

AGENDA
CITY COUNCIL MEETING
CITY OF SHELBY
January 2, 2024
6:30 P.M.

ROLL CALL OF MEMBERS
PLEDGE OF ALLEGIANCE

OPEN PUBLIC HEARING

- Application to the Montana Historic Preservation Grant Program for renovations for the Historic Shelby High
- Application and Environmental Review of the MT Fish, Wildlife and Parks Recreational Trails Program Funding for Crack Seal and Seal Coating of the Roadrunner Recreational Trail
- Montana Coal Endowment Program Infrastructure Planning Grant Application

APPROVAL OF MINUTES

- Regular Council Meeting, 12/18/23 (pgs. 5-6)

OATH OF OFFICE (pgs 7-9)

- Bill Moritz
- Sanna Clark
- Lyle Kimmet

APPEARANCE REQUESTS

- Agenda Items
- Non-Agenda Items

CLOSE PUBLIC HEARING

CLAIMS REPORT 12/31/23 (pgs. 10-22)

COMMITTEE REPORTS

-

CITY FINANCE OFFICER

- Resolution No. 2083 re: Authorization to Submit MCEP Infrastructure Planning Grant Application (pg. 23)
- Ordinance No. 853 (2nd rdg) re: Snow Removal (pgs. 24-27)

CITY SUPERINTENDENT

COMMUNITY DEVELOPMENT DIRECTOR

OTHER MATTERS

- Great West Change Order No. 1 – Airport Tank (pgs. 28-32)

ADJOURN

CITY OF SHELBY MEETING SCHEDULE

January 2, 2024

- 6:00 p.m. **Audit Committee**
 (Mayor, Finance Officer, Clark, Frydenlund, Moritz)
- 6:30 p.m. **Regular City Council Meeting**

January 8, 2024

- 6:30 p.m. **City-County Planning Board**
 (Mayor, Flesch, Clark)

January 16, 2024 (Due to MLK Holiday)

- 6:30 p.m. **Regular City Council Meeting**

January 29, 2024

- 6:30 p.m. **Park & Recreation Meeting**
 (Mayor, Superintendent, Frydenlund, Kimmet)

City Council Packet Listing

- A. Agenda
- B. Agenda Items
 - 1. Minutes of Regular Council Meeting, 12/18/23
 - 2. Oath of Office - Bill Moritz
 - 3. Oath of Office - Sanna Clark
 - 4. Oath of Office - Lyle Kimmet
 - 5. Claims Report, December 2023
 - 6. Resolution No. 2083 re: Authorization to Submit MCEP Infrastructure Planning Grant Application
 - 7. Ordinance No. 853 (2nd rdg) re: Snow Removal
 - 8. Great West Change Order No. 1 - Airport Tank
- C. Correspondence
 - 1. 12/19/23 Minutes from Toole County LEPC
- D. Reports
 - 1.
- E. Handouts
 - 1.

Policy on Conduct and Manner of Addressing Council

The public is invited to speak on any item after recognition by the presiding officer.

1. Public comments will be accepted only on items within the jurisdiction of the City of Shelby.
2. Comments shall be limited to 5 minutes per meeting, unless such time is extended by a majority vote of the Council members.
3. While the Council is in session, those in attendance must preserve order and decorum. No member of the public shall delay or interrupt the Council proceedings; disturb any member who may be speaking; or refuse to obey the orders of the Council or its presiding officer.
4. Prepared statements are welcome and should be given to the Finance Officer prior to a Council meeting. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements for public hearings shall become part of the hearing record.
5. All remarks shall be addressed to the Council as a body and not to any member of the Council or Staff.
6. Public members recognized by the presiding officer, shall:
 - a. Stand, if able
 - b. For the record, give his/her name and address
 - c. If applicable, give the person, firm or organization he/she represents
 - d. Limit comments to the matter of fact
 - e. Address the Council as a body and not to any individual member of the Council or City Staff
 - f. Ask no questions of individuals who are Council members, staff or other public members, except through the presiding officer
 - g. Limit comments to a maximum of 5 minutes, unless such time is extended by a majority vote of Council members.

The Council thanks public members for respectfully and courteously providing constructive and valuable information.

MINUTES OF REGULAR COUNCIL MEETING OF THE SHELBY CITY COUNCIL
HELD IN COUNCIL CHAMBERS
December 18, 2023

Mayor McDermott called the meeting to order at 6:30 p.m.
Present were: Lyle Kimmet, Sanna Clark, Pat Frydenlund, Jayce Yarn, Joe Flesch and Bill Moritz, Council Members; Jade Goroski, Finance Officer; Eric Kary, Superintendent. Absent & Excused: None.

Other citizens present: Tyler Padilla, Emilee Vetch, Regina Kelly, Scott Cohen, Gerald Furson & Shane Adams.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Regular Council Meeting, 12/4/2023
MORITZ MADE A MOTION TO APPROVE THE MINUTES AS CORRECTED.
SECONDED BY CLARK. VOTE AYES - CLARK, FRYDENLUND, FLESCHE,
MORITZ, YARN. NOES - NONE. KIMMET - NONE. ABSTAIN - NONE.

APPEARANCE REQUESTS

- AGENDA ITEMS - Regina Kelly re: Animal Control.
- NON-AGENDA ITEMS - Emilee Vetch re: 1st Street North.

COMMITTEE REPORTS

- Law Enforcement - Tyler Padilla

BUILDING INSPECTOR

CITY FINANCE OFFICER

1. City Judge's Report, 11/30/2023
2. Bank Account Report, Budget Year to Date, Vendor Summary, Enterprise Funds, Statement of Expenditures, Revenues, Cash Flow Report, 11/30/2023
FRYDENLUND MADE A MOTION TO APPROVE THE REPORTS. SECONDED BY MORITZ. VOTE AYES - KIMMET, CLARK, FRYDENLUND, FLESCHE, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.
3. Ordinance No. 853 (1st rdg) re: Snow Removal
FLESCHE MADE A MOTION TO APPROVE THE ORDINANCE NO. 853. SECONDED BY MORITZ. VOTE AYES - KIMMET, CLARK, FRYDENLUND, FLESCHE, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN - NONE.

CITY SUPERINTENDENT

Eric provided an update on the projects ongoing and plans for the next couple weeks.

COMMUNITY DEVELOPMENT DIRECTOR

ADJOURN

AT 7:15 P.M. KIMMET MADE A MOTION TO ADJOURN THE MEETING.
SECONDED BY FLESCH. VOTE AYES - KIMMET, CLARK, FRYDENLUND,
FLESCH, MORITZ, YARN. NOES - NONE. ABSENT - NONE. ABSTAIN -
NONE.

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

CITY OF SHELBY

OATH OF OFFICE

STATE OF MONTANA)
 SS.
COUNTY OF TOOLE)

I DO SOLEMNLY SWEAR that I will support, protect and defend the
Constitution of the United States and the Constitution of the State
of Montana, and that I will discharge the duties of my office of

CITY COUNCIL MEMBER, WARD 3

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

Bill Moritz

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF JANUARY, 2024.

GARY MCDERMOTT, MAYOR

CITY OF SHELBY

OATH OF OFFICE

STATE OF MONTANA)
 SS.
COUNTY OF TOOLE)

I DO SOLEMNLY SWEAR that I will support, protect and defend the
Constitution of the United States and the Constitution of the State
of Montana, and that I will discharge the duties of my office of

CITY COUNCIL MEMBER, WARD 1

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

Sanna Clark

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF JANUARY, 2024.

GARY MCDERMOTT, MAYOR

CITY OF SHELBY

OATH OF OFFICE

STATE OF MONTANA)
 SS.
COUNTY OF TOOLE)

I DO SOLEMNLY SWEAR that I will support, protect and defend the
Constitution of the United States and the Constitution of the State
of Montana, and that I will discharge the duties of my office of

CITY COUNCIL MEMBER, WARD 2

of the City of Shelby, Montana, with fidelity, SO HELP ME GOD.

Lyle Kimmet

SUBSCRIBED AND SWORN TO BEFORE ME THIS 2nd DAY OF JANUARY, 2024.

GARY MCDERMOTT, MAYOR

12/28/23
10:39:32

CITY OF SHELBY
Claim Details
For the Accounting Period: 12/23

Page: 1 of 13
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230427	00147 MID AMERICAN RESEARCH CHEMICAL		1,675.70					
1	807604 12/14/23 cold bacteria/bac booster		1,675.70		34613	5310 430600	200	101000
230428	02097 FASTENAL COMPANY		189.36					
1	230950 11/28/23 disposable gloves/butt connect		47.34		34615	1000 430200	200	101000
2	230950 11/28/23 disposable gloves/butt connect		47.34		34615	5210 430500	200	101000
3	230950 11/28/23 disposable gloves/butt connect		47.34		34615	5310 430600	200	101000
4	230950 11/28/23 disposable gloves/butt connect		47.34*		34615	5410 430830	200	101000
230429	00400 UTILITIES UNDERGROUND LOCATION		21.98					
1	11/30/23 14 Locates for 11/23		21.98		24598	5210 430500	300	101000
230430	29953S 02190 BAUMAN, CHRISTINE		80.00					
1	12/06/23 recycling - trailer to GF		80.00			1000 480100	200	101000
230431	29960S 00144 POSTMASTER		413.60					
1	12/26/23 12/23 UB Postage		137.87			5210 430570	310	101000
2	12/26/23 12/23 UB Postage		137.87			5310 430670	310	101000
3	12/26/23 12/23 UB Postage		137.86			5410 430870	310	101000
230432	29956S 00043 SHELBY GAS ASSOCIATION		3,827.50					
1	12/10/23 12/23 Gas Bill		101.65			1000 411200	343	101000
2	12/10/23 12/23 Gas Bill		432.78			1000 420400	343	101000
3	12/10/23 12/23 Gas Bill		432.77			1000 420401	343	101000
4	12/10/23 12/23 Gas Bill		588.70			1000 460445	343	101000
5	12/10/23 12/23 Gas Bill		345.60			1000 460442	343	101000
6	12/10/23 12/23 Gas Bill		205.35			5410 430840	343	101000
7	12/10/23 12/23 Gas Bill		259.50			1000 430200	343	101000
8	12/10/23 12/23 Gas Bill		259.50			5210 430500	343	101000
9	12/10/23 12/23 Gas Bill		259.50			5310 430600	343	101000
10	12/10/23 12/23 Gas Bill		259.50			5410 430830	343	101000
11	12/10/23 12/23 Gas Bill		75.99			1000 411202	343	101000
12	12/10/23 12/23 Gas Bill		75.99			5210 430520	343	101000
13	12/10/23 12/23 Gas Bill		75.99			5310 430620	343	101000
14	12/10/23 12/23 Gas Bill		75.98			5410 430820	343	101000
15	12/10/23 12/23 Gas Bill		87.20			5210 430500	343	101000
16	12/10/23 12/23 Gas Bill		291.50			1000 460465	343	101000
230433	01851 CT CLEANING		1,200.00					
1	12/21/23 12/23 Janitorial Service		75.00			1000 411202	390	101000
2	12/21/23 12/23 Janitorial Service		75.00			5210 430520	390	101000
3	12/21/23 12/23 Janitorial Service		75.00			5310 430620	390	101000
4	12/21/23 12/23 Janitorial Service		75.00			5410 430820	390	101000
5	12/21/23 12/23 CC Janitorial Service		900.00			1000 460442	300	101000

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230434	02368 OPTUM FINANCIAL INC		25.50					
1	1533956 12/14/23 HSA Service Fee		6.38			1000 410550	300	101000
2	1533956 12/14/23 HSA Service Fee		6.38			5210 430570	300	101000
3	1533956 12/14/23 HSA Service Fee		6.37			5310 430670	300	101000
4	1533956 12/14/23 HSA Service Fee		6.37			5410 430870	300	101000
230435	02569 COLONIAL RESEARCH		2,706.81					
1	151577 12/13/23 digester/dissolve/bio bacs		2,706.81		34614	5310 430600	200	101000
230436	02563 DPHHS-LABORATORY		24.00					
1	44006 11/30/23 NCMRWA Water Samples		24.00			5210 430500	300	101000
230437	00048 TOOLE COUNTY CLERK & RECORDER		160,229.25					
1	12/06/23 City Judge/Sec Wages		3,108.78			1000 410360	100	101000
2	12/06/23 City Judge/Sec Medicare		44.59			1000 410360	142	101000
3	12/06/23 City Judge/Sec SS		190.64			1000 410360	141	101000
4	12/06/23 City Judge/Sec Unemploy Ins		4.56			1000 410360	145	101000
5	12/06/23 City Judge/Sec Workers Comp		13.55			1000 410360	146	101000
6	12/06/23 City Judge/Sec PERS		165.39			1000 410360	143	101000
7	12/06/23 City Judge Health Insurance		434.50			1000 410360	147	101000
8	12/06/23 City Judge Supplies		74.36			1000 410360	200	101000
9	12/06/23 City Judge Phone		23.34			1000 410360	344	101000
11	12/06/23 Law Enforcement		37,270.00			1000 420000	300	101000
12	12/06/23 Law Enforcement		4,910.00			5210 420100	300	101000
13	12/06/23 Law Enforcement		4,910.00			5310 420100	300	101000
14	12/06/23 Law Enforcement		4,910.00			5410 420100	300	101000
15	12/06/23 deficit owed 2023		104,169.54			1000 420000	300	101000
230438	299558 00026 MARIAS RIVER ELECTRIC COOP INC		12,290.68					
1	12/11/23 12/23 Electric Bill		149.46			1000 411200	342	101000
2	12/11/23 12/23 Electric Bill		188.68			1000 420400	342	101000
3	12/11/23 12/23 Electric Bill		188.68			1000 420401	342	101000
4	12/11/23 12/23 Electric Bill		45.23			1000 411202	342	101000
5	12/11/23 12/23 Electric Bill		45.23			5210 430520	342	101000
6	12/11/23 12/23 Electric Bill		45.23			5310 430620	342	101000
7	12/11/23 12/23 Electric Bill		45.22			5410 430820	342	101000
8	12/11/23 12/23 Electric Bill		121.96			1000 430200	342	101000
9	12/11/23 12/23 Electric Bill		121.96			5210 430500	342	101000
10	12/11/23 12/23 Electric Bill		121.96			5310 430600	342	101000
11	12/11/23 12/23 Electric Bill		121.97*			5410 430830	342	101000
12	12/11/23 12/23 Electric Bill		85.87			1000 440600	342	101000
13	12/11/23 12/23 Electric Bill		85.87			1000 460430	342	101000
14	12/11/23 12/23 Electric Bill		180.94			1000 460465	342	101000
15	12/11/23 12/23 Electric Bill		183.33*			1000 460439	342	101000

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16	12/11/23 12/23 Electric Bill		880.76			1000 460442	342	101000
17	12/11/23 12/23 Electric Bill		72.73			1000 460445	342	101000
18	12/11/23 12/23 Electric Bill		3,917.89			2400 430263	342	101000
19	12/11/23 12/23 Electric Bill		4,727.91			5210 430500	342	101000
20	12/11/23 12/23 Electric Bill		818.34			5310 430600	342	101000
21	12/11/23 12/23 Electric Bill		45.81			5410 430840	342	101000
22	12/11/23 12/23 Electric Bill		55.93			1000 460430	342	101000
23	12/11/23 12/23 Electric Bill		39.72			1000 470270	300	101000
230439	01388 3 RIVERS COMMUNICATIONS INC		864.07					
1	12/01/23 12/23 Phone Bill		19.82			1000 420500	344	101000
2	12/01/23 12/23 Phone Bill		40.89			1000 410550	344	101000
3	12/01/23 12/23 Phone Bill		40.88			5210 430570	344	101000
4	12/01/23 12/23 Phone Bill		40.89			5310 430670	344	101000
5	12/01/23 12/23 Phone Bill		40.89			5410 430870	344	101000
6	12/01/23 12/23 Phone Bill		18.23			1000 430200	344	101000
7	12/01/23 12/23 Phone Bill		18.23			5210 430500	344	101000
8	12/01/23 12/23 Phone Bill		18.23			5310 430600	344	101000
9	12/01/23 12/23 Phone Bill		18.23			5410 430830	344	101000
10	12/01/23 12/23 Phone Bill		170.67			1000 460442	344	101000
	12/01/23 12/23 Phone Bill		71.46			1000 420400	344	101000
	12/01/23 12/23 Phone Bill		71.45			1000 420401	344	101000
13	12/01/23 12/23 Phone Bill		7.22			1000 410200	344	101000
14	12/01/23 12/23 Phone Bill		7.22			5210 430512	344	101000
15	12/01/23 12/23 Phone Bill		7.22			5310 430612	344	101000
16	12/01/23 12/23 Phone Bill		7.21			5410 430812	344	101000
17	12/01/23 12/23 Phone Bill		114.88*			1000 460445	344	101000
18	12/01/23 12/23 Phone Bill		85.58			5310 430600	344	101000
19	12/01/23 12/23 Phone Bill		32.44			5210 430500	344	101000
20	12/01/23 12/23 Phone Bill		32.43			5210 430500	344	101000
230440	00309 PREFERRED OFFICE EQUIPMENT		416.09					
1	48366 12/15/23 12/23 Maintenance/Copies		50.72			1000 411050	300	101000
2	48366 12/15/23 12/23 Maintenance/Copies		50.72			1000 410550	300	101000
3	48366 12/15/23 12/23 Maintenance/Copies		50.72			5210 430570	300	101000
4	48366 12/15/23 12/23 Maintenance/Copies		50.72			5310 430670	300	101000
5	48366 12/15/23 12/23 Maintenance/Copies		50.72			5410 430870	300	101000
6	48366 12/15/23 12/23 Maintenance/Copies Shop		8.66			1000 430200	300	101000
7	48385 12/15/23 12/23 Maintenance/Copies Shop		8.66			5210 430500	300	101000
8	48385 12/15/23 12/23 Maintenance/Copies Shop		8.66			5310 430600	300	101000
9	48385 12/15/23 12/23 Maintenance/Copies Shop		8.66			5410 430840	300	101000
10	48385 12/15/23 12/23 Maintenance/Copies Shop		8.66			1000 420500	300	101000
11	48365 12/15/23 12/23 Maintenance/Copies CC		92.08			1000 460442	300	101000
12	48204 12/04/23 12/23 Maintenance/Copies		5.42			1000 411050	300	101000
13	48204 12/04/23 12/23 Maintenance/Copies		5.42			1000 410550	300	101000

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14	48204	12/04/23 12/23 Maintenance/Copies	5.42			5210 430570	300	101000
15	48204	12/04/23 12/23 Maintenance/Copies	5.42			5310 430670	300	101000
16	48204	12/04/23 12/23 Maintenance/Copies	5.43			5410 430870	300	101000
230441	E	00111 FIRST STATE BANK	55.00					
1	12/30/23	FSB Billing ACH Origination	18.33			5210 430570	300	101000
2	12/30/23	FSB Billing ACH Origination	18.33			5310 430670	300	101000
3	12/30/23	FSB Billing ACH Origination	18.34			5410 430870	300	101000
230442		02517 VALLI INFORMATION SYSTEMS INC	45.00					
1	91866	12/31/23 Express Pay Online Monthly Fee	15.00			5210 430570	300	101000
2	91866	12/31/23 Express Pay Online Monthly Fee	15.00			5310 430670	300	101000
3	91866	12/31/23 Express Pay Online Monthly Fee	15.00			5410 430870	300	101000
230443		01137 AQUA TECH LABORATORY	140.00					
	PWSID#	MT0000328						
1	39187	12/05/23 Monthly Coliform Water Testing	100.00		34604	5210 430500	300	101000
2	39252	12/15/23 nitrate water tests	40.00		34608	5210 430500	300	101000
230444		01137 AQUA TECH LABORATORY	25.00					
	PWSID#	MT0000200						
1	39189	12/05/23 DWI Monthly Water Test	25.00		34604	5210 430500	300	101000
230445		01137 AQUA TECH LABORATORY	25.00					
	PWSID#	MT0004936						
1	39190	12/05/23 NCMRWA Monthly Water Test	25.00		34604	5210 430500	300	101000
230446		02069 NATIONAL LAUNDRY CO	36.51					
1	34729	12/20/23 red shop rags/laundry	9.13		34612	1000 430200	200	101000
2	34729	12/20/23 red shop rags/laundry	9.13		34612	5210 430500	200	101000
3	34729	12/20/23 red shop rags/laundry	9.13		34612	5310 430600	200	101000
4	34729	12/20/23 red shop rags/laundry	9.12*		34612	5410 430840	200	101000
230447	-98126E	01486 USDA RURAL DEVELOPMENT	1,603.00					
1	12/05/23	Fire Hall Improvement Loan	820.91			1000 490527	610	101000
2	12/05/23	Fire Hall Improvement Loan Int	782.09			1000 490527	620	101000
230448	29954S	02586 DIS TECHNOLOGIES	951.00					
1	12851	12/05/23 Monthly Managed Services	126.88			1000 410550	300	101000
2	12851	12/05/23 Monthly Managed Services	126.88			5210 430570	300	101000
3	12851	12/05/23 Monthly Managed Services	126.87			5310 430670	300	101000
4	12851	12/05/23 Monthly Managed Services	126.87			5410 430870	300	101000
5	12851	12/05/23 Monthly Managed Services	72.50			1000 411050	300	101000
6	12851	12/05/23 Monthly Managed Services	72.50			1000 460442	300	101000
7	12851	12/05/23 Monthly Managed Services	54.37			1000 430200	300	101000

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8	12851 12/05/23 Monthly Managed Services		54.37			5210 430500	300	101000
9	12851 12/05/23 Monthly Managed Services		54.38			5310 430600	300	101000
10	12851 12/05/23 Monthly Managed Services		54.38			5410 430830	300	101000
11	12851 12/05/23 Monthly Microsoft 365		16.20			1000 410550	300	101000
12	12851 12/05/23 Monthly Microsoft 365		16.20			5210 430570	300	101000
13	12851 12/05/23 Monthly Microsoft 365		16.20			5310 430670	300	101000
14	12851 12/05/23 Monthly Microsoft 365		16.20			5410 430870	300	101000
15	12851 12/05/23 Monthly Microsoft 365		16.20			1000 411050	300	101000
230449	01969 GREAT FALLS SAND & GRAVEL INC		85,424.75					
	Council approved August 21, 2023							
1	56457 11/30/23 paving- stormwater project		29,588.75			1000 430200	900	101000
2	56458 11/30/23 paving- 1st Ave South		55,836.00			1000 430200	900	101000
230450	02485 RDO EQUIPMENT CO		696.82					
1	8307413 12/05/23 hyd hoses - mini loader		696.82		34590	1000 430200	200	101000
230451	01321 GLACIER MOTOR SALES & SERVICE		4,183.96					
1	127921 11/30/23 leaf springs/brakes/labor		4,121.74		34591	1000 430200	300	101000
2	128128 11/21/23 block heater - container truck		62.22*		34591	5410 430830	200	101000
230452	01161 USA BLUE BOOK		754.57					
1	196060 11/15/23 2-safety lanyards-dud clip		754.57*		34592	5210 430500	260	101000
230453	00027 MARKS TIRE & ALIGNMENT		1,080.00					
1	74513 11/01/23 tires-animal control vehicle		1,080.00*		34593	1000 440600	200	101000
230454	02615 NORMAN'S SPORT & WESTERN		74.85					
1	11/22/23 clothing allowance - Bentley		18.72*		34594	1000 430200	220	101000
2	11/22/23 clothing allowance - Bentley		18.71*		34594	5210 430500	220	101000
3	11/22/23 clothing allowance - Bentley		18.71*		34594	5310 430600	220	101000
4	11/22/23 clothing allowance - Bentley		18.71*		34594	5410 430830	220	101000
230455	02653 BLAINE COUNTY JOURNAL NEWS		60.00					
1	12/06/23 TBID welcome ad -Coyote classi		60.00*		7199	460301	701	101000
230456	00117 QUILL CORPORATION		184.32					
1	35975402 12/05/23 calculator/ribbon/spoons		18.80		34194	1000 410550	200	101000
2	35975402 12/05/23 calculator/ribbon/spoons		18.81		34194	5210 430570	200	101000
3	35975402 12/05/23 calculator/ribbon/spoons		18.81		34194	5310 430670	200	101000
4	35975402 12/05/23 calculator/ribbon/spoons		18.81		34194	5410 430870	200	101000
5	35975413 12/05/23 papermate profile pens		6.52		34194	1000 410550	200	101000
6	35975413 12/05/23 papermate profile pens		6.53		34194	5210 430570	200	101000
7	35975413 12/05/23 papermate profile pens		6.53		34194	5310 430670	200	101000
8	35975413 12/05/23 papermate profile pens		6.53		34194	5410 430870	200	101000

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9	35976198 12/05/23 pilot g2 blue and black pens	20.74			34194	1000 410550	200	101000	
10	35976198 12/05/23 pilot g2 blue and black pens	20.74			34194	5210 430570	200	101000	
11	35976198 12/05/23 pilot g2 blue and black pens	20.75			34194	5310 430670	200	101000	
12	35976198 12/05/23 pilot g2 blue and black pens	20.75*			34194	5410 430570	200	101000	
230457	00083 MARIAS HEALTHCARE	150.00							
1	12/01/23 DOT physical - Lampert	37.50			34597	1000 430200	300	101000	
2	12/01/23 DOT physical - Lampert	37.50			34597	5210 430500	300	101000	
3	12/01/23 DOT physical - Lampert	37.50			34597	5310 430600	300	101000	
4	12/01/23 DOT physical - Lampert	37.50			34597	5410 430830	300	101000	
230458	02335 CINTAS CORPORATION	141.04							
1	5183873298 11/13/23 med cabinet resupply	35.26			34596	1000 430200	200	101000	
2	5183873298 11/13/23 med cabinet resupply	35.26			34596	5210 430500	200	101000	
3	5183873298 11/13/23 med cabinet resupply	35.26			34596	5310 430600	200	101000	
4	5183873298 11/13/23 med cabinet resupply	35.26*			34596	5410 430840	200	101000	
230459	02639 BTI MONTANA	9,927.35							
1	CL10360 11/30/23 fue l- garbage truck	648.88			34599	5410 430830	230	101000	
2	CL10360 11/30/23 fuel - container truck	337.74			34599	5410 430830	230	101000	
3	CL10360 11/30/23 fuel - Terry	229.47			34599	5210 430500	230	101000	
4	CL10360 11/30/23 fuel - Animal Control	147.19*			34599	1000 440600	230	101000	
5	CL10360 11/30/23 fuel - streets	1,000.00			34599	1000 430200	230	101000	
6	CL10360 11/30/23 fuel - water	681.13			34599	5210 430500	230	101000	
7	21603 11/30/23 latch pull	6.00			34599	1000 430200	200	101000	
8	21603 11/30/23 latch pull	6.00			34599	5210 430500	200	101000	
9	21603 11/30/23 latch pull	6.00			34599	5310 430600	200	101000	
10	21603 11/30/23 latch pull	5.99*			34599	5410 430830	200	101000	
11	721619 11/29/23 oil refills - shop tanks	852.10			34599	1000 430200	200	101000	
12	721619 11/29/23 oil refills - shop tanks	852.10			34599	5210 430500	200	101000	
13	721619 11/29/23 oil refills - shop tanks	852.10			34599	5310 430600	200	101000	
14	721619 11/29/23 oil refills - shop tanks	852.09*			34599	5410 430840	200	101000	
15	22228 11/30/23 4" safe tread	14.96			34599	1000 430200	200	101000	
16	22228 11/30/23 4" safe tread	14.96			34599	5210 430500	200	101000	
17	22228 11/30/23 4" safe tread	14.96			34599	5310 430600	200	101000	
18	22228 11/30/23 4" safe tread	14.95*			34599	5410 430830	200	101000	
19	19039 10/25/23 shovel/gloves	17.25			34599	1000 430200	200	101000	
20	19039 10/25/23 shovel/gloves	17.25			34599	5210 430500	200	101000	
21	19039 10/25/23 shovel/gloves	17.25			34599	5310 430600	200	101000	
22	19039 10/25/23 shovel/gloves	17.25*			34599	5410 430840	200	101000	
23	18781 10/23/23 socket clip rail	8.99			34599	1000 430200	200	101000	
24	18781 10/23/23 socket clip rail	8.99			34599	5210 430500	200	101000	
25	18781 10/23/23 socket clip rail	8.99			34599	5310 430600	200	101000	
26	18781 10/23/23 socket clip rail	8.99*			34599	5410 430830	200	101000	
27	21889 11/27/23 55 gal liner garbage sacks	5.25			34599	1000 430200	200	101000	

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28	21889 11/27/23 55 gal liner garbage sacks		5.25		34599	5210 430500	200	101000
29	21889 11/27/23 55 gal liner garbage sacks		5.25		34599	5310 430600	200	101000
30	21889 11/27/23 55 gal liner garbage sacks		5.25*		34599	5410 430840	200	101000
31	720988 11/27/23 propane - UV plant		520.20		34599	5210 430500	200	101000
32	22119 11/29/23 1/4" coupler		13.99		34599	5210 430500	200	101000
33	22661 12/06/23 nylock nutes		2.78*		34600	5410 430830	200	101000
34	16674 10/02/23 antifreeze - generator		59.35		34600	5210 430500	200	101000
35	22771 12/07/23 handle/squeegee		57.98		34600	5310 430600	200	101000
36	22106 11/29/23 drywall screws		8.49		34600	1000 460442	200	101000
37	22539 12/05/23 abrasive cloth/tubing cutter		39.48		34600	1000 460442	200	101000
38	22522 12/04/23 2" coupling/2" pipe		26.48		34600	1000 460442	200	101000
39	22513 12/04/23 2" cap		5.99		34600	1000 460442	200	101000
40	22507 12/04/23 wire connectors/fastners		10.47*		34600	2400 430263	200	101000
41	22502 12/04/23 20A GFI outlets		139.95*		34600	2400 430263	200	101000
42	22575 12/05/23 washer/staples		53.50		34600	1000 460430	200	101000
43	22750 12/06/23 return of washer/staples		-63.50		34600	1000 460430	200	101000
44	22504 12/04/23 LED bulbs		16.99*		34600	1000 411200	200	101000
45	22050 11/28/23 bolts/foam creck sealer		37.47		34600	1000 460465	200	101000
46	22580 12/05/23 screws/nut seeter		63.20		34600	1000 460465	200	101000
47	727185 12/19/23 12 boxes DEF		168.00*		34616	5410 430830	200	101000
	727150 12/20/23 red diesel		1,841.95		34616	5410 430840	230	101000
	23042 12/11/23 electrical tape/wire connector		60.37		34616	5310 430600	200	101000
50	23595 12/18/23 entry handle lockset		32.99		34616	5310 430600	200	101000
51	23844 12/21/23 hose clamps stainless		16.47		34616	5310 430600	200	101000
52	24143 12/26/23 screws/fasteners		1.84		34616	1000 460442	200	101000
53	24114 12/26/23 bolts washers		3.99		34616	1000 460442	200	101000
54	24110 12/26/23 screws/bolts washers		0.95		34616	1000 460442	200	101000
55	23572 12/18/23 threadlocker		2.74		34616	1000 430200	200	101000
56	23572 12/18/23 threadlocker		2.75		34616	5210 430500	200	101000
57	23572 12/18/23 threadlocker		2.75		34616	5310 430600	200	101000
58	23572 12/18/23 threadlocker		2.75*		34616	5410 430840	200	101000
59	22826 12/07/23 cutting wheel/MTL blade		19.79		34616	1000 430200	200	101000
60	22826 12/07/23 cutting wheel/MTL blade		19.79		34616	5210 430500	200	101000
61	22826 12/07/23 cutting wheel/MTL blade		19.79		34616	5310 430600	200	101000
62	22826 12/07/23 cutting wheel/MTL blade		19.79*		34616	5410 430830	200	101000
63	23766 12/20/23 mop head		2.37		34616	1000 430200	200	101000
64	23766 12/20/23 mop head		2.37		34616	5210 430500	200	101000
65	23766 12/20/23 mop head		2.37		34616	5310 430600	200	101000
66	23766 12/20/23 mop head		2.37*		34616	5410 430840	200	101000
67	24193 12/27/23 screws/fasteners		1.77		34616	1000 460442	200	101000
68	24113 12/26/23 thermostat		10.99		34616	1000 430200	200	101000
69	24113 12/26/23 thermostat		11.00		34616	5210 430500	200	101000
70	24113 12/26/23 thermostat		11.00		34616	5310 430600	200	101000
71	24113 12/26/23 thermostat		11.00*		34616	5410 430830	200	101000

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230460	01270 STIRLING WEB DESIGN		700.00					
1	274 12/18/23 Website Updates		175.00			1000 410550	300	101000
2	274 12/18/23 Website Updates		175.00			5210 430570	300	101000
3	274 12/18/23 Website Updates		175.00			5310 430670	300	101000
4	274 12/18/23 Website Updates		175.00			5410 430870	300	101000
230461	00043 SHELBY GAS ASSOCIATION material, backhoe and labor		929.74					
1	2358 12/04/23 634 Granite Ave		929.74			7030 470000	900 2291	101000
230462	02654 PHILLIPS COUNTY NEWS		66.00					
1	129807 11/30/23 TBID coyote classic ad		66.00*			7199 460301	701	101000
230463	02638 JONES LEGAL SERVICES		3,467.50					
1	5393 12/04/23 10/23 Legal Services		866.87			1000 411100	350	101000
2	5393 12/04/23 10/23 Legal Services		866.87			5210 430513	350	101000
3	5393 12/04/23 10/23 Legal Services		866.88			5310 430613	350	101000
4	5393 12/04/23 10/23 Legal Services		866.88			5410 430813	350	101000
230464	01470 RMR AGGREGATE		12,590.63					
1	4668 12/05/23 crushed base/spec crushed/		12,590.63*			1000 430200	400	101000
230465	02655 A&E Montana Main Street program Contract #MT-MMS-PL-23-004		8,251.89					
1	2308501 12/06/23 Rainbow Architectural Design		8,251.89			1000 411050	300	101000
230466	01180 CULLIGAN		11.50					
1	1180700 11/30/23 CFD salt		11.50		34481	1000 420400	300	101000
230467	02639 BTI MONTANA		174.81					
1	20026 11/04/23 CFD joint compound		16.19*		34480	1000 420400	200	101000
2	20569 11/10/23 CFD screws/dove cover/tray		26.86*		34480	1000 420400	200	101000
3	21167 11/17/23 CFD liquid nails		8.62*		34480	1000 420400	200	101000
4	CL10516 11/30/23 RFD fuel		123.14		34480	1000 420401	230	101000
230468	01780 MONTANA BROOM & BRUSH		136.04					
1	327115 11/27/23 refund-TP dispensers		-66.00		34595	1000 460442	200	101000
2	327298 11/27/23 our fresh dispenser/refill		106.28		34089	1000 460442	200	101000
3	324441-1 11/27/23 cidebet		95.76		34090	1000 460442	200	101000

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230469	02551 TRIPLE TREE ENGINEERING INC		2,600.00					
1	23-78-003 12/14/23 pnmnh west track extensions		2,600.00			2310 430000	900 2295	101000
230470	02551 TRIPLE TREE ENGINEERING INC		1,527.50					
1	00001 12/14/23 shelby pnmnh lot 2/2 easement		1,527.50*			2310 430000	300	101000
230471	01345 AMERICAN LEGAL PUBLISHING		500.00					
1	30099 12/14/23 2024 Web Hosting		125.00			1000 410550	300	101000
2	30099 12/14/23 2024 Web Hosting		125.00			5210 430570	300	101000
3	30099 12/14/23 2024 Web Hosting		125.00			5310 430670	300	101000
4	30099 12/14/23 2024 Web Hosting		125.00			5410 430870	300	101000
230472	02045 NAPA AUTO PARTS		1,045.68					
1	205717 11/29/23 spreader/towels/adhesive		15.65		34606	1000 430200	200	101000
2	205717 11/29/23 spreader/towels/adhesive		15.65		34606	5210 430500	200	101000
3	205717 11/29/23 spreader/towels/adhesive		15.65		34606	5310 430600	200	101000
4	205717 11/29/23 spreader/towels/adhesive		15.65*		34606	5410 430840	200	101000
5	205816 11/30/23 welding helmet		11.99		34606	1000 430200	200	101000
6	205816 11/30/23 welding helmet		12.00		34606	5210 430500	200	101000
	205816 11/30/23 welding helmet		12.00		34606	5310 430600	200	101000
7	205816 11/30/23 welding helmet		12.00*		34606	5410 430840	200	101000
8	205809 11/30/23 bedliner spray		9.75		34606	1000 430200	200	101000
9	205809 11/30/23 bedliner spray		9.74		34606	5210 430500	200	101000
10	205809 11/30/23 bedliner spray		9.74		34606	5310 430600	200	101000
11	205809 11/30/23 bedliner spray		9.74*		34606	5410 430840	200	101000
12	206816 12/20/23 swirl sockets/air cylinder		251.84*		34610	5410 430840	200	101000
13	206202 12/07/23 prot wipes/work light		123.24*		34610	5410 430830	200	101000
14	206448 12/13/23 antifreeze		12.99*		34610	5410 430830	200	101000
15	206466 12/13/23 antifreeze		12.99*		34610	5410 430830	200	101000
16	205717 11/29/23 adhesive cleaner/towels/spread		62.60*		34610	5410 430830	200	101000
17	205809 11/30/23 spray liner		9.75		34610	1000 430200	200	101000
18	205809 11/30/23 spray liner		9.74		34610	5210 430500	200	101000
19	205809 11/30/23 spray liner		9.74		34610	5310 430600	200	101000
20	205809 11/30/23 spray liner		9.74*		34610	5410 430840	200	101000
21	205816 11/30/23 welding helmet		11.99		34610	1000 430200	200	101000
22	205816 11/30/23 welding helmet		12.00		34610	5210 430500	200	101000
23	205816 11/30/23 welding helmet		12.00		34610	5310 430600	200	101000
24	205816 11/30/23 welding helmet		12.00*		34610	5410 430840	200	101000
25	206308 12/11/23 crimper tool		6.25		34610	1000 430200	200	101000
26	206308 12/11/23 crimper tool		6.25		34610	5210 430500	200	101000
27	206308 12/11/23 crimper tool		6.25		34610	5310 430600	200	101000
28	206308 12/11/23 crimper tool		6.25*		34610	5410 430840	200	101000
29	206411 12/13/23 filters/floor dri/connectors		80.11		34610	1000 430200	200	101000
30	206411 12/13/23 filters/floor dri/connectors		80.13		34610	5210 430500	200	101000

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32	206411 12/13/23 filters/floor dri/connectors		80.13		34610	5310 430600	200	101000
33	206411 12/13/23 filters/floor dri/connectors		80.13*		34610	5410 430840	200	101000
230473	01766 MAPS INC		771.96					
1	89 10/25/23 tech work on locate tablets		385.00		34605	5310 430600	300	101000
2	89 10/25/23 tech work on locate tablets		386.96		34605	5210 430500	300	101000
230474	00037 NORTHWEST PIPE FITTINGS INC		1,955.34					
1	2872848-1 12/07/23 5/8" pit meters x6		1,955.34		34603	5210 430500	200	101000
230475	01439 CONRAD BUILDING CENTER INC		27.99					
1	83830 12/11/23 FRP adhesive		27.99		34602	1000 460442	200	101000
230476	00705 KOIS BROTHERS EQUIPMENT CO		883.22					
1	57755 12/14/23 plow blade on sander/bolts		883.22		34607	1000 430200	200	101000
230477	02656 STAHL ENGINEERING 7 ASSOCIATES,		400.00					
1	1 12/13/23 City of Shelby Block 4 CBR		400.00			1000 410550	300	101000
230478	02657 EASTSIDE BUILDING AND REMODEL		9,143.97					
1	473 12/19/23 entry way labor - old city hal		5,199.60			1000 411200	900	101000
2	474 12/19/23 window work - old city hall		3,944.37			1000 411200	900	101000
230479	29957S 01200 U S BANK TRUST-SPA LOCKBOX		17,175.00					
	Wellfield							
1	WRF21489 12/18/23 WRF-21489 Wellfield Prin		11,000.00			5210 490217	610	102210
2	WRF21489 12/18/23 WRF-21489 Wellfield Int		6,175.00			5210 490217	620	102210
230480	29958S 01200 U S BANK TRUST-SPA LOCKBOX		20,769.24					
	4th Cell-Loan 3							
1	SRF20472 12/18/23 SRF-20472 Wastewater Prin		12,000.00			5310 490215	610	102210
2	SRF20472 12/18/23 SRF-20472 Wastewater Int		8,769.24*			5310 490215	620	102210
230481	29959S 01200 U S BANK TRUST-SPA LOCKBOX		21,537.14					
	4th Cell-Loan 4							
1	SRF20473 12/18/23 SRF-20473 Wastewater Prin		16,000.00			5310 490216	610	102210
2	SRF20473 12/18/23 SRF-20473 Wastewater Int		5,537.14*			5310 490216	620	102210
230482	00238 MT LEGISLATIVE SERVICES DIVISION		1.00					
5	39045 12/06/23 23 MT Code Annotated Full Set		0.25			1000 410550	300	101000
6	39045 12/06/23 23 MT Code Annotated Full Set		0.25			5210 430570	300	101000
7	39045 12/06/23 23 MT Code Annotated Full Set		0.25			5310 430670	300	101000
8	39045 12/06/23 23 MT Code Annotated Full Set		0.25			5410 430870	300	101000

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230483	02647 RUDD & COMPANY PLLC		36,782.38					
1	359914 11/30/23 Audit FYE 2023		9,195.59*			1000 410530	350	101000
2	359914 11/30/23 Audit FYE 2023		9,195.59*			5210 410530	350	101000
3	359914 11/30/23 Audit FYE 2023		9,195.60*			5310 410530	350	101000
4	359914 11/30/23 Audit FYE 2023		9,195.60*			5410 410530	350	101000
230484	0263 STUTZ, JENNIFER		3,500.00					
1	12/31/23 12/23 Legal Services		875.00			1000 411100	350	101000
2	12/31/23 12/23 Legal Services		875.00			5210 430513	350	101000
3	12/31/23 12/23 Legal Services		875.00			5310 430613	350	101000
4	12/31/23 12/23 Legal Services		875.00			5410 430813	350	101000
230485	00001 DEPARTMENT OF REVENUE		28.89					
1	12/31/23 Accom Tax Williamson Park		28.89			7110 212500		101000
230486	00653 GREAT WEST ENGINEERING		107,034.61					
final design, construction, resident project rep, post construction and water model update								
	31216 12/02/23 Airport Tank Transmission Main		68,707.06			5210 430501	950 2286	101000
	30818 11/13/23 Airport Tank Transmission Main		38,327.55			5210 430501	950 2286	101000
230487	00653 GREAT WEST ENGINEERING		34,612.04					
construction, resident project rep and post construction								
1	31217 12/20/23 Storm Water South Side		4,517.45			5720 430246	950 2288	101000
2	30819 11/13/23 Storm Water South Side		30,094.59			5720 430246	950 2288	101000
230488	00653 GREAT WEST ENGINEERING		5,325.88					
project initiation								
1	30816 11/13/23 wellfield investigation		5,325.88			5210 430501	950 2296	101000
230489	02374 MAGUIRE IRON INC		609,444.00					
1	2 11/07/23 water-tanks & backup power pro		609,444.00			5210 430501	950 2286	101000
230490	00001 DEPARTMENT OF REVENUE		6,156.00					
1	2 11/07/23 App #2 Maguire Iron		6,156.00			5210 430501	950 2286	101000
230491	00088 CARQUEST AUTO PARTS		104.14					
1	364526 12/20/23 grease coupler		17.47*		34609	5410 430840	200	101000
2	364424 12/18/23 harmonic balancer/magnet tray		45.52		34609	1000 430200	200	101000
3	364226 12/12/23 speakers/air freshner		41.15		34609	1000 430200	200	101000

12/28/23
11:30:58

CITY OF SHELBY
Claim Details
For the Accounting Period: 12/23

Page: 12 of 13
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
230492	00276 TRI-CITY INTERLOCAL EQUIPMENT		1,416.50					
1	asphalt zipper rental		1,028.50*		34611	1000 430200	369	101000
2	12/21/23 vactor truck rental		318.00*		34611	5210 430500	369	101000
3	sewer camera rental - 2 days		70.00		34611	5310 430600	369	101000
230493	02486 MARIAS RIVER CONTRACTING LLC		10,000.00					
	installing siding, hanging sheetrock and installing backing for sheetrock							
1	1143 12/27/23 deerborn house 2 labor		10,000.00*			2940 470000	950 2293	101000
230494	02486 MARIAS RIVER CONTRACTING LLC		2,800.00					
	634 Granite Ave							
	materials previously missed and not ordered for framing							
1	1145 12/27/23 willett house labor		2,800.00			7030 470000	900 2291	101000
230495	02486 MARIAS RIVER CONTRACTING LLC		2,450.00					
	materials-trusses, sheeting, metal roof, soffit and fascia							
	labor-travel to Great Falls to pick up materials listed above and install them							
1	1146 12/27/23 bathroom materials & labor		2,450.00			1000 460430	900 2294	101000
230496	00001 DEPARTMENT OF REVENUE		99.33					
1	12/31/23 Accom Tax Shel-oolle Campground		99.33			7110 212500		101000
230497	00111 FIRST STATE BANK		28,692.87					
1	3 12/28/23 2022 Peterbilt Garbage Tk Prin		24,796.37*			5410 490534	610	102210
2	3 12/28/23 2022 Peterbilt Garbage Tk Int		3,896.50*			5410 490534	620	102210
230498	00039 PETTY CASHIER		9.35					
1	3019 12/04/23 james-water samples postage		9.35			5210 430500	300	101000
230499	01946 ALL SEASON HEATING & AIR		715.04					
1	50291 12/15/23 CFD repair furnace		715.04		34482	1000 420400	300	101000
# of Claims 73			Total: 1243,359.89					
Total Electronic Claims			1,658.00	Total Non-Electronic Claims	1241701.89			

12/28/23
11:30:59

CITY OF SHELBY
Fund Summary for Claims
For the Accounting Period: 12/23

Page: 13 of 13
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash-Operating	295,151.29
2310 TAX INCREMENT FINANCING DISTRICT (TIFD)	
101000 Cash-Operating	4,127.50
2400 STREET LIGHTING DISTRICT NO. 35	
101000 Cash-Operating	4,068.31
2940 CDBG HOUSING FUND	
101000 Cash-Operating	10,000.00
5210 WATER UTILITY	
101000 Cash-Operating	756,516.35
102210 Cash-Revenue Bond Sinking & Interest	17,175.00
5310 SEWER UTILITY	
101000 Cash-Operating	24,420.81
102210 Cash-Revenue Bond Sinking & Interest	42,306.38
5410 SOLID WASTE UTILITY	
101000 Cash-Operating	22,305.38
102210 Cash-Revenue Bond Sinking & Interest	28,692.87
5720 STORM DRAINAGE	
101000 Cash-Operating	34,612.04
7030 HOUSING FUND	
101000 Cash-Operating	3,729.74
7110 ACCOMMODATIONS TAX	
101000 Cash-Operating	128.22
7199 TOURISM BUSINESS IMPROVEMENT DIST (TBID)	
101000 Cash-Operating	126.00
Total:	1,243,359.89

Resolution No. 2083

Authorization to Submit MCEP Infrastructure Planning Grant Application

WHEREAS, the City of Shelby is applying to the Montana Department of Commerce for financial assistance from the Montana Coal Endowment Program (MCEP) to complete a new Shelby Water System Preliminary Engineering Report;

WHEREAS, the City of Shelby agrees to comply with all State laws and regulations and the requirements described in the MCEP Administrative Guidelines & Application for Infrastructure Planning Grants specifically, and those that will be described in the MCEP Project Administration Manual generally;

WHEREAS, the City of Shelby commits to provide the amount of matching funds as proposed in the MCEP application;

WHEREAS, the City of Shelby commits to provide any funding from other grant sources listed in the application budget if not awarded by those grant sources; and

That Gary McDermott, Mayor, is authorized to submit this application to the Montana Department of Commerce, on behalf of the City of Shelby, to act on its behalf and to provide such additional information as may be required.

Signed: _____
Name: _____
Title: _____
Date: _____
Attested: _____

ORDINANCE NO. 853

AN ORDINANCE AMENDING TITLE 9, CHAPTER 4,
REMOVAL OF SNOW AND ICE, OF THE SHELBY CITY CODE

Be it ordained by the City Council of the City of Shelby, Montana as follows:

**SECTION 1. AMENDMENT OF SHELBY CITY CODE TITLE 9, CHAPTER 4,
REMOVAL OF SNOW AND ICE**

That Title 9, Chapter 4, Removal of Snow and Ice, as found in the Shelby City Code is hereby Amended to read as follows:

9-4-1: KEEPING SIDEWALKS CLEAR:

A. Every owner or owners of property within the limits of the city of Shelby shall remove and clear away from the portion of sidewalk in front of or abutting their property snow accumulations of more than one inch (1"), any amount of snowpack, any amount of ice, any amount of slush, any amount of mud, and all other threats to safe foot travel.

B. Sidewalks shall be cleared as required in subsection A of this section within twenty-four (24) hours of the cessation of snowfall or other cause of accumulation.

C. In the event that the City Public Works Director or Mayor determines that snow or ice cannot be reasonably removed, the City Public Works Director or Mayor may require the use of sidewalk sand or other abrasive material in such an amount and manner to make foot traffic reasonably safe. This requirement shall be complied with within the time set forth in subsection B of this section. In the event of such a requirement, the sidewalk must be thoroughly cleaned of the sand or other abrasive material as soon as weather permits. (Ord. 794, 3-16-2009; Ord. 853, **MM-DD-YYYY**)

9-4-2 FAILURE TO COMPLY AND ASSESSMENT:

A. If any property violates section 9-4-1 of this chapter, then the city of Shelby shall have the right to remove and clear away any such snow, snowpack, ice, slush, mud, or other threat to safe foot travel.

B. If the city of Shelby exercises its rights under subsection A of this section, then the city may assess the owner or owners of the property a minimum charge of one hundred dollars (\$100) plus all costs incurred by the city. Any labor requiring more than one (1) hour shall be assessed an additional seventy-five dollars (\$75) per hour, computed pro rata. The city shall give the property owner or owners written notice of the amount owed to the city as soon as practicable following the completion of the work.

C. If any amount so assessed is not paid in full within thirty (30) days of billing, the city may enforce the payment of the amount assessed through suit for collection or by levying an assessment on the property, or both. Any amount so assessed shall constitute a lien on the property and shall be taxed as a special assessment against the property. (Ord. 794, 3-16-2009; Ord. 853, **MM-DD-YYYY**)

9-4-3 NO NOTICE REQUIRED:

The city of Shelby is not required to provide any owner or owners of property notice prior to the city exercising its rights under subsection section 9-4-2(A) of this chapter. (Ord. 794, 3-16-2009; Ord. 853, MM-DD-YYYY)

SECTION 2. REPEALER.

All resolutions, ordinances and sections of the Shelby City Code and parts thereof in conflict herewith are hereby repealed.

SECTION 3. SEVERABILITY.

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provision or application and, to this end, the provisions of this ordinance are declared to be severable.

SECTION 4. SAVINGS CLAUSE.

This ordinance does not affect rights and duties that matured, penalties that were incurred, or proceedings that were begun before the effective date of this ordinance.

SECTION 5. EFFECTIVE DATE.

Pursuant to Mont. Code Ann. § 7-5-105, this ordinance shall be in full force and effect thirty (30) days after second reading and final adoption.

SECTION 6. REFERENCES.

Montana Code Annotated Title 7, Chapter 12, Parts 40 and 41.

FIRST READ AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA AT THE REGULAR MEETING THEREOF HELD ON THE ____ DAY OF _____, 20 ____.

AYES: _____

NAYES: _____

ABSENT: _____

Gary McDermott, Mayor

ATTEST:

Jade Goroski, Finance Officer

FINALLY READ AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
SHELBY, MONTANA AT THE REGULAR MEETING THEREOF HELD ON THE _____
DAY OF _____, 20_____.

Gary McDermott, Mayor

AYES: _____

NAYES: _____

ABSENT: _____

ATTEST:

Jade Goroski, Finance Officer

I, Jade Goroski, Finance Officer for the city of Shelby, Montana hereby certify that the
above Ordinance was posted on _____, on the public bulletin board located at: (1)
the Shelby City Hall, (2) the Toole County Courthouse, and (3) Lobby of the Public Safety
Building.

Jade Goroski, Finance Officer

AN ORDINANCE AMENDING TITLE 9, CHAPTER .04.
OF THE SHELBY MUNICIPAL CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA:

THAT Title 9, Chapter .04 Removal of Snow and Ice, as found in the Shelby Municipal Code is Amended to read as follows:

9-4-1 KEEPING SIDEWALKS CLEAR:

- A. It shall be the duty of the owner of any premises within the limits of the municipality to keep the sidewalk of and abutting his premises clear of more than one inch of snow, any amount of snow pack, any amount of ice, any amount of slush, any amount of mud, and all other threats to safe foot travel and to prevent the accumulation of same.
- B. A property owner shall have twenty-four hours after a snow storm ends to clear the sidewalk of snow greater in depth than one inch.
- C. A property owner shall have twenty-four hours after snow pack, ice, slush, mud, or other threats to safe foot travel accumulate to remove the snow pack, ice, slush, mud, or threat.
- D. In the event that snow or ice cannot be reasonably removed due to possible damage to the sidewalk or it is otherwise largely impractical to remove, the owner shall put on the sidewalk sand or other abrasive material in such an amount and manner to make foot traffic reasonably safe. The owner shall maintain that condition until weather permits the removal of the snow or ice.

9-4-2 FAILURE TO COMPLY: Upon the failure of the owner of any premises to keep the sidewalk abutting his property in compliance with 9-4-2, SMC, the City of Shelby shall have the right to remove such snow, snow pack, ice, slush, mud, and other threats to safe foot travel and assess the cost thereof against the property abutting the sidewalk.

9-4-3 NO NOTICE REQUIRED: The City of Shelby is not required to provide any notice to the owner of the premises abutting a sidewalk before it exercises its rights under 9-4-2, SMC.

READ AND PROVISIONALLY ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA ON THE FIRST READING ON THE 2ND DAY OF MARCH, 2009.

Larry J. Bonderud, Mayor

ATTEST:

Tammy Pederson, Deputy City Clerk

FINALLY READ AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SHELBY, MONTANA ON THE 16TH DAY OF MARCH, 2009.

Larry J. Bonderud, Mayor

ATTEST:

Tammy Pederson, Deputy City Clerk

I, Tammy Pederson, Deputy City Clerk for the City of Shelby, Montana hereby certify that the above Ordinance was posted on March 3, 2009, on the public bulletin boards located at: (1) the Shelby City Hall, (2) the Toole County Courthouse, and (3) Lobby of the Public Safety Building.

Tammy Pederson, Deputy City Clerk

CHANGE ORDER NO.: 1

Owner: City of Shelby
 Engineer: Great West Engineering, Inc.
 Contractor: Maguire Iron, Inc.
 Project: City of Shelby Airport Tank
 Contract Name: City of Shelby Airport Tank
 Date Issued: Effective Date of Change Order: December 21, 2023

Owner's Project No.:
 Engineer's Project No.: 1-19332 TO5
 Contractor's Project No.:

The Contract is modified as follows upon execution of this Change Order:

Description: Change the Airport Water tank and foundation design to operate at a high water elevation of 3,474 ft.

Attachments: Maguire Iron, Inc. Breakdown of costs

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 2,231,000	Original Contract Times: Substantial Completion: 180 Ready for final payment: 60
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. \$ N/A	[Increase] [Decrease] from previously approved Change Orders No.1 to No. Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 2,231,000	Contract Times prior to this Change Order: Substantial Completion: 180 Ready for final payment: 60
Increase this Change Order: \$ 627,440	Increase this Change Order: Substantial Completion: 60 Ready for final payment: 0
Contract Price incorporating this Change Order: \$ 2,858,440	Contract Times with all approved Change Orders: Substantial Completion: 240 Ready for final payment: 60

Recommended by Engineer (if required) By: _____ Title: _____ Date: _____ _____ Authorized by Owner	Accepted by Contractor _____ _____ _____ _____ Approved by Funding Agency (if applicable)
By: _____ Title: _____ Date: _____	_____ _____ _____

From: Corey Sanders <sandersc@maguirewater.com>

Sent: Thursday, December 7, 2023 8:15 AM

To: Amy Deitchler <adeitchler@greatwesteng.com>

Cc: Craig Pozega <cpozega@greatwesteng.com>; Bill Lloyd <blloyd@greatwesteng.com>

Subject: RE: Shelby, MT

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Amy,

I spoke with Craig yesterday in regards to the reasoning for the cost changes on the water tower project. I explained some of the major reasons to him and he requested that I put the justification in writing. I am going to refer to the expenses/costs in my below description.

The original price had \$236,700 in foundation expenses and \$160,000 in steel expenses. This pricing was stated in an email that we had to have authorization to proceed by Dec 1 in order for us to hold that pricing. We felt that we would be able to finish the foundation in around 3 weeks as the weather forecast was phenomenal for this time of year. We also felt that we could get steel expedited in time as to be able to have our erection crew start building the base cone on January 2.

The second price had \$287,200 in foundation expenses and \$160,000 in steel expenses. This pricing was based off of a phone conversation with Amy and Craig that they were hoping to have authorization to proceed by the end of day on Dec 5. The foundation subcontractor went through his pricing again and found that he had missed some items and he also accrued for more rentals. He missed \$9,500 for having to re-excavate center of hole after he has to fill a bunch of it back in and also having to form/pour a new rat slab. He also missed \$25,000 for some rental expenses that he didn't account for previously and also accrued for additional rental time. So essentially \$34,500 of these additional expenses should have been in the original price and \$16,000 were added to adjust from the Dec 1 to Dec 5 time frame.

The third price has \$327,200 in foundation expenses and \$204,200 in steel expenses. This pricing was based off of an email stating that we may not get authorization to move forward until next week so we figured this pricing based on having a go-ahead by Dec 15.


The additional pricing for the foundation expenses accounted for another week and a half of stand-by and rental expenses. This also pushes the construction of the foundation from Dec 18 to probably mid-January. We are assuming that the weather will take a turn and our previous estimate of 3 weeks to complete will be more like 4 to 5 weeks so we are figuring additional expenses for being on site longer. We are also taking into account the anticipated snow/wind that will have to be dealt with. So essentially about \$15,000 of these additional expenses were added to adjust from the Dec 5 to Dec 15 timeline and about \$25,000 of these additional expenses were to account for an additional week of labor plus weather issues.

The additional steel expenses are based on the decision that we now won't be able to get the foundation installed and the steel purchased/fabricated/blasted/painted/delivered in time as to not hold up our field crew. It will be more cost effective to have the steel crew leave and return in the spring versus staying on site and having a month of standby. The main additional expenses for the steel are based on \$36,000 for demobilization and remobilization of the rig/crew and also \$23,000 for renting a crawler crane when we come back to site in the spring.

My previous breakdowns and this description are hopefully what you need in regards to this issue. But please be aware that there are extensive issues and costs that go into the redesign and construction of this situation. Also combined with the timing, delays, and weather; there are substantial expenses that go into this project change order. Please let me know if there is anything else that you need from me. I will wait to hear back from you.


Thanks,

COREY SANDERS
SENIOR PROJECT MANAGER

 [\(605\) 334-9749](tel:(605)334-9749)

 [\(605\) 496-5146](tel:(605)496-5146)



 MaguireWater.com



LEARN MORE ABOUT OUR **REBRAND**   **MAGUIRE**

From: Corey Sanders

Sent: Wednesday, December 6, 2023 1:53 PM

To: Amy Deitchler <adeitchler@greatwesteng.com>

Cc: cpozega@greatwesteng.com; blloyd@greatwesteng.com

Subject: FW: Shelby, MT

Amy,

We have had many conversations both internally and externally (with subs & suppliers). Due to the delays taking a little longer, we have gone ahead and figured the below pricing to cover us through 12/15 and that pricing is below. With the current situation of this project and the impact of these dates, it will not be possible to finish the foundation and also complete the purchasing/fabrication of new steel in time as to not delay our erection crew. The foundation crew will continue with the piers and foundation through the winter but they would still like to start back again as soon as possible to try and take advantage of the nice weather. The erection crew will finish assembling the ball of the tank, and then they will go ahead and demobilize and then remobilize back in the spring to finish erection. This will be the most cost-efficient way to address this issue rather than factoring in a bunch more standby time for our erection crew and winter weather costs.

Please feel free to respond back to this email or give me a call to discuss any questions. We will wait to hear back for direction.

Foundation/Piling crew downtime, demobilization, and remobilization - \$12,500

Take apart and remove installed forms - \$4,800

Different form rentals and shipping - \$26,000

Additional equipment rentals - \$56,000

Backfill portion of hole to access location for new piles - \$5,000

Re-excavate out center of hole / re-survey center point - \$5,000

Take apart riser piping, move 12" piping, and additional load of sand - \$15,000

Build new jigs for new radius on forms - \$3,400

Drill 12 new 39' (18" diameter) deep shafts - \$94,000

Geologist Consulting - \$6,000

Assemble, tie, and place rebar cages - \$9,200

Additional rebar for piers - \$8,000

Additional concrete for piers and new rat slab - \$11,000

Form and pour new rat slab for foundation forms - \$4,500

Crew housing, hotels, meals - \$15,000
Heater, building materials, fuel, and labor for tenting enclosure - \$11,200
Fees for heating concrete trucks and aggregate at offsite airplane hangar - \$12,000
New backfill inside ring wall and removal of unusable soils due to being frozen - \$6,200
Concrete and labor credit for ring wall and slab - (\$17,600)
Additional standby on form rentals from 12/6 to 12/18 - \$11,000
Additional standby on equipment rentals from 12/6 to 12/18 - \$22,000
Crew housing from 12/6 to 12/18 - \$3,000
Supplies and labor to build and remove wood structure for wind/snow protection - \$4,000

Total expenses for foundation subcontractor = \$327,200
15% OH and profit for foundation subcontractor = \$49,080
5% OH and profit for Maguire = \$16,360
Total expenses, OH, and profit for foundation = \$392,640

New base cone steel - \$24,000
Shop fabrication for new base cone, reducer transition, gusset supports, etc. - \$54,000
Shop blast/paint new steel \$8,000
Quality Control and shop inspections for welding and shop blasting/painting - \$4,000
Engineering and engineering consultant - \$12,000
Additional concrete testing - \$6,000
Handling, loading, and shipping of new base cone to site and removing existing base cone from site - \$28,000
Field crew to assemble ball in one piece - \$18,000
Larger crane to pick ball in one piece instead of two - \$25,000
~~Cost factor to stop scheduled production and expedite new steel through the shop and blast/paint booth - \$15,000~~
Estimating and project management - \$8,000
Less field erection labor credit for no column and smaller base cone - (\$27,000)
Less paint and painting labor credit for no column and smaller base cone - (\$15,000)
Demobilize/Remobilize rig and crew - \$36,000
Crawler crane rental - \$23,200

Total expenses for steel tank = \$204,200
15% OH and profit for Maguire = \$30,600
Total expenses, OH, and profit for steel tank = \$234,800

Total expenses, OH, and profit for entire change order \$392,640 + \$234,800 = \$627,440

CAUTION: Don't be quick to click! This e-mail originated from outside of the Maguire Iron private network. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Toole County LEPC



December 19th, 2023

9:45 a.m.

Shelby Ambulance Barn

- I. **Call to Order @ 9:50**
- II. **Members in attendance:** Kelsey Buckley, TCDES; Heidi Melton, Family Connections; Tyler Padilla, TCSO; Andrew Luft, TCSO; Aaron Heaton, Border Patrol; Lorette Carter, City of Shelby; Kristy Kline, Rural Water Services; Colin Campell, State DES.
- III. **Approval of minutes from the June 20th and September 19th 2023 meetings**

Motion	Lorette	2 nd	Heidi
Motion Passed			
- IV. **Hazmat Issues**
Nothing to report
- V. **Teir 2 reporting**
Nothing to report
- VI. **EPCRA (Emergency Planning and Community Right-to-Know Act)**
Nothing to report
- VII. **Reports from LEPC members**
 - **Community Partner Reports**
 - **TCRD – Road maintenance, Stripping pits, and crushing gravel**
 - **Family connections – FEMA Training Via Zoom for Community Preparedness, integrating the needs of children. Discussion on the childcare cache and available emergency childcare.**
 - **TCSO – CodeRED has been used about 4 times this past year. Continued work with DES on CodeRED. More members needed for Search & Rescue. Working on insulation phase, central square 911, faster more proficient service for 911. CALTOPO is a GIS system used for search and rescue.**
 - **Food Pantry – serving several families and more coming in every week, looking to move the food pantry so it can expand. Gift cards are given to deputies to help community members as needed.**

- BP – one in custody of Toole County, working on radio connect ability with Toole County. Thank you to TCSO for requesting assistance for missing juvenile.
- City of Shelby – Closing out the grant for the train railway safety. Thank you to the sheriff's office for doing the tipsy taxi for New Years. North Side water tank is coming along.
- Kristy Kline – working with Shelby and sunburst on their water system information and updating contact information. Working on alternate water sources and point of distribution.
- Colin – discussion on how the state can be of assistance to the county. Working on a very robust drone project that will be available as needed, additional discussion. Can deploy a full ICS Team.
- DES – continued work on State Hazard mitigation, Basic EOP, Full EOP. Sent in formal request letter to MRE for customer information to update CodeRED system. A suggestion was made to investigate Lexus Nexus for a more widespread coverage of numbers to add to our CodeRED system.
- Public Comment

VIII. Other business...

IX. Motion to Adjourn

Motion Andrew 2nd Tyler adjourned @10:37

Next Meeting: March 19th, 2024 at 9:45 a.m. – Shelby Ambulance Barn

Toole County DES Office - 100 East Main Street
406-450-4892 - des@toolecountymt.gov