

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
February 7, 2022  
6:30 P.M.

**ROLL CALL OF MEMBERS**  
**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC HEARING**

- Zone Change re: Cooper & Brown - 709 Oilfield Ave (pg. 5)
- General Needs Assessment (pgs. 6-8)
- FWP Recreational Trails Division – Lighting of Roadrunner Recreation Trail

**APPROVAL OF MINUTES**

- Regular Council Meeting, 1/18/22 (pgs. 9-11)

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**CLOSE PUBLIC HEARING**

**CLAIMS REPORT 1/31/22 (pgs. 12-31)**

**BUILDING INSPECTOR**

- Building Inspector Report – no permits issued

**COMMITTEE REPORTS**

- Quarterly Safety Committee & Employee Meeting Minutes, 1/25/22 (pg. 32)
- Park & Recreation Committee Meeting Minutes, 1/31/22 (pgs. 33-34)

**CITY ATTORNEY**

- Resolution No. 2047 re: CDBG Budgetary Authority Resolution (pg. 35)

**CITY FINANCE OFFICER**

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**CITY SUPERINTENDENT**

**COMMUNITY DEVELOPMENT DIRECTOR**

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**OTHER MATTERS**

- Dorsey & Whitney Engagement Letter re: Water (pgs. 36-39)
- Dorsey & Whitney Engagement Letter re: Sewer (pgs. 40-43)
- Ward 1 Resignation
- Declaration of Vacancy – Ward 1
- MOU Crime Victim Advocate Program (pgs. 44-45)
- IT Services (pgs. 46-51)

**ADJOURN**

- O V E R   F O R   M E E T I N G S -

## CITY OF SHELBY MEETING SCHEDULE

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### February 7, 2022

- 6:00 p.m.      **Audit Committee**  
                    (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m.      **Regular City Council Meeting**

### February 14, 2022

- 6:30 p.m.      **City-County Planning Board**  
                    (Mayor, Deputy Clerk, Flesch, Clark)

### February 22, 2022 (due to Presidents' Day)

- 6:30 p.m.      **Regular City Council Meeting**

### February 28, 2022

- 6:30 p.m.      **Park & Recreation Meeting**  
                    (Mayor, Superintendent, Frydenlund, Kimmet)

## City Council Packet Listing

### A. Agenda

### B. Agenda Items

1. Public Hearing Notice re: Zone Change, Cooper & Brown, 709 Oilfield Ave
2. City of Shelby - Capital Improvements Plan
3. Minutes of Regular Council Meeting, 1/18/22
4. Claims Report, 1/31/22
5. Quarterly Safety Committee & Employee Meeting Minutes, 1/25/22
6. Park & Recreation Committee Meeting Minutes, 1/31/22
7. Resolution No. 2047 re: CDBG Budgetary Authority Resolution
8. 1/24/22 Letter from Dorsey & Whitney re: Water System Revenue Refunding Bonds, Series 2022
9. 1/24/22 Letter from Dorsey & Whitney re: Sewer System Revenue Refunding Bonds, Series 2022
10. MOU for Crime Victim Advocate Program
11. DIS Technologies IT Services Agreement

### C. Correspondence

1. 1/18/22 Letter to Crystal York re: Animal waste
2. 1/19/22 Letter to ConnectMT Program re: Letter of Support ~ 3 Rivers Communication
3. 1/27/22 Shelby-Toole County Transportation Safety/DUI Task Force Committee Meeting

### D. Reports

- 1.

### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

## PUBLIC HEARING NOTICE

Notice is hereby given that on February 7th, 2022, at 6:30 p.m., at Shelby City Hall, Shelby, Montana, a public hearing will be held before the Shelby City Council concerning a proposed zone change from Low Density Residential to Medium Density Residential affecting the following described real property located within the City of Shelby:

709 Oilfield Ave. Shelby, MT 59474, Wilcox First Add, block 1, Part of Lots 17-24 less HW, and lots 25-29

All interested parties may attend to express their opinions about said proposed zone change. The Shelby City Council at the conclusion of said public hearing will make a final decision.

BY ORDER OF THE CITY COUNCIL

JADE GOROSKI, Finance Officer

PUBLISH: 01/12/2022 and 01/19/2022

FURNISH AFFIDAVIT OF PUBLICATION

# **CITY OF SHELBY**



# **CAPITAL IMPROVEMENTS PLAN**

Revised: 5/2020

## CAPITAL IMPROVEMENTS PRIORITY LIST

NEEDS (priority order)	REMARKS	COSTS	FUNDING SOURCE	YEAR
<b><i>WATER</i></b>				
1. Eliminate Tank and attach to High Pressure Zone		1,956,624	TSEP, RRGL, SRF	2014
2. Well Sealing		605,816	City of Shelby	2014
3. 13 <sup>th</sup> Street Loop		1,735,693	TIGER	2013
4. 4 <sup>th</sup> Street Loop		137,144	TSEP, CDBG	2015
5. South East Loop		832,271	EDA, CDBG	2016
6. Teton Ave Upgrade & Local Loops		1,204,299	CORP, SRF, TSEP, RRGL	2016
<b><i>SEWER/WASTEWATER</i></b>				
1. 4 <sup>th</sup> Cell Lagoon		2,723,428	City, CDBG, SRF, TSEP	2016
2. Install Sewer Meter		15,238	City of Shelby	2013
<b><i>STREETS</i></b>				
1. 13 <sup>th</sup> Street South Bypass	Industrial	2,000,000	EDA	2013
<b><i>PARKING</i></b>				
1. Front Street	BNSF r-o-w	93,125	City of Shelby	2013
2. Main Street Parking Ground	alley access	580,000	Main Street Parking Dist	2014
3. 1 <sup>st</sup> Street South Parking Ground	1 <sup>st</sup> St access	580,000	Main Street Parking Dist	2014
<b><i>FIRE DEPARTMENT</i></b>				
1. Fire Hall Imprvmnts & Landscaping	Meadowlark	300,000	USDA-RD	2012
2. 65' Aerial Truck		750,000	Homeland Security	2013
<b><i>PARKS/RECREATION</i></b>				
1. Roadrunner Park & Inline Skating		130,000	City Park Maint	2013
2. Pool Gutter Replacement		150,000	City Park Maint	2014
3. Pool Structure, weathering		50,000	City Park Maint	2014
<b><i>MAIN STREET REVITALIZATION</i></b>				
1. Old Middle School		3,200,000	City, CDBG, EPA	2013
2. Rainbow Hotel		1,060,000	Private sector	2013
3. Williamson Building		285,000	Private sector	2013

NEEDS (priority order)	REMARKS	COSTS	FUNDING SOURCE	YEAR
<b>AIRPORT</b>				
1. Extend Runway to 10,000 feet		10,020,000	FAA	2014
<b>STORM DRAINAGE</b>				
1. Front Street/US Hwy No. 2 – Phase I		1,990,705	TSEP, SRF	2013
2. Front Street/US Hwy No. 2 – Phase II		1,530,485	TSEP, SRF	2014
3. North Shelby Inlet Capacity		1,188,793	TSEP, SRF	2016
4. Shelby Heights		548,758	TSEP, SRF	2016

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
January 18, 2022**

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Sanna Clark, Lyle Kimmet, Joe Flesch, Pat Frydenlund and Aaron Heaton, Council Members; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Jack Johannes, City Superintendent and Rob Tasker, Building Inspector. Absent & Excused: Bill Moritz.

Other citizens present: Ryan Larson, Josh Uylaki and Rena Peterson.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING MINUTES 1/3/2022**

HEATON MADE A MOTION TO APPROVE THE 1/3/2022 MINUTES. SECONDED BY CLARK. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

**APPEARANCE REQUESTS**

1. Rena Peterson - Rena discussed the property and improvements she has made and future plans for repairs.

**Committee Reports**

Ryan Larson provided an update on the sheriff's department.

**BUILDING INSPECTOR**

Rob provided an update on projects he is working on.

**CITY ATTORNEY**

Resolution No. 2044 RE: Exterior Renovation of Shelby Town Hall

KIMMET MADE A MOTION TO APPROVE RESOLUTION NO. 2044.  
SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ.  
ABSTAIN - NONE.

Resolution No. 2045 re: Water System Revenue Refunding Bonds

FLESCH MADE A MOTION TO APPROVE RESOLUTION NO. 2045.  
SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ.  
ABSTAIN - NONE.

Resolution No. 2046 re: Sewer System Revenue Refunding Bonds

FLESCH MADE A MOTION TO APPROVE RESOLUTION NO. 2046.  
SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, FLESCH,  
HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ.  
ABSTAIN - NONE.

CITY FINANCE OFFICER

1. City Judge's Report, 12/31/2021
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 12/31/2021  
KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

CITY SUPERINTENDENT

Jack provided an update on the public works department for the last couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout.

OTHER MATTERS

1. Rena Peterson  
HEATON MADE A MOTION TO REVIEW THE PETERSON PROPERTY ON APRIL 18 AND THE LIST PROVIDED TO RENA. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.
2. Great West Engineering Change Order #2 re: Wellfield project.  
KIMMET MADE A MOTION TO APPROVE THE \$29,395 CHANGE ORDER. SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.
3. Great West Engineering Task order #5 Amendment #1 re: Airport Tank Water Transmission Main.  
CLARK MADE A MOTION TO APPROVE THE AMENDMENT. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FLESCH, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

4. Great West Engineering Task Order #6 re: Stormwater Project.

KIMMET MADE A MOTION TO APPROVE TASK ORDER #6. SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, FLESCHE, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

5. Great West Engineering Task Order #7 re: Wastewater PER.

FLESCHE MADE A MOTION TO APPROVE TASK ORDER #7. SECONDED BY HEATON. VOTE AYES - CLARK, KIMMET, FLESCHE, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

6. Great West Engineering Task Order #8 re: CIP.

HEATON MADE A MOTION TO APPROVE TASK ORDER #8. SECONDED BY FRYDENLUND. VOTE AYES - CLARK, KIMMET, FLESCHE, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

ADJOURN

AT 8:30 P.M. HEATON MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE AYES - CLARK, KIMMET, FLESCHE, HEATON, FRYDENLUND. NOES - NONE. ABSENT - MORITZ. ABSTAIN - NONE.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

02/03/22  
15:14:50

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 1/22

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
210502	00088 CARQUEST AUTO PARTS	705.60						
1	2567333786 12/28/21 Battery	29.15		33857	1000 430200	200	101000	
2	2567333786 12/28/21 Battery	29.14		33857	5210 430500	200	101000	
3	2567333786 12/28/21 Battery	29.14*		33857	5310 430600	200	101000	
4	2567333786 12/28/21 Battery	29.14		33857	5410 430830	200	101000	
5	2567333828 12/29/21 Lift Support/Form Gasket	10.33		33857	1000 430200	200	101000	
6	2567333828 12/29/21 Lift Support/Form Gasket	10.32		33857	5210 430500	200	101000	
7	2567333828 12/29/21 Lift Support/Form Gasket	10.32*		33857	5310 430600	200	101000	
8	2567333828 12/29/21 Lift Support/Form Gasket	10.32		33857	5410 430830	200	101000	
9	2567333888 12/30/21 50/50 Antifreeze	3.07		33857	1000 430200	200	101000	
10	2567333888 12/30/21 50/50 Antifreeze	3.09		33857	5210 430500	200	101000	
11	2567333888 12/30/21 50/50 Antifreeze	3.09*		33857	5310 430600	200	101000	
12	2567333888 12/30/21 50/50 Antifreeze	3.09		33857	5410 430830	200	101000	
13	2567334057 01/03/22 Power Inverter	23.44		33857	5410 430840	200	101000	
14	2567334056 01/03/22 Battery Blanket	69.96		33857	5410 430840	200	101000	
15	2567334089 01/03/22 LED Tail Light Kit	20.89		33857	1000 430200	200	101000	
16	2567334166 01/05/22 Seafoam/Ceramic Heater	29.72		33857	1000 460430	200	101000	
17	2567334097 01/04/22 90 Towel Canister	3.44		33857	1000 430200	200	101000	
18	2567334097 01/04/22 90 Towel Canister	3.45		33857	5210 430500	200	101000	
19	2567334097 01/04/22 90 Towel Canister	3.45*		33857	5310 430600	200	101000	
20	2567334097 01/04/22 90 Towel Canister	3.45		33857	5410 430830	200	101000	
21	2567334221 01/06/22 Battery	73.69		33857	1000 430200	200	101000	
22	2567334446 01/10/22 Pwr Steering Pump	20.38		33857	1000 430200	200	101000	
23	2567334446 01/10/22 Pwr Steering Pump	20.37		33857	5210 430500	200	101000	
24	2567334446 01/10/22 Pwr Steering Pump	20.37*		33857	5310 430600	200	101000	
25	2567334446 01/10/22 Pwr Steering Pump	20.37		33857	5410 430830	200	101000	
26	2567334452 01/11/22 Mini Bulbs	5.24		33857	5410 430840	200	101000	
27	2567334461 01/11/22 7018 Rod	6.39		33857	1000 430200	200	101000	
28	2567334461 01/11/22 7018 Rod	6.40		33857	5210 430500	200	101000	
29	2567334461 01/11/22 7018 Rod	6.40*		33857	5310 430600	200	101000	
30	2567334461 01/11/22 7018 Rod	6.40		33857	5410 430830	200	101000	
31	2567334456 01/11/22 PSF/Hoses	17.41		33857	1000 430200	200	101000	
32	2567334456 01/11/22 PSF/Hoses	17.40		33857	5210 430500	200	101000	
33	2567334456 01/11/22 PSF/Hoses	17.40*		33857	5310 430600	200	101000	
34	2567334456 01/11/22 PSF/Hoses	17.40		33857	5410 430830	200	101000	
35	2567334535 01/13/22 Lightbar/Wire/Switch	68.18		33857	1000 430200	200	101000	
36	2567334980 01/25/22 Battery Return	-73.69		33857	1000 430200	200	101000	
37	2567334980 01/25/22 Battery	83.69		33857	1000 430200	200	101000	
38	2567334980 01/25/22 Core Return	-10.00		33857	1000 430200	200	101000	
39	2567334232 01/06/22 Wire/Rockers/Paint/Bulbs	13.45		33858	1000 430200	200	101000	
40	2567334232 01/06/22 Wire/Rockers/Paint/Bulbs	13.45		33858	5210 430500	200	101000	
41	2567334232 01/06/22 Wire/Rockers/Paint/Bulbs	13.45*		33858	5310 430600	200	101000	
42	2567334232 01/06/22 Wire/Rockers/Paint/Bulbs	13.45		33858	5410 430830	200	101000	

02/03/22  
15:14:50

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 1/22

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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
210503	00027 MARKS TIRE & ALIGNMENT	1,145.00						
1	66956 11/02/21 RFD Tire	265.00*		33712	1000 420401	200	101000	
2	67124 11/18/21 RFD Tires	880.00*		33712	1000 420401	200	101000	
210504	01137 AQUA TECH LABORATORY	239.00						
1	35739 01/06/22 Monthly Coliform Water Testing	92.00		33846	5210 430500	300	101000	
2	35819 01/26/22 Monthly Coliform Water Testing	92.00		33852	5210 430500	300	101000	
3	35825 01/26/22 Lead/Copper Analysis	55.00		33852	5210 430500	300	101000	
210505	-98218E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	01/05/22 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	01/05/22 Fire Hall Improvement Loan Int	231.53			1000 490527	620	101000	
210506	00039 PETTY CASHIER	16.00						
1	2926 01/21/22 TC C&R 1/22 Legal Filings	4.00			1000 410550	300	101000	
2	2926 01/21/22 TC C&R 1/22 Legal Filings	4.00			5210 430570	300	101000	
3	2926 01/21/22 TC C&R 1/22 Legal Filings	4.00			5310 430670	300	101000	
4	2926 01/21/22 TC C&R 1/22 Legal Filings	4.00			5410 430870	300	101000	
210507	28228S 00144 POSTMASTER	354.77						
1	01/25/22 1/22 UB Postage	118.26			5210 430570	310	101000	
2	01/25/22 1/22 UB Postage	118.26			5310 430670	310	101000	
3	01/25/22 1/22 UB Postage	118.25			5410 430870	310	101000	
210508	02045 NAPA AUTO PARTS	203.92						
1	166034 12/15/21 RFD Filters	183.33*		33713	1000 420401	200	101000	
2	165184 12/01/21 CFD Filter	20.59		33713	1000 420400	200	101000	
210509	00088 CARQUEST AUTO PARTS	28.98						
1	2567332807 12/03/21 CFD Engine Deg	3.99		33714	1000 420400	200	101000	
2	2567333275 12/15/21 CFD Battery	211.99		33714	1000 420400	200	101000	
3	2567333286 12/15/21 CFD RETURN Battery	-211.99		33714	1000 420400	200	101000	
4	2567333127 12/01/21 RFD Mech Wire	24.99*		33714	1000 420401	200	101000	
210510	00043 SHELBY GAS ASSOCIATION	6,691.70						
1	01/25/22 1/22 Gas Bill	160.20			1000 411200	343	101000	
2	01/25/22 1/22 Gas Bill	912.75			1000 420400	343	101000	
3	01/25/22 1/22 Gas Bill	912.75			1000 420401	343	101000	
4	01/25/22 1/22 Gas Bill	718.10			1000 460445	343	101000	
5	01/25/22 1/22 Gas Bill	629.90			1000 460442	343	101000	
6	01/25/22 1/22 Gas Bill	270.10			5410 430840	343	101000	
7	01/25/22 1/22 Gas Bill	400.70			1000 430200	343	101000	
8	01/25/22 1/22 Gas Bill	400.70			5210 430500	343	101000	
9	01/25/22 1/22 Gas Bill	400.70			5310 430600	343	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
10	01/25/22 1/22 Gas Bill	400.70			5410 430830	343	101000	
11	01/25/22 1/22 Gas Bill	119.85			1000 411202	343	101000	
12	01/25/22 1/22 Gas Bill	119.85			5210 430520	343	101000	
13	01/25/22 1/22 Gas Bill	119.85			5310 430620	343	101000	
14	01/25/22 1/22 Gas Bill	119.85			5410 430820	343	101000	
15	01/25/22 1/22 Gas Bill	97.90			5210 430500	343	101000	
16	01/25/22 1/22 Gas Bill	907.80			1000 460465	343	101000	
210511	01851 CT CLEANING	1,200.00						
1	01/24/22 1/22 Janitorial Service	75.00			1000 411202	390	101000	
2	01/24/22 1/22 Janitorial Service	75.00			5210 430520	390	101000	
3	01/24/22 1/22 Janitorial Service	75.00			5310 430620	390	101000	
4	01/24/22 1/22 Janitorial Service	75.00			5410 430820	390	101000	
5	01/24/22 1/22 CC Janitorial Service	900.00			1000 460442	300	101000	
210512	02368 OPTUM FINANCIAL INC	29.75						
1	1271131 01/14/22 HSA Service Fee	7.43			1000 410550	300	101000	
2	1271131 01/14/22 HSA Service Fee	7.44			5210 430570	300	101000	
3	1271131 01/14/22 HSA Service Fee	7.44			5310 430670	300	101000	
4	1271131 01/14/22 HSA Service Fee	7.44			5410 430870	300	101000	
210513	02517 VALLI INFORMATION SYSTEMS INC	45.00						
1	79877 12/31/21 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000	
2	79877 12/31/21 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000	
3	79877 12/31/21 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000	
210514	01285 HUNT, WILLIAM E JR	5,794.45						
1	01/31/22 1/22 Legal Services	1,435.12			1000 411100	350	101000	
2	01/31/22 1/22 Legal Services	1,435.12			5210 430513	350	101000	
3	01/31/22 1/22 Legal Services	1,435.13			5310 430613	350	101000	
4	01/31/22 1/22 Legal Services	1,435.13			5410 430813	350	101000	
5	01/31/22 1/22 Expenses	13.48			1000 411100	350	101000	
6	01/31/22 1/22 Expenses	13.49			5210 430513	350	101000	
7	01/31/22 1/22 Expenses	13.49			5310 430613	350	101000	
8	01/31/22 1/22 Expenses	13.49			5410 430813	350	101000	
210515	01862 MOUNTAIN ALARM	38.50						
1	2670271 02/01/22 2/22 Fire Alarm Monitoring	38.50			1000 420401	300	101000	
210516	01137 AQUA TECH LABORATORY	23.00						
1	35742 01/06/22 DWI Monthly Water Test	23.00		33846	5210 430500	300	101000	

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210517	02563 DPHHS-LABORATORY	24.00						
1	30568 12/31/21 NCMRWA Water Samples	24.00			5210 430500	300	101000	
210518	-98216E 02578 GOOD SPORTSMAN	20.00						
1	01/19/22 Monthly Trail Camera Photos	20.00			5310 430600	300	101000	
210519	01137 AQUA TECH LABORATORY	23.00						
1	35741 01/06/22 NCMRWA Monthly Water Test	23.00		33846	5210 430500	300	101000	
210520	-98217E 02499 DISH	131.07						
1	01/11/22 Monthly TV at Civic Center	131.07			1000 460442	300	101000	
210521	28227S 02468 T-MOBILE	744.43						
1	01/10/22 Mobile Charge	25.95			1000 420500	344	101000	
2	01/10/22 Mobile Charge	47.32			1000 411050	344	101000	
3	01/10/22 Mobile Charge	47.32			1000 440600	344	101000	
4	01/10/22 Mobile Charge	19.46			1000 430200	344	101000	
5	01/10/22 Mobile Charge	19.47			5210 430500	344	101000	
6	01/10/22 Mobile Charge	19.46			5310 430600	344	101000	
7	01/10/22 Mobile Charge	19.46			5410 430840	344	101000	
8	01/10/22 Mobile Phone	545.99			5210 430500	200	101000	
210522	00048 TOOLE COUNTY CLERK & RECORDER	52,359.50						
1	12/31/21 City Judge/Sec Wages	2,353.75			1000 410360	100	101000	
2	12/31/21 City Judge/Sec Medicare	33.70			1000 410360	142	101000	
3	12/31/21 City Judge/Sec SS	144.10			1000 410360	141	101000	
4	12/31/21 City Judge/Sec Unemploy Ins	4.14			1000 410360	145	101000	
5	12/31/21 City Judge/Sec Workers Comp	14.40			1000 410360	146	101000	
6	12/31/21 City Judge/Sec PERS	208.78			1000 410360	143	101000	
7	12/31/21 City Judge Health Insurance	442.38			1000 410360	147	101000	
8	12/31/21 City Judge Supplies	37.41			1000 410360	200	101000	
9	12/31/21 City Judge Phone	20.84			1000 410360	344	101000	
10	12/31/21 Law Enforcement	34,370.00			1000 420000	300	101000	
11	12/31/21 Law Enforcement	4,910.00			5210 420100	300	101000	
12	12/31/21 Law Enforcement	4,910.00			5310 420100	300	101000	
13	12/31/21 Law Enforcement	4,910.00			5410 420100	300	101000	
210523	00026 MARIAS RIVER ELECTRIC COOP INC	12,403.56						
1	01/25/22 1/22 Electric Bill	92.87			1000 411200	342	101000	
2	01/25/22 1/22 Electric Bill	286.44			1000 420400	342	101000	
3	01/25/22 1/22 Electric Bill	286.44			1000 420401	342	101000	
4	01/25/22 1/22 Electric Bill	48.55			1000 411202	342	101000	
5	01/25/22 1/22 Electric Bill	48.55			5210 430520	342	101000	
6	01/25/22 1/22 Electric Bill	48.55			5310 430620	342	101000	

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7	01/25/22 1/22 Electric Bill	48.54			5410 430820	342	101000	
8	01/25/22 1/22 Electric Bill	76.34			1000 430200	342	101000	
9	01/25/22 1/22 Electric Bill	76.34			5210 430500	342	101000	
10	01/25/22 1/22 Electric Bill	76.34			5310 430600	342	101000	
11	01/25/22 1/22 Electric Bill	76.35			5410 430830	342	101000	
12	01/25/22 1/22 Electric Bill	82.26			1000 440600	342	101000	
13	01/25/22 1/22 Electric Bill	82.25			1000 460430	342	101000	
14	01/25/22 1/22 Electric Bill	167.22			1000 460465	342	101000	
15	01/25/22 1/22 Electric Bill	77.79			1000 460439	342	101000	
16	01/25/22 1/22 Electric Bill	1,030.36			1000 460442	342	101000	
17	01/25/22 1/22 Electric Bill	50.00			1000 460445	342	101000	
18	01/25/22 1/22 Electric Bill	3,881.08			2400 430263	342	101000	
19	01/25/22 1/22 Electric Bill	4,560.26			5210 430500	342	101000	
20	01/25/22 1/22 Electric Bill	1,242.46			5310 430600	342	101000	
21	01/25/22 1/22 Electric Bill	42.07			5410 430840	342	101000	
22	01/25/22 1/22 Electric Bill	22.50			1000 460430	342	101000	
210524	01388 3 RIVERS COMMUNICATIONS INC	847.12						
1	01/01/22 1/22 Phone Bill	19.82			1000 420500	344	101000	
2	01/01/22 1/22 Phone Bill	43.22			1000 410550	344	101000	
3	01/01/22 1/22 Phone Bill	43.22			5210 430570	344	101000	
4	01/01/22 1/22 Phone Bill	43.22			5310 430670	344	101000	
5	01/01/22 1/22 Phone Bill	43.22			5410 430870	344	101000	
6	01/01/22 1/22 Phone Bill	18.23			1000 430200	344	101000	
7	01/01/22 1/22 Phone Bill	18.23			5210 430500	344	101000	
8	01/01/22 1/22 Phone Bill	18.23			5310 430600	344	101000	
9	01/01/22 1/22 Phone Bill	18.23			5410 430830	344	101000	
10	01/01/22 1/22 Phone Bill	170.67			1000 460442	344	101000	
11	01/01/22 1/22 Phone Bill	67.96			1000 420400	344	101000	
12	01/01/22 1/22 Phone Bill	67.95			1000 420401	344	101000	
13	01/01/22 1/22 Phone Bill	7.63*			1000 410200	344	101000	
14	01/01/22 1/22 Phone Bill	7.63*			5210 430512	344	101000	
15	01/01/22 1/22 Phone Bill	7.63*			5310 430612	344	101000	
16	01/01/22 1/22 Phone Bill	7.63*			5410 430812	344	101000	
17	01/01/22 1/22 Phone Bill	45.93			1000 460445	344	101000	
18	01/01/22 1/22 Phone Bill	133.58			5310 430600	344	101000	
19	01/01/22 1/22 Phone Bill	32.44			5210 430500	344	101000	
20	01/01/22 1/22 Phone Bill	32.45			5210 430500	344	101000	
210525	00309 PREFERRED OFFICE EQUIPMENT	394.96						
1	40028 01/17/22 1/22 Maintenance/Copies	55.17			1000 411050	300	101000	
2	40028 01/17/22 1/22 Maintenance/Copies	55.17			1000 410550	300	101000	
3	40028 01/17/22 1/22 Maintenance/Copies	55.18			5210 430570	300	101000	
4	40028 01/17/22 1/22 Maintenance/Copies	55.18			5310 430670	300	101000	
5	40028 01/17/22 1/22 Maintenance/Copies	55.18			5410 430870	300	101000	

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6	40026 01/17/22 1/22 Maintenance/Copies Shop	10.04			1000 430200	300	101000	
7	40026 01/17/22 1/22 Maintenance/Copies Shop	10.04			5210 430500	300	101000	
8	40026 01/17/22 1/22 Maintenance/Copies Shop	10.05			5310 430600	300	101000	
9	40026 01/17/22 1/22 Maintenance/Copies Shop	10.05			5410 430840	300	101000	
10	40026 01/17/22 1/22 Maintenance/Copies Shop	10.05			1000 420500	300	101000	
11	40027 01/17/22 1/22 Maintenance/Copies CC	68.85			1000 460442	300	101000	
210526	02549 MT URBAN & COMMUNITY FORESTRY	100.00						
1	01/03/22 MUCFA 2022 Dues	100.00*			1000 460430	300	101000	
210527	01516 MEDA	200.00						
1	4730 01/04/22 Membership Dues Carter	200.00			1000 411050	300	101000	
210528	00047 BEN TAYLOR INC	1,001.85						
1	284699 12/05/21 RFD Tape/Wire	22.07*		33711	1000 420401	200	101000	
2	285110 12/10/21 CFD Bounty/Black Liners 55gl	83.40		33711	1000 420400	200	101000	
3	31605 12/31/21 RFD 12/21 Fuel	366.95		33711	1000 420401	230	101000	
4	287599 01/12/21 RFD Ball Valve	57.59*		33717	1000 420401	200	101000	
5	287787 01/15/22 RFD Bushing/Teflon Tape	8.80*		33717	1000 420401	200	101000	
6	732783 01/04/22 CFD Mobil Super Oil	31.46		33717	1000 420400	230	101000	
7	288218 01/22/22 CFD Chainsaw Oil	10.78		33717	1000 420400	200	101000	
8	31994 01/26/22 CFD 1/22 Fuel	420.80		33717	1000 420400	230	101000	
210529	00117 QUILL CORPORATION	351.70						
1	22078753 01/05/22 Date Stamp	0.94		33757	1000 410550	200	101000	
2	22078753 01/05/22 Date Stamp	0.95		33757	5210 430570	200	101000	
3	22078753 01/05/22 Date Stamp	0.95		33757	5310 430670	200	101000	
4	22078753 01/05/22 Date Stamp	0.95		33757	5410 430870	200	101000	
5	22154855 01/07/22 Color Copy Paper	33.57		33758	1000 410550	200	101000	
6	22154855 01/07/22 Color Copy Paper	33.57		33758	5210 430570	200	101000	
7	22154855 01/07/22 Color Copy Paper	33.58		33758	5310 430670	200	101000	
8	22154855 01/07/22 Color Copy Paper	33.58		33758	5410 430870	200	101000	
9	22282270 01/12/22 Write On Tabs/Tape/Puffs	20.36		33759	1000 410550	200	101000	
10	22282270 01/12/22 Write On Tabs/Tape/Puffs	20.36		33759	5210 430570	200	101000	
11	22282270 01/12/22 Write On Tabs/Tape/Puffs	20.36		33759	5310 430670	200	101000	
12	22282270 01/12/22 Write On Tabs/Tape/Puffs	20.36		33759	5410 430870	200	101000	
13	22282581 01/12/22 Sharpie Clearview	0.50		33759	1000 410550	200	101000	
14	22282581 01/12/22 Sharpie Clearview	0.50		33759	5210 430570	200	101000	
15	22282581 01/12/22 Sharpie Clearview	0.50		33759	5310 430670	200	101000	
16	22282581 01/12/22 Sharpie Clearview	0.50		33759	5410 430870	200	101000	
17	22564400 01/24/22 HP 950/951 XL	117.48		33761	1000 420500	200	101000	
18	22564400 01/24/22 Puffs Plus/Bic Round Stic/Po	3.17		33761	1000 410550	200	101000	
19	22564400 01/24/22 Puffs Plus/Bic Round Stic/Po	3.18		33761	5210 430570	200	101000	
20	22564400 01/24/22 Puffs Plus/Bic Round Stic/Po	3.17		33761	5310 430670	200	101000	
21	22564400 01/24/22 Puffs Plus/Bic Round Stic/Po	3.17		33761	5410 430870	200	101000	

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210530	28226S 01095 PETTY CASHIER-PUBLIC WORKS	64.40						
1	2959 09/01/21 Postage	18.10			5210 430500	300	101000	
2	2960 09/21/21 Postage	7.70			5210 430500	300	101000	
3	2961 10/06/21 Postage	9.30			5210 430500	300	101000	
4	2962 10/06/21 Postage	5.10			5310 430600	300	101000	
5	2963 11/03/21 Postage	14.40			5310 430600	300	101000	
6	2964 12/08/21 Postage	9.80			5210 430500	300	101000	
210531	02334 BEN TAYLOR INC.	2,004.45						
1	731318 01/11/22 Megaplex	38.95		33842	1000 430200	200	101000	
2	731318 01/11/22 Megaplex	38.95		33842	5210 430500	200	101000	
3	731318 01/11/22 Megaplex	38.95*		33842	5310 430600	200	101000	
4	731318 01/11/22 Megaplex	38.95		33842	5410 430840	200	101000	
5	719792 01/03/22 Diesel	1,848.65		33861	5410 430840	230	101000	
210532	00047 BEN TAYLOR INC	10,017.97						
1	57315 12/16/21 UV Plant Propane	920.71			5210 430500	230	101000	
2	31414 12/31/21 12/21 Fuel	475.59		33840	5410 430830	230	101000	
3	31414 12/31/21 12/21 Fuel	98.55		33840	1000 430200	230	101000	
4	31414 12/31/21 12/21 Fuel	98.57		33840	5210 430500	230	101000	
5	31414 12/31/21 12/21 Fuel	98.57		33840	5310 430600	230	101000	
6	31414 12/31/21 12/21 Fuel	98.57		33840	5410 430840	230	101000	
7	31414 12/31/21 12/21 Fuel	317.49		33840	5210 430500	230	101000	
8	31414 12/31/21 12/21 Fuel	116.11		33840	5410 430830	230	101000	
9	31414 12/31/21 12/21 Fuel	68.42		33840	1000 430200	230	101000	
10	31414 12/31/21 12/21 Fuel	68.42		33840	5210 430500	230	101000	
11	31414 12/31/21 12/21 Fuel	68.42		33840	5310 430600	230	101000	
12	31414 12/31/21 12/21 Fuel	68.42		33840	5410 430840	230	101000	
13	31414 12/31/21 12/21 Fuel	63.24		33840	1000 420500	230	101000	
14	31414 12/31/21 12/21 Fuel	62.91		33840	1000 430200	230	101000	
15	31414 12/31/21 12/21 Fuel	62.91		33840	5210 430500	230	101000	
16	31414 12/31/21 12/21 Fuel	62.91		33840	5310 430600	230	101000	
17	31414 12/31/21 12/21 Fuel	62.91		33840	5410 430840	230	101000	
18	31414 12/31/21 12/21 Fuel	50.41		33840	1000 430200	230	101000	
19	31414 12/31/21 12/21 Fuel	50.40		33840	5210 430500	230	101000	
20	31414 12/31/21 12/21 Fuel	50.40		33840	5310 430600	230	101000	
21	31414 12/31/21 12/21 Fuel	50.40		33840	5410 430840	230	101000	
22	31414 12/31/21 12/21 Fuel	812.39		33840	5410 430830	230	101000	
23	31414 12/31/21 12/21 Fuel	4.01		33840	1000 430200	230	101000	
24	31414 12/31/21 12/21 Fuel	4.03		33840	5210 430500	230	101000	
25	31414 12/31/21 12/21 Fuel	4.03		33840	5310 430600	230	101000	
26	31414 12/31/21 12/21 Fuel	4.03		33840	5410 430840	230	101000	
27	31414 12/31/21 12/21 Fuel	86.31		33840	1000 430200	230	101000	
28	31414 12/31/21 12/21 Fuel	86.32		33840	5210 430500	230	101000	

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29	31414	12/31/21 12/21 Fuel	86.32		33840	5310	430600	230		101000
30	31414	12/31/21 12/21 Fuel	86.32		33840	5410	430840	230		101000
31	31414	12/31/21 12/21 Fuel	8.58		33840	1000	430200	230		101000
32	31414	12/31/21 12/21 Fuel	8.57		33840	5210	430500	230		101000
33	31414	12/31/21 12/21 Fuel	8.57		33840	5310	430600	230		101000
34	31414	12/31/21 12/21 Fuel	8.57		33840	5410	430840	230		101000
35	31414	12/31/21 12/21 Fuel	114.64		33840	1000	430200	230		101000
36	31414	12/31/21 12/21 Fuel	17.35		33840	1000	430200	230		101000
37	31414	12/31/21 12/21 Fuel	17.37		33840	5210	430500	230		101000
38	31414	12/31/21 12/21 Fuel	17.37		33840	5310	430600	230		101000
39	31414	12/31/21 12/21 Fuel	17.37		33840	5410	430840	230		101000
40	31414	12/31/21 12/21 Fuel	122.19		33840	1000	430200	230		101000
41	31414	12/31/21 12/21 Fuel	122.19		33840	5210	430500	230		101000
42	31414	12/31/21 12/21 Fuel	122.19		33840	5310	430600	230		101000
43	31414	12/31/21 12/21 Fuel	122.19		33840	5410	430840	230		101000
44	286629	12/29/21 Pocket Light	25.00		33838	5210	430500	200		101000
45	284886	12/07/21 PVC	6.45		33838	5210	430500	200		101000
46	285239	12/13/21 Entry Locks	31.99		33838	5210	430500	200		101000
47	284416	12/02/21 CE LED 100ct	28.02		33838	1000	430200	200		101000
48	284250	12/01/21 CE LED 100ct/Brush	156.89		33838	1000	430200	200		101000
49	284404	12/01/21 CE LED 100ct	25.48		33838	1000	430200	200		101000
50	285538	12/16/21 Milk House Heater/Tube Sand	121.89*		33838	5310	430600	200		101000
51	284405	12/01/21 LED Bulbs/Shop Towels	13.97*		33840	5310	430600	200		101000
52	284387	12/01/21 LED Bulbs	7.99*		33840	5310	430600	200		101000
53	284389	12/01/21 Sponge	5.49*		33840	5310	430600	200		101000
54	285497	12/16/21 Tape Measure/Motor Tune Up	29.98		33840	1000	460430	200		101000
55	285009	12/09/21 Ratch Tie Down	23.99		33840	1000	460430	200		101000
56	285047	12/09/21 Bolts	9.87		33840	1000	460430	200		101000
57	285020	12/09/21 Bolts/Quick Link	13.97		33840	1000	460430	200		101000
58	284394	12/01/21 CW LED 100ct/Cable	51.46		33839	1000	460430	200		101000
59	285234	12/13/21 Fuel/Oil	9.49		33839	1000	460430	230		101000
60	286649	12/29/21 Nipple/Union	3.87		33839	1000	430200	200		101000
61	286649	12/29/21 Nipple/Union	3.87		33839	5210	430500	200		101000
62	286649	12/29/21 Nipple/Union	3.87*		33839	5310	430600	200		101000
63	286649	12/29/21 Nipple/Union	3.87		33839	5410	430840	200		101000
64	286616	12/29/21 Batteries	2.74		33839	1000	430200	200		101000
65	286616	12/29/21 Batteries	2.75		33839	5210	430500	200		101000
66	286616	12/29/21 Batteries	2.75*		33839	5310	430600	200		101000
67	286616	12/29/21 Batteries	2.75		33839	5410	430840	200		101000
68	286644	12/29/21 Tape/Nipple/Coupling	3.03		33839	1000	430200	200		101000
69	286644	12/29/21 Tape/Nipple/Coupling	3.04		33839	5210	430500	200		101000
70	286644	12/29/21 Tape/Nipple/Coupling	3.04*		33839	5310	430600	200		101000
71	286644	12/29/21 Tape/Nipple/Coupling	3.04		33839	5410	430840	200		101000
72	285580	12/16/21 Socket Adapt 3/8	1.38		33839	1000	430200	200		101000
73	285580	12/16/21 Socket Adapt 3/8	1.37		33839	5210	430500	200		101000

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74	285580 12/16/21 Socket Adapt 3/8	1.37*		33839	5310 430600	200	101000		
75	285580 12/16/21 Socket Adapt 3/8	1.37		33839	5410 430840	200	101000		
76	285397 12/15/21 Bulk Iron	15.84		33839	5410 430840	200	101000		
77	284866 12/07/21 Screwdrivers/Sockets	21.18		33839	1000 430200	200	101000		
78	284866 12/07/21 Screwdrivers/Sockets	21.19		33839	5210 430500	200	101000		
79	284866 12/07/21 Screwdrivers/Sockets	21.19*		33839	5310 430600	200	101000		
80	284866 12/07/21 Screwdrivers/Sockets	21.19		33839	5410 430840	200	101000		
81	284947 12/08/21 Blk Ox B	10.49		33839	1000 430200	200	101000		
82	284947 12/08/21 Blk Ox B	10.50		33839	5210 430500	200	101000		
83	284947 12/08/21 Blk Ox B	10.50*		33839	5310 430600	200	101000		
84	284947 12/08/21 Blk Ox B	10.50		33839	5410 430840	200	101000		
85	284339 12/01/21 Blk Cable Ties	4.23		33839	1000 430200	200	101000		
86	284339 12/01/21 Blk Cable Ties	4.25		33839	5210 430500	200	101000		
87	284339 12/01/21 Blk Cable Ties	4.25*		33839	5310 430600	200	101000		
88	284339 12/01/21 Blk Cable Ties	4.25		33839	5410 430840	200	101000		
89	284107 12/01/21 Plas Le	5.99		33839	1000 430200	200	101000		
90	284107 12/01/21 Plas Le	5.99		33839	5210 430500	200	101000		
91	284107 12/01/21 Plas Le	5.99*		33839	5310 430600	200	101000		
92	284107 12/01/21 Plas Le	5.99		33839	5410 430840	200	101000		
93	284234 12/01/21 Enamel/Knot Wheel/Stringer B	17.60		33839	1000 430200	200	101000		
94	284234 12/01/21 Enamel/Knot Wheel/Stringer B	17.62		33839	5210 430500	200	101000		
95	284234 12/01/21 Enamel/Knot Wheel/Stringer B	17.62*		33839	5310 430600	200	101000		
96	284234 12/01/21 Enamel/Knot Wheel/Stringer B	17.62		33839	5410 430840	200	101000		
97	286625 12/29/21 Trademans Tool	12.49		33839	1000 430200	200	101000		
98	286625 12/29/21 Trademans Tool	12.50		33839	5210 430500	200	101000		
99	286625 12/29/21 Trademans Tool	12.50*		33839	5310 430600	200	101000		
100	286625 12/29/21 Trademans Tool	12.50		33839	5410 430840	200	101000		
101	286647 12/29/21 Quick Link/S Hook	27.12		33841	1000 460442	200	101000		
102	284345 12/01/21 Spring Snap/Caribeener	11.98		33841	5410 430840	200	101000		
103	286614 12/29/21 Flashlight/Batteries	49.98		33841	1000 420500	200	101000		
104	57021 01/14/22 UV Plant Propane	976.10			5210 430500	230	101000		
105	31810 01/26/22 1/22 Fuel	20.20		33848	1000 430200	230	101000		
106	31810 01/26/22 1/22 Fuel	20.21		33848	5210 430500	230	101000		
107	31810 01/26/22 1/22 Fuel	20.21		33848	5310 430600	230	101000		
108	31810 01/26/22 1/22 Fuel	20.21		33848	5410 430840	230	101000		
109	31810 01/26/22 1/22 Fuel	6.93		33848	1000 430200	230	101000		
110	31810 01/26/22 1/22 Fuel	6.93		33848	5210 430500	230	101000		
111	31810 01/26/22 1/22 Fuel	6.93		33848	5310 430600	230	101000		
112	31810 01/26/22 1/22 Fuel	6.93		33848	5410 430840	230	101000		
113	31810 01/26/22 1/22 Fuel	260.71		33848	5210 430500	230	101000		
114	31810 01/26/22 1/22 Fuel	274.49		33848	5410 430830	230	101000		
115	31810 01/26/22 1/22 Fuel	15.80		33848	1000 430200	230	101000		
116	31810 01/26/22 1/22 Fuel	15.80		33848	5210 430500	230	101000		
117	31810 01/26/22 1/22 Fuel	15.80		33848	5310 430600	230	101000		
118	31810 01/26/22 1/22 Fuel	15.80		33848	5410 430840	230	101000		

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119	31810	01/26/22 1/22 Fuel	114.48		33848	1000 420500	230	101000	
120	31810	01/26/22 1/22 Fuel	48.13		33848	1000 430200	230	101000	
121	31810	01/26/22 1/22 Fuel	48.12		33848	5210 430500	230	101000	
122	31810	01/26/22 1/22 Fuel	48.12		33848	5310 430600	230	101000	
123	31810	01/26/22 1/22 Fuel	48.12		33848	5410 430840	230	101000	
124	31810	01/26/22 1/22 Fuel	19.32		33848	1000 430200	230	101000	
125	31810	01/26/22 1/22 Fuel	19.32		33848	5210 430500	230	101000	
126	31810	01/26/22 1/22 Fuel	19.32		33848	5310 430600	230	101000	
127	31810	01/26/22 1/22 Fuel	19.32		33848	5410 430840	230	101000	
128	31810	01/26/22 1/22 Fuel	69.59		33848	1000 430200	230	101000	
129	31810	01/26/22 1/22 Fuel	69.60		33848	5210 430500	230	101000	
130	31810	01/26/22 1/22 Fuel	69.60		33848	5310 430600	230	101000	
131	31810	01/26/22 1/22 Fuel	69.60		33848	5410 430840	230	101000	
132	31810	01/26/22 1/22 Fuel	289.30		33848	5410 430830	230	101000	
133	31810	01/26/22 1/22 Fuel	81.21		33848	1000 430200	230	101000	
134	31810	01/26/22 1/22 Fuel	81.21		33848	5210 430500	230	101000	
135	31810	01/26/22 1/22 Fuel	81.21		33848	5310 430600	230	101000	
136	31810	01/26/22 1/22 Fuel	81.21		33848	5410 430840	230	101000	
137	31810	01/26/22 1/22 Fuel	5.89		33848	1000 430200	230	101000	
138	31810	01/26/22 1/22 Fuel	5.90		33848	5210 430500	230	101000	
139	31810	01/26/22 1/22 Fuel	5.90		33848	5310 430600	230	101000	
140	31810	01/26/22 1/22 Fuel	5.90		33848	5410 430840	230	101000	
141	31810	01/26/22 1/22 Fuel	17.55		33848	1000 430200	230	101000	
142	31810	01/26/22 1/22 Fuel	17.54		33848	5210 430500	230	101000	
143	31810	01/26/22 1/22 Fuel	17.54		33848	5310 430600	230	101000	
144	31810	01/26/22 1/22 Fuel	17.54		33848	5410 430840	230	101000	
145	31810	01/26/22 1/22 Fuel	16.03		33848	1000 430200	230	101000	
146	31810	01/26/22 1/22 Fuel	16.03		33848	5210 430500	230	101000	
147	31810	01/26/22 1/22 Fuel	16.02		33848	5310 430600	230	101000	
148	31810	01/26/22 1/22 Fuel	16.02		33848	5410 430840	230	101000	
149	287169	01/06/22 Clothing Allowance Bentley	9.99*		33849	1000 430200	220	101000	
150	287169	01/06/22 Clothing Allowance Bentley	10.00		33849	5210 430500	220	101000	
151	287169	01/06/22 Clothing Allowance Bentley	10.00		33849	5310 430600	220	101000	
152	287169	01/06/22 Clothing Allowance Bentley	10.00		33849	5410 430840	220	101000	
153	287863	01/16/22 Test Plug/Screws	17.57		33849	5210 430500	200	101000	
154	287865	01/16/22 Bolts/Washers/Thread	11.69		33849	5210 430500	200	101000	
155	287168	01/06/22 Propane	9.30		33849	5210 430500	200	101000	
156	286876	01/03/22 Propane/Poly Tubing	37.32		33849	5210 430500	200	101000	
157	287482	01/11/22 Blue Clev Grab/Entry Locks	140.74		33849	5210 430500	200	101000	
158	287400	01/10/22 Bolts/Washers	12.38		33849	5210 430500	200	101000	
159	288257	01/24/22 Chick Dry Cat	6.24		33849	1000 430200	200	101000	
160	288257	01/24/22 Chick Dry Cat	6.25		33849	5210 430500	200	101000	
161	288257	01/24/22 Chick Dry Cat	6.25*		33849	5310 430600	200	101000	
162	288257	01/24/22 Chick Dry Cat	6.25		33849	5410 430840	200	101000	
163	287605	01/12/22 Shop Towels	4.47		33849	1000 430200	200	101000	

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164	287605	01/12/22 Shop Towels	4.49		33849	5210 430500	200	101000
165	287605	01/12/22 Shop Towels	4.49*		33849	5310 430600	200	101000
166	287605	01/12/22 Shop Towels	4.49		33849	5410 430840	200	101000
167	287103	01/05/22 Glass Cleaner	3.79		33849	1000 430200	200	101000
168	287103	01/05/22 Glass Cleaner	3.79		33849	5210 430500	200	101000
169	287103	01/05/22 Glass Cleaner	3.79*		33849	5310 430600	200	101000
170	287103	01/05/22 Glass Cleaner	3.79		33849	5410 430840	200	101000
171	287087	01/05/22 Screws/Magnetic Nut Setter	2.04		33849	1000 430200	200	101000
172	287087	01/05/22 Screws/Magnetic Nut Setter	2.06		33849	5210 430500	200	101000
173	287087	01/05/22 Screws/Magnetic Nut Setter	2.06*		33849	5310 430600	200	101000
174	287087	01/05/22 Screws/Magnetic Nut Setter	2.06		33849	5410 430840	200	101000
175	287027	01/04/22 Bulk Iron	7.65		33849	1000 430200	200	101000
176	287027	01/04/22 Bulk Iron	7.65		33849	5210 430500	200	101000
177	287027	01/04/22 Bulk Iron	7.65*		33849	5310 430600	200	101000
178	287027	01/04/22 Bulk Iron	7.65		33849	5410 430840	200	101000
179	287064	01/05/22 Filler/Spray Paint/Red En	9.31		33849	1000 430200	200	101000
180	287064	01/05/22 Filler/Spray Paint/Red En	9.31		33849	5210 430500	200	101000
181	287064	01/05/22 Filler/Spray Paint/Red En	9.31*		33849	5310 430600	200	101000
182	287064	01/05/22 Filler/Spray Paint/Red En	9.31		33849	5410 430840	200	101000
183	286973	01/04/22 Cutting Wheel/Metal/Bulk Iron	89.23		33849	1000 430200	200	101000
184	286973	01/04/22 Cutting Wheel/Metal/Bulk Iron	89.23		33849	5210 430500	200	101000
185	286973	01/04/22 Cutting Wheel/Metal/Bulk Iron	89.23*		33849	5310 430600	200	101000
186	286973	01/04/22 Cutting Wheel/Metal/Bulk Iron	89.23		33849	5410 430840	200	101000
187	287125	01/06/22 Paint Marker/Screws	1.40		33850	1000 430200	200	101000
188	287125	01/06/22 Paint Marker/Screws	1.41		33850	5210 430500	200	101000
189	287125	01/06/22 Paint Marker/Screws	1.41*		33850	5310 430600	200	101000
190	287125	01/06/22 Paint Marker/Screws	1.41		33850	5410 430840	200	101000
191	286997	01/04/22 Hook/Pick/Sledge Hammer	9.36		33850	1000 430200	200	101000
192	286997	01/04/22 Hook/Pick/Sledge Hammer	9.37		33850	5210 430500	200	101000
193	286997	01/04/22 Hook/Pick/Sledge Hammer	9.37*		33850	5310 430600	200	101000
194	286997	01/04/22 Hook/Pick/Sledge Hammer	9.37		33850	5410 430840	200	101000
195	287488	01/11/22 Marking Paint	8.12		33850	1000 430200	200	101000
196	287488	01/11/22 Marking Paint	8.11		33850	5210 430500	200	101000
197	287488	01/11/22 Marking Paint	8.11*		33850	5310 430600	200	101000
198	287488	01/11/22 Marking Paint	8.11		33850	5410 430840	200	101000
199	287211	01/07/22 Paint	1.38		33850	1000 430200	200	101000
200	287211	01/07/22 Paint	1.37		33850	5210 430500	200	101000
201	287211	01/07/22 Paint	1.37*		33850	5310 430600	200	101000
202	287211	01/07/22 Paint	1.37		33850	5410 430840	200	101000
203	288565	01/25/22 Cutting Blade	4.99		33850	1000 430200	200	101000
204	288565	01/25/22 Cutting Blade	5.00		33850	5210 430500	200	101000
205	288565	01/25/22 Cutting Blade	5.00*		33850	5310 430600	200	101000
206	288565	01/25/22 Cutting Blade	5.00		33850	5410 430840	200	101000
207	288091	01/20/22 MTL 25pk/Hammer Handle/Hammer	21.50		33850	1000 430200	200	101000
208	288091	01/20/22 MTL 25pk/Hammer Handle/Hammer	21.49		33850	5210 430500	200	101000

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209	288091 01/20/22 MTL 25pk/Hammer Handle/Hammer	21.49*		33850	5310 430600	200	101000	
210	288091 01/20/22 MTL 25pk/Hammer Handle/Hammer	21.49		33850	5410 430840	200	101000	
211	288597 01/25/22 Bolts/Nuts	22.50		33859	1000 460430	200	101000	
212	287506 01/11/22 Bulk Iron	23.40		33859	1000 460430	200	101000	
213	287643 01/13/22 Nail/Staples	12.99		33859	1000 460430	200	101000	
210533	02045 NAPA AUTO PARTS	5,046.23						
1	165182 12/01/21 Filters/Oil/Floor Dri	26.02		33836	1000 430200	200	101000	
2	165182 12/01/21 Filters/Oil/Floor Dri	26.04		33836	5210 430500	200	101000	
3	165182 12/01/21 Filters/Oil/Floor Dri	26.04*		33836	5310 430600	200	101000	
4	165182 12/01/21 Filters/Oil/Floor Dri	26.04		33836	5410 430840	200	101000	
5	165332 12/02/21 Oxygen/Acetylene	52.07		33836	1000 430200	200	101000	
6	165332 12/02/21 Oxygen/Acetylene	52.09		33836	5210 430500	200	101000	
7	165332 12/02/21 Oxygen/Acetylene	52.09*		33836	5310 430600	200	101000	
8	165332 12/02/21 Oxygen/Acetylene	52.09		33836	5410 430840	200	101000	
9	165607 12/08/21 Nitrile Gloves/Filter/Clamp	102.29		33836	1000 430200	200	101000	
10	165607 12/08/21 Nitrile Gloves/Filter/Clamp	102.29		33836	5210 430500	200	101000	
11	165607 12/08/21 Nitrile Gloves/Filter/Clamp	102.29*		33836	5310 430600	200	101000	
12	165607 12/08/21 Nitrile Gloves/Filter/Clamp	102.29		33836	5410 430840	200	101000	
13	166048 12/15/21 Pwr Steering Fluid	4.99		33836	1000 430200	200	101000	
14	166048 12/15/21 Pwr Steering Fluid	5.00		33836	5210 430500	200	101000	
15	166048 12/15/21 Pwr Steering Fluid	5.00*		33836	5310 430600	200	101000	
16	166048 12/15/21 Pwr Steering Fluid	5.00		33836	5410 430840	200	101000	
17	166688 12/28/21 EPDM Weatherstrip	2.70		33836	1000 430200	200	101000	
18	166688 12/28/21 EPDM Weatherstrip	2.70		33836	5210 430500	200	101000	
19	166688 12/28/21 EPDM Weatherstrip	2.70*		33836	5310 430600	200	101000	
20	166688 12/28/21 EPDM Weatherstrip	2.70		33836	5410 430840	200	101000	
21	166803 12/29/21 Terry Cloth/Armor All/Air Fre	7.22		33836	1000 430200	200	101000	
22	166803 12/29/21 Terry Cloth/Armor All/Air Fre	7.23		33836	5210 430500	200	101000	
23	166803 12/29/21 Terry Cloth/Armor All/Air Fre	7.23*		33836	5310 430600	200	101000	
24	166803 12/29/21 Terry Cloth/Armor All/Air Fre	7.23		33836	5410 430840	200	101000	
25	166809 12/29/21 Air Compressor	685.00		33836	1000 430200	200	101000	
26	166809 12/29/21 Air Compressor	685.00		33836	5210 430500	200	101000	
27	166809 12/29/21 Air Compressor	685.00*		33836	5310 430600	200	101000	
28	166809 12/29/21 Air Compressor	685.00		33836	5410 430840	200	101000	
29	167986 01/21/22 60V Grinder	74.75		33855	1000 430200	200	101000	
30	167986 01/21/22 60V Grinder	74.75		33855	5210 430500	200	101000	
31	167986 01/21/22 60V Grinder	74.75*		33855	5310 430600	200	101000	
32	167986 01/21/22 60V Grinder	74.75		33855	5410 430840	200	101000	
33	168206 01/25/22 Gojo Scrub	3.99		33855	1000 430200	200	101000	
34	168206 01/25/22 Gojo Scrub	4.00		33855	5210 430500	200	101000	
35	168206 01/25/22 Gojo Scrub	4.00*		33855	5310 430600	200	101000	
36	168206 01/25/22 Gojo Scrub	4.00		33855	5410 430840	200	101000	
37	168357 01/28/22 Wiper Blade	8.13		33855	1000 430200	200	101000	
38	168357 01/28/22 Wiper Blade	8.15		33855	5210 430500	200	101000	

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39	168357	01/28/22 Wiper Blade	8.15*		33855	5310 430600	200	101000
40	168357	01/28/22 Wiper Blade	8.15		33855	5410 430840	200	101000
41	167879	01/19/22 Dex Cool	1.90		33855	1000 430200	200	101000
42	167879	01/19/22 Dex Cool	1.90		33855	5210 430500	200	101000
43	167879	01/19/22 Dex Cool	1.90*		33855	5310 430600	200	101000
44	167879	01/19/22 Dex Cool	1.90		33855	5410 430840	200	101000
45	168160	01/25/22 Battery	56.45		33855	1000 430200	200	101000
46	168160	01/25/22 Battery	56.45		33855	5210 430500	200	101000
47	168160	01/25/22 Battery	56.45*		33855	5310 430600	200	101000
48	168160	01/25/22 Battery	56.45		33855	5410 430840	200	101000
49	167603	01/13/22 Lamp	9.51		33855	1000 430200	200	101000
50	167603	01/13/22 Lamp	9.53		33855	5210 430500	200	101000
51	167603	01/13/22 Lamp	9.53*		33855	5310 430600	200	101000
52	167603	01/13/22 Lamp	9.53		33855	5410 430840	200	101000
53	167533	01/12/22 Permatex	9.29		33855	5410 430840	200	101000
54	167489	01/12/22 Filters	50.48		33855	1000 430200	200	101000
55	167489	01/12/22 Filters	50.48		33855	5210 430500	200	101000
56	167489	01/12/22 Filters	50.48*		33855	5310 430600	200	101000
57	167489	01/12/22 Filters	50.48		33855	5410 430840	200	101000
58	167148	01/05/22 Filter	1.95		33855	1000 430200	200	101000
59	167148	01/05/22 Filter	1.95		33855	5210 430500	200	101000
60	167148	01/05/22 Filter	1.95*		33855	5310 430600	200	101000
61	167148	01/05/22 Filter	1.95		33855	5410 430840	200	101000
62	168230	01/26/22 Battery	30.60		33855	1000 430200	200	101000
63	168230	01/26/22 Battery	30.60		33855	5210 430500	200	101000
64	168230	01/26/22 Battery	30.60*		33855	5310 430600	200	101000
65	168230	01/26/22 Battery	30.60		33855	5410 430840	200	101000
66	167942	01/20/22 Sockets	47.67		33855	5210 430500	200	101000
67	167864	01/19/22 2.5 DEF	3.33		33856	1000 430200	200	101000
68	167864	01/19/22 2.5 DEF	3.32		33856	5210 430500	200	101000
69	167864	01/19/22 2.5 DEF	3.32*		33856	5310 430600	200	101000
70	167864	01/19/22 2.5 DEF	3.32		33856	5410 430840	200	101000
71	167427	01/11/22 Gloves	19.99*		33856	5310 430600	200	101000
72	167068	01/04/22 Non Chlor Brake Cleaner	31.08		33856	5410 430840	200	101000
73	167102	01/05/22 Filters	101.54		33856	1000 430200	200	101000
74	167102	01/05/22 Filters	101.56		33856	5210 430500	200	101000
75	167102	01/05/22 Filters	101.56*		33856	5310 430600	200	101000
76	167102	01/05/22 Filters	101.56		33856	5410 430840	200	101000
77	167191	01/06/22 Battery/Primer	7.30		33856	1000 430200	200	101000
78	167191	01/06/22 Battery/Primer	7.29		33856	5210 430500	200	101000
79	167191	01/06/22 Battery/Primer	7.29*		33856	5310 430600	200	101000
80	167191	01/06/22 Battery/Primer	7.29		33856	5410 430840	200	101000
81	167848	01/19/22 Socket	16.99		33856	5210 430500	200	101000
82	167594	01/13/22 Filter/Funnel/Gauge	19.54		33856	1000 430200	200	101000
83	167594	01/13/22 Filter/Funnel/Gauge	19.54		33856	5210 430500	200	101000

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
84	167594	01/13/22 Filter/Funnel/Gauge	19.54*		33856	5310 430600	200	101000	
85	167594	01/13/22 Filter/Funnel/Gauge	19.54		33856	5410 430840	200	101000	
86	167921	01/20/22 Credit Filter/Funnel/Gauge	-19.54		33856	1000 430200	200	101000	
87	167921	01/20/22 Credit Filter/Funnel/Gauge	-19.54		33856	5210 430500	200	101000	
88	167921	01/20/22 Credit Filter/Funnel/Gauge	-19.54*		33856	5310 430600	200	101000	
89	167921	01/20/22 Credit Filter/Funnel/Gauge	-19.54		33856	5410 430840	200	101000	
210534		00016 GENERAL DISTRIBUTING CO	458.21						
1	1071616	12/30/21 Contact Tips/Tube-Alloy	114.55		33837	1000 430200	200	101000	
2	1071616	12/30/21 Contact Tips/Tube-Alloy	114.56		33837	5210 430500	200	101000	
3	1071616	12/30/21 Contact Tips/Tube-Alloy	114.55*		33837	5310 430600	200	101000	
4	1071616	12/30/21 Contact Tips/Tube-Alloy	114.55		33837	5410 430830	200	101000	
210535		01805 SYSTEMS	2,034.25						
1	41657	01/07/22 Website move shelbymt.com	54.68			1000 410550	300	101000	
2	41657	01/07/22 Website move shelbymt.com	54.69			5210 430570	300	101000	
3	41657	01/07/22 Website move shelbymt.com	54.69			5310 430670	300	101000	
4	41657	01/07/22 Website move shelbymt.com	54.69			5410 430870	300	101000	
5	41741	01/21/22 0365 Licenses	9.50			1000 410550	300	101000	
6	41741	01/21/22 0365 Licenses	9.50			5210 430570	300	101000	
7	41741	01/21/22 0365 Licenses	9.50			5310 430670	300	101000	
8	41741	01/21/22 0365 Licenses	9.50			5410 430870	300	101000	
9	41741	01/21/22 0365 Licenses	9.50			1000 411050	300	101000	
10	41827	01/28/22 1/22-2/22 Managed Service Fee	257.83			1000 410550	300	101000	
11	41827	01/28/22 1/22-2/22 Managed Service Fee	257.83			5210 430570	300	101000	
12	41827	01/28/22 1/22-2/22 Managed Service Fee	257.83			5310 430670	300	101000	
13	41827	01/28/22 1/22-2/22 Managed Service Fee	257.83			5410 430870	300	101000	
14	41827	01/28/22 1/22-2/22 Managed Service Fee	147.34			1000 411050	300	101000	
15	41827	01/28/22 1/22-2/22 Managed Service Fee	147.34			1000 460442	300	101000	
16	41827	01/28/22 1/22-2/22 Managed Service Fee	110.50			1000 430200	300	101000	
17	41827	01/28/22 1/22-2/22 Managed Service Fee	110.50			5210 430500	300	101000	
18	41827	01/28/22 1/22-2/22 Managed Service Fee	110.50			5310 430600	300	101000	
19	41827	01/28/22 1/22-2/22 Managed Service Fee	110.50			5410 430830	300	101000	
210536		02551 TRIPLE TREE ENGINEERING INC	6,067.50						
1	21-1-006	01/11/22 Rail Safety	6,067.50			1000 470120	790	101000	
210537		02551 TRIPLE TREE ENGINEERING INC	5,352.50						
1	21-71-001	01/11/22 Lift Station Bypass	5,352.50			5310 430601	950 2287	101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
210538	02553 T & T CREATIONS	52.00							
1	146 01/10/22 Clothing Allowance Stratton	13.00*			1000 430200	220	101000		
2	146 01/10/22 Clothing Allowance Stratton	13.00			5210 430500	220	101000		
3	146 01/10/22 Clothing Allowance Stratton	13.00			5310 430600	220	101000		
4	146 01/10/22 Clothing Allowance Stratton	13.00			5410 430840	220	101000		
210539	00359 BLACK MOUNTAIN SOFTWARE	100.00							
1	27535 01/14/22 CASS Certification	25.00			1000 410550	300	101000		
2	27535 01/14/22 CASS Certification	25.00			5210 430570	300	101000		
3	27535 01/14/22 CASS Certification	25.00			5310 430670	300	101000		
4	27535 01/14/22 CASS Certification	25.00			5410 430870	300	101000		
210540	02335 CINTAS CORPORATION	100.84							
1	5092005118 01/18/22 Restock Medicine Cabinet	25.21		33760	1000 410550	200	101000		
2	5092005118 01/18/22 Restock Medicine Cabinet	25.21		33760	5210 430570	200	101000		
3	5092005118 01/18/22 Restock Medicine Cabinet	25.21		33760	5310 430670	200	101000		
4	5092005118 01/18/22 Restock Medicine Cabinet	25.21		33760	5410 430870	200	101000		
210541	01180 CULLIGAN	20.00							
1	115424 12/09/21 CFD Solar Salt Delivery	20.00		33715	1000 420400	300	101000		
210542	01963 DELUXE	120.99							
1	2050735381 12/30/21 300 Deposit Slips	30.24		33756	1000 410550	200	101000		
2	2050735381 12/30/21 300 Deposit Slips	30.25		33756	5210 430570	200	101000		
3	2050735381 12/30/21 300 Deposit Slips	30.25		33756	5310 430670	200	101000		
4	2050735381 12/30/21 300 Deposit Slips	30.25		33756	5410 430870	200	101000		
210543	00653 GREAT WEST ENGINEERING	6,712.60							
1	25443 12/20/21 Wellfield Improvements	6,712.60			5210 430501	950 2285	101000		
210544	00653 GREAT WEST ENGINEERING	2,428.30							
1	25604 01/19/22 Wellfield Improvements UEE	2,428.30			5210 430501	950 2285	101000		
210545	00653 GREAT WEST ENGINEERING	3,309.15							
1	25606 01/19/22 Wellfield Improvements	3,309.15			5210 430501	950 2285	101000		
210546	00653 GREAT WEST ENGINEERING	2,605.48							
1	25444 12/20/21 Airport Tank Transmission Main	2,605.48			5210 430501	950 2286	101000		

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
210547	00653 GREAT WEST ENGINEERING	6,310.91						
1	25607 01/19/22 Airport Tank Transmission Main	6,310.91			5210 430501	950 2286	101000	
210548	00653 GREAT WEST ENGINEERING	5,822.65						
1	25605 01/19/22 Storm Water South Side	5,822.65			5720 430246	950 2288	101000	
210549	00164 MONTANA RURAL WATER SYSTEMS INC	350.00						
1	1645 01/14/22 2022 Membership Dues	175.00			5210 430500	300	101000	
2	1645 01/14/22 2022 Membership Dues	175.00			5310 430600	300	101000	
210550	02409 ABIGAIL ST. LAWRENCE	5,000.00						
1	565 01/23/22 DNRC Permitting	5,000.00			5210 430500	300	101000	
210551	00041 SHELBY PROMOTER	139.00						
1	SL220302 01/19/22 Zoning Change 709 Oilfield A	48.00			1000 420500	300	101000	
2	SL220403 01/26/22 Community Development Needs	48.00			1000 411050	300	101000	
3	2204009 01/26/22 Animal Control Officer Ad	30.00			1000 440600	300	101000	
4	SL220504 02/02/22 MT FW & Parks Rec Trails	13.00*			1000 460430	300	101000	
210552	01736 MUNICIPAL EMERGENCY SERVICES	119.06						
1	1666503 01/17/22 RFD Suspenders	119.06*		33716	1000 420401	200	101000	
210553	01439 CONRAD BUILDING CENTER INC	85.00						
1	2201032343 01/19/22 3/4" Treated Plywood	85.00		33308	1000 460430	200	101000	
210554	02069 NATIONAL LAUNDRY CO	53.86						
1	39582 01/19/22 Red Shop Towels	13.46		33843	1000 430200	300	101000	
2	39582 01/19/22 Red Shop Towels	13.47		33843	5210 430500	300	101000	
3	39582 01/19/22 Red Shop Towels	13.47		33843	5310 430600	300	101000	
4	39582 01/19/22 Red Shop Towels	13.46		33843	5410 430840	300	101000	
210555	01876 TITAN MACHINERY	118.80						
1	16565580 01/18/22 Bucket Pin/Washer/Snap Ring	29.70		33845	1000 430200	200	101000	
2	16565580 01/18/22 Bucket Pin/Washer/Snap Ring	29.70		33845	5210 430500	200	101000	
3	16565580 01/18/22 Bucket Pin/Washer/Snap Ring	29.70*		33845	5310 430600	200	101000	
4	16565580 01/18/22 Bucket Pin/Washer/Snap Ring	29.70		33845	5410 430830	200	101000	
210556	00037 NORTHWEST PIPE FITTINGS INC	11,029.65						
1	2664072 01/17/22 (2)12" MJ Gate Valve	4,669.70		33844	5210 430500	200	101000	
2	2663960 01/17/22 Couplings/Valve Box/PVC Pipe	4,709.92		33844	5210 430500	200	101000	
3	2663998 01/17/22 12" MJ SSB Tee	591.19		33844	5210 430500	200	101000	
4	2663711 01/24/22 Bolt-Pak Set/Swing Check	1,058.84		33851	5210 430500	200	101000	

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
210557		02585 MONTANA RANGE DAYS	5,000.00					
1	01/25/22	TBID MT Range Days Sponsorship	5,000.00			7199 212500		101000
210558		00442 SHELBY AREA CHAMBER OF COMMERCE	100.00					
1	01/25/22	TBID Chamber Dues	100.00			7199 212500		101000
210559		01866 SHELBY PAINT AND HARDWARE	258.31					
1	15494 01/21/22	Paper Towel	39.98		33381	1000 460442	200	101000
2	72663 12/29/21	Lysol	7.49		33854	5410 430840	200	101000
3	72684 01/03/22	Propane/Torch	19.48		33854	5210 430500	200	101000
4	72690 01/04/22	Ice Melt/Gloves	44.97		33854	1000 460430	200	101000
5	72695 01/05/22	Mask/Extension Cord/Straps/Tie	20.74		33854	1000 430200	200	101000
6	72695 01/05/22	Mask/Extension Cord/Straps/Tie	20.74		33854	5210 430500	200	101000
7	72695 01/05/22	Mask/Extension Cord/Straps/Tie	20.74*		33854	5310 430600	200	101000
8	72695 01/05/22	Mask/Extension Cord/Straps/Tie	20.74		33854	5410 430840	200	101000
9	73031 01/12/22	Putty Knife/Planter	17.98		33854	5410 430840	200	101000
10	73055 01/19/22	Brick Hammer	26.99		33854	5210 430500	200	101000
11	72625 12/21/21	Pencils/Sharpener	2.11		33854	1000 430200	200	101000
12	72625 12/21/21	Pencils/Sharpener	2.12		33854	5210 430500	200	101000
13	72625 12/21/21	Pencils/Sharpener	2.12*		33854	5310 430600	200	101000
14	72625 12/21/21	Pencils/Sharpener	2.12		33854	5410 430830	200	101000
15	72618 12/20/21	Hard Hat	2.49		33854	1000 430200	200	101000
16	72618 12/20/21	Hard Hat	2.50		33854	5210 430500	200	101000
17	72618 12/20/21	Hard Hat	2.50*		33854	5310 430600	200	101000
18	72618 12/20/21	Hard Hat	2.50		33854	5410 430830	200	101000
210560		282298 02584 VISA	129.25					
1	11453817 01/05/22	Otterbox Tablet & Phone Case	113.31		33762	5210 430500	200	101000
2	424 01/05/22	R. Peterson Certified Letter	6.80			1000 420500	300	101000
3	431 01/06/22	E. Dempsey Certified Letter	7.38			1000 420500	300	101000
4	451 01/11/22	Sewer Draw Request	1.76			5310 430670	300	101000
210561		01780 MONTANA BROOM & BRUSH	58.94					
1	1535709 01/26/22	Roll Towel	58.94		33382	1000 460442	200	101000
210562		00649 LARSON CLOTHING COMPANY	166.00					
1	12/09/21	Service Award Bentley	24.50			1000 410100	200	101000
2	12/09/21	Service Award Bentley	24.50*			5210 430511	200	101000
3	12/09/21	Service Award Bentley	24.50			5310 430611	200	101000
4	12/09/21	Service Award Bentley	24.50			5410 430811	200	101000
5	12/09/21	Clothing Allowance Bentley	17.00*			1000 430200	220	101000
6	12/09/21	Clothing Allowance Bentley	17.00			5210 430500	220	101000
7	12/09/21	Clothing Allowance Bentley	17.00			5310 430600	220	101000
8	12/09/21	Clothing Allowance Bentley	17.00			5410 430840	220	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
210563	01088 MSU LOCAL GOVERNMENT CENTER	275.00						
1	M125 01/28/22 MMCT/FOA Institute Goroski	68.75			1000 410550	370	101000	
2	M125 01/28/22 MMCT/FOA Institute Goroski	68.75			5210 430570	370	101000	
3	M125 01/28/22 MMCT/FOA Institute Goroski	68.75			5310 430670	370	101000	
4	M125 01/28/22 MMCT/FOA Institute Goroski	68.75			5410 430870	370	101000	
210564	00049 TRACTOR & EQUIPMENT CO	96.17						
1	412030 01/26/22 Nuts/Bolts	96.17		33853	5410 430840	200	101000	
210565	00213 HIGHLINE COMMUNICATIONS	5,105.00						
1	82526 01/21/22 Used Digital Base @ City Hall	70.00		33847	1000 411202	200	101000	
2	82526 01/21/22 Used Digital Base @ City Hall	70.00		33847	5210 430520	200	101000	
3	82526 01/21/22 Used Digital Base @ City Hall	70.00		33847	5310 430620	200	101000	
4	82526 01/21/22 Used Digital Base @ City Hall	70.00		33847	5410 430820	200	101000	
5	82525 01/25/22 Used Digital Base @ UV	3,025.00		33847	5210 430500	200	101000	
6	82525 01/25/22 Reprogram Digital ID	350.00		33847	1000 430200	300	101000	
7	82525 01/25/22 Reprogram Digital ID	350.00		33847	5210 430500	300	101000	
8	82525 01/25/22 Reprogram Digital ID	350.00		33847	5310 430600	300	101000	
9	82525 01/25/22 Reprogram Digital ID	350.00		33847	5410 430840	300	101000	
10	82532 01/25/22 Used Digital Radio/Antenna	100.00		33847	1000 430200	200	101000	
11	82532 01/25/22 Used Digital Radio/Antenna	100.00		33847	5210 430500	200	101000	
12	82532 01/25/22 Used Digital Radio/Antenna	100.00*		33847	5310 430600	200	101000	
13	82532 01/25/22 Used Digital Radio/Antenna	100.00		33847	5410 430840	200	101000	
210566	00027 MARKS TIRE & ALIGNMENT	150.00						
1	67812 01/27/22 Used Tire	25.00		33860	1000 430200	200	101000	
2	67812 01/27/22 Used Tire	25.00		33860	5210 430500	200	101000	
3	67812 01/27/22 Used Tire	25.00*		33860	5310 430600	200	101000	
4	67812 01/27/22 Used Tire	25.00		33860	5410 430830	200	101000	
5	67819 01/27/22 Flat Repair	50.00		33860	1000 430200	369	101000	
210567	02537 MMIA-LIABILITY PROGRAM	750.00						
1	DR1005206 01/31/22 Deductible	187.50			2190 510330	815	101000	
2	DR1005206 01/31/22 Deductible	187.50			5210 510330	815	101000	
3	DR1005206 01/31/22 Deductible	187.50			5310 510330	815	101000	
4	DR1005206 01/31/22 Deductible	187.50			5410 510330	815	101000	
210568	02562 DIAMOND CONSTRUCTION INC	539,874.68						
1	6 01/26/22 Wellfield Improvements App #6	539,874.68			5210 430501	950 2285	101000	

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
210569		00001 DEPARTMENT OF REVENUE	5,731.06					
1	6	01/26/22 App #6 Diamond Construction	5,731.06			5210 430501	950 2285	101000
# of Claims 68			Total: 719,938.07					
Total Electronic Claims			1,754.07	Total Non-Electronic Claims		718184.00		

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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$64,270.37
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	\$187.50
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,881.08
5210 WATER UTILITY	
101000 Cash-Operating	\$606,259.51
5310 SEWER UTILITY	
101000 Cash-Operating	\$18,556.97
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$15,859.99
5720 STORM DRAINAGE	
101000 Cash-Operating	\$5,822.65
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$5,100.00
Total:	\$719,938.07

## QUARTERLY SAFETY COMMITTEE & EMPLOYEE MEETING

January 25, 2022

10:00 a.m.

Present: Mayor Gary McDermott, Council Member Bill Moritz; City Hall - Lorette Carter, Sarah Clary, Jade Goroski, Tammy Pederson, Lori Stratton; Public Works – Hunter Barnes, Jody Evans, Lance Hoover, Matthew James, Jack Johannes, Colton Lampert, Tony Lenneman and Alex Stratton.

The minutes from the last meeting were reviewed.

Discussion was held on the following items:

- Water line break at intersection of Marias Ave and Sheridan St. Need to keep our inventory stocked so we don't have to wait for parts. Also need to make sure we have spare pipe for any incident that might happen to NCRWA water lines.
- Need a two-way radio in the new Water Department pickup and then have them check the one at City Hall as the talking is coming from the supply closet and not the radio itself.
- Need to set up 1<sup>st</sup> Aide & CPR training or refresher course with Logan Health.
- Could use a portable work light for water breaks after dark.
- Looking into a trash pump which would cost \$2,000-\$2,200.

The next meeting will be held Wednesday, February 16, 2022 @ 10:00 a.m. at City Hall.

Meeting adjourned at 10:40 a.m.

Reported by Tammy Pederson

## MINUTES OF THE PARK & RECREATION COMMITTEE

January 31, 2022

In attendance: Jack Johannes, Lyle Kimmet, Jessi LaTray, Gary McDermott, Jade Goroski and Lorette Carter, reporting.

### **Civic Center:**

Jessi reported the water dispenser has been fixed and the city is looking into the purchase of a second fountain/dispenser to replace the fountain on the north side of the gym. One of the treadmills is broken. The service technician has retired and Jessi is looking for a new service provider. The technician mentioned the age of the treadmills and potential costs to repair them and suggested looking into new treadmills.

Jessi noted Eric Tokerud did a great job as Santa Claus for the Head Start Christmas party held in December. She also reported the next blood draw is Thursday, February 3<sup>rd</sup> and District Court has reserved the gym for February 7<sup>th</sup> for jury pooling. Jessi will speak with District Court on utilizing Historic Shelby High for future jury pooling events.

A yoga class will begin in the coming weeks. The class will be Tuesdays and Thursdays at 5:30pm.

The kid zone will be closed when Jessi is not in the facility until further notice. There has been damage done to the hoop shoot and foosball table.

### **City Facilities:**

**Roadrunner Recreation Trail/Mountain Bike Trail:** The mountain bike trail sign is ready for production. A directional sign will also be installed along the roadway entrance to the Lake Shel-oolle access and a brochure after the trail signage is completed. Special thanks to First State Bank who are sponsoring the mountain trail bike signage as they did for the Roadrunner Recreation Trail.

The committee noted several large pavement gaps in the Roadrunner Trail that city personnel will work on in the spring.

**Krysko Skate Park:** Dusty Smith reported he is having trouble finding an expert to run the skateboarding clinic he spoke about at the November meeting. Lorette has put him in contact with Jeff Ament. Dusty will seek donations for skateboards and safety gear for those kids who can't afford them. The city has received some information from Montana State Parks that the city should be receiving Land Water Conservation Fund Grant funding for playground equipment in Meadowlark Park. The city will begin working on the layout and potential for public restrooms at Meadowlark Park.

The city still has to paint the yellow at the ADA ramp on the Main Street sidewalk. Lorette will also follow up with city personnel again on striping the basketball hoops this spring. A bus stop sign was also discussed for Meadowlark Park. Lorette will contact Supt. Crump.

**Swimming Pool:** The city is still waiting on a bid for a new boiler system in anticipation of next summer.

**Shelby Park System:** City personnel will replace a meter box in Lincoln Park in the coming months.

**Historic Shelby High:** This weekend was the Marias Valley Archer's Winter Shoot. The gym continues to be used most week days in early evenings with elementary basketball practices and Strings N' Things.

**Champions Park:** Jack Johannes is working on getting the bollards lit at the park. The homesteader fieldstones have been brought to Glacier Monuments for engraving. Lorette will also send over a 2 x2 concrete square that has been sponsored by the Larson family for engraving. The group suggested contacting Cory Kempf to install the stones as the base for the monument sign next spring.

#### **Tree Board:**

**MUFCA:** Lorette reported the MUCFA ~ Montana Urban & Community Forestry Association will remove the Bitterroot School trees this spring. New trees are part of the grant program which MUFCA will have a contracted professional plant next spring. The City has been approved for funding through the Urban Forestry Grant Program and Arbor Day Foundation to purchase 10 trees of diversified species, which a bid solicitation will go out in the next couple weeks. The city will focus on Lincoln Park and Williamson Park planting this spring. Carter has also put together a Public Tree Care Guide which is available for viewing at City Hall. The plan covers the city's tree ordinance; forestry management plan; maintenance plan; new tree 3-year maintenance plan; new tree planting care guide and tree maps.

#### **New Business:**

**Ice Rink:** The weather has been too sporadic in the hope to maintain solid ice for the ice rink.

#### **Grant Opportunities:**

- **MT FWP Roadrunner Trail Lighting Project:** The city is applying for funding in which to light the rural portion of the trail. The grant deadline is February 28<sup>th</sup>.
- **Montana Historic Preservation Grant ~ window installation at Shelby Town Hall:** The city is applying for funding to re-install historic replica windows on the front façade of Shelby Town Hall. Grant deadline is February 28<sup>th</sup>. The city did receive funding from the Office of Tourism to repair and paint the exterior of the building this spring.

**With no further business, the next meeting is scheduled for Monday, February 28, 2022.**

RESOLUTION NO. 2047

A CDBG BUDGETARY AUTHORITY RESOLUTION

WHEREAS, on December 1, 2021, the City of Shelby received CDBG funds in the amount of \$350,000.00, for which no provision was made in fiscal year 2020-2021 City of Shelby budget, and

WHEREAS, cities may appropriate federal or state money received during the fiscal year by formal resolution.

NOW, THEREFORE, BE IT RESOLVED that the Shelby City Council hereby appropriates the sum of \$350,000.00 and directs the Finance Officer to allocate said amount to the following program activities:

<u>EXPENDITURE CODE</u>	<u>ADMINISTRATION COSTS</u>	<u>ACTIVITY COSTS</u>
1000 – 470120 – 790	\$ 0.00	\$ 350,000.00

BE IT FURTHER RESOLVED that the above appropriation shall become effective on February 7, 2022.

PASSED by the City Council of City of Shelby, Montana, this 18th day of January, 2022.

\_\_\_\_\_  
Gary McDermott, Mayor

Attest:

\_\_\_\_\_  
Jade Goroski, Finance Officer

January 24, 2022

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
City of Shelby  
112 1st Street South  
Shelby, MT 59474

*Via Email and First-Class Mail*

Re: Water System Revenue Refunding Bonds, Series 2022  
City of Shelby, Montana

Dear Gary and Jade:

This letter will serve to outline the services we will provide as bond counsel to the City of Shelby, Montana (the "City") with respect to the proposed issuance of water system revenue refunding bonds in the estimated principal amount of up to \$4,000,000 (the "Bonds"), as well as give the City an estimate of our fees for the services we will provide. We understand the Bonds would redeem and prepay in whole the City's outstanding Taxable Water System Revenue Bond (USDA-RD Loan Program), Series 2015 (the "Refunded Bond").

As bond counsel, our principal function is to render an opinion with respect to the authorization and issuance of the Bonds. The opinion is rendered in written form at the time the Bonds are delivered to the purchaser of the Bonds (the "Purchaser"). The opinion would be addressed to the Purchaser and the City, and both parties are entitled to rely on it. The opinion would address:

1. the validity of the Bonds, based upon the proceedings taken in their authorization and issuance; and
2. certain matters relating to the security for the payment of the Bonds.

We currently expect that interest on the Bonds would be taxable.

In our capacity as bond counsel, we have provided or will provide the following services to the City:

1. prepare resolutions regarding the sale of the Bonds and the bond resolution relating to the Bonds, and form of the Bonds;
2. review or prepare notification of redemption of the Refunded Bond;
3. review proceedings of the City relating to the Refunded Bond;

4. review water rate ordinances and resolutions relating to the City's water system (the "System") to ascertain whether rates and charges are in effect at the time the Bonds are issued to provide adequate revenues to pay the costs of operating and maintaining the System, to pay debt service on the Bonds, and to maintain adequate coverage;
5. review those portions of the preliminary official statement and official statement relating to the Bonds and their security;
6. review the bond purchase agreement;
7. coordinate with the City Clerk-Treasurer the adoption of resolutions and other actions to be taken by the City Council and officers of the City;
8. review the transcript of proceedings for compliance with law;
9. prepare closing documents and supervise the closing; and
10. deliver an unqualified opinion of bond counsel to the City and the Purchaser of the Bonds as to the validity of the Bonds.

The fee for our services is a function of the size of the bond issue, the amount of time expended, and the complexity of the issue. Based on an estimated refunding bond issue in the estimated principal amount of up to \$4,000,000, we estimate our fee to be approximately \$25,000 to \$30,000, plus out-of-pocket disbursements. If anything occurs along the way that would cause us to think our fees would exceed this estimate, we would let you know at that time. We would expect to be paid at the time of closing on the Bonds. If for some reason the City decided not to proceed with the financing, we would address our fees at that time. It is mutually understood that the services set forth in this letter are solely for the benefit of the City.

We understand the Bonds may be sold directly to Northland Securities, Inc. ("Northland") at a private, negotiated sale. We wish to point out that Northland is a broker-dealer that has been or is a client of our firm with respect to matters other than the proposed bond issues of the City. We do not and will not represent Northland in this transaction, although if the Bonds are sold to Northland, it will be entitled to rely on our opinions. While the interests of the City and Northland may be "adverse" under applicable ethics rules, it is our understanding that the City and Northland (i) each consent to our acting as counsel to the City in this financing and (ii) each consent to our representation of Northland and the City, as the case may be, in other contemporaneous and future matters unrelated to this financing. If our understanding is not correct, please contact me directly.

We hope that this proposal to serve as bond counsel on this financing meets with the approval of the City. If there are any questions, please give us a call so that we might answer those questions or provide any additional information about our firm or our qualifications to serve the City in this capacity.

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
January 24, 2022  
Page 3

If this proposal is satisfactory to you, please so acknowledge by signing the attached acknowledgment and returning a copy to us.

Very truly yours,

A handwritten signature in black ink, appearing to read "Dan Semmens", with a long horizontal line extending to the right.

DPS/vm

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
January 24, 2022  
Page 4

### ACKNOWLEDGMENT

The undersigned acknowledges receipt of the attached and foregoing engagement letter dated January 24, 2022, and confirms, on behalf of the City, its consent to the representation described therein.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF SHELBY, MONTANA

By: \_\_\_\_\_

Its: \_\_\_\_\_

January 24, 2022

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
City of Shelby  
112 1st Street South  
Shelby, MT 59474

*Via Email and First-Class Mail*

Re: Sewer System Revenue Refunding Bonds, Series 2022  
City of Shelby, Montana

Dear Gary and Jade:

This letter will serve to outline the services we will provide as bond counsel to the City of Shelby, Montana (the "City") with respect to the proposed issuance of sewer system revenue refunding bonds in the estimated principal amount of up to \$2,000,000 (the "Bonds"), as well as give the City an estimate of our fees for the services we will provide. We understand the Bonds would redeem and prepay in whole the City's outstanding Sewer System Revenue Bond (USDA-RD Loan Program), Series 2015 (the "Refunded Bond").

As bond counsel, our principal function is to render an opinion with respect to the authorization and issuance of the Bonds. The opinion is rendered in written form at the time the Bonds are delivered to the purchaser of the Bonds (the "Purchaser"). The opinion would be addressed to the Purchaser and the City, and both parties are entitled to rely on it. The opinion addresses three basic matters:

1. the validity of the Bonds, based upon the proceedings taken in their authorization and issuance;
2. certain matters relating to the security for the payment of the Bonds; and
3. if the Bonds are issued on a tax-exempt basis, the exemptions from current federal and state income taxation of the interest payable on the Bonds.

In our capacity as bond counsel, we have provided or will provide the following services to the City:

1. prepare resolutions regarding the sale of the Bonds and the bond resolution relating to the Bonds, and form of the Bonds;
2. review or prepare notification of redemption of the Refunded Bond;
3. review proceedings of the City relating to the Refunded Bond;

4. review sewer rate ordinances and resolutions relating to the City's sewer system (the "System") to ascertain whether rates and charges are in effect at the time the Bonds are issued to provide adequate revenues to pay the costs of operating and maintaining the System, to pay debt service on the Bonds, and to maintain adequate coverage;
5. review those portions of the preliminary official statement and official statement relating to the Bonds, their security and, if applicable, the exemption of the Bonds from state and federal income tax;
6. review the bond purchase agreement;
7. coordinate with the City Clerk-Treasurer the adoption of resolutions and other actions to be taken by the City Council and officers of the City;
8. review the transcript of proceedings for compliance with law;
9. prepare closing documents and supervise the closing; and
10. deliver an unqualified opinion of bond counsel to the City and the Purchaser of the Bonds as to the validity of and, if applicable, tax-exempt nature of the Bonds.

The fee for our services is a function of the size of the bond issue, the amount of time expended, and the complexity of the issue. Based on an estimated refunding bond issue in the estimated principal amount of up to \$2,000,000, we estimate our fee to be approximately \$15,000 to \$20,000, plus out-of-pocket disbursements. If anything occurs along the way that would cause us to think our fees would exceed this estimate, we would let you know at that time. We would expect to be paid at the time of closing on the Bonds. If for some reason the City decided not to proceed with the financing, we would address our fees at that time. It is mutually understood that the services set forth in this letter are solely for the benefit of the City.

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We hope that this proposal to serve as bond counsel on this financing meets with the approval of the City. If there are any questions, please give us a call so that we might answer those questions or provide any additional information about our firm or our qualifications to serve the City in this capacity.

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
January 24, 2022  
Page 3

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Very truly yours,

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DPS/vm

Mayor Gary McDermott  
Mr. Jade Goroski, Chief Finance Officer  
January 24, 2022  
Page 4

### ACKNOWLEDGMENT

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Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

CITY OF SHELBY, MONTANA

By: \_\_\_\_\_

Its: \_\_\_\_\_

## **MEMORANDUM OF UNDERSTANDING**

Whereas, Liberty County, Montana has a Crime Victim Advocate Program; and

Whereas, the Crime Victim Advocate Program plans to provide services that benefit citizens of Liberty County, Montana and the City of Shelby; and

Whereas, the current economic conditions dictate that it is financially untenable to have a separate Crime Victim Advocate for both Liberty County and the City of Shelby; and

Now, therefore, Liberty County and the City of Shelby, Montana enter into an agreement to provide a consolidated Crime Victim Advocate Program, pursuant to approval and funding of Liberty County's Victim of Crime Advocates Grant with the Montana Board of Crime Control, with the responsibilities set forth as follows.

City of Shelby, Montana agrees to provide:

1. City Attorney time to review all cases involving victims of crime and forwarding cases to the Crime Victim Advocate and offer their experience and expertise in evaluating how to proceed with each case.

Liberty County, Montana agrees to provide:

1. The Clerk and Recorder will provide accounting, payroll and other financial oversight of the Crime Victim Advocate Program.
2. County Attorney to administer Grant funding and ensure program compliance.

3. An advocate for the victims of crime in the City of Shelby.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor of Shelby, Montana

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Liberty County Board of Commissioners



DIS TECHNOLOGIES

I.T. ...the way it should be!

dismt.com

March 1

## Network Device Monitoring & Helpdesk Support Agreement

This agreement is between DIS Technologies (DIS) and City of Shelby Montana located at 112 First Street South, Shelby, MT 59474 (Client).

DIS will provide the following Network Device Monitoring & Helpdesk Support services for a period of 12 months commencing on the Effective Date stated on page four of this agreement.

### Standard Monitoring Agreement with Helpdesk

- 24 Hour Continuous Monitoring for Network Availability
- Unlimited remote helpdesk support – 8:00 AM to 5:00 PM, Monday thru Friday, excluding holidays
- Emergency after hours support available 24x7 for law enforcement agencies
- Unlimited remote support includes license audit, system optimization, printer support, user account assistance, file sharing, permissions, security administration. Also included are spyware removal, antivirus updates and patch management for Microsoft operating system devices
- Event log monitoring
- Drive space and system performance monitoring
- System backup/test restores (unlimited number of clients, unlimited local storage), 100 GB cloud storage included
- Monthly monitoring report
- Semi-annual business review

### Semi-Annual Business Review

These meetings will enable DIS to:

- Ensure that our monitoring program is aligned with your IT business goals and address any changes as they occur
- Present all the reports we have captured over the past six months ensuring you understand its overall impact to business
- Review work completed in the last six months and discuss projects in progress
- Help identify IT solutions that will address existing and future IT requirements allowing you to ultimately make better informed financial decisions

### DIS Services Pricing

- Network Device Monitoring Service: \$870 per month  
Includes unlimited remote computer support/maintenance, remote management software, and Advanced AI Endpoint Protection for 9 PCs, 1 server(s), 1 switch(es) and 1 firewall(s); Additional PCs & devices - \$80 each per month as added.
- PC Operating System Reloads \$125 per PC plus travel and expenses
- New Computer Installation (remote or onsite) \$125 per PC plus travel and expenses
- Server Operating System Reloads Quoted as needed
- IT Consulting Quoted as needed
- All Other Services Quoted as needed

230 Broadwater Ave • Billings MT 59101  
PO Box 20457 (59104)

Toll Free (800) 254-1347 ~ Local (406) 254-1800  
Fax (406) 248-5364 ~ Email: [info@dismt.com](mailto:info@dismt.com)

DIS staff is regulated at 40 hours per week including travel time. Any time worked beyond that is billed at 1.5x with holidays at 2x hourly and travel rates. All estimated times quoted are for regular workdays and do not include overtime which must be approved by the Client in advance and then will be invoiced accordingly.

### **Agreement Terms**

All Services are for a minimum period of 12 months commencing on the Effective Date. This signed agreement must be received before services will be rendered. Either party shall have the right to terminate this Agreement at any time for cause. Termination for cause shall include material breach of this agreement, intentional nonperformance of duties, gross negligence, fraud or misconduct. Any requested termination of this Agreement by either party must be received in writing 30 days prior to effective termination.

Services are billed for the month in advance. All payments shall be in the form of company check and are due within 20 days of the date of invoice. Any payment not made in a timely manner shall bear interest at the rate of one and one-half (1.5%) percent per month or fraction thereof, from the date of delinquency until the date of payment. Failure to pay within 60 days after an invoice shall be cause for DIS to discontinue all services immediately without further notice.

### **Service Terms and Conditions**

CLIENT agrees to notify DIS of any plans to implement or purchase any new technology in order to insure compatibility and functionality with existing systems. All software licenses must be in compliance with manufacturer's terms. Payments for services under this agreement will be made based on the set monthly fee.

CLIENT agrees that all third-party vendors contact DIS prior to making any modifications to network or devices managed by DIS. DIS will not be responsible for work performed by any vendor. Resolution for any issue resulting from unapproved vendor actions will be charged at \$250 per hour plus travel and expenses.

CLIENT agrees that all work performed outside the scope of this agreement will be charged at \$125 per hour for onsite time plus a travel charge (at \$.75 per mile from nearest DIS office) and expenses. Hardware purchases over \$5,000 require 50% deposit at time of order.

CLIENT agrees that, in order to maintain a secure network infrastructure, endpoint security subscriptions (Antivirus and firewall subscriptions) will be automatically renewed prior to expiration if CLIENT does not respond to notifications of pending subscription expirations.

CLIENT agrees that all software installed by DIS for the purposes of DIS management and monitoring remains the property of DIS.

CLIENT agrees that no hardware costs of any kind are covered under this agreement.

### **Limitation of Liability**

Under no circumstances shall DIS be liable for special, incidental or consequential damages arising out of services provided hereunder, including but not limited to loss of revenue or profits, loss resulting from business disruption, loss of use of equipment, software defect, loss of data, cost of substitute equipment or other costs.

By signing below, CLIENT for ourselves and on behalf of our heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS DIS WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, or loss or damage to person or property, WHETHER CAUSED BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, except that which is the result of gross negligence and/or wanton misconduct.

### **Warranties and Disclaimers**

DIS makes no warranties of any kind, expressed or implied on its own regarding the functionality of hardware or software, but instead relies on the warranties provided by the manufacturer of each product.

DIS specifically states that there shall not be an implied warranty of merchantability or fitness for a particular purpose. If any hardware does not work as it should according to the manufacturer's representations, DIS will assist in replacing the hardware from the manufacturer with the assistance of the customer at DIS's normal hourly charge.

**Confidentiality**

**All DIS technicians have completed the State of Montana Department of Justice requirements for Criminal Justice Information Systems (CJIS) certification.**

DIS agrees to keep in confidence and not disclose to other parties the internal infrastructure of CLIENT network or the content of CLIENT's data. DIS staff considers all CLIENT data to be confidential.

CLIENT agrees to limit access to the Technology System to those employees, consultants or others who require such access in order to use the Technology System in furtherance of the CLIENT's business.

**Contacting DIS Technical Support**

DIS Support can be contacted by emailing our support staff at [helpdesk@dismt.com](mailto:helpdesk@dismt.com) or by calling the DIS helpdesk at 866-293-9359 or 406-252-1872.

**Insurance**

CLIENT shall retain insurance on their own computers and related equipment during this contract. DIS shall not be liable for damages in the event of fire, theft, or other casualty.

**Miscellaneous**

Section 49-3-207. Nondiscrimination provision in all public contracts. All hiring for this contract shall be on the basis of merit and qualifications and DIS shall not discriminate on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin in hiring persons to perform under this contract.

Any dispute hereunder shall be decided under Montana Law in Yellowstone County Montana and the prevailing party shall be entitled to a reasonable attorney fees and costs. Each and all of the covenants, terms, provisions, and agreements contained in this Agreement shall be binding upon and inure to the benefit of the parties hereto and to their heirs, legal representatives, successors, and assigns. This constitutes the entire agreement between the parties and shall not be modified except with a written document signed by all parties.

**Non-Assignability.** DIS shall not assign this Contract nor the duties hereunder without the express written consent of the CLIENT, provided, that such consent shall not be unreasonably withheld.

**Please fill in the requested contact information then sign and date the form below. This agreement can be returned to DIS via email to linda@dismt.com, or mailed to DIS, PO Box 20457, Billings, MT 59104**

**CLIENT Contact Information:** Please list the names of the people DIS should use as primary and secondary contacts for your organization:

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

After Hours Emergency Phone: \_\_\_\_\_

Alt. Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

After Hours Emergency Phone: \_\_\_\_\_

**CLIENT Authorized Signature:**

Name of CLIENT: **City of Shelby MT**

Name of Authorized Signer: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**DIS Authorized Signature:**

DIS Authorized Signer: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Effective Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

## Client Testimonials

I don't know how we could have gotten to where we are today without the help of DIS Technologies! From the first time I was introduced to this company something about them stood out. When we were ready to update our entire operating system, our CAD/RMS, and Video Monitoring system, I knew they were the company I wanted to do the job. I was pleased with their enthusiasm and willingness to work with/for us. They made the installation painless, and every step of the way since has been the same. The helpdesk is always ready, and questions are all always answered. Their vast knowledge of the equipment as well as standards has proven invaluable. Thank you so much for all you have done, and all that you continue to do for us! I would recommend you all time and time again!

**Brenda Martin, 9-1-1 Dispatch Manager, West Yellowstone Police Department, West Yellowstone MT**

DIS is super easy to work with compared to our past IT experiences. I have had them do special projects for us that I wouldn't attempt to ask our prior people for. The staff is professional and helpful, whether they are onsite or on the telephone. It makes it nice to not dread the telephone call. We are super happy with everything we have had DIS do for us. The DIS staff are very knowledgeable and are very willing to help with whatever needs we have.

**Linda Corbett, Clerk & Recorder, Custer County Montana**

**I would highly recommend DIS.** The techs have been amazing in working with us with the installation of new towers and a new server. They are professional, and we have no complaints. They've returned my calls and worked through the software issues that have popped up in a more than timely manner. I enjoy working with DIS - they are always accommodating and answer questions as they come up in a manner in which I can understand.

**Jamie Sanguins, 911 Dispatch Supervisor, Wheatland County Montana**

I am writing to say how thankful I am for the superb customer service and technical guidance your staff has given me personally during our County's change to DIS. Despite some issues out of your control, you have been honest, forth-coming, professional and knowledgeable. Change can be hard, but you and your team made this change relatively easy. I am happy to refer fellow commissioners, counties and individuals to DIS! Thanks for everything!

**Laura Obert, Commissioner, Broadwater County**

I just wanted to give a shout out to the staff at DIS. My County recently hired DIS to provide complete IT support for all the computer and server needs at the Petroleum County courthouse. We couldn't be happier. DIS worked with us every step of the way and also worked with our accounting software provider to help get our new server and workstations up and running quickly and with not a lot of down time whatsoever. It's been a real blessing to have DIS always there to help us out. Their tech support team and help desk is almost instant and every issue that comes up it resolved within minutes. They came and installed all our workstations and then have been there for us to customize each station to every employee's needs. That kind of support is awesome and the fact that it is a MT based company is also great. Way to go DIS. Your service is worth every penny.

**Bill Cassell, County Manager/Sheriff/DES Coordinator, Petroleum County MT**

The service is exceptional, and the staff is always friendly, accommodating and very patient. We have never regretted having DIS Technologies take over our IT Support and Services. It's one of the

best decisions we ever made, and the money is well spent, as it eliminates staff frustrations of being down or having problems due to waiting for someone in-house to be able to respond. DIS responds immediately to correct any and all problems. Keep up the great work!!!

**Sheryl Wood, Associate Director, Montana Association of Counties (MACo), Helena, MT**

DIS is always there when we need them! When you operate under a complicated network system that connects everything from a dispatch center, detention facility and general office- it can be daunting. This also includes incorporating audio/video equipment, voice recorders and in-house/outside e-mail. All these need to run seamlessly and securely.

DIS Technologies has been there for us, troubleshooting any and all issues we have encountered. The help desk is phenomenal! An e-mail or phone call has NEVER, not been answered and the issue resolved.

Technology has become the center of our operation. Lives can depend on our computer systems working. DIS has provided a service that enables us to feel confident and secure in knowing the information we need is available to perform all our law enforcement duties.

**Donna Whitt, Sheriff, Toole County MT**

I love DIS! We have had such great customer service since we went with DIS. No problem is too small, which makes the company so wonderful to deal with. I have had many opportunities to engage with the techs, and they have all been super. Thanks, DIS!

**Kathy Conlin, Commissioner's Administrative Assistant, Sanders County MT**

Over the years I have dealt with more than a few IT support companies and was extremely skeptical about DIS due to past experience. Since DIS has become our provider everything has changed. FINALLY, an IT service company that does the following: First and foremost, the DIS team does what they say they will do. They always follow through. The techs are smart, kind and eager to help, not to mention the patience they have with all of us. The advice given by Garrett is good sound advice that makes sense, not just for the moment but for the future.

DIS has gone above and beyond to provide Mineral County with excellent service that is far above any other IT service I have experienced to date. I am 100% satisfied with the service provided by DIS. DIS has been extremely patient with us and I can't think of anything they could have done or could do differently for Mineral County. The only other comment that I have is that the above is my honest opinion and every concern I had has been totally addressed. I trust Garrett, Josh, Lisa, Nathan and C.J. completely. Erin is a delight in every way. Thank you for providing excellent service to Mineral County.

**Cindy Grimm, Executive Assistant to the Commissioners, Mineral County Montana**

The staff at DIS is all top-notch! Everyone is always more than helpful. I love working with Josh Drinville. He had my request completed immediately upon receipt of my email--can't ask for faster service than that. Josh is always so patient and helpful he is a great asset for the company.

**Sheila Finco, IT Manager, Powell County MT**

DIS Technologies handles all our IT needs, problems and issues, going above and beyond helping even when it is a service they don't normally provide. They respond very quickly to our questions and are very knowledgeable and pleasant to work with. They are very patient and understanding with our IT issues.

**Dulcie Bear Don't Walk, Elections Administrator, Big Horn County MT**

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5222  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermott  
**Council:** Joe Flesch, Sanna Clark, Aaron Heaton, Lyle Kimmel, Bill Moritz, Patrick Frydenlund  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**City Supt.:** Jack Johannes  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch

January 18, 2022

Crystal York  
808 Marias Avenue  
Shelby, MT 59474

RE: Animal waste

Dear Crystal,

There have been complaints of the tremendous amount of animal feces in your yard and the resulting smell. As per the City of Shelby Municipal Code: Chapter 2: 6-2-11: Removal of Excrement ~ the situation is a health and safety hazard. Please have the feces cleaned up immediately and keep it clean as there is financial penalties for not following city code.

Sincerely,



Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council

**6-2-11: REMOVAL OF EXCREMENT:**

A. It is unlawful for any person in control of an animal to cause or permit such animal to be on any property, public or private, not owned or possessed by such person, or to fail to immediately remove feces left by the animal. When accompanying the animal outside his or her property, the owner shall have on his or her person suitable means for the removal of such feces, which then must be placed in a double bag or flyproof container and then in an approved refuse container for sanitary removal.

B. The accumulation of animal feces on any private property is hereby declared a nuisance. Every person who is the owner or occupant of private property or the agent in charge of such property is charged with the duty of keeping such property free of any accumulation of feces.

1. "Accumulation" for purposes of this section shall mean: Any quantity that constitutes a hazard to the health, safety, or convenience of persons other than the owner of the animal; or any quantity that interferes with the use or enjoyment of any neighboring property as the result of odors, visual blight, or attraction of insects or pests.

2. Each owner, occupant, or agent having charge of such property, described in this subsection B, who is notified in accordance with the provisions set forth herein by the animal control officer to remove such feces shall be charged with the duty of removing such feces and satisfactorily disposing of the same within forty eight (48) hours of the effective date/hour of the notice to do so.

3. Notice of violation shall set forth in writing the date of inspection, the address of the property found in violation and the fact that an accumulation of feces was observed. Notice may be served either personally by leaving a copy with an occupant of the premises, or by posting notice in a conspicuous place upon the property.

4. If the premises where an accumulation of feces is found contains only a single-family dwelling, then notice shall be directed to the occupant of such premises whether such occupant be the owner or lessee. If the premises where the accumulation of feces is found contains more than one dwelling unit, then notice shall be directed to the record owner of such premises or the agent in charge of the premises.

C. Any owner, occupant or agent in charge of such property who violates this section is guilty of a misdemeanor punishable by a minimum fine of twenty five dollars (\$25.00) and a maximum fine of five hundred dollars (\$500.00) and shall be ordered to remove the excrement within a reasonable time and may also be subject to other penalties. (Ord. 788, 5-19-2008)

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5222  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermott  
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**Attorney:** William E. Hunt, Jr.  
**City Supt.:** Jack Johannes  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch

January 19, 2022

ConnectMT Program  
Montana State Capitol  
1301 E. 6<sup>th</sup> Ave.  
Helena, MT 59601

Re: Letter of Support ~ 3 Rivers Communications

Dear Advisory Commission Members,

On behalf of the City of Shelby, I write this letter in support of 3 Rivers Communications in their efforts to improve and expand broadband infrastructure in north central Montana. Fiber-to-the-Home (FTTH) technology is vital to our "underserved" community. Adequate upload/download speeds are critical to businesses, those who work from home, schools, medical facilities, government bodies and our growing industrial base and multi-modal facilities.

Other carriers serve our community, but there has been little- to- no upgrades in service, leaving residents behind in adequate broadband speeds. 3 Rivers Communications, our local non-profit cooperative is here to stay. They have the capacity and local support to continue to build an adequate broadband network and continue to serve the people of north central Montana for generations to come.

We strongly support their efforts and encourage your support in assisting 3 Rivers Communications in building and strengthening the Fiber-to-the-Home (FTTH) technology in our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gary McDermott".

Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council

**Shelby – Toole County Transportation Safety/DUI Task Force****Committee Meeting****January 27, 2022**

**In attendance:** Under Sheriff Ryan Larson; County Attorney Merle Raph; Supt. Elliott Crump; Commissioner Terry Tomsheck; Mary Miller, Youth for Alliance; Gary McDermott, Mayor; Kelsey Buckley, DES; Robyn Wanken, DUI Task Force; and Lorette Carter, City of Shelby.

**I. Introductions****II. Strategies****Inattentive/Distracted Strategies**

- 1. Community Referendum on Handheld Cell Phone Ban:** Under Sheriff Ryan Larson felt more people are aware of the ordinance, particularly young people. Merle Raph noted he still sees quite a few texting while driving within the community.
- 2. Employer Program on Risks of Distracted Driving:** The Committee continues to provide education resources to employers via the Chamber list serve, Shelby Promoter, City Facebook page and through the Committee/Task Force list serve. Education has been distributed on the following subjects:
  - Get Home Safe for the Holidays
  - New Year's Safe Rides ~ Tipsy Taxi
  - Safety campaign information will be going out for Super Bowl and St. Pat's Day in the next quarter.
- 3. School Education Program:** Supt. Crump noted the Red Ribbon Week speaker, Ryan Wetzel was well received by students. Mary said the Ex-Treme Warriors were also well received in Shelby Elementary and North Toole County schools.
- 4. SRO:** Larson reported Officers Uylaki and Robbins have been doing well working the schools. Supt. Crump said the relationships and interaction with students has been very positive and hopes the department will continue to support the positions. Larson reported on the Tik-Tok storyline that came out recently and response by the Sheriff's office to

have a stronger presence in the schools that day which Supt. Crump greatly appreciated.

### **Impaired Driving Strategy**

- 1. Designated Driver Program:** Lorette sent letters and flyers to all area taverns prior to New Year's Eve encouraging designated drivers. The Toole County Search & Rescue was to provide rides as part of the Tipsy Taxi Service, but their vehicle broke down. The Sheriff's office responded and gave 2-3 rides home that evening. There were no major incidents on New Year's Eve.
- 2. Responsible Alcohol Sales and Services:** Mary noted that several businesses are out of compliance in Toole County. She has reached out to each of the affected businesses in an effort to assist staff in getting certified.
- 3. Law Enforcement Report:** Ryan reported the following:
  - The department is reporting a larger number of DUI instances. Larson believes the number of impaired drivers has not increased, but officers are more experienced in observing the signs and making stops;
  - The department has filled the dispatcher position and will be interviewing for a new deputy next week;

In discussion with Ryan and Merle, the group learned more about the enforcement side of legalizing recreational marijuana and difficulties law enforcement and the judicial system will face.

- 4. School Education Program:** Please refer to Section 3 of Strategy I.

### **III. DUI Task Force:**

The DUI Task Force has received \$500 in State non-distributed funds and private donations this quarter. The current balance of funds is \$12,885.96. The Task Force expended \$3,862.04 in the last quarter for Red Ribbon Week activities.

Mary asked if the DUI Task Force would assist Alliance for Youth in financing prom flowers for 20 couples at SHS and NTCHS. The flowers would have a prevention message attached. The social hosting guidance will also be published in the newspaper to encourage and enlighten parents on the "cost" of social hosting. The group approved up to \$1,100 to assist.

### **Open Forum:**

**Alliance for Youth:** Mary reported the following:

- One local business is now selling Kratom which is being sold as a mood enhancement. She asked Under Sheriff Larson to look into the sale of this item. She will also reach out to the business with facts on the ill-effects of the substance.
- June 5-9<sup>th</sup> is the Health Rocks Camp. Mary is looking for additional funding for scholarships for camp attendees. This year the kids will be transported by the Northern Transit System. They hope to bring in a fly fisherman to teach the kids to tie flies and learn to fish. They also hope to take part in ecological activities on Flathead Lake.
- North Toole County High School will be taking part in the program ~ Class Action. Students take part in the judicial process – dealing with drinking related issues.
- Mary is working on getting the PAX Good Behavior game in county elementary schools funded through a DPPHS grant.
- The Sober Life group continues to meet and complete activities on a regular basis. Mary has assisted 3 members of the group, who will be graduating from Drug Court, in applying for a Peer Recovery Coach position opening in Teton County.

**Criminal Justice Committee:** Nothing to report.

**DUI Task Force Coordinator position:** The group continue to look for a new coordinator of the DUI Task Force.

### **Individual Reports:**

- Kelsey reported the CodeRed system (a county-wide emergency notification system) is nearly ready for roll-out. They will begin advertising and educating the public on the system soon.
- Commissioner Tomsheck reported on the 4-County Crime Victim Advocate Program. The victim coordinator oversees the program in Toole, Liberty, Choteau and Pondera Counties. They are applying for funding to continue the program for another 2 years.

With no further business, the next meeting was planned for **Thursday, April 21, 2022** at 10:00am at Shelby City Hall.