



JOB OPENING

Position: City Service Worker
Starting Pay: \$17.37-21.35/hour (depending on knowledge, education and experience)
Weekly Hours: 40
Benefits: Annual and Longevity Raises
Health, Dental, Vision and Life Insurance
Vacation Leave and Sick Leave
Holiday Pay
Public Employees Retirement System (PERS)
Job Closes: Open Until Filled
Apply: City Hall (112 1st St S, Shelby)
Job opening can be viewed at: www.shelbymt.com

Position Duties:

Under general supervision, performs a wide variety of unskilled and semi-skilled duties in the maintenance of the city's parks, streets, water, wastewater and sanitation services. Performs a variety of tasks requiring skill in the use of hand tools and the operation of specialized heavy automotive equipment such as snow plows, street sweepers, dump trucks, riding mowers and mechanized sanitation trucks towards the maintenance and service of the city's parks, streets, water, waste water, and sanitation services; performs unskilled labor tasks such as loading and unloading trucks with heavy materials; shovels asphalt, cinders, rocks, sand and gravel; spreads and rakes asphalt; performs ground maintenance work such as mowing, raking, spraying, trimming and cutting down plants and trees; collects and removes leaves; welds and brazes; general landscaping work; removes ice, snow and debris from sidewalks, streets, grounds and waterways; cleans, repairs, replaces and installs water meters and remotes; checks water reservoir, pumping pressure and service to new and vacated businesses and homes, turning on and off when needed and keeping records as required; may receive instruction in the use of more specialized construction equipment; may act as lead worker over a small crew of city service workers in the supervisor's absence; performs other related duties as assigned. Under supervision, reads, records, installs and repairs water meters and routinely monitor the city's water and wastewater facilities. Reads water meters on assigned routes and records usage findings, maintaining records of meters read; checks to make certain meters are functioning properly and repairs or replaces defective meters; checks to make certain meter readings are consistent and reports theft or unusual cases to supervisor; checks water service to new and vacated businesses and homes, turning lines on and off as needed; serves delinquent notices when needed; performs maintenance work on the city's water and waste water facilities, maintaining proper conditions for treatment and forwarding samples to the appropriate personnel; performs other duties as required.

Must possess a valid State of Montana Class A commercial driver's license (CDL) or acquire one within 6 months of hire date.

The position requires good eyesight and manual dexterity, periods of sitting while driving, some walking, lifting objects which usually weigh not more than 50 pounds, a significant amount of work outdoors in temperature extremes, and exposure to dust, dirt, noise and regular cleaning materials such as floor, window and toilet cleaners, as well as various petroleum products, paint thinner, solvents and other chemicals.