

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
January 9, 2019
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 12/17/18 (pgs 5-7)

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLAIMS REPORT 12/31/18 (pgs 8-24)

BUILDING INSPECTOR

- Building Inspector Report, December 2018 (pg 25)

COMMITTEE REPORTS

- Safety Committee Meeting, 12/19/18(pg 26)

CITY ATTORNEY

- 13th Street O&M Agreement (pgs 27-36)
- Ordinance No 835 – (2nd rdg) re: Amending Title 8, Chapter 1, Shelby Volunteer Fire Dept (pg 37)
- Ordinance No 836 – (1st rdg) re: Garbage Rates (pg 38)

CITY FINANCE OFFICER

- Payroll Expense by Department Report, December 2018 (pg 39)
- Water Loans (pgs 40-46)

CITY SUPERINTENDENT

- Superintendent's Report (pg 47)
- Landfill Policy, May-Sept
- John Deere Gater (pgs 48-49)
- City Service Worker Recommendation – Colton T. Lampert

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Casey – resignation
- MDT Construction Agreement – Main Street (pgs 50-62)
- MDT Construction Agreement – Shelby North (pgs 63-74)
- Shelby Volunteer Fire Department 2019 Officers (pg 75)
- Crime Victim Advocate Program MOU
- NCMRWA/Shelby Funding Agreement - Review

ADJOURN

CITY COUNCIL PACKET LISTING

A. Agenda

B. Agenda Items

1. Minutes of Regular Council Meeting, 12/17/18
2. Claims Report, 12/31/18
3. Building Inspector Report, 12/31/18
4. Minutes of Safety Committee Meeting, 12/19/18
5. 13th Street O&M Agreement
6. Ordinance No. 835 (2nd rdg) re: Amending Title 8, Chapter 1, Volunteer Fire Department
7. Ordinance No. 836 (1st rdg) re: Garbage Rates
8. Payroll Expense by Department Report, December 2018
9. Water Loans Information
10. Superintendent's Report, 1/7/19
11. John Deere Gater Information
12. MDT Construction Agreement - Main Street
13. MDT Construction Agreement - Shelby North
14. 12/14/18 Email from Shelby Vol Fire Dept re: 2019 SVFD Officers

C. Correspondence

1. 12/17/18 Letter to Becky Anseth, Community Development Division re: Shelby Wellfield Project-Scope Revision
2. 1/3/19 Letter to Montana Board of Crime Control re: City of Shelby/Toole County Victim Advocate Program
3. 1/3/19 Summary of Port of Northern Montana Board Meeting
4. 2019 City of Shelby Calendar

D. Reports

- 1.

E. Handouts

- 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
December 17, 2018**

Mayor McDermott called the meeting to order at 6:30 p.m. Present were: Lyle Kimmet, Debra Clark, Luke Casey, Trent Tustian, Bill Moritz and Aaron Heaton, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Loren Skartved, City Superintendent; Lorette Carter, Community Development Director. Absent and Excused: None.

Other citizens present: Logan Tweet.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

MORITZ MADE A MOTION TO APPROVE THE 12/03/2018 MINUTES. SECONDED BY TUSTIAN. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- None

COMMITTEE REPORTS

- None

CITY ATTORNEY

- **South Line OMR Marias River Component**
TUSTIAN MADE A MOTION TO APPROVE THE AGREEMENT WITH NCMRWA. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- **Habets MOU**
MORITZ MADE A MOTION TO RESCIND THE MOU. SECONDED BY CASEY. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- **Ordinance No. 835 re: Amending Title 8, Chapter 1, Volunteer Fire Department**
CASEY MADE A MOTION TO PROVISIONALLY PASS THE FIRST READING AS AMENDED TO INCLUDE 8-1-2, 8-1-3, 8-1-4 AND REQUIRE ALL MEMBERS TO CARRY A FIRST AID AND CPR CARD. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- **Shelby Chamber of Commerce Lease**
CASEY MADE A MOTION TO APPROVE THE LEASE. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- **NCMRWA/City of Shelby Funding Agreement**
KIMMET MADE A MOTION TO APPROVE THE AGREEMENT. SECONDED BY MORITZ. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY FINANCE OFFICER

- City Judge's Report, November 2018
- Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, Project Budgets, 11/30/2018
CLARK MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY TUSTIAN. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- City of Shelby Delinquent Taxes, 11/30/2018

CITY SUPERINTENDENT

Loren included a copy of his report as part of the packet. Council discussed landfill charges and City Attorney will draft an ordinance to delete paragraph 3 and complete the rate schedule to show 20 and 30 yard container fees. There will also be an internal policy to open the landfill the first Saturday of every month from May through October from 10:00am to 4:00pm.

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- KLJ Task Order #7
MORITZ MADE A MOTION TO APPROVE THE TASK ORDER. SECONDED BY CLARK. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- KLJ Preservation Plan Approval.
MORITZ MADE A MOTION TO APPROVE KLJ FOR THE PRESERVATION PLAN. SECONDED BY CASEY. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
- Hi-Line Redi Mix
MORITZ MADE A MOTION TO MOVING FORWARD WITH A MOU IN REGARDS TO THE SOUTH WATER LINE. SECONDED BY HEATON. VOTE: AYES - CLARK, KIMMET, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - CASEY.

ADJOURN

AT 9:00 P.M. TUSTIAN MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY KIMMET. VOTE: AYES - CLARK, KIMMET, CASEY, TUSTIAN, MORITZ, HEATON. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

01/04/19
09:37:38

CITY OF SHELBY
Claim Details
For the Accounting Period: 12/18

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Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180417		00001 DEPARTMENT OF REVENUE	12.80					
1	12/28/18	Accom Tax Shel-oole Campground	12.80			7110 212500		101000
180418		01806 ALARM SERVICE INC	35.00					
1	R 94634 12/20/18	1/19 Fire Alarm Monitoring	35.00			1000 420401	300	101000
180419		00343 ENERGY LABORATORIES INC	331.00					
1	201660 12/04/18	Lagoon Effluent	127.00		31802	5310 430600	300	101000
2	200530 11/28/18	Lagoon Effluent	127.00		31814	5310 430600	300	101000
3	203284 12/12/18	Lagoon Influent	77.00		31814	5310 430600	300	101000
180420		00400 UTILITIES UNDERGROUND LOCATION	32.76					
1	8115100 11/30/18	12 Locates for 11/18	21.84		31806	5210 430500	300	101000
2	8125097 12/31/18	6 Locates for 12/18	10.92		31847	5210 430500	300	101000
180421		01866 SHELBY PAINT AND HARDWARE	439.15					
1	63942 11/19/18	Roller/Ext Pole/Tester/Timer	50.96		31836	1000 411202	200	101000
2	64444 11/27/18	LED Light Tester	26.99		31836	5310 430600	200	101000
3	64448 11/28/18	Primer	6.49		31836	5410 430840	200	101000
4	64447 11/28/18	LED Bulbs	22.99		31836	2936 460463	200	101000
5	64457 11/28/18	Hand Sanitizer	16.98		31836	5310 430600	200	101000
6	64457 11/28/18	Push Brooms	45.98		31836	5410 430840	200	101000
7	64462 11/29/18	LED Lights/Batteries	89.92		31836	5310 430600	200	101000
8	64468 12/03/18	Keys/Crescent Set	61.99		31836	5310 430600	200	101000
9	64532 12/05/18	Wrench Sets/Cam Lock	43.96		31836	1000 420500	200	101000
10	64557 12/10/18	Bleach	18.93		31836	5210 430500	200	101000
11	64566 12/10/18	Tape/Dust Pan/Deck Screws	53.96		31836	1000 460465	369	101000
180422		00039 PETTY CASHIER	54.00					
1	2796 12/03/18	TC Treasurer Specialty Plate	40.00			7427 411850	800	101000
2	2797 12/17/18	TC C&R 12/18 Legal Filings	3.50			1000 410550	300	101000
3	2797 12/17/18	TC C&R 12/18 Legal Filings	3.50			5210 430570	300	101000
4	2797 12/17/18	TC C&R 12/18 Legal Filings	3.50			5310 430670	300	101000
5	2797 12/17/18	TC C&R 12/18 Legal Filings	3.50			5410 430870	300	101000
180423		00539 YEAGLEY, JAMES H	600.00					
1	12/18/18 12/18	Planning Services	600.00			1000 411030	350	101000
180424	-98686E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	12/05/18	Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000
2	12/05/18	Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000

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180425			01285 HUNT, WILLIAM E JR	5,000.00					
1	12/25/18	12/18	Legal Services	1,250.00			1000 411100	350	101000
2	12/25/18	12/18	Legal Services	1,250.00			5210 430513	350	101000
3	12/25/18	12/18	Legal Services	1,250.00			5310 430613	350	101000
4	12/25/18	12/18	Legal Services	1,250.00			5410 430813	350	101000
180426	-98687E		00111 FIRST STATE BANK	131.50					
1	12/04/18		Monthly Bank Service Charge	32.87			1000 410550	300	101000
2	12/04/18		Monthly Bank Service Charge	32.87			5210 430570	300	101000
3	12/04/18		Monthly Bank Service Charge	32.88			5310 430670	300	101000
4	12/04/18		Monthly Bank Service Charge	32.88			5410 430870	300	101000
180427			00043 SHELBY GAS ASSOCIATION	5,253.40					
1	12/25/18	12/18	Gas Bill	112.20			1000 411200	343	101000
2	12/25/18	12/18	Gas Bill	634.50			1000 420400	343	101000
3	12/25/18	12/18	Gas Bill	634.50			1000 420401	343	101000
4	12/25/18	12/18	Gas Bill	369.80			1000 460445	343	101000
5	12/25/18	12/18	Gas Bill	202.60			1000 460442	343	101000
6	12/25/18	12/18	Gas Bill	152.20			5410 430840	343	101000
7	12/25/18	12/18	Gas Bill	316.70			1000 430200	343	101000
8	12/25/18	12/18	Gas Bill	316.70			5210 430500	343	101000
9	12/25/18	12/18	Gas Bill	316.70			5310 430600	343	101000
10	12/25/18	12/18	Gas Bill	316.70			5410 430830	343	101000
11	12/25/18	12/18	Gas Bill	107.25			1000 411202	343	101000
12	12/25/18	12/18	Gas Bill	107.25			5210 430520	343	101000
13	12/25/18	12/18	Gas Bill	107.25			5310 430620	343	101000
14	12/25/18	12/18	Gas Bill	107.25			5410 430820	343	101000
15	12/25/18	12/18	Gas Bill	77.80			5210 430500	343	101000
16	12/25/18	12/18	Gas Bill	769.20			1000 460465	343	101000
17	12/25/18	12/18	Gas Bill	604.80			2936 460463	343	101000
180428			00026 MARIAS RIVER ELECTRIC COOP INC	11,481.62					
1	12/25/18	12/18	Electric Bill	123.57			1000 411200	342	101000
2	12/25/18	12/18	Electric Bill	238.01			1000 420400	342	101000
3	12/25/18	12/18	Electric Bill	238.01			1000 420401	342	101000
4	12/25/18	12/18	Electric Bill	55.10			1000 411202	342	101000
5	12/25/18	12/18	Electric Bill	55.10			5210 430520	342	101000
6	12/25/18	12/18	Electric Bill	55.10			5310 430620	342	101000
7	12/25/18	12/18	Electric Bill	55.08			5410 430820	342	101000
8	12/25/18	12/18	Electric Bill	118.02			1000 430200	342	101000
9	12/25/18	12/18	Electric Bill	118.02			5210 430500	342	101000
10	12/25/18	12/18	Electric Bill	118.02			5310 430600	342	101000
11	12/25/18	12/18	Electric Bill	118.03			5410 430830	342	101000
12	12/25/18	12/18	Electric Bill	68.94			1000 440600	342	101000

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13	12/25/18	12/18	Electric Bill	68.94			1000 460430	342	101000
14	12/25/18	12/18	Electric Bill	239.76			1000 460465	342	101000
15	12/25/18	12/18	Electric Bill	50.15			1000 460439	342	101000
16	12/25/18	12/18	Electric Bill	1,027.25			1000 460442	342	101000
17	12/25/18	12/18	Electric Bill	46.94			1000 460445	342	101000
18	12/25/18	12/18	Electric Bill	3,873.68			2400 430263	342	101000
19	12/25/18	12/18	Electric Bill	3,882.53			5210 430500	342	101000
20	12/25/18	12/18	Electric Bill	512.28			5310 430600	342	101000
21	12/25/18	12/18	Electric Bill	369.16			2936 460463	342	101000
22	12/25/18	12/18	Electric Bill	49.93			5410 430840	342	101000
180429		01851	CT CLEANING	1,200.00					
1	12/26/18	12/18	Janitorial Service	70.00			1000 411202	390	101000
2	12/26/18	12/18	Janitorial Service	70.00			5210 430520	390	101000
3	12/26/18	12/18	Janitorial Service	70.00			5310 430620	390	101000
4	12/26/18	12/18	Janitorial Service	70.00			5410 430820	390	101000
5	12/26/18	12/18	CC Janitorial Service	800.00			1000 460442	300	101000
6	12/26/18	12/18	Williamson Bldg Service	120.00			2936 460463	300	101000
180430		01388	3 RIVERS COMMUNICATIONS INC	946.41					
1	12/01/18	12/18	phone bill	12.39			1000 420500	344	101000
2	12/01/18	12/18	phone bill	31.36			1000 410550	344	101000
3	12/01/18	12/18	phone bill	31.37			5210 430570	344	101000
4	12/01/18	12/18	phone bill	31.37			5310 430670	344	101000
5	12/01/18	12/18	phone bill	31.37			5410 430870	344	101000
6	12/01/18	12/18	phone bill	24.13			1000 430200	344	101000
7	12/01/18	12/18	phone bill	24.13			5210 430500	344	101000
8	12/01/18	12/18	phone bill	24.13			5310 430600	344	101000
9	12/01/18	12/18	phone bill	24.13			5410 430830	344	101000
10	12/01/18	12/18	phone bill	96.76			1000 460465	300	101000
11	12/01/18	12/18	phone bill	166.41			1000 460442	344	101000
12	12/01/18	12/18	phone bill	64.60			1000 420400	344	101000
13	12/01/18	12/18	phone bill	64.60			1000 420401	344	101000
14	12/01/18	12/18	phone bill	4.74			1000 410200	344	101000
15	12/01/18	12/18	phone bill	4.74			5210 430512	344	101000
16	12/01/18	12/18	phone bill	4.74			5310 430612	344	101000
17	12/01/18	12/18	phone bill	4.74			5410 430812	344	101000
18	12/01/18	12/18	phone bill	45.93			1000 460445	344	101000
19	12/01/18	12/18	phone bill	136.70			5310 430600	344	101000
20	12/01/18	12/18	phone bill	33.48			5210 430500	344	101000
21	12/01/18	12/18	phone bill	51.11			5210 430500	344	101000
22	12/01/18	12/18	phone bill	33.48			5210 430500	344	101000

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180431	25515S	00144	POSTMASTER	299.76					
1	12/26/18	12/18	UB Postage	99.92			5210 430570	310	101000
2	12/26/18	12/18	UB Postage	99.92			5310 430670	310	101000
3	12/26/18	12/18	UB Postage	99.92			5410 430870	310	101000
180432		00048	TOOLE COUNTY CLERK & RECORDER	52,771.51					
1	11/30/18		Animal Control-cell phone	23.08			1000 440600	344	101000
2	11/30/18		City Judge & Sec-Wages	2,453.43			1000 410360	100	101000
3	11/30/18		City Judge&Sec-Social Security	150.18			1000 410360	141	101000
4	11/30/18		City Judge & Sec-Medicare	35.12			1000 410360	142	101000
5	11/30/18		City Judge & Sec-PERS	210.26			1000 410360	143	101000
6	11/30/18		City Judge&Sec-UnemploymentIns	6.39			1000 410360	145	101000
7	11/30/18		City Judge & Sec-Worker's Comp	17.75			1000 410360	146	101000
8	11/30/18		City Judge-Health Insurance	356.50			1000 410360	147	101000
9	11/30/18		City Judge-Supplies	14.98			1000 410360	200	101000
10	11/30/18		City Judge-Phone	19.58			1000 410360	344	101000
11	11/30/18		City Judge-Travel & Education	126.98			1000 410360	370	101000
12	11/30/18		Community Development-cell	52.36			1000 411050	344	101000
13	11/30/18		Building-cell phone	23.82			1000 420500	344	101000
14	11/30/18		Law Enforcement	34,370.00			1000 420000	300	101000
15	11/30/18		Law Enforcement	4,910.00			5210 420100	300	101000
16	11/30/18		Law Enforcement	4,910.00			5310 420100	300	101000
17	11/30/18		Law Enforcement	4,910.00			5410 420100	300	101000
18	11/30/18		Supt/Foreman/Shop On-call cell	35.34			1000 430200	344	101000
19	11/30/18		Supt/Foreman/Shop On-call cell	35.34			5210 430500	344	101000
20	11/30/18		Supt/Foreman/Shop On-call cell	35.34			5310 430600	344	101000
21	11/30/18		Supt/Foreman/Shop On-call cell	35.34			5410 430830	344	101000
22	11/30/18		Water Department-cell phone	39.72			5210 430500	344	101000
180433		02368	OPTUM	17.00					
1	959998641	12/15/18	HSA Service Fee	4.25			1000 410550	300	101000
2	959998641	12/15/18	HSA Service Fee	4.25			5210 430570	300	101000
3	959998641	12/15/18	HSA Service Fee	4.25			5310 430670	300	101000
4	959998641	12/15/18	HSA Service Fee	4.25			5410 430870	300	101000
180434		00309	PREFERRED OFFICE EQUIPMENT	576.75					
1	27619	12/17/18	12/18 Maintenance & Copies	85.09			1000 410550	300	101000
2	27619	12/17/18	12/18 Maintenance & Copies	73.40			1000 411050	300	101000
3	27619	12/17/18	12/18 Maintenance & Copies	85.09			5210 430570	300	101000
4	27619	12/17/18	12/18 Maintenance & Copies	85.09			5310 430670	300	101000
5	27619	12/17/18	12/18 Maintenance & Copies	85.09			5410 430870	300	101000
6	27619	12/17/18	12/18 Maintenance & Copies	28.20			1000 410240	300	101000
7	27619	12/17/18	12/18 Maintenance & Copies	28.20			5210 430514	300	101000
8	27619	12/17/18	12/18 Maintenance & Copies	28.20			5310 430614	300	101000

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9	27619	12/17/18	12/18 Maintenance & Copies	28.20			5410 430814	300	101000
10	27618	12/17/18	12/18 Maintenance/Copies-Shop	50.19*		31832	1000 420500	300	101000
180435			02389 WELLS FARGO VENDOR FIN SERV	127.70					
			Serial #6507270X						
1	69123595	12/19/18	12/18 Sharp MX-350 Copier-Sh	31.93		31842	1000 430200	200	101000
2	69123595	12/19/18	12/18 Sharp MX-350 Copier-Sh	31.93		31842	5210 430500	200	101000
3	69123595	12/19/18	12/18 Sharp MX-350 Copier-Sh	31.92		31842	5310 430600	200	101000
4	69123595	12/19/18	12/18 Sharp MX-350 Copier-Sh	31.92		31842	5410 430840	200	101000
180436	25510S	02454	MONTANA DEPARTMENT OF	150.00					
1	12/04/18		Permit Fee Welcome to Sign	150.00			1000 411050	300	101000
180437			01345 STERLING CODIFIERS INC	500.00					
1	21564	01/01/19	2019 Code Internet Hosting Fee	125.00			1000 410550	300	101000
2	21564	01/01/19	2019 Code Internet Hosting Fee	125.00			5210 430570	300	101000
3	21564	01/01/19	2019 Code Internet Hosting Fee	125.00			5310 430670	300	101000
4	21564	01/01/19	2019 Code Internet Hosting Fee	125.00			5410 430870	300	101000
180438	25511S	01200	U S BANK TRUST-SPA LOCKBOX	52,942.23					
1	SRF-17407	12/04/18	Storm Drainage System-Prin	44,000.00*			5720 490213	610	102210
2	SRF-17407	12/04/18	Storm Drainage System-Int	8,942.23			5720 490213	620	102210
180439	25512S	00512	MT DEPARTMENT OF ADMINISTRATION	1,300.00					
1	12/06/18		2017 AFR Filing Fee	325.00			1000 410550	300	101000
2	12/06/18		2017 AFR Filing Fee	325.00			5210 430570	300	101000
3	12/06/18		2017 AFR Filing Fee	325.00			5310 430670	300	101000
4	12/06/18		2017 AFR Filing Fee	325.00			5410 430870	300	101000
180440	25513S	00111	FIRST STATE BANK	3,550.00					
1	12/06/18		Air Pack Loan Payment	3,550.00			1000 362002		101000
180441			02452 BNSF RAILWAY COMPANY	8,837.27					
1	90180497	12/05/18	Flagging Charges Storm Water	8,837.27			5720 430246	950 2283	101000
180442			01620 KADRMAS, LEE & JACKSON INC.	18,543.78					
1	10109267	11/29/18	Humic Water Main Extension	18,543.78			5210 430501	950 2284	101000
180443			01988 FIELDSTONE OFFICE SUPPLY	32.63					
1	121092	12/04/18	2019 Desk Calendar	11.25			1000 411050	200	101000
2	121094	12/05/17	(2)Hole Punch	8.10			1000 460442	200	101000
3	121059	11/28/18	BSN 36693	0.39		31817	1000 430200	200	101000
4	121059	11/28/18	BSN 36693	0.39		31817	5210 430500	200	101000
5	121059	11/28/18	BSN 36693	0.40		31817	5310 430600	200	101000
6	121059	11/28/18	BSN 36693	0.40		31817	5410 430840	200	101000

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7	121134	12/10/18	Receipt Book	11.70			5410 430840	200	101000
180444		00091	CLIFF'S TOWING	100.00					
1	7033	12/04/18	Tow S-10 Chevy	100.00*		31013	1000 420500	300	101000
180445		01863	PURE BLISS CYCLE INC	100.00					
1	36279	11/13/18	ATV Thumbwarmer Kit	40.00		31805	1000 430200	200	101000
2	36279	11/13/18	Heated Grip Kit ATV	60.00		31805	1000 430200	200	101000
180446		00027	MARKS TIRE & ALIGNMENT	4,860.00					
1	55140	11/07/18	Flat Repair	20.00		31804	5210 430500	369	101000
2	55122	11/06/18	(8)Garbage Truck Tires	3,320.00		31804	5410 430830	200	101000
3	55122	11/06/18	(2)Garbage Truck Tires	850.00		31804	5410 430830	200	101000
4	55122	11/06/18	Dismount/Mount	480.00		31804	5410 430830	300	101000
5	55122	11/06/18	Dismount/Mount	120.00		31804	5410 430830	300	101000
6	55356	11/27/18	Flat Repair	20.00		31804	5210 430500	369	101000
7	55615	12/26/18	(2)Rubbermaster 4 ply	30.00		31849	1000 430200	200	101000
8	55629	12/27/18	Flat Repair	20.00		31849	5210 430500	369	101000
180447		02069	NATIONAL LAUNDRY CO	124.66					
1	25031	10/03/18	Credit-Red Shop Towels	-6.41		31729	1000 430200	300	101000
2	25031	10/03/18	Credit-Red Shop Towels	-6.42		31729	5210 430500	300	101000
3	25031	10/03/18	Credit-Red Shop Towels	-6.42		31729	5310 430600	300	101000
4	25031	10/03/18	Credit-Red Shop Towels	-6.42		31729	5410 430840	300	101000
5	32446	10/31/18	Red Shop Towels	4.91		31803	1000 430200	300	101000
6	32446	10/31/18	Red Shop Towels	4.90		31803	5210 430500	300	101000
7	32446	10/31/18	Red Shop Towels	4.90		31803	5310 430600	300	101000
8	32446	10/31/18	Red Shop Towels	4.90		31803	5410 430840	300	101000
9	39933	11/28/18	Red Shop Towels	34.34		31803	1000 430200	300	101000
10	39933	11/28/18	Red Shop Towels	34.35		31803	5210 430500	300	101000
11	39933	11/28/18	Red Shop Towels	34.35		31803	5310 430600	300	101000
12	39933	11/28/18	Red Shop Towels	34.35		31803	5410 430840	300	101000
13	47383	12/26/18	Credit-Red Shop Towels	-1.66			1000 430200	200	101000
14	47383	12/26/18	Credit-Red Shop Towels	-1.67			5210 430500	200	101000
15	47383	12/26/18	Credit-Red Shop Towels	-1.67			5310 430600	200	101000
16	47383	12/26/18	Credit-Red Shop Towels	-1.67			5410 430840	200	101000
180448		02012	SHOPKO	152.62					
1	9728	11/29/18	Clothing Allowance-Skartved	27.48		31801	1000 430200	220	101000
2	9728	11/29/18	Clothing Allowance-Skartved	27.49		31801	5210 430500	220	101000
3	9728	11/29/18	Clothing Allowance-Skartved	27.49		31801	5310 430600	220	101000
4	9728	11/29/18	Clothing Allowance-Skartved	27.49		31801	5410 430840	220	101000
5	0310	11/07/18	Bleach	42.67		31815	5210 430500	200	101000

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180449		00047 BEN TAYLOR INC		4,114.41					
1	44179	11/26/18 Williamson Park Propane		271.25			5210 430500	230	101000
2	44038	11/09/18 UV Plant Propane		550.41			5210 430500	230	101000
3	15403	11/27/18 11/18 Fuel		144.38		31807	1000 430200	230	101000
4	15403	11/27/18 11/18 Fuel		261.86		31807	1000 430200	230	101000
5	15403	11/27/18 11/18 Fuel		147.77		31807	5410 430830	230	101000
6	15403	11/27/18 11/18 Fuel		284.58		31807	5210 430500	230	101000
7	15403	11/27/18 11/18 Fuel		96.91		31807	5310 430600	230	101000
8	15403	11/27/18 11/18 Fuel		205.51		31807	5310 430600	230	101000
9	15403	11/27/18 11/18 Fuel		287.75		31807	5210 430500	230	101000
10	15403	11/27/18 11/18 Fuel		26.78		31807	1000 460430	230	101000
11	15403	11/27/18 11/18 Fuel		206.68		31807	1000 460430	230	101000
12	15403	11/27/18 11/18 Fuel		224.47		31807	5310 430600	230	101000
13	15403	11/27/18 11/18 Fuel		89.59		31807	1000 460430	230	101000
14	15403	11/27/18 11/18 Fuel		157.90		31807	5210 430500	230	101000
15	15403	11/27/18 11/18 Fuel		94.23		31807	1000 420500	230	101000
16	15403	11/27/18 11/18 Fuel		52.81		31807	1000 440600	230	101000
17	15403	11/27/18 11/18 Fuel		60.84		31807	5410 430840	230	101000
18	15403	11/27/18 11/18 Fuel		77.56		31807	5410 430830	230	101000
19	186398	11/01/18 True Valule Flt		24.72		31808	2936 460463	200	101000
20	187947	11/20/18 Screw Hook		7.50		31808	1000 460437	200	101000
21	186198	11/01/18 Shop Towels/Whipntclk		9.65		31808	1000 460442	200	101000
22	186882	11/07/18 Recipro B/2pk Bl		13.48		31808	1000 460430	200	101000
23	187979	11/19/18 Halo Fld Bul		3.74		31808	1000 411202	200	101000
24	187979	11/19/18 Halo Fld Bul		3.75		31808	5210 430520	200	101000
25	187979	11/19/18 Halo Fld Bul		3.75		31808	5310 430620	200	101000
26	187979	11/19/18 Halo Fld Bul		3.75		31808	5410 430820	200	101000
27	187529	11/13/18 Cold Shut/Screws		10.45		31808	1000 411202	200	101000
28	187529	11/13/18 Cold Shut/Screws		10.45		31808	5210 430520	200	101000
29	187529	11/13/18 Cold Shut/Screws		10.45		31808	5310 430620	200	101000
30	187529	11/13/18 Cold Shut/Screws		10.45		31808	5410 430820	200	101000
31	187961	11/20/18 Batteries		13.99		31808	1000 420500	200	101000
32	187941	11/20/18 Batteries		10.98		31808	5310 430600	200	101000
33	188043	11/21/18 Connectors/Yel Cap		14.77		31808	1000 430200	200	101000
34	188043	11/21/18 Connectors/Yel Cap		14.78		31808	5210 430500	200	101000
35	188043	11/21/18 Connectors/Yel Cap		14.78		31808	5310 430600	200	101000
36	188043	11/21/18 Connectors/Yel Cap		14.78		31808	5410 430840	200	101000
37	188415	11/27/18 Flou Bulb		40.47		31808	1000 430200	200	101000
38	188415	11/27/18 Flou Bulb		40.46		31808	5210 430500	200	101000
39	188415	11/27/18 Flou Bulb		40.46		31808	5310 430600	200	101000
40	188415	11/27/18 Flou Bulb		40.46		31808	5410 430840	200	101000
41	187556	11/14/18 Perc Drill Bi		2.98		31808	1000 430200	200	101000
42	187556	11/14/18 Perc Drill Bi		3.00		31808	5210 430500	200	101000
43	187556	11/14/18 Perc Drill Bi		3.00		31808	5310 430600	200	101000

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44	187556	11/14/18 Perc Drill Bi	3.00		31808	5410 430840	200	101000
45	186304	11/01/18 Lubricant/File/X Fine Graph	17.47		31808	5310 430600	200	101000
46	187492	11/13/18 Gloves/Clamp/Ties/Cable	91.51		31808	5310 430600	200	101000
47	187655	11/15/18 Orange Tape	2.79		31808	5310 430600	200	101000
48	187652	11/15/18 Elect Tape/Yel Elec/Wht Elec	28.74		31809	5310 430600	200	101000
49	188030	11/20/18 Connectors/Cover/Switch	49.93		31809	5310 430600	200	101000
50	187505	11/13/18 Wide Head Lamp	5.99		31809	5310 430600	200	101000
51	187576	11/14/18 Tee/Seeter/Screws/Elbow/Tape	212.29		31809	5310 430600	200	101000
52	186564	11/01/18 Return-Circuit Breaker	-12.99		31809	5310 430600	200	101000
53	186493	11/01/18 Form a Gsk	9.99		31809	5310 430600	200	101000
54	186314	11/01/18 Tape/Elbow/Nipple	8.77		31809	5310 430600	200	101000
55	186396	11/01/18 Screwdriver/Nails/Staples/Bit	49.59		31809	5310 430600	200	101000
56	186186	11/01/18 Screws/Lutz Magnetic Nut	39.00		31809	5310 430600	200	101000
180450		01125 MT DEQ/PERMITTING & COMPLIANCE	1,104.89					
1	12/01/18	Solid Waste Management Lic #83	1,104.89			5410 430840	300	101000
180451		00041 SHELBY PROMOTER	13.00					
1	SL184901 12/05/18	FWP Maintenance Equip Ad	13.00			1000 460430	200	101000
180452	25514S	00512 MT DEPARTMENT OF ADMINISTRATION	400.00					
1	12/11/18	Balance Filing Fee AFR 2017	100.00			1000 410550	300	101000
2	12/11/18	Balance Filing Fee AFR 2017	100.00			5210 430570	300	101000
3	12/11/18	Balance Filing Fee AFR 2017	100.00			5310 430670	300	101000
4	12/11/18	Balance Filing Fee AFR 2017	100.00			5410 430870	300	101000
180453	-98685E	01552 HOME DEPOT	177.77					
1	12/06/18	Hasp/Hinge/Catch/Fir/Plywood	177.77		31014	1000 460442	200	101000
180454		02045 NAPA AUTO PARTS	214.46					
1	105198 11/28/18	RFD-Wipers	23.96		31448	1000 420401	200	101000
2	104156 11/07/18	RFD-Filters	93.86		31448	1000 420401	200	101000
3	104157 11/07/18	RFD-Hose Clamps/Hose	96.64		31448	1000 420401	200	101000
180455		00047 BEN TAYLOR INC	641.72					
1	186862 11/06/18	CFD-Sump Pump	163.99		31447	1000 420400	200	101000
2	187341 11/12/18	CFD-Trash Bags	53.97		31447	1000 420400	200	101000
3	15623 11/27/18	RFD-11/18 Fuel	423.76		31447	1000 420401	230	101000
180456		00088 CARQUEST AUTO PARTS	174.97					
1	2567287898 11/09/18	RFD-Oxygen Sensor	109.99		31449	1000 420401	200	101000
2	2567287899 11/09/18	RFD-Bat Charger/Starter So	64.98		31449	1000 420401	200	101000

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180457			02455 MAGDA NELSON	52.50					
1	19 12/09/18	Consulting FY17 AFR Package		13.13			1000 410550	300	101000
2	19 12/09/18	Consulting FY17 AFR Package		13.13			5210 430570	300	101000
3	19 12/09/18	Consulting FY17 AFR Package		13.12			5310 430670	300	101000
4	19 12/09/18	Consulting FY17 AFR Package		13.12			5410 430870	300	101000
180458			00030 MT MUNICIPAL INTERLOCAL	1,500.00					
1	1118016 12/10/18	Deduct Recovery-Melody Orr		187.50			2190 510330	815	101000
2	1118016 12/10/18	Deduct Recovery-Melody Orr		187.50			5210 510330	815	101000
3	1118016 12/10/18	Deduct Recovery-Melody Orr		187.50			5310 510330	815	101000
4	1118016 12/10/18	Deduct Recovery-Melody Orr		187.50			5410 510330	815	101000
5	1118016 12/10/18	Deduct Recovery-Todd Bykonen		187.50			2190 510330	815	101000
6	1118016 12/10/18	Deduct Recovery-Todd Bykonen		187.50			5210 510330	815	101000
7	1118016 12/10/18	Deduct Recovery-Todd Bykonen		187.50			5310 510330	815	101000
8	1118016 12/10/18	Deduct Recovery-Todd Bykonen		187.50			5410 510330	815	101000
180459			02370 JUNKERMIER, CLARK, CAMPANELLA,	8,500.00					
1	797336 11/30/18	Final Bill Audit FYE 6/30/17		2,125.00			1000 410530	350	101000
2	797336 11/30/18	Final Bill Audit FYE 6/30/17		2,125.00			5210 410530	350	101000
3	797336 11/30/18	Final Bill Audit FYE 6/30/17		2,125.00			5310 410530	350	101000
4	797336 11/30/18	Final Bill Audit FYE 6/30/17		2,125.00			5410 410530	350	101000
180460			01620 KADRMAS, LEE & JACKSON INC.	6,074.51					
1	10109370 12/05/18	WW Treatment Design		6,074.51			5310 430601	950 2282	101000
180461			01620 KADRMAS, LEE & JACKSON INC.	15,819.95					
1	10109393 12/06/18	Storm Water-Survey		1,443.90			5720 430246	950 2283	101000
2	10109393 12/06/18	Storm Water-Construction Adm		2,697.53			5720 430246	950 2283	101000
3	10109393 12/06/18	Storm Water-RPR		11,678.52			5720 430246	950 2283	101000
180462			01620 KADRMAS, LEE & JACKSON INC.	15,645.88					
1	10109933 12/07/18	Wellfield Improvements		15,645.88			5210 430501	950 2285	101000
180463			01620 KADRMAS, LEE & JACKSON INC.	909.21					
1	10109338 12/05/18	Rail Safety-Project Initiati		602.78			1000 470120	790	101000
2	10109338 12/05/18	Rail Safety-Prelim/FinalDesi		306.43			1000 470120	790	101000
180464	-98684E		02456 NEW RESOURCES GROUP	42.36					
1	7372 12/11/18	(45)Drip Gauge		42.36		31823	5210 430500	200	101000

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180465		01752 NORTHTOWN DRUG	5.99					
1	11075	12/03/18 Play-Doh	5.99		31816	5210 430500	200	101000
180466		02097 FASTENAL COMPANY	388.58					
1	197489	12/11/18 Gloves/Eyewear/Tape/WD-40	97.13		31813	1000 430200	260	101000
2	197489	12/11/18 Gloves/Eyewear/Tape/WD-40	97.15		31813	5210 430500	260	101000
3	197489	12/11/18 Gloves/Eyewear/Tape/WD-40	97.15		31813	5310 430600	260	101000
4	197489	12/11/18 Gloves/Eyewear/Tape/WD-40	97.15		31813	5410 430830	260	101000
180467		02334 BEN TAYLOR INC.	1,484.08					
1	653889	12/13/18 DEF	19.50		31810	5410 430830	230	101000
2	653907	12/17/18 Diesel	1,464.58		31825	5410 430840	230	101000
180468		00034 NORMONT EQUIPMENT CO	404.00					
1	19070	12/06/18 (4)Plow Blade	404.00		31818	1000 430200	200	101000
180469		02376 MOBILE TWI LLC	110.00					
1	121018C	12/10/18 DOT Urine Drug Screen	27.50		31819	1000 430200	300	101000
2	121018C	12/10/18 DOT Urine Drug Screen	27.50		31819	5210 430500	300	101000
3	121018C	12/10/18 DOT Urine Drug Screen	27.50		31819	5310 430600	300	101000
4	121018C	12/10/18 DOT Urine Drug Screen	27.50		31819	5410 430840	300	101000
180470		01704 STEEL ETC.	1,547.65					
1	560899	12/12/18 6"SCH80/ft, 1/2 A36 Plate/Sq"	103.35		31820	5410 430840	200	101000
2	561047	12/18/18 A36 Plate/Hot Roll Round	1,444.30		31826	5410 430830	200	101000
180471		01550 MOSCH ELECTRIC MOTORS, INC	2,109.40					
1	104081	12/11/18 Grundfos Motor 7.5 hp 3450 rpm	2,109.40		31821	5210 430500	200	101000
180472	-98683E	02070 ACE HARDWARE	369.97					
1	042691	12/15/18 Circ Saw/20V Max Battery 2 pk	369.97		31811	1000 460465	369	101000
180473	-98682E	02422 AT-A-GLANCE	69.86					
1	o602918749	12/13/18 (20)XL Erasable Wall Calen	17.46		31812	1000 430200	200	101000
2	o602918749	12/13/18 (20)XL Erasable Wall Calen	17.46		31812	5210 430500	200	101000
3	o602918749	12/13/18 (20)XL Erasable Wall Calen	17.47		31812	5310 430600	200	101000
4	o602918749	12/13/18 (20)XL Erasable Wall Calen	17.47		31812	5410 430840	200	101000
180474		02323 ROCKY MOUNTAIN PRINT SOLUTIONS	114.37					
1	181211-037	12/18/18 Year End Tax Forms	28.60		31632	1000 410550	200	101000
2	181211-037	12/18/18 Year End Tax Forms	28.59		31632	5210 430570	200	101000
3	181211-037	12/18/18 Year End Tax Forms	28.59		31632	5310 430670	200	101000
4	181211-037	12/18/18 Year End Tax Forms	28.59		31632	5410 430870	200	101000

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Claim Details
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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
180475	-98681E	02423 POOL TRAINING ACADEMY Great Falls, MT 1/21/19-1/22/19	295.00					
1	3010	12/17/18 Certified Pool Operator Course	295.00		31822	1000 460445	300	101000
180476		999998 JADE M GOROSKI NCMRWA - Great Falls	95.92					
1		12/19/18 Mileage-Goroski	95.92			5210 430570	370	101000
180477		00164 MONTANA RURAL WATER SYSTEMS INC February 20, 21 & 22 2019 - Great Falls	555.00					
1		12/20/18 MT Rural Water Conf-Skartved	92.50		31828	5210 430500	370	101000
2		12/20/18 MT Rural Water Conf-Skartved	92.50		31828	5310 430600	370	101000
3		12/20/18 MT Rural Water Conf-Roark	185.00		31828	5210 430500	370	101000
4		12/20/18 MT Rural Water Conf-Postma	185.00		31828	5310 430600	370	101000
180478		00213 HIGHLINE COMMUNICATIONS	175.00					
1		79642 12/04/18 CRX Ringo Antenna	175.00		31830	5210 430500	200	101000
180479		00088 CARQUEST AUTO PARTS	193.04					
1		2567289260 12/20/18 Vent Clips/Towls/Thread	14.98		31833	1000 430200	200	101000
2		2567289260 12/20/18 Vent Clips/Towls/Thread	14.99		31833	5210 430500	200	101000
3		2567289260 12/20/18 Vent Clips/Towls/Thread	14.99		31833	5310 430600	200	101000
4		2567289260 12/20/18 Vent Clips/Towls/Thread	14.99		31833	5410 430830	200	101000
5		2567288723 12/05/18 Electrical Tape	0.49		31833	1000 430200	200	101000
6		2567288723 12/05/18 Electrical Tape	0.50		31833	5210 430500	200	101000
7		2567288723 12/05/18 Electrical Tape	0.50		31833	5310 430600	200	101000
8		2567288723 12/05/18 Electrical Tape	0.50		31833	5410 430840	200	101000
9		2567288702 12/04/18 Multi-Conductor Cbl	131.10		31833	5310 430600	200	101000
10		2567288502 11/29/18 Puller	18.99		31833	5210 430500	200	101000
11		2567288523 11/29/18 RETURN-Puller	-18.99		31833	5210 430500	200	101000
180480		02045 NAPA AUTO PARTS	2,204.17					
1		105522 12/04/18 Reman Prop Shaft	259.78		31834	1000 420500	200	101000
2		106295 12/19/18 RETURN-Filter	-5.62		31834	5210 430500	200	101000
3		105860 12/11/18 Hose Clamp/Eye Wear	6.65		31834	5410 430840	200	101000
4		105647 12/06/18 Air Cylldr Crper S	13.24		31834	1000 430200	200	101000
5		105647 12/06/18 Air Cylldr Crper S	13.25		31834	5210 430500	200	101000
6		105647 12/06/18 Air Cylldr Crper S	13.25		31834	5310 430600	200	101000
7		105647 12/06/18 Air Cylldr Crper S	13.25		31834	5410 430830	200	101000
8		105865 12/11/18 Air Brake Cond	5.16		31834	1000 430200	200	101000
9		105865 12/11/18 Air Brake Cond	5.17		31834	5210 430500	200	101000
10		105865 12/11/18 Air Brake Cond	5.17		31834	5310 430600	200	101000
11		105865 12/11/18 Air Brake Cond	5.17		31834	5410 430840	200	101000
12		106005 12/13/18 2in Dr Ratchet	17.49		31834	1000 430200	200	101000

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13	106005	12/13/18	2in Dr Ratchet	17.50		31834	5210 430500	200	101000
14	106005	12/13/18	2in Dr Ratchet	17.50		31834	5310 430600	200	101000
15	106005	12/13/18	2in Dr Ratchet	17.50		31834	5410 430840	200	101000
16	106266	12/19/18	Filters	91.69		31834	1000 430200	200	101000
17	106266	12/19/18	Filters	91.69		31834	5210 430500	200	101000
18	106266	12/19/18	Filters	91.69		31834	5310 430600	200	101000
19	106266	12/19/18	Filters	91.69		31834	5410 430840	200	101000
20	105868	12/11/18	RETURN-Eye Wear	-5.49		31834	5410 430840	200	101000
21	105868	12/11/18	Eye Wear	5.49		31834	5410 430840	200	101000
22	105928	12/12/18	Power Service	20.76		31834	5410 430840	230	101000
23	105551	12/05/18	Filter/Hose Clamp	2.57		31834	1000 430200	200	101000
24	105551	12/05/18	Filter/Hose Clamp	2.57		31834	5210 430500	200	101000
25	105551	12/05/18	Filter/Hose Clamp	2.57		31834	5310 430600	200	101000
26	105551	12/05/18	Filter/Hose Clamp	2.57		31834	5410 430840	200	101000
27	105562	12/05/18	KAT's Circulating	52.19		31834	5210 430500	200	101000
28	105563	12/05/18	RTU Ext Life	7.99		31834	5210 430500	200	101000
29	105195	11/28/18	Filter	7.13		31834	1000 430200	200	101000
30	105195	11/28/18	Filter	7.12		31834	5210 430500	200	101000
31	105195	11/28/18	Filter	7.12		31834	5310 430600	200	101000
32	105195	11/28/18	Filter	7.12		31834	5410 430840	200	101000
33	105806	12/10/18	V-Belt	1.82		31834	1000 430200	200	101000
34	105806	12/10/18	V-Belt	1.81		31834	5210 430500	200	101000
35	105806	12/10/18	V-Belt	1.81		31834	5310 430600	200	101000
36	105806	12/10/18	V-Belt	1.81		31834	5410 430840	200	101000
37	106403	12/20/18	Shop Tools	260.06		31843	1000 430200	200	101000
38	106403	12/20/18	Shop Tools	260.06		31843	5210 430500	200	101000
39	106403	12/20/18	Shop Tools	260.06		31843	5310 430600	200	101000
40	106403	12/20/18	Shop Tools	260.06		31843	5410 430840	200	101000
41	106463	12/21/18	Shop Towels	6.48		31843	1000 430200	200	101000
42	106463	12/21/18	Shop Towels	6.50		31843	5210 430500	200	101000
43	106463	12/21/18	Shop Towels	6.50		31843	5310 430600	200	101000
44	106463	12/21/18	Shop Towels	6.50		31843	5410 430840	200	101000
45	106404	12/20/18	Work Light	18.74		31843	1000 430200	200	101000
46	106404	12/20/18	Work Light	18.75		31843	5210 430500	200	101000
47	106404	12/20/18	Work Light	18.75		31843	5310 430600	200	101000
48	106404	12/20/18	Work Light	18.75		31843	5410 430840	200	101000
49	106685	12/28/18	Pry Bar/Com Wrench/Rap	164.78		31843	5410 430840	200	101000
180481		01987 MICRO-COMM INC		33,000.00					
		Council Approved 5/16/18 & 11/5/18							
1	12101	12/06/18	WW Computer Install/Labor	33,000.00*		31829	5310 430601	900	101000

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180482			02457 A-H ELECTRIC #3	81.50					
1	894	11/29/18 GETHQB 230		81.50		31831	5310 430600	200	101000
180483			02335 CINTAS CORPORATION	78.57					
1	5012496830	12/20/18 Restock Medicine Cabinet		19.65			1000 410550	200	101000
2	5012496830	12/20/18 Restock Medicine Cabinet		19.64			5210 430570	200	101000
3	5012496830	12/20/18 Restock Medicine Cabinet		19.64			5310 430670	200	101000
4	5012496830	12/20/18 Restock Medicine Cabinet		19.64			5410 430870	200	101000
180484			00037 NORTHWEST PIPE FITTINGS INC	3,555.50					
1	180034	12/17/18 (4)1" E-Coder Pit Set		1,571.36		31835	5210 430500	200	101000
2	180034	12/17/18 (6)5/8 E-Coder Gal 6' Ant		1,710.00		31835	5210 430500	200	101000
3	180034	12/17/18 3" Reg Pit		227.68		31835	5210 430500	200	101000
4	180034	12/17/18 Freight		46.46		31835	5210 430500	200	101000
180485	25516S	00144 POSTMASTER		338.71					
1		12/28/18 1/19 Newsletter - 1174		84.68			1000 410240	310	101000
2		12/28/18 1/19 Newsletter - 1174		84.68			5210 430514	310	101000
3		12/28/18 1/19 Newsletter - 1174		84.68			5310 430614	310	101000
4		12/28/18 1/19 Newsletter - 1174		84.67			5410 430814	310	101000
180486			00144 POSTMASTER	450.00					
1		12/20/18 USPS Marketing Mail Permit #1		75.00			5210 430570	310	101000
2		12/20/18 USPS Marketing Mail Permit #1		75.00			5310 430670	310	101000
3		12/20/18 USPS Marketing Mail Permit #1		75.00			5410 430870	310	101000
4		12/20/18 First Class Presort Permit#101		75.00			5210 430570	310	101000
5		12/20/18 First Class Presort Permit#101		75.00			5310 430670	310	101000
6		12/20/18 First Class Presort Permit#101		75.00			5410 430870	310	101000
180487			00016 GENERAL DISTRIBUTING CO	340.10					
1	708341	12/18/18 Nozzle/Electrode/Tip/Grinder		85.03		31827	1000 430200	200	101000
2	708341	12/18/18 Nozzle/Electrode/Tip/Grinder		85.03		31827	5210 430500	200	101000
3	708341	12/18/18 Nozzle/Electrode/Tip/Grinder		85.02		31827	5310 430600	200	101000
4	708341	12/18/18 Nozzle/Electrode/Tip/Grinder		85.02		31827	5410 430840	200	101000
180488			00083 MARIAS HEALTHCARE	150.00					
1		12/19/18 DOT Physical-Correa		150.00		31841	5410 430830	300	101000
180489			01876 TITAN MACHINERY	1,685.98					
1	11859639	12/26/18 (2)Dirt Shoe Assy Rh		634.12		31840	1000 430200	200	101000
2	11859639	12/26/18 (2)Shoe, Dirt		634.12		31840	1000 430200	200	101000
3	11859639	12/26/18 Curtain Street Left		167.74		31840	1000 430200	200	101000
4	11859639	12/26/18 Freight		250.00		31840	1000 430200	200	101000

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180490			01766 MAPS INC	341.50					
1	2018-118	12/28/18 GPS/GIS Support 2/23-12/28/1		341.50		31839	5210 430500	300	101000
180491			01118 PACIFIC STEEL & RECYCLING	760.00					
1	721698	12/20/18 1/2" Formable 500 96x288		760.00		31838	5410 430840	200	101000
180492			01088 MSU LOCAL GOVERNMENT CENTER	793.21					
1	1932	01/03/19 City Council Training 8/28/18		198.31			1000 410100	300	101000
2	1932	01/03/19 City Council Training 8/28/18		198.30			5210 430511	300	101000
3	1932	01/03/19 City Council Training 8/28/18		198.30			5310 430611	300	101000
4	1932	01/03/19 City Council Training 8/28/18		198.30			5410 430811	300	101000
180493	-98680E		02372 VARIDESK	590.00					
1		IVC2102707 12/19/18 Pro Plus 48"/Mat		147.50*		31633	1000 410550	215	101000
2		IVC2102707 12/19/18 Pro Plus 48"/Mat		147.50		31633	5210 430570	215	101000
3		IVC2102707 12/19/18 Pro Plus 48"/Mat		147.50		31633	5310 430670	215	101000
4		IVC2102707 12/19/18 Pro Plus 48"/Mat		147.50		31633	5410 430870	215	101000
180494			02362 BARBER ELECTRIC	7,791.00					
		Council Approved 5/16/18 & 11/5/18							
1	1524	12/20/18 Wire Equipment @ Sewer Lifts		7,791.00*		31837	5310 430601	900	101000
180495			01438 BARRY DAMSCHEN CONSULTING LLC	10,150.00					
		70% Complete							
1	1	12/24/18 Landfill Master Plan Design		10,150.00*			5410 430840	350	101000
180496			01805 SYSTEMS	5,924.40					
		Council Approved 11/5/18							
1	32612	12/20/18 Server Preflight		237.50		31635	1000 411050	300	101000
2	32612	12/20/18 Server Preflight		237.50		31635	1000 410550	300	101000
3	32612	12/20/18 Server Preflight		237.50		31635	5210 430570	300	101000
5	32612	12/20/18 Server Preflight		237.50		31635	5310 430670	300	101000
6	32612	12/20/18 Server Preflight		237.50		31635	5410 430870	300	101000
7	32612	12/20/18 PowerEdge T330 Server		851.33		31635	1000 411050	215	101000
8	32612	12/20/18 PowerEdge T330 Server		851.33*		31635	1000 410550	215	101000
9	32612	12/20/18 PowerEdge T330 Server		851.33		31635	5210 430570	215	101000
10	32612	12/20/18 PowerEdge T330 Server		851.33		31635	5310 430670	215	101000
11	32612	12/20/18 PowerEdge T330 Server		851.33		31635	5410 430870	215	101000
12	32612	12/20/18 Travel Expense		48.80		31635	1000 411050	300	101000
13	32612	12/20/18 Travel Expense		48.80		31635	1000 410550	300	101000
14	32612	12/20/18 Travel Expense		48.80		31635	5210 430570	300	101000
15	32612	12/20/18 Travel Expense		48.80		31635	5310 430670	300	101000
16	32612	12/20/18 Travel Expense		48.80		31635	5410 430870	300	101000
17	32611	12/20/18 Technincal Service		59.06			1000 430200	300	101000

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18	32611	12/20/18	Technical Service	59.07			5210 430500	300	101000
19	32611	12/20/18	Technical Service	59.06			5310 430600	300	101000
20	32611	12/20/18	Technical Service	59.06			5410 430840	300	101000
180497			02285 KANN MANUFACTURING CORP	938.97					
1	128324	12/31/18	(6)Cam Follower Stud	811.86		31848	5410 430830	200	101000
2	128324	12/31/18	(6)Full Nut-Hex	11.28		31848	5410 430830	200	101000
3	128324	12/31/18	Boot, Del Rbt	56.80		31848	5410 430830	200	101000
4	128324	12/31/18	Shipping	59.03		31848	5410 430830	200	101000
180498			01321 GLACIER MOTOR SALES & SERVICE	1,487.14					
1	109851	12/11/18	4 Way 2 Position Sol Vlv	128.42		31844	5410 430840	200	101000
2	109731	12/19/18	1988 Kenworth Repairs	1,358.72		31846	1000 430200	369	101000
180499			01663 SHELBY GLASS & DOOR INC	300.00					
1	23557	12/31/18	Replaced Insulated Glass-Pound	300.00		31845	1000 440600	300	101000
180500			01093 BUILDING CODES BUREAU/BOILER	31.00					
1	MTN000148	01/01/19	HSH-Boiler MTB# 26021	31.00			1000 460465	300	101000
# of Claims				84	Total:	306,401.79			
Total Electronic Claims				3,279.46	Total Non-Electronic Claims	303122.33			

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Claim Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (3/18) ****								
170676		01620 KADRMAS, LEE & JACKSON INC.	21,061.71					
1	10097598	03/09/18 Rail Safety-Project Initiati	17,385.64			1000 470120	790	101000
2	10097598	03/09/18 Rail Safety-Prelim/FinalDesi	3,676.07			1000 470120	790	101000
*** Claim from another period (4/18) ****								
170779		01620 KADRMAS, LEE & JACKSON INC.	9,748.69					
1	10098779	04/11/18 Rail Safety-Prelim/FinalDesi	9,748.69			1000 470120	790	101000
*** Claim from another period (5/18) ****								
170837		01620 KADRMAS, LEE & JACKSON INC.	6,345.97					
1	10099826	05/09/18 Rail Safety-Project Initiati	54.66			1000 470120	790	101000
2	10099826	05/09/18 Rail Safety-Prelim/FinalDesi	6,291.31			1000 470120	790	101000
*** Claim from another period (6/18) ****								
170922		01620 KADRMAS, LEE & JACKSON INC.	5,162.76					
1	10101218	06/11/18 Rail Safety-Project Initiati	1,404.51			1000 470120	790	101000
2	10101218	06/11/18 Rail Safety-Prelim/FinalDesi	3,758.25			1000 470120	790	101000
*** Claim from another period (7/18) ****								
180038		01620 KADRMAS, LEE & JACKSON INC.	1,591.85					
1	10102477	07/05/18 Rail Safety-Project Initiati	774.69			1000 470120	790	101000
2	10102477	07/05/18 Rail Safety-Prelim/FinalDesi	817.16			1000 470120	790	101000
*** Claim from another period (8/18) ****								
180132		01620 KADRMAS, LEE & JACKSON INC.	1,108.87					
1	10103967	08/09/18 Rail Safety-Project Initiati	803.91			1000 470120	790	101000
2	10103967	08/09/18 Rail Safety-Prelim/FinalDesi	304.96			1000 470120	790	101000
*** Claim from another period (9/18) ****								
180222		01620 KADRMAS, LEE & JACKSON INC.	1,780.03					
1	10105368	09/10/18 Rail Safety-Project Initiati	457.79			1000 470120	790	101000
2	10105368	09/10/18 Rail Safety-Prelim/FinalDesi	1,322.24			1000 470120	790	101000
180463		01620 KADRMAS, LEE & JACKSON INC.	909.21					
1	10109338	12/05/18 Rail Safety-Project Initiati	602.78			1000 470120	790	101000
2	10109338	12/05/18 Rail Safety-Prelim/FinalDesi	306.43			1000 470120	790	101000

of Claims 84 Total: 47,709.09

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Fund Summary for Claims
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Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$66,649.94
2190 COMPREHENSIVE LIABILITY	
101000 Cash-Operating	\$375.00
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.68
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$1,141.67
5210 WATER UTILITY	
101000 Cash-Operating	\$59,567.24
5310 SEWER UTILITY	
101000 Cash-Operating	\$62,467.89
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$34,674.12
5720 STORM DRAINAGE	
101000 Cash-Operating	\$24,657.22
102210 Cash-Revenue Bond Sinking & Interest	\$52,942.23
7110 ACCOMMODATIONS TAX	
101000 Cash-Operating	\$12.80
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$40.00
Total:	\$306,401.79

**Building Inspector Report
December 2018**

1/3/2019

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4379	12/11/2018	LD	Bill Doty	Aronow 2nd	2	1&2	975 Turner Ave	zoning-fence	NA	24.00
									\$ -	\$ 24.00
1 Permits issued this Month									Job Evaluation Totals	TOTALS

FISCAL YTD TOTALS	
Number of Permits	15
Permit Fees	\$ 16,795.00
Total Job Values	\$ 512,000.00

SAFETY COMMITTEE MEETING

December 19, 2018

8:30 a.m.

Present: City Hall–Jade Goroski, Tammy Pederson; Council Member–Bill Moritz; Public Works–Loren Skartved.

The minutes from the last meeting were reviewed.

Miscellaneous

- 4th cell sewer lagoon project is done.
- Storm water project is closing down this Thursday.
- Cost estimate for Rail Park subdivision street lights is approximately \$42,000.
- Waiting on street light cost estimate for Coyote Hills subdivision.
- More Coyote dumpsters will be placed on Main Street.
- Repair work and new hooks being put on old dumpsters.
- There was a theft concern about the new playground equipment in boxes at the splash park but Superintendent Skartved said they are pretty heavy and should be fine.
- There was a safety concern of not plowing the walking trail in the winter and someone falling. We will check with MMIA about the possible liability.

The next meeting will be held Wednesday, January 16, 2019 @ 8:30 a.m. at City Hall.

Meeting adjourned at 9:00 a.m.

Reported by:

Tammy Pederson

**AGREEMENT FOR THE
OPERATION and MAINTENANCE OF THE
16-INCH PIPELINE OF THE
NORTH CENTRAL MONTANA REGIONAL WATER SYSTEM**

**between
THE CITY of SHELBY
and
THE NORTH CENTRAL MONTANA REGIONAL WATER AUTHORITY**

THIS AGREEMENT FOR THE OPERATION AND MAINTENANCE OF THE 16-INCH PIPELINE OF THE NORTH CENTRAL MONTANA REGIONAL WATER SYSTEM, is made this ____ day of _____, 2018, by and between the City of Shelby and the North Central Montana Regional Water Authority, a not-for-profit entity existing under and by virtue of the laws of the State of Montana with its principal place of business in Havre, Montana.

RECITALS

- A. The Rocky Boy's / North Central Montana Regional Water System Act of 2002 (Public Law 107-331) (the "Act") recognizes the need to ensure a safe and adequate rural, municipal and industrial water supply for the residents of the Rocky Boy's Reservation in the State of Montana and to assist the citizens residing in Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties, Montana, but outside the Reservation, in developing safe and adequate rural, municipal and industrial water supplies.
- B. The Parties to this Agreement enter into this Agreement to address matters related to the operation and maintenance of the Pipeline of the Non-Core System.

NOW, THEREFORE, in consideration of the premises and mutual desires of the Parties, it is agreed as follows:

- 1. **Definitions.** When used in this Agreement, the following terms shall have the following meanings:
 - 1.1 **Act** shall mean the Rocky Boy's/North Central Montana Regional Water System Act of 2002, Public Law 107-331.
 - 1.2 **Agreement** shall mean and include the introductory paragraph, the Recitals and all Articles of this Agreement, and all attachments to or incorporated by reference into this Agreement
 - 1.3 **Authority** shall mean the North Central Montana Regional Water Authority.
 - 1.4 16 inch water pipeline with a length of approximately 8,000 feet located as shown on Exhibit A, attached to this Agreement, along with that certain pipeline's appurtenances and improvements identified in Schedule A, attached to this Agreement, collectively hereinafter called "**Pipeline**".
 - 1.5 **Non-Core System** shall be as defined in section 905(c) of the Act
 - 1.6 **Shelby** shall mean the City of Shelby.
 - 1.7 **O&M** shall mean the operation and maintenance of the Pipeline.

2. **Term.** This Agreement shall be effective on the date of execution and shall remain in effect until termination upon the mutual agreement of the Parties.

3. **Shelby's Obligations.** Shelby shall be responsible for the O&M of the Pipeline as depicted in Exhibit A. To properly maintain the 16 Inch Pipeline and keep O&M costs within reasonable limits, Shelby shall comply with the following obligations:
 - 3.1 deliver water from the 16 Inch Pipeline to any water taps approved by the Authority;
 - 3.2 operate the 16 Inch Pipeline at all times in compliance with applicable Local, State, and Federal statutes, laws and regulations, and in the event of a conflict or inconsistency within or between such statutes and regulations, the more stringent requirements shall govern and be applied;
 - 3.3 utilize an appropriately licensed or certified operator;
 - 3.4 develop and submit to the Authority an operations and maintenance regimen and perform routine and scheduled operation and maintenance functions in accordance with any O&M manuals developed for the Pipeline and any manufacturers' recommendations, purchase and handle required chemicals, provide notification pursuant to Section 8 to the Authority of unscheduled or emergency operation and maintenance functions or activities, coordinate repairs or maintenance on an as needed basis and submit receipts for payment by the Authority;
 - 3.5 prepare and implement monthly and annual O&M budgets for the Pipeline;
 - 3.6 keep and maintain O&M logs, books, and records of the Pipeline;
 - 3.7 implement O&M provisions contained in the water conservation plan set forth in the Final Engineering Report (FER) for the North Central Montana Regional Water System;
 - 3.8 provide for independent annual financial and operating audits of Shelby's books, records, financial condition, inventory, operations, and compliance with cost containment measures,
 - 3.9 establish and maintain accounts, books and records pertaining to the administration of the terms and conditions of this Agreement and the O&M of the Pipeline, which books and records shall be maintained at Shelby's offices;
 - 3.10 allow for the inspection, during normal business hours and upon reasonable prior notice, by the Authority of all books and records related to the Pipeline;
 - 3.11 with Authority's written consent and authorization install connections to the Authority's property. Prior to and during the installation of any connection, Shelby shall comply with the Authority's "Tapping Requirements" set forth attached as **Exhibit B**. Such consent shall not be unreasonably withheld, especially for connections to Shelby customers.

- 3.12 Shelby shall maintain for its employees and require all its subcontractors or agents to have in place workers compensation insurance. Proof of such coverage will be provided to the Authority upon request.
- 3.13 Shelby shall procure and maintain during the term of this agreement general liability insurance or coverage including automobile coverage to cover its activities under this Agreement. The limits of such insurance shall be at a minimum \$750,000 per claim and \$1.5 million per occurrence. Shelby shall have the Authority named as an additional insured or covered party on such policy.
- 3.14 One Call. Shelby will act as Authority's agent for purposes of locating and marking the location of pipelines and other underground facilities of the Pipeline.

4. **Authority's Obligations:**

- 4.1 Authority is the owner of the pipes, pumps, and related equipment that comprises the Pipeline, to which it grants pursuant to this Agreement the right to Shelby to operate and maintain.
- 4.2 Except as provided for in Sections 3.11 and 4.3, Authority grants, pursuant to this Agreement, to Shelby as its agent the right to enter onto any easement or other property interest held by the Authority within the Pipeline for purposes of carrying out the purpose of this Agreement.
- 4.3 Authority is solely responsible for authorizing any and all connections to the Authority's pipes, equipment, and facilities.
- 4.4 Subject to Section 6, below, allow Shelby to deliver water to Shelby customers when in use of the 16 Inch Pipeline.
- 4.5 Authority may respond to situations that it considers an emergency. In such situations the Authority will notify Shelby of the emergency and the Authority's response. If necessary, the Authority may suspend Shelby's obligations under this Agreement during the emergency. Authority will require any contractor(s) or subcontractors hired to respond to situations considered an emergency to have workers compensation coverage.
- 4.6 Authority shall procure and maintain a property insurance policy to cover pipes, pumps, and other equipment and property owned by it that is the subject of this Agreement.

5. **Water Quality Testing.** Regular testing for water quality shall be performed by Shelby as prescribed by the State of Montana per 17.38.210 of the Administrative Rules of Montana and copies of all testing results and reports shall be made available to the Authority upon request. Water quality shall meet the most stringent applicable regulatory standards and compliance with such standards shall be, unless otherwise required by

Federal or State regulation, determined at the point(s) of interconnection between Shelby and the Pipeline or other systems. Nothing herein shall relieve Shelby of complying with any testing or sampling required by a State or Federal entity for Shelby's system.

6. **Payment for Services and Materials.**

6.1 In consideration Shelby shall control and maintain the ability for individual user taps or connections to be installed. Shelby shall not bill or charge for any O&M work done on its own pipes, equipment and facilities to the Authority.

6.2 Shelby shall, at no cost or expense to the Authority, perform water quality testing and monitoring of the Pipeline.

6.3 The City of Shelby shall invoice the Authority its obligations pertaining to repairs for the Pipeline. Repair costs shall be apportioned between Shelby and the Authority based on actual usage of the pipeline. An annual accounting of repair costs will be done in May with costs allocated between Shelby and the Authority based on the actual line usage from the previous 12 months.

6.4 Except in the cases of an emergency, repair costs will require the prior written approval of the Authority. Failure to obtain such approval may result in those costs not be paid by the Authority. For those approved costs Shelby shall invoice the Authority on a time and materials basis in accordance with an agreed upon hourly rate schedule and proof of expenses via submittal of receipts for services.

7. **Force Majeure.** If any party is prevented in whole or in part from performing its obligations under this Agreement by unforeseeable causes beyond its reasonable control and without its fault or negligence ("Affected Party"), then the Affected Party shall be excused from whatever performance is affected by such force majeure condition, but only to the extent the performance is actually affected and provided that the Affected Party provides written notice to the other parties of the force majeure condition(s) within five (5) calendar days from the onset of such force majeure condition. Failure of the Affected Party to provide timely notice shall constitute a waiver of the force majeure condition and claim by the Affected Party.

8. **Notices.** Any notice, demand, or request authorized or required by this agreement shall be deemed to have been given, when mailed, postage prepaid, faxed or delivered to:

8.1 The Authority: North Central Montana Regional Water Authority
PO Box 2456
Havre, Montana 59501

with copies to: Steven T. Wade
Browning, Kaleczyc, Berry & Hoven, P.C.

P.O. Box 1697
Helena, Montana 59602

8.2 Shelby : Mayor
City of Shelby
112 1st Street South
Shelby, Montana 59474

with copies to:
City Attorney

The designation of the addressee or the address may be changed by giving notice in the same manner as provided in this article for notices.

9. **Dispute Resolution.** The following dispute resolution process shall apply to all provisions of this Agreement. The Parties commit themselves to working in a harmonious manner to successfully achieve the objectives set forth in this agreement. When disagreements arise between the parties, they will be resolved according to the following procedures:
 - 9.1 There shall first be an attempt to resolve disagreements among the parties through informal discussions among representatives of the parties.
 - 9.2 If the disagreement cannot be resolved through informal discussion among these parties, the parties shall agree upon a mediator and submit the dispute to mediation. If the parties cannot agree upon a mediator, each party will nominate a mediator. The two mediators nominated will then select a separate mediator who will establish the mediation process and format.
10. **Governing Law; Jurisdiction.** This Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Montana.
11. **Assignment Limited.** The provisions of this Agreement shall apply to and bind the successors and assigns of the Parties hereto, but no assignment or transfer of this Agreement or any right or interest therein, shall be valid until approved in writing by each of the Parties.
12. **Amendment.** This Agreement may be amended, modified, supplemented, or superseded only by mutual agreement of all Parties hereto exhibited by a written instrument duly signed by all Parties hereto.

13. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which shall be deemed to constitute one and the same instrument.

14. **Execution Copies.** The Parties shall execute duplicate original documents, one of each original shall be provided to each Party hereto.

15. **Indemnification.** Shelby agrees to indemnify and defend Authority for any claim or liability arising out of the operation and maintenance of the Pipeline.

16. **Termination.** This Agreement may be terminated by either party by giving 60 days written notice to the other party. The Authority may immediately terminate this Agreement by providing Shelby with such notice in writing if in the opinion of the Authority such termination is necessary to protect the Authority's system or prevent or respond to an emergency situation related to the quality of the drinking water being provided by the Authority.

City of Shelby

**North Central Montana
Regional Water Authority**

Printed Name: _____
 Title: _____
 Date: _____

Printed Name: _____
 Title: _____
 Date: _____

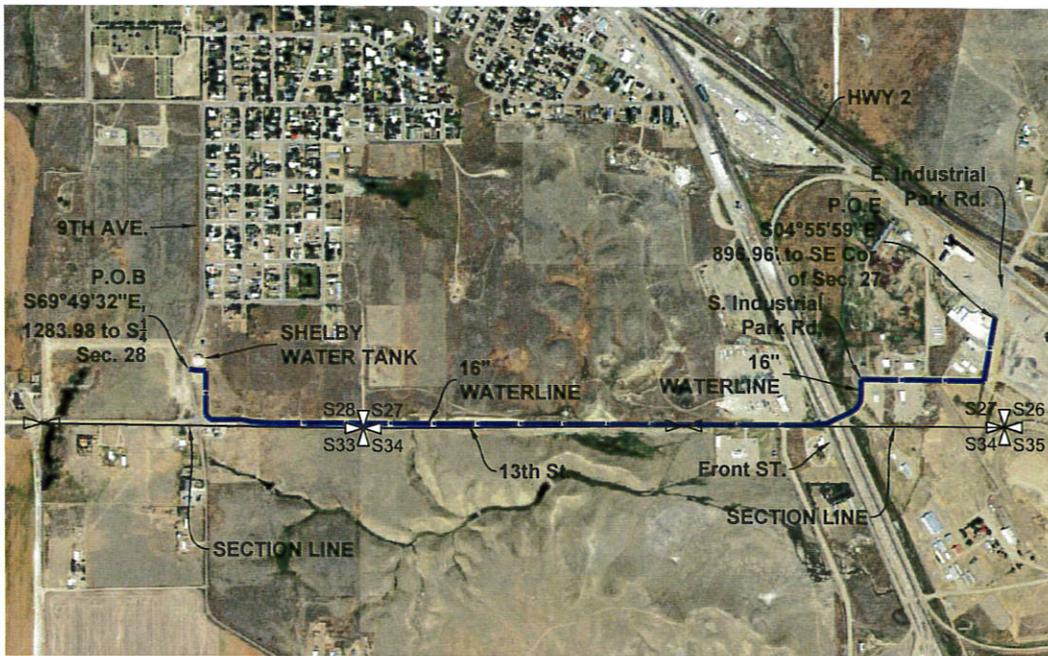
EXHIBIT A
Pipeline
(Map/Description)

EXHIBIT A
A 16 INCH WATERLINE LOCATION DESCRIPTION LOCATED IN THE CITY OF SHELBY, MONTANA

An existing 16 inch diameter waterline is located in a portion of the S1/2 of Section 27 and a portion of the SE1/4 of Section 28, Township 32 North, Range 2 West, P.M. Montana, Toole County, City of Shelby which is more particularly described as follows:

Commencing at the South Quarter corner of said section 28, Thence N 69°49'32"E, 1283.98 feet to the Point of Beginning of said waterline;

Thence S79° 58' 50"E, 74.50 feet; Thence S89° 56' 39"E , 64.01 feet; Thence S00° 03' 59"E, 361.47 feet; Thence S45° 03' 59"E, 53.50 feet; Thence S89° 58' 33"E, 248.55 feet; Thence S78° 43' 33"E, 95.74 feet; Thence S87° 25' 19"E, 159.78 feet; Thence S89° 59' 03"E, 4473.46 feet; Thence N66° 34' 13"E, 66.00 feet; Thence S24° 22' 57"E, 30.50 feet; Thence N65° 36' 33"E, 254.99 feet; Thence N54° 21' 33"E, 60.00 feet; Thence N31° 51' 33"E, 54.99 feet; Thence N09° 21' 41"E, 65.01 feet; Thence N01° 23' 27"W, 40.00 feet; Thence N00° 06' 33"E, 20.00 feet; Thence N00° 22' 23"E, 65.36 feet; Thence S89° 37' 37"E, 1016.47 feet; Thence N00° 22' 23"E, 20.00 feet; Thence N09° 15' 46"E, 226.92 feet; Thence N11° 05' 05"E, 278.12 feet which is the Point of Ending of said waterline from which the SE corner of said Section 27 bears S04°55'59"E, 896.96 feet. The waterline has a length of 7729.37 feet more or less and is subject to all existing easements and documents of record.



OWNERSHIP DESCRIPTION: CITY OF SHELBY
 S. 27 & 28 TWP. 32N R. 2W
 COUNTY: TOOLE STATE: MONTANA
 TYPE: 16 INCH DIAMETER WATERLINE
 TOTAL L.F.: 7729 ±

LEGEND

- SECTION CORNER AS NOTED
- 1/4 CORNER
- P.O.B POINT OF BEGINNING
- P.O.E. POINT OF ENDING
- 16" WATER LINE



Note:

All distances are ground, international feet
 All bearings are Geodetic North
 Basis of bearings = Geodetic North based on
 GPS Observation



Drawn By MJR	Surveyed By MJR	Approved By M. Ries	Project No. 4605014	Date 12/19/18
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Schedule A to Pipeline Operation & Maintenance Agreement

Engineer's Construction Estimate

Port of Northern Montana Multimodal Hub

Estimated Water Main Cost 16" C905 (South Tank to Hwy 2)

Shelby, MT

Item	Quantity	Unit	Unit Cost	Cost
BNSF RR Water Main Crossing	1	LS	\$ 125,000.00	\$ 125,000
3" Thickness of Asphalt Concrete Pavement Surface Course Grade 58-28	612.9	Ton	\$ 122.00	\$ 74,774
16" DR18 C905 PVC Pipe	7820	LF	\$ 59.50	\$ 465,290
16" x 11 1/4" MJ Bend	8	EA	\$ 1,540.00	\$ 12,320
16" X 22 1/2" MJ Bend	2	EA	\$ 1,540.00	\$ 3,080
16" x 90" MJ Bend	4	EA	\$ 1,820.00	\$ 7,280
16" MJ Tee	6	EA	\$ 2,580.00	\$ 15,480
16" MJ Cross	1	EA	\$ 3,610.00	\$ 3,610
16" MJ Butterfly Valve	12	EA	\$ 542.00	\$ 6,504
Polyurethane Insulation	75	SF	\$ 1.10	\$ 83
Intersection Assembly	10	EA	\$ 9,150.00	\$ 91,500
Fire Hydrant Assembly	4	EA	\$ 4,600.00	\$ 18,400
Temporary Water Supply	1	LS	\$ 3,940.00	\$ 3,940
Abandon Water Main	1	LS	\$ 2,560.00	\$ 2,560
Asphalt Pavement Removal	76	SY	\$ 1.80	\$ 137
16" MJ End Cap	1	EA	\$ 939.00	\$ 939
Abandon Fire Hydrant	1	EA	\$ -	\$ -
Geotextile	51	SY	\$ 0.75	\$ 38
1" Minus Crushed Base Course	32	CY	\$ 24.75	\$ 792
Hydraulic Seeding	6	AC	\$ 1,560.00	\$ 9,360
16" Water Meter Assembly	1	EA	\$ 11,800.00	\$ 11,800
16" Check Valve Assembly	1	EA	\$ 15,900.00	\$ 15,900
16" Water Main Connection	1	EA	\$ 12,400.00	\$ 12,400
16" Spool Piece	1	EA	\$ 2,130.00	\$ 2,130
16" x 45 MJ Bend	2	EA	\$ 1,570.00	\$ 3,140
Clearing and Grubbing	5	AC	\$ 8,500.00	\$ 42,500
Excavation Above Subgrade	50000	CY	\$ 3.00	\$ 150,000
Estimated Construction Cost				\$ 1,078,956
Mobilization	5	%		\$ 53,948
Total Construction Cost				\$ 1,132,904
Survey	1	%		\$ 11,329
Engineering (Design and Bidding)	9	%		\$ 101,961
Environmental	2	%		\$ 22,658
Engineering (Construction)	8	%		\$ 90,632
Estimated Total Project Cost				\$ 1,359,484

EXHIBIT B
Tapping/Connection Requirements

1. Prior to making any connection to the Authority's pipelines or facilities, written application and payment of the costs of connection must be made in advance to the Authority.
2. Connection Fees/Costs: Subject to the following, connection fees shall be as determined by the Authority, and at a minimum:
 - 2.1 Shelby shall be responsible for all costs associated with a connection to the Authority's property, except for those connections that are greater than 2 inches in diameter and expressly planned for by the Authority.
 - 2.2 Authority shall be responsible for the costs associated with installing connections that are greater than 2 inches in diameter and are expressly planned for in advance by the Authority.
 - 2.3 When an application has been granted, Authority, at the applicant's expense, will tap the Authority's pipe and furnish all necessary materials and labor furnished in connection with the tapping of the pipe. All such expenses for connecting and laying and maintaining the service pipes from the Authority's pipe to the edge of the Authority's easement shall be the responsibility of the applicant. In addition, the responsibility for the laying and maintenance of the service pipes from the edge of Authority's easement is the responsibility of the applicant.
3. The service pipe must be laid at a standard depth designated by the Authority to prevent freezing. Any curb stop must be set on or near the property line identifying the edge of Authority's easement.
4. Supervision by Authority: The Authority or its designated agent will supervise the connection to Authority's pipelines or facilities.
5. The type, size, design and material of service lines shall be approved in advance by the Authority.
6. Records: A record shall be kept, in a place provided by the Authority, of a map showing, type, size, and location of the connection, together with supporting data and date of completion.
7. Authority shall not be responsible for service pipes and fixtures. All owners at their own expense must keep service pipes from Authority's pipe and all their apparatus in good working order and properly protected from frost or other dangers. No claim shall be made against the Authority on account of the breaking of any service pipes or apparatus, or for accidental failure in the supply of water.

ORDINANCE NO. 835

AN ORDINANCE AMENDING TITLE 8, CHAPTER 1, VOLUNTEER FIRE DEPARTMENT, OF THE SHELBY MUNICIPAL CODE

BE OT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT only the following sections below in Title 8, Chapter 1, as found in the Shelby Municipal Code, are amended to read as follows:

VOLUNTEER FIRE DEPARTMENT

8-1-2: COMPOSITION; OFFICERS:

B. Elections:

3. Qualifications of Additional Officers: The assistant chief, fire captain and lieutenants shall be technically qualified by training and a minimum of 5 years' experience; shall have the ability to command firefighters; and be able bodied citizens residing within the city, preferable property owners whose business activities are normally within the city of Shelby.
4. Time Of Election: The annual election of the chief and other officers shall be held on the first regular meeting in the month of December.

8-1-3: CHIEF

- B. Qualifications: The chief shall be technically qualified by training and a minimum of 10 years' experience and shall have the ability to command firefighters and hold their respect and confidence.

8-1-4: MEMBERSHIP:

5. All members must make fifty percent of all meetings and forty percent of all fires annually or said member will be brought before the officers for department status.
6. New applicants will have a background check; any applicant found to have a felony charge or conviction will not be considered for appointment.
7. Newly appointed members to the department must serve a probationary period of twelve months, complete a 30 hour basic firefighting course, carry a current first aid/CPR card, and pass a six month test on all apparatus before being fully approved as a regular firefighter in good standing.

READ AND PROVISIONALLY ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, SHELBY, MONTANA ON THE FIRST READING ON THE 17TH DAY OF DECEMBER, 2018 AND FINALLY READ AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MOTNANA ON THE 9TH DAY OF JANUARY, 2019.

GARY MCDERMOTT, MAYOR

ATTEST:

JADE GOROSKI, FINANCE OFFICER

ORDINANCE NO. 836

AN ORDINANCE AMENDING TITLE 1-ADMINISTRATION, CHAPTER 12-SCHEDULE OF FEES, PART 3 GARBAGE / LANDFILL COLLECTION RATES

WHEREAS, the City of Shelby has acquired 20 yard size solid waste or garbage container; and,

WHEREAS, the City of Shelby Garbage / Landfill Collection Rates as set forth in 1-12-3, S.M.C. does not include a rate for 20 yard solid waste containers; and,

WHEREAS, the City of Shelby Council wishes to amend the rates to include 20 yard solid waste containers; and,

WHEREAS, the City of Shelby Council has determined to set the rate for 20 yard solid waste containers at five times (5x) the rate for 4 yard solid waste containers.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SHELBY, MONTANA that the following sections of the Shelby Municipal Code shall be amended as follows and in full force and effect in the City of Shelby, Montana.

1-12-3(A)(4) GARBAGE COLLECTION RATE

Size	Service	1 time per week pickup	Monthly Total	2 times per week pickup	Monthly Total
20 Yard Container	Garbage	\$380	\$840	\$760	\$1,680
	Landfill	\$460		\$920	

BE IT FURTHER ORDAINED that the rates for Minimum Charge, 1 ½ Yard Container, 2 Yard Container, 3 Yard Container, and 4 Yard Container remain as specified in the Ordinance.

FIRST, passed and approved by the Council of the City of Shelby, Montana this 9th day of January, 2019.

Gary W. McDermott, Mayor

Attest:

Jade Goroski, Finance Officer

FINALLY, passed and approved by the Council of the City of Shelby, Montana this
— day of _____, 2019.

Gary W. McDermott, Mayor

Attest:

Jade Goroski, Finance Officer

CITY OF SHELBY

PAYROLL EXPENSE BY DEPARTMENT - 12/2018

CITY HALL	25,709.94
ELECTED OFFICIALS (Mayor & Council)	7,204.29
PARK & RECREATION	548.96
PUBLIC WORKS	63,584.36
VOLUNTEERS (Animal Shelter & Firemen)	720.88
- Workers Comp expense only	
TOTAL PAYROLL EXPENSE	\$ 97,768.43

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box ,double click on individual department (City Hall, Elected, Park & Rec, Public Works and Volunteer), Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above

Fiscal Year	Loan	Payoff	Annual
2019	4	\$ 331,455.13	\$ 55,000.00
	5	\$ 301,505.85	\$ 35,000.00
	8	\$ 841,540.00	\$ 84,000.00
Total		<u>\$ 1,474,500.98</u>	<u>\$ 174,000.00</u>
2020	1		\$ 67,670.00
	3		\$ 48,000.00
Total			<u>\$ 115,670.00</u>
2021	2		\$ 45,000.00
	6		\$ 10,500.00
	7		\$ 18,000.00
Total			<u>\$ 73,500.00</u>

Shelby Water Loans

	1	2	3	4	5	6	7	8	9	
	2001 WRF-02036	WRF-02040R	WRF-05062	WRF-06087	WRF-09132	WRF-09136	WRF-11226	WRF-11235R	USDA RD Series 2015	
	\$419,000	\$406,000	\$500,000	\$618,000	\$500,000	\$138,000	\$333,700	\$1,148,000	\$3,917,500	
Fiscal Year	2% 7yr	2% 10yr	12yr	13yr	20yr	3.0% 17yr	.75% 20yr	3% 18yr	3.5% 38yr	TOTAL
2019	67,670	45,650	48,243	55,246	33,772	10,910	17,583	83,490	187,258	549,822
2020	34,340	44,810	47,298	55,178	34,099	10,670	17,463	83,765	187,258	514,881
2021		44,970	48,342	55,098	33,383	10,430	17,343	83,980	187,258	480,804
2022		45,100	47,352	54,984	32,669	10,190	17,223	84,135	187,258	478,910
2023		22,220	48,351	54,859	35,926	10,950	17,103	84,230	187,258	460,897
2024			47,316	54,700	35,101	10,680	18,979	83,265	187,258	437,299
2025			24,270	55,519	36,276	10,410	18,844	84,270	187,258	416,847
2026				27,304	38,369	11,125	18,709	84,185	187,258	366,950
2027					40,379	10,825	18,574	84,040	187,258	341,076
2028					39,334	10,525	18,439	83,835	187,258	339,391
2029					20,275	10,225	18,304	83,570	187,258	319,632
2030							18,169	84,230	187,258	289,657
2031								82,830	187,258	270,088
2032									187,258	187,258
2033									187,258	187,258
2034									187,258	187,258
2035									187,258	187,258
2036									187,258	187,258
2037									187,258	187,258
2038									187,258	187,258
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2050									187,258	187,258
2051									187,258	187,258
2052									187,258	187,258
2053									187,258	187,258
2054									187,258	187,258
2055									187,258	187,258
2056										0
2057										
2058										

**GENERAL OBLIGATION BONDS
DRINKING WATER
(REVOLVING FUND PROGRAM) SER 10**

BORROWER: Shelby		FINAL LOAN PAYMENT:	7/1/2032
PROJECT NAME:	WRF-06087	# OF LOAN PAYMENTS:	26
LOAN COMMITMENT:	\$618,000	PROJECT NUMBER:	
LOAN AMOUNT:	618,000	DATE OF FUNDING:	10/30/2012
INTEREST RATE:	2.25%		

	PAYMENT DUE	LOAN LOSS RESERVE	ADM EXPENSE SURCHARGE	INTEREST PAYMENT	PRINCIPAL PAYMENT	O/S LOAN BALANCE	TOTAL AMOUNT OF PAYMENT
13	1/1/2019	443.75	1,331.25	2,218.75	24,000.00	331,000.00	\$27,993.75
14	1/23/2019	50.57	151.71	252.85	331,000.00	0.00	\$331,455.13 Total Due 01/23/19

WRF-09132
 50364540
 999CTLCM9

**STATE OF MONTANA
 GENERAL OBLIGATION BONDS
 DRINKING WATER
 (REVOLVING FUND PROGRAM)**

Final Schedule B

~~#5~~
 #5

BORROWER: Shelby
 PROJECT NAME: Water Improv
 LOAN COMMITMENT: \$500,000
 INTEREST RATE: 2.75%

FINAL LOAN PAYMENT: 7/1/2028
 TOTAL # OF LOAN PAYMENTS: 40
 PROJECT NUMBER:
 DATE OF LOAN FUNDING: 11/5/2008

PAYMENT DUE	INTEREST RATE	ADM EXPENSE SURCHARGE	LOAN LOSS SURCHARGE	INTEREST PAYMENT	PRINCIPAL PAYMENT	O/S LOAN BALANCE	TOTAL PAYMENT
01/01/19	2.750%	1,173.75	0.00	3,130.00	12,000.00	301,000.00	\$16,303.75
01/23/19	2.750%	137.96	0.00	367.89	301,000.00	0.00	\$301,505.85 Total due 01/23/19

#8

**GENERAL OBLIGATION BONDS
DRINKING WATER
(REVOLVING FUND PROGRAM) SER 12**

BORROWER: Shelby		FINAL LOAN PAYMENT:	1/1/2031
PROJECT NAME:	WRF-11235R	# OF LOAN PAYMENTS:	37
LOAN COMMITMENT:	\$1,184,000	PROJECT NUMBER:	
LOAN AMOUNT:	1,184,000	DATE OF FUNDING:	10/30/2012
INTEREST RATE:	3.00%		

	PAYMENT DUE	LOAN LOSS RESERVE	ADM EXPENSE SURCHARGE	INTEREST PAYMENT	PRINCIPAL PAYMENT	O/S LOAN BALANCE	TOTAL AMOUNT OF PAYMENT	
13	1/1/2019	1,086.25	3,258.75	8,690.00	29,000.00	840,000.00	\$42,035.00	
14	1/23/2019	128.33	385.00	1,026.67	840,000.00	0.00	\$841,540.00	Total Due 01/23/19

Jade Goroski

From: Skutnik, Greg E <greg.skutnik@usbank.com>
Sent: Saturday, December 29, 2018 11:19 AM
To: Sivils, Cid
Cc: Miller, Anna; Jade Goroski; Kammueler, Julie A; Rosado, Maria M; Kuykendall, Deborah R
Subject: RE: Shelby Loans WRF-11235 WRF-06087 WRF-09132
Attachments: 364671sb Shelby WRF-11235R payoff 012319.pdf; 364481sb Shelby WRF-06087R payoff 012319.pdf; 364540sb payoff 012319.pdf

Hi Cid

Attached are the payoff amounts for the three loans requested. Please review and contact me if you have any questions. If there will be any changes to the dates or if Shelby decides not to proceed please advise.

Thank you kindly

Greg
Greg E. Skutnik, CCTS
Assistant Vice President | Relationship Manager | Global Corporate Trust
p. 206.344.4607 | f. 206.344.4630 | greg.skutnik@usbank.com

U.S. Bank National Association
Seattle Tower
1420 Fifth Avenue, 7th Floor | Seattle, WA 98101 | www.usbank.com

From: Sivils, Cid [mailto:Cid.Sivils@mt.gov]
Sent: Wednesday, December 19, 2018 7:18 AM
To: Skutnik, Greg E <greg.skutnik@usbank.com>
Cc: Miller, Anna <annam@mt.gov>; jade@shelbymt.com
Subject: [EXTERNAL] Shelby Loans WRF-11235 WRF-06087 WRF-09132

EXTERNAL email. Use caution when opening attachments or links from unknown senders.

Greg,
Will you calculate payoff amounts for the following loans with a payoff date of January 23, 2019? These are for Shelby.
WRF-11235
WRF-06087
WRF-09132

Thanks!
Cid

Cid Sivils
Financial Specialist
PO Box 201601
1539 11th Avenue
Helena, MT 59620
Tel. (406) 444-6829



U.S. BANCORP made the following annotations

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Superintendent's Report

Water :

We have been adding Chlorine to our water, at a low dose. We had a sample from Ethridge water line that had a Total Coliform Bacterial Growth in it and we had to do 4 samples the next day to see if it was a sampling error or a Growth starting. The 4 samples all came back good including the one at the same site. But I decided to start adding Chlorine to be safe for a month. All the City of Shelby samples were good.

Sewer:

The new system has been running really good

Garbage :

We are working on hooks and will be starting to rebuild some dumpsters. We currently have about 30 that the bottoms are gone.

Next Week plans:

We are currently going thru all our equipment and servicing them and checking for repairs.

We will start repairing dumpsters beginning in January.

John Deere Gator-300 hrs on machine.

Comes with windshield and Kohler powered broom and dump bed.

\$6500 as is

