

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
February 5, 2024
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Review of Environmental Review Record – Historic Shelby High (pg. 5)

APPROVAL OF MINUTES

- Regular Council Meeting, 1/16/24 (pgs. 6-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items – Fire Dept Report

CLOSE PUBLIC HEARING

CLAIMS REPORT 1/31/24 (pgs. 8-25)

COMMITTEE REPORTS

-

CITY FINANCE OFFICER

- Resolution No. 2080 re: Intent to Close Alley, 334 12th Ave S (pg. 26)
- Resolution No. 2083 re: Local Governmental Review (pgs. 27-30)
- Resolution No. 2084 re: Accept the Determination that No Significant Environmental Impact is Appropriate for the Adaptive Reuse of Historic Shelby High (pg. 31)
- Fire Department Purchase (pg. 32)
- Law Enforcement Rec Pass

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Northern Transit Interlocal FY 2025 Commitment (pg. 33)
- Great West Task Order No. 11 – Landfill Task Order (pgs. 34-36)
- Great West Task Order No. 12 – Water PER (pg. 37)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

February 05, 2024

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

February 12, 2024

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Flesch, Clark)

February 20, 2024 (Due to Presidents' Day)

- 6:30 p.m. **Regular City Council Meeting**

February 26, 2024

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

-
- A. Agenda
 - B. Agenda Items
 - 1. City of Shelby Public Comment & Review of Environmental Review Record - Historic Shelby High
 - 2. Minutes of Regular Council Meeting, 1/16/24
 - 3. Claims Report, January 2024
 - 4. Resolution No. 2080 re: Intent to Close Alley, 334 12th Ave S
 - 5. Resolution No. 2083 re: Local Governmental Review
 - 6. Resolution No. 2084 re: Accept the Determination that No Significant Environmental Impact is Appropriate for the Adaptive Reuse of Historic Shelby High
 - 7. 1/23/24 Quote from Northwest Fire Services, Inc re: Fan
 - 8. 1/11/24 Northern Transit Interlocal FY 2025 Commitment Letter
 - 9. 1/26/24 Great West Task Order No. 11 - Landfill Operational Assistance, Groundwater Monitoring, and Methane Monitoring
 - 10. 1/26/24 Great West Task Order No. 12 - Water PER
 - C. Correspondence
 - 1.
 - D. Reports
 - 1.
 - E. Handouts
 - 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

City of Shelby Public Comment and Review of Environmental Review Record

The City of Shelby will hold a public hearing on February 5, 2024 at 6:30pm at Shelby City Hall, 112 1st St. So. for the purpose of obtaining comments regarding the environmental review record for the proposed Historic Shelby High project that will renovate the building for adaptive reuse as governmental offices.

At the public hearing the proposed project will be explained, including the purpose and proposed area of the project, activities, budget, possible sources of funding, any costs that may result for local citizens as a result of the project, and a decision will be made on the environmental assessment. All interested persons will be given the opportunity to ask questions and express opinions regarding the proposed project and any environmental impacts.

Comments may be given orally at the meeting or submitted in writing before February 5, 2024 at 5:00pm.

Anyone wanting to review the environmental review record and project impacts or submit questions and comments should contact Lorette Carter, Community Development Director at (406) 434-5222 or email lorette@shelbymt.com. Copies of the draft environmental record is available at Shelby City Hall and will also be available at the public meeting.

City of Shelby

Publish media name & dates: Cut Bank Pioneer Press – please publish January 17th and 24th, 2024.

Please provide affidavits.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
January 16, 2024

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Lyle Kimmet, Pat Frydenlund, Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director. Absent & Excused: Sanna Clark.

Other citizens present: Tyler Foss.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 1/2/2024
MORITZ MADE A MOTION TO APPROVE THE MINUTES. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS -
- NON-AGENDA ITEMS -

COMMITTEE REPORTS

- Law Enforcement - Tyler Foss

BUILDING INSPECTOR

CITY FINANCE OFFICER

1. City Judge's Report, 12/31/2023
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 12/31/2023

FRYDENLUND MADE A MOTION TO APPROVE THE REPORTS AS CORRECTED. SECONDED BY KIMMET. VOTE AYES - FRYDENLUND, FLESCH, MORITZ, YARN, KIMMET. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout

ADJOURN

AT 7:05 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY MORITZ. VOTE AYES - FRYDENLUND, FLESCH, MORITZ, YARN,
KIMMET. NOES - NONE. ABSENT - CLARK. ABSTAIN - NONE.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 1 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230502		02661 ATL DIESEL, INC.	6,180.00					
		Caterpillar-complete inframe kit, cylinder head, fuel nozzels, and water pump						
1	32651 01/29/24 inframe kit/water pump/cylinde		6,180.00		34645	1000 430200	200	101000
230503		00400 UTILITIES UNDERGROUND LOCATION	14.13					
1	3125103 12/31/23 9 Locates for 12/23		14.13		34623	5210 430500	300	101000
230504	30032S	00144 POSTMASTER	410.18					
1	01/24/24 1/24 UB Postage		136.73			5210 430570	310	101000
2	01/24/24 1/24 UB Postage		136.72			5310 430670	310	101000
3	01/24/24 1/24 UB Postage		136.73			5410 430870	310	101000
230505	-98124E	01486 USDA RURAL DEVELOPMENT	93,629.00					
		Water						
1	01/02/24 Multimodal USDA RD Series 2015		30,836.00*			5210 490211	610	102210
2	01/02/24 Multimodal USDA RD Series 2015		62,793.00			5210 490211	620	102210
230506	-98123E	01486 USDA RURAL DEVELOPMENT	40,212.00					
		Sewer						
1	01/02/24 Multimodal USDA RD Series 2015		13,243.00*			5310 490211	610	102210
2	01/02/24 Multimodal USDA RD Series 2015		26,969.00			5310 490211	620	102210
230507	30030S	00043 SHELBY GAS ASSOCIATION	4,403.75					
1	01/10/24 1/24 Gas Bill		117.80			1000 411200	343	101000
2	01/10/24 1/24 Gas Bill		577.40			1000 420400	343	101000
3	01/10/24 1/24 Gas Bill		577.40			1000 420401	343	101000
4	01/10/24 1/24 Gas Bill		694.95			1000 460445	343	101000
5	01/10/24 1/24 Gas Bill		349.00			1000 460442	343	101000
6	01/10/24 1/24 Gas Bill		258.05			5410 430840	343	101000
7	01/10/24 1/24 Gas Bill		235.70			1000 430200	343	101000
8	01/10/24 1/24 Gas Bill		235.70			5210 430500	343	101000
9	01/10/24 1/24 Gas Bill		235.70			5310 430600	343	101000
10	01/10/24 1/24 Gas Bill		235.70			5410 430830	343	101000
11	01/10/24 1/24 Gas Bill		95.96			1000 411202	343	101000
12	01/10/24 1/24 Gas Bill		95.96			5210 430520	343	101000
13	01/10/24 1/24 Gas Bill		95.96			5310 430620	343	101000
14	01/10/24 1/24 Gas Bill		95.97			5410 430820	343	101000
15	01/10/24 1/24 Gas Bill		102.50			5210 430500	343	101000
16	01/10/24 1/24 Gas Bill		400.00			1000 460465	343	101000

02/01/24
11:50:45

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Page: 2 of 18
Report ID: AP100

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Claim	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Invoice #/Inv Date/Description	Line \$	PO #	Fund Org Acct	Object Proj	Account			
230508	01851 CT CLEANING	1,200.00							
1	01/29/24 1/24 Janitorial Service	75.00		1000 411202	390	101000			
2	01/29/24 1/24 Janitorial Service	75.00		5210 430520	390	101000			
3	01/29/24 1/24 Janitorial Service	75.00		5310 430620	390	101000			
4	01/29/24 1/24 Janitorial Service	75.00		5410 430820	390	101000			
5	01/29/24 1/24 Janitorial Service	900.00		1000 460442	300	101000			
230509	02368 OPTUM FINANCIAL INC	25.50							
1	1546600 01/12/24 HSA Service Fee	6.38		1000 410550	300	101000			
2	1546600 01/12/24 HSA Service Fee	6.38		5210 430570	300	101000			
3	1546600 01/12/24 HSA Service Fee	6.37		5310 430670	300	101000			
4	1546600 01/12/24 HSA Service Fee	6.37		5410 430870	300	101000			
230510	01862 MOUNTAIN ALARM	131.50							
1	4284296 02/01/24 2/24 Fire Alarm Monitorin	53.50		1000 420401	300	101000			
2	4278227 02/01/24 02-04/24 access control softw	78.00*		5410 430840	300	101000			
230511	02563 DPHHS-LABORATORY	24.00							
1	44636 12/31/23 NCMRWA Water Samples	24.00		5210 430500	300	101000			
230512	00048 TOOLE COUNTY CLERK & RECORDER	55,948.94							
1	01/04/24 City Judge/Sec Wages	2,950.22		1000 410360	100	101000			
2	01/04/24 City Judge/Sec Medicare	42.29		1000 410360	142	101000			
3	01/04/24 City Judge/Sec SS	180.81		1000 410360	141	101000			
4	01/04/24 City Judge/Sec Unemploy Ins	4.16		1000 410360	145	101000			
5	01/04/24 City Judge/Sec Workers Comp	13.06		1000 410360	146	101000			
6	01/04/24 City Judge/Sec PERS	151.01		1000 410360	143	101000			
7	01/04/24 City Judge Health Insurance	434.50		1000 410360	147	101000			
8	01/04/24 City Judge Supplies	149.49		1000 410360	200	101000			
9	01/04/24 City Judge Phone	23.40		1000 410360	344	101000			
11	01/04/24 Law Enforcement	37,270.00		1000 420000	300	101000			
12	01/04/24 Law Enforcement	4,910.00		5210 420100	300	101000			
13	01/04/24 Law Enforcement	4,910.00		5310 420100	300	101000			
14	01/04/24 Law Enforcement	4,910.00		5410 420100	300	101000			
230513	30029S 00026 MARIAS RIVER ELECTRIC COOP INC	12,733.21							
1	01/10/24 1/24 Electric Bill	163.94		1000 411200	342	101000			
2	01/10/24 1/24 Electric Bill	188.68		1000 420400	342	101000			
3	01/10/24 1/24 Electric Bill	188.68		1000 420401	342	101000			
4	01/10/24 1/24 Electric Bill	47.41		1000 411202	342	101000			
5	01/10/24 1/24 Electric Bill	47.41		5210 430520	342	101000			
6	01/10/24 1/24 Electric Bill	47.41		5310 430620	342	101000			
7	01/10/24 1/24 Electric Bill	47.41		5410 430820	342	101000			
8	01/10/24 1/24 Electric Bill	135.62*		1000 430200	342	101000			

02/01/24
11:50:45

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For the Accounting Period: 1/24

Page: 3 of 18
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Claim	Check	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Invoice #/Inv Date/Description	Line #	PO #	Fund Org Acct	Object Proj	Account			
9	01/10/24 1/24 Electric Bill	135.62		5210 430500	342	101000			
10	01/10/24 1/24 Electric Bill	135.62		5310 430600	342	101000			
11	01/10/24 1/24 Electric Bill	135.62*		5410 430830	342	101000			
12	01/10/24 1/24 Electric Bill	109.05		1000 440600	342	101000			
13	01/10/24 1/24 Electric Bill	109.04		1000 460430	342	101000			
14	01/10/24 1/24 Electric Bill	162.64		1000 460465	342	101000			
15	01/10/24 1/24 Electric Bill	179.46*		1000 460439	342	101000			
16	01/10/24 1/24 Electric Bill	1,024.18		1000 460442	342	101000			
17	01/10/24 1/24 Electric Bill	66.84		1000 460445	342	101000			
18	01/10/24 1/24 Electric Bill	3,920.87		2400 430263	342	101000			
19	01/10/24 1/24 Electric Bill	4,811.62		5210 430500	342	101000			
20	01/10/24 1/24 Electric Bill	764.68		5310 430600	342	101000			
21	01/10/24 1/24 Electric Bill	79.40		5410 430840	342	101000			
22	01/10/24 1/24 Electric Bill	6.33		1000 460430	342	101000			
23	01/10/24 1/24 Electric Bill	56.73		1000 460430	342	101000			
24	01/10/24 1/24 Electric Bill	62.99		1000 470270	300	101000			
25	01/10/24 1/24 Electric Bill	30.00		1000 470270	300	101000			
26	01/10/24 1/24 Electric Bill	75.96*		1000 430200	342	101000			
230514	01388 3 RIVERS COMMUNICATIONS INC	864.07							
1	01/01/24 1/24 Phone Bill	19.82		1000 420500	344	101000			
2	01/01/24 1/24 Phone Bill	40.89		1000 410550	344	101000			
3	01/01/24 1/24 Phone Bill	40.88		5210 430570	344	101000			
4	01/01/24 1/24 Phone Bill	40.88		5310 430670	344	101000			
5	01/01/24 1/24 Phone Bill	40.88		5410 430870	344	101000			
6	01/01/24 1/24 Phone Bill	18.23		1000 430200	344	101000			
7	01/01/24 1/24 Phone Bill	18.23		5210 430500	344	101000			
8	01/01/24 1/24 Phone Bill	18.23		5310 430600	344	101000			
9	01/01/24 1/24 Phone Bill	18.23		5410 430830	344	101000			
10	01/01/24 1/24 Phone Bill	170.67		1000 460442	344	101000			
11	01/01/24 1/24 Phone Bill	71.46		1000 420400	344	101000			
12	01/01/24 1/24 Phone Bill	71.45		1000 420401	344	101000			
13	01/01/24 1/24 Phone Bill	7.22		1000 410200	344	101000			
14	01/01/24 1/24 Phone Bill	7.22		5210 430512	344	101000			
15	01/01/24 1/24 Phone Bill	7.22		5310 430612	344	101000			
16	01/01/24 1/24 Phone Bill	7.22		5410 430812	344	101000			
17	01/01/24 1/24 Phone Bill	114.88*		1000 460445	344	101000			
18	01/01/24 1/24 Phone Bill	85.58		5310 430600	344	101000			
19	01/01/24 1/24 Phone Bill	32.44		5210 430500	344	101000			
20	01/01/24 1/24 Phone Bill	32.44		5210 430500	344	101000			

02/01/24
11:50:45

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For the Accounting Period: 1/24

Page: 4 of 18
Report ID: AP100

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230515	00309 PREFERRED OFFICE EQUIPMENT		386.96					
1	48706 01/15/24 1/24 Maintenance/Copies		45.33			1000 411050	300	101000
2	48706 01/15/24 1/24 Maintenance/Copies		45.33			1000 410550	300	101000
3	48706 01/15/24 1/24 Maintenance/Copies		45.33			5210 430570	300	101000
4	48706 01/15/24 1/24 Maintenance/Copies		45.33			5310 430670	300	101000
5	48706 01/15/24 1/24 Maintenance/Copies		45.33			5410 430870	300	101000
6	48728 01/15/24 1/24 Maintenance/Copies Shop		10.30			1000 430200	300	101000
7	48728 01/15/24 1/24 Maintenance/Copies Shop		10.30			5210 430500	300	101000
8	48728 01/15/24 1/24 Maintenance/Copies Shop		10.30			5310 430600	300	101000
9	48728 01/15/24 1/24 Maintenance/Copies Shop		10.30*			5410 430840	300	101000
10	48728 01/15/24 1/24 Maintenance/Copies Shop		10.30			1000 420500	300	101000
11	48705 01/15/24 1/24 Maintenance/Copies CC		86.28			1000 460442	300	101000
12	48483 01/02/24 1/24 Maintenance/Copies		4.50			1000 411050	300	101000
13	48483 01/02/24 1/24 Maintenance/Copies		4.50			1000 410550	300	101000
14	48483 01/02/24 1/24 Maintenance/Copies		4.50			5210 430570	300	101000
15	48483 01/02/24 1/24 Maintenance/Copies		4.50			5310 430670	300	101000
16	48483 01/02/24 1/24 Maintenance/Copies		4.53			5410 430870	300	101000
230516	-98120E 00111 FIRST STATE BANK		55.00					
1	01/30/24 FSB Billing ACH Origination		18.33			5210 430570	300	101000
2	01/30/24 FSB Billing ACH Origination		18.33			5310 430670	300	101000
3	01/30/24 FSB Billing ACH Origination		18.34			5410 430870	300	101000
230517	02639 BTI MONTANA		196.50					
1	23309 12/14/23 CFD nipple		17.99*		34483	1000 420400	200	102210
2	22927 12/09/23 CFD trash bags		41.98*		34483	1000 420400	200	101000
3	CL12290 12/31/23 RFD fuel		136.53		34483	1000 420401	230	101000
230518	02517 VALLI INFORMATION SYSTEMS INC		45.25					
1	92279 12/31/23 Express Pay Online Monthly Fee		15.00			5210 430570	300	101000
2	92279 12/31/23 Express Pay Online Monthly Fee		15.00			5310 430670	300	101000
3	92279 12/31/23 Express Pay Online Monthly Fee		15.00			5410 430870	300	101000
4	92279 12/31/23 IVR Fee		0.08			5210 430570	300	101000
5	92279 12/31/23 IVR Fee		0.08			5310 430670	300	101000
6	92279 12/31/23 IVR Fee		0.09			5410 430870	300	101000
230519	01137 AQUA TECH LABORATORY		100.00					
PWSID# MT0000328								
1	39292 01/03/24 Monthly Coliform Water Testing		100.00		34622	5210 430500	300	101000

02/01/24
11:50:45

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Page: 5 of 18
Report ID: AP100

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Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230520	-01137 AQUA TECH LABORATORY		25.00					
	PWSID# MT0000200							
1	39295 01/03/24 DWI Monthly Water Test		25.00		34622	5210 430500	300	101000
230521	01137 AQUA TECH LABORATORY		25.00					
	PWSID# MT0004936							
1	39294 01/03/24 NCMRWA Monthly Water Test		25.00		34622	5210 430500	300	101000
230522	02584 VISA		963.72					
1	12/19/23 otterbox-on call phone		17.41			1000 430200	200	101000
2	12/19/23 otterbox-on call phone		17.42			5210 430500	200	101000
3	12/19/23 otterbox-on call phone		17.42*			5310 430600	200	101000
4	12/19/23 otterbox-on call phone		17.42*			5410 430830	200	101000
5	12/31/23 mobile charge		25.96			1000 420500	344	101000
6	12/31/23 mobile charge		75.67*			1000 411050	344	101000
7	12/31/23 mobile charge		47.33			1000 440600	344	101000
8	12/31/23 mobile charge		19.47			1000 430200	344	101000
9	12/31/23 mobile charge		19.47			5210 430500	344	101000
10	12/31/23 mobile charge		19.47			5310 430600	344	101000
1	12/31/23 mobile charge		19.47			5410 430840	344	101000
12	01/02/24 family dollar-wall plug on cal		2.00			1000 430200	200	101000
13	01/02/24 family dollar-wall plug on cal		2.00			5210 430500	200	101000
14	01/02/24 family dollar-wall plug on cal		2.00*			5310 430600	200	101000
15	01/02/24 family dollar-wall plug on cal		2.00*			5410 430840	200	101000
16	01/02/24 amazon prime cancellation		-14.99			5210 430500	200	101000
17	01/09/24 CC dish network		141.10			1000 460442	300	101000
18	01/18/24 discount mugs-DUI task force		533.10			1000 362002		101000
230523	-98122E 01486 USDA RURAL DEVELOPMENT		1,603.00					
1	01/05/24 Fire Hall Improvement Loan		823.31			1000 490527	610	101000
2	01/05/24 Fire Hall Improvement Loan Int		779.69			1000 490527	620	101000
230524	01124 FIRST INTERSTATE BANK		997.45					
1	231225-641 12/25/23 Landfill Trust Qtly-LF03CL		516.11			5410 430870	300	102210
2	231225-641 12/25/23 Landfill Trust Qtly-LF03PO		481.34			5410 430870	300	102210
230525	30031S 02586 DIS TECHNOLOGIES		951.00					
1	01/05/24 Monthly Managed Services		126.88			1000 410550	300	101000
2	01/05/24 Monthly Managed Services		126.88			5210 430570	300	101000
3	01/05/24 Monthly Managed Services		126.87			5310 430670	300	101000
4	01/05/24 Monthly Managed Services		126.87			5410 430870	300	101000
5	01/05/24 Monthly Managed Services		72.50			1000 411050	300	101000
6	01/05/24 Monthly Managed Services		72.50			1000 460442	300	101000
7	01/05/24 Monthly Managed Services		54.37			1000 430200	300	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 6 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
8	01/05/24 Monthly Managed Services		54.37			5210 430500	300	101000
9	01/05/24 Monthly Managed Services		54.38			5310 430600	300	101000
10	01/05/24 Monthly Managed Services		54.38			5410 430830	300	101000
11	01/05/24 Monthly Microsoft 365		16.20			1000 410550	300	101000
12	01/05/24 Monthly Microsoft 365		16.20			5210 430570	300	101000
13	01/05/24 Monthly Microsoft 365		16.20			5310 430670	300	101000
14	01/05/24 Monthly Microsoft 365		16.20			5410 430870	300	101000
15	01/05/24 Monthly Microsoft 365		16.20			1000 411050	300	101000
230526	02658 WESTERN NEWS		65.25					
	Approved via email on 11.21.23							
1	158834-120 12/31/23 TBID welcome ad-coyote cla		65.25*			7199 460301	701	101000
230527	00554 TORGERSON'S LLC		265.50					
1	85624 12/13/23 filters-backhoe		265.50		34621	5210 430500	200	102210
230528	02374 MAGUIRE IRON INC		426,234.60					
1	3 12/01/23 water-tanks & backup power pro		426,234.60			5210 430501	950 2286	101000
230529	00001 DEPARTMENT OF REVENUE		4,305.40					
1	3 12/01/23 App #3 Maguire Iron		4,305.40			5210 430501	950 2286	101000
230530	00049 TRACTOR & EQUIPMENT CO		6,817.87					
1	437307 12/27/23 96315 dozer service manual		1,561.87*		34620	5410 430840	200	101000
2	437710 01/10/24 turbo/gaskets/seals/bolts		4,754.29		34635	1000 430200	200	101000
3	437709 01/10/24 gasket kit/core A rem/seals		1,893.85		34635	1000 430200	200	101000
4	437751 01/11/24 gaskets/hoses/clamps/seals		659.14		34635	1000 430200	200	101000
5	46673 01/23/24 core return-turbo		-1,563.50		34635	1000 430200	200	101000
6	46645 01/11/24 core return-oil cooler		-487.78		34635	1000 430200	200	101000
230531	01780 MONTANA BROOM & BRUSH		755.05					
1	332753 12/29/23 paper towels/cleaning foam		160.76*		34619	1000 460442	200	101000
2	333572 01/11/24 roll towels/gloves		18.25*		34196	1000 411202	200	101000
3	333572 01/11/24 roll towels/gloves		18.25*		34196	5210 430520	200	101000
4	333572 01/11/24 roll towels/gloves		18.25*		34196	5310 430620	200	101000
5	333572 01/11/24 roll towels/gloves		18.25*		34196	5410 430820	200	101000
6	336465 01/22/24 cidebet/tissue/broom/antibacte		521.29*		34093	1000 460442	200	101000
230532	01439 CONRAD BUILDING CENTER INC		705.62					
1	85134 01/03/23 1"x12" primed casing/caulking		19.11		34617	1000 430200	200	101000
2	85134 01/03/23 1"x12" primed casing/caulking		19.11		34617	5210 430500	200	101000
3	85134 01/03/23 1"x12" primed casing/caulking		19.11*		34617	5310 430600	200	101000
4	85134 01/03/23 1"x12" primed casing/caulking		19.11*		34617	5410 430830	200	101000
5	85662 01/11/24 dog park lumber/materials		629.18		34626	1000 460430	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 7 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230533		00027 MARKS TIRE & ALIGNMENT	385.00					
1	74854 12/02/23 front brake pad/rotors/labor		325.00*		34618	1000 440600	300	101000
2	74900 12/13/23 flat repair		60.00		34618	5210 430500	300	101000
230534		01946 ALL SEASON HEATING & AIR	5,380.00					
1	49488-2 01/04/24 final heater install		5,275.00			1000 460465	900	101000
2	505023 01/08/24 commercial service call		105.00		34624	1000 460442	300	101000
230535	30026S 00164 MONTANA RURAL WATER SYSTEMS INC		500.00					
	March 20th-22nd, 2024 - Great Falls							
1	01/04/24 MT Rural Water Conf-Kary		125.00			5210 430500	370	101000
2	01/04/24 MT Rural Water Conf-Kary		125.00			5310 430600	370	101000
3	01/04/24 MT Rural Water Conf-James		125.00			5210 430500	370	101000
4	01/04/24 MT Rural Water Conf-James		125.00			5310 430600	370	101000
230536		01700 ORKIN, INC	2,266.60					
1	255180649 01/01/24 CFD 1/24 service		75.73		34484	1000 420400	300	101000
2	256591605 02/01/24 CFD 2/24 service		174.99		34487	1000 420400	300	101000
3	256591605 02/01/24 CFD service-year in advance		2,015.88			1000 420400	300	101000
230537		02566 NORTHWEST FIRE SERVICES INC	229.50					
1	230828 08/28/23 CFD valve seal kit		229.50*		34486	1000 420400	200	101000
230538	30028S 02657 EASTSIDE BUILDING AND REMODEL		4,943.57					
	475:							
	labor-window 37.5 hrs, 480 miles, materials, equipment charge, electrical and							
	lighting							
	476:							
	labor-18.5 hours, 160 miles, materials, equipment charge							
1	475 01/09/24 windows - old city hal		3,527.66*			1000 411200	900	101000
2	476 01/09/24 labor - old city hall		1,415.91*			1000 411200	900	101000
230539		00119 SHELBY VOLUNTEER FIRE DEPT	2,576.01					
1	01/09/23 CFD officer wages 10/23		23.00			1000 420400	300	101000
2	01/09/23 RFD officer/men wages 10-12/23		532.00			1000 420401	300	101000
3	01/09/23 CFD sec/treas wages 10-12/23		600.00			1000 420400	300	101000
4	01/09/23 CFD ladder inspection 8/23		1,421.01			1000 420400	300	101000
230540		01099 SHELBY PUBLIC SCHOOLS	2,000.00					
	approved via email 1.09.24							
1	01/09/24 TBID - class B state golf		2,000.00*			7199 460301	701	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 8 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230541		02112 GLACIER COUNTY EXTENSION	1,000.00					
		Approved via email 1.10.24						
1	01/09/24	TBID - MT Next Gen Conference	1,000.00*			7199 460301	701	101000
230542		02638 JONES LEGAL SERVICES	2,450.00					
1	5449 01/02/24	12/23 Legal Services	612.50			1000 411100	350	101000
2	5449 01/02/24	12/23 Legal Services	612.50			5210 430513	350	101000
3	5449 01/02/24	12/23 Legal Services	612.50			5310 430613	350	101000
4	5449 01/02/24	12/23 Legal Services	612.50			5410 430813	350	101000
230543		02595 PONDEROSA PUBLICATIONS LLC	659.74					
1	34630 12/21/23	2000 water/garbage work orders	329.87		34195	5210 430570	200	101000
2	34630 12/21/23	2000 water/garbage work orders	329.87		34195	5310 430670	200	101000
230544		02335 CINTAS CORPORATION	107.76					
1	5192443300 01/11/24	Restock Medicine Cabinet	26.94			1000 410550	200	101000
2	5192443300 01/11/24	Restock Medicine Cabinet	26.94			5210 430570	200	101000
3	5192443300 01/11/24	Restock Medicine Cabinet	26.94			5310 430670	200	101000
4	5192443300 01/11/24	Restock Medicine Cabinet	26.94			5410 430870	200	101000
230545		02640 BRINDLEE MOUNTAIN FIRE APPARATUS	225,000.00					
		approved by council August 7, 2023						
2	22730 01/08/24	CFD balance-fire truck	225,000.00			1000 420400	900	101000
230546		00164 MONTANA RURAL WATER SYSTEMS INC	400.00					
1	447 01/15/23	2024 Membership Dues	200.00			5210 430500	300	101000
2	447 01/15/23	2024 Membership Dues	200.00			5310 430600	300	101000
230547		02551 TRIPLE TREE ENGINEERING INC	1,905.00					
1	23-78-004 01/12/24	pnmh west track extensions	1,905.00			2310 430000	900 2295	101000
230548		02551 TRIPLE TREE ENGINEERING INC	817.50					
1	23-26-001 01/12/24	Storm Water PER	817.50*			5720 430246	350	101000
230549		02551 TRIPLE TREE ENGINEERING INC	755.00					
1	2 01/12/24	lot 1 easement	755.00*			2310 430000	300	101000
230550		02623 SHELBY PAINT & HARDWARE	1,853.92					
1	5773 01/17/24	batteries - AA/C	27.98*		34091	1000 460442	200	101000
2	6099 01/22/24	3 keys for CC	10.77*		34092	1000 460442	200	101000
3	5345 01/11/24	light bulbs	10.98*		34640	1000 460442	200	101000
4	2852 12/05/23	all purpose cement	15.48*		34640	1000 460442	200	101000
5	2365 11/29/23	power strip/angle finder	63.48*		34640	1000 460442	200	101000
6	4453 12/27/23	bulbs	25.98*		34640	1000 460442	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 9 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
7	2923 12/06/23 drywall screws		7.99*		34640	1000 460442	200	101000
8	2784 12/04/23 sabre saw blade		11.99*		34640	1000 460442	200	101000
9	6238 01/25/24 hardware		3.80*		34640	1000 460442	200	101000
10	6242 01/25/24 utility pull		5.99*		34640	1000 460442	200	101000
11	5349 01/11/24 waterproof gloves		39.99*		34640	1000 440600	200	101000
12	6205 01/24/24 shoe covers/overall covers		36.46*		34640	1000 440600	200	101000
13	3284 12/11/23 adhesive spreader		1.69*		34640	1000 440600	200	101000
14	6260 01/25/24 caulk		8.99*		34640	1000 440600	200	101000
15	5154 01/09/24 wire connectors		9.57*		34640	1000 440600	200	101000
16	3259 12/11/23 pet carrier		147.98*		34640	1000 440600	200	101000
17	5633 01/16/24 degreaser		4.49		34641	1000 430200	200	101000
18	5633 01/16/24 degreaser		4.50		34641	5210 430500	200	101000
19	5633 01/16/24 degreaser		4.50*		34641	5310 430600	200	101000
20	5633 01/16/24 degreaser		4.50*		34641	5410 430830	200	101000
21	5230 01/10/24 tru-fuel		4.48		34641	1000 430200	200	101000
22	5230 01/10/24 tru-fuel		4.50		34641	5210 430500	200	101000
23	5230 01/10/24 tru-fuel		4.50*		34641	5310 430600	200	101000
24	5230 01/10/24 tru-fuel		4.50*		34641	5410 430830	200	101000
25	5224 01/10/24 leaf blower/fuel		69.73		34641	1000 430200	200	101000
26	5224 01/10/24 leaf blower/fuel		69.75		34641	5210 430500	200	101000
27	5224 01/10/24 leaf blower/fuel		69.75*		34641	5310 430600	200	101000
28	5224 01/10/24 leaf blower/fuel		69.75*		34641	5410 430830	200	101000
29	5403 01/12/24 blinds-breakroom		8.99		34641	1000 430200	200	101000
30	5403 01/12/24 blinds-breakroom		9.00		34641	5210 430500	200	101000
31	5403 01/12/24 blinds-breakroom		9.00*		34641	5310 430600	200	101000
32	5403 01/12/24 blinds-breakroom		9.00*		34641	5410 430830	200	101000
33	4000 12/20/23 mop/bucket/heater/brush		54.72		34641	1000 430200	200	101000
34	4000 12/20/23 mop/bucket/heater/brush		54.74		34641	5210 430500	200	101000
35	4000 12/20/23 mop/bucket/heater/brush		54.74*		34641	5310 430600	200	101000
36	4000 12/20/23 mop/bucket/heater/brush		54.74*		34641	5410 430830	200	101000
37	4089 12/21/23 9gal wet-dry vac		24.99		34641	1000 430200	200	101000
38	4089 12/21/23 9gal wet-dry vac		25.00		34641	5210 430500	200	101000
39	4089 12/21/23 9gal wet-dry vac		25.00*		34641	5310 430600	200	101000
40	4089 12/21/23 9gal wet-dry vac		25.00*		34641	5410 430830	200	101000
41	5241 01/10/24 suction hooks		0.99		34641	1000 430200	200	101000
42	5241 01/10/24 suction hooks		1.00		34641	5210 430500	200	101000
43	5241 01/10/24 suction hooks		1.00*		34641	5310 430600	200	101000
44	5241 01/10/24 suction hooks		1.00*		34641	5410 430830	200	101000
45	5866 01/18/24 ahesive removal/scratch pad		12.57		34641	1000 430200	200	101000
46	5808 01/17/24 putty knife/scrapex		31.96		34641	1000 430200	200	101000
47	1582 11/17/23 christmas lights - main st		449.50*		34641	2400 430263	200	101000
48	4479 12/28/23 silicone/wood		18.98*		34648	1000 460442	200	101000
49	4486 12/28/23 hardware		9.99*		34648	1000 460442	200	101000
50	5102 01/08/24 bulbs		27.96*		34648	1000 440600	200	101000
51	5198 01/09/24 8' ladder		47.50		34648	1000 430200	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 10 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
52	5198 01/09/24 8' ladder		47.50		34648	5210 430500	200	101000
53	5198 01/09/24 8' ladder		47.50*		34648	5310 430600	200	101000
54	5198 01/09/24 8' ladder		47.49*		34648	5410 430840	200	101000
55	4520 12/28/23 ballcock adj 9-14"		2.49*			1000 411202	200	101000
56	4520 12/28/23 ballcock adj 9-14"		2.50*			5210 430520	200	101000
57	4520 12/28/23 ballcock adj 9-14"		2.50*			5310 430620	200	101000
58	4520 12/28/23 ballcock adj 9-14"		2.50*			5410 430820	200	101000
230551	999998 JADE M GOROSKI		34.84					
1	01/18/24 tri-city interlock travel		8.71			1000 410550	370	101000
2	01/18/24 tri-city interlock travel		8.71			5210 430570	370	101000
3	01/18/24 tri-city interlock travel		8.71			5310 430670	370	101000
4	01/18/24 tri-city interlock travel		8.71			5410 430870	370	101000
230552	01984 BIG SKY CREATIVE WORKS		160.00					
1	2024-01-19 01/19/24 dog park rules sign		160.00			1000 460430	200	101000
230553	02655 A&E		6,524.61					
1	2321801 01/16/24 HP Grant Assistance		6,524.61*			1000 460465	300	101000
230554	02659 SHI INTERNATIONAL CORP		980.78					
1	17802604 01/04/24 windows server software		245.20			1000 410550	900	101000
2	17802604 01/04/24 windows server software		245.20			5210 430570	900	101000
3	17802604 01/04/24 windows server software		245.19			5310 430670	900	101000
4	17802604 01/04/24 windows server software		245.19			5410 430870	900	101000
230555	00359 BLACK MOUNTAIN SOFTWARE		100.00					
1	30008 01/12/24 CASS Certification		25.00			1000 410550	300	101000
2	30008 01/12/24 CASS Certification		25.00			5210 430570	300	101000
3	30008 01/12/24 CASS Certification		25.00			5310 430670	300	101000
4	30008 01/12/24 CASS Certification		25.00			5410 430870	300	101000
230556	02069 NATIONAL LAUNDRY CO		58.21					
1	42550 01/17/24 red shop towels/laundry		14.55		34629	1000 430200	300	101000
2	42550 01/17/24 red shop towels/laundry		14.55		34629	5210 430500	300	101000
3	42550 01/17/24 red shop towels/laundry		14.55		34629	5310 430600	300	101000
4	42550 01/17/24 red shop towels/laundry		14.56		34629	5410 430830	300	101000
230557	01987 MICRO-COMM INC		11,741.29					
1	18303 01/04/24 RTU S4500 comp board/serial mo		6,642.56*		34627	5210 430500	369	101000
2	18314 01/09/24 cable serial modem/power suppl		205.73*		34627	5210 430500	369	101000
3	18334 01/15/24 water computer replacement kit		4,893.00*		34636	5210 430500	369	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 11 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230558		00213 HIGHLINE COMMUNICATIONS	127.81					
1	84955 01/02/24 radio repair - garbage truck		127.81		34631	5410 430830	300	101000
230559		00276 TRI-CITY INTERLOCAL EQUIPMENT	315.00					
1	01/17/24 vac truck rental - 5.5 hours		165.00		34630	5310 430600	369	101000
2	01/25/24 jet vac truck rental - 3.5 hrs		105.00		34633	5310 430600	369	101000
3	01/29/24 vac truck rental - 1.5 hours		45.00		34646	5310 430600	369	101000
230560		01550 MOSCH ELECTRIC MOTORS, INC	1,364.00					
1	112730 01/22/24 motor rebuild - prison grinder		1,364.00		34628	5310 430600	300	101000
230561		02609 DE NORA WATER TECHNOLOGIES LLC	3,068.05					
1	9200081836 11/09/23 5 uv bulbs/freight		3,068.05		34625	5210 430500	200	101000
230562		00037 NORTHWEST PIPE FITTINGS INC	3,897.76					
1	26183 01/22/24 hymax (2) 12"		1,186.48		34632	5210 430500	200	101000
2	268259 01/22/24 6" sewer pipe/fern couplers		1,232.53*		34632	5310 430600	200	101000
3	268814 01/22/24 5/8" pit registers - precoder		1,478.75		34632	5210 430500	200	101000
563		02639 BTI MONTANA	4,634.54					
1	25909 01/17/24 u bolts		9.00		34637	1000 430200	200	101000
2	25909 01/17/24 u bolts		8.99		34637	5210 430500	200	101000
3	25909 01/17/24 u bolts		8.99*		34637	5310 430600	200	101000
4	25909 01/17/24 u bolts		8.99*		34637	5410 430830	200	101000
5	25925 01/17/24 caution tape 300'		1.63		34637	1000 430200	200	101000
6	25925 01/17/24 caution tape 300'		1.62		34637	5210 430500	200	101000
7	25925 01/17/24 caution tape 300'		1.62*		34637	5310 430600	200	101000
8	25925 01/17/24 caution tape 300'		1.62*		34637	5410 430830	200	101000
9	25057 01/08/24 measure wheel/16" shovel		14.73		34637	1000 430200	200	101000
10	25057 01/08/24 measure wheel/16" shovel		14.75		34637	5210 430500	200	101000
11	25057 01/08/24 measure wheel/16" shovel		14.75*		34637	5310 430600	200	101000
12	25057 01/08/24 measure wheel/16" shovel		14.75*		34637	5410 430830	200	101000
13	22544 12/05/23 redline x		11.25		34637	1000 430200	200	101000
14	22544 12/05/23 redline x		11.25		34637	5210 430500	200	101000
15	22544 12/05/23 redline x		11.25*		34637	5310 430600	200	101000
16	22544 12/05/23 redline x		11.25*		34637	5410 430830	200	101000
17	25357 01/11/24 scratch brush		5.25		34637	1000 430200	200	101000
18	25357 01/11/24 scratch brush		5.24		34637	5210 430500	200	101000
19	25357 01/11/24 scratch brush		5.24*		34637	5310 430600	200	101000
20	25357 01/11/24 scratch brush		5.24*		34637	5410 430830	200	101000
21	25239 01/10/24 welding cap/booster cable		13.60		34637	1000 430200	200	101000
22	25239 01/10/24 welding cap/booster cable		13.62		34637	5210 430500	200	101000
23	25239 01/10/24 welding cap/booster cable		13.62*		34637	5310 430600	200	101000
24	25239 01/10/24 welding cap/booster cable		13.62*		34637	5410 430830	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 12 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
25	25362 01/11/24	scraper/blades	4.48		34637	1000 430200	200	101000
26	25362 01/11/24	scraper/blades	4.50		34637	5210 430500	200	101000
27	25362 01/11/24	scraper/blades	4.50*		34637	5310 430600	200	101000
28	25362 01/11/24	scraper/blades	4.50*		34637	5410 430830	200	101000
29	26038 01/18/24	32oz goo gone	4.74		34637	1000 430200	200	101000
30	26038 01/18/24	32oz goo gone	4.75		34637	5210 430500	200	101000
31	26038 01/18/24	32oz goo gone	4.75*		34637	5310 430600	200	101000
32	26038 01/18/24	32oz goo gone	4.75*		34637	5410 430830	200	101000
33	26423 01/24/24	welding supplies/glasses	15.43		34637	1000 430200	200	101000
34	26423 01/24/24	welding supplies/glasses	15.43		34637	5210 430500	200	101000
35	26423 01/24/24	welding supplies/glasses	15.43*		34637	5310 430600	200	101000
36	26423 01/24/24	welding supplies/glasses	15.43*		34637	5410 430830	200	101000
37	26426 01/24/24	screws/fasteners	2.37		34637	1000 430200	200	101000
38	26426 01/24/24	screws/fasteners	2.39		34637	5210 430500	200	101000
39	26426 01/24/24	screws/fasteners	2.39*		34637	5310 430600	200	101000
40	26426 01/24/24	screws/fasteners	2.39*		34637	5410 430830	200	101000
41	26482 01/24/24	9v batteries	4.99		34637	1000 430200	200	101000
42	26482 01/24/24	9v batteries	5.00		34637	5210 430500	200	101000
43	26482 01/24/24	9v batteries	5.00*		34637	5310 430600	200	101000
44	26482 01/24/24	9v batteries	5.00*		34637	5410 430830	200	101000
45	26477 01/24/24	cut off blades/flex battery/fu	61.12		34637	1000 430200	200	101000
46	26477 01/24/24	cut off blades/flex battery/fu	61.11		34637	5210 430500	200	101000
47	26477 01/24/24	cut off blades/flex battery/fu	61.11*		34637	5310 430600	200	101000
48	26477 01/24/24	cut off blades/flex battery/fu	61.11*		34637	5410 430830	200	101000
49	26025 01/18/24	fuel nozzle/flow meter	456.98*		34637	5410 430840	200	101000
50	733834 01/18/24	1" landfill hose	130.00*		34637	5410 430840	200	101000
51	26449 01/24/24	frost buster	11.99*		34638	5310 430600	200	101000
52	26559 01/25/24	quick/marker mix	47.97*		34638	5310 430600	200	101000
53	24692 01/04/24	1/3 sump pump/pipe/adapters	219.04*		34638	5310 430600	200	101000
54	25854 01/16/24	shop towels	24.65*		34638	5310 430600	200	101000
55	26485 01/24/24	gorilla tape/duct tape/signs	52.93*		34638	5310 430600	200	101000
56	26487 01/24/24	5 gal pails/rope	41.97*		34638	5310 430600	200	101000
57	26497 01/24/24	propane refill	46.15*		34638	5310 430600	200	101000
58	26267 01/22/24	63" chain/hooks	57.42*		34638	5310 430600	200	101000
59	26405 01/23/24	propane refill	62.84*		34638	5310 430600	200	101000
60	25842 01/16/24	heater/surge protector	61.98		34638	1000 460465	200	101000
61	26391 01/23/24	1/2" chekc valve/pipe insulato	32.98		34638	1000 460465	200	101000
62	26396 01/23/24	1/2" check valve	25.99		34638	1000 460465	200	101000
63	25183 01/10/24	100pk cable ties	10.99		34638	1000 430200	200	101000
64	25762 01/15/24	gas cylinder/torch kit	64.48		34638	1000 430200	200	101000
65	CL12131 12/31/23	fuel-garbage	274.82		34639	5410 430830	230	101000
66	CL12131 12/31/23	fuel-garbage truck	569.04		34639	5410 430830	230	101000
67	CL12131 12/31/23	fuel-sewer	194.85		34639	5310 430600	230	101000
68	CL12131 12/31/23	fuel-streets	1,000.00		34639	1000 430200	230	101000
69	CL12131 12/31/23	fuel-water	422.94		34639	5210 430500	230	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 13 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
70	23535 12/18/23 bolts/fasteners		9.11*		34639	1000 460442	200	101000
71	24554 01/02/24 deck scrub		9.99*		34639	1000 460442	200	101000
72	24986 01/08/24 20A outlet/wall plate/battery		14.56*		34639	1000 460442	200	101000
73	23312 12/14/23 screws/fasteners		1.50*		34639	1000 460442	200	101000
74	24296 12/28/23 1/8 elbows/BRS coupler		0.49		34639	5210 430500	200	101000
75	24290 12/28/23 coupling/bushings		16.36		34639	5210 430500	200	101000
76	24275 12/28/23 100lb pressure gauge		13.99		34639	5210 430500	200	101000
77	25634 01/14/24 60K force heater-uv plant		163.99		34639	5210 430500	200	101000
230564	02595 PONDEROSA PUBLICATIONS LLC		48.00					
1	1571 01/24/24 hearing ER historic shelby hig		48.00*			1000 460465	300	101000
230565	02097 FASTENAL COMPANY		142.43					
1	231469 01/09/24 1/2" stainless bolts/drill bit		55.98		34634	1000 430200	200	101000
2	231469 01/09/24 1/2" stainless bolts/drill bit		56.00		34634	5210 430500	200	101000
3	231469 01/09/24 1/2" stainless bolts/drill bit		56.00*		34634	5310 430600	200	101000
4	231469 01/09/24 1/2" stainless bolts/drill bit		56.00*		34634	5410 430840	200	101000
5	230551 01/24/24 double payment		-20.38		34634	1000 430200	200	101000
6	230551 01/24/24 double payment		-20.39		34634	5210 430500	200	101000
7	230551 01/24/24 double payment		-20.39*		34634	5310 430600	200	101000
8	230551 01/24/24 double payment		-20.39*		34634	5410 430840	200	101000
230566	02336 360 OFFICE SOLUTIONS		581.97					
1	1348373 01/25/24 laser utility billing cards		193.99		34197	5210 430570	200	101000
2	1348373 01/25/24 laser utility billing cards		193.99		34197	5310 430670	200	101000
3	1348373 01/25/24 laser utility billing cards		193.99		34197	5410 430870	200	101000
230567	00117 QUILL CORPORATION		113.05					
1	36883124 01/25/24 2" binders/copy paper		28.26		34198	1000 410550	200	101000
2	36883124 01/25/24 2" binders/copy paper		28.27		34198	5210 430570	200	101000
3	36883124 01/25/24 2" binders/copy paper		28.26		34198	5310 430670	200	101000
4	36883124 01/25/24 2" binders/copy paper		28.26		34198	5410 430870	200	101000
230568	0263 STUTZ, JENNIFER		3,500.00					
1	01/26/24 1/24 Legal Services		875.00			1000 411100	350	101000
2	01/26/24 1/24 Legal Services		875.00			5210 430513	350	101000
3	01/26/24 1/24 Legal Services		875.00			5310 430613	350	101000
4	01/26/24 1/24 Legal Services		875.00			5410 430813	350	101000
230569	02605 SYSTEMS NORTHWEST LLC		145.00					
1	15957 01/26/24 service call		36.25*			1000 411202	200	101000
2	15957 01/26/24 service call		36.25*			5210 430520	200	101000
3	15957 01/26/24 service call		36.25*			5310 430620	200	101000
4	15957 01/26/24 service call		36.25*			5410 430820	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 14 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230570	00039 PETTY CASHIER		500.19					
1	3020 01/02/24 12/23 legal filings		8.50			1000 410550	300	101000
2	3020 01/02/24 12/23 legal filings		8.50			5210 430570	300	101000
3	3020 01/02/24 12/23 legal filings		8.50			5310 430670	300	101000
4	3020 01/02/24 12/23 legal filings		8.50			5410 430870	300	101000
5	3021 01/03/24 balance owed-newsletter postag		1.57			1000 410240	310	101000
6	3021 01/03/24 balance owed-newsletter postag		1.57			5210 430514	310	101000
7	3021 01/03/24 balance owed-newsletter postag		1.57			5310 430614	310	101000
8	3021 01/03/24 balance owed-newsletter postag		1.57			5410 430814	310	101000
9	3022 01/08/24 balance owed-permit 101		2.97			5210 430570	310	101000
10	3022 01/08/24 balance owed-permit 101		2.97			5310 430670	310	101000
11	3022 01/08/24 balance owed-permit 101		2.97			5410 430870	310	101000
12	3023 01/29/24 1/24 legal filings		112.75			1000 410550	300	101000
13	3023 01/29/24 1/24 legal filings		112.75			5210 430570	300	101000
14	3023 01/29/24 1/24 legal filings		112.75			5310 430670	300	101000
15	3023 01/29/24 1/24 legal filings		112.75			5410 430870	300	101000
230571	02601 NORTHERN PLAINS ELECTRIC LLC		3,561.90					
	master, apprentice & journeyman electrician							
	permit & materials							
1	1609 01/26/24 meadowlark bathrrom wiring		3,561.90			1000 460430	900 2294	101000
230572	02045 NAPA AUTO PARTS		1,940.93					
1	208543 01/23/24 filters stock		187.67*		34643	5410 430830	200	101000
2	207825 01/11/24 peak de-icer		4.49*		34643	5410 430830	200	101000
3	208280 01/18/24 tire chain tightener		65.62*		34643	5410 430830	200	101000
4	207136 12/28/23 de-icer		4.49*		34643	5410 430830	200	101000
5	207752 01/10/24 brake cleaner/towels		45.72*		34643	5410 430830	200	101000
6	207724 01/10/24 filter/jack oil		55.29*		34643	5410 430830	200	101000
7	207341 01/03/24 filter restock		237.69*		34643	5410 430840	200	101000
8	207634 01/09/24 fuel additive		323.76*		34643	5410 430840	200	101000
9	208244 01/17/24 fuel cleaner		25.99*		34643	5410 430840	200	101000
10	208848 01/29/24 lamp bulb		19.99		34643	1000 430200	200	101000
11	208436 01/22/24 air freshners		10.98		34643	1000 430200	200	101000
12	207372 01/03/24 switch		122.75		346430	1000 430200	200	101000
13	208583 01/24/24 oxtgen/acetylene		46.65		34644	1000 430200	200	101000
14	208583 01/24/24 oxtgen/acetylene		46.65		34644	5210 430500	200	101000
15	208583 01/24/24 oxtgen/acetylene		46.65*		34644	5310 430600	200	101000
16	208583 01/24/24 oxtgen/acetylene		46.65*		34644	5410 430840	200	101000
17	208428 01/22/24 brake parts cleaner		10.17		34644	1000 430200	200	101000
18	208428 01/22/24 brake parts cleaner		10.17		34644	5210 430500	200	101000
19	208428 01/22/24 brake parts cleaner		10.17*		34644	5310 430600	200	101000
20	208428 01/22/24 brake parts cleaner		10.17*		34644	5410 430840	200	101000
21	207342 01/03/24 filter restock		43.54		34644	1000 430200	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 15 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
22	207342 01/03/24 filter restock		43.53		34644	5210 430500	200	101000
23	207342 01/03/24 filter restock		43.53*		34644	5310 430600	200	101000
24	207342 01/03/24 filter restock		43.53*		34644	5410 430840	200	101000
25	207346 01/03/24 filters		18.42		34644	1000 430200	200	101000
26	207346 01/03/24 filters		18.43		34644	5210 430500	200	101000
27	207346 01/03/24 filters		18.43*		34644	5310 430600	200	101000
28	207346 01/03/24 filters		18.43*		34644	5410 430840	200	101000
29	206095 12/06/23 mobile 0w-20		3.48		34644	1000 430200	200	101000
30	206095 12/06/23 mobile 0w-20		3.50		34644	5210 430500	200	101000
31	206095 12/06/23 mobile 0w-20		3.50*		34644	5310 430600	200	101000
32	206095 12/06/23 mobile 0w-20		3.50*		34644	5410 430840	200	101000
33	207033 12/26/23 filters		9.64		34644	1000 430200	200	101000
34	207033 12/26/23 filters		9.66		34644	5210 430500	200	101000
35	207033 12/26/23 filters		9.66*		34644	5310 430600	200	101000
36	207033 12/26/23 filters		9.66*		34644	5410 430840	200	101000
37	207060 12/27/23 brake cleaner		26.97		34644	1000 430200	200	101000
38	207060 12/27/23 brake cleaner		26.97		34644	5210 430500	200	101000
39	207060 12/27/23 brake cleaner		26.97*		34644	5310 430600	200	101000
40	207060 12/27/23 brake cleaner		26.97*		34644	5410 430840	200	101000
41	207737 01/10/24 coolant hose/shop towels		200.89		34647	1000 430200	200	101000
J573	00088 CARQUEST AUTO PARTS		591.98					
1	365004 01/04/24 drain pan/spill mat		31.00		34642	1000 430200	200	101000
2	365004 01/04/24 drain pan/spill mat		30.99		34642	5210 430500	200	101000
3	365004 01/04/24 drain pan/spill mat		30.99*		34642	5310 430600	200	101000
4	365004 01/04/24 drain pan/spill mat		30.99*		34642	5410 430830	200	101000
5	365225 01/10/24 squeegee/handle		6.47		34642	1000 430200	200	101000
6	365225 01/10/24 squeegee/handle		6.48		34642	5210 430500	200	101000
7	365225 01/10/24 squeegee/handle		6.48*		34642	5310 430600	200	101000
8	365225 01/10/24 squeegee/handle		6.48*		34642	5410 430830	200	101000
9	365219 01/10/24 creeper		78.00		34642	1000 430200	200	101000
10	365219 01/10/24 creeper		78.00		34642	5210 430500	200	101000
11	365219 01/10/24 creeper		78.00*		34642	5310 430600	200	101000
12	365219 01/10/24 creeper		78.00*		34642	5410 430830	200	101000
13	365692 01/18/24 de-icer		1.60		34642	1000 430200	200	101000
14	365692 01/18/24 de-icer		1.61		34642	5210 430500	200	101000
15	365692 01/18/24 de-icer		1.61*		34642	5310 430600	200	101000
16	365692 01/18/24 de-icer		1.61*		34642	5410 430830	200	101000
17	365606 01/16/24 hospital container fit/fitting		86.05*		34642	5410 430840	200	101000
18	365607 01/16/24 return-quick connect		-15.66*		34642	5410 430840	200	101000
19	365989 01/26/24 air freshners		12.12		34642	1000 430200	200	101000
20	365289 01/11/24 75w90 gear oil		32.72		34642	1000 430200	200	101000
21	365869 01/23/24 striker		8.44		34642	1000 430200	200	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 16 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230574	01946 ALL SEASON HEATING & AIR installation Lennox furnace, Lennox AC coil, Lennox unit heater	8,000.00						
1	49059-2 01/29/24 furnace installation dearborn	8,000.00*				2940 470000	950 2293	101000
230575	-98121E 02660 VISTA PRINT	68.49						
1	01/31/24 animal control door hangers	68.49*			34199	1000 440600	200	101000
230576	00653 GREAT WEST ENGINEERING construction & resident project rep	17,925.73						
1	31535 01/26/24 Airport Tank Transmission Main	17,925.73				5210 430501	950 2286	101000
230577	00653 GREAT WEST ENGINEERING website/public outreach/report, water/wastewater/stormwater, solid waste, parks/trails/public land, buildings & public facilities	4,214.77						
1	31533 01/26/24 Capital Improvement Plan	1,685.91*				1000 430200	350	101000
2	31533 01/26/24 Capital Improvement Plan	1,053.69*				5210 430500	350	101000
3	31533 01/26/24 Capital Improvement Plan	1,053.69				5310 430600	350	101000
4	31533 01/26/24 Capital Improvement Plan	421.48*				5720 430246	350	101000
230578	00653 GREAT WEST ENGINEERING project initiation & data gap analysis	4,130.00						
1	31534 01/26/24 wellfield investigation	4,130.00				5210 430501	950 2296	101000
230579	02452 BNSF RAILWAY COMPANY	5,672.66						
1	90247733 02/06/23 rail safety	1,376.78				1000 470120	790	101000
2	90249982 04/06/23 rail safety	3,512.08				1000 470120	790	101000
3	90253081 06/09/23 rail safety	783.80				1000 470120	790	101000
230580	02374 MAGUIRE IRON INC	498,126.42						
1	4 01/02/24 water-tanks & backup power	498,126.42				5210 430501	950 2286	101000
230581	00001 DEPARTMENT OF REVENUE	5,031.58						
1	4 01/02/24 App #4 Maguire Iron	5,031.58				5210 430501	950 2286	101000
230582	01438 BARRY DAMSCHEN CONSULTING LLC new landfill groundwater monitoring well hours, mileage and travel expenses	4,574.38						
1	01/29/24 new landfill ground water moni	4,574.38*				5410 430840	300	101000

02/01/24
11:50:45

CITY OF SHELBY
Claim Details
For the Accounting Period: 1/24

Page: 17 of 18
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230583		02662 BOLAND DRILLING CO.	11,910.00					
	abandon existing monitor well and install new well at Shelby landfill							
1	23191 12/18/23 new landfill monitor well		11,910.00*			5410 430840	300	101000
230584		02486 MARIAS RIVER CONTRACTING LLC	13,421.70					
	labor-tape & texture walls, paint & install trim							
	materials-trim, paint, cabinets & counter tops							
1	1148 02/01/24 deerborn house2 labor/material		13,421.70*			2940 470000	950 2293	101000
230585		02486 MARIAS RIVER CONTRACTING LLC	5,000.00					
	634 Granite Ave labor-exterior framing							
1	1149 02/01/24 634 granite ave labor		5,000.00			7030 470000	900 2291	101000
# of Claims 84			Total: 1535,712.12					
Total Electronic Claims			135,567.49	Total Non-Electronic Claims		1400144.63		

02/01/24
11:50:45

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 1/24

Page: 18 of 18
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	327,703.57
102210 Cash-Revenue Bond Sinking & Interest	17.99
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)	
101000 Cash-Operating	2,660.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	4,370.37
2940 CDBG HOUSING FUND	
101000 Cash-Operating	21,421.70
5210 WATER UTILITY	
101000 Cash-Operating	989,839.08
102210 Cash-Revenue Bond Sinking & Interest	93,894.50
5310 SEWER UTILITY	
101000 Cash-Operating	15,302.43
102210 Cash-Revenue Bond Sinking & Interest	40,212.00
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	29,988.80
102210 Cash-Revenue Bond Sinking & Interest	997.45
5720 STORM DRAINAGE	
101000 Cash-Operating	1,238.98
7030 HOUSING FUND	
101000 Cash-Operating	5,000.00
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	3,065.25
Total:	1,535,712.12

RESOLUTION NO. 2080

A RESOLUTION OF INTENT TO
CLOSE A PORTION OF AN ALLEY

WHEREAS, M.C.A. 7-14-4101 states that the city council has the municipal authority to close an alley within the city; and

WHEREAS, the City Council intends to close an alley described as follows:

Alley between Johnson's Second Add (Shelby), S28, T32 N, R02 W, Block 027, Lot 006, Lts 6-9 and Johnson's Second Add (Shelby), S28, T32 N, R02 W, Block 027, Lot 10, Lts 10-13 Plus closed 11th Ave 21600 Sq Ft

WHEREAS, a Notice of Hearing of said petition will be published, as required by M.C.A. 7-1-4127, stating when the intent will be acted on and what part of the alley to be closed; and

WHEREAS, pursuant to M.C.A. 7-14-4114, it appears that said petition to close said portion of an alley described above can be granted without detriment to the public interest, so long as an easement and right-of-way for public utilities is reserved.

WHEREAS, Resolution No. 1158 of the City of Shelby establishes the policy that the City of Shelby may offer the land within the closed area for sale to the abutting owners thereof at fair market value.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT the alley described above is hereby declared to be closed with the intent of accepting and reserving a right-of-way and easement to the City of Shelby for the purpose of public utilities, including but not limited to water lines, sewer lines, gas lines and/or electrical lines. The purpose of this exception and reservation is to allow the closure of the alley in favor of the abutting property owners while reserving to the City of Shelby a corridor for utilities whether city owned or otherwise.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY,
MONTANA, AND APPROVED BY THE MAYOR THIS 5th DAY OF FEBRUARY, 2024.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

I, Jade Goroski, finance officer for the City of Shelby, Montana, hereby certify that on the 5th day of February, 2024, a copy of the above resolution was posted at each of the following locations: (1) Lobby of City Hall, (2) Lobby of Toole County Courthouse, and (3) Lobby of Toole County Sheriff's Office.

Jade Goroski, Finance Officer

RESOLUTION NUMBER 2083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA, CALLING FOR AN ELECTION ON THE QUESTION OF CONDUCTING A LOCAL GOVERNMENT REVIEW AND ESTABLISHING A STUDY COMMISSION TO DO SO.

WHEREAS, Section 9, Article XI of the Constitution of the State of Montana requires that each unit of local government shall conduct an election once every ten years to determine whether the local government will undertake a local government review procedure; and

WHEREAS, 7-3-173(2) M.C.A. requires that the governing body shall call for an election, to be held on the primary election date, on the question of conducting a local government review and establishing a study commission; and

WHEREAS, the City Council is the governing body of the City of Shelby.

NOW THEREFORE BE IT RESOLVED THAT:

1. The City Council of Shelby hereby calls for an election on the question of conducting a local government review and electing a study commission to be held at the primary election on June 4, 2024.
2. If the voters decide in favor of conducting a local government review, a study commission comprised of three members shall be elected at the general election of November 5, 2024.
3. Pursuant to 7-3-175, M.C.A. the question of conducting a local government review shall be submitted to the electors in substantially the following form:

Vote for one:

☐ FOR the review of the government of City of Shelby and the establishment and funding, not to exceed \$17,000, of a local government study commission consisting of three members to examine the government of City of Shelby and submit recommendations on the government.

☐ AGAINST the review of the government of City of Shelby and the establishment and funding, not to exceed \$17,000, of a local government study commission consisting of three members to examine the government of City of Shelby and submit recommendations on the government.

Passed and adopted by the City Council of the City of Shelby, Montana meeting at regular session held on the 5th day of February, 2024.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

2024-2026 Montana Local Government Review

Sample Budget

	Small Community Population ~1,000	Medium Community Population ~ 10,000	Large Community Population ~ 30,000+
Training	\$3,000	\$4,000	\$5,000
Consulting	\$1,000	\$3,000	\$5,000
Resource Materials	\$500	\$1,000	\$3,000
Survey	\$500	\$2,000	\$5,000
Community Engagement	\$1,500	\$3,000	\$5,000
Advertising/Notices	\$500	\$2,000	\$3,000
Support Staff	\$6,000 (\$20/hr x 300 hrs)	\$6,000 (\$20/hr x 300 hrs)	\$10,000 (\$20/hr x 500 hrs)
Election Expenses*	\$3,000	\$8,000	\$15,000
Publication (reports, summary, etc.)	\$500	\$1,000	\$3,000
Miscellaneous	\$500	\$1,000	\$3,000
Total:	\$17,000	\$31,000	\$57,000

**Check with the local election administrator for accurate estimated cost*

This sample 2024-2026 Montana Local Government Review budget is for educational purposes only. Each jurisdiction should estimate costs based on local needs and develop a budget that reflects the expectations of the Local Government Review in that municipality or county.



Local Government Center

Updated September 2023

Jade Goroski

From: Sarah Clary
Sent: Thursday, January 18, 2024 11:23 AM
To: Jade Goroski
Subject: FW: Reminder of Action Needed: Local Government Voter Review Resolution

From: Kent, Ashley <ashleykent@montana.edu>
Sent: Thursday, January 18, 2024 10:48 AM
To: mmctfoa@sympa.montana.edu; mtmayors@sympa.montana.edu; cmanagers@sympa.montana.edu
Subject: Reminder of Action Needed: Local Government Voter Review Resolution

Good morning all,

This is just a quick reminder that the decennary Local Government Voter Review process is beginning now in early 2024. The council or commission of each incorporated municipality and county needs to pass a resolution to place the question on the June 2024 ballot about whether the citizens want to engage in the Local Government Voter Review Process. Resolutions should be passed, signed, and submitted to your local election administrator no later than March 11th per 7-3-173(2), MCA so they can include it on the ballot.

[Here is a link to a sample municipal resolution for the local government voter review.](#)

The resolution needs to include the number of study commissioners that would serve on the local study commission. There must be an odd number of study commissioners and no less than 3 member per 7-3-177(1). Three or five study commissioners have been most common among past study commissions. The resolution also needs to include funds for the review, either in dollar amount or number of mills.

This [Montana Local Government Voter Review webpage](#) has other helpful information and sample documents, including a sample budget. Keep in mind, these are very general budget estimates and can vary widely depending on the community.

Let us know if you have any questions.

Thanks,
Ashley

Ashley Kent
Associate Director
Local Government Center
Montana State University Extension
406.994.6657

Montana State University Extension is an ADA/EO/AA/Veteran's Preference Employer and Provider of Educational Outreach

Resolution No. 2084

A RESOLUTION TO ACCEPT THE DETERMINATION THAT NO SIGNIFICANT ENVIRONMENTAL IMPACT IS APPROPRIATE FOR THE ADAPTIVE RESUE OF HISTORIC SHELBY HIGH

WHEREAS, the City of Shelby has completed a review to identify potential environmental impacts to the renovation and adaptive reuse of Historic Shelby High:

WHEREAS, the draft Environmental Review Record was made available for public comment and the findings were presented and reviewed at a public hearing:

WHEREAS, no substantive public comment was received:

WHEREAS, The City of Shelby has determined that the adaptive reuse of Historic Shelby High will not significantly affect the quality of the human environment and accordingly the City of Shelby has determined an Environmental Impact Statement or Environmental Assessment is not necessary:

NOW, THEREFORE, BE IT RESOLVED by the Shelby City Council as follows;

That the City of Shelby, Montana adopts the final Environmental Determination for the adaptive reuse project.

Passes and approved on this date of February 5, 2024.

Signed: _____

Name: Gary McDermott

Title: Mayor of Shelby, Montana

Date: February 5, 2024

Attested: _____



Northwest Fire Services Inc.

QUOTE

PO Box 821

Bigfork, MT 59911

Phone: 406-837-0118

Fax: 406-837-1339

www.northwestfireservices.com

QUOTE #: 20242201-1

QUOTE DATE: January 23, 2024

Customer Name: SHELBY Fire Department

JOB		BILL TO	SHIP TO (if different)	
		Shelby Fire Department PO box 310 Shelby Mt, 59474		
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
2	BP549XX	20' PPV Variable-speed battery fan DEWALT Battery	6,275.00	12,550.00
		Darley's List Price - \$6,743.95 P/Unit		
		Your Price ordering through NWFS - \$6,275.00 Price Based off Buying 2 units		
		Your Savings - \$937.90		
		<u>Decription</u>		
		Super Vac 20" PPV Variable-Speed Battery Fan Spec Sheet		
		Motor: Totally Enclosed Variable-Speed DC Power: 1Hp Speed: 2,250 rpm AMCA Certified Airflow: 13,000 cfm Dimensions: 28.75" x 28.25" x 12.5" Weight: 60 lbs. (Weight with batteries and shore power)		
		The fan shall include shore power, allowing continuous operation off any 120-240V AC supply.		
		2 Dewalt FLEXVOLT Lithium Ion Batteries 12Ah ea. fan		
		1 Dual battery charger ea. fan		



Other Comments or Special Instructions

This is a Quote only. Modification to line items may effect final pricing.

SUBTOTAL	\$ 12,550.00
TAXABLE	
TAX RATE	
TAX	
S & H	FREE
OTHER	
TOTAL	\$ 12,550.00

CITY OF SHELBY

112 First Street South
Shelby, MT 59474
Telephone: (406) 434-5222
FAX: (406) 434-2039
www.shelbymt.com



January 11, 2024

Northern Transit Interlocal
David R. Irvin
P.O. Box 246
Shelby, MT 59474

Dear David:

The City of Shelby agrees to support Northern Transit Interlocal's Coordination Plan for Fiscal Year 2025 with a \$5,000.00 commitment. Funds will be used to help support a regional transportation system.

The City of Shelby designates Lorette Carter as our voting member for the Northern Transit Interlocal Advisory Committee. If unable to attend a meeting, then Mayor Gary McDermott will be our voting delegate.

Sincerely,

Gary McDermott – Mayor
City of Shelby



EXHIBIT "A" SPECIFIC TASK ORDERS

January 26, 2024

City of Shelby
Attn: Mayor Gary McDermott
112 1st Street South
Shelby, MT 59474

Re: Task Order No. 11 - Landfill Operational Assistance, Groundwater Monitoring, and Methane Monitoring
January 1, 2024 through December 31, 2024
City of Shelby On-Call
Great West Engineering Project No. 1-19332

Dear Mayor McDermott:

This letter constitutes *Task Order No. 11* to our *Agreement for Professional Services* dated July 6, 2020, for the above-referenced Project. Great West's scope of services, schedule of fees, and schedule for completion of these services ("Services") are as follows:

This task order includes completing the following subtasks for calendar year 2024.

Methane Monitoring

1. Methane monitoring of the landfill gas wells and on-site buildings and reporting once per year according to the currently approved Methane Monitoring Sampling and Analysis Plan. Great West will train the City of Shelby staff to sample for methane during the other three quarterly sampling events. The City will shadow Great West during the first quarterly event to learn how to test for methane in the gas wells and on-site buildings. The City of Shelby will rent a portable methane meter for all four sampling events. Great West will help facilitate the meter rental. Great West will complete the report for the sampling events conducted by the City. The City will provide the data to Great West to complete the reports. Great West will complete the sampling during the first quarter of the year. The City will complete the sampling during the other three quarters of the year. We assume that all wells are in good working order and maintenance is not needed. If a well is damaged and unable to be sampled, Great West will work with the City to repair the well outside of this contract.

Operational Assistance

1. Review design plans and the current Operation and Maintenance Plan. Great West will update the City and make recommendations for necessary changes.
2. Review and update the closure and post-closure cost estimates for financial assurance planning purposes. This task will be completed during the first quarter of the year.
3. During the one methane sampling event conducted by Great West, we will review the overall site's operations with the Landfill Manager. Great West will make suggestions for changes if necessary.
4. During one site visit / methane sampling event by Great West, we will conduct a formal inspection of the landfill and write an annual engineering report.

Groundwater Monitoring

1. Groundwater monitoring of the four landfill groundwater wells according to the currently approved Groundwater Sampling and Analysis Plan. This task includes annual monitoring and reporting to determine if there is a statistically significant change in background.

Groundwater Monitoring Task Assumptions

- a. We assume that all wells are in good working order and maintenance is not needed. If a well is damaged and unable to be sampled, Great West will work with the City to repair the well outside of this contract.
- b. Great West will follow the monitoring and reporting of the existing Sampling and Analysis Plan, which includes four monitoring wells.
- c. The constituents in which are sampled are ARM Class II, which include metals, VOCs, and some general chemistry.
- d. The City will pay for the laboratory fees directly. Great West will coordinate with the analytical testing laboratory regarding the bottle order and required analytical testing, and troubleshooting as-needed. Great West will pick up the sample bottles from the laboratory, and when sampling is completed, relinquish samples directly to the laboratory (assumed Energy Labs) in Helena, Montana.
- e. Laboratory analytical testing data packages will be submitted by the testing laboratory directly to the City; copies will be provided to Great West to archive. Upon receipt of each lab report, Great West will review the reports against the chain-of-custody to confirm completeness for each sampling event.
- f. The City will pay for (own) a statistical analysis software (SANITAS) to provide more accurate data reporting. The use of this software decreases labor for Great West. The cost of this software is a one time payment of \$1,500 paid directly by the City.
- g. The City will provide historical data dating back to approximately 2002 in a useable format like excel, which includes groundwater levels and groundwater quality data.
- h. Groundwater Monitoring for the initial year will use a bailer for sampling consistent with past practices. The City recognizes that bailing samples can cause erratic data and could lead to 'false positive' (incorrect or non-representative data reported to DEQ). Great West can provide recommendations to optimize sampling using low-flow pumping and purge methods for the City, if desired.
- i. Groundwater Monitoring costs will be renegotiated in 2025 after setting up the statistical background data.

Surveying and staking at the landfill are not included in this task order due to the unknown frequency required by the City. Tasks outside of this task order can be negotiated as needed.

As compensation for these Services, Client shall pay Great West at hourly rates according to the Schedule of Billing Rates, plus expenses, for an estimated total of \$11,700 as determined by the *Consultant Agreement*. This amount cannot be exceeded without the Client's written approval.

Although we do our best to estimate engineering fees, unanticipated site conditions or changes in design could result in additional time and related costs. We will notify you immediately of any discovered site condition that has the potential to impact our overall budgeted fees, or of any anticipated changes throughout the approval process.

Methane Monitoring	\$ 2,200
Operational Assistance	\$ 1,700
Groundwater Monitoring	\$ 7,800
Total	\$11,700

Please have an authorized representative sign both originals of this letter and return one executed original to Great West at the following address:

Great West Engineering, Inc.
2501 Belt View Drive
Helena, MT 59601

Acknowledgment. This *Task Order No. 11* is agreed to by the parties and is effective as of the date of this letter.

GREAT WEST ENGINEERING, INC.

CITY OF SHELBY


Stephanie Beckert, PE

Gary McDermott, Mayor

Business Unit Manager _____

Date



EXHIBIT "A"
SPECIFIC TASK ORDERS

January 26, 2024

City of Shelby
Attn: Mayor Gary McDermott
112 1st Street South
Shelby, MT 59474

**Re: Task Order No. 12– Water PER
City of Shelby On-Call
Great West Engineering Project No. 1-19332**

Dear Mayor McDermott:

This letter constitutes *Task Order No. 12* to our *Agreement for Professional Services* dated July 6, 2020, for the above-referenced Project. Great West's scope of services, schedule of fees, and schedule for completion of these services ("Services") are as follows:

See Attachment A – EJCDC Agreement

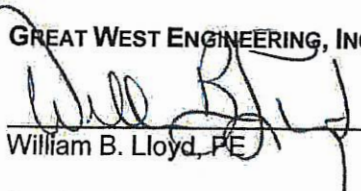
As compensation for these Services, Client shall pay Great West a time and materials amount not to exceed \$45,000 as determined by the *Consultant Agreement*. This amount cannot be exceeded without Client's prior written approval.

Please have an authorized representative sign both originals of this letter and return one executed original to Great West at the following address:

Great West Engineering, Inc.
2501 Belt View Drive
Helena, MT 59601

Acknowledgment. This *Task Order No. 12* is agreed to by the parties, is effective as of the date of this letter, and becomes a part of the *Agreement for Professional Services* between the parties, which is dated July 6, 2020.

GREAT WEST ENGINEERING, INC.



William B. Lloyd, PE

President

CITY OF SHELBY

Gary McDermott, Mayor

Date