

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
March 18, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 03/04/19 (pgs 5-8)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

COMMITTEE REPORTS

- Law Enforcement Report

CITY ATTORNEY

CITY FINANCE OFFICER

- City Judge's Report, February 2019 (pgs 9-31)
- Bank Account Report (pg 32), Budget Year to Date (pg 33), Vendor Summary (pgs 34-35), Enterprise Funds (pgs 36-39), Statement of Expenditures (pgs 40-64), Revenues (pgs 65-74), Cash Flow Report (pg 75), Project Budgets (pg 76), February 2019
- City of Shelby Delinquent Taxes, 2/28/2019 (pg 77)

CITY SUPERINTENDENT

- Superintendent's Report
- Amendment No. 20 – City of Shelby Landfill Engineering Consulting Services (pg 78)

COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- 3/18/19 KLJ Task Order re: Wellfield Improvements (pgs 79-80)
- 3rd Street Yield Sign (pg 81)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

March 18, 2019

6:30 p.m. **Regular City Council Meeting**

March 25, 2019

6:30 p.m. **Park & Recreation Meeting**
(Mayor, Superintendent, Rec Director,
Tustian, Kimmet)

April 1, 2019

6:00 p.m. **Audit Committee**
(Mayor, Finance Officer, Clark, Tustian,
Moritz)

6:30 p.m. **Regular City Council Meeting**

April 15, 2019

6:30 p.m. **City-County Planning Board**
(Mayor, Deputy City Clerk, City Planner,
Clark)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 3/4/19
2. City Judge's Report, February 2019
3. Bank Account Report, February 2019
4. Budget Year to Date, February 2019
5. Vendor Summary, February 2019
6. Enterprise Funds, February 2019
7. Statement of Expenditures, February 2019
8. Statement of Revenues, February 2019
9. Cash Flow Report, February 2019
10. Project Budgets, 2/28/19
11. City of Shelby Delinquent Taxes, 2/28/19
12. Amendment No. 20 re: City of Shelby Landfill Engineering Consulting Services
13. 3/18/19 KLJ Task Order re: Wellfield Improvements
14. 3rd Street Yield Sign

C. Correspondence

1. 3/7/19 Summary of Port of Northern Montana Board Meeting
2. Annual RPA Newsletter 2019

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
March 4, 2019

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Debra Clark, Lyle Kimmet, Joe Flesh, Trent
Tustian, Bill Moritz and Aaron Heaton Council Members; Bill
Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette
Carter, Community Development Director and Rob Tasker, Building
Inspector. Absent and Excused: None.

Other citizens present: Lance Hoover, Tom Root, Jennifer Van
Heel and Jim Yeagley.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 2/19/2019

- TUSTIAN MADE A MOTION TO APPROVE THE 2/19/2019 MINUTES.
SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, FLESCHE,
TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda - Tom Root - 3rd Street yield sign

CLAIMS REPORT 2/28/2019

- MORITZ MADE A MOTION TO APPROVE THE 2/28/2019 CLAIMS
REPORT. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET,
FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT -
NONE. ABSTAIN - NONE.

BUILDING INSPECTOR

- Rob Tasker reported there were no new permits issued and
there are eight open permits.

COMMITTEE REPORTS

- Park & Recreation Committee, 2/25/2019
- Historic Shelby High School Facility Use Agreement
MORITZ MADE A MOTION TO APPROVE THE AGREEMENT. SECONDED BY
KIMMET. VOTE AYES - CLARK, KIMMET, FLESCHE, TUSTIAN,
MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN -
NONE.

CITY ATTORNEY

CITY FINANCE OFFICER

- Payroll Expense by Department 2/2019
- Annual Landfill Trust Deposit
MORITZ MADE A MOTION TO APPROVE THE TRUST DEPOSIT. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Brian Roark, Foreman provided a report as a handout.

COMMUNITY DEVELOPMENT DIRECTOR

- The City website has been updated. The web address is www.shelbymt.com if council members would like to review.
- The bid solicitation for the east end water line extension will be published for 4 weeks beginning March 6th. The pre-bid conference will be March 14th at 10:00am at City Hall and the bid opening will be Thursday, April 4th at 2:00pm at City Hall.
- We are in the comment period related to the environmental impact of Phase II of the storm water drainage project. Bid solicitation will be published for two weeks beginning April 3rd. The pre-bid conference will be April 16th at 10:00am at City Hall and the bid opening will be April 24th at 10:00am at City Hall.
- The Preservation Plan grant is being re-bid. The bid solicitation will be in the March 13th Promoter and the announcement has been sent to CDBG recommended firms as well as the MDT Disadvantaged Business Enterprises (DBE) and Small Business Enterprises (SBE) website. Bid deadline is April 10, 2019.
- Our engineering team is still working on a cost estimate of an environmental assessment as required by the Army Corp of Engineers for the wellfield project investment.
- The MDT sign permit application has been sent on the west end - "Welcome to Shelby" sign.
- The Federal Rail Administration funds have been obligated for the Rail Safety Improvement Project. Our engineering team is still working with BNSF and MDT on approval of the design and specs and the Highway 2 agreement with BNSF and MDT.

- The Parks & Rec Committee met Monday, February 25th. Minutes are included in the council packet. Discussion was held on the "Waiver of Liability" form for all Civic Center users. Bill, Jade and myself will be working on incorporating a waiver within the monthly pass. A Historic Shelby High Facility Use Agreement and Inspection/Checklist was discussed which is also included in the council packet for review. The committee is seeking council approval to determine a rental cost for use of gym on a case-by-case basis with a refundable cleaning deposit.
The committee also discussed the Meadowlark Park. It was brought to our attention how unwelcoming the park was and the assumption that it is a dog park with the fencing. The committee would like city officials and the fire department to meet to discuss another entrance into the Meadowlark Park. It was also recommended we put edging around the base of the young trees to keep mowers and weed eaters from damaging the young trees. The Meadowlark tennis court was also discussed. A committee member noted the danger in the equipment residents have put in there. He noted it is not a safe surface for skateboarding and roller skating. It was suggested the city install some basketball hoops for kids to play and take out the items that are in there now.
- The City of Shelby and Marias Valley Archers will enter into a MOU for storage of their equipment on city property.
- The Shelby Recycling Association has set a date for their 4th Annual Mountain of Cans Challenge with Shelby Elementary students for Friday, May 3rd.
- We have included the March newsletter in the council packet. It contains our annual water report as well as great information on upcoming events and programs within the City of Shelby.
- March 7th is the MDT regional meeting at 10:00am at the Conrad Community Center.
- March 12th is the DES- LEPC meeting at 9:45am at the Senior Center.
- March 12th is the CoreCivic Community Advisory meeting at 12:30pm.
- March 13th is the Incident Command System (ICS) Class from 9 to 5:00 at MMC Conference Room.

OTHER MATTERS

N/A

ADJOURN

- AT 7:35 P.M. TUSTIAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FLESCHE, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

Shelby City Court
Cases by Filing Date
City
All Case Types
From 2/1/2019 to 2/28/2019
All Judges

Judge: Rapkoch, Peter

Case	Filed	Entered	Party	Status
TK-865-2019-0000011	2/1/2019	2/1/2019	Ward, Cheryl Luann, Defendant	Closed
TK-865-2019-0000012	2/5/2019	2/5/2019	Snoeck, Marie Kathleen, Defendant	Closed
TK-865-2019-0000013	2/5/2019	2/5/2019	Nordstrom, Kevin Thomas, Defendant	Disposed
TK-865-2019-0000014	2/5/2019	2/5/2019	Stewart, Samuel Ray, Defendant	Closed
TK-865-2019-0000015	2/5/2019	2/5/2019	Norton, Echo Cherie, Defendant	Pending
TK-865-2019-0000016	2/5/2019	2/5/2019	Mazza, Stacy Ann, Defendant	Closed
TK-865-2019-0000017	2/5/2019	2/5/2019	Combs, Joshua William, Defendant	Pending
TK-865-2019-0000018	2/5/2019	2/5/2019	Irving, William Henry, Defendant	Pending
TK-865-2019-0000019	2/12/2019	2/12/2019	Cooper, Margaret Svenningson, Defendant	Closed
TK-865-2019-0000020	2/12/2019	2/12/2019	Burns, Brenda Lee, Defendant	Pending
TK-865-2019-0000021	2/13/2019	2/13/2019	Hesla, Mark James, Defendant	Pending
TK-865-2019-0000022	2/19/2019	2/19/2019	Correa, Luis Manuel, Defendant	Pending
TK-865-2019-0000023	2/19/2019	2/19/2019	McDonald, Rebecca Lynn, Defendant	Closed
TK-865-2019-0000024	2/19/2019	2/19/2019	Cadotte, Stephen Alexander, Defendant	Closed
TK-865-2019-0000025	2/19/2019	2/19/2019	Dutra, Cassandra Jean, Defendant	Pending
TK-865-2019-0000026	2/19/2019	2/19/2019	Cannon, Destri James, Defendant	Closed
TK-865-2019-0000027	2/25/2019	2/25/2019	Spottedeagle, Terrance, Defendant	Pending
TK-865-2019-0000028	2/25/2019	2/25/2019	Greenwood, Gary Russell, Defendant	Pending
TK-865-2019-0000029	2/26/2019	2/26/2019	Peterson, Maureen Newton, Defendant	Pending
TK-865-2019-0000030	2/26/2019	2/26/2019	Mischel, Paul David, Defendant	Disposed
TK-865-2019-0000031	2/26/2019	2/26/2019	Mollerstrom, Dustin Paul, Defendant	Pending
TK-865-2019-0000032	2/28/2019	2/28/2019	Mollerstrom, Dustin Paul, Defendant	Pending

Total cases for Rapkoch, Peter : 22

Total cases for report: 22

Shelby City Court
Receipts by Date
City
All Case Types
From 2/1/2019 to 2/28/2019

All Judges

2/4/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5545	12:54 PM	Criminal Payment	.00	.00	.00	.00	.00	.00	.00	.00	10.00	.00
		Payor: Love, Robert Charles JR									E-Payment transaction no.: 1450632713	
		TK-865-2018-0000152										
		Love, Robert Charles JR	7.3B.7			Parallel Parking						
		10.00	Fine									
		<u>10.00</u>										
5546	01:29 PM	Miscellaneous	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		Payor: Court Diligence										
		15.00	Search Fee									
		<u>15.00</u>				Check Number: 13340						
5547	01:30 PM	Miscellaneous	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		Payor: Court Diligence										
		15.00	Search Fee									
		<u>15.00</u>				Check Number: 13380						

Shelby City Court
Receipts by Date
City
All Case Types
From 2/1/2019 to 2/28/2019

All Judges

2/12/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5555	09:00 AM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
						15.00	Search Fee					
						15.00						
								Check Number: 13481				
5556	09:01 AM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
						15.00	Search Fee					
						15.00						
								Check Number: 13482				
5557	09:02 AM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
						15.00	Search Fee					
						15.00						
								Check Number: 13490				
5558	04:04 PM	Cash Bond Payor: Croff, Trisha Marie TK-865-2018-0000120 Croff, Trisha Marie	.00	.00	200.00	.00	.00	.00	.00	.00	.00	.00
						200.00	Cash bond					
						200.00						
5559	04:54 PM	Criminal Payment Payor: Mazza, Stacy Ann TK-865-2019-0000016 Mazza, Stacy Ann	.00	.00	.00	55.00	.00	.00	.00	.00	.00	.00
						20.00	Fine					
						15.00	Misdemeanor Surcharge					
								61-8-310(1)				
								Speed - Exceed Restricted Speed Limit Established Local Authority				

Shelby City Court

Receipts by Date

City

All Case Types

From 2/1/2019 to 2/28/2019

All Judges

2/15/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5561	03:18 PM	Criminal Payment Payor: Russell, Trinity Alexia	.00	.00	.00	.00	.00	.00	.00	.00	155.00	.00
		TK-865-2018-0000023 Russell, Trinity Alexia		61-6-301(4) [1st]							E-Payment transaction no.: 1457640958	
		155.00 Victim Restitution										
		155.00										
5562	03:52 PM	Criminal Payment Payor: Heinert, Steven Roy	.00	.00	.00	.00	.00	57.00	.00	.00	.00	.00
		TK-865-2018-0000097 Heinert, Steven Roy		61-5-212(1)(a)(i) [1]								
		57.00 Fine										
		57.00										
												Check Number: 20831414559
5563	04:05 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		15.00 Search Fee										
		15.00										
												Check Number: 13631
5564	04:06 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		15.00 Search Fee										
		15.00										
												Check Number: 13613
5565	04:07 PM	Miscellaneous Payor: Court Diligence	.00	.00	.00	15.00	.00	.00	.00	.00	.00	.00
		15.00 Search Fee										
		15.00										
												Check Number: 13615

Shelby City Court

Receipts by Date

City

All Case Types

From 2/1/2019 to 2/28/2019

All Judges

2/27/2019

Receipt	Time		Bond Conversion	Transfer	Cash	Check	Cashiers Check	Money Order	Credit Card	Debit Card	E-Payment	Direct Deposit
5575	09:40 AM	Criminal Payment	.00	.00	135.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Adams, Tiffany Shantelle										
		TK-865-2018-0000087										
		Adams, Tiffany Shantelle		61-6-301(4) [1st]								
		100.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										
		10.00 Law Enforcement Academy										
		135.00										
5576	09:44 AM	Criminal Payment	.00	.00	135.00	.00	.00	.00	.00	.00	.00	.00
		Payor: Adams, Michael Anthony										
		TK-865-2018-0000080										
		Adams, Michael Anthony		61-6-301(4) [1st]								
		110.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Law Enforcement Academy										
		135.00										
5577	02:14 PM	Criminal Payment	.00	.00	.00	85.00	.00	.00	.00	.00	.00	.00
		Payor: Hesla, Mark James										
		TK-865-2019-0000021										
		Hesla, Mark James		61-3-312								
		50.00 Fine										
		15.00 Misdemeanor Surcharge										
		10.00 Technology Surcharge										
		10.00 Law Enforcement Academy										
		85.00										

Check Number: 5565

City of Shelby

All Accounts	Monthly Bank Report -2/28/2019	
First State Bank checking		1,983,035.08
Deposits in Transit - WAPA UB Utility Payment		0.00
BPCU resrticted/unrestricted		400,000.00
Payroll Taxes Unredeemed		0.00
BPCU Savings unrestricted		8,748.49
MT Board of Investments STIP - unrestricted & restricted		1,806,795.99
First State Bank CD Energy Share Fund - restricted		93,364.06
First State Bank CD Disaster Relief Fund - restricted		93,364.06
Security State Bank Trust - Landfill - restricted		404,010.27
US Bank Debt Service MultiModal-Water-restricted		0.00
US Bank Capital Interest MultiModal-Sewer-restricted		0.00
TOTAL		4,789,317.95

City of Shelby
2/28/2019

Fund #	Name	YTD Revenues	YTD Expenditures	YTD Over/(Under)
1000	General	1,041,953.32	897,374.88	144,578.44
2190	Comp Liability	6,709.85	15,042.03	-8,332.18
2260	Disaster-Flood Wlmsn Park	4,619.58	0.00	4,619.58
2310	Tax Increment Financing District	67,156.82	100,999.12	-33,842.30
2320	Economic Development	0.00	0.00	0.00
2370	PERS	10,584.58	0.00	10,584.58
2371	Health Insurance	20,407.63	0.00	20,407.63
2372	Permissive Levy	29.06	0.00	29.06
2395	Marias Valley Golf & Country Club	1,200.00	0.00	1,200.00
2396	Municipal Rec Pass Fund	10.00	0.00	10.00
2399	Revolving Loan Fund	8,034.80	0.00	8,034.80
2400	Street Lighting District	47,568.65	36,042.51	11,526.14
2500	Street Maintanance District	165,421.75	607,263.75	-441,842.00
2550	2012 Sidewalk SID	16,556.01	4,943.75	11,612.26
2600	Park Maintanance District	30,055.19	26,567.34	3,487.85
2810	Police Pension & Training	0.00	0.00	0.00
2920	Trails Grant	0.00	10,274.07	-10,274.07
2936	Williamson Bldg	40,526.00	12,655.39	27,870.61
3015	1991 Swimming Pool Bath House GOB	0.00	0.00	0.00
3035	Firehall Bond	71,666.98	5,762.50	65,904.48
3510	1992 Curb, Gutter, Side SID	0.00	0.00	0.00
4000	Capital Projects Fund	20,251.05	0.00	20,251.05
5210	Water	2,188,143.06	2,600,006.94	-411,863.88
5310	Sewer	2,124,605.76	2,119,399.54	5,206.22
5410	Solid Waste	621,712.12	592,357.46	29,354.66
5720	Storm Drainage	1,364,971.22	1,309,972.63	54,998.59
7060	Energy Share	739.57	0.00	739.57
7061	Disaster Relief	739.57	0.00	739.57
7110	Accommodations Tax	0.00	0.00	0.00
7120	Fire Relief Agency Fund	0.00	0.00	0.00
7199	Tourism Business Imp District (TBID)	40,179.00	0.00	40,179.00
7427	Specialty License Plate Fee	2,500.00	20,160.00	-17,660.00
		\$ 7,896,341.57	\$ 8,358,821.91	-462,480.34

S:\shared documents\Acctg-Bdgt\Reconcile\2019 2 Bank Rec.xlsx]Budget

03/14/19
07:23:38

CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 2/19 to 2/19

Page: 1 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
01903 1ST CHOICE PLUMBING LLC	1,012.50	03/05/19
01388 3 RIVERS COMMUNICATIONS INC	943.25	03/05/19
02336 360 OFFICE SOLUTIONS	586.11	03/05/19
02460 ADVANCED REPORTING LLC	237.37	02/08/19
01806 ALARM SERVICE INC	35.00	03/05/19
01946 ALL SEASON HEATING & AIR CONDITIONING	111.25	03/05/19
01545 AMAZON.COM	136.26	03/01/19
00300 AMERICAN PIPE & SUPPLY CO	97.20	03/05/19
01137 AQUA TECH LABORATORY	80.00	03/05/19
01438 BARRY DAMSCHEN CONSULTING LLC	2,025.00	03/05/19
00047 BEN TAYLOR INC	3,150.60	03/05/19
02334 BEN TAYLOR INC.	805.40	03/05/19
01994 BEST BUY	159.99	02/15/19
00359 BLACK MOUNTAIN SOFTWARE	100.00	03/05/19
02398 CAROUSEL REST AREA OF SHELBY	5,000.00	03/05/19
00088 CARQUEST AUTO PARTS	362.03	03/05/19
02071 CENTRAL MONTANA	1,875.00	03/05/19
02335 CINTAS CORPORATION	79.09	03/05/19
01271 CONANT HEATING & COOLING	190.00	03/05/19
01439 CONRAD BUILDING CENTER INC	3,745.36	03/05/19
02412 CORE & MAIN	2,345.21	03/05/19
01851 CT CLEANING	1,200.00	03/05/19
00343 ENERGY LABORATORIES INC	77.00	03/05/19
01376 ESTOP BUSINESS LICENSES	280.00	03/05/19
01124 FIRST INTERSTATE BANK	16,004.00	03/05/19
00111 FIRST STATE BANK	131.80	03/04/19
01713 FRONTLINE AG SOLUTIONS LLC	206.49	03/05/19
00398 FRYDENLUND, MYRON	87.00	03/05/19
02339 GREATLAND CRANE INSPECTION INC	750.00	03/05/19
01552 HOME DEPOT	297.20	02/05/19
01285 HUNT, WILLIAM E JR	7,500.00	03/05/19
01593 I-STATE TRUCK CENTER	197.94	02/15/19
01620 KADRMAS, LEE & JACKSON INC.	39,161.18	03/05/19
02462 LITTRELL ELECTRIC	190.18	03/05/19
00026 MARIAS RIVER ELECTRIC COOP INC	12,330.48	03/05/19
00027 MARKS TIRE & ALIGNMENT	797.50	03/05/19
02031 MIDWAY RENTAL	321.30	03/05/19
00164 MONTANA RURAL WATER SYSTEMS INC	250.00	03/05/19
01145 MONTANA STATE UNIVERSITY-NORTHERN	225.00	02/05/19
00030 MT MUNICIPAL INTERLOCAL AUTHORITY	750.00	03/05/19
01803 MT.GOV	65.00	02/20/19
02045 NAPA AUTO PARTS	1,593.83	03/05/19
02069 NATIONAL LAUNDRY CO	36.60	03/05/19
01742 NORTHERN TRANSIT INTERLOCAL	2,500.00	03/05/19
00037 NORTHWEST PIPE FITTINGS INC	1,220.00	03/05/19
02368 OPTUM	17.00	03/05/19
00144 POSTMASTER	746.38	02/28/19
00309 PREFERRED OFFICE EQUIPMENT	496.48	03/05/19
00043 SHELBY GAS ASSOCIATION	7,888.60	03/05/19
01866 SHELBY PAINT AND HARDWARE	281.85	03/05/19
00041 SHELBY PROMOTER	104.00	03/05/19
00119 SHELBY VOLUNTEER FIRE DEPT	322.29	03/05/19

03/14/19
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CITY OF SHELBY
Vendor Summary Query by Date
For claims processed from: 2/19 to 2/19

Page: 2 of 2
Report ID: AP200S

Vendor #/Name	Amount	Last Paid Date
02012 SHOPKO	25.97	03/05/19
02461 STAYBRIDGE SUITES	560.12	02/21/19
01704 STEEL ETC.	99.40	03/05/19
02293 SUPPLYWORKS	45.00	03/05/19
01483 SWS EQUIPMENT	44,100.30	03/05/19
01805 SYSTEMS	2,566.25	03/05/19
00048 TOOLE COUNTY CLERK & RECORDER	52,720.19	03/05/19
01486 USDA RURAL DEVELOPMENT	1,603.00	03/05/19
00400 UTILITIES UNDERGROUND LOCATION CENTER	16.38	03/05/19
02389 WELLS FARGO VENDOR FIN SERV	127.70	03/05/19
00539 YEAGLEY, JAMES H	600.00	03/05/19
Grand Total:	221,570.03	

**2018-19
Enterprise Funds Income, Expense**

3/14/2019								
	Jan-19	notes		Feb-19	notes		Mar-19	notes
Water			Water			Water		
Income	119,077		Income	109,164		Income	0	
Expenses	-1,591,163	paid off water loans	Expenses	-69,155		Expenses	0	
<i>rev over/under</i>	<i>-1,472,086</i>		<i>rev over/under</i>	<i>40,009</i>		<i>rev over/under</i>	<i>0</i>	
Sewer			Sewer			Sewer		
Income	111,853		Income	63,089		Income	0	
Expenses	-61,084		Expenses	-34,695		Expenses	0	
<i>rev over/under</i>	<i>50,769</i>		<i>rev over/under</i>	<i>28,394</i>		<i>rev over/under</i>	<i>0</i>	
Solid Waste			Solid Waste			Solid Waste		
Income	67,416		Income	62,861		Income	0	
Expenses	-44,831	Gargage truck payment and interfund loan payment	Expenses	-109,583	containers and dumpsters	Expenses	0	
<i>rev over/under</i>	<i>22,585</i>		<i>rev over/under</i>	<i>-46,722</i>		<i>rev over/under</i>	<i>0</i>	
Storm Water			Storm Water			Storm Water		
Income	31,032		Income	866,728	SRF draw request	Income	0	
Expenses	-814,141	Draw request for project	Expenses	-7,415		Expenses	0	
<i>rev over/under</i>	<i>-783,109</i>		<i>rev over/under</i>	<i>859,313</i>		<i>rev over/under</i>	<i>0</i>	
	Oct-18			Nov-18			Dec-18	
Water		notes	Water		notes	Water		notes
Income	117,836		Income	107,932		Income	1,359,904	13th street line
Expenses	-67,249		Expenses	-233,670	semi-annual loan payments	Expenses	-85,834	
<i>rev over/under</i>	<i>50,588</i>		<i>rev over/under</i>	<i>-125,739</i>		<i>rev over/under</i>	<i>1,274,070</i>	
Sewer			Sewer			Sewer		
Income	70,750		Income	509,379	4th cell draw	Income	64,720	
Expenses	-539,765	4th cell construction draw	Expenses	-113,291	semi-annual loan payments	Expenses	-115,007	4th cell sewer lifts
<i>rev over/under</i>	<i>-469,014</i>		<i>rev over/under</i>	<i>396,087</i>		<i>rev over/under</i>	<i>-50,288</i>	
Solid Waste			Solid Waste			Solid Waste		
Income	142,957	cat sale	Income	68,609		Income	67,644	
Expenses	-56,984		Expenses	-87,853	semi-annual loan payments	Expenses	-67,483	landfill master plan & supplies
<i>rev over/under</i>	<i>85,973</i>		<i>rev over/under</i>	<i>-19,244</i>		<i>rev over/under</i>	<i>161</i>	
Storm Water			Storm Water			Storm Water		
Income	60,830		Income	21,717		Income	323,264	
Expenses	-224,668	construction draw	Expenses	-63,659	semi-annual loan payments	Expenses	-77,599	engineering
<i>rev over/under</i>	<i>-163,837</i>		<i>rev over/under</i>	<i>-41,942</i>		<i>rev over/under</i>	<i>245,665</i>	

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**Water Fund
Feb-19**

	<u>Current</u>	<u>YTD</u>	<u>Budget</u>	<u>Budget Avail</u>
Revenue:				
Charges for services	104,945.59	2,173,273.74	2,947,275.00	774,001.26
Misc	0.00	626.70	9,790.00	9,163.30
Investment ROI	0.00	0.00	100.00	100.00
Total Revenue	104,945.59	2,173,900.44	2,957,165.00	783,264.56
Expenses				
Audit	0.00	4,837.50	11,000.00	6,162.50
Community Development	1,314.25	10,821.52	17,486.00	6,664.48
Public Safety	4,910.00	39,280.00	60,000.00	20,720.00
Public Works	26,308.59	228,210.64	539,965.00	311,754.36
Admin Council	2,242.40	19,687.46	40,649.00	20,961.54
Admin Mayor	4.74	105.27	11,769.00	11,663.73
Legal	1,875.00	10,625.00	15,000.00	4,375.00
Newsletter	85.61	411.84	1,000.00	588.16
City Hall	318.50	1,930.34	4,598.00	2,667.66
Accounting & Coll	8,855.95	75,524.78	116,297.00	40,772.22
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	187.50	15,042.03	15,317.00	274.97
Total Operating Exp	46,102.54	413,976.38	840,581.00	426,604.62
Net Before Debt Service	58,843.05	1,759,924.06	2,116,584.00	356,659.94
Debt Service				
Principal & Interest	0.00	1,998,903.98	2,048,826.00	49,922.02
Net After Debt	58,843.05	-238,979.92	67,758.00	
Other Revenue				
TSEP Grant	0.00	0.00	750,000.00	750,000.00
NCMRWA	4,218.55	14,242.62	0.00	-14,242.62
CDBG/EDA	0.00	0.00	1,072,000.00	1,072,000.00
Loans	0.00	0.00	0.00	0.00
Total	4,218.55	14,242.62	1,822,000.00	1,807,757.38
Capital Expenditures	23,052.32	187,126.58	1,842,000.00	1,654,873.42
Net After Capital Expenditures	40,009.28	-411,863.88		

Sewer Fund

Feb-19

	<u>Current</u>	<u>YTD</u>	<u>Budget</u>	<u>Budget Avail</u>
Revenue:				
Charges for services	63,088.85	545,811.80	844,920.00	299,108.20
Misc	0.00	220.00	1,050.00	830.00
Investment ROI	0.00	0.00	100.00	100.00
Total Revenue	63,088.85	546,031.80	846,070.00	300,038.20
Expenses				
Audit	0.00	4,837.50	11,000.00	6,162.50
Community Development	1,314.25	10,821.56	17,486.00	6,664.44
Public Safety	4,910.00	39,280.00	60,000.00	20,720.00
Public Works	14,489.19	120,627.69	206,027.00	85,399.31
Admin Council	2,242.40	19,687.47	40,649.00	20,961.53
Admin Mayor	4.74	105.27	11,019.00	10,913.73
Legal	1,875.00	10,625.00	15,000.00	4,375.00
Newsletter	85.60	411.85	1,000.00	588.15
City Hall	318.50	1,930.30	4,337.00	2,406.70
Accounting & Coll	8,228.52	67,935.28	109,147.00	41,211.72
Interlocal Joint Venture	0.00	7,500.00	7,500.00	0.00
Liability Ins	187.50	15,042.03	15,317.00	274.97
Total Operating Exp	33,655.70	298,803.95	498,482.00	199,678.05
Net Before Debt Service	29,433.15	247,227.85	347,588.00	100,360.15
Debt Service				
Principal & Interest	0.00	221,817.14	253,148.00	31,330.86
Net After Debt	29,433.15	25,410.71	94,440.00	
Other Revenue				
SRF Loan Proceeds	0.00	1,490,125.00	3,650,000.00	2,159,875.00
Interfund Transfer in	0.00	88,448.96	88,449.00	0.04
Total				
Capital Expenditures	1,039.48	1,598,778.45	3,760,000.00	2,161,221.55
Net After Capital Expenditures bonds and transf	28,393.67	5,206.22		

Solid Waste

Feb-19

	Current	YTD	Budget	Budget Avail
Revenue:				
Charges for services	62,242.61	543,468.12	820,057.00	276,588.88
Misc	618.00	78,244.00	65,000.00	-13,244.00
Investment ROI	0.00	0.00	16,000.00	16,000.00
Total Revenue	62,860.61	621,712.12	901,057.00	279,344.88
Expenses				
Audit	0.00	4,837.50	11,000.00	6,162.50
Community Development	1,313.58	10,815.90	27,486.00	16,670.10
Public Safety	4,910.00	39,280.00	60,000.00	20,720.00
Admin Council	2,242.40	19,687.47	40,649.00	20,961.53
Admin Mayor	4.74	105.28	12,069.00	11,963.72
Legal	1,875.00	10,625.00	15,000.00	4,375.00
Newsletter	85.60	411.85	1,000.00	588.15
City Hall	318.50	1,930.32	4,337.00	2,406.68
Garbage Collection	25,482.05	87,657.71	114,819.00	27,161.29
Landfill	38,352.66	207,124.48	310,645.00	103,520.52
Acct & Coll	8,854.88	76,645.18	124,913.00	48,267.82
Liability Ins	187.50	15,042.03	15,317.00	274.97
Total Operating Exp	83,626.91	474,162.72	737,235.00	263,072.28
Net Before Debt Service	-20,766.30	147,549.40	163,822.00	16,272.60
Debt Service				
Principal & Interest	0.00	92,239.14	127,566.00	35,326.86
Net After Debt	-20,766.30	55,310.26		
Other Revenue				
Cat Loan	0.00	0.00	348,905.00	348,905.00
Interfund Transfer in	0.00	0.00	0.00	0.00
Total				
Capital Expenditures	25,955.60	25,955.60	45,000.00	19,044.40
Net After Capital Expenditures	-46,721.90	29,354.66		