	101000
8	8495 03/01/24 lights		17.24*		34820	5410 430830	200	101000
9	8839 03/07/24 cut-off saw		62.49*		34820	1000 430200	200	101000
10	8839 03/07/24 cut-off saw		62.50		34820	5210 430500	200	101000
11	8839 03/07/24 cut-off saw		62.50*		34820	5310 430600	200	101000
12	8839 03/07/24 cut-off saw		62.50*		34820	5410 430830	200	101000
13	8351 02/28/24 carpenter square		3.99*		34820	1000 430200	200	101000
14	8351 02/28/24 carpenter square		4.00		34820	5210 430500	200	101000
15	8351 02/28/24 carpenter square		4.00*		34820	5310 430600	200	101000
16	8351 02/28/24 carpenter square		4.00*		34820	5410 430830	200	101000
17	8741 03/06/24 hardware/level		11.24*		34820	1000 430200	200	101000
18	8741 03/06/24 hardware/level		11.25		34820	5210 430500	200	101000
19	8741 03/06/24 hardware/level		11.25*		34820	5310 430600	200	101000
20	8741 03/06/24 hardware/level		11.25*		34820	5410 430830	200	101000
21	10028 03/25/24 AA battery pack		3.49*		34820	1000 430200	200	101000
22	10028 03/25/24 AA battery pack		3.50		34820	5210 430500	200	101000
23	10028 03/25/24 AA battery pack		3.50*		34820	5310 430600	200	101000
24	10028 03/25/24 AA battery pack		3.50*		34820	5410 430830	200	101000
25	8630 03/04/24 light fixtures-CC		688.97*		34820	1000 460442	200	101000
26	9685 03/19/24 keys		11.97		34820	5210 430500	200	101000
27	10148 03/27/24 keys		7.98		34820	5210 430500	200	101000
28	9301 03/14/24 electric receptacle		22.45*		34820	5410 430840	200	101000

03/28/24
13:03:52

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 12 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230722	00088	CARQUEST AUTO PARTS	120.88					
1	367188 02/28/24 dex III/funnel		10.00*		34815	1000 460442	200	101000
2	367187 02/28/24 dex III/funnel credit		-10.00*		34815	1000 460442	200	101000
3	368014 03/19/24 stud 5/16"		12.96*		34815	1000 430200	200	101000
4	367682 03/12/24 spark plugs		25.12*		34815	1000 430200	200	101000
5	368259 03/26/24 shop towels/brush		25.68*		34815	1000 430200	200	101000
6	367409 03/05/24 1/8" red rod		24.69*		34815	5410 430840	200	101000
7	367795 03/14/24 air filter		14.52		34815	1000 460430	200	101000
8	368063 03/20/24 10w-30 oil		17.91		34815	1000 460430	200	101000
230723	02639	BTI MONTANA	4,097.62					
1	CL15625 02/29/24 fuel-garbage truck		500.45		34818	5410 430830	230	101000
2	CL15625 02/29/24 fuel-water (terry)		269.68		34818	5210 430500	230	101000
3	CL15625 02/29/24 fuel-streets		1,500.00		34818	1000 430200	230	101000
4	CL15625 02/29/24 fuel-sewer		500.00		34818	5310 430600	230	101000
5	CL15625 02/29/24 fuel-water		459.49		34818	5210 430500	230	101000
6	741643 02/20/24 DEF		27.95*		34818	1000 430200	200	101000
7	30874 03/26/24 closed nipple		2.49*		34818	1000 430200	200	101000
8	746996 03/14/24 DEF-garbage truck		167.70*		34818	5410 430830	200	101000
9	29358 03/05/24 screws		2.29		34818	1000 460445	200	101000
10	29333 03/05/24 downspout		23.99		34818	1000 460445	200	101000
11	29332 03/05/24 water filter		13.99		34818	1000 460445	200	101000
12	28482 02/22/24 florescent bulbs		209.70*		34818	1000 460442	200	101000
13	29371 03/06/24 cut wheel/rafter square		48.44*		34818	5410 430840	200	101000
14	28953 02/29/24 1/2hp sump pump		204.99*		34818	5310 430600	200	101000
15	30522 03/20/24 11# mild steel		9.61*		34819	1000 430200	200	101000
16	30522 03/20/24 11# mild steel		9.63		348193	5210 430500	200	101000
17	30522 03/20/24 11# mild steel		9.63*		34819	5310 430600	200	101000
18	30522 03/20/24 11# mild steel		9.63*		34819	5410 430830	200	101000
19	29962 03/14/24 self etching primer		18.88*		34819	1000 430200	200	101000
20	29962 03/14/24 self etching primer		18.89		34819	5210 430500	200	101000
21	29962 03/14/24 self etching primer		18.89*		34819	5310 430600	200	101000
22	29962 03/14/24 self etching primer		18.89*		34819	5410 430830	200	101000
23	28924 02/29/24 welding supplies		1.11*		34819	1000 430200	200	101000
24	28924 02/29/24 welding supplies		1.13		34819	5210 430500	200	101000
25	28924 02/29/24 welding supplies		1.13*		34819	5310 430600	200	101000
26	28924 02/29/24 welding supplies		1.13*		34819	5410 430830	200	101000
27	28868 02/28/24 1" coupler		3.29		34819	5210 430500	200	101000
28	28849 02/28/24 1x.5 reducer/1/2 nipple		6.77		34819	5210 430500	200	101000
29	30826 03/25/24 1/2x3/8 bushing/1/2 seal tape		5.58		34819	5210 430500	200	101000
30	30823 03/25/24 3/4" ball valve/reducer		28.48		34819	5210 430500	200	101000
31	30764 03/25/24 shop towels		3.79		34819	5210 430500	200	101000

03/28/24
13:23:42

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/24

Page: 13 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230724	00653 GREAT WEST ENGINEERING		14,610.76					
	construction and resident project rep							
1	32099 03/25/24 Storm Water South Side		14,610.76			5720 430246	950 2288	101000
230725	00653 GREAT WEST ENGINEERING		2,910.37					
	landfill methane monitoring, operational assistance and groundwater monitoring							
1	32072 03/22/24 landfill monitoring		2,910.37*			5410 430840	350	101000
230726	00653 GREAT WEST ENGINEERING		14,040.75					
	study & report phase							
1	32073 03/22/24 Water PER		14,040.75*			5210 430500	350	101000
230727	00653 GREAT WEST ENGINEERING		1,778.70					
	website/public outreach/report, streets & water/wastewater/stormwater							
1	32075 03/22/24 Capital Improvement Plan		711.48*			1000 430200	350	101000
2	32075 03/22/24 Capital Improvement Plan		444.68*			5210 430500	350	101000
3	32075 03/22/24 Capital Improvement Plan		444.67*			5310 430600	350	101000
4	32075 03/22/24 Capital Improvement Plan		177.87*			5720 430246	350	101000
230728	00653 GREAT WEST ENGINEERING		3,812.00					
	data gap analysis & wellfield verification/testing							
1	32076 03/22/24 wellfield investigation		3,812.00			5210 430501	950 2296	101000
230729	00653 GREAT WEST ENGINEERING		5,230.14					
	final design							
1	32077 03/22/24 Airport Tank Transmission Main		5,230.14			5210 430501	950 2286	101000
230730	00653 GREAT WEST ENGINEERING		20,356.50					
	preliminary design							
1	32097 03/25/24 Wastewater PER		20,356.50*			5310 430600	350	101000
230731	02486 MARIAS RIVER CONTRACTING LLC		9,200.00					
	labor-working on crawl space							
	materials-siding, trim, soffit and fascia							
1	1154 03/28/24 Bitterroot Willett house		9,200.00			7030 470000	900 2291	101000
# of Claims			71	Total:		242,476.78		
Total Electronic Claims			1,933.00	Total Non-Electronic Claims		240543.78		

03/28/24
13:23:42

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 3/24

Page: 14 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	74,403.57
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	4,133.13
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	1,232.00
2940 CDBG HOUSING FUND	
101000 Cash-Operating	6,782.01
5210 WATER UTILITY	
101000 Cash-Operating	49,887.88
5310 SEWER UTILITY	
101000 Cash-Operating	50,724.47
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	25,525.11
5720 STORM DRAINAGE	
101000 Cash-Operating	14,788.63
7030 HOUSING FUND	
101000 Cash-Operating	10,450.00
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	4,549.98
Total:	242,476.78

CHAPTER 3

STOPPING, STANDING AND PARKING

ARTICLE A. STOP SIGNS

SECTION:

7-3A-1: Placement

7-3A-2: Penalty

7-3A-1: PLACEMENT:

Stop signs shall be erected and placed on the corners of Ash Avenue, Birch Avenue and Cedar Avenue where these respective streets intersect with Fifth Street South. (Ord. 629, 11-16-1987)

7-3A-2: PENALTY:

Any person, partnership or corporation not obeying such stop signs shall be guilty of committing a misdemeanor and the penalty for such violation shall be the same as the penalty for violating any similar stop sign violation within the city. (Ord. 629, 11-16-1987)

ARTICLE B. PARKING ON PUBLIC PROPERTY AND PUBLIC RIGHTS OF WAY

SECTION:

7-3B-1: Definitions

7-3B-2: Main Street

7-3B-3: No Parking

7-3B-4: Reserved

7-3B-5: Parking Prohibited In Specified Places

7-3B-6: Parking In Alleys

7-3B-7: Parallel Parking

7-3B-8: Angle Parking

7-3B-9: Double Parking

7-3B-10: Parking Areas For Physically Impaired

7-3B-11: Vehicles Exceeding Ten Thousand Pounds

7-3B-12: Special Parking Zones

7-3B-13: Storing Of Vehicle On Public Street Prohibited

7-3B-14: Parking Of Trucks, Trailers, Motor Homes, Or Pickup Campers

7-3B-15: Parking Signs, Markers, Signals And Devices

7-3B-16: Supervision And Enforcement

7-3B-17: Removal Of Vehicles

7-3B-18: Penalty

7-3B-1: DEFINITIONS:

As used in this title, unless the context otherwise indicates, the following words and terms shall have the meanings ascribed to them in this section:

APPLICANT: Those individuals who request the city council to designate a certain area as a parking zone for the physically impaired.

GOVERNING BODY: The city council of the city of Shelby.

MOTOR HOME: Any self-propelled vehicle with living quarters.

MOTOR VEHICLE: Every device in or upon which any person or property is or may be transported or drawn upon a street or thoroughfare, except devices moved by human or animal power or used exclusively upon stationary rails or tracks.

PARKED VEHICLE: When parked directly adjacent to the vehicle owner's place of residence for longer periods or parked elsewhere for a period not in excess of five (5) days.

PICKUP CAMPER: Any portable, nonself-propelled unit containing living quarters situated on a pickup or other self-propelled vehicle and exceeds the vehicle's cab height by more than twelve inches (12").

RATED VEHICLE WEIGHT EXCEEDING TEN THOUSAND POUNDS: Every device, in, upon, or by which any person or property may be transported or drawn upon a public highway, except devices moved by animal power or used exclusively upon stationary rails or tracks, whose rated vehicle weight exceeds ten thousand (10,000) pounds.

STORED VEHICLE: Stored vehicle means a vehicle which has been parked in the same location on a public street not directly adjacent to the vehicle owner's place of residence without having been moved for a period of five (5) days.

STREET OR AVENUE: The entire width between the boundary lines of every street, avenue and related structure as have been or shall be built and maintained with appropriated funds of the city, and which have been or shall be built and maintained with funds of the state or which have been or shall be dedicated to public use or have been acquired by eminent domain.

TRAILER: Any nonself-propelled vehicle towed by a self-propelled vehicle.

TRUCK: Any vehicle with a rated vehicle weight exceeding ten thousand (10,000) pounds.

(Ord. 755, 6-4-2001; amd. Ord. 849, 11-21-2022)

7-3B-2: MAIN STREET:

It is unlawful for the owner or operator of any motor vehicle to park or leave the same at any point or place on Main Street in the city between First Avenue Southeast and Fifth Avenue for a period of more than two (2) hours between the hours of eight thirty o'clock (8:30) A.M. and five thirty o'clock (5:30) P.M. of any day except Sundays and holidays. (Ord. 755, 6-4-2001; amd. Ord. 797, 9-21-2009)

7-3B-3: NO PARKING:

Division Street: It is unlawful for the owner or operator of any motor vehicle to park or leave the same at any time on Division Street.

Prairie Street: It is unlawful for the owner or operator of any motor vehicle to park or leave the same in any place on either side of Prairie Street except for the south side of the street between Teton Avenue and Sunrise Terrace.

First Avenue South: It is unlawful for the owner or operator of any motor vehicle to park or leave the same in any place on the east side of First Avenue South. (Ord. 814, 4-21-2014)

7-3B-4: RESERVED:

(Ord. 814, 4-21-2014)

7-3B-5: PARKING PROHIBITED IN SPECIFIED PLACES:

A. Specified Places: No person shall stop, stand or park a vehicle except when necessary to avoid conflict with other traffic or in compliance with law or the directions of a law enforcement officer or traffic control device, in any of the following places:

1. On a sidewalk;
2. In front of public or private driveway;
3. Within an intersection;
4. Within fifteen feet (15') of a fire hydrant;
5. On a crosswalk;
6. Along or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
7. On the roadway side of any vehicle stopped or parked at the edge or curb of a street;
8. Upon any bridge or other elevated structure upon a street or thoroughfare;
9. At any place where official signs prohibit stopping;
10. In the designated street right of way behind any curb area.

B. Moving Vehicle Into Prohibited Area: No person shall move a vehicle not lawfully under his control into any such prohibited area or away from a curb such distance as is unlawful. (Ord. 781, 5-7-2007; amd. 2008 Code)

7-3B-6: PARKING IN ALLEYS:

It is unlawful for the owner or operator of any motor vehicle to park or leave the same in or upon any alley in the municipality. (Ord. 755, 6-4-2001)

7-3B-7: PARALLEL PARKING:

Except as otherwise provided in this title, every vehicle stopped or parked upon the streets of the city where there are adjacent sidewalks, curbs, and gutters, or any combination thereof, shall be stopped or parked with the right hand wheels of such vehicle parallel to and within eighteen inches (18") of the right hand curb, unless the city council designates a specific area for angle parking. (Ord. 755, 6-4-2001; amd. 2008 Code)

7-3B-8: ANGLE PARKING:

It shall be lawful for the owner or operator of any motor vehicle to park the same at an angle to the sidewalk, curb and gutter, or combination thereof, in the following areas:

- A. On the north side of Main Street between Fifth Avenue and Sixth Avenue on Saturdays and Sundays.
- B. On the north side of West Central Avenue between Mineral Street and Galena Street.
- C. On the west side of Galena Street between Central Avenue and Dawson Avenue. (Ord. 797, 9-21-2009)

7-3B-9: DOUBLE PARKING:

No person shall stop or park a vehicle on the roadway side of any vehicle stopped or parked at the edge of a curb on Main Street in the city between First Avenue and Fifth Avenue except for the purpose of expeditiously dropping off or picking up a passenger or passengers. (Ord. 824, 3-21-2016)

7-3B-10: PARKING AREAS FOR PHYSICALLY IMPAIRED:

A. Fee: There shall be no fee for any application for a parking zone for the physically impaired made pursuant to this article.

B. Application: Any person, business or other entity owning real property or having a place of business or residence located within the city limits may apply to the governing body for a parking zone for physically

impaired designation. The space requested must be located on a curb adjacent to or near applicant's real property, business or residence. Applicant must provide, at a minimum, the following requirements:

1. Applicant's space must be located on a smooth, level surface as near as practicable to building entrances or walkways that have curb cuts and appropriately designed ramps and access lanes to accommodate wheelchairs.
2. If parallel to curbside, applicant's requested parking space must be separated from an adjacent space, either in front or the rear, by at least five feet (5') of striped no parking area.
3. If at an angle to curbside, applicant's requested parking space must be at least eight feet (8') wide and free of obstruction if located at the end of a line of angle parking spaces, and each other angle parking space designated for a person with a disability must be at least thirteen feet (13') wide.
4. Applicant's parking space reserved for a person with a disability must be designated by a sign showing the international symbol of accessibility, indicating that a permit is required, and stating the penalty for violation. The sign must be attached to a wall or post in such a way that it is not obscured by a vehicle parking in the space.
5. Applicant shall be responsible for purchasing and erecting the sign required by subsection B4 of this section at applicant's cost.
6. Applicant shall be responsible for outlining the designated parking zone with proper painting of the curb and striping of the area in accordance with subsections B2 and B3 of this section. Further, applicant shall be responsible for providing for the maintenance of the designated parking zone by keeping the sign in good and readable condition and by keeping the curb painting and striping in such a condition that the designated zone is clear.

Subsections B1 through B4 of this section meet the minimum requirements of Montana Code Annotated subsection 49-4-302(4) and are deemed to be amended in accordance with the language thereof should said Montana Code Annotated subsection 49-4-302(4) be amended by act of the legislature.

C. Designated Areas: The following areas are hereby designated to be parking zones for the physically disabled:

1. The twenty two feet (22') of the northwest corner of Pine Avenue which will run from the curb located at the northeast corner of the Turner and Iverson cedar square building and running twenty two feet (22') south along Pine Avenue.
2. The westerly three feet (3') of the driveway at the residence known as 501 Main Street, Shelby, Montana, and the adjacent nineteen feet (19') of curb running west along Main Street.

Any approval of an application for designation of a parking zone for physically impaired individuals, granted subsequent to the passage hereof, shall be set forth in a new ordinance which delineates the area designated, and that area shall be incorporated herein as if set forth in full.

D. Violations; Special Permits: Any person who parks in a zone designated a parking zone for the physically impaired shall be in violation of this section. Violations shall not apply to those who hold a department of justice special parking permit pursuant to Montana Code Annotated sections 49-4-301, 49-4-302 and 49-4-304 as from time to time amended.

E. Penalty: Any person found violating the provisions of this section by parking in any zone established by this section without a special permit as stated in subsection D of this section shall be guilty of a misdemeanor and upon conviction thereof, shall be punished as set forth in Montana Code Annotated section 49-4-307 as from time to time amended.

F. Prior Ordinances: In the event that any other ordinances of the city are found to be inconsistent with this section, this section shall govern as to parking zones designated for the physically impaired. (Ord. 755, 6-4-2001)

7-3B-11: VEHICLES EXCEEDING TEN THOUSAND POUNDS:

A. Residential District Abuts Nonresidential District: If a residential district street abuts a nonresidential zoning district, the provisions of this article shall apply to both sides of the street that abut the residential district. (Ord. 755, 6-4-2001; amd. 2008 Code)

B. Excess Weight Parking Permit Required: It is unlawful for the owner or operator of any vehicle whose rated vehicle weight exceeds ten thousand (10,000) pounds to park or leave the same at any place or point on Main Street west of First Avenue Southeast without first receiving the proper city parking permit. (Ord. 755, 6-4-2001; amd. Ord. 797, 9-21-2009)

C. Residential Districts: No person shall stand or park any vehicle whose rated vehicle weight exceeds ten thousand (10,000) pounds in any street or avenue in a residential district for any purpose or period of time other than for the following:

1. The expeditious loading or unloading of such vehicles;

2. In cases where the standing or parking of such vehicle is used in connection with the construction or repair of buildings;

3. Service calls;

4. The moving of household goods;

5. A bus, while the vehicle is parked at a designated bus stop;

6. The operation of vehicles exceeding a rated vehicle weight of ten thousand (10,000) pounds owned or operated by the city, public utility, any contractor or material man, while engaged in the repair, maintenance or construction of streets, street improvements or street utilities within the city limits;

7. The owner of a vehicle exceeding a ten thousand (10,000) pound rated vehicle weight shall be allowed to provide for a place on his property, off of the street, to park any such vehicle, so long as the same does not interfere with public use of any roadway, street, alley or sidewalk. In the event the owner of any vehicle exceeding a ten thousand (10,000) pound rated vehicle weight chooses to provide a place for parking the same in a residential area, the owner shall nonetheless be subject to the laws of the state of Montana and the ordinances of the city concerning such vehicle exceeding a ten thousand (10,000) pound rated vehicle weight including, but not limited to, those pertaining to public nuisance, specifically, no vehicle exceeding a ten thousand (10,000) pound rated vehicle weight subject to this article shall be allowed to run at night if parked on residential property, save and except that twenty (20) minutes as necessary to warm up such vehicle exceeding a ten thousand (10,000) pound rated vehicle weight. (Ord. 755, 6-4-2001)

7-3B-12: SPECIAL PARKING ZONES:

The city council is empowered to designate special "no parking zones" within the city limits. No owner or operator of a motor vehicle shall park such vehicle in such an area restricted to such parking by authority of the city council. (Ord. 755, 6-4-2001)

7-3B-13: STORING OF VEHICLES ON PUBLIC STREET PROHIBITED:

A. It shall be unlawful for any person to store or allow the storage of a vehicle upon any public street, alley or sidewalk in the City.

B. Relocating the vehicle within city limits to another location on a public street, alley or sidewalk of the City will not stop the running of the five (5) day period. A stored vehicle is deemed to be a vehicle which is illegally parked on public property, and such vehicle shall be subject to notice, removal, and disposal as in abandoned vehicle, pursuant to the requirements of 7-3B-17 of this chapter.

(Ord. 849, 11-21-2022)

7-3B-14: PARKING OF TRUCKS, TRAILERS, MOTOR HOMES, OR PICKUP CAMPERS:

A. It shall be unlawful to park any truck, trailer, motor home, or pickup camper upon the streets or avenues of the city, with the following exceptions:

1. Trucks may be parked on the streets or avenues of the city for a period not exceeding four (4) hours while loading or unloading is in progress;

2. Recreational vehicles whose rated vehicle weight may exceed ten thousand (10,000) pounds may be parked on the streets or avenues of the city for a period not to exceed forty eight (48) hours while loading or unloading is in progress;

3. By a permit approved by the city council;

B. Trucks, trailers, motor homes, or pickup campers shall not be parked on the city streets and avenues unattended with the engine running. The above exceptions are not to conflict with sections 7-3B-2 through 7-3B-7 and 7-3B-9 and 7-3B-10 of this article. (Ord. 804, 4-18-2011)

7-3B-15: PARKING SIGNS, MARKERS, SIGNALS AND DEVICES:

No owner or operator of a motor vehicle shall park such vehicle upon the streets and avenues of the city except in accordance with all of the ordinances, rules and regulations of the city and in accordance with all signs, markers, painted curbs, signals and devices erected or maintained by authority of the city council. (Ord. 755, 6-4-2001)

7-3B-16: SUPERVISION AND ENFORCEMENT:

A violation of this article is a Municipal Infraction and enforced by the Toole County Office of Public Safety and the Mayor and any City employee so designated by the Mayor. Upon a determination that a violation of this article exists the vehicle may be cited. (Ord. 755, 6-4-2001; amd. Ord. 850, 11-21-2022)

7-3B-17: REMOVAL OF VEHICLES:

All vehicles which are parked within the city limits in violation of specific sections of this article may be removed by the city, and the cost of removing and storage of the same shall be charged to the owner, operator or possessor of such vehicle. Vehicles will be held for thirty (30) days and then disposed of at a sheriff's sale. (Ord. 755, 6-4-2001)

7-3B-18: PENALTY:

Any person in violation of any section of this article is guilty of a misdemeanor. (Ord. 755, 6-4-2001)

ARTICLE C. OFF STREET PARKING

SECTION:

7-3C-1: Purpose

7-3C-2: Definition

7-3C-3: When Required

7-3C-4: Location In Residential, Business, And Industrial Districts

7-3C-5: Dimensional Requirements

7-3C-6: Access Standards

7-3C-7: Number Of Spaces Required

7-3C-8: Lighting Of Parking Lots

7-3C-9: Maintenance

7-3C-10: Loading Space Requirements

7-3C-11: Major Recreational Vehicles

7-3C-12: Parking And Storage Of Certain Vehicles

7-3C-13: Home Occupation, Excess Demands On Parking And Traffic

7-3C-14: Supervision; Enforcement

7-3C-15: Removal Of Vehicles

7-3C-16: Penalty

7-3C-1: PURPOSE:

The purpose of the off street parking requirements is to provide convenient and safe access to property, alleviate hazards associated with access to traffic generating business and industrial uses, provide adequate and safe parking areas for residents and business customers, protect residential uses from the undesirable effects of exceeding the abutting traffic carrying capacity of the road system serving Shelby and the region. (Ord. 755, 6-4-2001)

7-3C-2: DEFINITION:

For the purposes of this title, an "off street parking space" consists of a space adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a public street or alley and maneuvering room. (Ord. 755, 6-4-2001)

7-3C-3: WHEN REQUIRED:

A. Off Street Parking And Loading Spaces: No building or structure may be erected, substantially remodeled, razed, moved or altered, or its use changed unless permanently maintained off street parking and loading spaces have been provided in accordance with the provisions of this title.

B. Additional Spaces Required: Whenever a building or structure constructed after the effective date hereof is changed or enlarged in floor area, number of employees, number of housing units, seating capacity, or otherwise, to create a need for an increase in the number of existing parking spaces, additional parking spaces must be provided on the basis of the enlargement or change provided. Whenever a building or structure existing prior to the effective date hereof is enlarged to the extent of twenty five percent (25%) or more in floor area, number of employees, number of housing units, seating capacity or otherwise, said building or structure will then and thereafter comply with the full parking requirements set forth herein. (Ord. 755, 6-4-2001)

7-3C-4: LOCATION IN RESIDENTIAL, BUSINESS, AND INDUSTRIAL DISTRICTS:

A. Residential Districts: Parking spaces accessory to dwellings located in any residential zoning district must be located on the same lot as the dwelling. Such parking spaces may not be located in any front yard except in the driveway, but may be located in the side or rear yards. Each parking space accessory to a multi-family dwelling must be unobstructed so that no vehicle need be moved in order to allow another vehicle to enter or exit from the parking area.

B. Business And Industrial Districts:

1. Distance From Use: Parking and loading spaces accessory to any business, industrial, or institutional use must be located within five hundred feet (500') of the use served, and not on required front yards.

2. Location In Residential District Prohibited: No parking space accessory to any use located in business or industrial districts may be located in any residential district.

3. Different Buildings Or Uses At Single Location:

a. When Allowed: In any business or industrial district, off street parking facilities for different buildings or uses may be provided at a single location if the total number of spaces is not less than the sum of the separate requirements for each use and if any regulations governing location of parking spaces in relation to the use served are observed.

b. Parking Demand At Different Times: Further, if parking provided for more than one use at a single location is for uses that have parking demand at different times of the day or different days of the week, the number of spaces may be limited to the number required for the use requiring the greatest number of parking spaces. (Ord. 755, 6-4-2001)

7-3C-5: DIMENSIONAL REQUIREMENTS:

Each required parking space must be at least ten feet (10') wide and twenty feet (20') long, exclusive of driveways, aisles, and other circulation areas. Aisles within parking lots must be sufficiently wide to permit safe and efficient vehicular movement in the aisles, and into and out of parking spaces. Aisles designed for

two-way traffic must be at least twenty two feet (22') wide. One-way aisles must be eighteen feet (18') wide. (Ord. 755, 6-4-2001)

7-3C-6: ACCESS STANDARDS:

A. Business And Industrial Districts: Parking and loading areas in the business and industrial districts must be designed so that ingress to or egress from a parking or loading space is from an aisle or driveway not directly from the public right of way.

B. Distance From Corner Formed By Intersection: No accessway to any parking or loading area may be located within fifty feet (50') of any corner formed by the intersection of the rights of way of two (2) or more streets. At intersections where traffic control devices are installed, the administrator may increase this requirement as necessary to prevent traffic hazards.

C. Minimum Width: The accessway to every parking lot must be at least twenty four feet (24') wide unless two (2) one-way drives, each fourteen feet (14') wide, are provided. (Ord. 755, 6-4-2001)

D. Loading Space Dimensions: A loading space must have minimum dimensions of not less than twelve feet (12') in width, fifty feet (50') in length, exclusive of driveways, aisles, and other circulation areas, and fifteen feet (15') of overhead.

E. Distance From Residential District Or Places Of Public Assembly: No access drive for a business or industrial use may be located within two hundred feet (200') of a residential district or use, an institutional use for human care, or fire stations, schools, libraries, churches, parks, playgrounds, or other places of public assembly.

F. Permanent Markers Required: The entrance and exits to all parking areas must be marked as such with permanent markers.

G. Wheel Stops; Curbing Material: For all business, industrial, and institutional uses, the frontage between access points must be barricaded with wheel stops or other acceptable curbing material.

H. Distance Between Accessways: The distance between accessways in the highway business and the industrial districts must be not less than fifty feet (50'). The outside point of any accessway may be not less than twenty five feet (25') from the abutting property line. When road alignment and associated sight distance, road width, abutting topography, existing or potential traffic volume in relation to the road capacity of the public right of way warrant an increase in the required distance between access points, the zoning administrator may require an increase in such distances. (Ord. 755, 6-4-2001)

7-3C-7: NUMBER OF SPACES REQUIRED:

For the purpose of this title the following parking space requirements shall apply:

Type Of Use	Parking Spaces Required
RESIDENTIAL:	
Type Of Use	Parking Spaces Required
RESIDENTIAL:	
Community residential care facility	1 for each 2 residents
Multi-family dwelling	2 for each unit
Mobile homes	2 for each mobile home
Single-family or two-family dwelling	2 for each unit
COMMERCIAL AND OFFICE:	
Auto repair and body shops	2 for each service bay
Banks, financial institutions	1 for each 400 square feet of floor area. Drive-up windows must be provided with 4 stacking spaces per window
Car wash	3 stacking spaces for each wash bay plus 1 parking space for each employee

Drive-in restaurants	1 space for each 50 square feet of gross floor area or a minimum of 10 spaces, whichever is greater. Drive-up windows must be provided with 5 stacking spaces per window
Funeral parlors, mortuaries	1 for each 100 square feet of floor area in slumber rooms or parlors
Hotels, motels, tourist homes, and boarding houses	1 for each sleeping room plus 1 space for each 2 employees
Medical, dental, and veterinary offices	4 spaces for each doctor plus 1 for each employee
Motor vehicles, sales, repair and rental	1 space for each 400 square feet of sales, rental, and repair area
Offices, business, professional and governmental	1 space for each 400 square feet of gross floor area
Restaurants, taverns	1 for each 4 seats plus 1 for each employee
Service station	1 for each 2 gasoline pumps plus 2 for each service bay
All other retail, service or business uses permitted in the business districts	1 space for each 200 square feet of gross floor area
RECREATIONAL:	
Auditoriums	1 space for each 4 seats
Bowling alleys	4 for each alley plus 1 for each employee
Clubs and lodges	1 space for each 400 square feet of gross floor area
Country and miniature golf	1 space for each tee
Theaters, drive-in	8 stacking spaces for each ticket booth
Theaters, indoor	1 space for each 4 seats plus 1 for each employee
INSTITUTIONS:	
Churches and other for religious assembly	1 for each 4 seats
Hospitals	1 for each bed
Libraries, museums, and art galleries	1 for every 400 square feet of floor area
Nursing homes	1 for each 2 beds
Schools, elementary, childcare centers, nursery schools	2 for each classroom and 1 for each 8 seats in auditoriums or assembly halls
Schools, postsecondary	1 for each 2 students and 1 for each teacher and employee
Schools, secondary	1 for each 4 students and 1 for each teacher and employee
INDUSTRIAL:	
Freight terminals, parcel delivery, and similar uses	1 for each employee and 1 for each vehicle maintained on the premises
All types of manufacturing, storage, and wholesale uses permitted in any industrial district	1 for every employee (on the largest shift for which the building is designed) plus 1 for each motor vehicle used in the business

7-3C-8: LIGHTING OF PARKING LOTS:

Any parking area which is intended to be used during nondaylight hours must be properly illuminated to avoid accidents. Any light used to illuminate a parking lot must be so arranged as to reflect the light away from the adjoining property. (Ord. 755, 6-4-2001)

7-3C-9: MAINTENANCE:

The owner of property used for parking and/or loading must maintain such area in good condition without holes and free of trash and other debris. (Ord. 755, 6-4-2001)

7-3C-10: LOADING SPACE REQUIREMENTS:

One off street loading space shall be provided for every separate use requiring delivery of goods and having a gross floor area of up to five thousand (5,000) square feet. One loading space shall be provided for each additional ten thousand (10,000) square feet or fraction thereof. (Ord. 755, 6-4-2001)

7-3C-11: MAJOR RECREATIONAL VEHICLES:

A. Definition: For purposes of these regulations, "major recreational vehicle" includes snowmobiles and snowmobile trailers, boats and boat trailers, travel trailers, pickup camper tops (designed to be mounted on automotive vehicles), motorized dwellings, tent trailers, and the like, and cases or boxes used for transporting recreational equipment, whether occupied by such equipment or not.

B. Parking Or Storage Restricted: No major recreational equipment may be parked or stored in any required front or side yard, other than the driveway; provided, however, that such equipment may be parked anywhere on residential premises not to exceed twenty four (24) hours during loading or unloading.

C. Use For Living, Sleeping Or Housekeeping Purposes: No such equipment shall be used for living, sleeping or housekeeping purposes when parked or stored on a residential lot, or in any location not approved for such use.

D. Exceptions: If used for temporary living quarters, major recreational vehicles may be parked in rear yards, side yards or driveways as a temporary accessory structure for a period of time not to exceed two (2) weeks. Such units must be equipped with self-contained sanitary facilities. (Ord. 755, 6-4-2001)

7-3C-12: PARKING AND STORAGE OF CERTAIN VEHICLES:

A. Residential Districts:

1. Number Limited: No more than one automotive vehicle of any kind or type without current vehicle registration may be parked or stored on any residentially zoned property other than in a completely enclosed building.

2. Premises Must Be Occupied: This vehicle storage exception will only be granted when the property has an occupied residential unit in place on the property in question.

B. Public Right Of Way: No motor vehicle or trailer of any kind or type without current vehicle registration may be parked on any public right of way within the corporate city limits. The vehicle registration requirement will be enforced by the Toole County/city of Shelby office of public safety. (Ord. 755, 6-4-2001)

7-3C-13: HOME OCCUPATION, EXCESS DEMANDS ON PARKING AND TRAFFIC:

No traffic shall be generated by a home occupation in greater volume than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard 1 . (Ord. 755, 6-4-2001)

Notes

1. See also section 13-8-5 of this code.

7-3C-14: SUPERVISION; ENFORCEMENT:

This article will be enforced by the Toole County/city of Shelby office of public safety. Upon a determination that a violation of this article exists the vehicle may be ticketed. (Ord. 755, 6-4-2001)

7-3C-15: REMOVAL OF VEHICLES:

All vehicles which are parked within the city limits in violation of specific sections of this article may be removed by the city, and the cost of removing and storage of the same shall be charged to the owner, operator or possessor of such vehicle. Vehicles will be held for thirty (30) days and then disposed of at a sheriff's sale. (Ord. 755, 6-4-2001)

7-16: PENALTY:

Any person in violation of any section of this article is guilty of a misdemeanor. (Ord. 755, 6-4-2001)

Toole County LEPC



March 19th, 2024 9:45 a.m. Shelby Ambulance Barn

- I. **Call to Order @ 9:53**
- II. **Members in attendance: Andrew Luft – TCSO, Sagebrush Food Pantry, Search and Rescue; Travis Shook – Front Range Pipeline LLC; Brian Roark – Town of Sunburst; Aaron Heaton – USBP; Blair Tomscheck – TCHD; Darla Winney – TCHD; Ron Andersen – Toole County Sanitarian; Terry Tomscheck – Commissioner; Kelsey Buckley – Toole County DES Coordinator.**

III. **Approval of minutes from the December 20th 2023 meeting**
Motion Andrew 2nd Blair Motion Passed

IV. **Hazmat Issues**

12.26.2023 - Engine leaked 50-75 gallons of Diesel fuel onto rail ballast outside of Shelby MT. Olympus contracted to clean-up spill. BNSF HAZMAT contact is James Ferner 909-267-5167. Local DES, State DES, and DEQ were contacted with this information.

02.22.2024 - Spill of 150 gal regular unleaded gasoline occurred while driver top loading bulk tank. Fuel was contained to the concrete apron with remediation anticipated within 5 minutes of call time. Responsible party is BTI with City Service Valcon serving as contact. Local DES, State DES, and DEQ were contacted with this information.

V. **Teir 2 reporting**

Burlington Northern Santa Fe Railway (BNSF) has submitted for the Reporting Year (RY) 2023 Tier II Emergency and Hazardous Chemical Inventory Form, which was prepared using the Tier Two Online software, for the facilities below:

- BNSF Railway Company – Shelby

230 West Central Avenue, Shelby, MT 59474

Report received from Lumen regional manager Stephanie Miller

2023 Tier II report for CHS INC has been submitted for the following facilities.

CHS BIG SKY - SHELBY HUB.

Report received from CHS Environmental Specialist Kirsten Tindall

VI. EPCRA (Emergency Planning and Community Right-to-Know Act)

Nothing to report

VII. Reports from LEPC members

➤ **Community Partner Reports**

TCSO – Participating in the Job Fair today

Search & Rescue – Andrew participated in a robust S&R training program outside of Helena, he would like to bring that training up to Toole County and open in not only to S&R members but also to members of the emergency management community and members of the public. He is working on reforming policies and procedures for S&R.

Food Pantry – The food pantry is very busy helping provide to the members of the community. The food pantry has received a grant from the ELKs foundation and is still working on getting additional funding that would help with the potential expansion of the food pantry.

TCHD – Bicycle Rodeo for community children will be coming up in May, there are about 70 helmets available to distribute to the children along with some fun safety tips for the kids about hand signals and how to be safer while riding their bikes. Several training courses and conferences coming up. National Night Out will be at the beginning of August, planning meeting coming up on April 1st.

Commissioners – Participating in the job fair today. Discussion on the job fair and open positions. Montana Road Supervisors conference is coming up and a couple new road graders will be added to the county along with a couple pickups for the road department.

DES – Notice of intent letters for generators have been submitted for the Toole County Courthouse and the Sunburst Elementary School. Application for FEMA's FY23 Building Resilient Infrastructure and Communities (BRIC) Program Direct Technical Assistance (DTA) initiative was submitted in February, hopefully Toole County will be accepted into this program for help in mitigating the Alkali Flat outside of Sunburst. Continued work with State

DES on the Central Region Hazard Mitigation Plan. Basic EOP has been updated and just needs signatures, hopefully by the end of March. Continued work on the Toole County EOP. Went to the MACo convention in February, will attend a DES training coming up at the end of April in Helena.

➤ **Public Comment**

VIII. Other business...

None

IX. Motion to Adjourn

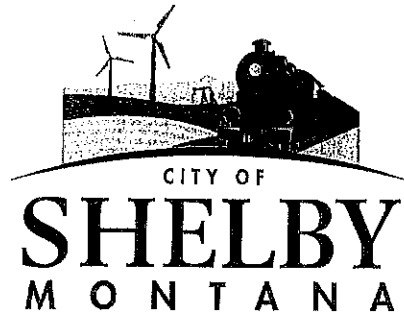
Motion Andrew 2nd Blair adjourned @ 10:20am

Next Meeting: June 18th, 2022 at 9:45 a.m. – Shelby Ambulance Barn

**Toole County DES Office - 100 East Main Street
406-450-4892 - *des@toolecountymt.gov***

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Jayce Yarn,
Lyle Kimmet, Bill Moritz, Patrick Frydenlund
Animal Control: Anthony Botts
Attorney: Daniel Jones
City Supt.: Eric Kary
Building Inspector:
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Donna Whitt

March 27, 2024

Sagebrush Food Pantry
P.O. Box 393
Shelby, MT 59474

RE: Civic Center Lease Agreement

Dear Pantry Board of Directors,

According to our city records, the 5-year lease agreement with the Sagebrush Food Pantry will expire June 30, 2024. As we look forward, we are wondering what the pantry plans are and if the pantry is looking at other potential sites moving forward. We know you have very limited space currently and the food delivery logistics are not adequate for the number of patrons you serve weekly.

We feel this may be a great opportunity for the pantry to expand your patron services in another location and provide adequate space for those needing food assistance. We are happy to work with you moving forward and thank you for your great service to our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary McDermott".

Gary McDermott, Mayor
City of Shelby

Cc: Shelby City Council

Enjoy the Ride!

April Calendar,

April 1st. April Fools Day, celebrated for centuries, origin is unknown.

April 15th Tax day, April 17th in Maine & Massachusetts in observance of Patriot & Emancipation Day.

April 22nd Passover, a seven-day celebration of the Exodus.

April 22nd Earth Day, the first Earth Day was April 22nd 1970, started by Wisconsin Senator Gaylord Nelson.

Website:
www.northern.transit-rural.com

Northern Transit Interlocal was Montana Rural transit of the year in 2018 and 2020. NTI was second runner up in 2022 National Rural Transit Administration Award.



NTI BROCHURES SHOWN BELOW ARE AVAILABE AT BUSINESSES IN

BROOWNING

CUT BANK

SWEET GRASS

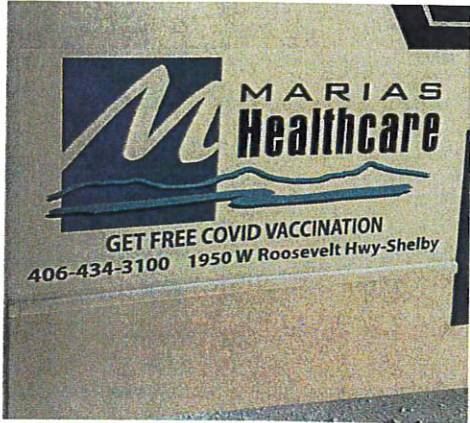
SUNBURST

SHELBY

CONRAD

VALIER

Contact:
406-470-0727



Marias Healthcare is our featured business for April. Thank you to Marias Healthcare for Advertising on our bus. If you would like your logo on one of our buses, call Mark at (406) 470-0727.



Irma has been driving eight years for NTI. Irma takes great care of our riders and keeps her bus spotless. NTI is very lucky to have a PRO like Irma on our team. Thank you, Irma, for all you do.

Email:
ntienjoytheride@gmail.com

NORTHERN TRANSIT INTERLOCAL APRIL 2024 NEWLETTER

RED ROUTE

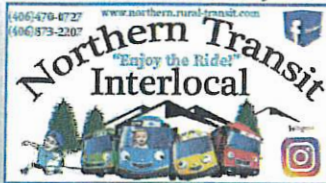
Tuesday & Friday Shelby to Kalispell

Reservations are required for Kalispell trip. Please call (406) 470-0727 or (406) 873-2207 no later than 4 PM the day BEFORE planned travel.

Pick-Up Locations	Time
Shelby Amtrak Station 198 1/2 BN Right of Way Shelby Transit 135 5th Avenue North Parkview Senior Center 715 E Main St, Cut Bank West End Town Pump 510 W Main St, Cut Bank Teeples IGA 1600 Main, Browning Logan Health Whitefish 1600 Hospital Way, Whitefish	6:50 AM 7:00 AM 7:30 AM 7:35 AM 8:15 AM (Upon Request)
Arrival Logan Health 310 Sunnyview Lane	10:45 AM
Depart Kalispell Logan Health	2:00 PM
Logan Health Whitefish (Upon Request)	
Drop-Off Locations	Time
Teeples IGA West End Town Pump Parkview Senior Center Shelby Amtrak Station Shelby Transit Center	4:00 PM 4:40 PM 4:45 PM 5:15 PM 5:20 PM

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LEAVE THE DRIVING TO US!**

2018 & 2020 MTA Montana Transit of the Year!



GOLDEN TRIANGLE TRANSIT
www.northern.rural-transit.com



Coordinating the services of:
Northern Transit Interlocal
Glacier County Transit
Pondera County Transit and
Toole County Transit

ENJOY THE RIDE

PHONE

(406) 470-0727
or
(406) 873-2207

Deaf/Hard of Hearing or
Speech Impaired: Phone 711

ORANGE ROUTE

Monday & Thursday
Shelby to Browning to Great Falls

Reservations are required for Browning-Great Falls trips. Please call 873-2207 or 470-0727 by 4PM the day BEFORE planned travel.

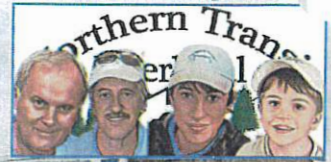
Pick-Up Locations	Time
Shelby Amtrak Station (Reservation Only) 198 1/2 BN Right of Way Shelby Transit Parkview Senior Center 715 E Main St, Cut Bank West End Town Pump 510 W Main St, Cut Bank Teeples IGA 1600 Main, Browning Blackfeet Community Hospital (Upon Request) West End Town Pump Parkview Senior Center Shelby Amtrak Station	9:10 AM 9:15 AM 9:50 AM 10:00 AM 10:50 AM 11:00 AM 11:40 AM 11:45 AM 12:25 PM
Arrival Great Falls Transit Transfer Center 326 1st Ave S	2:35 PM
Depart Benefits North Tower Great Falls Transit Transfer Center	4:30 PM 5:10 PM
Drop-Off Locations	Time
Conrad Shopping Center, Senior Center & Town Pump Shelby Transit Center 135 5th Ave N, Shelby Parkview Senior Center & West End Town Pump Teeples IGA & Blackfeet Community Hospital	6:10 PM 6:45 PM 7:10 PM 8:00 PM

The mission of Northern Transit Interlocal is to provide safe, accessible, affordable, efficient, reliable and clean public transportation for the residents and visitors of North Central Montana.

Northern Transit Interlocal is providing this service to the general public at no cost.

Donations are appreciated!

Ask Us About Advertising On Our TV



INFORMATION

- For all inquiries on services, please call 406-470-0727 or 406-873-2207
- Office hours are Monday through Friday 8 AM to 5 PM.
- Northern Transit Interlocal (NTI) includes the transit agencies of Glacier, Pondera, & Toole County. Together we have provided over 115,000 rides since the transits were founded in 2007. Our number one priority is providing riders a safe, no cost, clean & efficient way to travel. NTI is committed to improving the quality of service our passengers expect. By working with funding provided by the Montana Department of Transportation, Federal Transit Administration, Corporate Donations & Passenger Donations we use every dollar to make our transit one of the leaders in public transportation. I want to personally thank you for your support and choosing to ride with us. We appreciate passenger feedback, so please feel free to contact us. Get on board with NTI & "Enjoy the Ride!"
-David R. Irvin - Transit Director/Coordinator
- Please help us to keep our buses clean by not eating or drinking while on the bus. (Water is permissible).
- Wheelchair access is available on all routes.
- Northern Transit Interlocal does not operate on Federal holidays.
- Reservations are required for the Shelby-Kalispell and Browning-Great Falls service. Please phone (406) 470-0727 or 406-873-2207 no later than 5 PM the day BEFORE you plan to travel.
- Message us for reservations or questions 24 hours a day @ www.facebook.com/northerntransitinterlocal

All times listed are departure times, recommended to arrive 10-15 minutes prior to departure.

BROWN ROUTE

Monday & Thursday
Conrad/Valier/Great Falls

Pick-Up Locations	Time	Drop-Off Locations	Time
Pondera Center 311 S Virginia St, Conrad	7:50 AM	Pondera Center One Stop Cenex	2:15 PM 2:45 PM
One Stop Cenex Valier Public Library 400 Teton Ave, Valier	8:30 AM	Pondera Center	3:15 PM
Arrival (for transfer to Great Falls route) Pondera Center	9:00 AM		

meet with GREEN ROUTE to Great Falls

PURPLE ROUTE

Tuesday & Friday
Conrad to Shelby to Kalispell

Pick-Up Locations	Time	Drop-Off Locations	Time
Pondera Center 311 S Virginia St, Conrad	6:15 AM	Amtrak Station	5:20 PM
14 Mile Corner Intersection of MT44/Valier Hwy & I-15	6:25 AM	14 Mile Corner	5:50 PM
Amtrak Station 198 1/2 BN Right of Way, Shelby	6:55 AM	Arrival Pondera Center	6:00 PM

meet with RED ROUTE to Kalispell



GREEN ROUTE

Monday & Thursday
Great Falls Shuttle

Monday & Thursday Pick-Up Locations	Bus 1	Bus 2
West End Town Pump 510 W Main, Cut Bank Parkview Senior Center 715 E Main, Cut Bank Shelby Senior Center Lobby 739 Benton Ave Shelby Amtrak Station 198 1/2 BN Right of Way Shelby Transit Center 135 5th Ave N Conrad Town Pump 207 N Main - Dining Area Entrance Pondera Center 311 S Virginia St, Conrad Pondera Shopping Center 600 S Main, North Entrance	7:40 AM 7:45 AM 8:15 AM 8:25 AM 8:35 AM 9:10 AM 9:15 AM 9:20 AM 9:20 AM	11:40 AM 11:45 AM 12:15 PM 12:25 PM 12:35 PM 1:10 PM 1:15 PM 1:20 PM 1:20 PM
Arrival Great Falls Transit Transfer Center 326 1st Ave S	10:35 AM	2:35 PM
Depart Benefits North Tower Great Falls Transit Transfer Center	12:30 PM 1:15 PM	4:30 PM 5:10 PM
Drop-Off Locations	Time	Time
Conrad (Shopping Center, Senior Center and Town Pump) Shelby Transit Center Shelby Amtrak Station Shelby Senior Center Cut Bank (West End Town Pump, & Parkview Senior Center)	2:15 PM 2:45 PM 3:05 PM 3:10 PM 3:40 PM	6:10 PM 7:00 PM 7:05 PM 7:10 PM 7:40 PM

Transportation will be provided to scheduled medical providers and to the Great Falls International Airport.

All other passengers will be able to transfer to the Great Falls Transit System or the Little Shell Tribal Transit for travel within Great Falls

Transportation is available within Shelby on Wednesday for all appointments & shopping. Call (406) 470-0727 to schedule a pickup or for information.

Transportation within the community of Cut Bank is available on Monday and Thursday. Please phone (406) 873-2207 during regular business hours Monday-Friday, for information on rides and schedules.

BLUE ROUTE

Monday, Wednesday & Thursday
Toole County Shuttle

Morning	Time
Pick-Up Locations Shelby Transit Center 135 5th Ave N US/Canadian Border Port of Sweet Grass Sweet Grass Rest Area Sunburst	7:00 AM 7:45 AM 7:45 AM 8:00 AM
Arrival Shelby Transit Center	8:25 AM

Afternoon	Time
Pick-Up Locations Shelby Transit Center Sunburst	3:00 PM 3:30 PM
call 470-0727 for location US/Canadian Border Port of Sweet Grass Sweet Grass Rest Area	4:05 PM
Arrival Shelby Transit Center	4:45 PM