

**AGENDA**  
**CITY COUNCIL MEETING**  
**CITY OF SHELBY**  
January 8, 2020  
6:30 P.M.

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**ROLL CALL OF MEMBERS**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- Regular Council Meeting, 12/16/19 (pgs 5-7)

**CLAIMS REPORT 12/31/19 (pgs 8/21)**

**DISCUSSION**

- Cell Phone Ballot Language

**OATH OF OFFICE (pgs 22-25)**

- Bill Moritz
- Sanna Clark
- Lyle Kimmet
- Joe Flesch

**APPEARANCE REQUESTS**

- Agenda Items
- Non-Agenda Items

**BUILDING INSPECTOR**

- Building Inspector Report, December 2019 (pg 26)
- Adoption of 2018 ICC Building Codes (pgs 27-30)

**COMMITTEE REPORTS**

**CITY ATTORNEY**

- Resolution 2010 re: Approving Elected & Appointed Officials into Employee Benefits Program (pg 31)
- Draft Ordinance No. 840 for Cell Phone Ballot Language (pg 32-33)

**CITY FINANCE OFFICER**

- Payroll Expense by Department Report, December 2019 (pg 34)

**CITY SUPERINTENDENT**

**COMMUNITY DEVELOPMENT DIRECTOR**

**OTHER MATTERS**

- 2020 Shelby Volunteer Fire Department Officers (pg 35)
- Ward 1 Vacancy
- Stop Sign on Corner of Sheridan & Park
- Committee Listings (pgs 36-41)

**ADJOURN**

## CITY OF SHELBY MEETING SCHEDULE

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### January 8, 2020 (Wednesday)

- 6:00 p.m.      **Audit Committee**  
                                 (Mayor, Finance Officer,  
                                 Clark, Tustian, Moritz)
- 6:30 p.m.      **Regular City Council Meeting**

### January 13, 2020

- 6:30 p.m.      **City-County Planning Board**  
                                 (Mayor, Deputy City Clerk, City Planner,  
                                 Casey, Clark)

### January 21, 2020 (Due to Martin Luther King, Jr Holiday)

- 6:30 p.m.      **Regular City Council Meeting**

### January 27, 2020

- 6:30 p.m.      **Park & Recreation Meeting**  
                                 (Mayor, Superintendent, Rec Director,  
                                 Clark, Kimmet)

## CITY COUNCIL PACKET LISTING

### A. Agenda

### B. Agenda Items

1. Minutes of Regular Council Meeting, 12/16/19
2. Claims Report, 12/31/19
3. Oath of Office
4. Building Inspector Report, 12/31/19
5. 12/31/19 Email from Julie Strong re: Building Codes
6. Resolution No. 2010 re: Approving Elected & Appointed Officials into the Employee Benefits Program
7. Draft Ordinance No. 840 for Cell Phone Ballet Language
8. Payroll Expense by Department Report, December 2019
9. 2020 Shelby Volunteer Fire Department Officers
10. 2020 Committee Listings

### C. Correspondence

1. 1/2/20 Summary of Port of Northern Montana Board Meeting
2. 1/8/20 Letter to NCMEDD dba Sweetgrass Development re: Our support

### D. Reports

- 1.

### E. Handouts

- 1.

## **Policy on Conduct and Manner of Addressing Council**

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
  - a. Stand, if able
  - b. For the record, give his/her name and address
  - c. If applicable, give the person, firm or organization he/she represents
  - d. Limit comments to the matter of fact
  - e. Address the Council as a body and not to any individual member of the Council or City Staff
  - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
  - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.



**MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL  
HELD IN COUNCIL CHAMBERS  
December 16, 2019**

Mayor McDermott called the meeting to order at 6:30 p.m.  
Present were: Debra Clark, Joe Flesch, Trent Tustian, Lyle Kimmert and Bill Moritz, Council Members; Bill Hunt, City Attorney; Jade Goroski, Finance Officer; Lorette Carter, Community Development Director; Luis Correa, Superintendent.  
Absent & Excused: Aaron Heaton.

Other citizens present: Jennifer Van Heel, Donna Whitt, Logan Tweet, Robin Kimmert and Wally Howery.

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING MINUTES 12/2/19**

MORITZ MADE A MOTION TO APPROVE THE 12/2/2019 MINUTES.  
SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

**APPEARANCE REQUESTS**

- Agenda Items - None
- Non-Agenda - Logan Tweet with KLJ was present to provide an update on the stormwater, 4<sup>th</sup> cell, wellfield and Humic project.

**COMMITTEE REPORTS**

- Law Enforcement Report - Donna Whitt

**CITY ATTORNEY**

- Ordinance No. 840 re: Cell Phones  
FLESCH MADE A MOTION TO TABLE THE ORDINANCE. SECONDED BY TUSTIAN. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.
- Resolution No. 2009 Approving the application for the MT State Parks Recreational Trail Program  
FLESCH MADE A MOTION TO APPROVE THE APPLICATION. SECONDED BY CLARK. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

**CITY FINANCE OFFICER**

1. City Judge's Report, November 2019
2. Bank Account Report, Budget Year to Date, Vendor Summary,

Enterprise Funds, Statement of Expenditures, Revenues, Cash  
Flow Report, 11/30/19

KIMMET MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY  
MORITZ. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET,  
TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

3. City of Shelby Delinquent Taxes, 11/30/19

CITY SUPERINTENDENT

Luis updated on what the crew has been working on the past couple  
weeks.

COMMUNITY DEVELOPMENT DIRECTOR

Lorette provided notes as a handout.

OTHER MATTERS

- Public Safety Commission Appointment  
MORITZ MADE A MOTION TO APPOINT NORMAN SEYMOUR. SECONDED BY  
CLARK. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN.  
NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.
- Williamson Building Buy/Sell 45 Day Extension  
MORITZ MADE A MOTION TO ACCEPT THE EXTENSION. SECONDED BY KIMMET.  
VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN. NOES - NONE.  
ABSENT - HEATON. ABSTAIN - NONE.
- Humic Project 30 day extension  
CLARK MADE A MOTION TO ADD 30 CONTRACT DAYS TO THE PROJECT.  
SECONDED BY KIMMET. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET,  
TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.
- Water PER  
FLESCH MADE A MOTION TO AWARD THE PER TO TD&H FOR \$30,000. SECONDED  
BY MORITZ. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET, TUSTIAN.  
NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.
- Stormwater Change Order #6  
TUSTIAN MADE A MOTION TO APPROVE THE CHANGE ORDER FOR \$78,394.  
SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET,  
TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

ADJOURN

AT 8:05 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING.  
SECONDED BY MORITZ. VOTE AYES - CLARK, FLESCH, MORITZ, KIMMET,  
TUSTIAN. NOES - NONE. ABSENT - HEATON. ABSTAIN - NONE.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

01/02/20  
10:48:30

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 12/19

Page: 1 of 14  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
190477	02517 VALLI INFORMATION SYSTEMS INC	450.00						
1	56286 11/30/19 Setup Fee Online Payments	150.00			5210 430570	300	101000	
2	56286 11/30/19 Setup Fee Online Payments	150.00			5310 430670	300	101000	
3	56286 11/30/19 Setup Fee Online Payments	150.00			5410 430870	300	101000	
190478	00343 ENERGY LABORATORIES INC	220.00						
1	281735 12/03/19 Lagoon Influent	85.00		32370	5310 430600	300	101000	
2	285591 12/18/19 Lagoon Effluent	135.00		32393	5310 430600	300	101000	
190479	00400 UTILITIES UNDERGROUND LOCATION	21.84						
1	9115093 11/30/19 12 Locates for 11/19	21.84		32373	5210 430500	300	101000	
190480	01137 AQUA TECH LABORATORY	315.00						
1	32085 12/09/19 Monthly Coliform Water Testing	80.00		32389	5210 430500	300	101000	
2	32035 11/25/19 Coliform Water Test-Recheck	100.00		32374	5210 430500	300	101000	
3	32138 12/16/19 Coliform Water Test-Recheck	100.00		32392	5210 430500	300	101000	
4	32127 12/09/19 NITR-Total Nitrate/Nitrite	35.00		32392	5210 430500	300	101000	
190481	00039 PETTY CASHIER	480.00						
1	2872 12/31/19 TC Treasurer Specialty Plates	480.00			7427 411850	800	101000	
190482	00539 YEAGLEY, JAMES H	600.00						
1	12/14/19 12/19 Planning Services	600.00			1000 411030	350	101000	
190483	-98543E 01486 USDA RURAL DEVELOPMENT	1,603.00						
1	12/05/19 Fire Hall Improvement Loan	1,371.47			1000 490527	610	101000	
2	12/05/19 Fire Hall Improvement Loan-Int	231.53			1000 490527	620	101000	
190484	-98544E 00111 FIRST STATE BANK	133.00						
1	12/03/19 Monthly Bank Service Charge	33.25			1000 410550	300	101000	
2	12/03/19 Monthly Bank Service Charge	33.25			5210 430570	300	101000	
3	12/03/19 Monthly Bank Service Charge	33.25			5310 430670	300	101000	
4	12/03/19 Monthly Bank Service Charge	33.25			5410 430870	300	101000	
190485	00043 SHELBY GAS ASSOCIATION	5,262.60						
1	12/25/19 12/19 Gas Bill	111.90			1000 411200	343	101000	
2	12/25/19 12/19 Gas Bill	655.85			1000 420400	343	101000	
3	12/25/19 12/19 Gas Bill	655.85			1000 420401	343	101000	
4	12/25/19 12/19 Gas Bill	265.20			1000 460445	343	101000	
5	12/25/19 12/19 Gas Bill	307.90			1000 460442	343	101000	
6	12/25/19 12/19 Gas Bill	160.20			5410 430840	343	101000	
7	12/25/19 12/19 Gas Bill	353.80			1000 430200	343	101000	
8	12/25/19 12/19 Gas Bill	353.80			5210 430500	343	101000	
9	12/25/19 12/19 Gas Bill	353.80			5310 430600	343	101000	

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Line #	Check	Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account
10	12/25/19	12/19 Gas Bill	353.80			5410 430830	343	101000
11	12/25/19	12/19 Gas Bill	103.58			1000 411202	343	101000
12	12/25/19	12/19 Gas Bill	103.58			5210 430520	343	101000
13	12/25/19	12/19 Gas Bill	103.58			5310 430620	343	101000
14	12/25/19	12/19 Gas Bill	103.56			5410 430820	343	101000
15	12/25/19	12/19 Gas Bill	72.70			5210 430500	343	101000
16	12/25/19	12/19 Gas Bill	674.70			1000 460465	343	101000
17	12/25/19	12/19 Gas Bill	528.80			2936 460463	343	101000
190486		00026 MARIAS RIVER ELECTRIC COOP INC	11,978.55					
1	12/25/19	12/19 Electric Bill	100.29			1000 411200	342	101000
2	12/25/19	12/19 Electric Bill	201.48			1000 420400	342	101000
3	12/25/19	12/19 Electric Bill	201.47			1000 420401	342	101000
4	12/25/19	12/19 Electric Bill	63.10			1000 411202	342	101000
5	12/25/19	12/19 Electric Bill	63.10			5210 430520	342	101000
6	12/25/19	12/19 Electric Bill	63.10			5310 430620	342	101000
7	12/25/19	12/19 Electric Bill	63.09			5410 430820	342	101000
8	12/25/19	12/19 Electric Bill	125.85			1000 430200	342	101000
9	12/25/19	12/19 Electric Bill	125.85			5210 430500	342	101000
10	12/25/19	12/19 Electric Bill	125.85			5310 430600	342	101000
11	12/25/19	12/19 Electric Bill	125.86			5410 430830	342	101000
12	12/25/19	12/19 Electric Bill	77.71			1000 440600	342	101000
13	12/25/19	12/19 Electric Bill	77.70			1000 460430	342	101000
14	12/25/19	12/19 Electric Bill	444.35			1000 460465	342	101000
15	12/25/19	12/19 Electric Bill	48.69			1000 460439	342	101000
16	12/25/19	12/19 Electric Bill	771.46			1000 460442	342	101000
17	12/25/19	12/19 Electric Bill	87.25			1000 460445	342	101000
18	12/25/19	12/19 Electric Bill	3,873.68			2400 430263	342	101000
19	12/25/19	12/19 Electric Bill	3,918.25			5210 430500	342	101000
20	12/25/19	12/19 Electric Bill	1,031.31			5310 430600	342	101000
21	12/25/19	12/19 Electric Bill	351.55			2936 460463	342	101000
22	12/25/19	12/19 Electric Bill	37.56			5410 430840	342	101000
190487		01851 CT CLEANING	1,200.00					
1	12/30/19	12/19 Janitorial Service	70.00			1000 411202	390	101000
2	12/30/19	12/19 Janitorial Service	70.00			5210 430520	390	101000
3	12/30/19	12/19 Janitorial Service	70.00			5310 430620	390	101000
4	12/30/19	12/19 Janitorial Service	70.00			5410 430820	390	101000
5	12/30/19	12/19 CC Janitorial Service	800.00			1000 460442	300	101000
6	12/30/19	12/19 Williamson Bldg Service	120.00			2936 460463	300	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
190488	26449S 00144 POSTMASTER	290.26						
1	12/26/19 12/19 UB Postage	96.75			5210 430570	310	101000	
2	12/26/19 12/19 UB Postage	96.75			5310 430670	310	101000	
3	12/26/19 12/19 UB Postage	96.76			5410 430870	310	101000	
190489	02368 OPTUM	25.50						
1	9510034087 12/15/19 HSA Service Fee	6.37			1000 410550	300	101000	
2	9510034087 12/15/19 HSA Service Fee	6.37			5210 430570	300	101000	
3	9510034087 12/15/19 HSA Service Fee	6.38			5310 430670	300	101000	
4	9510034087 12/15/19 HSA Service Fee	6.38			5410 430870	300	101000	
190490	02389 WELLS FARGO VENDOR FIN SERV	127.70						
Serial #6507270X								
1	5008495759 12/18/19 12/19 Sharp MX-350 Copier-	63.85		32409	1000 430200	200	101000	
2	5008495759 12/18/19 12/19 Sharp MX-350 Copier-	63.85		32409	1000 420500	200	101000	
190491	00309 PREFERRED OFFICE EQUIPMENT	401.10						
1	31744 12/16/19 12/19 Maintenance & Copies	72.18			1000 411050	300	101000	
2	31744 12/16/19 12/19 Maintenance & Copies	73.27			1000 410550	300	101000	
3	31744 12/16/19 12/19 Maintenance & Copies	73.27			5210 430570	300	101000	
4	31744 12/16/19 12/19 Maintenance & Copies	73.28			5310 430670	300	101000	
5	31744 12/16/19 12/19 Maintenance & Copies	73.27			5410 430870	300	101000	
6	31743 12/16/19 12/19 Maintenance/Copies-Shop	17.91*		32387	1000 430200	300	101000	
7	31743 12/16/19 12/19 Maintenance/Copies-Shop	17.92		32387	1000 420500	300	101000	
190492	01388 3 RIVERS COMMUNICATIONS INC	850.45						
1	12/01/19 12/19 Phone Bill	19.82			1000 420500	344	101000	
2	12/01/19 12/19 Phone Bill	32.69			1000 410550	344	101000	
3	12/01/19 12/19 Phone Bill	32.69			5210 430570	344	101000	
4	12/01/19 12/19 Phone Bill	32.69			5310 430670	344	101000	
5	12/01/19 12/19 Phone Bill	32.70			5410 430870	344	101000	
6	12/01/19 12/19 Phone Bill	17.74			1000 430200	344	101000	
7	12/01/19 12/19 Phone Bill	17.74			5210 430500	344	101000	
8	12/01/19 12/19 Phone Bill	17.74			5310 430600	344	101000	
9	12/01/19 12/19 Phone Bill	17.74			5410 430830	344	101000	
10	12/01/19 12/19 Phone Bill	104.51			1000 460465	300	101000	
11	12/01/19 12/19 Phone Bill	171.71			1000 460442	344	101000	
12	12/01/19 12/19 Phone Bill	68.48			1000 420400	344	101000	
13	12/01/19 12/19 Phone Bill	68.47			1000 420401	344	101000	
14	12/01/19 12/19 Phone Bill	4.74*			1000 410200	344	101000	
15	12/01/19 12/19 Phone Bill	4.74*			5210 430512	344	101000	
16	12/01/19 12/19 Phone Bill	4.74*			5310 430612	344	101000	
17	12/01/19 12/19 Phone Bill	4.74*			5410 430812	344	101000	
18	12/01/19 12/19 Phone Bill	45.93*			1000 460445	344	101000	

01/02/20  
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CITY OF SHELBY  
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Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
19	12/01/19 12/19 Phone Bill	136.70			5310 430600	344	101000	
20	12/01/19 12/19 Phone Bill	33.48			5210 430500	344	101000	
21	12/01/19 12/19 Phone Bill	-52.82			5210 430500	344	101000	
22	12/01/19 12/19 Phone Bill	33.48			5210 430500	344	101000	
190493	01137 AQUA TECH LABORATORY	80.00						
1	32087 12/09/19 NCMRWA Monthly Water Test	20.00		32389	5210 430500	300	101000	
2	32162 12/16/19 NCMRWA Recheck Water Test	60.00		32392	5210 430500	300	101000	
190494	00048 TOOLE COUNTY CLERK & RECORDER	52,193.07						
1	11/30/19 City Judge & Sec-Wages	2,115.83			1000 410360	100	101000	
2	11/30/19 City Judge&Sec-Social Security	129.46			1000 410360	141	101000	
3	11/30/19 City Judge & Sec-Medicare	30.28			1000 410360	142	101000	
4	11/30/19 City Judge & Sec-PERS	183.44			1000 410360	143	101000	
5	11/30/19 City Judges&Sec-UnemploymentIns	2.59			1000 410360	145	101000	
6	11/30/19 City Judge & Sec-Worker's Comp	16.49			1000 410360	146	101000	
7	11/30/19 City Judge-Health Insurance	450.88			1000 410360	147	101000	
8	11/30/19 City Judge-Supplies	144.47			1000 410360	200	101000	
9	11/30/19 City Judge-Phone	19.63			1000 410360	344	101000	
10	11/30/19 Law Enforcement	34,370.00			1000 420000	300	101000	
11	11/30/19 Law Enforcement	4,910.00			5210 420100	300	101000	
12	11/30/19 Law Enforcement	4,910.00			5310 420100	300	101000	
13	11/30/19 Law Enforcement	4,910.00			5410 420100	300	101000	
190495	26448S 02468 T-MOBILE	298.42						
1	12/10/19 Mobile Charge 11/10-12/9/19	26.10			1000 420500	344	101000	
2	12/10/19 Mobile Charge 11/10-12/9/19	47.60			1000 411050	344	101000	
3	12/10/19 Mobile Charge 11/10-12/9/19	47.60			1000 440600	344	101000	
4	12/10/19 Mobile Charge 11/10-12/9/19	19.57			1000 430200	344	101000	
5	12/10/19 Mobile Charge 11/10-12/9/19	19.57			5210 430500	344	101000	
6	12/10/19 Mobile Charge 11/10-12/9/19	19.58			5310 430600	344	101000	
7	12/10/19 Mobile Charge 11/10-12/9/19	19.58			5410 430840	344	101000	
8	12/10/19 Mobile Charge 11/10-12/9/19	24.70			1000 410550	344	101000	
9	12/10/19 Mobile Charge 11/10-12/9/19	24.70			5210 430570	344	101000	
10	12/10/19 Mobile Charge 11/10-12/9/19	24.71			5310 430670	344	101000	
11	12/10/19 Mobile Charge 11/10-12/9/19	24.71			5410 430870	344	101000	
190496	01285 HUNT, WILLIAM E JR	5,833.33						
1	12/30/19 12/19 Legal Services	1,458.34			1000 411100	350	101000	
2	12/30/19 12/19 Legal Services	1,458.33			5210 430513	350	101000	
3	12/30/19 12/19 Legal Services	1,458.33			5310 430613	350	101000	
4	12/30/19 12/19 Legal Services	1,458.33			5410 430813	350	101000	

01/02/20  
10:48:30

CITY OF SHELBY  
Claim Details  
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Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$					Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account	
190497	-98539E 02499 DISH	87.03						
1	12/12/19 Monthly TV at Civic Center	87.03			1000 460442	300	101000	
190498	01862 KENCO SECURITY AND TECHNOLOGY	35.00						
1	1595714 12/01/19 12/19 Fire Alarm Monitoring	35.00*			1000 420401	300	101000	
190499	00037 NORTHWEST PIPE FITTINGS INC	791.75						
1	3243501 11/25/19 Freight for Belt Clip	11.75			5210 430500	300	101000	
2	7240304 11/25/19 (4)1" Reg Gal Pit	780.00		32371	5210 430500	200	101000	
190500	00119 SHELBY VOLUNTEER FIRE DEPT	2,445.96						
1	11/29/19 RFD-Officer/Men 10/19-11/19	507.00*			1000 420401	300	101000	
2	11/29/19 CFD-Officer/Men 10/19-11/19	476.00			1000 420400	300	101000	
3	11/29/19 CFD-Treasurer Wage 10/19-12/19	300.00			1000 420400	300	101000	
4	11/29/19 CFD-Secretary Wage 10/19-12/19	300.00			1000 420400	300	101000	
5	11/27/19 RFD-Wiring Parts F43(Widhalm)	197.96*			1000 420401	200	101000	
6	12/02/19 RFD-Fire Coats(MES)	665.00*			1000 420401	200	101000	
190501	00047 BEN TAYLOR INC	272.37						
1	21159 11/25/19 RFD-11/19 Fuel	272.37		32311	1000 420401	230	101000	
190502	01866 SHELBY PAINT AND HARDWARE	324.01						
1	67044 11/05/19 CFD-Paper Towels/Broom/Bar Oil	150.93*		32309	1000 420400	200	101000	
2	13892 12/06/19 CFD-Smoke Detectors	91.69*		32314	1000 420400	200	101000	
3	13952 12/08/19 CFD-Command Hooks	45.43*		32314	1000 420400	200	101000	
4	13953 12/08/19 CFD-Christmas Lights	35.96*		32314	1000 420400	200	101000	
190503	00213 HIGHLINE COMMUNICATIONS	112.50						
1	80598 11/26/19 RFD-(5)Battery Pack	112.50*		32310	1000 420401	200	101000	
190504	00649 LARSON CLOTHING COMPANY	236.00						
1	10/04/19 Clothing Allowance-Correa	21.50			1000 430200	220	101000	
2	10/04/19 Clothing Allowance-Correa	21.50			5210 430500	220	101000	
3	10/04/19 Clothing Allowance-Correa	21.50			5310 430600	220	101000	
4	10/04/19 Clothing Allowance-Correa	21.50			5410 430840	220	101000	
5	11/11/19 Clothing Allowance-Hoover	37.50			1000 430200	220	101000	
6	11/11/19 Clothing Allowance-Hoover	37.50			5210 430500	220	101000	
7	11/11/19 Clothing Allowance-Hoover	37.50			5310 430600	220	101000	
8	11/11/19 Clothing Allowance-Hoover	37.50			5410 430840	220	101000	



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190505	02068 VOICES OF MONTANA TOURISM	3,500.00						
1	12/02/19 TBID-Sponsorship	3,500.00			7199 212500		101000	
190506	01620 KADRMAS, LEE & JACKSON INC.	750.00						
	228 Main St							
1	11/25/19 Apartment Deposit Refund	750.00			2936 362002		101000	
190507	01620 KADRMAS, LEE & JACKSON INC.	6,553.29						
1	10128767 11/26/19 Storm Water Phase II-Constru	6,553.29			5720 430246	950 2283	101000	
190508	00117 QUILL CORPORATION	42.97						
1	3018705 12/03/19 (2)2020 Erasable Wall Calenda	9.24		32042	1000 430200	200	101000	
2	3018705 12/03/19 (2)2020 Erasable Wall Calenda	9.24		32042	5210 430500	200	101000	
3	3018705 12/03/19 (2)2020 Erasable Wall Calenda	9.25		32042	5310 430600	200	101000	
4	3018705 12/03/19 (2)2020 Erasable Wall Calenda	9.25		32042	5410 430830	200	101000	
5	3018705 12/03/19 2020 Desk Calendar	5.99		32042	1000 411050	200	101000	
190509	01866 SHELBY PAINT AND HARDWARE	208.73						
1	13857 11/21/19 Tide	13.99		31588	1000 460442	200	101000	
2	67212 11/25/19 Quick Link	7.96		32403	1000 460430	200	101000	
3	67222 11/26/19 Cam Locks	12.98		32403	1000 460430	200	101000	
4	67243 11/30/19 Tire Wire	4.49		32403	1000 430200	200	101000	
5	67265 12/04/19 Red Spray Paint/Stencils	11.98*		32403	5410 430840	200	101000	
6	67283 12/06/19 Thermostat Covers	31.98*		32403	5410 430840	200	101000	
7	13961 12/12/19 Light Bulbs	19.98*		32403	5410 430840	200	101000	
8	67294 12/09/19 Alcohol WD 40/Spray Bottle	9.47		32403	5210 430500	200	101000	
9	67375 12/17/19 Ice Melt/Rubber Strap	52.46		32403	1000 430200	200	101000	
10	67380 12/17/19 Clips	19.96		32403	1000 460430	200	101000	
11	67386 12/18/19 Deadbolt	15.99		32403	5210 430500	200	101000	
12	67389 12/18/19 Black Spray Paint	7.49		32403	1000 430200	200	101000	
190510	26440S 02510 HERBERT, STEVEN J	434.50						
1	1234 12/04/19 Service Life Fitness Equipment	434.50		31589	1000 460442	300	101000	
190511	00144 POSTMASTER	450.00						
1	12/20/19 USPS Marketing Mail Permit #1	75.00			5210 430570	310	101000	
2	12/20/19 USPS Marketing Mail Permit #1	75.00			5310 430670	310	101000	
3	12/20/19 USPS Marketing Mail Permit #1	75.00			5410 430870	310	101000	
4	12/20/19 First Class Presort Permit#101	75.00			5210 430570	310	101000	
5	12/20/19 First Class Presort Permit#101	75.00			5310 430670	310	101000	
6	12/20/19 First Class Presort Permit#101	75.00			5410 430870	310	101000	

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190512	26441S 00605 MT DEPT OF TRANSPORTATION US Highway #2 - Milepost 285.03	75.00						
1	1268 12/06/19 Permit #07033 (3 Year Renewal)	75.00			1000 411201	300	101000	
190513	02069 NATIONAL LAUNDRY CO	216.47						
1	36896 11/27/19 Red Shop Towels	138.18*		32375	1000 430200	300	101000	
2	44343 12/25/19 Red Shop Towels	78.29*		32407	1000 430200	300	101000	
190514	01876 TITAN MACHINERY	137.00						
1	13342732 11/30/19 Seal Kit (Backhoe)	137.00		32372	1000 430200	200	101000	
190515	00525 CARROT-TOP INDUSTRIES INC	85.66						
1	44543800 12/05/19 POW Flag	21.41		32368	1000 411202	200	101000	
2	44543800 12/05/19 POW Flag	21.41		32368	5210 430520	200	101000	
3	44543800 12/05/19 POW Flag	21.42		32368	5310 430620	200	101000	
4	44543800 12/05/19 POW Flag	21.42		32368	5410 430820	200	101000	
190516	00016 GENERAL DISTRIBUTING CO	10.03						
1	823364 12/04/19 Nozzle Insulator Molded/Nozzle	10.03		32369	1000 430200	200	101000	
190517	00047 BEN TAYLOR INC	2,298.57						
1	20959 11/25/19 11/19 Fuel	254.60		32376	5410 430830	230	101000	
2	20959 11/25/19 11/19 Fuel	194.22		32376	1000 430200	230	101000	
3	20959 11/25/19 11/19 Fuel	89.69		32376	1000 430200	230	101000	
4	20959 11/25/19 11/19 Fuel	136.52		32376	1000 430200	230	101000	
5	20959 11/25/19 11/19 Fuel	350.60		32376	1000 430200	230	101000	
6	20959 11/25/19 11/19 Fuel	59.12		32376	1000 430200	230	101000	
7	20959 11/25/19 11/19 Fuel	178.78		32376	1000 430200	230	101000	
8	20959 11/25/19 11/19 Fuel	46.72		32376	1000 430200	230	101000	
9	20959 11/25/19 11/19 Fuel	172.27		32376	1000 430200	230	101000	
10	20959 11/25/19 11/19 Fuel	234.05		32376	1000 430200	230	101000	
11	20959 11/25/19 11/19 Fuel	30.09		32376	1000 430200	230	101000	
12	20959 11/25/19 11/19 Fuel	75.80		32376	1000 430200	230	101000	
13	20959 11/25/19 11/19 Fuel	40.69		32376	1000 420500	230	101000	
14	20959 11/25/19 11/19 Fuel	106.03		32376	1000 440600	230	101000	
15	20959 11/25/19 11/19 Fuel	70.04		32377	1000 430200	200	101000	
16	677301 11/18/19 Fence Posts	8.70		32377	5410 430830	200	101000	
17	218249 11/24/19 Premix Gravel Bags	20.10		32377	1000 430200	200	101000	
18	218212 11/24/19 Keys	6.00		32377	1000 440600	200	101000	
19	216369 11/01/19 Coupler	17.99		32377	1000 430200	200	101000	
20	216751 11/05/19 Coupling/Nipple/PJ	48.45		32377	5210 430500	200	101000	
21	217256 11/12/19 Wht Halo	8.99		32377	5310 430600	200	101000	
22	217734 11/19/19 Light/Bulb	19.96		32377	5310 430600	200	101000	
23	217235 11/12/19 Nails/Staples	9.69		32377	1000 430200	200	101000	

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24	216934 11/07/19 Glue	8.49		32377	1000 430200	200	101000	
25	217431 11/13/19 Chick Dry Cat	25.99		32377	1000 430200	200	101000	
26	216330 11/01/19 Bolts/Washers	9.72		32377	1000 460430	200	101000	
27	216645 11/04/19 Caulker/Sat Blk En	50.96		32377	1000 460430	200	101000	
28	216903 11/07/19 Bolts/Nuts	3.89		32377	1000 460430	200	101000	
29	216769 11/05/19 Bolts/Nuts	20.42		32378	1000 460430	200	101000	
190518	00027 MARKS TIRE & ALIGNMENT	2,711.00						
1	58996 11/04/19 Roadmaster-Garbage Truck Tire	545.00		32379	5410 430830	200	101000	
2	59181 11/26/19 Flat Repair	20.00*		32379	5410 430840	300	101000	
3	59123 11/19/19 Flat Repair	20.00		32379	1000 420500	300	101000	
4	59260 12/06/19 (4)Tires Unit 505	600.00		32405	1000 430200	200	101000	
5	59248 12/05/19 (4)Tires Unit 700	672.00		32405	1000 430200	200	101000	
6	59347 12/17/19 (2)Tires Container Truck	774.00*		32405	5410 430840	200	101000	
7	59319 12/13/19 Flat Repair	40.00		32405	5410 430830	300	101000	
8	59344 12/16/19 Flat Repair	40.00		32405	5410 430830	300	101000	
190519	02334 BEN TAYLOR INC.	3,059.19						
1	683145 12/04/19 DEF	48.75		32367	5410 430830	200	101000	
2	683145 12/04/19 DEF	48.75*		32367	5410 430840	200	101000	
3	678424 12/19/19 Guardol 15-40	686.40		32391	5410 430830	200	101000	
4	676488 12/26/19 Diesel	1,844.09		32404	5410 430840	230	101000	
5	678460 12/31/19 Kerosene	431.20		32406	1000 430200	200	101000	
190520	26442S 02508 STOKKE CONCRETE CUTTING INC	15,000.00						
	Council Approved 11/11/19							
1	6451 11/11/19 Pool Gutter Removal	15,000.00		32380	2600 460400	900	101000	
190521	02045 NAPA AUTO PARTS	96.95						
1	124378 11/05/19 RFD-Spark Plug/Cable/Cleaner	97.81*		32312	1000 420401	200	101000	
2	124419 11/05/19 RFD-Spark Plug	4.94*		32312	1000 420401	200	101000	
3	124419 11/05/19 RFD-Return Spark Plug	-5.80*		32312	1000 420401	200	101000	
190522	00119 SHELBY VOLUNTEER FIRE DEPT	10,000.00						
1	12/27/19 TBID-Firefighter Convention	10,000.00			7199 212500		101000	
190523	02067 MARIAS RIVER LIVESTOCK	2,000.00						
1	12/05/19 TBID-Next Generation Conf.	2,000.00			7199 212500		101000	
190524	00535 ED BOLAND CONSTRUCTION INC	84,432.45						
1	1 12/10/19 Wellfield Improvements App #1	84,432.45			5210 430501	950 2285	101000	

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190525		00001 DEPARTMENT OF REVENUE	852.85					
1	1	12/10/19 App #1 Ed Boland Construction	852.85			5210 430501	950 2285	101000
190526	-98542E	02511 ENGINEER SUPPLY	358.99					
1	11206863	12/04/19 Rolling Blueprint Stand	89.74		32044	1000 410550	200	101000
2	11206863	12/04/19 Rolling Blueprint Stand	89.75		32044	5210 430570	200	101000
3	11206863	12/04/19 Rolling Blueprint Stand	89.75		32044	5310 430670	200	101000
4	11206863	12/04/19 Rolling Blueprint Stand	89.75		32044	5410 430870	200	101000
190527		00442 SHELBY AREA CHAMBER OF COMMERCE	25.00					
1	12/10/19	TBID-Annual Membership Dues	25.00			7199 212500		101000
190528		01984 BIG SKY CREATIVE WORKS	30.00					
1	2019-12-11	12/11/19 TBID-Banner Changes	30.00			7199 212500		101000
190529		01270 STIRLING WEB DESIGN	288.75					
1	266 12/14/19	7/21/19-12/14/19 WebsiteUpdate	72.18			1000 410550	300	101000
2	266 12/14/19	7/21/19-12/14/19 WebsiteUpdate	72.19			5210 430570	300	101000
3	266 12/14/19	7/21/19-12/14/19 WebsiteUpdate	72.19			5310 430670	300	101000
4	266 12/14/19	7/21/19-12/14/19 WebsiteUpdate	72.19			5410 430870	300	101000
190530	26443S	01200 U S BANK TRUST-SPA LOCKBOX	73,760.94					
1	SRF-17407	12/17/19 Storm Drainage System-Prin	45,000.00*			5720 490213	610	102210
2	SRF-17407	12/17/19 Storm Drainage System-Int	28,760.94			5720 490213	620	102210
190531	26444S	01200 U S BANK TRUST-SPA LOCKBOX	41,963.88					
	4th Cell-Loan 2							
1	SRF-19439	12/17/19 SRF-19439 Wastewater-Prin	21,000.00*			5310 490214	610	102210
2	SRF-19439	12/17/19 SRF-19439 Wastewater-Int	20,963.88*			5310 490214	620	102210
190532	26445S	01200 U S BANK TRUST-SPA LOCKBOX	13,648.35					
	4th Cell-Loan 3							
1	SRF-20472	12/17/19 SRF-20472 Wastewater-Prin	11,000.00*			5310 490215	610	102210
2	SRF-20472	12/17/19 SRF-20472 Wastewater-Int	2,648.35*			5310 490215	620	102210
190533	26446S	01200 U S BANK TRUST-SPA LOCKBOX	18,536.71					
	4th Cell-Loan 4							
1	SRF-20473	12/17/19 SRF-20473 Wastewater-Prin	14,000.00*			5310 490216	610	102210
2	SRF-20473	12/17/19 SRF-20473 Wastewater-Int	4,536.71*			5310 490216	620	102210

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190534	26447S	00512 MT DEPARTMENT OF ADMINISTRATION	1,700.00					
1	12/18/19	2019 AFR Filing Fee	425.00			1000 410550	300	101000
2	12/18/19	2019 AFR Filing Fee	425.00			5210 430570	300	101000
3	12/18/19	2019 AFR Filing Fee	425.00			5310 430670	300	101000
4	12/18/19	2019 AFR Filing Fee	425.00			5410 430870	300	101000
190535	-98541E	02512 ATHLETIC STUFF	236.99					
1	13142	12/16/19 Hoops Electronic Bball Game	236.99		31592	1000 460442	215	101000
190536		02335 CINTAS CORPORATION	100.77					
1	5015317397	11/27/19 Restock Medicine Cabinet-S	64.51		32386	1000 430200	200	101000
2	5015647054	12/26/19 Restock Medicine Cabinet-S	36.26		32401	1000 430200	200	101000
190537		00605 MT DEPT OF TRANSPORTATION	1,710.35					
1	3219065	12/06/19 Road Striping	1,710.35*		32388	1000 430200	300	101000
190538		02376 MOBILE TWI LLC	160.00					
1	121119D	12/11/19 (2)DOT Urine Drug Screen	160.00*		32390	1000 430200	300	101000
190539	-98540E	02513 FIND IT PARTS	132.66					
1	F101709705	12/10/19 Electronic Solenoid Valve	132.66		32384	1000 430200	200	101000
190540		02514 WHITE KNUCKLE PERFORMANCE LLC	416.00					
1	1013	12/09/19 2001 Ford Ranger Repairs	416.00		32382	1000 440600	300	101000
190541		02515 EASTECH FLOW CONTROLS INC	2,213.40					
1	20791	12/12/19 Lagoon Influent Meter Repair	2,213.40		32381	5310 430600	300	101000
190542		00398 FRYDENLUND, MYRON	12.00					
1	50578	12/02/19 6 Keys for City Shop	12.00		32383	1000 430200	200	101000
190543		02453 PET WASTE ELIMINATOR	308.99					
1	2247129	11/21/19 Pet Station Waste	308.99		32385	1000 460430	200	101000
190544		02323 ROCKY MOUNTAIN PRINT SOLUTIONS	111.72					
1	12/10/19	Year End Tax Forms	27.93		32043	1000 410550	200	101000
2	12/10/19	Year End Tax Forms	27.93		32043	5210 430570	200	101000
3	12/10/19	Year End Tax Forms	27.93		32043	5310 430670	200	101000
4	12/10/19	Year End Tax Forms	27.93		32043	5410 430870	200	101000

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190545		01780 MONTANA BROOM & BRUSH	105.44					
1	1399924	12/18/19 Toilet Paper/Roll Towel	105.44		31591	1000 460442	200	101000
190546		01345 STERLING CODIFIERS	500.00					
1	800374	12/10/19 2020 Code Internet Hosting Fee	125.00			1000 410550	300	101000
2	800374	12/10/19 2020 Code Internet Hosting Fee	125.00			5210 430570	300	101000
3	800374	12/10/19 2020 Code Internet Hosting Fee	125.00			5310 430670	300	101000
4	800374	12/10/19 2020 Code Internet Hosting Fee	125.00			5410 430870	300	101000
190547		01620 KADRMAS, LEE & JACKSON INC.	4,239.13					
NCMRWA Grant								
1	10130203	12/20/19 Wellfield Improvements	4,239.13			5210 430501	950 2285	101000
190548		01620 KADRMAS, LEE & JACKSON INC.	4,304.91					
NCMRWA Grant								
1	10130204	12/20/19 Wellfield Improvements	4,304.91			5210 430501	950 2285	101000
190549		01620 KADRMAS, LEE & JACKSON INC.	1,389.28					
1	10130126	12/20/19 Humic Water Main Extension	1,389.28			5210 430501	950 2284	101000
190550		01620 KADRMAS, LEE & JACKSON INC.	15,629.68					
1	10130202	12/20/19 Storm Water-Survey	1,394.40			5720 430246	950 2283	101000
2	10130202	12/20/19 Storm Water-Construction Adm	1,672.89			5720 430246	950 2283	101000
3	10130202	12/20/19 Storm Water-RPR	12,562.39			5720 430246	950 2283	101000
190551		01620 KADRMAS, LEE & JACKSON INC.	7,235.63					
1	10130048	12/20/19 WW Treatment Design	7,235.63			5310 430601	950 2282	101000
190552		01620 KADRMAS, LEE & JACKSON INC.	225.41					
1	10130127	12/20/19 Rail Safety-Construct/Commis	225.41			1000 470120	790	101000
190553		02516 BRUCE, LLOYD	44.50					
1	120419702	12/04/19 HD 5pt Penta Sockets	44.50		32395	5210 430500	200	101000
190554		00049 TRACTOR & EQUIPMENT CO	733.92					
1	383200	12/18/19 Mirror	39.36		32394	1000 430200	200	101000
2	383355	12/23/19 Tip/Retainer/Pin	418.00*		32402	5410 430840	200	101000
3	383448	12/27/19 Tip	276.56*		32408	5410 430840	200	101000

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190555	01125 MT DEQ/PERMITTING & COMPLIANCE	1,110.00						
1	12/27/19 Solid Waste Management Lic #83	1,110.00*			5410 430840	300	101000	
190556	00041 SHELBY PROMOTER	24.00						
1	SL195201 12/25/19 MT FWP Seal Coat Trail Ad	24.00			1000 460430	300	101000	
190557	00144 POSTMASTER	346.63						
1	12/27/19 1/20 Newsletter - 1182	86.65			1000 410240	310	101000	
2	12/27/19 1/20 Newsletter - 1182	86.66			5210 430514	310	101000	
3	12/27/19 1/20 Newsletter - 1182	86.66			5310 430614	310	101000	
4	12/27/19 1/20 Newsletter - 1182	86.66			5410 430814	310	101000	
190558	02071 CENTRAL MONTANA	2,320.00						
1	20734 12/27/19 TBID-Central MT Display Ad	1,920.00			7199 212500		101000	
2	20733 12/27/19 TBID-Central MT Trade Shows	400.00			7199 212500		101000	
190559	02455 MAGDA NELSON	70.00						
1	82 01/01/20 Compile FY19 AFR Package	17.50			1000 410550	300	101000	
2	82 01/01/20 Compile FY19 AFR Package	17.50			5210 430570	300	101000	
3	82 01/01/20 Compile FY19 AFR Package	17.50			5310 430670	300	101000	
4	82 01/01/20 Compile FY19 AFR Package	17.50			5410 430870	300	101000	
190560	00088 CARQUEST AUTO PARTS	200.24						
1	2567303687 12/18/19 Mini-Strobe/Toggle Switch	68.57		32413	1000 430200	200	101000	
2	2567303812 12/23/19 Nitrile Gloves/Power Pull	85.52		32413	5310 430600	200	101000	
3	2567302950 11/25/19 Cable Ties	34.98		32413	1000 430200	200	101000	
4	2567303514 12/12/19 Door Lock Knob Asst	5.90		32413	1000 430200	200	101000	
5	2567303919 12/27/19 Liltree Pure Steel	5.27		32413	1000 430200	200	101000	
190561	02045 NAPA AUTO PARTS	1,461.67						
1	125435 11/27/19 Filters	18.30		32411	1000 430200	200	101000	
2	125706 12/04/19 2.5 DEF	13.98		32411	5310 430600	200	101000	
3	126328 12/18/19 Grommet	1.68		32411	5310 430600	200	101000	
4	126250 12/17/19 Grommet/Lamp	34.82		32411	5410 430830	200	101000	
5	126010 12/11/19 Keys	3.96		32411	1000 430200	200	101000	
6	125460 11/27/19 Four Wheel Drive A/Oil	100.15		32411	1000 430200	200	101000	
7	125407 11/26/19 Rainx Weather	11.68		32411	1000 430200	200	101000	
8	125739 12/04/19 Shop Towel	4.18		32411	5410 430830	200	101000	
9	125436 11/27/19 Four Wheeler Parts	69.76		32411	1000 430200	200	101000	
10	125688 12/03/19 Filters/Floor Dri	118.36		32411	1000 430200	200	101000	
11	125970 12/10/19 Battery	104.71		32411	1000 430200	200	101000	
12	125612 12/02/19 Nozzle Collar	14.80		32411	1000 430200	200	101000	
13	125685 12/03/19 CM/Cable	141.00		32411	5410 430830	200	101000	
14	125685 12/03/19 CM/Cable	141.00		32411	1000 430200	200	101000	

01/02/20  
10:48:30

CITY OF SHELBY  
Claim Details  
For the Accounting Period: 12/19

Page: 13 of 14  
Report ID: AP100

\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
15	125214 11/21/19 Contact Tip/Diffuser/Nozzle	47.56		32412	1000 430200	200	101000		
16	126318 12/18/19 Lamp	15.39		32412	1000 430200	200	101000		
17	126008 12/11/19 Filter	15.43		32412	1000 430200	200	101000		
18	125991 12/10/19 Filter	19.54		32412	1000 430200	200	101000		
19	126324 12/18/19 Grease/Lamp	21.13		32412	1000 430200	200	101000		
20	126325 12/18/19 Relay	14.19		32412	1000 430200	200	101000		
21	126297 12/18/19 Gloss Bl/Gray	23.67		32412	1000 430200	200	101000		
22	126292 12/18/19 Lamp/Cable	150.95		32412	1000 430200	200	101000		
23	126292 12/18/19 Lamp/Cable	150.95*		32412	5410 430840	200	101000		
24	126049 12/11/19 Valvoline Syngard	143.99		32412	1000 430200	200	101000		
25	125092 11/19/19 Hyd Filter	80.49		32412	1000 430200	200	101000		
190562	00554 TORGERSON'S LLC	465.69							
1	P59101 12/19/19 Couplers(Backhoe)	155.23		32410	1000 430200	200	101000		
2	P59101 12/19/19 Couplers(Backhoe)	155.23		32410	5210 430500	200	101000		
3	P59101 12/19/19 Couplers(Backhoe)	155.23*		32410	5410 430840	200	101000		
190563	01805 SYSTEMS	310.50							
1	35999 12/31/19 MSO365 Fee 12/19-2/20	62.10			1000 410550	300	101000		
2	35999 12/31/19 MSO365 Fee 12/19-2/20	62.10			5210 430570	300	101000		
3	35999 12/31/19 MSO365 Fee 12/19-2/20	62.10			5310 430670	300	101000		
4	35999 12/31/19 MSO365 Fee 12/19-2/20	62.10			5410 430870	300	101000		
5	35999 12/31/19 MSO365 Fee 12/19-2/20	62.10			1000 411050	300	101000		
190564	01124 FIRST INTERSTATE BANK	867.46							
1	1912192801 12/19/19 Landfill Trust Qtly Fee-LF	441.17			5410 430870	300	101000		
2	1912192801 12/19/19 Landfill Trust QtlyFee-LF0	426.29			5410 430870	300	101000		
# of Claims		88	Total:	416,882.69					
Total Electronic Claims		2,551.67	Total Non-Electronic Claims	414331.02					



01/02/20  
10:48:31

CITY OF SHELBY  
Fund Summary for Claims  
For the Accounting Period: 12/19

Page: 14 of 14  
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	\$62,338.84
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	\$3,873.68
2600 PARK MAINTENANCE DISTRICT #1	
101000 Cash-Operating	\$15,000.00
2936 WILLIAMSON BLDG RENOVATIONS	
101000 Cash-Operating	\$1,750.35
5210 WATER UTILITY	
101000 Cash-Operating	\$109,395.46
5310 SEWER UTILITY	
101000 Cash-Operating	\$19,656.75
102210 Cash-Revenue Bond Sinking & Interest	\$74,148.94
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	\$16,419.76
5720 STORM DRAINAGE	
101000 Cash-Operating	\$22,182.97
102210 Cash-Revenue Bond Sinking & Interest	\$73,760.94
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	\$17,875.00
7427 SPECIALTY LICENSE PLATES (SHELBY)	
101000 Cash-Operating	\$480.00
<b>Total:</b>	<b>\$416,882.69</b>

CITY OF SHELBY

**OATH OF OFFICE**

STATE OF MONTANA     )  
                                  SS.  
COUNTY OF TOOLE     )

I DO SOLEMNLY SWEAR that I will support, protect and defend the  
Constitution of the United States and the Constitution of the State  
of Montana, and that I will discharge the duties of my office of

**CITY COUNCIL MEMBER, WARD 3**

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

\_\_\_\_\_  
Bill Moritz

SUBSCRIBED AND SWORN TO BEFORE ME THIS 8<sup>rd</sup> DAY OF JANUARY, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

CITY OF SHELBY

**OATH OF OFFICE**

STATE OF MONTANA     )  
                                  SS.  
COUNTY OF TOOLE     )

I DO SOLEMNLY SWEAR that I will support, protect and defend the  
Constitution of the United States and the Constitution of the State  
of Montana, and that I will discharge the duties of my office of

**CITY COUNCIL MEMBER, WARD 1**

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

\_\_\_\_\_  
Sanna Clark

SUBSCRIBED AND SWORN TO BEFORE ME THIS 8<sup>rd</sup> DAY OF JANUARY, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

CITY OF SHELBY

**OATH OF OFFICE**

STATE OF MONTANA     )  
                                  SS.  
COUNTY OF TOOLE     )

I DO SOLEMNLY SWEAR that I will support, protect and defend the  
Constitution of the United States and the Constitution of the State  
of Montana, and that I will discharge the duties of my office of

**CITY COUNCIL MEMBER, WARD 2**

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

\_\_\_\_\_  
Lyle Kimmet

SUBSCRIBED AND SWORN TO BEFORE ME THIS 8th DAY OF JANUARY, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

CITY OF SHELBY

**OATH OF OFFICE**

STATE OF MONTANA     )  
                                  SS.  
COUNTY OF TOOLE     )

I DO SOLEMNLY SWEAR that I will support, protect and defend the  
Constitution of the United States and the Constitution of the State  
of Montana, and that I will discharge the duties of my office of

**CITY COUNCIL MEMBER, WARD 3**

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

\_\_\_\_\_  
Joseph Flesch

SUBSCRIBED AND SWORN TO BEFORE ME THIS 8<sup>rd</sup> DAY OF JANUARY, 2020.

\_\_\_\_\_  
GARY MCDERMOTT, MAYOR

# **Building Inspector Report December 2019**

12/30/2019

Permit	Date	Zone	Name	Addition	Block	Lot	Address	Permit For	Evaluation	FEE
4400	12/30/2019	CB2	Jabez & Brooke Rogers	Court	1	1&2	108 2nd St S	15'x16' sunroom	12,000.00	210.00
1 Permits issued this Month									\$ 12,000.00	\$ 210.00
									Job Evaluation Totals	TOTALS

<b>FISCAL YTD TOTALS</b>	
Number of Permits	12
Permit Fees	\$ 7,959.00
Total Job Values	\$ 1,076,500.00



## Robert Tasker

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**m:** Strong, Julie <JStrong@mt.gov>  
**Sent:** Tuesday, December 31, 2019 4:05 PM  
**To:** Undisclosed recipients:  
**Subject:** 2ND NOTICE UPDATED \*\*\*NOTICE OF CODE ADOPTION\*\*\*\*PLEASE READ\*\*\*\*\*

**Importance:** High

Attention Building Officials:

This email shall serve as notice the State of Montana Building Codes Program has adopted administrative rules to adopt new building codes. The certified local government building code programs found on this [list](#) must begin the process to adopt the codes applicable to their building code program.

The building codes that will be adopted and have an effective of December 7, 2019 are as follows:

- 2018 Uniform Plumbing Code
- 2018 International Mechanical Code
- 2018 International Fuel Gas Code
- 2018 NFPA 99C Gas and Vacuum Systems
- 2017 National Electrical Code
- 2018 International Building Code
- 2018 International Residential Code
- 2018 International Existing Building Code
- 2018 International Swimming Pool and Spa Code
- 2018 International Wildland-Urban Interface Code

\*\*\*\*\*Please be sure to adopt the 2018 International Swimming Pool and Spa Code if you 2018 International Building Code per Arm 24.301.175(2).\*\*\*\*\*

In accordance with ARM 24.301.202(1) you have 90 days from receipt of this notice to adopt those codes which your certified jurisdiction has been certified to adopt. These local adoptions require adoption by certified cities through the ordinance or resolution process. **Copy of adoption is required to be sent to the State of Montana Building Codes office.**

To understand what has been adopted and what changed between the proposal and adoption you must view a copy of the existing administrative rules, the Notice of Public Hearing on Proposed Amendment and Adoption that shows the amendments that were proposed, and the Notice of Adoption that indicates if the rule was adopted as proposed or if further changes were made as a result of the comments that were received.

The existing administrative rules can be accessed here  
<http://mtrules.org/gateway/chapterhome.asp?chapter=24%2E301>.

The Notice of Public Hearing on Proposed Amendment and Adoption as well as the Notice of Adoption can be accessed here: <http://bsd.dli.mt.gov/building-codes-permits/rule-notices>

For more information you can contact me or Julie Strong at 406-841-2043 or by email at [jstrong@mt.gov](mailto:jstrong@mt.gov)

Thanks,

Julie K. Strong  
License/Permit Tech

Montana Department of Labor & Industry  
Business Standards Division  
Building Codes Program  
Certified Cites Program  
406-841-2043  
[JSTRONG@MT.GOV](mailto:JSTRONG@MT.GOV)



## **10-1-1: ADOPTION OF MODEL BUILDING AND TECHNICAL CODES BY ADMINISTRATIVE ACTION:**

- A. The current editions of the building, mechanical and related codes and all accompanying appendices, amendments and modifications adopted by the bureau of building and measurement standards, Montana department of labor and industry (or its successor), as set out in the administrative rules of Montana, as amended from time to time by the department of labor and industry, shall be adopted by reference through administrative action of the building inspector, as authorized by section 50-60-301(1)(b), Montana Code Annotated, excluding any exceptions noted in title 50, chapter 60 or any regulations not applicable to local government jurisdictions. These codes are applicable to all buildings within the building code enforcement area of the city, including, but not limited to, residential buildings containing less than five (5) dwelling units or their attached-to structures, any farm or ranch building, and any private garage or private storage structure used only for the owner's own use, as provided by section 50-60-102(1)(a), Montana Code Annotated.
- B. Any adopted building code shall regulate the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and/or structures within the city, and shall provide for issuance of permits, collection of fees and penalties.
- C. Any adopted mechanical code shall regulate and control the design, construction, installation, quality of materials, erection, alteration, repair, location, relocation, replacement, addition to, and maintenance or use of heating, ventilating, cooling, refrigeration systems, incinerators and other miscellaneous heat producing appliances within the city, and shall provide for issuance of permits, collection of fees and penalties.
- D. Any adopted plumbing code shall regulate and control the design, construction, installation, quality of materials, erection, alteration, repair, location, relocation, replacement, addition to, operation, and maintenance or use of any plumbing system within the city, and shall provide for issuance of permits, collection of fees and penalties.
- E. Any adopted electrical code shall regulate and control the design, construction, installation, quality of materials, erection, alteration, repair, location, relocation, replacement, addition to, operation, and maintenance or use of any electrical system within the city, and shall provide for the issuance of permits, collection of fees and penalties.
- F. One copy of each building or technical code adopted by the city shall be on file in the office of the city clerk.

- G. Any codes or amendments adopted by the department of labor and industry which apply to local government jurisdictions, including the adoption of the latest editions of the model technical codes or applicable administrative rules of Montana, and which are adopted by administrative order of the operations manager, shall become effective on the date set forth in the administrative order, but in no event more than ninety (90) days after the date that the department of labor and industry notifies the city of said amendments. (Ord. 803, 9-20-2010)

**RESOLUTION NO. 2010**

**RESOLUTION APPROVING ELECTED & APPOINTED OFFICIALS  
INTO THE EMPLOYEE BENEFITS PROGRAM**

**WHEREAS**, Section 2-18-702, Montana Code Annotated Title 7, authorizes cities and towns to enter into group hospitalization, medical health, including long-term disability, accident or group life insurance contracts or plans for the benefit of their officers and employees and their dependents; and

**WHEREAS**, the City of Shelby participates in the Employee Benefits Program as provided by Montana Municipal Interlocal Authority; and

**WHEREAS**, during their term in office, Council Members and the Mayor may opt to participate in the employee benefits program provided to individual city employees; and

**WHEREAS**, the Council Members and Mayor may choose the type of coverage plan they wish to participate in of those offered by MMIA; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Shelby, Montana the following:

THE CITY COUNCIL OF THE CITY OF SHELBY AUTHORIZES  
THE ELECTED & APPOINTED COUNCIL MEMBERS AND  
MAYOR TO PARTICIPATE IN THE CITY'S BENEFITS THROUGH  
THE MMIA EMPLOYEE BENEFITS PROGRAM.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
SHELBY, MONTANA, AND APPROVED BY THE MAYOR THIS 16<sup>TH</sup> DAY OF  
DECEMBER, 2019.

\_\_\_\_\_  
GARY MCDERMOTT, Mayor

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, Finance Officer

Added Section 7-10-2 (B)(6) excepting two-way radios for work

I researched Lyle's question whether a violation of a local cell phone ordinance while driving a personal vehicle will affect a CDL. In my opinion, such a violation will not affect a CDL. 49 CFR §383.51 (federal DOT) and §61-8-802 (Montana DOT) list the commercial vehicle and non-commercial vehicle violations that affect CDLs. It appears that using a mobile device only affects a CDL if the driver was driving a CMV at the time (which is a violation of state and federal law). Even if a state gives points for driving while using a cell phone, it appears that it would only affect a CDL when the driver is in a CMV. Additionally, a local cell phone ordinance isn't reported to the Montana DMV for points so it's highly unlikely it would be reported on a CDL.

#### **ORDINANCE NO. 840**

### **AN ORDINANCE OF THE CITY OF SHELBY, PROVIDING THAT THE SHELBY, MONTANA CITY CODE BE AMENDED BY ADDING TITLE 7, CHAPTER 10 "USE OF ELECTRONIC COMMUNICATIONS DEVICES WHILE OPERATING A MOTOR VEHICLE"**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA that a new Title, 7, Chapter 10 the Shelby, Montana City Code be added to MOTOR VEHICLES AND TRAFFIC, titled "USE OF ELECTRONIC COMMUNICATIONS DEVICES WHILE OPERATING A MOTOR VEHICLE".

7-10-1: DEFINITIONS. As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section, unless the context requires otherwise:

- A. "Hand held electronic communications device" includes wireless or cellular phones, PDAs, Blackberries, smart phones, laptop and notebook computers utilizing VOIP (Voice over internet protocol) technology, wireless and cellular phones utilizing push-to-talk technology, GPS systems, navigational systems, and any other mobile communication device that uses short-wave analog or digital radio transmissions between the device and a transmitter to permit wireless communications to and from the user of the device.
- B. "Immediate physical possession" means touching the handheld electronic communications device, or physically holding the device in one's hand or up to one's ear. Simply having the electronic communications device on one's person or in a motor vehicle does not constitute immediate physical possession.
- C. "Hands free device" is an external device that connects to a wireless telephone, wireless communications device or electronic communications device that allows use of the device without touching the telephone or wireless or electronic communications device with one's hands, and includes voice activated technologies that can be utilized without touching the device.

#### 7-10-2: HANDHELD ELECTRONIC COMMUNICATIONS DEVICE USE WHILE DRIVING PROHIBITED

A. Unless excepted in this Section, it shall be unlawful for a person to use a handheld electronic communications device while operating a motor vehicle, motorcycle, quadricycle, or a bicycle on a public highway within the city limits of Shelby.

B. Exceptions:

1. This Section shall not apply to any person reporting a health, fire, safety, or law enforcement emergency to 911.
2. This Section shall not apply to a driver using a two-way radio within the scope of his or her official duties with governmental fire agencies, ambulance services, law enforcement agencies, emergency responders
3. This Section shall not apply to passengers in a motor vehicle.
4. This Section shall not apply to drivers using a handheld electronic communications device while maintaining a motor vehicle in a stationary position, not in gear, while in a parking lane or space out of moving traffic lanes.
5. This Section shall not apply to persons using a hands free device. Use of a handsfree device is permitted while operating a motor vehicle provided the driver does not touch the wireless telephone or wireless electronic communications device with one's hands while operating a motor vehicle.
6. This Section shall not apply to drivers using two-way radios while in the performance and scope of their work-related duties.

7-10-3: EFFECTIVE DATE. This ordinance shall be effective \_\_\_\_\_.

7-10-4: SEVERABILITY: If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and, to this end, the provisions of this ordinance are declared to be severable.

7-10-5: PENALTY. Incarceration shall not be a penalty for a violation of this Ordinance. A person convicted of a violation of this Ordinance shall be fined as follows:

- A. The penalty for a first offense is \$50.
- B. The minimum penalty for a second offense is \$100.
- C. The penalty for third and subsequent offenses is a fine of not less than \$200 or more than \$500.

READ AND PROVISIONALLY ADOPTED by the City Council of the City of Shelby, Montana on the first reading on the \_\_\_\_\_, and finally adopted by the City Council of the City of Shelby, Montana on second reading and approved by the mayor, on the \_\_\_\_\_.

\_\_\_\_\_  
GARY McDERMOTT, MAYOR

ATTEST:

\_\_\_\_\_  
JADE GOROSKI, FINANCE OFFICER

# CITY OF SHELBY

## PAYROLL EXPENSE BY DEPARTMENT - 12/2019

CITY HALL	29,192.64
ELECTED OFFICIALS (Mayor & Council)	8,070.39
PARK & RECREATION	3,051.86
PUBLIC WORKS	67,181.24
VOLUNTEERS (Animal Shelter & Firemen )	284.16
- Workers Comp expense only	
<b>TOTAL PAYROLL EXPENSE</b>	<b>\$ 107,780.29</b>

Payroll, Reports, Payroll Register, Preview, Pay Date: whole month, Select a Group: Yes, check Select by Dept box ,double click on individual department (City Hall, Elected, Park & Rec, Public Works and Volunteer), Sequence: Dept/Emp, Enter Total Payroll Expense (Gross Pay + Employer Contributions) above

## **2020 Shelby Volunteer Fire Department**

Chief – Ben Widhalm

Asst. Chief – Justin Nelson

Captain – John Postma

Lieutenants – Doyle Arves, Robbie Delacey

President – Dave Jenne

Vice President – Matthew James

Secretary – Cory Lamb

Treasurer – Ron Buck



**CITY OF SHELBY COMMITTEES**

	<u>Telephone Number</u>		<u>Term</u>	
	<u>Work</u>	<u>Home</u>	<u>Expires</u>	<u>Yr</u>

**DIT** (meets at 7:00 p.m. prior to first council meeting each month to review & sign claims)**Mayor**

1. Gary McDermott	434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
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**City Council Members**

2. Sanna Clark (Ward 1)		450-2122	open term	<a href="mailto:sanna@fieldstoneofficesupply.com">sanna@fieldstoneofficesupply.com</a>
3. Trent Tustian (Ward 2)			open term	
4. Bill Moritz (Ward 3)		424-2183	open term	<a href="mailto:bimoritz@3rivers.net">bimoritz@3rivers.net</a>

**Finance Officer**

5. Jade Goroski	434-5222			<a href="mailto:jade@shelbymt.com">jade@shelbymt.com</a>
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**BOARD OF ADJUSTMENTS/ZONING** (meets as needed)

- 5 members appointed by mayor, subject to council approval, for 3-year terms

**Mayor**

Gary McDermott	434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
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**City Council Members**

1. Aaron Heaton (Ward 1)	434-2431	450-5886	1/1/2021	3
2. Lyle Kimmet (Ward 2)		434-2521	1/1/2022	3
3. Bill Moritz (Ward 3)		424-2183	1/1/2021	3

**Non City Council Members**

4. Sue Smith PO Box 202, Shelby	434-2535	434-5319	1/1/2025	3
5. Robert Longcake 301 Valley St, Shelby	434-5567	434-5230	1/1/2023	3
6. Brice Kluth PO Box 670	434-5567	434-5170	1/1/2023	3

**COMMUNITY DEVELOPMENT/HOUSING TASK FORCE ADVISORY**

- 7 members who are residents of the city

**Mayor - Gary McDermott**

434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
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**City Council Members**

Sanna Clark (Ward 1)		450-2122	open term	<a href="mailto:sanna@fieldstoneofficesupply.com">sanna@fieldstoneofficesupply.com</a>
Bill Moritz (Ward 3)		424-2183	open term	<a href="mailto:bimoritz@3rivers.net">bimoritz@3rivers.net</a>

**Community Development Director**

Lorette Carter 560 5th Ave S, Shelby	424-8799	434-5433	Ad Hoc	<a href="mailto:shbccdc@3rivers.net">shbccdc@3rivers.net</a>
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**Non City Council Members**

1. Jeanne McDonough 140 Main St, Shelby	434-5156		Ad Hoc	
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**CITY OF SHELBY COMMITTEES**

	<u>Telephone Number</u>		<u>Term</u>	
	<u>Work</u>	<u>Home</u>	<u>Expires</u>	<u>Yr</u>
<b><u>FIRE COMMITTEE</u></b> (meets as needed)				
<u>Mayor</u> - Gary McDermott	434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
<u>City Council Members</u>				
Sanna Clark (Ward 1)		450-2122	open term	<a href="mailto:sanna@fieldstoneofficesupply.com">sanna@fieldstoneofficesupply.com</a>
Lyle Kimmet (Ward 2)				<a href="mailto:kimmetlyle@gmail.com">kimmetlyle@gmail.com</a>
<u>Non City Council Members</u>				
Ben Widhalm, Fire Chief		424-8433	open term	<a href="mailto:shelfire@3rivers.net">shelfire@3rivers.net</a>

**INDUSTRIAL PARK** (meets as needed)*(Port of Northern Montana/NETA Board serves as the Industrial Park Board)*

<u>Appointed</u> - Larry Bonderud, director			open term	
Dwayne Iverson, treasurer			open term	
Kathy Alvestad, secretary			open term	
<u>Board Members</u>				
1. Joe Pehan, Commissioner	424-8310		open term	(county appointment)
TC Courthouse, 226 1st St S				
2. Dan Whitted, Vice Chairman	434-2172	434-2158	open term	(city appointment)
PO Box 721, Shelby				
3. Travis Clark	434-5201		12/31/2023	5
PO Box 295, Shelby				
4. Joe Freitheim	434-2370		12/31/2019	5
658 Telstad Rd, Shelby				
5. Jay Lanius	335-2211	434-7179	12/31/2019	5
940 Eagle Dr, Shelby				
6. Craig Tomayer			12/31/2020	5
_____, Sunburst MT 59482				
7. Byron Kluth, Chairman	434-5567	434-2559	12/31/2021	5
260 Main St, Shelby				
8. Mark Cole	434-5583	434-5724	12/31/2021	5
PO Box 950, Shelby				
9. Pat Simons		434-7139	12/31/2022	5
PO Box 644, Shelby				

**MARIAS HERITAGE CENTER BOARD**

1. Lorette Carter (city rep)	434-5222	12/31/2021	3
112 1st St S, Shelby			
2. Jade Goroski (city rep)	434-5222	12/31/2020	3
112 1st St S, Shelby			
3. Heidi Alford (county rep)		12/31/2020	3
4. Vickie Sulenes (county rep)		12/31/2021	3
5. Mary Ann Harwood (county rep/comm)	424-8310	open term	

**CITY OF SHELBY COMMITTEES**

	Telephone Number		Term	Yr
	Work	Home	Expires	

**ARK & RECREATION** (meets last Monday of each month, 6:30 p.m.)Mayor

Gary McDermott	434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
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Council Members

Lyle Kimmet (Ward 2)		434-2521	open term	<a href="mailto:kimmetlyle@gmail.com">kimmetlyle@gmail.com</a>
Trent Tustian (Ward 2)		231-1780	open term	<a href="mailto:tustiancitycouncil@gmail.com">tustiancitycouncil@gmail.com</a>

Non City Council Members

Elisha Dempsey		460-1131	open term	<a href="mailto:elishadempsey@yahoo.com">elishadempsey@yahoo.com</a>
Eric Tokerud		424-5726	open term	<a href="mailto:tokekian@yahoo.com">tokekian@yahoo.com</a>
Jayson Gray		460-1199	open term	<a href="mailto:jaysongray@live.com">jaysongray@live.com</a>
Matt Clark			open term	<a href="mailto:mccarpenter99@hotmail.com">mccarpenter99@hotmail.com</a>

Angela Lamb

Donato Rigg

Maria Price

City Superintendent	434-5564
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Com Dev Dir Lorette Carter	434-5222
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Facilities Manager	434-5114
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**CITY OF SHELBY COMMITTEES**

<u>Telephone Number</u>		<u>Term</u>	
<u>Work</u>	<u>Home</u>	<u>Expires</u>	<u>Yr</u>

**PLANNING BOARD (CITY-COUNTY)**

(meets 2nd Monday of month, 7:30 p.m.)

Membership MCA 76-1-201, 202Mayor (not a member but attends the meetings)

Gary McDermott	434-5186	450-1173	open term	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>
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City Planner (advisor)

Jim Yeagley		590-7121	open term	<a href="mailto:bicyclinginmt@yahoo.com">bicyclinginmt@yahoo.com</a>
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1817 4th Ave N, Great Falls MT 59401

Deputy Clerk attends and takes minutesCounty Commissioners' Appointment (2 official members reside outside the city limits but within jurisdictional area of planning

board and may be employed by or hold office in the county)

1. Mallory Riphenburg		450-0851	4/1/2019	2	<a href="mailto:mkfurr@gmail.com">mkfurr@gmail.com</a>
PO Box 586, Shelby					
2.			4/1/2018	2	

City Council Appointment (2 official members reside within city limits and may be employed by or hold public office in the city)

3. Joe Flesch, Council (Ward 3)			open term	
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636 2nd St S, Shelby

4. Sanna Clark, Council (Ward 1) (chairman)		450-2122	open term	<a href="mailto:debclark2007@yahoo.com">debclark2007@yahoo.com</a>
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PO Box 762, Shelby

Mayor Appointment (2 citizen members who reside within city limits)

5. Gary Sulenes		450-2643	4/1/2022	2	<a href="mailto:vsulenes@hotmail.com">vsulenes@hotmail.com</a>
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PO Box 233, Shelby

6. Scott O'Brien		434-2578	4/1/2021	2	<a href="mailto:scottobrien41@hotmail.com">scottobrien41@hotmail.com</a>
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961 Turner Ave, Shelby

County Commissioners' Appointment (2 members who reside in the jurisdictional area of the city-county planning brd

7. Bob Longcake		434-5043	4/1/2019	2	<a href="mailto:boblongcake@yahoo.com">boblongcake@yahoo.com</a>
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301 Valley St, Shelby

8. Guy Dubois	424-8370	434-9367	4/1/2020	2	<a href="mailto:gdubois@mt.gov">gdubois@mt.gov</a>
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115 Plum St, Shelby

Selected by the 8 officers and citizen members above from the board of supervisorsof a conservation district provided for in MCA 76-15-311. If there is no member of the board ofsupervisors of a conservation district who is able or willing to serve on the planning board,the 9th member of the city-county planning board shall be selected by the 8 officers and citizenmembers above with the approval of the board of county commissioners and the city council

9. Roger Smedsrud		434-2090	6/13/2022	2	<a href="mailto:rsmedsrud@yahoo.com">rsmedsrud@yahoo.com</a>
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126 12th Ave N, Shelby

**CITY OF SHELBY COMMITTEES**

	Telephone Number		Term	
	Work	Home	Expires	Yr

**BLIC SAFETY COMMISSION (CITY-COUNTY)** (meets 7pm 1st Tue Feb, Apr, Jun, Aug, Oct, Dec)Non Council Members (city representatives)

1. Norman Seymour 117 W Central Ave, Shelby	434-7228	12/31/2023	4
2. Dan Whitted PO Box 721, Shelby	434-2172	434-2158	12/31/2020 4
3. Jade Goroski PO Box 1065, Shelby	434-5222	open	

Non Council Members (joint city-county representatives)

3. Wally Howery 734 Benton Ave, Shelby	434-2871	434-2273	12/31/2020 4
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Non Council Members (county representatives)

4. Donna Whitt (sheriff) PO Box 550, Shelby	434-5585	open	
5. George Nickol HC74, Box 76, Ledger MT 59456		12/31/2022	4
6. Steve Osgood	450-1688	12/31/2022	4
7. Joe Pehan (commissioner)	424-8210	open	

**SAFETY COMMITTEE** (meets monthly on 3rd Wednesday at 8:30 a.m.)

Members shall be appointed by the Mayor from each of the following: Safety Coordinator (current Superintendent), At-Large Member-1, City Council-1, City Hall-1, Fire Dept-1, Civic Center or Pool-1, Public Works Dept-2

Safety Coordinator (city superintendent)

1.	434-5564	open term	
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At-Large Member

2. Gary McDermott	434-5186	open term	<a href="mailto:gary@shelbymt.com">gary@shelbymt.com</a>
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City Council Member

3. Bill Moritz (Ward 3)	424-2183	open term	<a href="mailto:bjmoritz@3rivers.net">bjmoritz@3rivers.net</a>
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City Hall representative

4. Jade Goroski	434-5222	open term	<a href="mailto:jade@shelbymt.com">jade@shelbymt.com</a>
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Civic Center/Pool representative

5. Jesse LaTray	434-5114	open term	<a href="mailto:shelbyciviccenter@shelbymt.com">shelbyciviccenter@shelbymt.com</a>
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Fire Department representative

6. Ben Widhalm, Fire Chief	424-8433	open term	
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Public Works representatives

7. Luis Correa	434-5564	open term	
8. Brian Roark	434-5564	open term	

Deputy Clerk takes minutes

**CITY OF SHELBY COMMITTEES**

Telephone Number		Term
Work	Home	Expires Yr

**TRI-CITY EQUIPMENT INTERLOCAL**

(meets quarterly on the 3rd Thursday of the month, 7:30 p.m. Rotate meeting place - Conrad, Shelby, Cut Bank).

<b>City of Shelby, 112 1st St S, Shelby MT 59474</b>			<b>434-5222 phone</b> <b>434-2039 fax</b>
Gary McDermott, Mayor	434-5222 450-1173	open term	
227 8th Ave S, Shelby MT 59474	<a href="mailto:garym@3rivers.net">garym@3rivers.net</a>		
Aaron Heaton, Council (Ward 1)	450-8953	open term	
912 Cedar Ave, Shelby MT 59474			
Bill Moritz, Council (Ward 3)	424-2183	open term	
807 7th St S, Shelby MT 59474	<a href="mailto:bjmoritz@3rivers.net">bjmoritz@3rivers.net</a>		
Luis Correa, Superintendent	434-5564	NA	
830 9th St S, Shelby MT 59474			
<b>City of Conrad, 413 S Main St, Conrad MT 59425</b>			<b>271-3623 phone</b> <b>271-5602 fax</b>
Wendy Judish, Mayor	271-3623 278-5910	open term	
616 S Maryland, Conrad MT 59425	<a href="mailto:mayor@cityofconrad.com">mayor@cityofconrad.com</a>	cell 289-0496	
Ron Widhalm, Council Member	278-3422 278-5698	open term	
509 S Iowa, Conrad MT 59425	<a href="mailto:ron@cityofconrad.com">ron@cityofconrad.com</a>		
_____, Council Member		open term	
_____, Conrad MT 59425			
David Zimbelman, Superintendent	271-3623	NA	
_____, Conrad MT 59425	<a href="mailto:pwd@3rivers.net">pwd@3rivers.net</a>		
<b>City of Cut Bank, 221 W Main St, Cut Bank MT 59427</b>			<b>873-5526 phone</b> <b>873-2455 fax</b>
Dan Raemaeker, Mayor	873-5526	open term	
	<a href="mailto:mayor@cityofcutbank.org">mayor@cityofcutbank.org</a>		
Kevin Quinlan, Council Member	cell 951-0835	open term	
<b>Vice Chairman (1/2016)</b>			
1020 1st St E, Cut Bank MT 59427	<a href="mailto:quey421@hotmail.com">quey421@hotmail.com</a>		
Timothy Curtiss, Council Member	873-2433	open term	
<b>Chairman (1/2016)</b>	<a href="mailto:curtiscitycouncil@bresnan.ne">curtiscitycouncil@bresnan.ne</a>	cell 391-2433	
Jim Suta, City Superintendent	873-3363 391-2719	NA	
215 2nd Ave SW, Cut Bank MT 59427	<a href="mailto:cbstupt@cityofcutbank.org">cbstupt@cityofcutbank.org</a>		
Linda Burley	873-5526	open term	
<b>Treasurer</b>	<a href="mailto:cbclerk@cityofcutbank.org">cbclerk@cityofcutbank.org</a>		

MAYOR IS NON-VOTING MEMBER OF ALL COMMITTEES EXCEPT FOR TRI-CITY EQUIPMENT INTERLOCAL.

**Summary of Port of Northern Montana board meeting**  
**January 2, 2020**  
**Lorette Carter**

1. **Calumet Lubricants, Co.:** Port officials are still working on a 2-year contract with Calumet. Calumet continues to move and store cars within the facility.
2. **Hinrich's Trading Company:** They are currently moving chickpeas. They are working in cooperation with Bridge Agi on some transloading.
3. **Pat's Off-Road, Inc.:** Pat's Off-Road continues construction on the piping system in the facility. They were temporarily shut down.
4. **Savage Services Inc.:** The master lease for the multi-modal operations is still waiting on Savage Services corporate approval.
5. **Pacific Steel & Recycling:** No new information.
6. **Dick Irvin Inc.:** No new information.
7. **Data Center Feasibility:** The board approved a power study to firm up power capacity and rates. Larry and Byron will present information to Marias River Electric board in hopes of forming a partnership in moving the data centers forward. With development of a data center(s), the City has the potential to initiate another TIF district for the south end of Shelby.
8. **Bridge Agi Partners:** Bridge Agi is currently operating out of the north end terminal moving specialty crops and feed grains. They are working on a unit train to move distilled residue grain from the Mid-west to the stockyards in Alberta at this time.
9. **Tauber Petrochemical Canada:** They are currently working with Savage to move petro-chemicals north into Canada.
10. **Truck Scale:** The Port must advertise a request for bids on a truck sale. Hinrich's has the scale in the multi-modal available and for sale.
11. **Election of officers:** The board will maintain the current slate of officers and approved the reappointment of Jay Lanius and Joe Fretheim to the board.



# NETA

Seat	Term	Member	Position/Title	Address	Phone	Expiration
1	5	Pat Simons	Member			12/31/2022
2	5	Travis Clark	Member	(Replaced Dick Beatty)		12/31/2023
3	5	Jay Lanius	Member	940 Eagle Dr. Shelby	424-7179	12/31/2019
4	5	Joe Fretheim	Member	658 S. Telstad Road Shelby	432-2370	12/31/2019
5		Joe Pehan	Commissioner			
6	5	Dan Whitted	City Designated/Vice	P.O. Box 806 Shelby	450-0214	
7	5	Craig Tomayer	Member			12/31/2020
8	5	Byron Kluth	President	505 O'Haire Blvd	434-5567	12/31/2021
9	5	Mark Cole	Member			12/31/2021
		Dwayne Iverson	Treasurer	726 Main St., Shelby	424-5272	

# CITY OF SHELBY

112 First Street South  
Shelby, MT 59474  
Telephone: (406) 434-5222  
FAX: (406) 434-2039  
[www.shelbymt.com](http://www.shelbymt.com)



**Mayor:** Gary McDermott  
**Council:** Joe Flesch, Deb Clark, Aaron Heaton,  
Lyle Kimmet, Bill Moritz, Trent Tustian  
**Animal Control:** Mark Warila  
**Attorney:** William E. Hunt, Jr.  
**City Supt.:** Luis Correa  
**Building Inspector:** Rob Tasker  
**Community Development:** Lorette Carter  
**Finance Officer:** Jade Goroski  
**Judge:** Joe Rapkoch

January 8, 2020

NCMEDD dba Sweetgrass Development  
Ms. Sarah Converse, Executive Director  
521 1<sup>st</sup> Avenue NW  
Great Falls, MT 59404

Dear Ms. Converse:

On behalf of the City of Shelby, we would like to express our support for the North Central Montana Economic Development Districts' (NCMEDD) efforts to respond to the Montana Department of Commerce's request for proposal for funding of Certified Regional Development Corporations.

The economic development capacity that a regional organization provides is a great benefit to Shelby and the entire North Central Montana region. NCMEDD has been a very active and beneficial organization for the area and we would like to see their efforts continue in the region.

Please keep us informed as the process continues. We look forward to our continued participation and partnership with NCMEDD.

Sincerely,

Gary McDermott, Mayor  
City of Shelby

Cc: Shelby City Council