

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
April 1, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 3/18/19 (pgs 5-6)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items
 - Sarah Converse ~ Sweetgrass Development

CLAIMS REPORT 03/31/19 (pgs 7-20)

BUILDING INSPECTOR

- Building Inspector Report, 3/28/19 (pg 21)

COMMITTEE REPORTS

- Minutes of Safety Committee Meeting, 3/20/19 (pg 22)
- Minutes of Park & Recreation Committee, 3/25/19 (pgs 23-24)

CITY ATTORNEY

- Sublease Agreement & Consent re: 555 S Industrial Park Rd (pgs 25-33)

CITY FINANCE OFFICER

- Payroll Expense by Department Report, March 2019 (pg 34)

CITY SUPERINTENDENT

-

COMMUNITY DEVELOPMENT DIRECTOR

-

OTHER MATTERS

- North Shelby Water Line – Flesch Farms, Inc
- North Shelby Water Line – Mike Irvin
- Superintendent Hire
- Health Rates (pg 35)
- Appoint Mayor McDermott to voting member for NCMRWA
- Civic Center Repair (pg 36)
- Landfill Gate Purchase (pgs 37-40)
- HydroSolutions (pgs 41-44)
- Well #4 – Well Patch

ADJOURN

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 3/18/19
2. Claims Report, 03/31/19
3. Building Inspector Report, 3/28/19
4. Minutes of Safety Committee Meeting, 3/20/19
5. Minutes of Park & Recreation Committee Meeting, 3/25/19
6. Sublease Agreement & Consent re: 555 S Industrial Park Rd
7. Payroll Expense by Department Report, March 2019
8. FY 2019-20 Health Insurance Increase by Fund
9. 3/28/19 Email via Sullivan Bros Construction re: Civic Center Repair
10. 3/26/19 Email from Mathew S, Great Falls Fence re: New Gate Estimate
11. 3/22/19 Email from Logan Tweet, KLJ re: HydroSolutions

C. Correspondence

1. 3/26/19 North Central Montana Regional Water Authority-FULL AUTHORITY MEETING Agenda & Information
2. Toole County 2018 Prevention Needs Assessment Survey
3. Project Indexing & Steel Tariff Impacts
4. 2019 Municipal Primary & General Election Calendar & Information

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
MARCH 18, 2019**

Mayor McDermott called the meeting to order at 6:38 p.m. Present were: Lyle Kimmet, Debra Clark, Trent Tustian, Bill Moritz, Joe Flesch and Aaron Heaton, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director. Absent and Excused: None.

Other citizens present: Lance Hoover, Ryan Larson and Mike O'Brien.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

TUSTIAN MADE A MOTION TO APPROVE THE 3/04/2019 MINUTES. SECONDED BY MORITZ. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- None

COMMITTEE REPORTS

- Law Enforcement Report - Ryan Larson

CITY ATTORNEY

CITY FINANCE OFFICER

- City Judge's Report, February 2019
- Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, Project Budgets, February 2019
MORITZ MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- City of Shelby Delinquent Taxes, 2/28/2019

CITY SUPERINTENDENT

- Amendment No. 20 - City of Shelby Landfill Engineering Consulting Services
CLARK MADE A MOTION TO APPROVE THE AMENDMENT INCREASING THE ANNUAL FEE TO \$8,300. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout

OTHER MATTERS

- **KLJ Task Order #6 Amendment**
TUSTIAN MADE A MOTION TO APPROVE INCREASING THE TASK ORDER BY \$44,900. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- **3rd Street Yield Sign**
KIMMET MADE A MOTION TO APPROVE THE YIELD SIGN. SECONDED BY HEATON. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

ADJOURN

AT 8:05 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY TUSTIAN. VOTE: AYES - CLARK, KIMMET, MORITZ, HEATON, TUSTIAN, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

03/28/19
10:14:59

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 1 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180647		01866 SHELBY PAINT AND HARDWARE	1,004.99					
1	13148	02/27/19 Padlocks	22.99		31647	5210 430500	200	101000
2	13206	03/04/19 (60)Master Padlocks	169.85*		31021	1000 430200	200	101000
3	13206	03/04/19 (60)Master Padlocks	169.85		31021	5210 430500	200	101000
4	13206	03/04/19 (60)Master Padlocks	169.85		31021	5310 430600	200	101000
5	13206	03/04/19 (60)Master Padlocks	169.85		31021	5410 430840	200	101000
6	13221	03/13/19 Clorox/Lysol Cleaner	16.97			2936 460463	200	101000
7	65186	03/06/19 Heat Tape/Pipe Wrap/Cord/Tap	54.45		31979	1000 460437	200	101000
8	65170	03/04/19 Flashlight	39.99		31979	5410 430840	200	101000
9	65096	02/28/19 Flex Tape/Mity Vac/Shovel	18.00*		31979	1000 430200	200	101000
10	65096	02/28/19 Flex Tape/Mity Vac/Shovel	17.99		31979	5210 430500	200	101000
11	65096	02/28/19 Flex Tape/Mity Vac/Shovel	17.99		31979	5310 430600	200	101000
12	65096	02/28/19 Flex Tape/Mity Vac/Shovel	17.99		31979	5410 430840	200	101000
13	65187	03/06/19 Door Stop/Garment Rail	17.28		31979	1000 460442	200	101000
14	65216	03/14/19 (2)Door Knobs	59.98		31979	2936 460463	200	101000
15	65239	03/18/19 Valve/Coupler/PVC Cement/2x4	41.96		31979	5210 430500	200	101000
180648		01806 ALARM SERVICE INC	35.00					
1	R 95956	03/20/19 4/19 Fire Alarm Monitoring	35.00			1000 420401	300	101000
180649		00343 ENERGY LABORATORIES INC	77.00					
1	220918	03/20/19 Lagoon Influent	77.00		31981	5310 430600	300	101000
180650		00400 UTILITIES UNDERGROUND LOCATION	5.46					
1	9025097	02/28/19 3 Locates for 2/19	5.46		31988	5210 430500	300	101000
180651		01137 AQUA TECH LABORATORY	80.00					
1	30715	03/04/19 Monthly Coliform Water Testing	80.00		31997	5210 430500	300	101000
180652		01137 AQUA TECH LABORATORY	20.00					
1	30717	03/04/19 NCMRWA Monthly Water Test	20.00		31997	5210 430500	300	101000
180653		00539 YEAGLEY, JAMES H	600.00					
1	03/27/19	3/19 Planning Services	600.00			1000 411030	350	101000
180654	-98650E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	03/05/19	Fire Hall Improvement Loan	1,371.47*			1000 490527	610	101000
2	03/05/19	Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000

03/28/19
10:15:00

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Page: 2 of 14
Report ID: AP100

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
180655	01285 HUNT, WILLIAM E JR	5,000.00						
1	03/26/19 3/19 Legal Services	1,250.00			1000 411100	350	101000	
2	03/26/19 3/19 Legal Services	1,250.00			5210 430513	350	101000	
3	03/26/19 3/19 Legal Services	1,250.00			5310 430613	350	101000	
4	03/26/19 3/19 Legal Services	1,250.00			5410 430813	350	101000	
180656	-98651E 00111 FIRST STATE BANK	132.70						
1	03/04/19 Monthly Bank Service Charge	33.17			1000 410550	300	101000	
2	03/04/19 Monthly Bank Service Charge	33.17			5210 430570	300	101000	
3	03/04/19 Monthly Bank Service Charge	33.18			5310 430670	300	101000	
4	03/04/19 Monthly Bank Service Charge	33.18			5410 430870	300	101000	
180657	00043 SHELBY GAS ASSOCIATION	7,964.60						
1	03/25/19 3/19 Gas Bill	149.00			1000 411200	343	101000	
2	03/25/19 3/19 Gas Bill	805.30			1000 420400	343	101000	
3	03/25/19 3/19 Gas Bill	805.30			1000 420401	343	101000	
4	03/25/19 3/19 Gas Bill	446.60			1000 460445	343	101000	
5	03/25/19 3/19 Gas Bill	555.40*			1000 460442	343	101000	
6	03/25/19 3/19 Gas Bill	245.80			5410 430840	343	101000	
7	03/25/19 3/19 Gas Bill	460.30			1000 430200	343	101000	
8	03/25/19 3/19 Gas Bill	460.30			5210 430500	343	101000	
9	03/25/19 3/19 Gas Bill	460.30			5310 430600	343	101000	
10	03/25/19 3/19 Gas Bill	460.30			5410 430830	343	101000	
11	03/25/19 3/19 Gas Bill	128.25			1000 411202	343	101000	
12	03/25/19 3/19 Gas Bill	128.25			5210 430520	343	101000	
13	03/25/19 3/19 Gas Bill	128.25			5310 430620	343	101000	
14	03/25/19 3/19 Gas Bill	128.25			5410 430820	343	101000	
15	03/25/19 3/19 Gas Bill	101.80			5210 430500	343	101000	
16	03/25/19 3/19 Gas Bill	1,704.40			1000 460465	343	101000	
17	03/25/19 3/19 Gas Bill	796.80			2936 460463	343	101000	
180658	00026 MARIAS RIVER ELECTRIC COOP INC	11,351.82						
1	03/25/19 3/19 Electric Bill	85.74			1000 411200	342	101000	
2	03/25/19 3/19 Electric Bill	193.56			1000 420400	342	101000	
3	03/25/19 3/19 Electric Bill	193.55			1000 420401	342	101000	
4	03/25/19 3/19 Electric Bill	59.99			1000 411202	342	101000	
5	03/25/19 3/19 Electric Bill	59.99			5210 430520	342	101000	
6	03/25/19 3/19 Electric Bill	59.99			5310 430620	342	101000	
7	03/25/19 3/19 Electric Bill	59.97			5410 430820	342	101000	
8	03/25/19 3/19 Electric Bill	148.31			1000 430200	342	101000	
9	03/25/19 3/19 Electric Bill	148.31			5210 430500	342	101000	
10	03/25/19 3/19 Electric Bill	148.31			5310 430600	342	101000	
11	03/25/19 3/19 Electric Bill	148.32			5410 430830	342	101000	
12	03/25/19 3/19 Electric Bill	82.04			1000 440600	342	101000	

03/28/19
10:15:00

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Page: 3 of 14
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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
13	03/25/19 3/19 Electric Bill	82.03			1000 460430	342	101000	
14	03/25/19 3/19 Electric Bill	175.74*			1000 460465	342	101000	
15	03/25/19 3/19 Electric Bill	45.78			1000 460439	342	101000	
16	03/25/19 3/19 Electric Bill	837.51			1000 460442	342	101000	
17	03/25/19 3/19 Electric Bill	46.44			1000 460445	342	101000	
18	03/25/19 3/19 Electric Bill	3,873.66			2400 430263	342	101000	
19	03/25/19 3/19 Electric Bill	3,683.99			5210 430500	342	101000	
20	03/25/19 3/19 Electric Bill	785.77			5310 430600	342	101000	
21	03/25/19 3/19 Electric Bill	380.71			2936 460463	342	101000	
22	03/25/19 3/19 Electric Bill	52.11			5410 430840	342	101000	
180659	01851 CT CLEANING	1,200.00						
1	03/26/19 3/19 Janitorial Service	70.00			1000 411202	390	101000	
2	03/26/19 3/19 Janitorial Service	70.00			5210 430520	390	101000	
3	03/26/19 3/19 Janitorial Service	70.00			5310 430620	390	101000	
4	03/26/19 3/19 Janitorial Service	70.00			5410 430820	390	101000	
5	03/26/19 3/19 CC Janitorial Service	800.00			1000 460442	300	101000	
6	03/26/19 3/19 Williamson Bldg Service	120.00			2936 460463	300	101000	
180660	01388 3 RIVERS COMMUNICATIONS INC	964.09						
1	03/01/19 3/19 phone bill	12.39			1000 420500	344	101000	
2	03/01/19 3/19 phone bill	36.52			1000 410550	344	101000	
3	03/01/19 3/19 phone bill	36.52			5210 430570	344	101000	
4	03/01/19 3/19 phone bill	36.52			5310 430670	344	101000	
5	03/01/19 3/19 phone bill	36.52			5410 430870	344	101000	
6	03/01/19 3/19 phone bill	24.01			1000 430200	344	101000	
7	03/01/19 3/19 phone bill	24.01			5210 430500	344	101000	
8	03/01/19 3/19 phone bill	24.01			5310 430600	344	101000	
9	03/01/19 3/19 phone bill	24.01			5410 430830	344	101000	
10	03/01/19 3/19 phone bill	96.76			1000 460465	300	101000	
11	03/01/19 3/19 phone bill	163.96			1000 460442	344	101000	
12	03/01/19 3/19 phone bill	64.60			1000 420400	344	101000	
13	03/01/19 3/19 phone bill	64.60			1000 420401	344	101000	
14	03/01/19 3/19 phone bill	4.74			1000 410200	344	101000	
15	03/01/19 3/19 phone bill	4.74			5210 430512	344	101000	
16	03/01/19 3/19 phone bill	4.74			5310 430612	344	101000	
17	03/01/19 3/19 phone bill	4.74			5410 430812	344	101000	
18	03/01/19 3/19 phone bill	45.93			1000 460445	344	101000	
19	03/01/19 3/19 phone bill	136.70			5310 430600	344	101000	
20	03/01/19 3/19 phone bill	33.48			5210 430500	344	101000	
21	03/01/19 3/19 phone bill	51.11			5210 430500	344	101000	
22	03/01/19 3/19 phone bill	33.48			5210 430500	344	101000	

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 4 of 14
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
180661	25703S 00144 POSTMASTER	286.66							
1	03/22/19 3/19 UB Postage	95.55			5210 430570	310	101000		
2	03/22/19 3/19 UB Postage	95.55			5310 430670	310	101000		
3	03/22/19 3/19 UB Postage	95.56			5410 430870	310	101000		
180662	00048 TOOLE COUNTY CLERK & RECORDER	52,577.39							
1	02/28/19 Animal Control-cell phone	23.12			1000 440600	344	101000		
2	02/28/19 City Judge & Sec-Wages	2,387.35			1000 410360	100	101000		
3	02/28/19 City Judge&Sec-Social Security	146.09			1000 410360	141	101000		
4	02/28/19 City Judge & Sec-Medicare	34.17			1000 410360	142	101000		
5	02/28/19 City Judge & Sec-PERS	204.60			1000 410360	143	101000		
6	02/28/19 City Judge&Sec-UnemploymentIns	6.09			1000 410360	145	101000		
7	02/28/19 City Judge & Sec-Worker's Comp	17.30			1000 410360	146	101000		
8	02/28/19 City Judge-Health Insurance	356.50			1000 410360	147	101000		
9	02/28/19 City Judge-Supplies	38.63			1000 410360	200	101000		
10	02/28/19 City Judge-Phone	19.61			1000 410360	344	101000		
11	02/28/19 Community Development-cell	52.43			1000 411050	344	101000		
12	02/28/19 Building-cell phone	23.86			1000 420500	344	101000		
13	02/28/19 Law Enforcement	34,370.00			1000 420000	300	101000		
14	02/28/19 Law Enforcement	4,910.00			5210 420100	300	101000		
15	02/28/19 Law Enforcement	4,910.00			5310 420100	300	101000		
16	02/28/19 Law Enforcement	4,910.00			5410 420100	300	101000		
17	02/28/19 Supt/Foreman/Shop On-call cell	34.71			1000 430200	344	101000		
18	02/28/19 Supt/Foreman/Shop On-call cell	34.71			5210 430500	344	101000		
19	02/28/19 Supt/Foreman/Shop On-call cell	34.71			5310 430600	344	101000		
20	02/28/19 Supt/Foreman/Shop On-call cell	34.70			5410 430830	344	101000		
21	02/28/19 Water Department-cell phone	28.81			5210 430500	344	101000		
180663	02368 OPTUM	12.75							
1	9510007734 03/15/19 HSA Service Fee	3.18			1000 410550	300	101000		
2	9510007734 03/15/19 HSA Service Fee	3.19			5210 430570	300	101000		
3	9510007734 03/15/19 HSA Service Fee	3.19			5310 430670	300	101000		
4	9510007734 03/15/19 HSA Service Fee	3.19			5410 430870	300	101000		
180664	00309 PREFERRED OFFICE EQUIPMENT	533.95							
1	28586 03/15/19 3/19 Maintenance & Copies	75.49			1000 410550	300	101000		
2	28586 03/15/19 3/19 Maintenance & Copies	63.98			1000 411050	300	101000		
3	28586 03/15/19 3/19 Maintenance & Copies	75.50			5210 430570	300	101000		
4	28586 03/15/19 3/19 Maintenance & Copies	75.50			5310 430670	300	101000		
5	28586 03/15/19 3/19 Maintenance & Copies	75.50			5410 430870	300	101000		
6	28586 03/15/19 3/19 Maintenance & Copies	28.20			1000 410240	300	101000		
7	28586 03/15/19 3/19 Maintenance & Copies	28.20			5210 430514	300	101000		
8	28586 03/15/19 3/19 Maintenance & Copies	28.20			5310 430614	300	101000		
9	28586 03/15/19 3/19 Maintenance & Copies	28.20			5410 430814	300	101000		

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 5 of 14
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/		Document \$/	Disc \$						Cash
Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org	Acct	Object	Proj	Account
10	28585	03/15/19 3/19 Maintenance & Copies-Shop	13.79		31983	1000	430200	300		101000
11	28585	03/15/19 3/19 Maintenance & Copies-Shop	13.79		31983	5210	430500	300		101000
12	28585	03/15/19 3/19 Maintenance & Copies-Shop	13.80		31983	5310	430600	300		101000
13	28585	03/15/19 3/19 Maintenance & Copies-Shop	13.80		31983	5410	430840	300		101000
180665		02389 WELLS FARGO VENDOR FIN SERV	127.70							
		Serial #6507270X								
1	69444516	03/17/19 3/19 Sharp MX-350 Copier-Sho	31.93*		31994	1000	430200	200		101000
2	69444516	03/17/19 3/19 Sharp MX-350 Copier-Sho	31.93		31994	5210	430500	200		101000
3	69444516	03/17/19 3/19 Sharp MX-350 Copier-Sho	31.92		31994	5310	430600	200		101000
4	69444516	03/17/19 3/19 Sharp MX-350 Copier-Sho	31.92		31994	5410	430840	200		101000
180666		00047 BEN TAYLOR INC	281.67							
1	192462	02/01/19 CFD-Garbage Liners 55 gal	53.97		31856	1000	420400	200		101000
2	193735	02/16/19 RFD-Glav Nipple	4.99		31856	1000	420401	200		101000
3	193741	02/16/19 RFD-Ball Valve	22.99		31856	1000	420401	200		101000
4	193732	02/16/19 RFD-Nipples/Union	48.83		31856	1000	420401	200		101000
5	17009	02/26/19 RFD-2/19 Fuel	150.89		31856	1000	420401	230		101000
180667		01946 ALL SEASON HEATING & AIR	91.00							
1	33810	02/26/19 CFD-Service Fire Hall S. Bay	91.00		31855	1000	420400	369		101000
180668		01700 ORKIN, INC	1,169.74							
1	181904358	03/04/19 CFD-Balance March Service	4.18		31854	1000	420400	300		101000
2		03/27/19 CFD-Year in Advance	1,165.56		31859	1000	420400	300		101000
180669	-98649E	01545 AMAZON.COM	35.96							
1	1143148267	02/26/19 ATV Push Tube Hardware Kit	35.96*		31020	1000	430200	200		101000
180670		00041 SHELBY PROMOTER	81.00							
1	1909088	02/27/19 City Superintendent Ad	8.40			1000	430200	300		101000
2	1909088	02/27/19 City Superintendent Ad	8.40			5210	430500	300		101000
3	1909088	02/27/19 City Superintendent Ad	8.40			5310	430600	300		101000
4	1909088	02/27/19 City Superintendent Ad	8.40			5410	430840	300		101000
5	1909088	02/27/19 City Service Worker Ad	8.60			1000	430200	300		101000
6	1909088	02/27/19 City Service Worker Ad	8.60			5210	430500	300		101000
7	1909088	02/27/19 City Service Worker Ad	8.60			5310	430600	300		101000
8	1909088	02/27/19 City Service Worker Ad	8.60			5410	430840	300		101000
9	SL191103	03/13/19 Historic Preservation Plan A	13.00			1000	411050	300		101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 6 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180671		01088 MSU LOCAL GOVERNMENT CENTER	275.00					
1	M160	03/01/19 MMCT & FOA Institute-Goroski	68.75			1000 410550	370	101000
2	M160	03/01/19 MMCT & FOA Institute-Goroski	68.75			5210 430570	370	101000
3	M160	03/01/19 MMCT & FOA Institute-Goroski	68.75			5310 430670	370	101000
4	M160	03/01/19 MMCT & FOA Institute-Goroski	68.75			5410 430870	370	101000
180672		02012 SHOPKO	49.96					
1	5312	02/27/19 Bleach/Detergent	49.96		31564	1000 460442	200	101000
180673		01988 FIELDSTONE OFFICE SUPPLY	128.18					
1	121483	02/26/19 Seals/Folders/File Pockets	22.67		31646	1000 410550	200	101000
2	121483	02/26/19 Seals/Folders/File Pockets	22.67		31646	5210 430570	200	101000
3	121483	02/26/19 Seals/Folders/File Pockets	22.67		31646	5310 430670	200	101000
4	121483	02/26/19 Seals/Folders/File Pockets	22.67		31646	5410 430870	200	101000
5	121535	03/11/19 (3)Ink Cartridges	37.50		31566	1000 460442	200	101000
180674		02293 SUPPLYWORKS	133.58					
1	480079011	02/27/19 Virex Disinfectant Cleaner	69.38		31563	1000 460442	200	101000
2	482126745	03/12/19 5pks Terry Bar Towels 16"x1	64.20		31565	1000 460442	200	101000
180675		01125 MT DEQ/PERMITTING & COMPLIANCE	1,104.88					
1		03/08/19 Solid Waste Management Lic #83	1,104.88			5410 430840	300	101000
180676		01095 PETTY CASHIER-PUBLIC WORKS	73.40					
1	2805	10/29/18 Northtown-UPS	19.15			5210 430500	300	101000
2	2806	11/14/18 Postage	7.90			5210 430500	300	101000
3	2807	11/19/18 Postage	6.70			5210 430500	300	101000
4	2808	12/03/18 Postage	7.90			5210 430500	300	101000
5	2809	12/10/18 Postage	7.25			5310 430600	300	101000
6	2810	01/07/19 Postage	7.90			5210 430500	300	101000
7	2811	02/05/19 Postage	8.30			5210 430500	300	101000
8	2812	03/04/19 Postage	8.30			5210 430500	300	101000
180677		02370 JUNKERMIER, CLARK, CAMPANELLA,	10,000.00					
1	801231	02/28/19 Progress Billing FYE 6/30/18	2,500.00			1000 410530	350	101000
2	801231	02/28/19 Progress Billing FYE 6/30/18	2,500.00			5210 410530	350	101000
3	801231	02/28/19 Progress Billing FYE 6/30/18	2,500.00			5310 410530	350	101000
4	801231	02/28/19 Progress Billing FYE 6/30/18	2,500.00			5410 410530	350	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 7 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180678	25702S	00545 BOILER OPERATOR PROGRAM		35.00					
		License #: BOI-LPB-005344							
1	005344	03/11/19 Boiler License Renewal-Correa		35.00			1000 460465	300	101000
180679		00512 MT DEPARTMENT OF ADMINISTRATION		170.00					
1	8509	03/07/19 Late AFR Filing Fee FY 2018		42.50			1000 410550	300	101000
2	8509	03/07/19 Late AFR Filing Fee FY 2018		42.50			5210 430570	300	101000
3	8509	03/07/19 Late AFR Filing Fee FY 2018		42.50			5310 430670	300	101000
4	8509	03/07/19 Late AFR Filing Fee FY 2018		42.50			5410 430870	300	101000
180680		00088 CARQUEST AUTO PARTS		26.93					
1	2567290971	02/09/19 CFD-Ok Tip/FMPT/Rags		29.77		31858	1000 420400	200	101000
2	3786407	12/06/18 CFD-Return-Light		-2.84		31858	1000 420400	200	101000
180681		01736 MUNICIPAL EMERGENCY SERVICES INC		5,748.05					
1	1315749	02/28/19 CFD-(9)Velcro Name Patches		553.05		31857	1000 420400	200	101000
2	1322644	03/21/19 RFD-(3)6000PSI Cylinder		4,591.00		31860	1000 420401	215	101000
3	1322645	03/21/19 CFD-Tee/Connections/Hose/Coup		604.00		31860	1000 420400	200	101000
180682		01620 KADRMAS, LEE & JACKSON INC.		19,194.23					
		NCMRWA Grant							
1	10114115	03/07/19 Wellfield Improvements		19,194.23			5210 430501	950 2285	101000
180683		01620 KADRMAS, LEE & JACKSON INC.		212.50					
		NCMRWA Grant							
1	10114116	03/07/19 Wellfield Improvements		212.50			5210 430501	950 2285	101000
180684		01620 KADRMAS, LEE & JACKSON INC.		11,091.67					
1	10114117	03/07/19 Storm Water Phase II-Design		11,091.67			5720 430246	950 2283	101000
180685		01620 KADRMAS, LEE & JACKSON INC.		4,497.14					
1	10113959	03/06/19 Rail Safety-Prelim/FinalDesi		4,497.14			1000 470120	790	101000
180686		999998 BRIAN DOUGLAS ROARK		118.08					
		Montana Rural Water Conference - Great Falls, MT							
1	03/11/19	Mileage/Meals-Roark		118.08			5310 430600	370	101000
180687		999998 ROBERT JOHN POSTMA JR		118.08					
		Montana Rural Water Conference - Great Falls, MT							
1	03/11/19	Mileage/Meals-Postma		118.08			5210 430500	370	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 8 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180688		999998 JADE M GOROSKI	102.08					
		NCMRWA - Great Falls						
1	03/12/19	Mileage-Goroski	102.08			5210 430570	370	101000
180689		999998 LORETTE MARIE CARTER	30.16					
		MDT Regional Quarterly Meeting - Conrad						
1	03/11/19	Mileage-Carter	30.16			1000 411050	370	101000
180690		00039 PETTY CASHIER	47.00					
1	2852 03/08/19	TC Treasurer Specialty Plate	40.00			7427 411850	800	101000
2	2853 03/18/19	TC C&R 3/19 Legal Filings	1.75			1000 410550	300	101000
3	2853 03/18/19	TC C&R 3/19 Legal Filings	1.75			5210 430570	300	101000
4	2853 03/18/19	TC C&R 3/19 Legal Filings	1.75			5310 430670	300	101000
5	2853 03/18/19	TC C&R 3/19 Legal Filings	1.75			5410 430870	300	101000
180691		01783 CARPET GUYS LLC	182.79					
1	1292 03/09/19	City Hall Carpet Cleaning	45.70			1000 410550	300	101000
2	1292 03/09/19	City Hall Carpet Cleaning	45.70			5210 430570	300	101000
3	1292 03/09/19	City Hall Carpet Cleaning	45.69			5310 430670	300	101000
4	1292 03/09/19	City Hall Carpet Cleaning	45.70			5410 430870	300	101000
180692		02463 ANDERSON DRYWALL & PAINT	1,235.00					
1	1069 03/13/19	HSH-Drywall Taping/Corner Bead	1,235.00*			1000 460465	200	101000
180693		02071 CENTRAL MONTANA	400.00					
1	1971 03/20/19	TBID-Brochure Distribution	400.00			7199 212500		101000
180694		02464 MCKELVEY, DOREEN	293.92					
1	03/21/19	TBID-Mileage & Wage for Expo	293.92			7199 212500		101000
180695	-98648E	01963 DELUXE FOR BUSINESS	101.12					
1	2044724206 03/23/19	300 Deposit Slips	25.28			1000 410550	200	101000
2	2044724206 03/23/19	300 Deposit Slips	25.28			5210 430570	200	101000
3	2044724206 03/23/19	300 Deposit Slips	25.28			5310 430670	200	101000
4	2044724206 03/23/19	300 Deposit Slips	25.28			5410 430870	200	101000
180696		01805 SYSTEMS	892.50					
1	33399 03/11/19	Setup Temp Machine-Lori	150.93			1000 410550	300	101000
2	33399 03/11/19	Setup Temp Machine-Lori	150.94			5210 430570	300	101000
3	33399 03/11/19	Setup Temp Machine-Lori	150.94			5310 430670	300	101000
4	33399 03/11/19	Setup Temp Machine-Lori	150.94			5410 430870	300	101000
5	33485 03/25/19	Computer Installations-Lori	72.18			1000 410550	300	101000
6	33485 03/25/19	Computer Installations-Lori	72.19			5210 430570	300	101000
7	33485 03/25/19	Computer Installations-Lori	72.19			5310 430670	300	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 9 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
8	33485	03/25/19	Computer Installations-Lori	72.19			5410 430870	300	101000
180697			00213 HIGHLINE COMMUNICATIONS	170.00					
1	79809	03/01/19	CFD-(2)CP200 Batteries	170.00		31861	1000 420400	200	101000
180698			01984 BIG SKY CREATIVE WORKS	480.00					
1	20190325	03/25/19	(8)24x24" City of Shelby Log	320.00*		31993	5410 430830	200	101000
2	20190325	03/25/19	18" Tall 1,2,3,4 White Vinyl	100.00*		31993	5410 430830	200	101000
3	20190325	03/25/19	(8)City Phone # White Vinyl	60.00*		31993	5410 430830	200	101000
180699			00088 CARQUEST AUTO PARTS	7.58					
1	2567292158	03/12/19	Lg Gel/Stick	7.58		31976	5310 430600	200	101000
180700			02334 BEN TAYLOR INC.	1,347.24					
1	654234	03/13/19	DEF	39.00*		31972	5410 430830	200	101000
2	654261	03/20/19	Megaplex	128.84		31973	5410 430840	200	101000
3	654288	03/26/19	Powerdrive 30W&10W/Gear Lube	298.70		31975	5410 430840	200	101000
4	654231	03/12/19	Powerdrive 10	183.42*		31971	1000 430200	200	101000
5	654231	03/12/19	Powerdrive 10	183.42		31971	5210 430500	200	101000
6	654231	03/12/19	Powerdrive 10	183.43		31971	5310 430600	200	101000
7	654231	03/12/19	Powerdrive 10	183.43		31971	5410 430840	200	101000
8	654299	03/27/19	Powerdrive 30	147.00*		31995	1000 430200	200	101000
180701			01780 MONTANA BROOM & BRUSH	105.82					
1	1346224	03/20/19	White Roll Towel	105.82		31974	5310 430600	200	101000
180702			02376 MOBILE TWI LLC	145.00					
1	030719D	03/07/19	DOT Urine/Breath Alcohol Test	36.25		31977	1000 430200	300	101000
2	030719D	03/07/19	DOT Urine/Breath Alcohol Test	36.25		31977	5210 430500	300	101000
3	030719D	03/07/19	DOT Urine/Breath Alcohol Test	36.25		31977	5310 430600	300	101000
4	030719D	03/07/19	DOT Urine/Breath Alcohol Test	36.25		31977	5410 430830	300	101000
180703			02069 NATIONAL LAUNDRY CO	99.74					
1	69940	03/20/19	Red Shop Towels	99.74		31978	5310 430600	300	101000
180704			00047 BEN TAYLOR INC	3,561.32					
1	45070	02/08/19	UV Plant Propane	697.50			5210 430500	230	101000
2	16798	02/26/19	2/19 Fuel	54.02		31989	1000 430200	230	101000
3	16798	02/26/19	2/19 Fuel	109.24		31989	1000 430200	230	101000
4	16798	02/26/19	2/19 Fuel	663.64		31989	5410 430830	230	101000
5	16798	02/26/19	2/19 Fuel	129.56*		31989	5310 430600	230	101000
6	16798	02/26/19	2/19 Fuel	115.74*		31989	5310 430600	230	101000
7	16798	02/26/19	2/19 Fuel	383.62		31989	5410 430840	230	101000
8	16798	02/26/19	2/19 Fuel	69.81		31989	5210 430500	230	101000
9	16798	02/26/19	2/19 Fuel	67.91		31989	5210 430500	230	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 10 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
10	16798	02/26/19 2/19 Fuel		106.44		31989	1000 460430	230	101000
11	16798	02/26/19 2/19 Fuel		58.91		31989	1000 460430	230	101000
12	16798	02/26/19 2/19 Fuel		35.69*		31989	5310 430600	230	101000
13	16798	02/26/19 2/19 Fuel		142.39		31989	1000 460430	230	101000
14	16798	02/26/19 2/19 Fuel		151.99		31989	5210 430500	230	101000
15	16798	02/26/19 2/19 Fuel		125.36		31989	1000 420500	230	101000
16	16798	02/26/19 2/19 Fuel		84.31		31989	1000 440600	230	101000
17	16798	02/26/19 2/19 Fuel		14.21		31989	5410 430840	230	101000
18	674963	02/10/19 Fuel		101.00		31990	5210 430500	230	101000
19	193484	02/12/19 Pipe Wrap		5.49		31990	5210 430500	200	101000
20	192567	02/01/19 Cart Fuse		23.97		31990	5410 430840	200	101000
21	193398	02/11/19 2pk Laminated Padlock		16.99		31990	1000 411202	200	101000
22	192843	02/04/19 Wht Dr Bot (door trim)		8.99		31990	5310 430600	200	101000
23	192930	02/05/19 Outlet		7.49		31990	5310 430600	200	101000
24	192919	02/05/19 Receptacle/Wall Plate/Clamp		11.93		31990	5310 430600	200	101000
25	192835	02/04/19 Foam		8.49		31990	5310 430600	200	101000
26	193542	02/13/19 Cyli/Lgt Lp/PVC Pipe		56.78		31990	1000 460442	200	101000
27	193109	02/07/19 Tape Dispenser/Wht Gori 30yd		19.98		31990	1000 460442	200	101000
28	193974	02/20/19 Chain/Rope/Snap/Eye Bolt/Snp		55.30		31990	1000 460442	200	101000
29	192928	02/05/19 Keys		3.00		31990	1000 460442	200	101000
30	192996	02/06/19 (2) Casters		9.98*		31990	1000 430200	200	101000
31	192996	02/06/19 (2) Casters		10.00		31990	5210 430500	200	101000
32	192996	02/06/19 (2) Casters		10.00		31990	5310 430600	200	101000
33	192996	02/06/19 (2) Casters		10.00		31990	5410 430840	200	101000
34	193181	02/08/19 (2) Screwdriver 6 in 1		3.48*		31990	1000 430200	200	101000
35	193181	02/08/19 (2) Screwdriver 6 in 1		3.50		31990	5210 430500	200	101000
36	193181	02/08/19 (2) Screwdriver 6 in 1		3.50		31990	5310 430600	200	101000
37	193181	02/08/19 (2) Screwdriver 6 in 1		3.50		31990	5410 430840	200	101000
38	193367	02/11/19 Zirco F Dis		7.41*		31991	1000 430200	200	101000
39	193367	02/11/19 Zirco F Dis		7.42		31991	5210 430500	200	101000
40	193367	02/11/19 Zirco F Dis		7.42		31991	5310 430600	200	101000
41	193367	02/11/19 Zirco F Dis		7.42		31991	5410 430840	200	101000
42	193339	02/11/19 Propane		18.75*		31991	1000 430200	200	101000
43	193339	02/11/19 Propane		18.75		31991	5210 430500	200	101000
44	193339	02/11/19 Propane		18.75		31991	5310 430600	200	101000
45	193339	02/11/19 Propane		18.75		31991	5410 430840	200	101000
46	193461	02/12/19 Prem Weld Glv Blue/Spool		14.74*		31991	1000 430200	200	101000
47	193461	02/12/19 Prem Weld Glv Blue/Spool		14.74		31991	5210 430500	200	101000
48	193461	02/12/19 Prem Weld Glv Blue/Spool		14.74		31991	5310 430600	200	101000
49	193461	02/12/19 Prem Weld Glv Blue/Spool		14.74		31991	5410 430840	200	101000
50	192900	02/05/19 D Batteries/Dust Respirator		3.48*		31991	1000 430200	200	101000
51	192900	02/05/19 D Batteries/Dust Respirator		3.50		31991	5210 430500	200	101000
52	192900	02/05/19 D Batteries/Dust Respirator		3.50		31991	5310 430600	200	101000
53	192900	02/05/19 D Batteries/Dust Respirator		3.50		31991	5410 430840	200	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 11 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180705		02306 DC FROST ASSOCIATES INC		495.76					
1	40243	02/27/19 Level Sensor Kit		495.76		31987	5210 430500	200	101000
180706		02295 ROBERT A CLARY DO PC		150.00					
1	1888	02/28/19 DOT Physical - Hoover		37.50		31986	1000 430200	300	101000
2	1888	02/28/19 DOT Physical - Hoover		37.50		31986	5210 430500	300	101000
3	1888	02/28/19 DOT Physical - Hoover		37.50		31986	5310 430600	300	101000
4	1888	02/28/19 DOT Physical - Hoover		37.50		31986	5410 430840	300	101000
180707		00019 HEMMER PLUMBING & HEATING		155.00					
1	9454	03/08/19 Thaw Pipe @ Spa 30		155.00		31985	2936 460463	300	101000
180708		00083 MARIAS HEALTHCARE		150.00					
1	03/05/19	DOT Physical - James		37.50		31984	1000 430200	300	101000
2	03/05/19	DOT Physical - James		37.50		31984	5210 430500	300	101000
3	03/05/19	DOT Physical - James		37.50		31984	5310 430600	300	101000
4	03/05/19	DOT Physical - James		37.50		31984	5410 430840	300	101000
180709		02285 KANN MANUFACTURING CORP		609.45					
1	39271	03/18/19 Roller Assy/Switches/Spring		609.45*		31982	5410 430830	200	101000
180710		02097 FASTENAL COMPANY		325.66					
1	199149	03/04/19 Gloves/Glasses/Lubricant/Tape		81.40*		31980	1000 430200	200	101000
2	199149	03/04/19 Gloves/Glasses/Lubricant/Tape		81.42		31980	5210 430500	200	101000
3	199149	03/04/19 Gloves/Glasses/Lubricant/Tape		81.42		31980	5310 430600	200	101000
4	199149	03/04/19 Gloves/Glasses/Lubricant/Tape		81.42		31980	5410 430840	200	101000
180711	-98647E	02465 CLEANFLOW		2,446.49					
1	16396	03/11/19 Water Pipe De-Icing Machine		2,446.49		31970	5210 430500	200	101000
180712	-98646E	00111 FIRST STATE BANK		24.46					
1	03/15/19	Foreign Transaction Fee		24.46			5210 430500	300	101000
180713		02045 NAPA AUTO PARTS		1,020.39					
1	110196	03/05/19 Ptex Thread Seal		7.99		31992	2500 430200	200	101000
2	111062	03/20/19 Weld Wire		26.82*		31992	1000 430200	200	101000
3	111062	03/20/19 Weld Wire		26.81		31992	5210 430500	200	101000
4	111062	03/20/19 Weld Wire		26.81		31992	5310 430600	200	101000
5	111062	03/20/19 Weld Wire		26.81		31992	5410 430840	200	101000
6	110235	03/06/19 Lamp		3.27*		31992	1000 430200	200	101000
7	110235	03/06/19 Lamp		3.29		31992	5210 430500	200	101000
8	110235	03/06/19 Lamp		3.29		31992	5310 430600	200	101000
9	110235	03/06/19 Lamp		3.29		31992	5410 430840	200	101000
10	110015	03/01/19 Tire Chain Pliers		37.93*		31992	1000 430200	200	101000

03/28/19
10:15:00

CITY OF SHELBY
Claim Details
For the Accounting Period: 3/19

Page: 12 of 14
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
11	110015	03/01/19	Tire Chain Pliers	37.92		31992	5210 430500	200	101000
12	110015	03/01/19	Tire Chain Pliers	37.92		31992	5310 430600	200	101000
13	110015	03/01/19	Tire Chain Pliers	37.92		31992	5410 430840	200	101000
14	108887	02/11/19	50A Relay	28.12*		31992	5410 430830	200	101000
15	110008	03/01/19	Cross Member Cable	15.50*		31992	1000 430200	200	101000
16	110008	03/01/19	Cross Member Cable	15.50		31992	5210 430500	200	101000
17	110008	03/01/19	Cross Member Cable	15.50		31992	5310 430600	200	101000
18	110008	03/01/19	Cross Member Cable	15.50		31992	5410 430840	200	101000
19	110262	03/06/19	Fuel Filter	21.61		31992	5410 430840	200	101000
20	98091	07/24/18	Air Hose/Adapter/Couplers	12.57*		31992	1000 430200	200	101000
21	98091	07/24/18	Air Hose/Adapter/Couplers	12.58		31992	5210 430500	200	101000
22	98091	07/24/18	Air Hose/Adapter/Couplers	12.58		31992	5310 430600	200	101000
23	98091	07/24/18	Air Hose/Adapter/Couplers	12.58		31992	5410 430840	200	101000
24	110593	03/12/19	Filters	50.10*		31992	5410 430830	200	101000
25	110249	03/06/19	Filters	44.83		31992	5410 430840	200	101000
26	110389	03/08/19	Cables	244.75*		31992	5410 430830	200	101000
27	110605	03/12/19	RETURN-Fuel Filter	-11.24		31992	5410 430840	200	101000
28	110998	03/20/19	Filters	31.14*		31992	1000 430200	200	101000
29	110998	03/20/19	Filters	31.13		31992	5210 430500	200	101000
30	110998	03/20/19	Filters	31.13		31992	5310 430600	200	101000
31	110998	03/20/19	Filters	31.13		31992	5410 430840	200	101000
32	110594	03/12/19	Filter	78.24		31992	5410 430840	200	101000
33	109568	02/21/19	Stanadyne	8.16		31996	2500 430200	200	101000
34	108803	02/08/19	Plugs/3 Wire Plug/Sealed Lamp	38.91		31996	2500 430200	200	101000

of Claims 67 Total: 152,791.64

Total Electronic Claims 4,343.73 Total Non-Electronic Claims 148447.91

03/28/19
10:15:11

CITY OF SHELBY
Claims on Hold
For the Accounting Period: 3/19

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (3/18) ****								
170676		01620 KADRMAS, LEE & JACKSON INC.	21,061.71					
1	10097598	03/09/18 Rail Safety-Project Initiati	17,385.64			1000 470120	790	101000
2	10097598	03/09/18 Rail Safety-Prelim/FinalDesi	3,676.07			1000 470120	790	101000
*** Claim from another period (4/18) ****								
170779		01620 KADRMAS, LEE & JACKSON INC.	9,748.69					
1	10098779	04/11/18 Rail Safety-Prelim/FinalDesi	9,748.69			1000 470120	790	101000
*** Claim from another period (5/18) ****								
170837		01620 KADRMAS, LEE & JACKSON INC.	6,345.97					
1	10099826	05/09/18 Rail Safety-Project Initiati	54.66			1000 470120	790	101000
2	10099826	05/09/18 Rail Safety-Prelim/FinalDesi	6,291.31			1000 470120	790	101000
*** Claim from another period (6/18) ****								
170922		01620 KADRMAS, LEE & JACKSON INC.	5,162.76					
1	10101218	06/11/18 Rail Safety-Project Initiati	1,404.51			1000 470120	790	101000
2	10101218	06/11/18 Rail Safety-Prelim/FinalDesi	3,758.25			1000 470120	790	101000
*** Claim from another period (7/18) ****								
180038		01620 KADRMAS, LEE & JACKSON INC.	1,591.85					
1	10102477	07/05/18 Rail Safety-Project Initiati	774.69			1000 470120	790	101000
2	10102477	07/05/18 Rail Safety-Prelim/FinalDesi	817.16			1000 470120	790	101000
*** Claim from another period (8/18) ****								
180132		01620 KADRMAS, LEE & JACKSON INC.	1,108.87					
1	10103967	08/09/18 Rail Safety-Project Initiati	803.91			1000 470120	790	101000
2	10103967	08/09/18 Rail Safety-Prelim/FinalDesi	304.96			1000 470120	790	101000
*** Claim from another period (9/18) ****								
180222		01620 KADRMAS, LEE & JACKSON INC.	1,780.03					
1	10105368	09/10/18 Rail Safety-Project Initiati	457.79			1000 470120	790	101000
2	10105368	09/10/18 Rail Safety-Prelim/FinalDesi	1,322.24			1000 470120	790	101000
*** Claim from another period (12/18) ****								
180463		01620 KADRMAS, LEE & JACKSON INC.	909.21					
1	10109338	12/05/18 Rail Safety-Project Initiati	602.78			1000 470120	790	101000
2	10109338	12/05/18 Rail Safety-Prelim/FinalDesi	306.43			1000 470120	790	101000
*** Claim from another period (2/19) ****								
180610		01620 KADRMAS, LEE & JACKSON INC.	7,766.18					
1	10113058	02/13/19 Rail Safety-Project Initiati	1,893.02			1000 470120	790	101000
2	10113058	02/13/19 Rail Safety-Prelim/FinalDesi	5,873.16			1000 470120	790	101000
180685		01620 KADRMAS, LEE & JACKSON INC.	4,497.14					
1	10113959	03/06/19 Rail Safety-Prelim/FinalDesi	4,497.14			1000 470120	790	101000
# of Claims			67	Total:		59,972.41		

03/28/19
10:15:19

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 3/19

Page: 14 of 14
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$68,142.84
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.66
2500 STREET MAINTENANCE DISTRICT NO. 1	
101000 Cash-Operating	\$55.06
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$1,529.46
5210 WATER UTILITY	
101000 Cash-Operating	\$38,960.54
5310 SEWER UTILITY	
101000 Cash-Operating	\$12,759.85
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$15,644.64
5720 STORM DRAINAGE	
101000 Cash-Operating	\$11,091.67
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$693.92
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$40.00
Total:	\$152,791.64

Building Inspector Report March 2019

3/28/2019

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE	
4380	3/14/2019	RR	City of Shelby	S19 T31N R2W			1 Golf Course Road	60'x120' club house	250,000.00	waived	
									\$ 250,000.00	\$ -	
1 Permits issued this Month									Job Evaluation Totals		TOTALS

FISCAL YTD TOTALS	
Number of Permits	16
Permit Fees	\$ 16,795.00
Total Job Values	\$ 762,000.00

SAFETY COMMITTEE MEETING

March 20, 2019

8:30 a.m.

Present: City Hall–Jade Goroski, Tammy Pederson; Council Member–Bill Moritz; Public Works–Brian Roark, Rob Tasker

The minutes from the last meeting were reviewed.

Discussion was held on the following items:

- Working with Matt with MAPS to color code water and sewer lines by year installed.
- Pay Matrix – will review during budget time.
- Landfill – discussed the need for a compactor
- Cleanup Week – big items that have been left beside the dumpsters around town have all been picked up and are now being reported and addressed as they are seen.
- 1979 Ford flatbed truck – Brian will look and see what needs to be done to repair brakes.
- Bitterroot bldg – discussed getting bid from Helena Sand and Gravel to demolish.
- Spring – city workers need to be cautious with kids riding their bikes.
- Storm Drain – the new storm drain at Shopko has shifted so Helena Sand and Gravel is looking at it.
- Walking Trail North Gate– the padlock is a universal one and will be changed out within the next week.
- Williamson Park – the trailer has frozen water and sewer lines and the City is working on it.
- Water & Sewer Lines – discussed discounts for customers so they can run water to keep lines from freezing up.

The next meeting will be held Wednesday, April 17, 2019 @ 8:30 a.m. at City Hall.

Meeting adjourned at 9:30 a.m.

Reported by:

Tammy Pederson

MINUTES OF THE PARK & RECREATION COMMITTEE
Held at Shelby City Hall
March 25, 2019

In attendance: Gary McDermott, Lyle Kimmet, Eric Tokerud, Trent Tustian, Elisha Dempsey, Dennis Knickerbocker, Jason Gray, Jessi LaTray and Lorette Carter reporting.

Minutes: The minutes of the February 25, 2019 were included for review and correction made to payment *will be made* to Lyle Kimmet when the floor is refinished.

Facility Manager Report:

Jessi reported the Civic Center is experiencing sewer line issues again. They will try to snake the line. Mayor McDermott noted Sullivan Construction is working in Shelby this week and the City will get a quote to repair the line

Jessi is still looking for additional instructors to offer classes/instruction at the Civic Center. She noted upcoming events include the Shelby Area Chamber of Commerce banquet on April 26th and the Toole County Sheriff's Department self-defense class which will be April 28th. The Park & Rec Committee recommended to Jessi to charge a \$5.00 fee for members and a \$10.00 fee for all others. A 20% group discount will be offered to groups larger than 10 members. All three wrestling mats will be used for the class, then moved to the Historic Shelby High stage for use. Elisha Dempsey has graciously agreed to help clean the mats with Jessi and Carrie Tasker before the class.

Jessi noted Melissa & Joe Flesch have a portable pickle ball net they would like to place in the tennis courts this spring. The Committee approved use of one of the tennis courts for pickle ball. Jessi will ask Melissa about offering a few lessons or a rules clinic to encourage others to start playing pickle ball. The hope is to purchase a pickle ball net(s) and equipment for the Civic Center to offer a winter league.

Current needs: (1) An outside community bulletin board to list job opportunities; housing, etc.: (2) An outside Civic Center bulletin board to list hours, classes, rules of the facility.

Jessi would like to change her Friday hours to mornings (8:00 to 12:00) as the afternoons are very quiet, with much more traffic in the morning.

Jessi noted there are only 2 people using the Class Pass system, but many more have purchased monthly passes.

City Facilities

- **Historic Shelby High (old Middle School):** Lorette and Mayor McDermott reported on the current status of the gym area. The new sheetrock has been perfataped, with sheetrock in the highest locations still to be completed. Shannon visited with the TBID board who donated \$5,000 to purchase end-line mats, refinish the floor and help with additional materials costs. A Facility Use Agreement and Inspection Checklist was approved by the City Council.
- **Swimming Pool/Splash Park:** Randi Lamb will supervise the pool again this summer. The pool will officially open Monday, June 10th. She has advertisements out for life guards. She is planning lifeguard training in late May. The Shelby Swim Meet will be Saturday, June 8th.

- **Meadowlark Park:** Lorette visited with the Shelby Volunteer Fire Department. They agree the Park needs benches and/or picnic tables. They also agree the fence should be repaired/replaced or removed. Lorette showed the committee the planned Montana Firefighters Retiree Monument the fire department has planned for the property to the east of the Fire Hall. They also commented on the unsightly old tennis courts, but had no suggestions. The Parks & Rec Committee recommends to the Council to tear down the old chain link fence and look for an alternative for the park. It was also suggested to offer the Fire Department ownership of the old tennis court area as they may be able to come up with volunteer labor to improve this area. Elisha also suggested placing ADA swings in Meadowlark Park.
- **Lake Shel-oole:** Lorette and Elisha have both visited with Montana Fish, Wildlife & Parks officials in regard to fishing access. FWP suggested applying for the MT Community Ponds grant. Jason Gray felt one of the greatest concerns of the reservoir is the mud. He suggested looking into digging out some of the water line, using a liner and filling with gravel/pit-run materials. Mayor McDermott also mentioned to the lack of adequate parking near the water. He suggested we contact the Army Corp of Engineers to make sure any projects suggested would be within approved guidelines. Lorette will continue to research this project and complete the FWP joint application for Proposed Work in Montana Streams, Wetlands and Floodplains and Other Water Bodies.
- **Lake Shel-oole Baseball Complex:** Trent brought to the group's attention, the need for the City to repair and replace some of the fixtures in the complex restrooms. He also mentioned fence work needed to be done and gopher holes addressed. He also noted Dave & Tina Stevenson of 1st Choice Plumbing has contributed much to the complex over the years. He said they have sold their port-a-potty business and will no longer be able to provide additional port-a-pottys for the complex. Lorette will follow up with City personnel and the School District on the girls' softball schedule. Mayor McDermott, Trent, Dave and other city personnel will conduct a walk-through of needs of the complex.

Tree Board

- **East Entrance:** Lorette presented the drawings completed by Forde Nursery for the east entrance design. She noted First State Bank has graciously agreed to partner with the City in financing the redevelopment of this entrance in to Shelby.
- The Arbor Day grant funds and Urban Forestry Development grant funds will be used for this area and Lake Shel-oole Campground and Sports Complex.

Other Business

- **Parks & Rec Department:** No report for this group.
- **Summer Activity List:** Lorette is compiling a list which will be distributed through the school before the end of the school year.

New Business

Upcoming Civic Center events

- April 11, 2019 ~ Blood Draw
- April 26, 2019 ~ Shelby Area Chamber of Commerce Banquet
- April 28, 2019 ~ Toole County Sheriff's Department Self-defense Class

Tammy Pederson

From: Lori Stratton
Sent: Wednesday, March 20, 2019 8:11 AM
To: Tammy Pederson
Subject: FW: Shelby, MT - lease of building from Stene
Attachments: 190319 Sublease Agrmt and Consent - CHS sig.pdf

From: Jade Goroski <jade@shelbymt.com>
Sent: Wednesday, March 20, 2019 7:50 AM
To: Lori Stratton <lori@shelbymt.com>
Subject: FW: Shelby, MT - lease of building from Stene

Lori,

Please include Bill's email and a copy of the lease agreement for the 4/1/19 packet.

From: William E. Hunt, Jr. [<mailto:huntlaw@3rivers.net>]
Sent: Tuesday, March 19, 2019 4:23 PM
To: 'Brian Lee' <brian@leelawofficepc.com>; Jade Goroski <jade@shelbymt.com>; 'Lorette Carter' <shbcdc@3rivers.net>; 'Gary McDermott' <garym@3rivers.net>; Gary McDermott <gary@shelbymt.com>
Cc: 'Curt Stene' <cstene@northerntel.net>; 'Robin Offe' <robin@leelawofficepc.com>
Subject: RE: Shelby, MT - lease of building from Stene

All-

Attached is a sublease agreement from Curt and Tana Stene to CHS for the land that the has the Kevin Distributing Building. I've reviewed it and the supporting documents and find it all legally sufficient. Approval has to be majority vote by the council authorizing the mayor to execute it. I don't see a reason for the council to not approve it. In fact, I think the council probably will need a pretty good reason to vote against it.

The back story is that the City leased the land to Kevin Distributing in 2007 for 20 years with 4 renewal terms of 5 years each. In 2016, Kevin Distributing assigned that lease to Curt and Tana. Curt and Tana now wish to sublease it to CHS. It seems more like a month-to-month tenancy, but that's not the City's concern as long as we get the rent specified in our lease with Kevin Distributing and the other terms (i.e. hazardous waste, insurance, etc) are satisfied. The Stenes are on the hook for those terms since the Kevin Distributing lease was assigned to them.

In 2014, the City and CHS entered into a TIF agreement. But, the Stene / CHS sublease shouldn't affect the TIF. The TIF, according to that contract, is for the fertilizer plant and its parcel only.

I reviewed the 2019 sublease to CHS, the Assignment to the Stenes, the original 2007 lease to Kevin Distributing, and the TIF contract with CHS.

And I just realized that I will be at the April 1 council meeting to explain any of this so I didn't need to do a lengthy email.

Any questions, then let me know.

Thanks,

Bill

From: Brian Lee [<mailto:brian@leelawofficepc.com>]

Sent: Tuesday, March 19, 2019 1:58 PM

To: Jade Goroski <jade@shelbymt.com>

Cc: Curt Stene <cstene@northerntel.net>; William E. (Bill) E. Hunt, Jr. Jr. <huntlaw@3rivers.net>; Robin Offe <robin@leelawofficepc.com>

Subject: Fwd: Shelby, MT - lease of building from Stene

Jade;

Can you add this to the agenda for the next council meeting, please? I expect to have signatures from Curt and Tana within the next 24-48 hours and I will ensure that you get a fully executed copy of the agreement once I've obtained them. Thanks.

Brian

----- Forwarded message -----

From: **Shandorf, Roberta** <Roberta.Shandorf@chsinc.com>

Date: Tue, Mar 19, 2019 at 11:29 AM

Subject: Shelby, MT - lease of building from Stene

To: brian@leelawofficepc.com <brian@leelawofficepc.com>

Cc: CO-Cut Bank, Kyle Koschmeder <Kyle.Koschmeder@chsinc.com>, Domine, Mel <Mel.Domine@chsinc.com>, Magnuson, Jane <Jane.Magnuson@chsinc.com>, Felt, Amanda <Amanda.Felt@chsinc.com>, Rowell, Courtnie <Courtnie.Rowell@chsinc.com>

Hello Brian,

Attached are final versions of the Commercial Lease Agreement and the Sublease Agreement and Consent signed by CHS Inc. Please forward to Curtis and Tana Stene for signature and then to The City of Shelby for its signature on the Sublease Agreement and Consent. I'd appreciate getting a fully executed copy of each returned to me via email.

I will request CHS Inc.'s certificate of insurance according to the provisions of the Lease, and forward it to you as soon as it's completed.

Thank you,

Roberta Shandorf

Contract Administrator
Country Operations



5500 Cenex Drive, MS 305 | Inver Grove Heights, MN 55077
P 651-355-6799 | F 651-355-6996

--

Brian D. Lee
Lee Law Office PC
158 Main Street
PO Box 790
Shelby, Montana 59474
(406) 434-5244

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SUBLEASE AGREEMENT AND CONSENT

THIS SUBLEASE AGREEMENT AND CONSENT (this "**Sublease**") is made as of March 19, 2019 (the "**Effective Date**") by and among Curtis B. Stene and Tana A. Stene ("**Sublessor**") and CHS Inc., a cooperative corporation under Minnesota law ("**Sublessee**") and the City of Shelby, a Montana municipal corporation (the "**City**").

Recitals

WHEREAS, Sublessor and Sublessee have entered into a Commercial Lease Agreement dated the same date as the Effective Date regarding the building that is owned by Sublessor and that is located at 555 South Industrial Park Road, Shelby, Montana 59475 (the "**Commercial Lease**"); and

WHEREAS, Sublessor is the "**Lessee**" under that certain Lease Agreement with Option to Purchase, dated April 1, 2007, by and between the City and Kevin Distributing, Inc., which lease was assigned by Kevin Distributing, Inc. to Sublessor by an Assignment of Lease Agreement dated December 30, 2016 (as assigned, the "**Land Lease**") regarding the real estate commonly referred to as 555 South Industrial Park Road, Shelby, Montana 59475 and legally described in Exhibit A attached hereto and made a part hereof (the "**Demised Premises**"); and

WHEREAS, the City is the fee owner of the Demised Premises and is the Lessor under the Land Lease; and

WHEREAS, Sublessor wishes to sublease to Sublessee, and Sublessee wishes to sublease from Sublessor, the Demised Premises pursuant to the terms and conditions of this Sublease and the Commercial Lease.

NOW, THEREFORE, in consideration of the foregoing, and all of the covenants, promises and agreements set forth herein, which Sublessor and Sublessee each acknowledge are adequate and sufficient, Sublessor and Sublessee do hereby agree as follows:

1. The Land Lease is incorporated herein, by reference, in its entirety as if the same were herein set forth at length except to the extent they are expressly deleted or modified by the provisions of this Sublease.
2. Sublessee and Sublessor agree that their respective rights and obligations concerning Hazardous Substances (as defined in the Commercial Lease) in, on and under the Demised Premises shall be governed by Section 25 of the Commercial Lease so that wherever the word "Premises" appears in the Commercial Lease, the word "Demised Premises" shall be substituted therefore.
3. Sublessor hereby subleases to Sublessee, and Sublessee hereby subleases from Sublessor, the Demised Premises, for a term (the "**Sublease Term**") beginning on the Effective Date and continuing thereafter until the first to occur of the following: (i) termination of this Sublease by either Sublessor or Sublessee at such party's sole discretion by giving at least thirty

(30) days' written notice, (ii) the termination of the Commercial Lease for any reason whatsoever, or (iii) termination of the Land Lease for any reason whatsoever.

4. Sublessee and Sublessor hereby agree that rent for the sublease of the Demised Premises is included in the amount of rent Sublessee is paying Sublessor under the Commercial Lease and that no additional rent is due from Sublessee hereunder. Sublessor hereby agrees that Sublessor is responsible for paying all rent payments due to the City under the terms of the Land Lease and Sublessee shall have no obligation to pay any rental payments to the City.

5. The Demised Premises shall be used by Sublessee in strict compliance with all terms and conditions governing use of the Demised Premises contained in the Land Lease.

6. This Sublease is subject, and subordinate, to the Land Lease and the rights of the City thereunder. All of the terms, agreements, covenants and conditions contained in the Land Lease with respect to the Demised Premises shall be applicable to this Sublease with the same force and effect as if Sublessor were the Lessor under the Land Lease and Sublessee was the Lessee under the Land Lease, and in case of any breach hereof by Sublessee, Sublessor shall have all the rights and remedies against Sublessee as would be available to the City under the Land Lease if such breach were by Sublessor. Sublessee hereby expressly assumes and agrees to perform all of the terms, conditions, obligations and covenants required by the Land Lease to be kept or performed by Sublessor as lessee under the Land Lease with respect to the Demised Premises.

7. Sublessee shall not assign, or further sublet, its interest in the Demised Premises.

8. Sublessee represents and warrants that it has read, and is familiar with, all the terms and conditions of the Land Lease and agrees to be bound to Sublessor to the same extent that Sublessor is bound to City under the Land Lease.

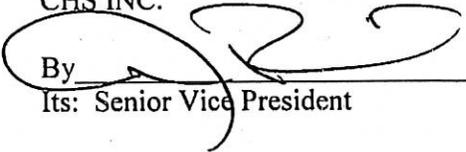
9. The City hereby consents to the sublease by Sublessor to Sublessee of the Demised Premises under this Sublease. The City acknowledges and agrees that the Sublessor is not in default of any obligations under the Land Lease as of the Effective Date and that the Land Lease will remain in full force and effect following the sublease of the Land Lease pursuant to this Sublease.

IN WITNESS WHEREOF, the parties hereto have executed this Sublease as of the Effective Date.

Curtis B. Stene

Tana A. Stene

CHS INC.

By 

Its: Senior Vice President

THE CITY OF SHELBY

By: _____

Its: Mayor

EXHIBIT "A"

Legal Description

Lot 5 of Shelby Industrial Park to the Town of Shelby, Toole County, Montana, according to the official map or plat thereof on file and of record in the office of the Clerk and Recorder of Toole County, Montana.

SUBLEASE AGREEMENT AND CONSENT

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1. The Land Lease is incorporated herein, by reference, in its entirety as if the same were herein set forth at length except to the extent they are expressly deleted or modified by the provisions of this Sublease.
2. Sublessee and Sublessor agree that their respective rights and obligations concerning Hazardous Substances (as defined in the Commercial Lease) in, on and under the Demised Premises shall be governed by Section 25 of the Commercial Lease so that wherever the word "Premises" appears in the Commercial Lease, the word "Demised Premises" shall be substituted therefore.
3. Sublessor hereby subleases to Sublessee, and Sublessee hereby subleases from Sublessor, the Demised Premises, for a term (the "**Sublease Term**") beginning on the Effective Date and continuing thereafter until the first to occur of the following: (i) termination of this Sublease by either Sublessor or Sublessee at such party's sole discretion by giving at least thirty

(30) days' written notice, (ii) the termination of the Commercial Lease for any reason whatsoever, or (iii) termination of the Land Lease for any reason whatsoever.

4. Sublessee and Sublessor hereby agree that rent for the sublease of the Demised Premises is included in the amount of rent Sublessee is paying Sublessor under the Commercial Lease and that no additional rent is due from Sublessee hereunder. Sublessor hereby agrees that Sublessor is responsible for paying all rent payments due to the City under the terms of the Land Lease and Sublessee shall have no obligation to pay any rental payments to the City.

5. The Demised Premises shall be used by Sublessee in strict compliance with all terms and conditions governing use of the Demised Premises contained in the Land Lease.

6. This Sublease is subject, and subordinate, to the Land Lease and the rights of the City thereunder. All of the terms, agreements, covenants and conditions contained in the Land Lease with respect to the Demised Premises shall be applicable to this Sublease with the same force and effect as if Sublessor were the Lessor under the Land Lease and Sublessee was the Lessee under the Land Lease, and in case of any breach hereof by Sublessee, Sublessor shall have all the rights and remedies against Sublessee as would be available to the City under the Land Lease if such breach were by Sublessor. Sublessee hereby expressly assumes and agrees to perform all of the terms, conditions, obligations and covenants required by the Land Lease to be kept or performed by Sublessor as lessee under the Land Lease with respect to the Demised Premises.

7. Sublessee shall not assign, or further sublet, its interest in the Demised Premises.

8. Sublessee represents and warrants that it has read, and is familiar with, all the terms and conditions of the Land Lease and agrees to be bound to Sublessor to the same extent that Sublessor is bound to City under the Land Lease.

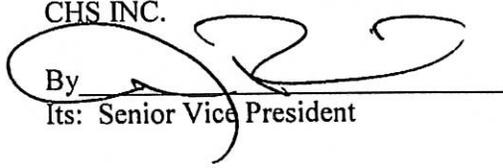
9. The City hereby consents to the sublease by Sublessor to Sublessee of the Demised Premises under this Sublease. The City acknowledges and agrees that the Sublessor is not in default of any obligations under the Land Lease as of the Effective Date and that the Land Lease will remain in full force and effect following the sublease of the Land Lease pursuant to this Sublease.

IN WITNESS WHEREOF, the parties hereto have executed this Sublease as of the Effective Date.

Curtis B. Stene

Tana A. Stene

CHS INC.

By 

Its: Senior Vice President

THE CITY OF SHELBY

By: _____

Its: Mayor

EXHIBIT "A"

Legal Description

Lot 5 of Shelby Industrial Park to the Town of Shelby, Toole County, Montana, according to the official map or plat thereof on file and of record in the office of the Clerk and Recorder of Toole County, Montana.

CITY OF SHELBY

PAYROLL EXPENSE BY DEPARTMENT - 3/2019

CITY HALL	29,614.53
ELECTED OFFICIALS (Mayor & Council)	8,914.79
PARK & RECREATION	1,880.89
PUBLIC WORKS	52,573.08
VOLUNTEERS (Animal Shelter & Firemen)	720.88
- Workers Comp expense only	
TOTAL PAYROLL EXPENSE	\$ 93,704.17

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box ,double click on individual department (City Hall, Elected, Park & Rec, Public Works and Volunteer), Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above

FY 2019-20 HEALTH INSURANCE INCREASE BY FUND

\$	1,224.00		(\$102/mo x 12 mo)							
	# Employees		FUND							
	FT	PT	1000	2400	2500	2600	5210	5310	5410	TOTAL
	22	1	3,665.88	61.20	122.40	61.20	7,692.84	6,640.20	9,602.28	\$ 27,846.00
			2018-19	2019-20	+					
	HDHP - Employee & Fam		1,279.00	1,381.00	102.00	x 12 mo	\$ 1,224.00	/yr		

Jade Goroski

From: 4064500932@vzwpix.com
Sent: Thursday, March 28, 2019 9:29 AM
To: Jade Goroski

Fwd: City of Shelby
Civic Center
Via SULLIVAN BROS CONST.

Bursting 175' of sewer line
\$30:ft \$5250
Labor \$1700
Backhoe or mini \$1350
Mobilizations \$300
City provides flowable fill for alley
Parts fittings etc... \$450

Quote based on 175' estimate only total is \$9050

Randi Lamb

From: Mathew S. <mat@greatfallsfence.com>
Sent: Tuesday, March 26, 2019 1:19 PM
To: shbshop1@3rivers.net
Subject: New gate estimate
Attachments: CCE_000459.pdf

Randi, attached is a copy of the estimate to replace the cantilever gate for the new operator. This estimate is a suggestion. We could try to put a gate operator on the existing gate but I think it will wear the operator out in a hurry as it does not roll smoothly. Please let me know if you have any questions or concerns about your bid. Thank you!

Respectfully, Mathew S.

Project Estimator

GREAT FALLS FENCE

705 Vaughn S. Frontage Rd.
Great Falls, MT 59404

406-727-3661 Phone

March 26th 2019

Attn: Randi, City of Shelby MT, Landfill.

New gate installation

new cantilever gate 25 feet long (see drawing)
new ballast posts
4 new synthetic sealed bearing rollers
1 gate catch

TOTAL BID:
\$2,950.00

*****Bid includes all material and labor*****

BID EXCLUDES: STAKING, GRADING, CLEARING, GRUBBING, SPOILS REMOVAL, CORING, CONCRETE FLAT WORK, ELECTRICAL, TRAFFIC CONTROL, ACCESS CONTROLS, REMOVAL, TEMP FENCE, SIGNAGE OR GROUNDING. (UNLESS OTHERWISE NOTED ABOVE)

If you have any questions, please call me at 406-727-3661.

403-8749 cell

Sincerely,
Mathew S.
Project Estimator

72" tall Chainlink Fabric with Knuckle / Knuckle Selvage and 2" Mesh Size. Wire covers the entire Cantilever Gate framework.

Specifications:

114" tall, 4" diameter Gate Posts with 12" post footing diameter and 30" post footing depth.

114" tall, 2 7/8" diameter Latch Post with 10" post footing diameter and 30" post footing depth.

The opening width of the Cantilever Gate is 25'.

The gate frame is constructed with 2 3/8" pipe for the horizontals, 1 7/8" pipe for the verticals, 1 5/8" pipe for the diagonals.

Wire is attached to the gate using Tension Wire.

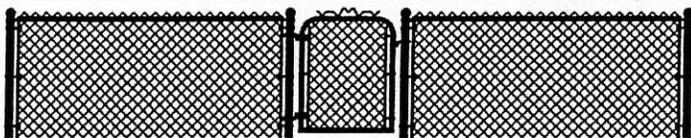
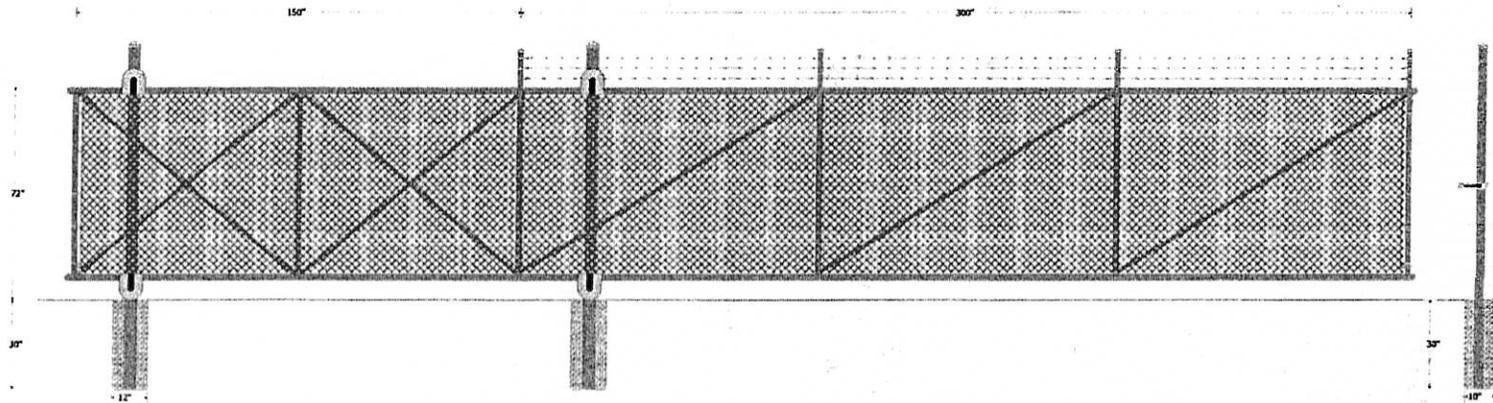
3 Strands of Barb Wire.

Gate is hung using Cantilever Gate Rollers with Covers. Gate is secured with a Cantilever Latch.

Maximum Brace Spacing on Gate Side: 120"

Maximum Brace Spacing on Brace Side: 120"

Tie Wire Spacing is every 24" on Rails.



GREAT FALLS FENCE
705 Vaughn S. Frontage Rd
GREAT FALLS, MT 59404
406-727-3661

72" X 25' Chainlink Cantilever Gate w/Barbwire

Drawn: 3/26/2019
File:

GREAT FALLS FENCE

705 Vaughn S. Frontage Rd.
Great Falls, MT 59404

406-727-3661 Phone

March 5th 2019

Attn: Randi, City of Shelby MT, Landfill.

Great Falls Fence proposes to Retrofit:

Lift Master – UL 2018 – SL 595 Gate Operator package with all necessary safety features to meet UL 325 safety standards.

(4) 811Lm Clickers

(1) Photo Electric Sensor

(1) Wireless Gate Edge

(1) Post Mount Kit for Operator

TOTAL BID:

\$6,600.00

Great Falls Fence offers a 1-month warranty on gate operator installation, Manufacturer warranty on all parts.

*****Bid includes all material and labor*****

BID EXCLUDES: STAKING, GRADING, CLEARING, GRUBBING, SPOILS REMOVAL, CORING, CONCRETE FLAT WORK, ELECTRICAL, TRAFFIC CONTROL, ACCESS CONTROLS, REMOVAL, TEMP FENCE, SIGNAGE OR GROUNDING. (UNLESS OTHERWISE NOTED ABOVE)

If you have any questions, please call me at 406-727-3661.

403-8749 cell

Sincerely,
Mathew S.
Project Estimator

Jade Goroski

From: Logan Tweet <Logan.Tweet@kljeng.com>
Sent: Friday, March 22, 2019 11:38 AM
To: 'Gary McDermott'; Gary McDermott
Cc: Jade Goroski; Lorette Carter; Luke LaLiberty
Subject: HydroSolutions - Reduced Oversight Scope
Attachments: Reduced Oversight Scope.pdf; HydroSolutions- Test Well - Assumptions & Disclaimers.pdf

Gary,

As we mentioned on the phone earlier this week when we informed HydroSolutions that the city did not approve the amendment to have them onsite throughout the construction/testing of the test well they sent us an email explaining how they could reduce their original proposal cost (\$12,750) to \$6,500 and still obtain a majority of the information they need to properly design a new Public Water Supply Well. Attached (Reduced Oversight Scope) you will find this email explaining HydroSolutions revised proposed scope of work.

I have also discussed with HydroSolutions the concern with the number of assumptions/disclaimers that could possibly be included in their memo/report that would invalidate their work. I asked them to provide me a list of assumptions/disclaimers they may include in their memo/report. Attached (HydroSolutions – Test Well – Assumptions & Disclaimers) is an email from HydroSolutions that includes a list of potential assumptions/disclaimers and an explanation of limitations.

If you have any specific question regarding either HydroSolutions reduced scope of work or their assumptions/disclaimers please let me know and I will follow up with them. Boland Drilling is scheduled to begin drilling the test well early next week with pump testing to follow later in the week (or Monday April 1st at the latest.)

We feel that HydroSolutions oversight work is very beneficial to the design of a new Well No. 6 and recommend approving their reduced scope of work.

Please let us know by Wednesday the 27th if the city plans to approve HydroSolutions reduced scope of work so we can coordinate accordingly.

Thanks,

Logan Tweet PE



406-447-3351 **Direct**
406-750-3467 **Cell**
2969 Airport Road, Suite 1B
Helena, MT 59601-1201
kljeng.com

Logan Tweet

Subject: FW: City of Shelby test well

From: Mike Meredith <MikeM@hydrosi.com>
Sent: Tuesday, March 19, 2019 11:51 AM
To: Logan Tweet <Logan.Tweet@kljeng.com>
Cc: Luke LaLiberty <luke.laliberty@kljeng.com>; Luke Osborne <LukeO@hydrosi.com>; Rye Svingen <RyeS@hydrosi.com>
Subject: City of Shelby test well

Hi Logan,

The following are a few thoughts on how we could reduce the scope and costs of that task while still getting some important information from the test well.

1. Eliminate test well field oversight from scope. I do think there's a lot of value in us being there to log the well and work with the driller, especially since this is a PWS project. However, if the driller agrees to make a detailed log, we will make do with that information and other existing logs to finalize designs.
2. Keep our aquifer testing oversight/data collection task as originally proposed. This is one of the primary reasons for drilling the test well, and collecting quality data is very important. This data is used to estimate well yield in the new location, refine the production well design, and better understand well interference and wellfield capacity.
3. Reduce the aquifer test data analysis and reporting tasks to a bare minimum. This would involve more limited analysis of the pumping test data and no formal memo as a deliverable, but instead just communication of results via e-mail. Also, there would be no reporting on drilling oversight and no well log prepared.

We could do this modified scope (for one test well) for about \$6,500, around half of the original estimate.

If the City still does not wish to proceed with this reduced scope, I'm concerned they may miss out on a lot of the benefit of installing the test well. The driller would still need to be engaged to collect data during the pumping tests. While drillers most certainly can run pumping tests, in my experience, without oversight, you don't always get the test you wanted and the data quality can be highly variable, from quite good to nearly unusable. If the pumping test results are of poor quality, we are not in a much better position than we were without the test well in the first place.

I hope this is helpful—feel free to call if you have any questions.

Best,

Mike

Michael T. Meredith, P.G. | Hydrogeologist



Tel: 406.655.9555 x 103

Mob: 406.224.0834

mikem@hydrosi.com

1500 Poly Dr. Ste 103

Billings, MT 59102

www.hydrosi.com

Logan Tweet

Subject: FW: City of Shelby test well

From: Mike Meredith <MikeM@hydrosi.com>
Sent: Thursday, March 21, 2019 2:29 PM
To: Logan Tweet <Logan.Tweet@kljeng.com>
Cc: Luke LaLiberty <luke.laliberty@kljeng.com>; Luke Osborne <LukeO@hydrosi.com>; Rye Svingen <RyeS@hydrosi.com>
Subject: RE: City of Shelby test well

Hi Logan,

I'll do my best to answer the City's question. I don't think it's possible to give an exhaustive list of all possible limitations before a test and analysis is performed, but the following are examples of common limitations associated with what we are proposing. In our brief summary reporting, I would only mention limitations that end up being applicable.

With aquifer testing, examples of limitations that can affect the quality of the test include our ability to access the owner's wells to make measurements, install flow meters, convey discharge far enough away, accurately control discharge rate, shut down nearby pumping wells during the test, and so on. When testing a test well as proposed in this work, many of these limitations can be sidestepped or minimized since it's a new well that's not hard plumbed into an existing system, but I still can't guarantee we won't encounter any of these or other limitations. Furthermore, there is a standard list of "ideal aquifer" assumptions that are relied upon for analyzing the aquifer test. Most real-world situations do not perfectly meet these, but do so well enough so as to provide useful information. But because few natural systems align with theoretical ideals, aquifer test analysis typically results in a range of possible aquifer property values and requires the application of some judgement.

Also, an important purpose of this test well is to assess the viability of the new well location. One way we will do that is by looking at how the test well performs during this test, and analyze the results for comparison to other data we have for the wellfield. This will give us a sense of what magnitude of yield we might expect from a production well in a nearby location, and it could tell us if this is a poor spot and we should look elsewhere. We can extrapolate an estimate of what production well yield might be, however, we will not be able to determine a "guaranteed" yield for a new production well due in part to potential aquifer heterogeneity and differences in well hydraulics.

Finally, below are the assumptions from the original proposal for additional work, which would still apply:

Assumptions:

- Work would be overseen by a senior level hydrogeologist with a project geologist/scientist conducting active drilling oversight and geologic logging
- Well drilling, well construction, and well development can be completed over two days with one mobilization
- Aquifer testing can be completed over two days with one mobilization
- A temporary pump, power source, flow meter and conveyance facilities will be supplied and installed by the water well contractor for aquifer testing
- City of Shelby personnel will be available to assist with logistics including setting up and taking down the aquifer test, monitoring recovery of the well and shipping the pressure transducer
- Does not include laboratory analytical costs to evaluate water quality
- Construction Dewatering Discharge permitting is not needed.

Hope this helps. Feel free to call if I can assist further.

Mike

Michael T. Meredith, P.G. | Hydrogeologist



Tel: 406.655.9555 x 103

Mob: 406.224.0834

mikem@hydrosi.com

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