

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
March 1, 2021
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Roosevelt Highway Sidewalk Project (pg. 5)

APPROVAL OF MINUTES

- Regular Council Meeting, 02/16/21 (pgs. 6-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLOSE PUBLIC HEARING

CLAIMS REPORT 02/28/21 (pgs. 8-18)

BUILDING INSPECTOR

- Building Inspector Report – no permits issued in February

COMMITTEE REPORTS

- Safety Committee Meeting Minutes, 2/17/21 (pg. 19)
- Park & Rec Committee Meeting Minutes, 2/22/21 (pgs. 20-22)

CITY ATTORNEY

- Resolution No. 2030 re: 2018 Energy Code (pg. 23)

CITY FINANCE OFFICER

CITY SUPERINTENDENT

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COMMUNITY DEVELOPMENT DIRECTOR

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OTHER MATTERS

- Diving Board Purchase (pgs. 24-26)
- Bond Council Engagement Letter (pgs. 27-30)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

March 1, 2021

- 6:00 p.m. **Audit Committee**
(Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

March 8, 2021

- 6:30 p.m. **City-County Planning Board**
(Mayor, Deputy Clerk, Bldg Inspector, Flesch, Clark)

March 15, 2021

- 6:30 p.m. **Regular City Council Meeting**

March 29, 2021

- 6:30 p.m. **Park & Recreation Meeting**
(Mayor, Superintendent, Civic Center Manager,
Frydenlund, Kimmet)

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Public Hearing - Roosevelt Highway Sidewalk Project
2. Minutes of Regular Council Meeting, 02/16/2021
3. Claims Report, 02/28/2021
4. Safety Committee Meeting Minutes, 2/17/21
5. Park & Rec Committee Meeting Minutes, 02/22/2021
6. Resolution No. 2030 re: 2018 Energy Code
7. 9/18/19 Quote from Spectrum Aquatics re: Diving Board
8. 2/2/21 Quote from RecSupply re: Diving Board
9. 2/24/21 Letter from Dorsey re: Water System Revenue Bonds

C. Correspondence

1. 2/17/21 Letter to Toole County Commissioners re: Extension Specialist Position
2. 2/24/21 Shelby Area Chamber of Commerce Member Meeting Minutes

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

CITY OF SHELBY

FOR PUBLICATION: February 17 and February 24, 2021

The City of Shelby is seeking community input and direction in regard to the completion of sidewalk segments along the south side of Roosevelt Highway as part of a Montana Department of Transportation -Transportation Alternatives Program. A public hearing will be held Monday, March 1, 2021 beginning at 6:30pm at Shelby City Hall. If unable to attend, please direct your comments to Lorette Carter at (406) 434-5222 or shbcdc@3rivers.net. If unable to attend and would like to call in, please contact Carter to make accommodations.

Affidavit of publication needed please.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
February 16, 2021

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Sanna Clark, Joe Flesch, Pat Frydenlund, Bill Moritz arrived at 6:35pm, Aaron Heaton and Lyle Kimmet, Council Members; Jade Goroski, Finance Officer; Luis Correa, City Superintendent; Lorette Carter, Community Development Director; Rob Tasker, Building Inspector. Absent & Excused: None.

Other citizens present: Brad Koon.

PLEDGE OF ALLEGIANCE

REGULAR MEETING MINUTES 2/01/21

KIMMET MADE A MOTION TO APPROVE THE 2/01/2021 MINUTES. SECONDED BY HEATON. VOTE AYES - HEATON, KIMMET, FRYDENLUND, FLESCHE, CLARK. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

APPEARANCE REQUESTS

- Agenda Items - None
- Non-Agenda Items - None

COMMITTEE REPORTS

- Law Enforcement Report - N/A

BUILDING INSPECTOR

CITY ATTORNEY

CITY FINANCE OFFICER

1. City Judge's Report, January 2021
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 1/31/21
CLARK MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY FLESCHE. VOTE AYES - CLARK, KIMMET, HEATON, FRYDENLUND, MORITZ, FLESCHE. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Luis provided an update on what the crew has been working on for the past couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout.

OTHER MATTERS

- Triple Tree Engineering Task Order #2
MORITZ MADE A MOTION TO APPROVE TASK ORDER #2 FOR \$73,500.
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.
- Historic Shelby High Roof Repair
HEATON MADE A MOTION TO APPROVE THE REPAIR ADVERTISEMENT.
SECONDED BY MORITZ. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

ADJOURN

AT 7:30 P.M. HEATON MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, HEATON,
FRYDENLUND, MORITZ, FLESCH. NOES - NONE. ABSENT - NONE.
ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

02/25/21
11:32:50

CITY OF SHELBY
Claim Details
For the Accounting Period: 2/21

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Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200557	02045 NAPA AUTO PARTS	1,254.35						
1	148287 02/23/21 Oil Filter	19.25		33168	1000 430200	200	101000	
2	148286 02/23/21 Credit	-16.63		33168	1000 430200	200	101000	
3	148272 02/23/21 Filter/Resin/Shop Towel	67.12		33168	5410 430840	200	101000	
4	148076 02/19/21 Tape	2.66		33168	1000 430200	200	101000	
5	148005 02/18/21 Shop Towels	35.08		33168	1000 430200	200	101000	
6	147503 02/11/21 Coupler/Fittings/Funnel	52.49		33168	1000 430200	200	101000	
7	147592 02/12/21 Lamp	40.06		33168	1000 430200	200	101000	
8	147329 02/09/21 De-Ice	7.47*		33168	5410 430830	200	101000	
9	147174 02/08/21 Power Service	119.94*		33168	5410 430830	200	101000	
10	147155 02/06/21 Blower Motor	16.97		33168	1000 430200	200	101000	
11	147231 02/08/21 Trans Fluid	35.88		33168	1000 430200	200	101000	
12	147269 02/09/21 Power Service	39.98		33168	1000 430200	200	101000	
13	147147 02/06/21 16" Exact Fit	18.16		33168	1000 430200	200	101000	
14	147073 02/05/21 Oil/Fittings	61.91		33168	1000 430200	200	101000	
15	146992 02/03/21 Lamp/Marker	10.46		33168	5410 430840	200	101000	
16	146944 02/03/21 Filters	436.59		33169	5410 430840	200	101000	
17	146962 02/03/21 Sway Bar Bushing	8.15		33169	5210 430500	200	101000	
18	146955 02/03/21 Degreaser	36.86		33169	5410 430840	200	101000	
19	146929 02/02/21 Oil Drain/Fuel Can	118.25		33169	5410 430840	200	101000	
20	146847 02/01/21 Drain Plug	6.29		33169	1000 430200	200	101000	
21	146913 02/02/21 10W30 Qt	2.19		33169	1000 430200	200	101000	
22	146882 02/02/21 Power Steering	5.49		33169	5410 430840	200	101000	
23	146846 02/01/21 Fuel Filter	19.97		33169	1000 430200	200	101000	
24	527757 02/04/21 Hood Bumper	70.40		33169	5410 430840	200	101000	
25	146613 01/27/21 Detailer/Lamp/Work Light	39.36		33169	1000 430200	200	101000	
200558	00400 UTILITIES UNDERGROUND LOCATION	12.74						
1	1015098 01/31/21 7 Locates for 1/31	12.74		33150	5210 430500	300	101000	
200559	01137 AQUA TECH LABORATORY	80.00						
1	34098 02/09/21 Monthly Coliform Water Testing	80.00		33162	5210 430500	300	101000	
200560	-98366E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	02/05/21 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	02/05/21 Fire Hall Improvement Loan Int	231.53			1000 490527	620	101000	
200561	-98367E 00111 FIRST STATE BANK	134.80						
1	02/02/21 Monthly Bank Service Charge	33.70			1000 410550	300	101000	
2	02/02/21 Monthly Bank Service Charge	33.70			5210 430570	300	101000	
3	02/02/21 Monthly Bank Service Charge	33.70			5310 430670	300	101000	
4	02/02/21 Monthly Bank Service Charge	33.70			5410 430870	300	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200562	274028 00144 POSTMASTER	316.45						
1	02/24/21 2/21 UB Postage	105.49			5210 430570	310	101000	
2	02/24/21 2/21 UB Postage	105.48			5310 430670	310	101000	
3	02/24/21 2/21 UB Postage	105.48			5410 430870	310	101000	
200563	01137 AQUA TECH LABORATORY	20.00						
1	34100 02/09/21 NCMRWA Monthly Water Test	20.00		33162	5210 430500	300	101000	
200564	00048 TOOLE COUNTY CLERK & RECORDER	3,129.90						
1	01/31/21 City Judge & Sec Wages	2,218.44			1000 410360	100	101000	
2	01/31/21 City Judge & Sec SS	137.03			1000 410360	141	101000	
3	01/31/21 City Judge & Sec Medicare	32.05			1000 410360	142	101000	
4	01/31/21 City Judge & Sec PERS	194.56			1000 410360	143	101000	
5	01/31/21 City Judge & Sec Unemploy Ins	2.73			1000 410360	145	101000	
6	01/31/21 City Judge & Sec Worker's Comp	16.74			1000 410360	146	101000	
7	01/31/21 City Judge Health Insurance	438.63			1000 410360	147	101000	
8	01/31/21 City Judge Supplies	68.61			1000 410360	200	101000	
9	01/31/21 City Judge Phone	21.11			1000 410360	344	101000	
200565	01285 HUNT, WILLIAM E JR	5,833.33						
1	02/23/21 2/21 Legal Services	1,458.34			1000 411100	350	101000	
2	02/23/21 2/21 Legal Services	1,458.33			5210 430513	350	101000	
3	02/23/21 2/21 Legal Services	1,458.33			5310 430613	350	101000	
4	02/23/21 2/21 Legal Services	1,458.33			5410 430813	350	101000	
200566	-98365E 02499 DISH	87.05						
1	02/11/21 Monthly TV at Civic Center	87.05			1000 460442	300	101000	
200567	01862 KENCO SECURITY AND TECHNOLOGY	35.00						
1	2351224 03/01/21 3/21 Fire Alarm Monitoring	35.00			1000 420401	300	101000	
200568	00043 SHELBY GAS ASSOCIATION	7,460.30						
1	02/25/21 2/21 Gas Bill	163.00			1000 411200	343	101000	
2	02/25/21 2/21 Gas Bill	869.70			1000 420400	343	101000	
3	02/25/21 2/21 Gas Bill	869.70			1000 420401	343	101000	
4	02/25/21 2/21 Gas Bill	993.90			1000 460445	343	101000	
5	02/25/21 2/21 Gas Bill	555.70			1000 460442	343	101000	
6	02/25/21 2/21 Gas Bill	407.30			5410 430840	343	101000	
7	02/25/21 2/21 Gas Bill	448.13			1000 430200	343	101000	
8	02/25/21 2/21 Gas Bill	448.13			5210 430500	343	101000	
9	02/25/21 2/21 Gas Bill	448.13			5310 430600	343	101000	
10	02/25/21 2/21 Gas Bill	448.11			5410 430830	343	101000	
11	02/25/21 2/21 Gas Bill	166.75			1000 411202	343	101000	
12	02/25/21 2/21 Gas Bill	166.75			5210 430520	343	101000	

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
13	02/25/21	2/21 Gas Bill	166.75			5310 430620	343	101000
14	02/25/21	2/21 Gas Bill	166.75			5410 430820	343	101000
15	02/25/21	2/21 Gas Bill	95.10			5210 430500	343	101000
16	02/25/21	2/21 Gas Bill	1,046.40			1000 460465	343	101000
200569		00026 MARIAS RIVER ELECTRIC COOP INC	12,532.65					
1	02/25/21	2/21 Electric Bill	103.42			1000 411200	342	101000
2	02/25/21	2/21 Electric Bill	252.68			1000 420400	342	101000
3	02/25/21	2/21 Electric Bill	252.67			1000 420401	342	101000
4	02/25/21	2/21 Electric Bill	76.52			1000 411202	342	101000
5	02/25/21	2/21 Electric Bill	76.52			5210 430520	342	101000
6	02/25/21	2/21 Electric Bill	76.52			5310 430620	342	101000
7	02/25/21	2/21 Electric Bill	76.52			5410 430820	342	101000
8	02/25/21	2/21 Electric Bill	157.49			1000 430200	342	101000
9	02/25/21	2/21 Electric Bill	157.49			5210 430500	342	101000
10	02/25/21	2/21 Electric Bill	157.49			5310 430600	342	101000
11	02/25/21	2/21 Electric Bill	157.50			5410 430830	342	101000
12	02/25/21	2/21 Electric Bill	106.92			1000 440600	342	101000
13	02/25/21	2/21 Electric Bill	106.91			1000 460430	342	101000
14	02/25/21	2/21 Electric Bill	75.96			1000 460430	342	101000
	02/25/21	2/21 Electric Bill	604.64			1000 460465	342	101000
	02/25/21	2/21 Electric Bill	45.78			1000 460439	342	101000
17	02/25/21	2/21 Electric Bill	985.00			1000 460442	342	101000
18	02/25/21	2/21 Electric Bill	3,881.08			2400 430263	342	101000
19	02/25/21	2/21 Electric Bill	3,933.59			5210 430500	342	101000
20	02/25/21	2/21 Electric Bill	812.28			5310 430600	342	101000
21	02/25/21	2/21 Electric Bill	435.67			5410 430840	342	101000
200570		01851 CT CLEANING	1,200.00					
1	02/22/21	2/21 Janitorial Service	75.00			1000 411202	390	101000
2	02/22/21	2/21 Janitorial Service	75.00			5210 430520	390	101000
3	02/22/21	2/21 Janitorial Service	75.00			5310 430620	390	101000
4	02/22/21	2/21 Janitorial Service	75.00			5410 430820	390	101000
5	02/22/21	2/21 CC Janitorial Service	900.00			1000 460442	300	101000
200571		02368 OPTUM	25.50					
1	9510077758	02/15/21 HSA Service Fee	6.38			1000 410550	300	101000
2	9510077758	02/15/21 HSA Service Fee	6.38			5210 430570	300	101000
3	9510077758	02/15/21 HSA Service Fee	6.37			5310 430670	300	101000
4	9510077758	02/15/21 HSA Service Fee	6.37			5410 430870	300	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200572	02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	63586 01/31/21 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000	
2	63586 01/31/21 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000	
3	65386 01/31/21 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000	
200573	00309 PREFERRED OFFICE EQUIPMENT	348.28						
1	36236 02/15/21 2/21 Maintenance/Copies	45.21			1000 411050	300	101000	
2	36236 02/15/21 2/21 Maintenance/Copies	45.21			1000 410550	300	101000	
3	36236 02/15/21 2/21 Maintenance/Copies	45.22			5210 430570	300	101000	
4	36236 02/15/21 2/21 Maintenance/Copies	45.22			5310 430670	300	101000	
5	36236 02/15/21 2/21 Maintenance/Copies	45.21			5410 430870	300	101000	
6	36235 02/15/21 2/21 Maintenance/Copies CC	57.12			1000 460442	300	101000	
7	36253 02/15/21 2/21 Maintenance/Copies Shop	32.55		33167	1000 430200	300	101000	
8	36253 02/15/21 2/21 Maintenance/Copies Shop	32.54*		33167	1000 420500	300	101000	
200574	01388 3 RIVERS COMMUNICATIONS INC	882.81						
1	02/01/21 2/21 Phone Bill	19.82			1000 420500	344	101000	
2	02/01/21 2/21 Phone Bill	48.94			1000 410550	344	101000	
3	02/01/21 2/21 Phone Bill	48.95*			5210 430570	344	101000	
4	02/01/21 2/21 Phone Bill	48.95*			5310 430670	344	101000	
5	02/01/21 2/21 Phone Bill	48.94*			5410 430870	344	101000	
6	02/01/21 2/21 Phone Bill	19.53			1000 430200	344	101000	
7	02/01/21 2/21 Phone Bill	19.53			5210 430500	344	101000	
8	02/01/21 2/21 Phone Bill	19.53			5310 430600	344	101000	
9	02/01/21 2/21 Phone Bill	19.53			5410 430830	344	101000	
10	02/01/21 2/21 Phone Bill	171.71			1000 460442	344	101000	
11	02/01/21 2/21 Phone Bill	68.48			1000 420400	344	101000	
12	02/01/21 2/21 Phone Bill	68.47			1000 420401	344	101000	
13	02/01/21 2/21 Phone Bill	7.71*			1000 410200	344	101000	
14	02/01/21 2/21 Phone Bill	7.71*			5210 430512	344	101000	
15	02/01/21 2/21 Phone Bill	7.71*			5310 430612	344	101000	
16	02/01/21 2/21 Phone Bill	7.71*			5410 430812	344	101000	
17	02/01/21 2/21 Phone Bill	45.93			1000 460445	344	101000	
18	02/01/21 2/21 Phone Bill	136.70			5310 430600	344	101000	
19	02/01/21 2/21 Phone Bill	33.48			5210 430500	344	101000	
20	02/01/21 2/21 Phone Bill	33.48			5210 430500	344	101000	
200575	00039 PETTY CASHIER	14.00						
1	2904 02/18/21 TC C&R 2/21 Legal Filings	3.50			1000 410550	300	101000	
2	2904 02/18/21 TC C&R 2/21 Legal Filings	3.50			5210 430570	300	101000	
3	2904 02/18/21 TC C&R 2/21 Legal Filings	3.50			5310 430670	300	101000	
4	2904 02/18/21 TC C&R 2/21 Legal Filings	3.50			5410 430870	300	101000	

02/25/21
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CITY OF SHELBY
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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
200576	27395S 01596 COTTAGE KEEP	50.00						
1	8259 01/20/21 Sympathy Arrangement Bentley	12.50*			1000 410100	200	101000	
2	8259 01/20/21 Sympathy Arrangement Bentley	12.50*			5210 430511	200	101000	
3	8259 01/20/21 Sympathy Arrangement Bentley	12.50*			5310 430611	200	101000	
4	8259 01/20/21 Sympathy Arrangement Bentley	12.50*			5410 430811	200	101000	
200577	27396S 01517 SULLIVAN BROS CONSTRUCTION INC	2,000.00						
	Clearance & Demo Program							
1	6688 02/02/21 Demo 316 7th Ave S	2,000.00*			1000 470270	300	101000	
200578	01099 SHELBY PUBLIC SCHOOLS	2,500.00						
1	02/01/21 TBID State B-C Wrestling	2,500.00			7199 212500		101000	
200579	01805 SYSTEMS	2,423.50						
1	39300 01/29/21 1/21-3/21 Quarterly Fee	386.46			1000 410550	300	101000	
2	39300 01/29/21 1/21-3/21 Quarterly Fee	386.46			5210 430570	300	101000	
3	39300 01/29/21 1/21-3/21 Quarterly Fee	386.49			5310 430670	300	101000	
4	39300 01/29/21 1/21-3/21 Quarterly Fee	386.49			5410 430870	300	101000	
5	39300 01/29/21 1/21-3/21 Quarterly Fee	222.60			1000 460442	300	101000	
6	39300 01/29/21 1/21-3/21 Quarterly Fee	222.60			1000 411050	300	101000	
7	39300 01/29/21 1/21-3/21 Quarterly Fee	96.21			1000 430200	300	101000	
8	39300 01/29/21 1/21-3/21 Quarterly Fee	96.21			5210 430500	300	101000	
9	39300 01/29/21 1/21-3/21 Quarterly Fee	96.24			5310 430600	300	101000	
10	39300 01/29/21 1/21-3/21 Quarterly Fee	96.24			5410 430830	300	101000	
11	39464 02/19/21 0365 Licenses	9.50			1000 410550	300	101000	
12	39464 02/19/21 0365 Licenses	9.50			5210 430570	300	101000	
13	39464 02/19/21 0365 Licenses	9.50			5310 430670	300	101000	
14	39464 02/19/21 0365 Licenses	9.50			5410 430870	300	101000	
15	39464 02/19/21 0365 Licenses	9.50			1000 411050	300	101000	
200580	02376 MOBILE TWI LLC	275.00						
1	020421E 02/04/21 2 DOT Urine Drug Screens	137.50		33144	1000 430200	300	101000	
4	020421E 02/04/21 2 DOT Breath Alcohol Tests	137.50		33144	5410 430840	300	101000	
200581	00047 BEN TAYLOR INC	2,213.66						
1	50271 01/21/21 UV Plant Propane	375.90			5210 430500	230	101000	
2	26871 01/27/21 1/21 Fuel	40.15		33141	1000 430200	230	101000	
3	26871 01/27/21 1/21 Fuel	89.44		33141	1000 430200	230	101000	
4	26871 01/27/21 1/21 Fuel	73.61		33141	1000 430200	230	101000	
5	26871 01/27/21 1/21 Fuel	212.74		33141	1000 430200	230	101000	
6	26871 01/27/21 1/21 Fuel	142.30		33141	1000 430200	230	101000	
7	26871 01/27/21 1/21 Fuel	226.99		33141	5410 430830	230	101000	
8	26871 01/27/21 1/21 Fuel	133.07		33141	1000 430200	230	101000	
9	26871 01/27/21 1/21 Fuel	56.74		33141	5410 430830	230	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
10	26871 01/27/21 1/21 Fuel	157.22		33141	1000 430200	230	101000	
11	26871 01/27/21 1/21 Fuel	76.92		33141	1000 420500	230	101000	
12	26871 01/27/21 1/21 Fuel	30.81		33141	1000 440600	230	101000	
13	26871 01/27/21 1/21 Fuel	77.25		33141	5410 430840	230	101000	
14	712662 01/12/21 1/21 Fuel	31.74		33141	1000 440600	230	101000	
15	254462 01/07/21 T Posts	28.75		33142	5410 430840	200	101000	
16	254595 01/09/21 Ice Melt	50.00		33142	1000 460442	200	101000	
17	254248 01/04/21 Ice Melt	50.00		33142	1000 430200	200	101000	
18	255218 01/20/21 Keys	1.50		33142	5210 430500	200	101000	
19	706864 01/12/21 Shield	1.19		33142	5210 430500	200	101000	
20	254219 01/04/21 Compress/Hex Bush	20.48		33142	5210 430500	200	101000	
21	254224 01/04/21 Blk Oxdrill/Screws	50.99		33142	5210 430500	200	101000	
22	706888 01/12/21 Return-Adaptor/Conduit	-44.76		33142	1000 430200	200	101000	
23	706889 01/12/21 Tee/Coupler/Conduit	147.54		33142	1000 430200	200	101000	
24	254755 01/11/21 Adaptor/Coupling	14.76		33142	1000 430200	200	101000	
25	254738 01/11/21 Conduit	37.00		33142	1000 430200	200	101000	
26	255194 01/19/21 Bolt Cutter	46.99		33142	1000 430200	200	101000	
27	255160 01/19/21 Handle/Coupling/Cement Weld	55.85		33142	1000 430200	200	101000	
28	255367 01/21/21 Return-Elbow/Coupling	-17.26		33142	1000 430200	200	101000	
29	255371 01/21/21 Return-Conduit	-120.00		33143	1000 430200	200	101000	
30	254229 01/04/21 Screws/Fasteners/Keys	24.27		33143	1000 430200	200	101000	
31	255368 01/21/21 Conduit/Coupling/Adaptor	141.48		33143	1000 430200	200	101000	
200582	01866 SHELBY PAINT AND HARDWARE	395.31						
1	70100 01/21/21 Needle	0.99		32643	1000 460442	200	101000	
2	70071 01/26/21 Mineral Spirits/Paint Brushes	28.98		33166	1000 460442	200	101000	
3	70158 02/03/21 Battery	3.49		33166	1000 430200	200	101000	
4	70165 02/04/21 Padlock	26.99		33166	1000 430200	200	101000	
5	14789 02/08/21 HDMI Cable	9.99		33166	1000 460442	200	101000	
6	70136 02/09/21 Extension Cords	96.98		33166	1000 460442	200	101000	
7	70186 02/11/21 Box Fan/Extension Cords	65.96		33166	1000 460465	200	101000	
8	70200 02/11/21 Batteries	10.99		33166	1000 460442	200	101000	
9	70187 02/12/21 Rid X	13.99		33166	1000 430200	200	101000	
10	70192 02/16/21 Propane Heater	49.99		33166	5210 430500	200	101000	
11	70193 02/16/21 Extension Cord	29.99*		33166	1000 420500	200	101000	
12	70115 02/04/21 Polyurethane	56.97		33166	1000 460442	200	101000	
200583	00047 BEN TAYLOR INC	229.42						
1	254340 01/05/21 CFD Trash Bags	43.97		32885	1000 420400	200	101000	
2	27044 01/27/21 CFD 1/21 Fuel	185.45		32885	1000 420400	230	101000	

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Claim Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200584	01984	BIG SKY CREATIVE WORKS	80.00					
1	20210203	02/04/21 (4)12x14" Recycling Signs	80.00			1000 480100	200	101000
200585	02553	T & T CREATIONS	104.00					
1	120	01/20/21 Clothing Allowance James	26.00			1000 430200	220	101000
2	120	01/20/21 Clothing Allowance James	26.00			5210 430500	220	101000
3	120	01/20/21 Clothing Allowance James	26.00			5310 430600	220	101000
4	120	01/20/21 Clothing Allowance James	26.00			5410 430840	220	101000
200586	27397S	01019 BOUMA TRUCK SALES INC	16,650.00					
Council Approved 12/7/20								
1999 Peterbilt 330 Daycab - ISC Cummins - 10 spd Trans								
Serial #1NPNLZ9XQXS514343								
1	11/17/20	Balance 1999 Peterbilt Cummins	4,162.50			1000 430200	900	101000
2	11/17/20	Balance 1999 Peterbilt Cummins	4,162.50*			5210 430501	900	101000
3	11/17/20	Balance 1999 Peterbilt Cummins	4,162.50			5310 430601	900	101000
4	11/17/20	Balance 1999 Peterbilt Cummins	4,162.50			5410 430831	900	101000
37	27398S	01308 FIRST AMERICAN TITLE CO-SHELBY	204.00					
Eld/Waters								
1	1055576100	08/21/20 Work Charge 201 1st Ave SE	204.00*			1000 470270	300	101000
200588	27399S	00125 TOOLE COUNTY TREASURER	3,162.06					
Ewald/Waters								
1	02/08/21	Tax Settlement ID 503107	1,321.51*			1000 470270	300	101000
2	02/08/21	Tax Settlement ID 503108	1,840.55*			1000 470270	300	101000
200589	00088	CARQUEST AUTO PARTS	248.67					
1	2567319967	02/08/21 Rubber Bungee	79.88		33154	1000 430200	200	101000
2	2567319651	01/28/21 Charger/Smart Straw	39.00		33154	1000 430200	200	101000
3	2567320020	02/09/21 Towstrap	27.59		33154	1000 430200	200	101000
4	2567320195	02/12/21 Perf Formula	59.98		33170	1000 430200	200	101000
5	2567320599	02/23/21 Latex Gloves	21.11		33170	1000 430200	200	101000
6	2567320599	02/23/21 Latex Gloves	21.11*		33170	5410 430830	200	101000
200590	00027	MARKS TIRE & ALIGNMENT	20.00					
1	63623	01/20/21 Flat Repair	20.00		33153	1000 430200	300	101000
200591	01862	KENCO SECURITY AND TECHNOLOGY	30.00					
1	2318304	01/21/21 Access Control 2/21-4/21	30.00		33152	5410 430840	300	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
200592	27401S 00049 TRACTOR & EQUIPMENT CO	32,561.26							
1	398036 02/02/21 Gage	59.34		33151	5410 430840	200	101000		
2	97464 10/28/20 963K Repairs	32,501.92*		33158	5410 430840	369	101000		
200593	02473 JONAS SPRINKLERS & FERTILIZER	2,146.50							
1	02/11/21 PrePay Select Champions Park	576.60		33149	1000 460430	300	101000		
2	02/11/21 PrePay Select Meadowlark Park	613.80		33149	1000 460430	300	101000		
3	02/11/21 PrePay Select Splash Park	956.10		33149	1000 460430	300	101000		
200594	02418 THE CART GUY LLC	8,813.10							
Council Approved 1/19/21									
1	2344 02/03/21 Lids/Bars for Rollouts	958.10*		33148	5410 430830	200	101000		
2	2346 02/18/21 (100)Rollouts	7,855.00*		33157	5410 430830	200	101000		
200595	00147 MID AMERICAN RESEARCH CHEMICAL	89.97							
1	0723086 01/28/21 Hand Cleaner	89.97		33147	1000 430200	200	101000		
200596	01753 D & J SPECIALTIES	100.00							
1	4781 02/04/21 Fire Extinguisher	100.00		33146	5410 430840	200	101000		
200597	01483 SWS EQUIPMENT	25,255.75							
Council Approved 11/16/20									
1	0130142 02/09/21 (25)3 Yard Containers	19,468.75*		33155	5410 430830	200	101000		
2	0130142 02/09/21 (2)18' Screen Dome Lid Kit	4,059.00*		33155	5410 430830	200	101000		
3	0130142 02/09/21 Freight	1,728.00*		33155	5410 430830	200	101000		
200598	01780 MONTANA BROOM & BRUSH	412.18							
1	1475759 02/10/21 Toilet Paper/Gloves/Air Fresh	88.04		33034	1000 411202	200	101000		
2	1475759 02/10/21 Toilet Paper/Gloves/Air Fresh	88.05		33034	5210 430520	200	101000		
3	1475759 02/10/21 Toilet Paper/Gloves/Air Fresh	88.05		33034	5310 430620	200	101000		
4	1475759 02/10/21 Toilet Paper/Gloves/Air Fresh	88.04		33034	5410 430820	200	101000		
5	1475757 02/10/21 Air Freshener Dispenser/Liner	60.00		32645	1000 460442	200	101000		
200599	02535 CUSHING TERRELL	5,900.00							
1	157076 01/31/21 Historic Preservation Plan	5,900.00*			1000 510302	350	101000		
200600	27400S 02325 CHS	34,430.17							
1	02/15/21 TEDTIFD Note Balance	34,430.17			2310 490533	610	101000		

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200601		00041 SHELBY PROMOTER	263.00					
1	SL210603	02/10/21 Wellfield Improvements	39.00			5210 430501	950 2285	101000
2	SL210702	02/17/21 Wellfield Improvements	224.00			5210 430501	950 2285	101000
200602		01180 CULLIGAN	20.00					
1	111067	01/07/21 CFD Solar Salt Delivery	20.00*		32886	1000 420400	300	101000
200603		02551 TRIPLE TREE ENGINEERING INC	16,307.50					
1	20-42-003	02/10/21 Drafting/Plan Revisions/Coo	16,307.50			5720 430246	950 2283	101000
200604		02068 VOICES OF MONTANA TOURISM	3,500.00					
1	02/16/21	TBID Contribution	3,500.00			7199 212500		101000
200605	-98364E	01994 BEST BUY	209.98					
1	8064244260	02/18/21 (2)External USB Hard Drive	52.49		33035	1000 430200	200	101000
2	8064244260	02/18/21 (2)External USB Hard Drive	52.50		33035	5210 430500	200	101000
3	8064244260	02/18/21 (2)External USB Hard Drive	52.50		33035	5310 430600	200	101000
4	8064244260	02/18/21 (2)External USB Hard Drive	52.49		33035	5410 430840	200	101000
16		00117 QUILL CORPORATION	206.16					
1	14753125	02/19/21 Battery Backup	20.51*		33036	1000 410550	200	101000
2	14753125	02/19/21 Battery Backup	20.51		33036	5210 430570	200	101000
3	14753125	02/19/21 Battery Backup	20.51*		33036	5310 430670	200	101000
4	14753125	02/19/21 Battery Backup	20.50		33036	5410 430870	200	101000
5	14750116	02/19/21 Calc Ribbon, HP 951XL, Seals	28.69*		33036	1000 410550	200	101000
6	14750116	02/19/21 Calc Ribbon, HP 951XL, Seals	28.69		33036	5210 430570	200	101000
7	14750116	02/19/21 Calc Ribbon, HP 951XL, Seals	28.69*		33036	5310 430670	200	101000
8	14750116	02/19/21 Calc Ribbon, HP 951XL, Seals	28.68		33036	5410 430870	200	101000
9	14750857	02/19/21 Paper Plates	2.34*		33036	1000 410550	200	101000
10	14750857	02/19/21 Paper Plates	2.35		33036	5210 430570	200	101000
11	14750857	02/19/21 Paper Plates	2.35*		33036	5310 430670	200	101000
12	14750857	02/19/21 Paper Plates	2.34		33036	5410 430870	200	101000
200607		00144 POSTMASTER	354.27					
1	02/22/21	3/21 Newsletter - 1169	88.57			1000 410240	310	101000
2	02/22/21	3/21 Newsletter - 1169	88.57			5210 430514	310	101000
3	02/22/21	3/21 Newsletter - 1169	88.57			5310 430614	310	101000
4	02/21/21	3/21 Newsletter - 1169	88.56			5410 430814	310	101000

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
200608		02335 CINTAS CORPORATION	43.58					
1	5048405833	01/13/21 Restock Shop Medicine Cabi	14.53		33165	1000 430200	200	101000
2	5048405833	01/13/21 Restock Shop Medicine Cabi	14.53*		33165	1000 420500	200	101000
3	5048405833	01/13/21 Restock Shop Medicine Cabi	14.52		33165	5410 430840	200	101000
200609		00034 NORMONT EQUIPMENT CO	364.50					
1	24407	01/27/21 Mobile Phone & Stop Signs	364.50		33164	1000 430200	200	101000
200610		02334 BEN TAYLOR INC.	1,229.25					
1	709429	02/01/21 Oil	741.95		33163	5410 430840	200	101000
2	709429	02/01/21 Kerosene	487.30		33163	1000 430200	200	101000
200611		02069 NATIONAL LAUNDRY CO	138.98					
1	51820	02/17/21 Red Shop Towels	69.49		33161	1000 430200	300	101000
2	51820	02/17/21 Red Shop Towels	69.49		33161	5410 430840	300	101000
200612		02306 DC FROST ASSOCIATES INC	438.84					
1	42543	02/17/21 UV Parts	438.84		33160	5210 430500	200	101000
200613		02362 BARBER ELECTRIC	70.00					
1	1597	02/22/21 Service Trash Compactor	70.00		33159	5410 430840	300	101000
200614	-98363E	02543 ARLO TECHNOLOGIES	9.99					
1		02/24/21 Subscription Sec Camera Shop	9.99			1000 430200	300	101000
# of Claims 58			Total: 198,465.76					
Total Electronic Claims			2,044.82	Total Non-Electronic Claims	196420.94			

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CITY OF SHELBY
Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$38,635.03
2310 TAX INCREMENT FINANCING DISTRICT (TIED)	
101000 Cash-Operating	\$34,430.17
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,881.08
5210 WATER UTILITY	
101000 Cash-Operating	\$13,059.97
5310 SEWER UTILITY	
101000 Cash-Operating	\$8,590.56
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$77,561.45
5720 STORM DRAINAGE	
101000 Cash-Operating	\$16,307.50
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$6,000.00
Total:	\$198,465.76

SAFETY COMMITTEE MEETING

February 17, 2021

10:00 a.m.

Present: Mayor Gary McDermott, City Hall – Jade Goroski and Tammy Pederson, Public Works - Luis Correa, Council Member – Aaron Heaton

The minutes from the last meeting were reviewed.

Discussion was held on the following items:

- City Hall could use an outside dusk to dawn light in front of the drive up when its winter and gets dark earlier as it's hard to see if customers are there.
- The trains are blocking the sewer lagoons so will contact the local trainmaster to get it opened up.
- Will look at ways to efficiently heat more of the Historic Shelby High to help preserve the building.

The next meeting will be held Wednesday, March 17, 2021 @ 10:00 a.m. at City Hall.

Meeting adjourned at 10:30 a.m.

Reported by Tammy Pederson

MINUTES OF THE PARK & RECREATION COMMITTEE

February 23, 2021

In attendance: Gary McDermott, Pat Frydenlund, Lyle Kimmet, Jason Gray, Luis Correa, guests Ariel Weishaar; Brook Weishaar and Brittany Blair and Lorette Carter.

Civic Center:

City Facilities:

- Building maintenance: Rob Tasker continues to work on restoring the bleacher sections and stair railing. When the lockers are finished, he will install them in the main hallway into the gym as well as coat hooks.
- Ariel and Brook reported Hi-Fit classes are going well and numbers are picking up particularly Thursday evenings.

In general discussion of the Civic Center the following items were discussed:

- Parents are concerned with the location of the kid's room. They voiced concern for lack of visibility and the heat that is produced when the door is closed. Suggestions included moving the kid's room to the spinning room; or converting the door to a Dutch-door to keep kids in the room but allow air movement and installing a camera system which parents could watch kids in the room.
- Parents also suggested the City purchase new toys for the kid's room. Many of the toys are old and broken. They also would like to ask for a TV in the kid's room.
- Parents also asked about installing an electronic adapter for the TV in the gym in which to upload apps for kids and families to exercise and play active games on the gym floor.
- It was also suggested that a system be worked out to allow adults to access walleyball net/ball and basketballs during hours when the office is not staffed. One idea was to put those items in a locked locker and an adult would have to get the combination to access. The adult would be responsible for those items.
- The parents also discussed the cost to bring their kids when they do not have family passes. They thought there should be some age minimum like 5 years old to charge the day fee, especially given there is not always access to the kid's room and there is not a lot for little kids to do.
- One parent suggested the City consider taking out a portion of the south bleachers to create a room for fitness classes.

Roadrunner Recreation Trail: The application for Montana FWP Urban Trail Program funding for the single-track mountain bike trail has been submitted. Funding notification should be published in late spring. The City crew continues to sweep the trail to allow for usage year-round.

Krysko Skate Park: The application for funding from the Montana State Parks Land Water Conservation Fund has been submitted. Funding notification should be announced in April. Ariel asked about the design and need for additional concrete sections as the bowls will be crowded with kids biking, riding scooters and skaters. Jason offered to create shade structures within the Skate Park this spring. Ariel

and Brooks noted their nephews got stuck in the bowls during the snowy weather. They suggested some sort of rope ladder. The City will be installing a camera at the Park soon which could help.

Swimming Pool: Luis reported a new diving board will be installed at the Swimming Pool this spring.

Historic Shelby High: Luis reported work continues in the gym. Shannon McAllister has spearheaded the volunteer efforts to improve the facility. Sheetrocking should be completed soon and gym wall pads installed. The next project for the City is re-roofing of the building to preserve and protect its integrity.

Tree Board:

Agreements have been finalized for the forestry funding sources. Bid solicitations have been sent to area tree arborists and nurseries for the removal of 10 green ash trees on the Bitterroot School property and Historic Shelby High property and 14-15 new tree species planted in the Skate Park, Meadowlark Park and other areas within the community this spring.

With no further business, the next meeting is scheduled for Monday, March 29, 2021.

From: Shelby Civic Center <jessi@shelbymt.com>
Sent: Tuesday, February 23, 2021 11:23 AM
To: shbcd@3rivers.net
Subject: February Parks & Recs Meeting

February was a very fast month for all of us. We did have the blood draw on the 4th that went really well. We added a new hot water heater above my office after the last one had a leak and water went through my ceiling in my office. Our sensor on our water bottle filter needs a new piece and Rob is going to work on that this week. Rob was able to finish up the bleachers on the west side of the gym; they look amazing. We need to finish the painting in the gym area and also apply anti slip threads on the stairs and then we would should be done for the most part with the gym. Future expansion of the facility has been talked about so that we have a bigger weight room. The numbers are still going good with new members all the time. We do have a Wally-ball group that has been coming in on Wednesday evenings for games. I made sure that day and time in the racquetball room is saved specifically for them. We do have State Wrestling coming March 4th-6th. I have already had one school contact me for use of the facility when they can't be at the gym. I'm expecting more to be calling the week. We also will be closed to everyone on March 22 due to the County Attorney and district court needing the facility. If anyone has any questions, please don't hesitate to email or call the facility.

Thank you,
Jessi

RESOLUTION NO. 2030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA
TO ADOPT THE STATE OF MONTANA'S
INTERNATIONAL ENERGY CONSERVATION CODE

WHEREAS, the Montana Department of Labor and Industry has adopted and incorporated the 2018 International Energy Conservation Code, pursuant to 24.301.161, ARM and

WHEREAS, the purpose of the International Energy Conservation Code is to provide minimum requirements for the design of new buildings and structures and additions to existing buildings, regulating their exterior envelopes and selection of their heating, ventilating, air conditioning, service water heating, electrical distribution and illuminating systems, and equipment for effective use of energy, pursuant to 24.301.161 (2), ARM; and

WHEREAS, the City automatically adopts the Department of Labor's codes including the 2018 Energy Conservation Code pursuant to Shelby Municipal Code 10-1-1, Adoption of Model Building and Technical Codes by Administrative Action; and

WHEREAS, the Department of Labor and Industry now requires the City to specifically adopt the 2018 International Energy Conservation Code by resolution.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA;

That the International Energy Conservation Code, pursuant to Department of Labor and Industry administrative rule 24.301.161, ARM and Shelby Municipal Code 10-1-1 is hereby adopted and incorporated into the City's building codes.

PASSED AND ADOPTED by the city council of the City of Shelby, Montana, this 1st day of March, 2021.

GARY W. McDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER



ESTIMATE

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sgustafson

Spectrum Aquatics

7100 Spectrum Lane
Missoula, MT 59808
info@spectrumproducts.com
Tel 800.791.8056
Fax 406.542.1158

ORDER NUMBER: 0222596
ORDER DATE: 9/18/2019
EXPIRATION DATE: 9/18/2019
SALESPERSON: 0011
DIRECT LINE: 406.532.6340
CUSTOMER NO: 10-0041905

SOLD TO:

City Of Shelby
112 1st St South
Shelby, MT 59474

SHIP TO:

City Of Shelby
112 1st St South
Shelby, MT 59474

CONFIRM TO: Bill Moritz
PH: (406) 434-5311
FAX: (406) 434-2039
SG CUSTOM SHORT STAND

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
SHORT STAND	BEST WAY		Net 30

ITEM NUMBER\ALIAS	Quote #	Warranty Code	UM	ORDERED	PRICE	AMT
47128 TOM SHORT STAND SIDE RAILS & ADAPTER	Drawing #: 1910575		EA	1.000	3,842.00	3,842.00
22210-00 66-231-324 DIVE BRD-DURAFLEX 14'			EA	1.000	3,858.00	3,858.00
22090-00 70-231-524 DIVESTAND-DURAFIRM SHORT-NO RAILS VENDOR MEASURE GUIDE REQUIRED			EA	1.000	3,998.00	3,998.00

OUR REMITTANCE ADDRESS HAS CHANGED -

Please send payments to Spectrum Aquatics Accounts Receivable, 5700 Casey Dr, Knoxville, TN 37909

Accepted by _____ [signature] on _____ [date].

Prices are good for 30 days from date of quote. Freight will be quoted at time of shipment.

Spectrum Aquatics represents that the Estimate, Specifications and Drawings conform, in good faith, to the applicable health, safety and building codes provided to Spectrum Aquatics. You are responsible for ensuring that the product meets all applicable codes.

WE WILL NOT ACCEPT ANY CANCELLATIONS AFTER A PERIOD

C HOURS FROM ORDER DATE.

** Custom items are subject to change upon final development before production.

** All orders are subject to Spectrum Aquatics terms and conditions.

Net Order:	11,698.00
Shipping and Handling:	Quoted when shipped
Sales Tax:	0.00
Order Total:	\$11,698.00

Quoted in US Dollars



RecSupply

Recreation Supply Company

PO Box 2757

Bismarck, ND 58502

P: (800) 437-8072

F: (701) 255-7895

QUOTE

QUOTE # PQ330934

Page 1/2

BILL TO:

City of Shelby

Randi Lamb

112 1st St S

Shelby, MT 59474

P: (406) 434-5564

F: (406) 434-2039

SHIP TO:

City of Shelby

Bill

50 City Shop Road

Shelby, MT 59474

Customer ID	Job Name	Location	Ship Via	Sales Rep	Terms	Document Date	Expires
H19016	City of Shelby, MT	Swimming Pool	BEST	JIM	NET 30	2/2/2021	04/03/2021

Quantity	UOM	Item Number	Line #	Description	Unit Price	Extended Price
1	EACH	ZZ-DIVE TOWER ASSEMBLY		TO BE USED IN CONJUNCTION WITH CONCRETE PEDESTAL- BY OTHERS	0.00	0.00
THIS PRICE IS A "SYSTEM" ASSUMING THAT THE CONCRETE PEDESTAL WILL BE BY OTHERS. SYSTEM INCLUDES A DURAFIRM SHORT STAND WITH NO RAILS, TWO GUARD RAILS BY SPECTRUM, AND A DURAFLEX DIVE BOARD.						
2	EACH	ZZ-GUARD RAILS		BY SPECTRUM, TWO RAILS, ONE LEFT AND ONE RIGHT	1,224.99	2,449.98
DIVE STAND RAILS, 1.90" X .109", T304L S/S. PER DRAWING #1910575 PROVIDED BY THE CUSTOMER.						
6	EA	HP2401042		4" STANDARD DUTY BRONZE ANCHOR	28.29	169.74
6	EA	HP3521442		1.9" OD DLEUXE SS ESCUTCHEON	44.25	265.50
1	EA	HH3152442		DURAFIRM SHORT STAND W/O RAILS THIS STAND IS TO BE PLACED UPON A CONCRETE PEDESTAL, BY OTHERS.	4,228.55	4,228.55
6	EA	HP3190042		BRONZE ANCHOR CASTING FOR SHORT STAND	34.44	206.64
1	EA	HH3132442		DURAFLEX 14' DIVING BOARD	4,166.45	4,166.45

Freight charge is an estimate. Actual freight will be billed prepay and add.
Customer is responsible for any applicable sales tax.

Subtotal	11,486.86
Misc	0.00
Tax	0.00
Freight	800.00
Trade Discount	0.00
Total	\$12,286.86

Recreation Supply Company Commercial Projects Sales

Terms and Conditions

Effective Date: This agreement is effective when accepted by Recreation Supply Company (hereafter referred to as "RSC"). Quotation shall be contingent upon acceptance of these Terms and Conditions.

Prices and Quantities: Every effort has been made to be accurate and complete in the take-off and to resolve discrepancies between plans and specifications. However, verification of all items and quantities shall be the responsibility of the Purchaser. The quotation is limited to the itemized list of equipment on the attached schedule. If a discrepancy exists between our quotation and an itemized bill of materials in either plans or specifications, any additional items or excess quantity will be called for as "optional extras." If prices are given for each individual item, only the unit prices are binding. Extensions and additions are subject to correction for mathematical errors. "Lump Sum" quotations cover only the items and quantities on the attached schedule. No changes, additions, or deletions will be made except by written request and will require a resubmission of our quotation. Orders will be accepted subject to approval of shop drawings by the architect. Cuts, prints, drawings or other material required for submission will be furnished after receipt of a purchase order or contract. The prices in this quotation are contingent upon shipment of the entire list of equipment within the period noted in the Quotation. If shipment is delayed beyond this period at the Purchaser's request, prices will be subject to renegotiation.

Partial Shipments: Partial shipments will be made at the request of the Purchaser. Billing for items shipped will be made immediately thereafter and are subject to the terms noted. For "Lump Sum" quotations, the amount charged will be deducted from the lump sum total when the balance of the order is invoiced.

Freight, Taxes and Additional Charges: All unloading and storage charges shall be the responsibility of the Purchaser. Unless previously agreed to in writing, Seller shall not be liable nor responsible for any federal, state, or local taxes, fees, bonds, permits, or licenses required for Seller's performance. This quotation is limited to the furnishing of material only, and unless otherwise noted, no installation costs will be assumed by RSC. RSC is a vendor and not a subcontractor. Consequently, no retained percentages will be allowed and invoices will be payable in full according to our stated terms. No back charges by Purchaser will be honored unless approved in writing by an authorized representative of RSC. Sales tax will be charged where applicable unless valid sales tax exemption documentation is supplied.

Delivery: The delivery terms shall be "FOB origin" Seller's warehouse, unless otherwise specifically agreed in writing. The delivery date, if provided, is contingent upon Purchaser's acceptance of this quotation in writing on or before the date specified and any such delivery date set forth is an approximate delivery date, not a guarantee of a specific delivery date, and subject to reasonable extensions. Seller's only obligation with respect to the delivery of the materials sold is to undertake its best efforts to insure delivery by the date set forth herein.

Payment for Products and Services: Except as otherwise provided on the quotation, payment for the products described in the quotation shall be due 30 days after date of invoice by RSC. Payment shall be made by company check, money order or bank transfer. Credit cards are not accepted for payment of Commercial Projects invoices. A late charge will be assessed on any past due amount at the rate of 1 1/4 % per month or the maximum rate permitted by applicable law, whichever is less.

Limitation of Liability: Seller's liability shall be limited to, at Seller's sole option, either correction, replacement, or prorated refund of contract price of any of the materials proven to be defective, provided that Purchaser give notice in writing and produce satisfactory evidence of any such defect promptly upon delivery and in any event within ten (10) days after date of delivery. Seller shall have no other liability for damages, direct or indirect, general special or consequential, or for any expense, damage or loss of any nature whatsoever, including any penalty or liquidated damages to Purchase or any other person, firm or corporation. Failure of Purchaser to provide notice of defect within ten (10) days after delivery of completion of installation, if applicable shall constitute an irrevocable acceptance of the materials and workmanship, and an admission that the materials and workmanship fully comply with all terms, conditions and specifications of this agreement. Seller's maximum liability shall not, in any case, exceed the purchase price attributable to the equipment claimed to be defective of unsuitable. Seller shall not be responsible for the suitability, performance, adequacy, accuracy or legality of Purchaser's designs, any plans and specifications applicable to the project, or engineering. Any description of the materials contained or in the equipment schedule attached and is for the sole purpose of identifying them, is not a part of the basis for the bargain, and does not constitute a warranty that the materials shall conform to that description. No affirmation of fact or promise made by the Seller, whether or not in this agreement, shall constitute any warranty that the materials will conform to any promise except otherwise stated. No agent or representative of Seller has any authority to bind Seller to any affirmative representation or warranty concerning any materials sold without the prior written approval of a duly authorized officer of Seller. Seller makes no warranty, express or implied, that the equipment sold is fit for any particular purpose, and Seller disclaims any warranty of merchantability. Purchaser shall hold Seller harmless, and indemnify Seller, against any claim brought against Seller for infringement of any patent, copyright, trademark, proprietary interest, process or formula arising from Seller's use of designs, plans, engineering, processes, or formulas supplied, determined or requested by Purchaser.

Contingencies: Every effort will be made to meet the delivery requirements of the Purchaser. However, RSC will not be liable for any delay caused by governmental authority or regulations, inability to obtain materials, delays in transportation, strikes, fires, or acts of God.

General: This quotation shall not be binding on Seller until accepted at the General Office of Seller, by a duly authorized officer. This quotation, when signed by Purchaser, is subject to the approval of Seller's Credit Department and subject to the return by Purchaser to Seller of the completed Domestic Corporation Resale Account Application and Project Identification. This agreement and any written amendments shall be binding upon the Seller and Purchaser, their heirs, assignees, personal representatives and successors in interest. If Purchaser does not comply with the terms and conditions set forth herein, then, in addition to all other remedies available to the Seller at law or in equity, Purchaser shall also be liable to Seller for Seller's attorneys fees, costs and expenses incurred in enforcing the terms and conditions of this agreement. This agreement shall be governed by the laws of the State of North Dakota.



DAN SEMMENS
semmens.dan@dorsey.com

February 24, 2021

Mayor Gary McDermott
Mr. Jade Goroski, Chief Finance Officer
City of Shelby
112 1st Street South
Shelby, MT 59474

Via Email and First-Class Mail

Re: Water System Revenue Bonds
(DNRC Drinking Water State Revolving Fund Loan Program)
City of Shelby, Montana

Dear Gary and Jade:

The City of Shelby, Montana (the "City") intends to borrow funds to finance the costs of a wellfield expansion and improvements to the water treatment plant (the "Project") that forms a part of the City's water system (the "System"). It is anticipated that the City would obtain financing for the Project from the State's Drinking Water State Revolving Fund Loan Program (the "Program"). We have enjoyed working with the City in the past and will be pleased to serve as bond counsel in connection with the issuance by the City of its approximately \$1,035,000 Water System Revenue Bonds (DNRC Drinking Water State Revolving Fund Loan Program), expected to consist of a \$500,000 Subordinate Lien Taxable Series A Bond (the "Series A Bond") and a \$535,000 Series B Bond (the "Series B Bond" and, together with the Series A Bond, the "Bonds") to pay a portion of the costs of the Project and related costs. The purpose of this letter is to outline the services we would provide in that capacity and provide a fee estimate in connection with the issuance of the Bonds.

As bond counsel our principal function is to render an opinion with respect to authorization and issuance of the Bonds. The opinion is rendered in written form at the time the Bonds are delivered to the DNRC. The opinion would be addressed to the DNRC (as purchaser) and the City, and both parties are entitled to rely on it. The opinion with regard to the Series B Bond addresses three basic matters:

1. the validity of the Series B Bond, based upon the proceedings taken in its authorization and issuance;
2. certain matters relating to the security for the payment of the Series B Bond; and
3. the exemptions from current federal and state income taxation of the interest payable on the Series B Bond.

In our capacity as bond counsel we would provide the following services to the City:

1. prepare the bond resolution and the Bonds and review proceedings of the City relating to other outstanding bonds and notes secured by the net revenues of the System, if any;
2. review water rates and charges to confirm that rates and charges are in effect at the time the Bonds are issued to provide adequate revenues to pay the costs of operating and maintaining the System and to pay debt service on the Bonds consistent with the Program requirements;
3. coordinate with the City Clerk-Treasurer, or other designated officer of the City, the adoption of resolutions and other actions necessary to be taken by the governing body of the City;
4. advise the City of the statutory requirements for the issuance of the Bonds and the Program rules for the purchase of the Bonds by the Program;
5. prepare closing papers for the City and supervise closing on the Bonds; and
6. deliver the opinions discussed above to the City and the DNRC.

The fee for our services is a function of the size of the bond issue and the amount of time expended. There is a minimum amount of work that has to be done irrespective of the size of the bond issue. We estimate our fee would be approximately \$15,000. If, as we proceed, we discover factors that are currently unanticipated that would cause us to exceed this estimate, we would let you know. We would expect to be paid at the time of closing on the Bonds. Our fees are eligible costs of the Project and can be included in the amount of the Bonds. It is mutually understood that the services set forth in this letter are solely for the benefit of the City.

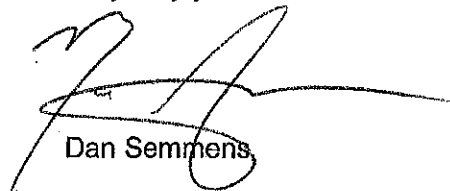
You should be aware that we have served as bond counsel to the State with respect to establishing the Program and the issuance of the State's general obligation bonds to fund the Program. As bond counsel for the City's Bonds, we would not represent the State or the DNRC in the negotiation of the terms of the Bonds, the bond resolution, or other aspects of the proposed financing. At this point, the terms of the financing have been established in the approved Program documents and regulations, and our principal task is to draft a bond resolution that conforms to these requirements and the terms of the commitment letter that will be prepared by the DNRC. (In advising the City of the statutory and other legal requirements for the issuance of the Bonds, in accordance with provisions of the commitment letter, the trust indenture governing the Program, and statutory provisions, we can advise the City with respect to the legal implications of the covenants in the commitment letter, the trust indenture governing the Program, and statutory provisions that would be contained in the bond resolution.) Accordingly, we do not anticipate that our acting as bond counsel to the State with respect to the Program will present any practical impediment to our acting as bond counsel to the City with respect to the Bonds; and, in fact, we believe our familiarity with the Program could be an advantage to the City in completing its proceedings efficiently.

Mayor Gary McDermott
Mr. Jade Goroski, Chief Finance Officer
February 24, 2021
Page 3

As bond counsel to the State and the Program, however, we are available to the State, and we would intend to respond to questions raised by the DNRC regarding requirements of the Program, the operative documents relating to the State's bonds and the legal issues relating to the type of obligation being purchased by the Program to evidence the Program loan, in this case a revenue bond. In such a response, we would not attempt to advocate a position on behalf of either the State or the City, but to respond in our capacity as bond counsel with respect to the State's outstanding bonds. While we would attempt to render independent advice, the potential for a conflict of interest or the appearance of a conflict of interest is present. The State has consented to our acting as bond counsel for the City's Bonds.

We hope that this proposal to serve as bond counsel on this financing meets with the approval of the City, and we trust that our serving as bond counsel to the City and as bond counsel to the State with respect to the Program is acceptable to the City. If so, will you please so acknowledge by signing the attached acknowledgment and returning a copy to us. If there are any questions, please give us a call so that we might answer those questions or provide any additional information about our firm or our qualifications to serve the City in this capacity.

Very truly yours,



Dan Semmens

DPS/vm

Mayor Gary McDermott
Mr. Jade Goroski, Chief Finance Officer
February 24, 2021
Page 4

ACKNOWLEDGMENT

The undersigned acknowledges receipt of the attached and foregoing engagement letter dated February 24, 2021, and confirms on behalf of the City the consent of the City to the representation described therein.

Accepted this _____ day of _____, 2021.

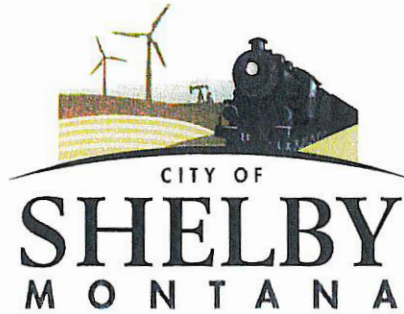
CITY OF SHELBY, MONTANA

By: _____

Its: _____

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



Mayor: Gary McDermott
Council: Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmet, Bill Moritz, Pat Frydenlund
Animal Control: Mark Warila
Attorney: William E. Hunt, Jr.
City Supt.: Luis Correa
Building Inspector: Rob Tasker
Community Development: Lorette Carter
Finance Officer: Jade Goroski
Judge: Joe Rapkoch

February 17, 2021


To: Toole County Commissioners
From: Gary McDermott, Mayor
Re: Extension Specialist Position

Commissioners,

I am writing this letter to encourage you to fill the Family Consumer Science position as part of the Toole County Extension Services. Shelby and Toole County have lost so many community services. Food preparation classes, healthy eating/activity series, positive youth programs and projects and so many other activities have been reduced or eliminated. Now, more than ever we need to reinstitute these education program and activities for the benefit of our citizens.

Our Community Garden – our Health Rocks Camp – our Senior Health Series would not have been initiated without the guidance and direction of Toole County Extension Family Consumer Sciences. The City of Shelby sees the great value of this position and we sincerely hope you will not reduce extension services in Toole County.

Sincerely,



Gary McDermott, Mayor
City of Shelby

Cc: Shelby City Council

February 24, 2021 Member Meeting Minutes

Shelby Area Chamber of Commerce

The Shelby Area Chamber of Commerce serves to promote a positive business environment as a voice and resource in partnership with business, education, agriculture, civic and community organizations throughout Shelby and Toole County.

CALL TO ORDER: Our meeting was held at Clarks and was called to order by President Nea Rice at 8:00 am. Members present: Regina Kelly, Ann Clark, Lena Tronson, Elaine Mitchell, Julie Wray, Barbie Alvestad, Nicki Anderson, Erin Wanken, Jack Widmar, Nea Rice, Lorette Carter and Cheri Hirst

REPORTS:

City of Shelby:

- We will be hosting the State B-C Wrestling tournament and will see traffic from the State basketball tournaments being held in Cut Bank. With that coming up, Lorette had sent a letter (see below) and was forwarded on by Ashley at the chamber to let the businesses know that in the next few weeks we will see a major influx of people coming into Shelby and for our businesses to prepare accordingly so that we can optimism and let Shelby SHINE for our visitors!
- Lorette has tried contacting but would love help getting in touch with owners of vacant spaces downtown in order to liven up those store fronts. She has offered spring decorations to help draw positive attention to those empty spaces! She has also had the idea of a window poster (See Below) that states "this building is not empty, it is full of potential" and would include the contact information for the building owners to help fill some of those spaces.

Toole County: No Report

School District #14: See Attachment

Marias Medical Center/Heritage Center:

- Hiring Part-time and Fulltime Housekeepers, Radiology Technologists, and a have few other open positions
- The Valentine's Day Bake Sale brought in over \$1,400 and saw a great turn out!
- A Spring Rummage Sale is still in the works but dates have not been set at this time.
- Though dates have not been set there are also plans to combine the Parade of Homes and Parade of Gardens so if you would like to participate reach out to Erin Wanken.
- There are still tickets available for the Trip of the Month fundraiser; Erin will continue to have tickets with her at meetings!
- The Heritage center has been working really hard at giving the

residents fun activities to do which have included regular crafting and Robin Wanken brought in baby goats in on a good weather day and the residents were able to enjoy some "goat therapy" out on the patio!

•
Marias Care Center: No Report

Core Civic: No Report

OLD BUSINESS:

- **Chamber After Hours:** Ashley still has not had anyone sign up to host Chamber After Hours and has offered to host the March CAH at the VIC from 5:30p to 7:00p. She urges that if there is anyone interested to host, even if it is later this year, to please sign up for a slot as the signup goes though the end of 2021.
<https://www.signupgenius.com/go/10C0C4CACA829A1F5C70-chamber>
- **Board Nominations & Elections:** This is still on hold. As Ashley and the Board dug deeper we realized that there are 10 out of 12 board positions that are either vacant or up for renewal come November so we are actively trying to work out a way that allows us to stagger these positions so that we are not reelecting a full 10 board positions every 3 years at the same time.
- **Enrollment Update for 2021:** Ashley reported that she spent the last few weeks going to in person or speaking with all 119 of our past members. Out of those we have received enrollment and payment from 11 members, so things are looking great for enrollment with our March 31 deadline still a month away!
- **Chamber Board Student Representative:** The board discussed the topic of a student representative for the board and agreed that we will hold a 13th, non-voting position for a student to get involved and acquire board experience. With the school year so close to ending Ashley will be working with Dave and Elliot to find a candidate out of the junior class (upcoming senior) to fill that position.

NEW BUSINESS:

- **Shelby Volunteer Fire Department Fire Convention:** Ashley brought attention to the fact that the weekend of June 9th-12th the SVFD will be hosting the State Volunteer Fire Convention that will be bringing between 200-300 visitors to Shelby. The firemen are also responsible for finding ways to entertain the wives that will be traveling up here as well and have said that any help or ideas with that would be greatly appreciated.
- **April Showers Brings Main Street Flowers:** With the Merchants having merged with the Chamber Ashley is taking over the Calendar

Fundraiser for ASBMSF. She has started reaching out to past sponsors and items donors but did want to remind that depending on your choice of enrollment, that sponsorship may be included but is always available to opt. into. She urges that if you plan on enrolling that way to please try and get your Chamber enrollment in a little earlier than March 31st so that we can get you included in the print!

Open Forum:

- **Kiwanis Kite Festival:** Jack Widmar stated that the Kite Festival is set for June 11th! He has been working with someone out of state on getting wholesale kites for the event. The Kiwanis are looking for Vendors for this year and the table fee will be \$25. If you would like to be a vendor please reach out to a Kiwanis member to get signed up!
- **The Angel Tree** - Lena Tronson held a meeting on February 4, 2021 and at that meeting set new guidelines and qualifications for Angel Tree Candidates. She let businesses know that if they would like to facilitate a tree with tags at their business to get in contact with her at (406) 470-4717
- Ashley announced to the member base that she and her husband are expecting a little girl in September but stressed that she is excited to continue working hard for the chamber and the addition to her personal life leaves her commitment to the chamber unchanged!

Next Member Meeting: Wednesday March 24, 2021 at 11:45a at Pizza Hut.

Adjournment: Our meeting adjourned at 8:42a Reported by Ashley Lampert.



Lorette Carter
Community Development
112 1st Street South
Shelby, MT 59474
(406) 434-5222
(406) 450-4067
shbcdc@3rivers.net
www.shelbymt.com

February 8, 2021

To: Shelby Restaurants and Food Services
From: Lorette Carter, Community Development Director

Re: Divisional Basketball in Cut Bank and State B-C Wrestling Coming to Shelby!!

Shelby is very fortunate, our school district is working hard to bring tournaments to Shelby to boost our local hotels, retail shops, fueling stations, restaurants, grocery stores, convenience stores and after-hour establishments.

Cut Bank will be hosting the divisional boys' basketball tournament **March 4th – 6th**. Many teams and fans will be staying in Shelby. At the same time, Shelby will be hosting the **STATE B-C Wrestling Tournament**. That means teams and fans from across the state will be staying in Shelby the weekend of **March 4th through March 6th**!

We hope, by giving you advanced notice, you will be able to order more supplies; bring on additional staff; and open the doors to visitors to our community for extended hours in order to accommodate all the teams and fans.

We want to highlight all the great establishments we have and truly welcome all these people to our community. We encourage your staff to continue to exercise healthy/safety standards to ensure everyone's stay is safe and our local community remains safe and healthy as well. This is our chance to SHINE!

Thank you for your cooperation and we hope these events have a positive impact on your business!

Sincerely,

Lorette Carter
City of Shelby

**THIS BUILDING IS NOT
VACANT...**

**IT IS
FULL OF
POTENTIAL!!**

**For more information on the property potential
please contact the following:**

**PROPERTY OWNER NAME
CONTACT INFORMATION**

Shelby Schools

2.24.21 Update - Clarks

Review:

- 1/29-1/30 - State Speech and Drama
- Little Coyote Cheer Camp and Performance - Well received and nice job by the SHS Cheer Squad
- 1/19-20 - Girls State Wrestling Tournament in Lockwood
- Mask Mandate change led to changes in our Athletic Guidelines and some school procedures

Upcoming:

- Tournament Basketball and Wrestling for the next three weeks
- 3/1-3/2 - Virtual Parent-Teacher Conferences
- 3/5 - No School
- 3/5-3/6 - State Wrestling in Shelby
- 3/9 - Board Meeting
- 3/11-13 - State Basketball in Billings
- 3/15 - Spring Sports Practice Begins
- 3/25 - Vaccination Clinic at the School for School Staff
- 4/1-5 - Spring Break